

MINUTES  
Regular City Council Meeting  
April 10, 2017  
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MINUTES  
REGULAR COUNCIL MEETING  
OF  
April 10, 2017  
5:30 p.m.

THE DALLES CITY HALL  
313 COURT STREET  
THE DALLES, OREGON

**PRESIDING:** Mayor Stephen Lawrence

**COUNCIL PRESENT:** Russ Brown, Tim McGlothlin, Taner Elliott, Linda Miller, Darcy Long-Curtiss

**COUNCIL ABSENT:** None

**STAFF PRESENT:** City Manager Julie Krueger, City Attorney Gene Parker, City Clerk Izetta Grossman, Finance Director Angie Wilson, Planning Director Steve Harris, Public Works Director Dave Anderson, Police Sgt. Doug Kramer, City Engineer Dale McCabe, Human Resources Director Daniel Hunter, Assistant to the City Manager Matthew Klebes

**CALL TO ORDER**

The meeting was called to order by Mayor Lawrence at 5:30 p.m.

**ROLL CALL**

Roll call was conducted by City Clerk Grossman, all Councilors present.

**PLEDGE OF ALLEGIANCE**

Mayor Lawrence invited the audience to join in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

It was moved by Elliott and seconded by Miller to approve the agenda as submitted. The motion

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carried unanimously.

## **PRESENTATIONS/PROCLAMATIONS**

### Recognition of School District 21 Volunteer – Mike Elston

Mayor Lawrence presented Mike Elston with a Certificate of Appreciation and a City of The Dalles mug for his dedication to the Alumni Association. He said Mr. Elston was a 1965 graduate of The Dalles High School who had raised thousands of dollars for technology needs of the high school, shepherded the Alumni website, and was a valued, if unofficial, lobbyist for education.

Mr. Elston thanked everyone for their assistance and asked the Council to please sign up on the Alumni website.

### School District 21 Enterprise Zone Annual Report – Randy Anderson

Randy Anderson, Finance Director for School District 21 reviewed the annual report and request for funds, with the assistance of Superintendent Candy Armstrong. Anderson distributed information on the window treatments they are proposing for the high school. He said they anticipated the project taking two years to complete.

### Distracted Driver Project – Larry Fairclo

Larry Fairclo presented the Distracted Driver Project. See attachments.

Mr. Fairclo said that April was Distracted Driver Month. He said he was planning an awareness campaign that would include:

- A float in the Cherry Festival Parade.
- Billboard display.
- May 14 “Sign Project” along Second and Third Streets with texts and messages from law enforcement.

Fairclo said educating the youth of the addictive nature of technology and the consequences of texting and driving was the goal of the project. He said he also had programs that were peer to peer education programs.

## **AUDIENCE PARTICIPATION**

Jim Winterbottom, Manager of The Dalles Disposal reported on winter weather issues. He said he believed that they did a good job. He said there were some complaints. He said safety was his

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top priority, it was important that his employees made it home safe. He said there had been good communication through messages left on residents' phones, and through the media. He reported that The Dalles Disposal had chains on the trucks from December 7 until February 13.

Winterbottom said some credits had been issued to customers, and several residents had brought their garbage and their neighbors' garbage to the transfer station. He said he personally pick up garbage in his own vehicle.

### **CITY MANAGER REPORT**

City Manager Julie Krueger reported that the City's Best Practices survey with City County Insurance Services results were 89% last year and up to 96% this year. She said it would three years before the City had to complete the questionnaire again. See attachments.

Krueger asked for Council approval to spend safety funds on new vest panels for the Police Department. It was moved by Brown and seconded by Curtiss-Long to approve spending \$14,386 of safety funds for new vest panels for the Police Department. The motion carried unanimously.

### **CITY ATTORNEY REPORT**

City Attorney Parker reported he drafted an agreement with Wasco County to create a Special District for the Fort Dalles Museum. He said it was the recommendation of our insurance carrier to create the special district.

Mayor Lawrence asked for confirmation from the County that the development of the special district would not change the level of support from both the County and City. He said he would like to see the level of support continue.

### **CITY COUNCIL REPORTS**

Councilor Brown reported he was one of the pedestrian volunteers for the Police Department Pedestrian Awareness program.

Councilor Long-Curtiss reported attending the Blossom Festival in Salem with the Chamber President promoting tourism. She said she met with the consultant for QLife and represented the City on the Community Outreach Team trip to Washington DC. Councilor McGlothlin reported that the Airport flex hangar project was moving along. He said he spoke with Oregon Cherry Growers about a strong odor and found they had a wastewater system breakdown. He said they were working with CH2M to develop a solution.

