

**THE DALLES - WASCO COUNTY LIBRARY**

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A G E N D A

Library Board Meeting

May 9, 2006

4:00 p.m.

- I. CALL TO ORDER
- II. MINUTES – April 11, 2006
- III. LIBRARY DIRECTOR’S REPORT
- IV. SHARED CONCERNS OF THE BOARD
- V. BUSINESS
  - A. Recommendation Regarding Non-resident Fee
  - B. Recommendation Regarding Library Operating Hours
- VI. REPORTS
  - A. Library District Project
  - B. Friends Of The Library
  - C. Library Foundation
  - D. Financial Report
  - E. Title List Of Books Purchased
- VII. ADJOURNMENT

MINUTES SUBJECT TO  
COMMISSION APPROVAL  
AT ITS NEXT REGULAR  
SESSION

Library Board Meeting  
May 9, 2006

COMMISSION PRESENT: CeeCee Anderson, Ross Cain, Barbara Garner, Chairman  
Corliss Marsh, and Vi Smith

COMMISSION ABSENT: None

STAFF PRESENT: Library Director Sheila Dooley

The meeting was called to order at 4:04 p.m. by Chairman Corliss Marsh.

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MINUTES

Vi Smith made a motion to approve the minutes of the April 11<sup>th</sup> meeting. CeeCee Anderson seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that:

- children's activities during April included four preschool story times, two Head Start program story times at the library, ten story times for Great And Small participants, two Wasco County Cultural Coalition Grant art programs and one music program. Children who participated in the library's 2005 summer reading program rode in the Kiwanis Club Cherry Festival parade float to promote this year's summer reading program.
- the District Attorney's office is making plans to provide the library with a software license for several legal databases. This research tool would be made available to members of the public doing legal research.
- Wasco County's budget hearings were held on April 19th. None of the library's three service packages received funding.
- the library will be receiving a check on May 18th through the Mid Columbia Medical Center's tithing program in recognition of the volunteer work done at the library by hospital employees Corliss Marsh and Celeste Minnis.
- the Eagle Scout project in the library's children's area will be recognized at an open house at the library on Saturday, May 27th.
- Mid Columbia Center For Living is hosting a "May Is Mental Health Month" display at the library. The preschool story time on May 26th will feature children's books related to mental health.

BUSINESS

#### A. Recommendation Regarding Non-resident Fee

There was a discussion of the proposed library card policy for non-residents in the event that the Library District Measure fails. Corliss Marsh asked if this was a per household fee. The words "per household" were added to the policy. Corliss asked what would happen to the money collected. Sheila Dooley said \$7,500 was included in the budget for card revenues.

Barbara Garner said a \$75 fee would put a lot of strain on people, especially with the rise in gas prices. In Dufur people were being asked to vote for both this measure and for funding to replace the swimming pool. CeeCee Anderson suggested having a senior discount. Barbara Garner suggested that people be allowed to pay the fee in 3 payments. Corliss Marsh suggested payments of \$25 every 4 months. Barbara Garner said there could be a \$1 per payment processing fee. Sheila Dooley said quarterly payments could enable more children to use the library during the summer. Corliss Marsh said anyone could use the library but just not be able to check out books.

Ross Cain made a motion to adopt a \$75 per year non-resident library card fee with 3 payments of \$25. CeeCee Anderson asked if this meant a card cost for \$25 for 4 months' use. Corliss Marsh said the motion was to adopt a \$75 per year fee payable in payments of \$25 every 4 months. Barbara Garner seconded the motion. Vi Smith asked if the payments were optional and the \$75 could be paid at one time. Ross Cain suggested that the card expiration dates be set according to whatever was easiest for billing. Corliss Marsh expressed concern that less revenue would be collected if the library was paid in payments. She suggested a \$70 per year upfront charge or 4 months for \$25.

Ross Cain amended the motion and added a \$5.00 discount if the card was paid for in full. Corliss Marsh read the motion to adopt a \$75 per year non-resident library card fee with non-city residents paying in 3 payments of \$25, 1 every 4 months with a \$5 discount if paid in full at one time.

The motion was adopted unanimously.

#### B. Recommendation Regarding Library Operating Hours

The Library Board reviewed a proposed library schedule for a City-only funded library. Corliss Marsh said that the proposed library schedule was consistent and included times for both working people and students coming in after school. Ross Cain asked if there was a contract issue with people working 5 hours without a lunch break. Sheila Dooley said the contract didn't require a lunch break if working for 5 hours.

Corliss Marsh asked if any employees would be working at other times. Sheila Dooley said one employee each week would work Tuesday and Wednesday mornings instead of Saturday in order to check in books and pull books for the Gorge LINK courier.

CeeCee Anderson asked if any positions would be cut if the library was funded only by the City. Sheila Dooley said the part-time Library Clerk II position would be eliminated.

Vi Smith commented that there would be no evening hours. When her children were in school they used the library to do research.

CeeCee Anderson moved to adopt the 20 hour per week schedule in the event the library district measure failed. This schedule would be: Tuesday and Wednesday, 1:00 p.m. to 6:00 p.m.; Thursday closed; Friday and Saturday, 10 a.m. to 3 p.m.; and Sunday and Monday closed. The motion was seconded by Vi Smith and approved unanimously.

## REPORTS

### A. Library District Project

Sheila Dooley reported that 18.1% of Wasco County voters had voted as of Tuesday morning. This is a low turnout when compared to May 2004 when 19% had voted one week prior to the election's end and there was a total turnout of 44%.

Sheila is preparing job descriptions for the new positions to be added if the measure is approved.

Corliss Marsh reported that the recorded phone message received by voters regarding the library measure was sponsored by the Employees' Union and the library had nothing to do with it. The PAC has asked the Union to write a letter to the editor clarifying this. Corliss reported that PAC sponsored newspaper ads appeared in the newspaper last week and radio ads will run this week. On Friday night library supporters plan to stand near the Post Office holding library lawn signs and a banner. People need to vote even if voting no in order for the measure to meet the double majority requirement.

Sheila Dooley said she had appeared with Jim Tindall on KACI/KIHR radio's Mid Columbia Today Show on April 27th. Sheila answered questions about the library district measure and Jim Tindall told about his experience teaching in a community that had no public library.

### B. Friends Of The Library

Corliss Marsh reported that a book sale is scheduled at the library storage building on Friday, May 19th from 3 to 6 p.m. This will coincide with the third Friday activities in The Dalles. Postcards will be mailed to Friends' members.

### D. Library Foundation

Sheila Dooley reported that the Library Foundation had agreed to be the fiscal agent for the Oregon Council For The Humanities grant with the Center For Columbia River History.

### E. Title List Of Books Selected For Purchase

The Title List was presented for information.

## ADJOURNMENT

At 4:58 p.m. the meeting was adjourned by Chairman Corliss Marsh.