

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

August 17, 2010

COMMISSION PRESENT: CeeCee Anderson, Mary Beechler, Lynn Cotter, Corliss Marsh, and Diana McElheran

COMMISSION ABSENT: None

STAFF PRESENT: District Librarian Sheila Dooley and Southern Wasco County Librarian Sarah Hennessey

GUESTS PRESENT: None

The meeting of the Wasco County Library Service District Board was called to order at 2:00 p.m. by Chairman Mary Beechler.

MINUTES

Corliss Marsh moved to correct the minutes of the June 22nd meeting on page 2, paragraph 5, by replacing "Library Director" with "City Manager" and deleting the reference to Maupin. Lynn Cotter seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

The 2010-2013 Technology Plan, developed as a requirement for receiving E-rate funding, was distributed to the Board. There was a discussion of the current Displays and Exhibits Policy. Sheila Dooley will work on drafting a revised policy that would enable the library to have more control over what is displayed.

It was reported that the Tygh School Community Center would continue to house the Head Start program. Mary Beechler asked Sheila Dooley to find out what the plans are regarding replacing the Tygh Valley Library Station's PC.

The Southern Wasco County Library report was presented for information. It was noted that the Maupin City Council is planning to move forward with the feasibility study for the library expansion and will be in need of matching funds for this project.

SHARED CONCERNS OF THE BOARD

There was a discussion of the Gorge LINK meeting with the Sage Library System representative held on August 9th. The Library District is committed to the Gorge LINK System through June 30, 2011. Diana McElheran made a motion to have the Library District move towards joining Sage as quickly and efficiently as possible. Lynn Cotter seconded the motion and it was approved unanimously.

OLD BUSINESS

A. Reimbursement for Indirect Administrative Service Costs

There was a discussion of the method to be used for calculating the administrative fee for The Dalles library. Lynn Cotter moved to recommend basing the administrative fee for The Dalles library on the percentage of impact on each affected department and to raise it by no more than the increase in the CPI each year. CeeCee Anderson seconded the motion and it was approved unanimously.

NEW BUSINESS

A. Election of Officers

CeeCee Anderson nominated Corliss Marsh for Chairman and Mary Beechler for Vice Chairman. Lynn Cotter seconded the motion and it was approved unanimously.

B. Recommendation Regarding Allocation of Materials Budget

There was a discussion regarding whether to allocate the materials budget using the formula based on population or by setting a minimum amount. Corliss Marsh moved to accept the allocation of library materials budget using the formula based on population for all three libraries. Diana McElheran seconded the motion and it was approved unanimously.

DISCUSSION

A. Vision/Master Plan Status

There was a review of the progress made towards accomplishing the goals outlined in the Vision/Master Plan. Sheila Dooley will reformat the document.

REPORTS

A. Materials Expenditure Report

The written report was included for information. The materials budgets for the three libraries will be adjusted using the formula based on population.

B. Library District Financial Report

No report was included as there were no revenues or expenditures during July.

C. Financial Report for The Dalles-Wasco County Library

The budget (excluding the contingency and unappropriated ending balance) was 9% expended as of 8% of the year.

ADJOURNMENT

At 3:40 p.m. the meeting was adjourned by Chairman Mary Beechler. The next meeting is scheduled for Tuesday, September 14th, at 4:00 p.m. at the Dufur School/Community Library.

APPROVED by the Wasco County Library District Board of Directors on the 14th day of September, 2010.

WASCO COUNTY LIBRARY SERVICE
DISTRICT BOARD OF DIRECTORS

Corliss Marsh, Chair

Mary Beechler, Vice-Chair

CeeCee Anderson, Board Member

Lynn Cotter, Board Member

Diana McElheran, Board Member