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McGlothlin said the NEAT Officer was doing a great job and he would like to see that position be year round. He said the City was able to clean up a homeless camp by Hattenhauer's property. He also reported that Northern Wasco County Parks and Recreation had been asked to close the Mill Creek area dusk to sunrise.

Councilor Elliott reported meeting with the QLife consultant; being a part of the Municipal Court Judge interviews; and the Urban Renewal Agency Meeting.

Elliott read the following definition of Economic Development:

"The process by which a nation improves the economic, political and social well-being of its people."

He said he felt it was important for people to understand the meaning, especially as it pertains to the Urban Renewal District.

Councilor Miller reported on attending the Sister City Board meeting; Urban Renewal Agency meeting; toured the Granada Block properties and the Tony's building; a story telling event at the Civic; the Public Works appreciation lunch; Municipal Court Judge interviews; the farewell event for Judge Peachey; the Handing Over of the Keys event at the Granada; the Granada Open House; and the Mid-Columbia Concert Series.

Mayor Lawrence reported that Mid Columbia Council of Governments (MCCOG) had hired Dave Meriwether as the interim director. He said part of Meriwether's job would be to evaluate the future of MCCOG. He said he attended the job fair at the Readiness Center; had a high school student shadow him for a day; helped Doug Rigdon make a presentation to CAP for purchase of a facility that would be perfect for his fish smoking business. Lawrence said Rigdon would pay the fisherman more per pound, and that would help the local economy.

Mayor Lawrence said he also attended the Granada Key Hand off and the story telling event at the Civic. He said he met with Scott McKay regarding the Area Agency on Aging; read to kids; and attended the HAVEN fundraising event.

## **CONSENT AGENDA**

Long- Curtiss noted a scrivener's error in the minutes. She said the word "hours" was missing on page two toward the end of the second paragraph after "countless". It was moved by Long-Curtiss and seconded by McGlothlin to approve the Consent Agenda as amended. The motion carried unanimously.



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Items approved by Consent Agenda were: 1) Approval of March 13, 2017 Regular City Council Meeting Minutes; and 2) Resolution No. 17-010 Concurring with the Mayor's Appointments to Various Committees.

## **PUBLIC HEARINGS**

### General Ordinance No. 17-1353 Pertaining to Adoption of an Updated Transportation System Plan (TSP) and Amendments to the Comprehensive Plan and LUDO

City Engineer Dale McCabe and Consultant Susie Wright of Kittelson & Associates reviewed the staff report. See attached PowerPoint presentation.

Mayor Lawrence said he was concerned about 19<sup>th</sup> Street and Riverfront trail being a high priority. He said it could over shadow immediate needs down the road, when the current Council would no longer be serving.

Ms. Wright said Riverfront Trail and Mill Creek Greenway were identified as Urban Renewal Projects without funds from the City. She said being a high priority didn't mean the funds were allocated.

Councilor Brown said he hoped the Thompson Street improvement included the intersection at 10<sup>th</sup> Street and Thompson. Ms. Wright said that intersection was addressed in the TSP.

Mayor Lawrence asked if there was any testimony from the audience.

Candy Armstrong, Superintendent of Northern Wasco County School District 21 said the safety of the Freemont/Hwy 197 intersection was a high concern for the school district. She said the 19<sup>th</sup> Street extension cut into district property at the Thompson Street Track and that would make space for building an elementary school there limited. She said she appreciated the inclusion of pedestrian and bicycle lanes in the plan.

Jim Bryant from Oregon Department of Transportation (ODOT) said the TSP was a way for the City to convey priorities to ODOT. He said conversations would happen regarding which projects would move forward. He said he was very pleased with the process.

Bob McNary, 1525 East Ninth Street, voiced a concern about the traffic back up at the Boat Basin Exit.

Mayor Lawrence voiced a concern that this Council had been discussing the TSP since 2010 and he wanted to make sure the history went along with the plan.

Mayor Lawrence said great work had been done by all.

It was moved by Long-Curtiss and seconded by McGlothlin to adopt General Ordinance No. 17-1353 Pertaining to Adoption of an updated Transportation System Plan and Amendments to the Comprehensive Plan and General Ordinance No. 98-1222 by title only. The motion carried unanimously.

