

AGENDA

REGULAR CITY COUNCIL MEETING

February 28, 2011

5:30 p.m.

CITY HALL COUNCIL CHAMBER
313 COURT STREET
THE DALLES, OREGON

1. CALL TO ORDER
2. ROLL CALL OF COUNCIL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. PRESENTATIONS/PROCLAMATIONS
 - A. Historic Landmarks Commission Annual Report [**Agenda Staff Report #11-019**]
 - B. Main Street Program Progress Report [**Agenda Staff Report #11-020**]
6. AUDIENCE PARTICIPATION

During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Five minutes per person will be allowed. If a response by the City is requested, the speaker will be referred to the City Manager for further action. The issue may appear on a future meeting agenda for City Council consideration.
7. CITY MANAGER REPORT
8. CITY ATTORNEY REPORT
9. CITY COUNCIL REPORTS
 - A. Adopt 2011 City Council Goals [**Agenda Staff Report #11-021**]

10. CONSENT AGENDA

Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the City Council to spend its time and energy on the important items and issues. Any Councilor may request an item be "pulled" from the Consent Agenda and be considered separately. Items pulled from the Consent Agenda will be placed on the Agenda at the end of the "Action Items" section.

- A. Approval of February 14, 2011 Regular City Council Meeting Minutes
- B. Approval of February 9, 2011 Goal Setting Minutes
- C. Resolution No. 11-006 Accepting a Dedication of a Monument from the Columbia Gorge Genealogical Society for the Pioneer Cemetery
- D. Resolution No. 11-007 Concurring With the Mayor's Appointment of a Committee to Review Economic Development Policies

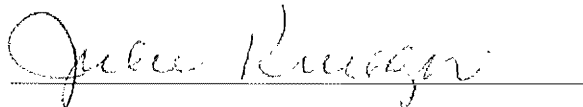
11. ACTION ITEMS

- A. Request by St. Mary's Academy to Waive Conditional Use Permit Application Fee for Construction of a Building Addition [**Agenda Staff Report #11-022**]
- B. General Ordinance No. 11-1310 Repealing General Ordinance No. 657 Establishing the Civil Service Commission [**Agenda Staff Report #11-023**]

12. ADJOURNMENT

This meeting conducted in a handicap accessible room.

Prepared by/
Julie Krueger, MMC
City Clerk





AGENDA STAFF REPORT

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #
February 28, 2011	Presentations 5, A	11-019

TO: Honorable Mayor and City Council

FROM: Dawn Marie Hert, Associate Planner &
Historic Landmarks Commission Coordinator,
Community Development Department

THRU: Nolan Young, City Manager *ny*

DATE: February 16, 2011

ISSUE: 2010 Annual Report of the Historic Landmarks Commission.

PREVIOUS AGENDA ITEMS: None.

SYNOPSIS: The Dalles Historical Landmark Commission is pleased to present its annual report to City Council. The year 2010 was the City's seventeenth year as a Certified Local Government.

Attached is a copy of the Historic Landmarks Commission 2010 Annual Report to City Council.

BUDGET IMPLICATIONS: Yet to be determined. Many of the Historic Landmarks Commission goals will require budgeted monies. Staff will be making suggestions in the current fiscal year budget process. Grant monies that can be applied for to meet these goals generally require a 50% match. The goals that do not qualify for grants will require full funding from the City's budget.

ALTERNATIVES:

- A.** **Staff Recommendation:** *Move to support the City of The Dalles Historic Landmarks Commission's 2011 short-term and long-term goals.*
- B.** Recommend that the Historic Landmarks Commission revisit and revise the 2011 short-term and long-term goals.
- C.** Do not support the Historic Landmarks Commission's 2011 short-term and long-term goals.

City of The Dalles Historic Landmarks Commission 2010

Annual Report To City Council

The following activities and accomplishments of The Dalles Historic Landmarks Commission are presented for the City Council's review as required annually by General Ordinance No. 94-1194.

2010-2011 Historic Preservation Funds The City of The Dalles received two separate grants from the State Historic Preservation Office (SHPO) for the 2009-10 and 2010-11 fiscal years: A grant in the amount of \$3,000 was received and used to help fund our Certified Local Government Program, which includes staff time and assistance to The Dalles Historic Landmarks Commission. The administration of this program is vital to the continued success of this Certified Local Government. Additionally, staff provides assistance to the general public by answering questions about our ordinances as well as providing assistance for people making application to the Historic Landmarks Commission.

A grant in the amount of \$4,350 was received to be used to fund two historic preservation and education projects:

- \$3,000 will be used for the preparation of a Preservation and Maintenance Plan for Rock Fort, which is a National Register property. One proposal was received and the project will commence in the coming months with a completion date of June 2011.
- \$2,700 was used for a Community Workshop at Pioneer Cemetery on repairing historic cemetery headstones. The workshop was held on October 9, 2010 with eleven attendees. The workshop successfully reset and stabilized historic headstones throughout the cemetery.

2009-10 Oregon Commission on Historic Cemeteries Grant The Historic Landmarks Commission received a grant in the amount of \$1,000 from the Oregon Commission on Historic Cemeteries (OCHC) for the 2009-10 fiscal year. The grant was used in conjunction with budgeted match money and staff time to install much needed railing at the main entrance and to continue the installation of historically appropriate fencing along the rear property line.

2010 Commission Goals Due to limited funding, a majority of the short-term and long-term goals for the HLC were not met. Monies were only budgeted as match this past fiscal year for a few goals.

The short-term goals that were met or are in the process of being met are as follows:

- Encourage restoration of the Pioneer Cemetery.

This goal is in the process of being met with our Pioneer Cemetery Preservation Plan being implemented. With continued grant assistance from the OCHC and SHPO, we hope to continue with the projects at the cemetery. The Commission plans to keep the goal for the years to come for the continued maintenance and preservation of our historic Pioneer Cemetery. Budgeted monies have continued to help with preservation and maintenance.

- Establish a Historic Resource Center/Site ie: Historic Links on City Webpage.

This goal is also in the process of being met. Links have been provided on various websites and other agencies. Staff will continue working with other agencies that work with historic resources and information.

- Update Historic Ordinance.

The City's 1994 Historic Ordinance was reviewed and discussed with the SHPO. It was found that no revisions needed to be made at this time. The ordinance will be revisited every other year to ensure no further revisions are necessary.

- Assist in completing the Lewis and Clark Memorial and making it a local landmark.

Over the past few years there has been a local independent group that has been in the process of raising monies for completing the memorial. The Commission supports the actions by others for completing the memorial.

- Actively support Historic The Dalles Days.

This goal has been and will continue to be added as a goal for the HLC. Combining of the Historic Days and Fort Dalles Rodeo seems to be a great fit for our community.

- Encourage the restoration of the Waldron Drug/Gitchell Building.

This goal is on target with the continued work on the First Street Underpass project.

- Completion of the monument in Pioneer Cemetery.

This goal is nearing completion. The dedication was made to the City on Memorial Day 2010 by the Columbia Gorge Geneological Society. Final paperwork is in the process for the City to formally accept the donated monument.

The long-term goals that were met or are in the process of being met are as follows:

- Encourage preservation and restoration of City Hall.

This long-term goal has continued over the years with plans to continue with work on the windows of the building in the coming year.

- Maintaining CLG status.

This long-term goal has continued to be met. Assistance for the CLG is made possible with the semi-annual matching grant from the SHPO for operating funds.

- Continue to supply information on Historic Open Houses and encourage Open House visits during Historic Fort Dalles Days.

This long-term goal has continued to be met. Changes to the Special Assessment program at the State level have eliminated the open house requirements.

- Support and encourage the Fort Dalles Museum.

This long-term goal has continued over the years.

- Encourage restoration and preservation of The Lewis and Clark Rock Fort.

This long-term goal is in the process of being completed. SHPO Grant monies have been awarded and a proposal has been accepted. A preservation and maintenance plan will be prepared by the end of June 2011.

2011 Commission Goals. The Historic Landmarks Commission adopted their new goals for 2011 at the first meeting of the year. The following is the new 2011 Historic Landmarks Commission goals.

