

**THE DALLES - WASCO COUNTY LIBRARY**

722 Court Street  
The Dalles, Oregon 97058

Phone (541) 296-2815

Fax (541) 296-4179

AGENDA

Library Board Meeting

April 12, 2005

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES – February 15, 2005 and March 15, 2005
- III. LIBRARY DIRECTOR'S REPORT
- IV. SHARED CONCERNS OF THE BOARD
- V. DISCUSSION
  - A. Proposed 2005-2006 Library Budget with County Commissioner Scott McKay
  - B. Library District Discussion With City Manager Nolan Young
- VI. BUSINESS
  - A. Internet Computer Use Policy
- VII. REPORTS
  - A. Friends Of The Library
  - B. Library Foundation
  - C. Financial Report
  - D. Title List Of Books Purchased
  - E. Quarterly Circulation Report
- VIII. ADJOURNMENT

MINUTES SUBJECT TO  
COMMISSION APPROVAL  
AT ITS NEXT REGULAR  
SESSION

Library Board Meeting  
April 12, 2005

COMMISSION PRESENT: Chairman Corliss Marsh, Patricia Pfenning, and Vi Smith

COMMISSION ABSENT: CeeCee Anderson and Ross Cain

GUESTS PRESENT: County Commissioner Scott McKay and City Manager Nolan Young

STAFF PRESENT: Library Director Sheila Dooley

The meeting was called to order at 4:02 p.m. by Chairman Corliss Marsh.

---

MINUTES

Patricia Pfenning made a motion to approve the minutes of the February 15<sup>th</sup> and March 15<sup>th</sup> meetings. Vi Smith seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that:

- the Employment Office will be placing a computer at the library for people to use when doing job searches. This will be the 12<sup>th</sup> public Internet station at the library. Corliss Marsh said that when someone is referred to the library by the Employment Office to do job searches, anyone else using the computer should have to stop and let the other person use it.
- the Kiwanis Club has donated \$1,000 for the summer reading program and is having their name printed on t-shirts with the "Dragons, Dreams, And Daring Deeds" theme. The Northern Wasco County Parks And Recreation District is donating swim passes again this year.
- recent library programs included Read Across America on March 2<sup>nd</sup>, a spring break puppet show on March 23<sup>rd</sup>, and ESL Family Night on February 15<sup>th</sup>.
- two teenagers broke into the Gorge LINK PAC terminal upstairs and have been banned from the library for one year.
- the police contacted the library and said that someone had used one of the library's Internet computers to purchase and charge an item to Bread And Blessings. The person was traced using the Internet sign-up sheets. Corliss Marsh said patrons should have to leave their library cards at the desk to use the Internet computers.

- after the March 15<sup>th</sup> Board meeting, the Board's recommendation for the consultant for the Wasco County library study was sent to the City of Maupin. Maupin is planning to have the consultants submitting proposals make presentations at a special City Council meeting. Scott McKay, Corliss Marsh and Sheila Dooley will be attending the meeting on April 12th.
- the Wasco County Soil And Water Conservation District has loaned a map digitizer to the library for patrons to use when viewing aerial maps to determine area measurements.
- an index to the Wasco County picture board collection of historical photographs is available on the reference Internet station at the circulation desk.
- three large photographs of Celilo Falls were donated by Judy Smith in memory of Richard Walls.
- Gorge LINK will have library system software vendors demonstrate their products at Gorge LINK meetings starting in April. This is in preparation for purchasing new system software in FY 2007-2008. A bibliographic records update is also being done as part of the preparation.
- Sue Ann Arguelles, Sheila Dooley and Maggie Pando attended the Oregon Library Association Conference in Eugene last week.
- Mid Columbia Medical Center will not be distributing funds to community organizations under their tithing program this year due to budget concerns.
- Maryhill Museum is providing three free Museum passes for the library to loan to patrons again this year.

#### DISCUSSION

A. Proposed 2005-2006 Library Budget With County Commissioner Scott McKay  
 Scott McKay explained the County's budget process and said the County was \$600,000 short when they met for the budget meeting in March. Patricia Pfenning asked if they knew they were going to be this short of funds. Scott said it had not been known what the shortfall would be until later in the year.

Scott gave the Board a copy of Wasco County Budget Principles. These included not resorting to across the board cuts to balance the budget. He said that eventually the County plans to not fund the library and to have a library district instead.

Scott McKay gave the Board a chart showing Wasco County's General Fund revenues and expenditures during the past five years. Patricia Pfenning asked if the County receives funds from other counties for NORCOR. Scott McKay said the funding is based on population with the County paying 50% of the cost.

Nolan Young explained that the proposed library budget for 2005-2006 is a one-year plan with no capital improvement projects and a reduced book budget. With this budget the current schedule would be maintained by deferring everything that could be deferred. This would be done with the plan of creating a library district as of July 1, 2006. Corliss Marsh asked if the library would still be open 40 hours per week. Nolan Young said that the hours would be maintained but overtime funds would be eliminated from the budget. In addition the roof reserve fund would be used to maintain the library operation.

#### B. Library District Discussion With City Manager Nolan Young

Nolan Young gave the Board members the Library District Concept Paper. He explained that the library funding is not sustainable beyond one year and this would be a new source of funding. Sheila Dooley said that at a May election a double majority (half of the registered voters voting with the majority voting in favor) would be needed to pass. Patricia Pfenning stated that next year's budget situation wouldn't be known until May. Nolan said that a worse case scenario budget could be developed as a backup in case the tax base fails.

One concept would be to have the district enter into a contract with the City for the library operation. Sheila Dooley asked what is to stop a future district board from taking over the library operation. Nolan Young said the City would continue to have ownership of the building. Scott McKay asked what if the City decided to start charging the library district in the future.

Sheila Dooley said the library had received \$670 in donations from the public including \$100 from an older lady on Social Security who didn't want to see the library's hours cut. Corliss Marsh asked about donations from the public. Nolan Young said that the proposed budget was not sustainable and that donations from the public would help make up areas cut such as books.

#### ADJOURNMENT

At 5:17 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for May 10<sup>th</sup>.