**MEETING RECESSED at 7:40 p.m.**

**RECONVENED at 7:50 p.m.**

**CONTRACT REVIEW BOARD ACTIONS**

Authorization to Purchase Asphalt to be used for Street Maintenance Projects March 28 through June 30, 2017

Public Works Director Dave Anderson reviewed the staff report.

It was moved by Elliott and seconded by Brown to authorize the purchase of hot-mix asphalt as needed for street maintenance from the lowest-cost supplier available at the time of the projects in an amount not to exceed \$463,351. The motion carried unanimously.

**ACTION ITEMS**

Authorization to Enter Into a Cost Recovery Agreement with US Forest Service for Environmental Studies in Support of Permitting Related to the Dog River Pipeline Replacement Project

Public Works Director Dave Anderson reviewed the staff report.

In response to a question Anderson said these were the last two studies he was aware of at this time. He said he was hoping for a decision this fall. He said he hoped work would begin in the 2019 construction season.

It was moved by Elliott and seconded by Miller to authorize the City Manager to sign the Cost Recovery Agreement with the US Forest Service for completion of studies needed in support of the environmental permitting for the Dog River Diversion Pipeline Replacement Project for a cost not to exceed \$65,318. The motion carried unanimously.

Adopt Special Ordinance No. 17-575 Granting a Non-Exclusive Franchise to Zayo Group, LLC to Construct a Fiber Based Service Facility

City Attorney Gene Parker reviewed the staff report. James Cooker from Zayo said he had been working on this project for a while. He said the current fiber was coming to the end of the 20 year life span and Zayo was doing an underground solution, instead of overhead.

In response to a question he said they weren't planning residential service. He said there would be interconnections with existing cell towers.

Cooker said the CEO of Zayo was an ex-founder of Level 3, and a number of employees came with him to Zayo.

Public Works Director Anderson said he had worked with Zayo to minimize street disturbance. City Engineer McCabe said they would be doing mostly boring not trenching.

Councilor Long-Curtiss said she had asked County Commissioner Hege if he thought the Zayo franchise would affect QLife and he had told her he did not.

It was moved by McGlothlin and seconded by Miller to adopt Special Ordinance No. 17-575 Granting a Non-Exclusive Franchise to Zayo Group, LLC to Construct a Fiber Based Service Facility by title only. The motion carried unanimously.

Maintenance Work on West 7th Street

Public Works Director Dave Anderson reviewed the staff report.

Councilor Brown said the report was good and any one of the options would work well, however, he felt the money would be better spent on 10<sup>th</sup> Street. He said basic maintenance was the Council policy for three years.

Councilor Miller asked if the development in 2 to 3 years would just tear up the street. Public Works Director Anderson said they were planning on installing utility taps to avoid that issue.

Mayor Lawrence asked if it was the will of Council to extend the meeting past 8:30 p.m.

It was moved by Elliott and seconded by Long- Curtiss to extend the meeting past 8:30 p.m. The motion carried unanimously.

It was moved by Elliott and seconded by Brown to proceed with maintenance of the 75' x 26'

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section of West 7<sup>th</sup> Street by removing the broken pieces, patching and applying thin mix over the top at a cost not to exceed \$6,000.

After some discussion, Elliott amended the motion to read ... "cost not to exceed \$10,000".

Long-Curtiss said she felt Council was micro managing the staff. She said a second hotel was coming into that area and visitors would judge the City. She said she was not in favor of slapping thin mix over the street.

The motion carried, Long- Curtiss opposed.

**EXECUTIVE SESSION**

Mayor Lawrence recessed to Executive Session in accordance with ORS 192.660 (2) (a) to Consider the Employment of a Public Officer, Employee, Staff Member or Individual Agent.

And, ORS 192.660(2)(f) to Consider Information or Records that are Exempt by Law from Public Inspection and 192.660(2)(h) to Consult with Counsel Concerning the Legal Rights and Duties of a Public Body with Regard to Current Litigation or Litigation likely to be filed.

Reconvene to Open Session at 9:16 p.m.

It was moved by Brown and seconded by Long-Curtiss to direct staff to make an offer to Jason Corey for the position of Municipal Court Judge. The motion carried unanimously.

**ADJOURNMENT**


Being no further business, the meeting adjourned at 9:18 p.m.