Short Term Goals

1. Create Historic Designs for Downtown to aid in historic background research and support Main Street programs.
2. Encourage restoration and preservation of the Pioneer Cemetery.
3. Provide educational assistance to help individual restorers by setting up a special assessment workshop.
4. Establish a Historic Resource Center/Site i.e.: historic links on City Webpage.
5. Research grant opportunities to expand City's historic resources such as designating other qualified areas as national historic districts; specifically the East Gateway, The Dalles Bluff, 4th Street, and E. 8th Street.
6. Update Historic Ordinance.
7. Assist in saving and completing the Lewis and Clark Memorial and pursue a local landmark status.
8. Actively support Historic Fort Dalles Days.
9. Establish an Archaeology Testing Plan prior to First Street infill.
10. Support and encourage the preservation and continued use of The Dalles High School building.
11. Encourage restoration of the Waldron Drug/Gitchell Building.
12. Encourage restoration and preservation of The Lewis and Clark Rock Fort.

Long Term Goals

1. Encourage preservation and restoration of City Hall.
2. Maintain CLG status.
3. Support Civic Building restoration.
4. Continue to supply information on Historic Open Houses and encourage Open House visits during Historic Fort Dalles Days.
5. Continue to assist with historic plaque costs & availability.
6. Support and encourage the Fort Dalles Museum.
7. Update Historic Inventories.

Administration and Public Assistance. Both administration and public assistance remained as vital program activity during 2010. There were 7 Historic Landmarks Commission meetings held in the year 2010. Five applications were reviewed, including the Fort Dalles Museum building being painted and windows repaired, the old Train Depot being restored to original, and the modifications and restoration of the second floor on the Gayer building. There were also several requests for minor alterations to historic structures that were reviewed at the staff level. Minor alterations include the addition and placement of signs, repainting historic structures and emergency type repairs.



AGENDA STAFF REPORT

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #
February 28, 2011	Presentations 5, B	11-020

TO: The Dalles City Council
FROM: Thomas A Gilbertson, RARE Planner
Community Development Department
THRU: Nolan Young, City Manager *ny*
DATE: February 16, 2011

ISSUE: Progress report on our local Oregon Main Street Program.

RELATED CITY COUNCIL GOAL: Goal 3.G – Investigate and pursue funding for involvement in Main Street Program; Goal 3.D (Tier II) – Develop and organizational structure to promote downtown development.

BACKGROUND: Recently, a ten member steering committee was appointed to oversee our Oregon Main Street Program. The first steering committee meeting was on January 12. At this meeting, committee members were presented an introduction to the Main Street Approach® and given information on how similar organizations develop over time. Also worth noting is that every member of the steering committee was present at our first meeting and the group generally expressed positive views about the programs approach to downtown revitalization.

On February 8, the Main Street Steering Committee held its second meeting consisting of a goal setting session facilitated by the Oregon Main Street Coordinator Sheri Stuart. This special facilitation is just one example of the many services provided by the Oregon Main Street Program. During this session, the steering committee brainstormed issues facing our downtown district and developed a series of goals and objectives for each

subcommittee (organization, promotion, design, and economic restructuring). The subcommittees will implement these goals and objectives by developing work plans that must be approved by the steering committee. Attachment A outlines the goals and objectives the steering committee produced for each subcommittee.

This February our Oregon Main Street Program has begun a formal recruitment effort aimed at establishing the four subcommittees. Recruitment methods include creating informational brochures, flyers, presentations, press-releases, and face-to-face correspondence. On February 24, an informative presentation on the Oregon Main Street Approach® will be given to The Dalles Area Chamber of Commerce board. The intent of this presentation is to educate business leaders about our local program while attempting to recruit more subcommittee volunteers. Currently our Main Street Program has recruited about one-third of the necessary subcommittee members to make this downtown revitalization program function.

Several issues about the development of our Main Street Program have emerged over the last month. First, our program must figure out how it will collaborate with other organizations in The Dalles by complementing (not duplicating) their efforts. This issue will be resolved by developing a comprehensive “collaboration map” that aims to provide history about former downtown revitalization efforts while showing how our Main Street Program complements the current activities of other groups working in downtown. Second, our program must examine how much independent funding is available for our organization in its current form. Currently our Main Street Program is a City-Chamber partnership house by the City and staffed by a RARE Program Planner. Securing the funds to hire a part-time paid staff member to coordinate our Oregon Main Street Program will be the steering committee's top priority.

BUDGET IMPLICATIONS: The Oregon Main Street Program will make every attempt to secure funding from independent sources. The typical funding mixture for a new Main Street Program consists of both private-sector pledges and appropriations from local government. Once our subcommittees are formed the next step will be to develop and implement a fundraising plan.



The Dalles Downtown Steering Committee Work Plan Overview

Draft Mission (from your first “input” meeting + the vision questionnaires):

The mission of The Dalles Downtown Steering Committee is to “Provide the leadership to build consensus for fostering a center of activity and ensuring economic stability for the heart of The Dalles through historic preservation, communication, education, promotion, and economic revitalization.”

Organization

Goal: Unify stakeholders and focus on building a sustainable, volunteer-based downtown revitalization organization.

Objectives:

- Broaden the volunteer base.
- Promote collaboration among various stakeholder groups.

Potential Activities:

- Bring representatives together to talk about shared goals/activities (include unusual potential partners such as the school and fire department).
- Promote participation at public meetings
Potential Activities:
 - Attend City Council meetings.
 - Attend Urban Renewal meetings.
- Develop a funding plan.
Potential Activities:
 - Research E.I.D.

Design

Goal: Create a vibrant and welcoming downtown by continuing to improve buildings and enhancing the overall pedestrian environment.

Objectives:

- Create a more pedestrian-friendly environment.
Potential Activities:
 - Assist with the green space/plaza at the Overpass.

- Encourage improved maintenance of buildings and the streetscape.
- Improve visual impact from the highway.
Potential Activities:
 - o Organize work party to clean-up entrances/exits.
 - o Explore possibility of outlining key buildings with white lights year-round for visual impact.

Economic Development

Goal: Build economic stability by supporting and attracting small businesses.

Objectives:

- Expand business mix.
Potential Activities:
 - o Recruit additional retail businesses.
 - o Recruit a downtown grocery store.
- Encourage businesses to expand hours.
Potential Activities:
 - o Sidewalk sales in summer (work with Promotion Committee).
 - o Organize businesses and promote them.
 - o Research customer shopping hours to identify times they shop and encourage businesses to shift hours based on information.
- Develop a plan to utilize upper floors.
Potential Activities:
 - o Research upper floor project in Roseburg.

Promotion

Goal: Promote downtown as the center of The Dalles-a great place to live, work, play, and do business.

Objectives:

- Develop a brand for downtown The Dalles.
Potential Activities:
 - o Coordinate with the Chamber of Commerce.
- Identify a pull to bring people downtown (e.g., Cherries).
- Create a signature event for downtown.
- Provide more activities for youth downtown.

**AGENDA STAFF REPORT
CITY OF THE DALLES**

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #
February 28, 2011	City Council Reports	N/A

TO: Honorable Mayor and City Council

FROM: Nolan K. Young, City Manager

DATE: February 16, 2011

ISSUE: Approval of 2011 City Council Goals.

BACKGROUND: The City Council met on February 9, 2011 to develop their goals for the 2011-12 fiscal year. The 2011 Goals and Objectives are attached for review and approval by City Council.

Please review the goals and objectives and be prepared to discuss any changes you may wish to make as to the priority of the Tier I Objectives and placement of objectives in Tier II and III.

BUDGET IMPLICATIONS: None.

ALTERNATIVES:

- A. Staff Recommendation: *Move to adopt the 2011-12 City Council Goals.*
- B. Make revisions to the goals and objectives and direct staff to bring back for adoption at a future meeting.
- C. Place the item for additional discussion at a later Council meeting.

