

## **MINUTES**

REGULAR COUNCIL MEETING  
OF  
JANUARY 17, 2011  
5:30 P.M.  
CITY HALL COUNCIL CHAMBER  
313 COURT STREET  
THE DALLES, OREGON

**PRESIDING:** Mayor Jim Wilcox

**COUNCIL PRESENT:** Bill Dick, Carolyn Wood, Dan Spatz, Brian Ahier, Tim McGlothlin

**COUNCIL ABSENT:** None

**STAFF PRESENT:** City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Finance Director Kate Mast, Community Development Director Dan Durow, Police Chief Jay Waterbury, Public Works Director Dave Anderson, Senior Planner Dick Gassman, Administrative Intern Daniel Meeks

### **CALL TO ORDER**

Mayor Wilcox called the meeting to order at 5:30 p.m.

### **ROLL CALL**

Roll call was conducted by City Clerk Krueger; all Councilors present.

### **PLEDGE OF ALLEGIANCE**

Mayor Wilcox invited the audience to join in the Pledge of Allegiance.

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### **OATH OF OFFICE**

City Clerk Krueger administered the Oath of Office to Mayor James L. Wilcox, Councilor at Large Carolyn Wood, Councilor Position #1 Tim McGlothlin, and Councilor Position #3 Bill Dick.

### **APPROVAL OF AGENDA**

Mayor Wilcox asked the Council to add an Executive Session to consider the employment of a public officer and to move Action Item 13, B to the conclusion of the agenda. It was moved by Wood and seconded by Dick to approve the agenda as amended. The motion carried unanimously.

### **PRESENTATIONS/PROCLAMATIONS**

Susan Buce presented copies of True West magazine to the City Council and announced that The Dalles had been ranked number six of the top ten western towns. Buce asked the City Council to sign a certificate of appreciation to the magazine for their interest in The Dalles. It was the consensus of the Council to sign the certificate.

Mayor Wilcox presented a set of books which had been gifted to the City by the Japanese Consul General during the sister city visitation in December. He asked that the books be placed at the library so everyone could appreciate them. Bob McFadden also presented a gift to the City on behalf of Myoshi City. He presented a hand made stamp with ink which represented the City of The Dalles and Myoshi City, to be used on official sister city documents.

#### **Go Red Day Proclamation**

Mayor Wilcox read a Proclamation declaring February 4, 2011 as Go Red for Women's Heart Health Day in The Dalles.

Linda Stahl described the events associated with Go Red for Women's Heart Health and urged citizens to participate in the events.

#### **Memorial Tribute for Ron Somers**

Mayor Wilcox read a Memorial Tribute, honoring Municipal Court Judge Ron Somers, who died on January 3, 2011. He said the tribute would be presented to Ron's family and friends at his funeral service, which was scheduled for January 19<sup>th</sup>.

### **AUDIENCE PARTICIPATION**

Tyler Miller, representing Dirt Huggers, provided an update regarding their operations. He said the primary customer for their composting program was the disposal service. Miller said he would be requesting a temporary haul permit to begin enhancing the program by picking up commercial composting materials in The Dalles. He said this would be temporary to build a customer base and then once established turn over the pick up service to the local disposal service.

City Manager Young said he would prepare a staff report to address the temporary permit, for consideration at the January 31<sup>st</sup> Council meeting.

In reply to a question, Mr. Miller said once product is composted, it would be sold back into the local economy, to contractors and nurseries.

### **CITY MANAGER REPORT**

City Manager Young asked the Police Chief to make an introduction. Chief Waterbury introduced Police Officer Landon Rassmussen and his Field Training Officer Doug Kramer to the City Council. He said Officer Rassmussen had just been hired last week as one of the two positions created by recent annexations in the City. Waterbury said he hoped to have the second officer hired in early March.

Officer Rassmussen was welcomed by the City Council.