Submitted by/  
Izetta Grossman  
City Clerk

SIGNED:

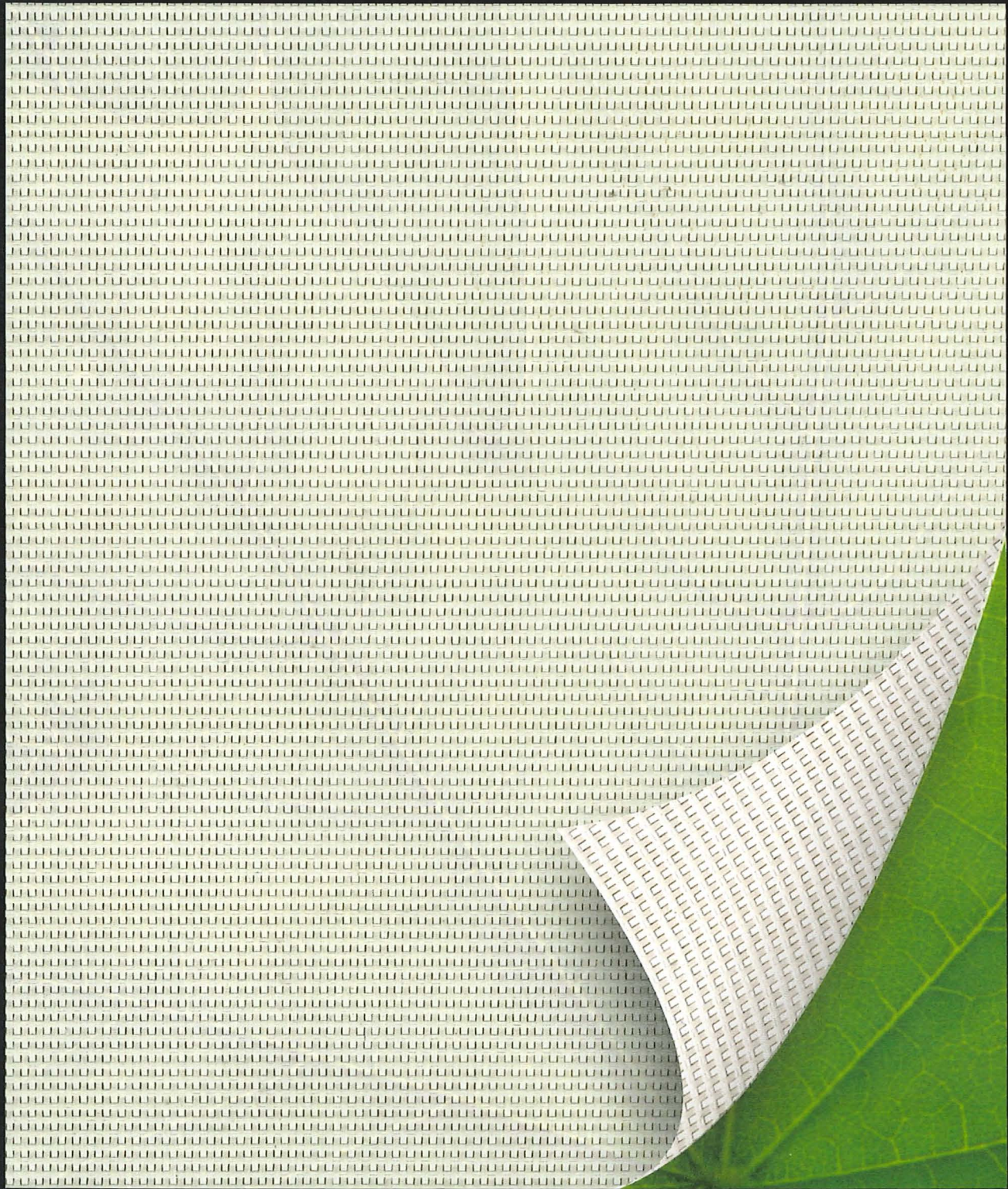
  
Stephen E. Lawrence, Mayor

ATTEST:

  
Izetta Grossman, City Clerk



**EcoVeil®**  
Naturally inspired shadecloths





# EcoVeil® Screens

**The first environmentally certified product of its kind**

## Beyond PVC-free

These non-PVC shadedcloths are woven of an extruded proprietary fiber whose thermoplastic olefin (TPO) jacket covers a polyolefin core.

## Features

- Reclaimable and fully recyclable.
- Flame retardant.
- Washable.
- UV-resistant.
- Antifungal.
- Low emission of volatile organic compounds (VOCs).

## Certifications

The GREENGUARD® Certification Program:

Industry-independent, 3rd-party testing that ensures products and materials designed for use in indoor spaces meet strict chemical emissions limits, which contribute to the creation of healthier interiors.