2011-12 CITY COUNCIL GOALS

(With All Objectives)

GOAL 1. Provide Public Works infrastructure that will ensure safe and well maintained streets and reliable utility systems for the citizens of The Dalles.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Complete Tenth Street Widening Project
- B. Continue environmental work for increasing capacity of Crow Creek Dam and Dog River water line replacement in two to three years
- C. Complete construction of East 19th Street and Thompson Street extension
- D. Develop plan for intersection of East 10th, Thompson and Old Dufur Road
- E. Pursue West Sixth Street improvements, including widening of West Sixth Street from Hostetler Street to Snipes Street to allow for turn lane and future signalization at Hostetler Street
- F. Complete abandonment of 19th Street Reservoir and declare as surplus property
- G. Complete Webber Street Interchange Area Management Plan (IAMP)
- H. Following completion of 10th Street widening project, investigate safety and traffic concerns in vicinity of East 10th, East 12th and Kelly Avenue intersections

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Pursue expansion of Lone Pine Well
- B. Continue work to connect vital corridors with ADA improvements
- C. Investigate integration of traffic calming policy into LUDO
- D. Investigate need for 10th Street and Cherry Heights Road signalization

TIER III: Long Term Objectives (within five years)

- A. Develop City-wide intersection signalization plan
- B. Continue dialogue with appropriate agencies regarding the possible need for an additional interstate bridge between The Dalles and Dallesport

GOAL 2. Work and partner with governmental agencies and non-profits to ensure coordination of services and open communication.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Complete Phase I of the Urban Growth Boundary expansion
- B. Negotiate agreement for orderly transition of County roads in the urban growth boundary into City jurisdiction
- C. Work with the Discovery Center to secure funding sources and achieve financial stability
- D. Work with National Scenic Area stakeholders to obtain balance regarding issues of economic vitality and scenic preservation as defined by applicable law
- E. Prepare updated analysis for downtown flood mitigation
- F. Work with and remind appropriate agencies to resolve Mill Creek tunnel flooding issue
- G. Provide annual report to Council regarding outreach efforts to schools, special districts, public and private partners to identify and implement potential needs for community facilities and programs.
- H. Work with Parks & Recreation District to complete skate park
- I. Work with partners to develop and implement operating plan for Dam tours
- J. Investigate renewable energy projects in cooperation with Northern Wasco County PUD and other agencies
- K. Support Riverfront Trail non-profit group and Parks & Recreation District to construct final 1.5 miles of the Riverfront Trail

- L. Work with ODOT and Wasco County to identify scope and costs of an overpass at Fremont Street and Highway 197
- M. Develop a maintenance and operation plan for the Lewis and Clark Rock Fort site for potential transfer of ownership from County to City
- N. Participate in efforts to continue YouthThink programs beyond their current budget cycle

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Continue to offer technical assistance to Parks & Recreation District regarding efficient water use
- B. Work with local utilities to develop underground service when opportunities are presented, including consideration of safety, view shed, aesthetics and property values
- C. Partner with School district and Parks & Recreation District regarding maintaining open/green space
- D. Look for opportunities to retain or maintain property on tax rolls

TIER III: Long Term Objectives (within five years)

- A. Pursue coordinating administrative services with other local agencies
- B. Investigate expanding public transit services to include fixed loop routes

GOAL 3. Promote economic development opportunities that will provide job creation and retention and enhance livability.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Continue Urban Renewal downtown renaissance projects:
 - Complete construction of marine terminal
 - Construct festival area, including Lewis and Clark fountain
 - First Street urban renewal treatment construction
 - Washington Street Crossing Project construction
 - Redevelopment of Granada block, including associated parking structure
 - Urban Renewal funding for design of Third Place streetscape
 - Pursue construction of Third Street urban renewal treatment

- B. Work with Port to address infrastructure in support of development of industrial properties
- C. Complete Vision Action Plan update
- D. Complete public-private partnership to redevelop Wasco Warehouse and East Gateway
- E. Proceed with Airport golf course development
- F. Work with QLife to install wi-fi over downtown business district
- G. Develop organizational structure and stable funding for Main Street Program
- H. Work with Tree Committee to develop street tree policies
- I. Work with appropriate agencies to ensure Riverfront Park is open year around

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Assist in completion of Civic Auditorium renovations
- B. Report regarding vertical housing development zone
- C. Support funding efforts for Confluence Project
- D. Support Urban Renewal through opportunity driven projects
- E. Support coordinated Heritage Celebration
- F. Assist in development of family based recreation center

TIER III: Long Term Objectives (within five years)

- A. Enhance national historic districts
- B. Promote housing rehabilitation program
- C. Develop West Gateway

GOAL 4. Maintain a balanced budget that will provide for sustained City operations and capital improvements, while assuring an adequate contingency fund.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Investigate funding options for street projects
- B. Re-evaluate water and sewer rates to meet operations and capital improvement needs
- C. Establish franchise agreement with Northern Wasco County PUD
- D. Establish franchise agreement with Chenoweth Water PUD
- E. Investigate telecommunications franchise
- F. Investigate transition of franchises to right of way agreements

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Investigate whether current financial software is sufficient.

TIER III: Long Term Objectives (within five years)

None identified at this time.

GOAL 5. Encourage civic responsibility and promote public safety through programs, plans and policies.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Sponsor ten year anniversary 9/11 Ceremony

- B. Provide support to Mid Columbia Senior Center
- C. Work toward completion of community walkability assessments
- D. Investigate potential for tree planting to screen industrial treatment operations

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Identify opportunities for improving curb appeal of the community from the highways, streets and river
- B. Maintain role with other public safety agencies in addressing local emergencies
- C. Investigate opportunities to make improvements to, landscape, or eliminate planting strips, with a focus on the Dry Hollow, downtown, and historic walking district neighborhoods

TIER III: Long Term Objectives (within five years)

None identified at this time.

GOAL 6. Provide transparent and efficient administration of City government.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Develop Mission Statement
- B. Investigate on-line financial tools
- C. Implement method for tracking City website activity
- D. Develop plan to support community special events
- E. Develop information technology strategy to ensure efficiency for staff time and resources and improved access to information for citizens

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Investigate need for development of an Information Technology Program to update and standardize data processing software City-wide
- B. Develop Social Media Policy

TIER III: Long Term Objectives (within five years)

None identified at this time.



AGENDA STAFF REPORT

CITY OF THE DALLES

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #
February 28, 2011	Consent Agenda 11, A - D	N/A

TO: Honorable Mayor and City Council

FROM: Julie Krueger, MMC, City Clerk

THRU: Nolan K. Young, City Manager

DATE: February 16, 2011

ISSUE: Approving items on the Consent Agenda and authorizing City staff to sign contract documents.

A. ITEM: Approval of February 14, 2011 Regular City Council Meeting Minutes.

BUDGET IMPLICATIONS: None.

SYNOPSIS: The minutes of the February 14, 2011 regular City Council meeting have been prepared and are submitted for review and approval.

RECOMMENDATION: That City Council review and approve the minutes of the February 14, 2011 regular City Council meeting.

B. ITEM: Approval of February 9, 2011 Goal Setting Meeting Minutes.

BUDGET IMPLICATIONS: None.

SYNOPSIS: The minutes of the February 9, 2011 goal setting meeting have been prepared and are submitted for review and approval.

RECOMMENDATION: That City Council review and approve the minutes of the February 9, 2011 goal setting meeting.

- C. **ITEM:** Resolution No. 11-006 Accepting a Dedication of a Monument for the Pioneer Cemetery from the Columbia Gorge Genealogical Society.

BUDGET IMPLICATIONS: None.

SYNOPSIS: Enclosed with the resolution is a copy of a letter dated January 24, 2010, which was actually received this year, from Columbia Gorge Genealogical Society requesting the City to formally accept a dedication of a monument listing all the known burials for the Pioneer Cemetery. In addition to assisting in the fund raising for the monument, the Society has prepared an informational book on the burials and a project folder, which has been provided to the City.

RECOMMENDATION: That City Council adopt Resolution No. 11-006 accepting a dedication of a monument for the Pioneer Cemetery from the Columbia Gorge Genealogical Society.

- D. **ITEM:** Resolution No. 11-007 Concurring With the Mayor's Appointment of a Committee to Review Economic Development Policies.

BUDGET IMPLICATIONS: None.

