

THE DALLES - WASCO COUNTY LIBRARY

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A G E N D A

Library Board Meeting

April 13, 2004

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES - February 10, 2004
- III. LIBRARY DIRECTOR'S REPORT
- IV. SHARED CONCERNS OF THE BOARD
- V. DISCUSSION
 - A. Proposed 2004-2005 Library Budget
- VI. BUSINESS
 - A. Public Meeting Room Policy
 - B. Technology Plan
- VII. REPORTS
 - A. Friends Of The Library
 - B. Library Foundation
 - C. Financial Report
 - D. Title List Of Books Purchased
 - E. Quarterly Circulation Report
- VIII. ADJOURNMENT

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

Library Board Meeting
April 13, 2004

COMMISSION PRESENT: CeeCee Anderson, Chairman Corliss Marsh, and Vi Smith

COMMISSION ABSENT: Ross Cain and Patricia Pfenning

STAFF PRESENT: Library Director Sheila Dooley

The meeting was called to order at 4:02 p.m. by Chairman Corliss Marsh.

MINUTES

CeeCee Anderson made a motion to approve the minutes of the February 10th meeting as corrected. Vi Smith seconded the motion and the minutes were approved as corrected.

LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that:

- the library applied for a \$250 grant from the Oregon Library Association and Ford Family Foundation for the Summer Reading Program. The Dalles Kiwanis Club is providing \$624 and volunteers for the program, which will be held from June 18th through August 20th.
- a \$500 donation is being made to the Dr. Robert Rice Mystery Book Collection by his daughter Martha Rice.
- Ross Cain was reappointed to the Library Board for a four year term to run through June 2008.
- Gorge LINK held a press conference with The Dalles Chronicle on April 7th to promote the new IPAC online catalog. April 19th is the kickoff date with an article to appear in The Dalles Chronicle and press releases sent to the radio stations.
- Columbia Gorge Community College is holding an author lecture series on Wednesday nights during April.
- the library will be applying for Foundation grants to increase the number of public Internet workstations. An area for laptop computer use with Internet access is not planned at this time and would not be allowed under CIPA (Children's Internet Protection Act) since the library receives federal E-rate funds.

CeeCee Anderson made a motion to approve the draft of the technology plan. Vi Smith seconded it and the motion was approved unanimously.

REPORTS

A. Friends Of The Library

Corliss Marsh reported that more than \$1,000 was raised at the spring used book sale held on March 12th and 13th. She read a letter from a person who was concerned about the Friends allowing presales of books to volunteers who help set up the sales. This concern will be discussed at the next Friends' meeting to be held in May.

Sheila Dooley reported that the Friends ordered a new bookcase for the library's abridged books on cassette. An Oregon Council For The Humanities sponsored program titled "Coyote Tales" is scheduled for Saturday, April 17th.

B. Library Foundation

Sheila Dooley reported that the Foundation has raised approximately \$5,000 of the \$11,000 needed for a new microfilm reader-printer. Corliss Marsh suggested that the Foundation garage sale be held soon as the storage building is getting full.

C. Financial Report

As of 75% of the year, 72% of the budget has been spent or encumbered. Sheila Dooley said that the book line item needs to be watched as it is 80% spent or encumbered.

D. Title List Of Books Purchased

The title list was presented for information. Corliss Marsh asked if there is alternative packaging available for CDs that will prevent people from getting fingerprints on them. CeeCee Anderson asked if broken library CDs are replaced free of charge by the vendor since some books on tape are replaced without charge. Sheila Dooley will find out.

E. Quarterly Circulation Report

Sheila Dooley reported that at 31,003 the circulation for the past quarter is the highest quarterly circulation since the library started tracking it 20 years ago. The circulation for the same period one year ago is now the second highest circulation on record. CeeCee Anderson asked why the circulation is increasing. Sheila Dooley suggested the economy and changing reading habits due to the Internet as reasons. Corliss Marsh said the music CD circulation should increase when the new donated CDs are received.

ADJOURNMENT

At 5:03 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for June 8th.