Cradle to Cradle Certified™ Program for products:

An innovative approach to sustainability, which models manufacturing processes on the biological metabolism found in natural ecosystems.



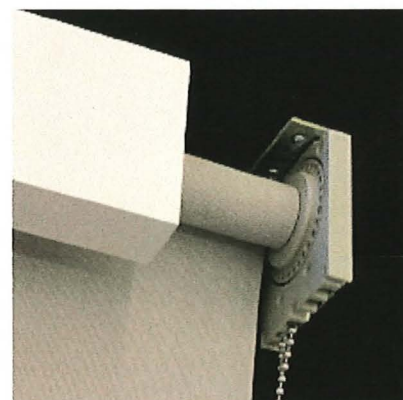
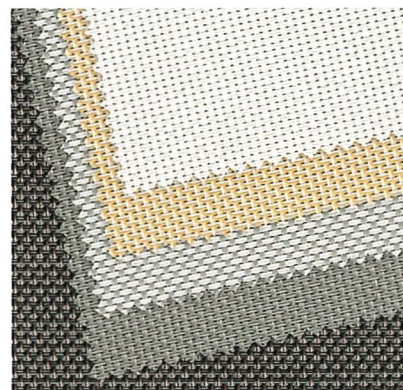
## EcoVeil Screens

The idea was inspired by William McDonough's and Dr. Michael Braungart's book, *Cradle to Cradle: Remaking the Way We Make Things*. Extensive time and funds were committed toward research and development.

The result is a truly eco-effective sunscreen material. As an integral element of MechoSystems' manual, UrbanShade® or Mecho®/5 systems, the products represent the first complete window treatments to be recognized as Cradle to Cradle Certified™ Bronze products.

## Versatile application

The lightweight material—weighing about a third less than traditional PVC/polyester screen cloths—makes it possible to easily lift larger shades.



## EcoVeil® Screens 0950 Series 1% open

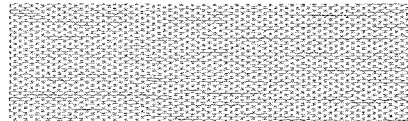
- Seven colors
- 100% TPO
- 96 in. (244cm) wide
- Pass NFPA 701-2004



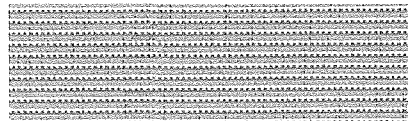
0951 White



0952 Beige



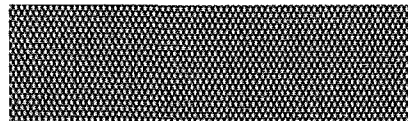
0969 Silver Birch



0963 Grey



0966 Eggshell



0970 Shadow Grey



0954 Black/Brown

## EcoVeil Screens 1350 Series 5% open

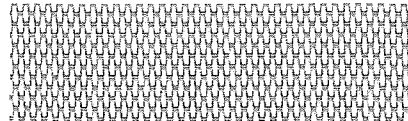
- Seven colors
- 100% TPO
- 96 in. (244cm) wide
- Pass NFPA 701-2004



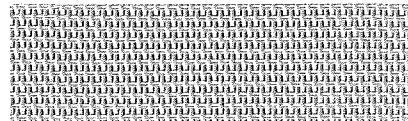
1351 White



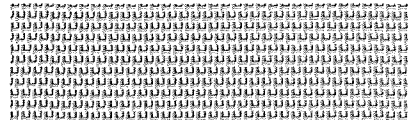
1352 Beige



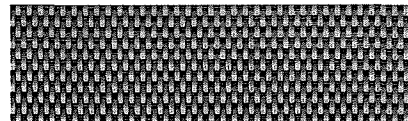
1369 Silver Birch



1363 Grey



1366 Eggshell



1370 Shadow Grey



1354 Black/Brown

## EcoVeil Screens 1550 Series 3% open

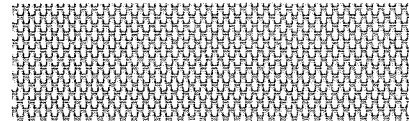
- Seven colors
- 100% TPO
- 96 in. (244cm) wide
- Pass NFPA 701-2004