SYNOPSIS: Establishment of this committee was agreed upon at the February 9, 2011 Goal Setting meeting. This resolution sets out the members of the committee and their work assignment.

RECOMMENDATION: That City Council adopt Resolution No. 11-007 concurring with the Mayor's appointment of a committee to review economic development policies.

MINUTES

REGULAR COUNCIL MEETING
OF
FEBRUARY 14, 2011
5:30 P.M.
CITY HALL COUNCIL CHAMBER
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Mayor Jim Wilcox

COUNCIL PRESENT: Bill Dick, Carolyn Wood, Dan Spatz, Brian Ahier, Tim McGlothlin

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Finance Director Kate Mast, Community Development Director Dan Durow, Police Chief Jay Waterbury, Public Works Director Dave Anderson, Senior Planner Dick Gassman

CALL TO ORDER

Mayor Wilcox called the meeting to order at 5:32 p.m.

ROLL CALL

Roll call was conducted by City Clerk Krueger; all Councilors present.

PLEDGE OF ALLEGIANCE

Mayor Wilcox invited the audience to join in the Pledge of Allegiance.

MINUTES (Continued)
Regular Council Meeting
February 14, 2011
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APPROVAL OF AGENDA

It was moved by Spatz and seconded by Wood to approve the agenda as presented. The motion carried unanimously.

PRESENTATIONS

Introduction of The Dalles Partners for Economic Progress (PEP)

Mike Zingg and Scott Mengis introduced themselves as representatives of the Partners for Economic Progress group. Mr. Zingg provided a handout and read the Mission Statement of the group (attached as Exhibit "A"). He said this was an informal group, whose mission was to support economic growth, vitality and enhancement of the community. Mr. Mengis said this group believed it was important to rebuild the "can do" attitude of the entire community, to bring new business to the area.

Councilor Spatz said he agreed with the mission and said it was important for the entire community to work together. He asked if the PEP group was working with the Chamber of Commerce economic development committee. Mr. Zingg said they were not working directly with that committee.

Mayor Wilcox pointed out that one of the goals of the PEP group was to provide interested people in advisory roles and committees related to economic issues. He said the Council had authorized establishment of a committee to review the City's economic policies and that committee would be established at the February 28th Council meeting.

AUDIENCE PARTICIPATION

Raelynn Ricarte, 2531 Old Dufur Road, The Dalles, thanked the City Council for their support of the Gorge Heroes Club by paying the rental fee for a space to hold a benefit event. Ricarte said it was very much appreciated.

CITY MANAGER REPORT

City Manager Young said staff was working on the Outreach Team book and hoped to have it ready to take on an upcoming trip to Washington, D.C.

Young said he would attend a public hearing at Wasco County this week to present the City's position regarding the maintenance of County roads within the urban growth boundary.

CITY ATTORNEY REPORT

City Attorney Parker said the WiFi contract had been signed and staff was now working on an agreement with PUD for use of their utility poles. Parker said he had prepared an ordinance to repeal the obsolete Civil Service Commission, noting the Commission was no longer used. Parker said he had prepared a resolution to formally accept a plaque in the Pioneer Cemetery, donated by the Genealogical Society and it would be included on the February 28th Council agenda for approval.

Mayor Wilcox asked what the days of operations were for the Municipal Court. Parker said court was currently being held on Mondays, Tuesdays, Wednesdays and Fridays, and that night court continued to be held on Tuesday evenings.

CITY COUNCIL REPORTS

Councilor Spatz said he was working on the schedule for the upcoming Outreach Team trip to Washington, D.C.

Mayor Wilcox reported that Amerities had received a second Patriot Award, acknowledging their program to re-employ soldiers. He said returning military personnel could nominate companies who rehire soldiers.

Wilcox said he had attended a meeting last week regarding the Confluence Project, which was proceeding. He said he had been invited to meet the International Officer of the Moose Lodge who was in town to make a donation of stuffed animals to help comfort children in stressful situations. He said the animals would be given out through the Big Brothers and Big Sisters Program.

Mayor Wilcox said he had received a Valentine card from a young student at Chenoweth Elementary School, and had the opportunity to visit that student in his class room to present him with a Valentine.

Wilcox announced the next Vision Action Plan meeting was scheduled for February 23rd at the Civic Auditorium at 6:30 p.m.

CONSENT AGENDA

It was moved by Wood and seconded by Spatz to approve the Consent Agenda as presented. The motion carried unanimously.

MINUTES (Continued)
Regular Council Meeting
February 14, 2011
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Items approved by Consent Agenda were: 1) approval of the January 31, 2011 regular City Council meeting minutes; and 2) Resolution No. 11-005 concurring with the Mayor's re-appointment of Dave Griffith to the Airport Board.

PUBLIC HEARINGS

Public Hearing to Receive Testimony Regarding a Partial Alley Vacation Between West Third and Fourth Streets and Liberty and Lincoln Streets

Mayor Wilcox reviewed the procedures to be followed for the hearing.

Senior Planner Gassman reviewed the staff report. He distributed one written comment (attached as Exhibit "B"). The person wrote in support of the vacation. Gassman said he had spoken with most of the residents along the alley and all were in support of the proposed vacation.

Testimony

No testimony was offered. Mayor Wilcox closed the public hearing.

Council Deliberation

It was moved by Ahier and seconded Wood by to approve the requested partial street vacation for the alley running parallel to West Third and West Fourth Streets, between Liberty and Lincoln Streets, based on findings of staff and City Council, and direct staff to prepare an ordinance for adoption at a future meeting, completing the vacation process. The motion carried unanimously.

Public Hearing to Receive Testimony Regarding the 2010 Community Development Block Grant for the Housing Resource Center

Mayor Wilcox reviewed the procedure to be followed for the hearing.

The staff report was reviewed by Dave Peters, Mid Columbia Housing Resource Center. He said there would be additional opportunities for the home buyer qualification program. Peters said the program would no longer be funded through the Community Development Block Grant, but that different funding sources were being considered.

Testimony

No testimony was offered. Mayor Wilcox closed the hearing.

CONTRACT REVIEW BOARD ACTIONS

Award Contract for Auditing Services

Finance Director Mast reviewed the staff report. She said the references she checked had been very favorable and that the company had stated they would absorb the costs associated with gathering the historical data needed.

It was moved by McGlothlin and seconded by Wood to award a three year contract for audit services to Merina & Company, LLP. The motion carried unanimously.

ACTION ITEMS

Resolution No. 11-003 Authorizing Transfers of Budget Funds Between Departments and Categories of the General Fund for the Fiscal Year Ending June 30, 2011

Finance Director Mast reviewed the staff report.

Councilor Ahier asked the status of the train tours at the Dam. City Manager Young said the environmental checklist was being worked on and once completed, construction plans could be finalized. He said it was hoped the tours could begin mid-summer.

It was moved by Spatz and seconded by Wood to adopt Resolution No. 11-003 authorizing transfers of budget funds between departments and categories of the General Fund for the fiscal year ending June 30, 2011. The motion carried unanimously.

Resolution No. 11-004 Adopting a Supplemental Budget for the 2010-11 Fiscal Year, Making Appropriations and Authorizing Expenditures From and Within the General Fund and Special Grants Fund

Finance Director Mast reviewed the staff report.

It was moved by Wood and seconded by McGlothlin to adopt Resolution No. 11-004 adopting a supplemental budget for the 2010-11 fiscal year, making appropriations and authorizing expenditures from and within the General Fund and Special Grants Fund. The motion carried unanimously.

Authorization to Submit Art Works Grant Application for Festival Area Interpretive Signage

The staff report was reviewed by City Manager Young.

MINUTES (Continued)
Regular Council Meeting
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It was moved by Spatz and seconded by Wood to authorize staff to submit the grant application. The motion carried unanimously.

Authorization to Submit Grant Application for Lewis and Clark Fountain in Festival Area

The staff report was reviewed by City Manager Young.

It was moved by Wood and seconded by Ahier to authorize staff to submit the grant application. The motion carried unanimously.

DISCUSSION ITEMS

Discussion regarding Burn Ban Ordinance

City Manager Young reviewed the staff report. He reviewed the options identified, including an education program; inversion notifications; mulch initiative; burn barrel ban; total ban on outdoor burning; and mandatory solid waste and debris pick up.

