

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

WASCO COUNTY LIBRARY SERVICE DISTRICT
BOARD MEETING MINUTES

April 8, 2008

COMMISSION PRESENT: CeeCee Anderson, Chairman Mary Beechler, Corliss Marsh, and Diana McElheran

COMMISSION ABSENT: Cindy Johnson

STAFF PRESENT: District Librarian Sheila Dooley, Southern Wasco County Librarian Sarah Hennessey, and Dufur School/Community Librarian Louise Walkowiak

The meeting of the Wasco County Library Service District Board was called to order at 3:35 p.m. by Chairman Mary Beechler.

MINUTES

Corliss Marsh made a motion to approve the minutes of the March 11th meeting. Diana McElheran seconded the motion and it was approved unanimously.

DISCUSSION

A. Oregon Library Association Conference

The Board members attending the conference will meet at Corliss Marsh's house at 6:15 a.m. on Thursday, April 17th.

LIBRARY DIRECTOR'S REPORT

Sheila Dooley reported that there was an addition to the written report. The programs funded by the Wasco County Cultural Trust Coalition grant are scheduled for April and May. Rick Meyers' Old Time Music Show is scheduled for April 30th in Maupin at 10:30 a.m. and in Dufur at 1:00 p.m. The program in The Dalles will be held on May 17th at 11:00 a.m.

Mary Beechler asked if the Maupin Library would be using the traveling trunks. Sarah Hennessey said she would like to see the ones at Dufur first. Sheila Dooley reported that there were some trunks in The Dalles library staff room if anyone would like to view them.

Diana McElheran asked about the book mobile that the State Library has offered to loan to the District. Mary Beechler said the District needed to start slower and wasn't ready to take this on.

Sarah Hennessey said she would like to point out the report on the LEO (Libraries of Eastern Oregon) Conference, which she attended with Maupin Mayor Dennis Ross. LEO partners with both OMSI and the Smithsonian, and receives access to live videoconferences on a wide range of topics.

Dennis Ross is interested in having the District form a partnership with the LEO group. The cost to join would be \$100 for the Maupin branch or \$500 for the District as a whole. Board members can discuss LEO with its president, Lyn Craig, who will be attending the OLA Conference. Sarah Hennessey will also invite her to attend a Library Board meeting.

OLD BUSINESS

A. 2008-2009 Proposed District Budget

Sheila Dooley reported that there was a shortfall in the beginning balance and the funding needed to operate The Dalles branch until November. In addition, the \$15,000 budgeted for library consulting services was being removed from the proposed budget.

Corliss Marsh expressed her concern with removing the funding for the consultant. She said the Board should invite the County Court to attend the May 13th Board meeting to discuss it. Board members also expressed concern regarding the role of the Library Board in decision making. As the consulting project could be delayed until November, it was felt that it wouldn't impact the shortage in the beginning balance.

Corliss Marsh moved to recommend to the County Court the budget as proposed with the funding for the consultant included in the contractual services line item. CeeCee Anderson seconded the motion and it was approved unanimously.

Sarah Hennessey presented the proposed Maupin branch budget to the Board. No changes were made to either the Maupin or Dufur proposed budgets.

Sheila Dooley reminded the Board that they would be doing her evaluation in May. Mary Beechler asked Sheila to get the evaluation paperwork to the Board in advance of the meeting.

NEW BUSINESS

A. Public Meeting Room Policy

Diana McElheran asked if the library currently has a meeting room policy. Sheila Dooley said she had updated the existing meeting room policy and also added a section on Saturday use of the room. Any group using the room on Saturday would now be

limited to one meeting per month to enable the library to use the room for library programs.

Corliss Marsh asked if meeting room keys are signed out and if there is a problem getting them back. Sheila Dooley said the library uses a signup sheet. For groups that use the room on an ongoing basis, Corliss suggested checking the key list annually and also updating the name of the contact person.

Louise Walkowiak asked whether smoking is allowed on the library grounds. Sheila Dooley said it is just banned in the building. Mary Beechler suggested finding out what the law is regarding smoking on public property.

Mary Beechler suggested that a copy of the meeting room policy be given to people when they sign up for the key. The policy should also be posted in the meeting room and people should sign a receipt when borrowing the key.

Corliss Marsh moved to adopt the proposed meeting room policy. Diana McElheran seconded the motion and it was approved unanimously.

REPORTS

A. Financial Report

The financial report showing materials expenditures was presented for information. Sheila Dooley asked if it was necessary to include the number of volumes purchased as this information would be part of the year-end report in July. Mary Beechler said this information wasn't needed in the monthly report.

ADJOURNMENT

At 4:52 p.m. the meeting was adjourned by Chairman Mary Beechler. The next Board meeting will be held on May 13th at 3:30 p.m. at The Dalles-Wasco County Library meeting room. The agenda will include a discussion with the County Court and the evaluation of the County Librarian.

The next goal setting session will be scheduled with Marti Kantola of 6 Rivers Mediation for either Monday or Tuesday on April 28th or 29th, or May 5th or 6th. It will be held at 4:00 p.m. in the library meeting room at The Dalles.