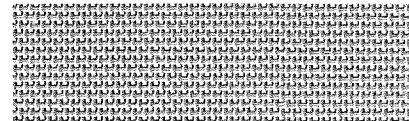
1551 White



1552 Beige



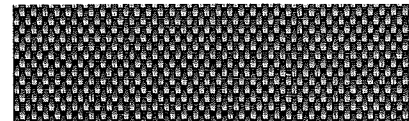
1569 Silver Birch



1563 Grey



1566 Eggshell



1570 Shadow Grey



1554 Black/Brown



## LEED® Innovation in Design

Because EcoVeil is Cradle to Cradle Certified™ Bronze, architects, building developers, owners, and renovators can use a manual Mecho®/5 solar-shading system, a manual UrbanShade® System, or a motorized ElectroShade® System with EcoVeil shadecloth to contribute toward a LEED Innovation in Design credit.

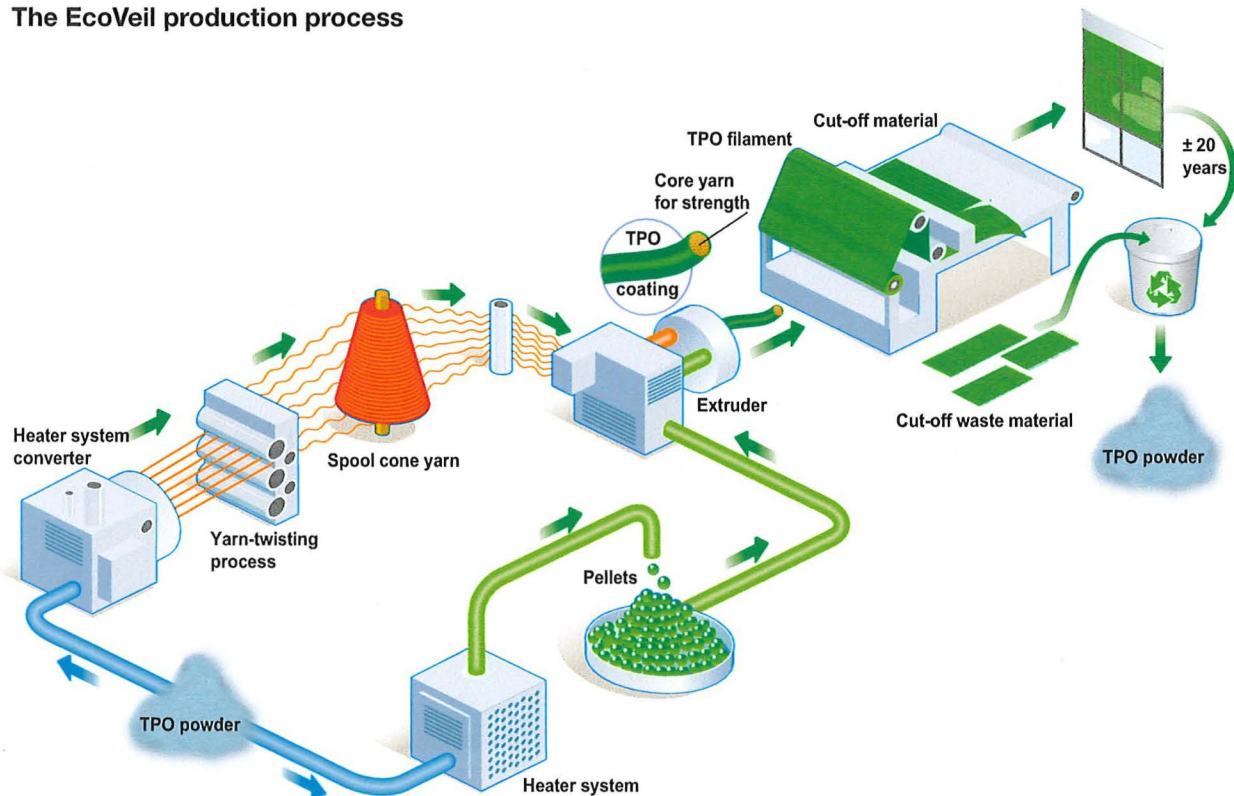
To receive the credit, the percentage of Cradle to Cradle Certified materials must be at least 2.5% of the total materials costs. The credit can help a building achieve LEED Certification under the guidelines of U.S. Green Building Council's (USGBC) LEED Green Building Rating System.