Mayor Wilcox said most of the comments he had received were about people who burn garbage in their burn barrels. He said burning garbage was already illegal. Wilcox said he had learned the Department of Environmental Quality (DEQ) did provide information on their website regarding inversions and suggested they may be willing to help the City in identifying “no burn” days.

Councilor ahier said he was not sure a total ban on burning in barrels was the best approach. He said improved enforcement should be a first step. Ahier said he supported stricter enforcement of trash burning and the identification of inversion or “no burn” days to address health concerns.

Councilor Spatz said other conditions caused health problems, such as high wind days. He said while he believed people had a right to burn, people also had a right to breathe clean air.

Councilor Dick said it was important to have balance and recognize the needs of the whole community.

Councilor McGlothlin said he agreed balance was needed and suggested improvements be made to the existing permit and process for enforcing it. He said education of the current laws was very important and appreciated the option to provide education.

Councilor Wood said she supported a ban on barrels and burning of any garbage. She said the City should encourage recycling of yard debris.

Mayor Wilcox said he believed the most important issue was to get people to stop burning their garbage. He said more control was needed regarding best times to burn based on weather conditions. Wilcox asked if the City Council wanted to pay for enforcement of the law.

Councilor Spatz said he supported the options of improved education, no burning of garbage, a mulch initiative, and specific times allowed for burning for a limited duration in the Spring and Fall.

City Manager Young said he would like to see an advisory or volunteer group established to help implement the options, saying the work would involve a lot of time.

Public Comment

Russ Brown, 409 West 15th Street, The Dalles, said he did not burn debris, but he supported the direction of the Council, to make moderate changes. He said he would not support a total burn ban unless there was free pick up of yard debris.

Barbara Pashek, 1332 West 10th Street, The Dalles, suggested a different rate structure for the yard debris service provided by The Dalles Disposal. She said currently, the service had to be for a minimum of one year. Pashek suggested allowing people to have the service on a seasonal basis. Pashek said the DEQ did provide air quality alerts and they listed The Dalles on their website so people could check to see if it was a good or bad day for burning. She said checking Fire Department records, only one complaint had been registered in the month of February and eight in January. Pashek said she also would like to see a free shred day event in The Dalles so people could take their personal papers in for shredding at no cost. She said mulching could be a difficult task for elderly citizens, but suggested churches or civic organizations could help with removal of yard debris for the elderly. Pashek said she did not support a total ban on outdoor burning.

Karen Murray, Tri-County Hazardous Waste and Recycling, 419 East Seventh Street, The Dalles, read a letter into the record (attached as Exhibit "C"). She said it was a high priority to recycle and compost. Murray said the Agency was working on a shred day event later this year. She urged people to visit their website of www.tricountyrecycle.com where a lot of additional information was available on recycling.

Kathy Heitkemper, 277 Lone Pine Lane, The Dalles, said she was the original proposer of the burn ban. She said approximately 85% of the population in The Dalles did not burn and that it didn't seem right that 15% of the people could impact the rest of the population. Heitkemper said the Fire Department did not have a good process for following up on complaints and many people didn't file complaints because they didn't want to cause problems with their neighbors.

MINUTES (Continued)
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She said the Fire Department had admitted that about 50% of all materials found in burn barrels were garbage.

It was moved by Spatz and seconded by Wood to appoint an advisory committee, to include representation by DEQ, Master Recyclers, City staff, Fire Department, Tri-County Hazardous Waste and Recycling, and citizens to make recommendations to the City Council regarding education and mulching campaigns, banning the use of burn barrels, banning the burning of garbage; and a two to three week period of burning during the Spring and Fall.

Councilor Ahier said he felt the proposed time frame for seasonal burning seemed too restrictive.

Mayor Wilcox said he believed it should be an ad hoc committee, not a standing committee.

Councilor Dick agreed that the committee should be ad hoc. He said he would appreciate hearing recommendations from a group, with the Council making any decisions.

Councilor McGlothlin said it was important to investigate enforcement issues as well.

It was moved by Wood and seconded by Spatz to amend the motion to create an ad hoc committee. The amendment was voted on and carried unanimously.

The amended motion to appoint an ad hoc committee, to include representation by DEQ, Master Recyclers, City staff, Fire Department, Tri-County Hazardous Waste and Recycling, and citizens to make recommendations to the City Council regarding education and mulching campaigns, banning the use of burn barrels, banning the burning of garbage; and a two to three week period of burning during the Spring and Fall was voted on and carried: voting yes, Spatz, Wood and Dick; voting no Ahier and McGlothlin.

Staff was asked to place information about the committee on the City's website and to prepare a resolution for establishing the committee on the March 28th Council meeting agenda.

Judy Merrill, 400 West 11th Street, The Dalles, thanked the Council for the work they were doing. She questioned the opinion of the Mayor that most people did not support a burn ban. Mayor Wilcox said he was referring the testimony previously provided at a Town Hall meeting and people who had spoken with him personally.

Merrill said she did not think an alert system that was updated every 24 hours would be helpful in determining burn days as the weather changed often in our area. She said she did support the idea of a committee if there were specific goals for them to achieve.

MINUTES (Continued)
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EXECUTIVE SESSION

Mayor Wilcox recessed the meeting to Executive Session at 7:35 p.m. in accordance with ORS 192.660 (2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Reconvene to Open Session

The meeting reconvened to open session at 8:25 p.m.

DECISIONS FOLLOWING EXECUTIVE SESSION

None.

ADJOURNMENT

Being no further business, the meeting adjourned at 8:26 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:

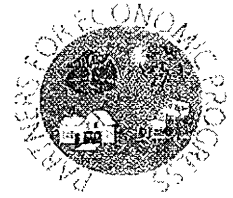
James L. Wilcox, Mayor

ATTEST:

Julie Krueger, MMC, City Clerk

P.E.P.

Partners for Economic Progress



Founding Members

Richard Banks
Dean J. Cameron
Chuck Covert
Jerry Frazier
John E. Geiger
Harold Haake
Garry Hage
Scott C. Hege
Chris Ley
Bill Maley
Alex Mauck
Mark McCavic
Scott Mengis
Ron Nelson
Bill Pettyjohn
Jeff Renard
Carina Schmidt
Ronald A. Schmidt
Bradley V. Tinunons
Wally Wolf
Michael G. Zingg
Chris Zukin

Partners for Economic Progress (PEP)

Partners for Economic Progress (PEP) is a coalition of individuals and private businesses which support the economic growth, vitality, and enhancement of the community of The Dalles and the surrounding area. Our mission statement is:

The Dalles Partners for Economic Progress (PEP) is dedicated to the enhancement of the economy of The Dalles area through investment and job creation. We aim to create a partnership between local government, local businesses, investors and individuals, to ensure a strong, vibrant and welcoming local business climate.

In order to further economic progress we have created the following initial set of goals:

- Promote effective communication between public and private entities in a manner that creates both a positive business environment and the open flow of information which affects existing and prospective businesses.
- Develop a "can do!" oriented attitude with public and private entities in the region.
- Establish a forum of public and private individuals to coordinate and develop a unified economic vision for the community.
- Provide a pool of active, knowledgeable individuals interested in advisory roles and committees related to economic issues.
- Develop and maintain strategies and ideas to create a positive and sustainable business climate.
- Market and promote The Dalles and this region as having a favorable business climate and desirable community in which to live.
- Identify issues and problems that may discourage or detract from the economic vitality of the community and work towards the elimination of those barriers.

City Council Meeting Minutes
February 14, 2011

Exhibit "A"
Page 1 of 1

The Dalles Partners for Economic Progress (PEP) is dedicated to the enhancement of the economy of The Dalles area through investment and job creation. We aim to partner with local government entities to ensure a strong and welcoming local business climate.

359J Klindt Drive, Suite 200, The Dalles, OR 97058 ~ (541) 296-5440

Community Development Dept.

I just wanted to go
on record to say that
I applauded your decision
to the Partial Street
Vacation.

I am all for it.

I have been unable to
sell my property because
my title has the cloud
of a "Variance".

