

THE DALLES - WASCO COUNTY LIBRARY

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AGENDA

Library Board Meeting

October 12, 2004

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES – August 10, 2004
- III. LIBRARY DIRECTOR'S REPORT
- IV. SHARED CONCERNS OF THE BOARD
- V. BUSINESS
  - A. Annual Statistical Report To The Oregon State Library
- VI. REPORTS
  - A. Friends Of The Library
  - B. Library Foundation
  - C. Financial Report
  - D. Title List Of Books Purchased
  - E. Quarterly Circulation Report
- VII. ADJOURNMENT

MINUTES SUBJECT TO  
COMMISSION APPROVAL  
AT ITS NEXT REGULAR  
SESSION

Library Board Meeting  
October 12, 2004

COMMISSION PRESENT: CeeCee Anderson, Chairman Corliss Marsh, and Vi Smith

COMMISSION ABSENT: Ross Cain and Patricia Pfenning

STAFF PRESENT: Library Director Sheila Dooley

The meeting was called to order at 4:05 p.m. by Chairman Corliss Marsh.

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LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that:

- the great grandson of Wasco County Judge Orlando Humason visited the library last week. He is interested in following up on the application to have the London Planetree declared a Heritage Tree by the State. He may be able to provide additional information for the application.
- the Wasco County Sesquicentennial is being recognized with a display in the glasscase featuring literature by Wasco County authors and books set in Wasco County. There is also a picture board display. For Historic The Dalles Days the library hosted a Chautauqua program on Mother Jones which Corliss Marsh and Vi Smith both attended.
- there were 100 participants in the library's Summer Reading Program with children asked to keep track of either the number of books read or number of hours spent reading. The numbers reported were 307 books read and 2700 hours spent reading.
- several 6<sup>th</sup> grade classes from the Middle School have visited the library for tours and library cards. Maggie Pando issued library cards at the Parent Teacher Open House at Dry Hollow Elementary School on September 30<sup>th</sup>.
- The library is testing two online databases: one is the Learning Library Express which features materials for test preparation and the other database includes information from the Chilton automotive manuals.
- the Gorge LINK firewall and server were replaced recently which resulted in some downtime as the work was being done.



Corliss Marsh asked what time the weekly Q104 Book Review is broadcasted. Sheila Dooley said she didn't think it was still on the air as the library hasn't received any program book lists for awhile.

## REPORTS

### A Friends Of The Library

Corliss Marsh reported that the Friends raised \$1266 at the book sale. The sale of music CDs raised \$357 of the total and book sales totaled approximately \$800. Corliss said the funds from the sale of the CDs will be used to buy more music CDs.

Sheila Dooley said St. Vincent De Paul will be picking up the leftover books on October 13<sup>th</sup>. She reported that the new videocassette case has been received and the audiocassette case should be delivered soon. The barbecue for the volunteers sponsored by the Friends was attended by over 60 people.

### B. Library Foundation

Sheila Dooley reported that the Foundation is selling Entertainment Books at \$30 each.

### C. Financial Report

As of 25% of the year, 29% of the budget is spent or encumbered with 7% of the total due to the 2004-2005 Gorge LINK purchase order. Expenditures for books are on track at 24%.

### D. Title List Of Books Purchased

The title list was presented for information. Corliss Marsh asked why Gorge LINK purchased a new dot matrix printer instead of a laser printer.

### E. Quarterly Circulation Report

Sheila Dooley reported that this is only the third time that the circulation has totaled more than 30,000 in one quarter. Corliss Marsh said she was surprised by the high circulation of fiction books. Sheila Dooley said that in the summer the circulation tends to include more fiction books. Corliss also pointed out that the audio and video materials circulation makes up more than one fourth of the total circulation.

## ADJOURNMENT

At 4:46 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for December 14<sup>th</sup>.