City Manager Young introduced volunteer Daniel Meeks, and said he was working on renewable energy projects and helping with the process to get the Third Place Urban Renewal design work completed.

City Manager Young reported that the periodic review for Public Employee Retirement System (PERS) Equal to or Better Than comparison had been completed and the City was deficient in one of the tiers. He said staff would be working to correct that and would bring additional information to the Council in February or March.

Young said the discussion item regarding outdoor burning would be postponed from the January 31<sup>st</sup> meeting to the February 14<sup>th</sup> meeting.

City Manager Young said he had distributed a proposed 2011 Needs and Issues Priority List for City of The Dalles. He asked if the City Council wished to make any adjustments to the priorities before they were presented to the Economic Development Committee for consideration.

It was the consensus of the City Council to accept the list as presented by the City Manager.

### **CITY ATTORNEY REPORT**

City Attorney Parker said he was working with staff to prepare amendments to the resale business ordinance, working on deeds for the Mill Creek property transfer and working to develop a Request for Proposals for towing services.

### **CITY COUNCIL REPORTS**

Councilor Ahier said he had been approached by many citizens regarding recent Urban Renewal and City Council executive sessions and their concern that the City was keeping information from the public. Ahier said he understood the need for Executive Session meetings but said it was very important to him that government be transparent as much as possible and said the Council should fully explain their decisions when voting.

Councilor Spatz reported that the EDA had funded a study to better understand effective relationships between EDA and economic development districts. He said Mid Columbia Economic Development District (MCEDD) was selected as one of the top 12 district performers in the nation to participate in the study.

Spatz said concerns had been raised at a recent governmental affairs meeting regarding the Interstate 84 ramp at the boat ramp. He said the vegetation was a mess and much of it was dead. Spatz asked if the City could approach the State with some ideas to get it cleaned up.

City Manager Young said Oregon Department of Transportation (ODOT) was in the process of designing the marina and the Lone Pine ramps for new vegetation, which would be more hardy and require less maintenance. Young said he didn't know what the implementation date was for the upgrades.

Councilor McGlothlin said the Traffic Safety Commission would be meeting next week and one of the primary issues for discussion would be ownership of the stairs at Brewery Grade.

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Councilor Wood reported she had attended an economic impact workshop regarding the power lines from Big Eddy substation into the state of Washington. She said she would share the map and information with anyone who was interested.

McGlothlin said the computers purchased for School District #21, through a grant from Google, would be arriving on Tuesday.

Mayor Wilcox said he had polled the City Council regarding their current committee assignments and all were satisfied with their assignments so no changes would be made at this time. Wilcox thanked the Public Works Department crews for their work during the recent snow event to keep the streets safe. He said he would be hosting a former Mayor's breakfast on Tuesday morning.

Wilcox reminded the Council that the first public input meeting for updating the City's Vision Plan, would be held on January 26<sup>th</sup> at the Civic Auditorium, at 6:30 p.m.

Mayor Wilcox said he had attended the County Commission meeting and said their discussion regarding codes enforcement was of interest to the City. He said the County focuses on enforcement of land use violations as opposed to nuisances and that they did not enforce codes within the Urban Growth Boundary.

City Manager Young said when properties were annexed to the City, there would be nuisance laws that they were not accustomed to. He said staff was working on a plan to provide for education and for voluntary compliance with the City's nuisance ordinances.

### **CONSENT AGENDA**

It was moved by Wood and seconded by McGlothlin to approve the Consent Agenda as presented. The motion carried unanimously.

Items approved by Consent Agenda were: 1) approval of December 13, 2010 regular City Council meeting minutes; 2) Resolution No. 11-001 accepting transfer of ownership of various parcels of property from Wasco County; 3) approval to declare Public Works Department equipment at surplus property; 4) authorization for City Clerk to endorse OLCC change in privilege application for Clock Tower Ales; and 5) Resolution No. 11-002 concurring with the Mayor's appointments to various commissions and committees.