Thank You
Richard Somerville

Richard Somerville
my house (rental) 408 Lincoln (7D)
phone 707-464-3905



To: Whom It May Concern

2/14/11

Re: Proposed The Dalles Burn Ban

My name is Karen Murray and I am an employee of the Tri-County Hazardous Waste and Recycling Program. Our program covers 3 counties (Sherman, Hood River and Wasco) and 6 city governments in which The Dalles is the largest city. The program's mission is to provide hazardous waste collection, outreach and support for waste reduction efforts in Hood River, Wasco and Sherman Counties.

Best management practices for local organic material is a high priority of our program, and there are resources and options that can assist residents in The Dalles to handle their recyclable and compostable "wastes" in ways that avoid having to burn them. Our program supports backyard composting by selling the *Earth Machine* Compost Bins for under cost. We have also invested in feasibility research and grant funding assistance for the Dirt Hugger regional commercial composting facility. We do hope that yard debris and food waste can increasingly be diverted from our landfill or backyard burning to instead become nutrient for local soils.

As for confidential paper, our program has also provided grant funds to *Gorge Security Shred*, a local non-profit group that securely shreds confidential paper for companies and individuals. This spring, our program will hire *Gorge Security Shred* to offer a "shredding purge" event which will be held in The Dalles and be free to local households (only).

We also have access to trained volunteers called Master Recyclers, to assist individuals with outreach and education relating to composting as well as recycling. Our website is a wealth of information ranging from composting to becoming a Master Recycler to "hazardous waste collection", "how and what to recycle" and more. I would invite everyone to visit the site to scan the resources: tricountyrecycle.com

To summarize, our program can help individuals and businesses reduce their waste without having to burn. There are other viable options and we have resources that can help support local recycling and waste reduction without burning.

Thank you for your time.

City Council Meeting Minutes
February 14, 2011

Karen G. Murray
Tri-County Hazardous Waste and Recycling
419 E. Seventh St., The Dalles, Oregon 97058
541-506-2608(Office) 541-980-6267(Cell)

karenm@co.wasco.or.us

Exhibit "C"
Page 1 of 1

COUNCIL GOAL SETTING
OF
FEBRUARY 9, 2011
12:00 P.M.
CITY HALL COUNCIL CHAMBER

PRESIDING: Mayor Jim Wilcox

COUNCIL PRESENT: Brian Ahier, Bill Dick, Dan Spatz, Carolyn Wood, Tim McGlothlin

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Public Works Director Dave Anderson, Community Development Director Dan Durow, Finance Director Kate Mast, Police Chief Jay Waterbury, Librarian Sheila Dooley

CALL TO ORDER

The meeting was called to order at 12:53 p.m.

City Manager Young asked for permission to pay a fee for the Gorge Heroes Club to sponsor a fundraising event for our local troops. He said this event may be at the Granada, but would like the City to pay the fee regardless of the location.

It was moved by Ahier and seconded by Dick to pay the facility fee, up to \$800, for the Gorge Heroes Club to hold a fundraising event for local troops. The motion carried unanimously.

GOALS AND OBJECTIVES DISCUSSION

The goals and objectives were reviewed, deleted if complete, Tier I objectives arranged by priority, items added (updated list attached as part of this record).

FISCAL YEAR 2010-11 PRE-BUDGET DISCUSSION

The City Council discussed their departmental budget. There was consensus to add the Tradition

MINUTES (Continued)
Council Goal Setting
February 9, 2011
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in Compassion program by Mid Columbia Medical Center and the Confluence Project as City Council department projects in the contractual services line item. City Manager Young said the Riverfront Trail maintenance and downtown street tree maintenance would be moved from the Council budget to the City Hall budget.

OTHER BUSINESS

Mayor Wilcox asked the Council to support his appointment of an ad-hoc committee to review City business development ordinances and to provide recommendations to the City Council regarding how the City's current policies support or don't support economic growth for the community. Wilcox said he expected the duration for the committee to be approximately six months.

Councilor Spatz suggested that the Chamber of Commerce economic development group may be the appropriate group to address the Mayor's concerns without duplicating work.

It was agreed that the Mayor's committee would meet with the economic development committee to get input from them.

Mayor Wilcox said he would have the resolution to establish the committee placed on the February 28th Council agenda.

ADJOURNMENT

Being no further business the meeting adjourned at 5:33 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:

James L. Wilcox, Mayor

ATTEST:

Julie Krueger, MMC, City Clerk

2011-12 CITY COUNCIL GOALS

(With All Objectives)

GOAL 1. Provide Public Works infrastructure that will ensure safe and well maintained streets and reliable utility systems for the citizens of The Dalles.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Complete Tenth Street Widening Project
- B. Continue environmental work for increasing capacity of Crow Creek Dam and Dog River water line replacement in two to three years
- C. Complete construction of East 19th Street and Thompson Street extension
- D. Develop plan for intersection of East 10th, Thompson and Old Dufur Road
- E. Pursue West Sixth Street improvements, including widening of West Sixth Street from Hostetler Street to Snipes Street to allow for turn lane and future signalization at Hostetler Street
- F. Complete abandonment of 19th Street Reservoir and declare as surplus property
- G. Complete Webber Street Interchange Area Management Plan (IAMP)
- H. Following completion of 10th Street widening project, investigate safety and traffic concerns in vicinity of East 10th, East 12th and Kelly Avenue intersections

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Pursue expansion of Lone Pine Well
- B. Continue work to connect vital corridors with ADA improvements
- C. Investigate integration of traffic calming policy into LUDO
- D. Investigate need for 10th Street and Cherry Heights Road signalization

TIER III: Long Term Objectives (within five years)

- A. Develop City-wide intersection signalization plan
- B. Continue dialogue with appropriate agencies regarding the possible need for an additional interstate bridge between The Dalles and Dallesport

GOAL 2. Work and partner with governmental agencies and non-profits to ensure coordination of services and open communication.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Complete Phase I of the Urban Growth Boundary expansion
- B. Negotiate agreement for orderly transition of County roads in the urban growth boundary into City jurisdiction
- C. Work with the Discovery Center to secure funding sources and achieve financial stability
- D. Work with National Scenic Area stakeholders to obtain balance regarding issues of economic vitality and scenic preservation as defined by applicable law
- E. Prepare updated analysis for downtown flood mitigation
- F. Work with and remind appropriate agencies to resolve Mill Creek tunnel flooding issue
- G. Provide annual report to Council regarding outreach efforts to schools, special districts, public and private partners to identify and implement potential needs for community facilities and programs.
- H. Work with Parks & Recreation District to complete skate park
- I. Work with partners to develop and implement operating plan for Dam tours
- J. Investigate renewable energy projects in cooperation with Northern Wasco County PUD and other agencies
- K. Support Riverfront Trail non-profit group and Parks & Recreation District to construct final 1.5 miles of the Riverfront Trail

- L. Work with ODOT and Wasco County to identify scope and costs of an overpass at Fremont Street and Highway 197
- M. Develop a maintenance and operation plan for the Lewis and Clark Rock Fort site for potential transfer of ownership from County to City
- N. Participate in efforts to continue YouthThink programs beyond their current budget cycle

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Continue to offer technical assistance to Parks & Recreation District regarding efficient water use
- B. Work with local utilities to develop underground service when opportunities are presented, including consideration of safety, view shed, aesthetics and property values
- C. Partner with School district and Parks & Recreation District regarding maintaining open/green space
- D. Look for opportunities to retain or maintain property on tax rolls

TIER III: Long Term Objectives (within five years)

- A. Pursue coordinating administrative services with other local agencies
- B. Investigate expanding public transit services to include fixed loop routes

GOAL 3. Promote economic development opportunities that will provide job creation and retention and enhance livability.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Continue Urban Renewal downtown renaissance projects:
 - Complete construction of marine terminal
 - Construct festival area, including Lewis and Clark fountain
 - First Street urban renewal treatment construction
 - Washington Street Crossing Project construction
 - Redevelopment of Granada block, including associated parking structure
 - Urban Renewal funding for design of Third Place streetscape
 - Pursue construction of Third Street urban renewal treatment

