

**THE DALLES - WASCO COUNTY LIBRARY**

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AGENDA

Library Board Meeting

February 15, 2005

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES – December 14, 2004
- III. LIBRARY DIRECTOR'S REPORT
- IV. SHARED CONCERNS OF THE BOARD
- V. BUSINESS
  - A. Proposed 2005-2006 Library Budget
- VI. DISCUSSION
  - A. Review Computer Use Policy
- VII. REPORTS
  - A. Friends Of The Library
  - B. Library Foundation
  - C. Financial Report
  - D. Title List Of Books Purchased
  - E. Quarterly Circulation Report
- VIII. ADJOURNMENT

MINUTES SUBJECT TO  
COMMISSION APPROVAL  
AT ITS NEXT REGULAR  
SESSION

Library Board Meeting  
February 15, 2005

COMMISSION PRESENT: CeeCee Anderson, Ross Cain, Chairman Corliss Marsh,  
Patricia Pfenning, and Vi Smith

COMMISSION ABSENT: None

STAFF PRESENT: Library Director Sheila Dooley

The meeting was called to order at 4:00 p.m. by Chairman Corliss Marsh.

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MINUTES

Patricia Pfenning made a motion to approve the minutes of the December 14<sup>th</sup> meeting. Ross Cain seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that:

- the library is eligible for a matching "Staying Connected" grant through the Gates Foundation in the amount of either \$1200 or \$2400 to purchase Internet PCs costing \$1200. The grant must be matched locally for a total of either 2 or 4 computers.
- the State Library rejected the choice of the consultant for the LSTA Grant project to study library services in Wasco County. Jim Scheppke, the State Librarian, met with Mayor Ross of Maupin and Sheila Dooley on January 12th. The list of experienced consultants was reviewed and a new RFP has been issued. Corliss Marsh asked if the list had been used the first time the RFP was issued. Sheila said it was not advertised widely the first time.
- on February 28<sup>th</sup> Clatsop and Columbia County Libraries will be hosting a meeting in Astoria featuring presenters with experience in creating library districts and knowledge of current trends in library buildings and services. Representatives from our library have been invited to attend.
- Suzy Goolsby is promoting the weekly story hour by sending flyers to churches and posting them on store bulletin boards. She also sent bookmarks with reading lists to the First Impressions Program at Mid-Columbia Medical Center to give to

## DISCUSSION

### A. Review Computer Use Policy

Sheila Dooley said that she discussed the library's Internet Use Policy with the State Library. She was concerned with the library's policy of asking people to change sites when looking at material that is offensive to others. The State Library consultant suggested installing privacy screens or recessed monitors as an alternative. The consultant also discussed the Supreme Court's decision regarding the use of filters in libraries as a requirement for receiving E-rate funds.

Patricia Pfenning asked if the Internet stations could be relocated to the computer room. Corliss Marsh said the staff needed to be able to unblock the filters. She suggested changing the layout of the computer area. Patricia Pfenning suggested moving the Internet stations to the area between the elevator and the wall. Corliss suggested moving the reference books into low shelves in the middle of the room and relocating the computers into the reference area. She said she supports the use of privacy screens.

Patricia Pfenning asked how the library communicates the Internet Use Policy to parents. Sheila Dooley said it is kept in a notebook at the circulation desk and is given to people who ask for it. Corliss Marsh suggested posting the policy at the circulation desk. Sheila said it could be posted next to the Internet sign-up sheets.

Corliss Marsh said her concern with the library's Internet Use Policy is that it specifies what children are not allowed to do but is not clear as to what adults can and can't do. She said having the computers in an open area helps deter people from looking at sites that are objectionable to others. CeeCee Anderson brought up the identity theft that can occur at ATM machines when they are too visible to others.

Sheila Dooley will suggest some revisions to the Internet Use Policy for review at the next meeting.

## REPORTS

### A. Friends Of The Library

Corliss Marsh said that the Friends Of The Library Book Sale is scheduled for March 11<sup>th</sup> and 12<sup>th</sup>. Sheila Dooley said the surplus computer equipment from City Hall will be included in the sale. On May 14<sup>th</sup> a Chautauqua Program on "Apples In History, Legends, And Literature" by Nancy Appling is scheduled at the library. The library has received 3 framed photographs of Celilo Falls from Friends' member Judy Smith.

### B. Library Foundation

Sheila Dooley reported that grant writer Lyn Craig has offered to write a grant application for the Library Foundation. One idea is to fund a children's project which would create a beginning readers' collection and enlarge both the ESL picture book collection and the board book collection.