

**THE DALLES - WASCO COUNTY LIBRARY**

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AGENDA

Library Board Meeting

August 10, 2004

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES - June 8, 2004
- III. LIBRARY DIRECTOR'S REPORT
- IV. SHARED CONCERNS OF THE BOARD
- V. REPORTS
  - A. Friends Of The Library
  - B. Library Foundation
  - C. Financial Report
  - D. Title List Of Books Purchased
  - E. Quarterly Circulation Report
- VI. ADJOURNMENT

MINUTES SUBJECT TO  
COMMISSION APPROVAL  
AT ITS NEXT REGULAR  
SESSION

Library Board Meeting  
August 10, 2004

COMMISSION PRESENT: CeeCee Anderson Ross Cain, Chairman Corliss Marsh,  
Patricia Pfenning and Vi Smith

COMMISSION ABSENT: None

STAFF PRESENT: Library Director Sheila Dooley

The meeting was called to order at 4:03 p.m. by Chairman Corliss Marsh.

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MINUTES

Ross Cain made a motion to approve the minutes of the June 8th meeting. Patricia Pfenning seconded the motion and the minutes were approved unanimously.

LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that:

- the library has been asked to be a participant in two LSTA grant projects. The first is a request for a \$40,000 grant to fund a consultant to study library services in Wasco County and make recommendations for improvements. It includes doing a feasibility study for a combined school/public library in Maupin. The second project is the Statewide Delivery Of Materials Project. It would use \$147,000 of federal LSTA funding to subsidize the costs of interlibrary loans for Oregon libraries.
- the library received three Maryhill Museum passes that patrons can use for up to four free adult admissions. CeeCee Anderson asked how the program works. Sheila said the pass can be checked out for a two week loan. Vi Smith said the passes are just for the current season's use.
- there are 99 children signed up for the summer reading program. Next year Suzy Goolsby would like to have a program for all ages on Fridays and a second program on Wednesdays or Thursdays that was restricted to elementary school aged children.
- Bill Bradbury read at a special storyhour at the library which included holding a mock election.



#### B. Library Foundation

Sheila Dooley reported that the Foundation received an \$8,000 grant from Trust Management Services for three public Internet workstations, electrical work, and three ergonomic chairs.

Sheila also reported that the Foundation has received word that it will be receiving a \$2,000 anonymous donation for another genealogy bookcase.

Sheila said that a total of \$537 was raised at the Foundation's garage sale held on Saturday, July 24th. This brings the total raised for the microfilm reader printer to approximately \$6,400. Corliss Marsh said the Friends Of The Library should be asked to contribute if the microfilm reader printer breaks down. Vi Smith agreed that the funds raised by the Friends should be used.

Corliss Marsh said she would like to have the leftover garage sale items out of the storage building before the Friends' book sale.

Corliss reported that Airport Days will be held on September 11th in Dallesport. The Foundation should consider having a baked goods booth there.

#### C. Financial Report

Corliss Marsh said the two financial reports included were the 2003-2004 year end report and the July 2004 report. Sheila Dooley said the year-end report has not been audited yet. The year-end report showed 94% of the budget expended as of 100% of the year. The July financial report showed that 6% of the budget had been expended as of 8% of the year.

#### D. Title List Of Books Purchased

The title list was presented for information.

#### E. Quarterly Circulation Report

The circulation for the fourth quarter showed a 3% decrease when compared to the same quarter of 2003. However the circulation was still higher than the same period in both 2001 and 2002.

#### ADJOURNMENT

At 4:42 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for October 12th.