- B. Work with Port to address infrastructure in support of development of industrial properties
- C. Complete Vision Action Plan update
- D. Complete public-private partnership to redevelop Wasco Warehouse and East Gateway
- E. Proceed with Airport golf course development
- F. Work with QLife to install wi-fi over downtown business district
- G. Develop organizational structure and stable funding for Main Street Program
- H. Work with Tree Committee to develop street tree policies
- I. Work with appropriate agencies to ensure Riverfront Park is open year around

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Assist in completion of Civic Auditorium renovations
- B. Report regarding vertical housing development zone
- C. Support funding efforts for Confluence Project
- D. Support Urban Renewal through opportunity driven projects
- E. Support coordinated Heritage Celebration
- F. Assist in development of family based recreation center

TIER III: Long Term Objectives (within five years)

- A. Enhance national historic districts
- B. Promote housing rehabilitation program
- C. Develop West Gateway

GOAL 4. Maintain a balanced budget that will provide for sustained City operations and capital improvements, while assuring an adequate contingency fund.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Investigate funding options for street projects
- B. Re-evaluate water and sewer rates to meet operations and capital improvement needs
- C. Establish franchise agreement with Northern Wasco County PUD
- D. Establish franchise agreement with Chenoweth Water PUD
- E. Investigate telecommunications franchise
- F. Investigate transition of franchises to right of way agreements

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Investigate whether current financial software is sufficient.

TIER III: Long Term Objectives (within five years)

None identified at this time.

GOAL 5. Encourage civic responsibility and promote public safety through programs, plans and policies.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Sponsor ten year anniversary 9/11 Ceremony

- B. Provide support to Mid Columbia Senior Center
- C. Work toward completion of community walkability assessments
- D. Investigate potential for tree planting to screen industrial treatment operations

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Identify opportunities for improving curb appeal of the community from the highways, streets and river
- B. Maintain role with other public safety agencies in addressing local emergencies
- C. Investigate opportunities to make improvements to, landscape, or eliminate planting strips, with a focus on the Dry Hollow, downtown, and historic walking district neighborhoods

TIER III: Long Term Objectives (within five years)

None identified at this time.

GOAL 6. Provide transparent and efficient administration of City government.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Develop Mission Statement
- B. Investigate on-line financial tools
- C. Implement method for tracking City website activity
- D. Develop plan to support community special events
- E. Develop information technology strategy to ensure efficiency for staff time and resources and improved access to information for citizens

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Investigate need for development of an Information Technology Program to update and standardize data processing software City-wide
- B. Develop Social Media Policy

TIER III: Long Term Objectives (within five years)

None identified at this time.

RESOLUTION NO. 11-006

**A RESOLUTION ACCEPTING A DEDICATION OF A
MONUMENT FOR THE PIONEER CEMETERY FROM
THE COLUMBIA GORGE GENEALOGICAL SOCIETY**

WHEREAS, the Columbia Gorge Genealogical Society, in cooperation with The Dalles Historic Landmark Commission, has worked for many years to raise the funds for placement of a memorial at The Dalles Pioneer Cemetery; and

WHEREAS, on May 31, 2010, the project was brought to fruition with the installation and dedication of a monument inscribed with the names of all known burials for The Pioneer Cemetery, which dedication included a symbolic turning over of the monument from the Genealogical Society to the City of The Dalles; and

WHEREAS, the Genealogical Society has requested the City to take formal action to acknowledge the dedication of the monument to the City, and to make the dedication a matter of public record and to allow the Genealogical Society to have the acceptance of the monument to be documented in the Genealogical Society's records; and

WHEREAS, in addition to the dedication of the monument, the Genealogical Society compiled an informational book on the burials, copies of which were provided to the City's Community Development Office and the Historic Landmarks Commission, and a project folder has also been compiled and will be provided to the Community Development Office; and

WHEREAS, the City Council has determined that acceptance of the monument for the Pioneer Cemetery from the Columbia Gorge Genealogical Society is consistent with the City's long standing efforts to protect and preserve the community's historical resources;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF THE DALLES
RESOLVES AS FOLLOWS:**

Section 1. Acceptance of Dedication. The City Council on behalf of the City of The Dalles hereby accepts the dedication of the monument for the Pioneer Cemetery from the Columbia Gorge Genealogical Society.

Section 2. Effective Date. This Resolution shall be effective as of February 28, 2011.

PASSED AND ADOPTED THIS 28TH DAY OF FEBRUARY, 2011

Voting Yes, Councilors: _____
Voting No, Councilors: _____
Absent, Councilors: _____
Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 28TH DAY OF FEBRUARY, 2011

SIGNED: _____
James L. Wilcox, Mayor

ATTEST: _____
Julie Krueger, MMC, City Clerk

Columbia Gorge Genealogical Society

c/o The Dalles – Wasco County Public Library
722 Court Street, The Dalles, OR 97058-2270

January 24, 2010

The Dalles City Council:

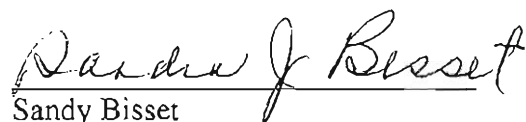
The Columbia Gorge Genealogical Society, in cooperation with The Dalles Historic Landmarks Commission, has endeavored for a number of years to raise the funds which would allow the placement of a memorial at The Dalles Pioneer Cemetery. On May 31, 2010 this project came to fruition with the installation and dedication of a monument inscribed with the names of all known burials. On that date the monument was symbolically turned over to City of The Dalles, with City Council member, Commissioner Brian Ahier, accepting for the city.

It is now time to make this transaction a part of the public record and the acceptance of the monument a part of the Columbia Gorge Genealogical Society records. Please provide documentation of the acceptance of this document at your earliest convenience.

Concurrent with this project was the compiling of an informational book on the burials, which was produced by Earline Wasser for Columbia Gorge Genealogical Society. Copies of this book have been provided to the Community Development/Planning Office and The Dalles Historic Landmark Commission. In addition to this a project folder has been compiled and will be provided to the Planning Office for the official record, with photographs, receipts, and other corroborating documentation.

Columbia Gorge Genealogical Society has provided volunteers for various projects in the cemetery over the years, including painting, weed eradication, and general cemetery clean-up. It is time for another group to step up and take over these chores as we move on to other community projects.

Thank you for allowing us to be a part of the restoration of The Dalles Pioneer Cemetery. We enjoyed working with Ms. Hert and her staff, and particularly Bob McNary of The Dalles Historic Landmarks Commission.



Sandy Bisset
President
Columbia Gorge Genealogical Society

RESOLUTION NO. 11-007

**A RESOLUTION CONCURRING WITH THE
MAYOR'S APPOINTMENT OF A COMMITTEE TO
REVIEW ECONOMIC DEVELOPMENT POLICIES**

WHEREAS, the City Council has established a goal to promote economic development opportunities that will provide job creation and enhance the community's livability; and

WHEREAS, the City Council desires to form a citizen committee to assist in the review of economic development policies for the City of The Dalles; **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

Section 1. Committee Established. A committee is established for the purpose of providing a report and recommendations to the City Council regarding the City's economic development policies and how they meet the needs of local businesses.

Section 2. Appointment of Committee Members. The Mayor has selected the following persons to serve on the Task Force:

Dana Schmidling
Dwight Langer
Ron Schmidt
Mike Zingg
Andrea Klaas
Jim Broehl

Section 3. Committee Responsibility. The Committee shall review current policies and provide recommendations based on information provided by City staff. The Committee is directed to meet with the Chamber of Commerce Economic Development Committee for additional information and input. The recommendations will be included in a report to the City Council.

Section 4. Effective Date. This Resolution shall be effective February 28, 2011.

PASSED AND ADOPTED THIS 28TH DAY OF FEBRUARY, 2011

Voting Yes, Councilors: _____
Voting No, Councilors: _____
Absent, Councilors: _____
Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 28TH DAY OF FEBRUARY, 2011

SIGNED: _____
James L. Wilcox, Mayor

ATTEST: _____
Julie Krueger, MMC, City Clerk



CITY of THE DALLES

313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481 ext. 1125
FAX: (541) 298-5490

AGENDA STAFF REPORT

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #
February 28, 2011	Action Items 11, A	11-022

TO: Honorable Mayor and City Council

FROM: Dick Gassman, Senior Planner

THRU: Nolan Young, City Manager *ny*

DATE: February 28, 2011

ISSUE: Fee waiver request by St. Mary's Academy.