## **CONTRACT REVIEW BOARD ACTIONS**

### **Award Design/Build Downtown Wi-Fi System Contract**

City Manager Young reviewed the staff report. He recommended awarding the contract to Gorge Networks in the amount of \$137,334, which included \$4,000 to include the marina area.

In response to a question, Dan Bubb, Gorge Networks, said their maintenance proposal had been low because their equipment proposal would require less assembly and maintenance than other proposals.

City Manager Young said the project should be completed in five months, including contract execution, design, installation and testing.

It was moved by Ahier and seconded by Spatz to award the contract for the Downtown Wireless Broadband Project to Gorge Networks including the marina option for a total bid cost of \$137,334. The motion carried unanimously.

## **ACTION ITEMS**

### **Request by Mid Columbia Fire and Rescue District for a Fee Waiver for Conditional Use Permit Application**

Senior Planner Gassman reviewed the staff report.

Councilor Spatz asked if the tower had been donated. Fire Chief Palmer said the tower had been donated by Hood River, which would greatly help offset the cost of installation.

Councilor Wood asked if the tower would be removed if, in the future, it was no longer needed. Palmer said that was correct.

Councilor McGlothlin asked what the purpose of the tower was. Chief Palmer said the primary use was for communications. He said there were problems with downtown communications and it would also help extend communications into south County.

It was moved by Spatz and seconded by Wood to waive the \$420 filing fee for the Conditional Use Permit application for Mid Columbia Fire and Rescue District. The motion carried unanimously.

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## **DISCUSSION ITEMS**

### **Discussion Regarding Annexation Policy**

City Manager Young reviewed the staff report. Senior Planner Gassman distributed a map showing the boundary of the City from 2004, prior to the annexation policy implementation. He said most of the Urban Growth Boundary had now been annexed. Gassman said the City was limited in its ability to annex by law. He said most island annexations were now complete and additional annexations would have to wait until development occurred. Gassman said it was important to extend the city limits to the boundary of the Urban Growth Boundary, but it could not happen until properties were developed.

It was the consensus of the City Council to continue with the current Annexation Policy, annexing as properties develop in the future.

## **EXECUTIVE SESSION**

Mayor Wilcox recessed the meeting to Executive Session at 6:53 p.m., in accordance ORS 192.660 (2) (a) to consider the employment of a public officer, employee, staff member or individual agent.

Councilor Dick said he would not participate in the Executive Session discussions and would not participate in the selection of a judge due to a conflict of interest because his law partner was an applicant for the position.

### **Reconvene to Open Session**

The meeting reconvened at 7:05 p.m.

### **Selection of a Municipal Judge and Judge Pro-Tem**

It was moved by Spatz and seconded by McGlothlin to direct the City Attorney to negotiate a contract with Tom Peachey as the Municipal Court Judge. The motion carried unanimously, Dick abstaining.

It was moved by Ahier and seconded by Wood to direct the City Attorney to negotiate a contract with Bill Howell as the Judge pro-tem. The motion failed, voting yes: Ahier and Wood; voting no, Spatz, McGlothlin and Wilcox; Dick abstaining.

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It was moved by Spatz and seconded by Wood to direct the City Attorney to negotiate a contract with Linda Gouge as the Judge pro-tem. The motion carried, voting yes: Spatz, Wood, McGlothlin; voting no Ahier; Dick abstaining.

City Manager suggested the contracts begin with a salary matching the current budget, with an evaluation in three to four months.

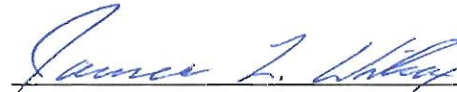
### **ADJOURNMENT**

Being no further business, the meeting was adjourned at 7:11 p.m.

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Submitted by/  
Julie Krueger, MMC  
City Clerk

SIGNED:

  
James L. Wilcox, Mayor

ATTEST:

  
Julie Krueger, MMC, City Clerk