RELATED CITY COUNCIL GOAL: N/A

PREVIOUS AGENDA REPORT NUMBERS: N/A

BACKGROUND: St. Mary's Academy is planning on constructing a new classroom at their school at 1112 Cherry Heights Road. In order to obtain City approval, St. Mary's must obtain a Conditional Use Permit. The Conditional Use Permit has an application filing fee of \$420.00. St. Mary's is requesting this fee be waived (see attached letter).

PROCESS: The City's Land Use and Development Ordinance (LUDO) provides in Section 3.010.040 B that the Applicant must pay the required filing fee "unless waived by the City Council per Section 1.120. . .". LUDO Section 1.120 does not provide any review criteria for the Council's decision on fee waiver requests.

REVIEW: St. Mary's Academy is a private nonprofit entity providing educational services for students in The Dalles area. The proposed new classroom will provide services for the entire community. It seems appropriate to waive the fees for this

nonprofit entity to reduce the overall costs associated with this project. Their request is contained in the attached letter from Kimberly Koch, Principal of St. Mary's Academy.

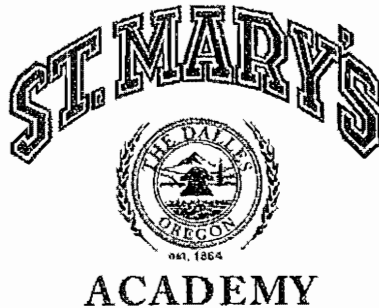
BUDGET IMPLICATIONS: The waiver of some or all of the filing fees will reduce the City's revenue by that amount.

RECOMMENDATION: Staff recommends that the City Council waive the \$420.00 filing fee for the Conditional Use Permit application.

SUGGESTED MOTION: *Move to approve the condition use permit fee waiver request by St. Mary's Academy.*

ALTERNATIVE MOTIONS:

1. Deny the request in its entirety.
2. Deny the request for a portion of the fee.



February 14, 2011

Nolan Young, City Manager
City of The Dalles
313 Court Street
The Dalles, Oregon 97058

Re: Request for Waiver of Conditional Use Permit Fee

Nolan,

St. Mary's Academy, a non-profit Catholic school, in The Dalles was founded in 1864 by the Sisters of the Holy Names. St. Mary's Academy has had a direct impact on education and the community of The Dalles for 147 years. Currently we have 215 students in pre-kindergarten through eighth grade, half of whom are Catholic. Many of our families are third and fourth generation St. Mary's students. Our students live throughout several counties, representing towns in both Oregon and Washington.

St. Mary's Academy's current building was constructed in 1956 at the corner of West Tenth and Cherry Heights Streets in the center of The Dalles. Over the last ten years, we have been able to re-roof our building, remodel our restrooms, install insulated windows and paint many of our classrooms, the hallway, the gymnasium and areas of the exterior of our school. Grant funds were used for the roofing project, but the remaining projects were accomplished through the use of our building and maintenance fund, private donations and volunteer labor. With these exceptions, the building and grounds have remained relatively unchanged over the last 55 years.

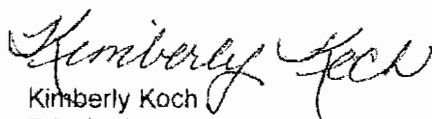
In the spring of 2010 we realized that our projected student numbers for the 2010-2011 school year would double our kindergarten class. Our current building allows us to accommodate this number of students for their kindergarten year alone. Looking ahead to our 2011-2012 school year we find that additional classroom space is required to accommodate these students. Our building has one classroom currently being used to house our Library/Computer Lab. We plan to construct a new building to house our Library/Computer Lab and use the existing room as a classroom again.

Our building committee prefers to use local contractors, labor and material suppliers rather than have a modular building manufactured and installed. We want to support our community which generously supports us.

We are asking the City of The Dalles to waive the \$420.00 Conditional Use Permit Fee for this project as the impact of our construction will be felt throughout Wasco County and the Mid-Columbia Region. The civic groups that use our facilities and the contractors and businesses we will support during the construction process represent a variety of ages, religions, socio-economic classes and ethnic groups. Thus, our new facility will be affecting a majority of people throughout our community.

Thank you for your consideration of this request. In the event that the City of The Dalles feels the request cannot be granted, St. Mary's is prepared to submit a check for the fee.

Sincerely,


Kimberly Koch
Principal



CITY of THE DALLES

313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481 ext. 1122
FAX: (541) 296-6906

AGENDA STAFF REPORT

CITY OF THE DALLES

MEETING DATE:	AGENDA LOCATION:	AGENDA REPORT #
February 28, 2011	Action Items 11, B	11-023

TO: Honorable Mayor and City Council

FROM: Gene E. Parker, City Attorney

THRU: Nolan K. Young, City Manager *nky*

DATE: February 7, 2011

ISSUE: General Ordinance No. 11-1310, repealing General Ordinance No. 657, providing a system of Civil Service for the paid members of the Fire Department and members of the Police Department.

RELATED CITY COUNCIL GOAL: None.

PREVIOUS AGENDA REPORT NUMBERS: None.

BACKGROUND: In 1949, the voters of the City adopted a charter amendment adopting certain revisions for the Civil Service Commission, which oversaw the civil service system for City firefighters and policemen. In 1995, the City Fire Department merged with the Wasco Rural Fire District to form the Mid-Columbia Fire and Rescue District, and the City has not had jurisdiction over civil service issues for the firemen since the merger. Many of the duties performed by the Civil Service Commission have been performed by the City Manager and upper management level employees of the Police Department, and the Civil Service Commission has not been active for the last several years. As the functions of the Civil Service Commission no longer are necessary, repeal of the ordinance which created the current form of the Commission is appropriate.

BUDGET IMPLICATIONS: None.

ALTERNATIVES:

- A. Staff Recommendation. Move to adopt General Ordinance No. 11-1310 by title only.

GENERAL ORDINANCE NO. 11-1310

**AN ORDINANCE REPEALING GENERAL ORDINANCE
NO. 657, PROVIDING A SYSTEM OF CIVIL SERVICE FOR THE
PAID MEMBERS OF THE FIRE DEPARTMENT AND MEMBERS OF
THE POLICE DEPARTMENT**

WHEREAS, the Charter of the City of The Dalles was amended by the voters of the City on June 10, 1949 to provide for the creation of a civil service commission to administer a civil service system for the fire and police departments of the City; and

WHEREAS, the City Council adopted General Ordinance No. 657 setting forth the duties and responsibilities of the Civil Service Commission; and

WHEREAS, with the merger of the City's Fire Department with the Wasco Rural Fire District in 1995, which resulted in the creation of the Mid-Columbia Fire and Rescue District, the City no longer has jurisdiction over personnel issues related to firemen; and

WHEREAS, many of the duties and responsibilities delegated to the Civil Service Commission as they relate to the City Police Department, have been handled by the management employees of the department, and by the City Manager and other City department heads; and

WHEREAS, the City Council concludes that in view of the City's ability to perform the functions and responsibilities of the Civil Service Commission in an administrative fashion, there is no longer a need for the Civil Service Commission to remain in existence;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF THE DALLES
ORDAINS AS FOLLOWS:**

Section 1. Ordinance Repealed. General Ordinance No. 657 adopted on September 21, 1949, as amended by General Ordinance 1080 adopted on February 2, 1987, is hereby repealed.

Section 2. Effective Date. This ordinance shall be effective 30 days after adoption.

PASSED AND ADOPTED THIS 28TH DAY OF FEBRUARY, 2011

Voting Yes, Councilors: _____
Voting No, Councilors: _____
Absent, Councilors: _____
Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 28TH DAY OF FEBRUARY, 2011

SIGNED: _____
James L. Wilcox, Mayor

ATTEST: _____
Julie Krueger, MMC, City Clerk