## Citations granted to EcoVeil

- 2009: *Interior Design* magazine's Best of Year Merit award winner for EcoVeil® Naturals
- 2009: Best of NeoCon® Silver award in two categories: Window Treatments and Healthcare Textiles
- 2007: Certificate for Excellence, Materials ConneXion
- 2006: Design & Sustainability award, *insideout* magazine
- 2006: *Interior Design* magazine's ROSCOE/Best of Year Merit award winner for the Mecho®/5 with EcoVeil® Screens
- 2004: Top-10 Green Building Product, GreenSpec® listed, a BuildingGreen.com citation



## The EcoVeil production process



**MechoSystems**  
Design with light.®

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Corporate Headquarters  
42-03 35th Street  
Long Island City, NY 11101  
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W: [mechosystems.com](http://mechosystems.com)  
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Note: Specifications (including colors) subject to change without notice. Other widths might be available on special order. Minimums and lead times apply.



L10007.0416





*In memory of Anna Wichman*

Distracted Drivers is a problem in every town.

- Beautiful lives are taken from us or are seriously injured.
- Parents need to set the example. Your kids watch you when you are driving and are on your phone.
- [itcanwait.com](http://itcanwait.com)

Anna Wichman

and three friends got off work and were heading down on highway 14 near Washougal. An elderly man took his eyes off of the hay truck that was waiting for the car Anna was riding in and swerved and collided .....2 died

and those of us who knew them will be impacted forever.

## Diamond F Driving School

Teaching students and adults to be safe drivers in the Columbia Gorge

- Courses for 15-17 year olds
- Private Lessons for all ages

**Larry & Paula Fairclo**

Phone: [541 993-2488]

Email: [fairclol@yahoo.com]



# Diamond F Driving School

*ODOT/DMV approved*

**Diamond F Driving School**  
2209 E. 14th  
The Dalles, Oregon 97058



## April is Distracted Drivers Awareness Month

So I got up at 2 am one morning and thought "What can I do to help bring awareness to this problem". I typed out some ideas and then thought of how to network these ideas to others so that it would become a community project.

People and Groups I have visited with are:

- Insurance Companies
- Law Enforcement
- School Principals/Teachers
- High School Leadership Class
- Walking Teams
- CGCC
- Traffic Safety Committee
- Former Diamond F Students & Parents
- City Council
- Youth Think
- Fire Department
- Business Owners

### Project Ideas

In Drivers Ed to learn good driving habits, they need to be done correctly about 28 times before that habit becomes a habit without thought. I am applying these same principles by developing three separate informational exposures to people in our community.

#### Project Number 1 April 22nd

A float for our Cherry Festival with a wrecked car on a trailer. We will have message signs about distracted driving awareness attached to the trailer. We will also have a booth during the festival where we can hand out flyers.

#### Project Number 2

On May 13 (the day before Mother's Day) I trying to round up 100 people to participate by holding a sign or stand with someone who has a sign at every intersection on 2<sup>nd</sup> street and 3<sup>rd</sup> street. The time will be from 2:00 - 3:30.

The signs are from a video called the Last Text and are the words that took their eyes off the road before they died. Its powerful!

#### Project Number 3

The third phase of this project will be a billboard that will be put up about distracted driving.



### Itcanwait.com

There is a pledge that people can take where they raise their hand and take a selfie of themselves. You can hit a button and it will print "IT CAN WAIT" on their hand and then they can share it and has over a million pledges including myself. This is also a great resource for parents as it offers an app that will answer your phone when you are driving that says something to the fact that you are driving and cannot take the call right now.

<b><u>THE LAST TEXT</u></b> R U ok?	<b><u>THE LAST TEXT</u></b> LOL	<b><u>THE LAST TEXT</u></b> dude call me	<b><u>THE LAST TEXT</u></b> send me Pic	<b><u>THE LAST TEXT</u></b> let me kno	<b><u>THE LAST TEXT</u></b> u driving
<b><u>THE LAST TEXT</u></b> call me	<b><u>THE LAST TEXT</u></b> B R B	<b><u>THE LAST TEXT</u></b> :)	<b><u>THE LAST TEXT</u></b> haha	<b><u>THE LAST TEXT</u></b> U at home?	<b><u>THE LAST TEXT</u></b> Just kiddi
<b><u>THE LAST TEXT</u></b> say hi 4 me	<b><u>THE LAST TEXT</u></b> OMG	<b><u>THE LAST TEXT</u></b> I miss u	<b><u>THE LAST TEXT</u></b> Yo	<b><u>THE LAST TEXT</u></b> on my way	<b><u>THE LAST TEXT</u></b> yeah!
<b>SAVE A LIFE DON'T TEXT AND DRIVE</b>	<b>IT CAN HAPPEN IN A SECOND Don't text &amp; drive</b>	<b>WE CARE</b>	<b>PLEZ DON'T TEXT &amp; DRIVE</b>	<b>LIFE IS FRAGILE DON'T LOSE IT</b>	<b>STOP THE TEXT STOP THE WRECKS</b>
<b>BETTER LEFT UNREAD THAN DEAD</b>	<b>DRIVE &amp; STAY ALIVE DON'T TEXT</b>	<b>ARIVE ALIVE DON'T TEXT &amp; DRIVE</b>	<b>PUT IT DOWN DNT TXT N DRV</b>	<b>TAKE THE PLEDGE to never text &amp; drive</b>	<b>DYING 2 SND A REPLY? Don't text &amp; drive</b>
<b>IT CAN HAPPEN IN A SECOND Don't text &amp; drive</b>	<b>PAY ATTENTION Dnt txt n drv</b>	<b>it can wait.com</b>	<b>LIFE IS PRECIOUS</b>		



# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
Section: None		96% of max possible			

### Enterprise Risk Management (ERM)

80% of max possible

1 Does your ERM team meet a minimum of four times per year?	Yes	3/17/2017	3/17/2017	jzakariassen	all dept managers, meeting monthly
2 Has your entity established a multi-department leadership team? Suggested members: Administrator, Finance, HR, Legal, Public Works, Parks, Police, Fire - plus Agent, RMC (when possible)	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Has your ERM team prepared a risk management policy?	Yes	3/17/2017	3/17/2017	jzakariassen	
4 Have you identified your entity's major risk exposures?	No	3/17/2017	3/17/2017	jzakariassen	
5 Have you used your ERM team to evaluate major projects or events that your entity is considering taking on? If so, did it impact whether your entity did the project or event?	Yes	3/17/2017	3/17/2017	jzakariassen	

### Continuity of Operations Plan (COOP) and Agility

100% of max possible

1 Has your entity updated its Continuity of Operations Plan?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity have a COOP Technology Plan? (i.e. back-up solutions for communications and technology.)	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Has your entity populated the recommended data on the Agility Recovery (myAgility) website and completed the member profile, including providing information on your technology, communication, space, and electrical power needs in a disaster situation?	Yes	3/17/2017	3/17/2017	jzakariassen	
4 "Has your entity conducted at least one "table top" disaster exercise?"	Yes	3/17/2017	3/17/2017	jzakariassen	

# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
Section: None		96% of max possible			
<b>Information Technology</b>		<b>100% of max possible</b>			
1 Does your entity back-up computer/data systems and store information offsite?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity have a process and written policy to protect employee social security numbers?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Does your entity have an Oregon Consumer Identity Theft Protection Act Policy?	Yes	3/17/2017	3/17/2017	jzakariassen	
<b>Staff/Elected Officials Training</b>		<b>86% of max possible</b>			
1 Do you train your supervisors/managers/elected officials on ADA, OFLA, and FMLA policies, and document that the training occurred?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Do you train your supervisors/managers/elected officials at least every two years on your anti-harassment and discrimination policies, and document that the training occurred?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Do you train your non-supervisory employees at least every two years on your anti-harassment and discrimination policies?	Yes	3/17/2017	3/17/2017	jzakariassen	
4 As part of your anti-harassment and discrimination training, do employees receive a copy of the harassment and discrimination policies for review and sign an acknowledgment form stating that they understand the content?	Yes	3/17/2017	3/17/2017	jzakariassen	
5 Do you train your supervisors/managers/elected officials on your safety policies and document training attendance? When does the training take place - at hire, as required and when necessary?	Yes	3/17/2017	3/17/2017	jzakariassen	
6 Has your entity developed an annual learning plan?	Yes	3/17/2017	3/17/2017	jzakariassen	
8 Has the majority (at least 50%) of your staff taken at least one online class from the CIS Learning Center?	No	3/17/2017	3/17/2017	jzakariassen	

# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
<b>Section: None</b>		<b>96% of max possible</b>			
<b>Volunteer Management Program</b>		<b>100% of max possible</b>			
1 Has your entity adopted a CIS-approved Volunteer Policy?	Yes	3/17/2017	3/17/2017	jzakariassen	
<b>Employment Liability</b>		<b>100% of max possible</b>			
1 Has your employee manual/handbook been updated in the last two years and reviewed by your attorney, LGPI or CIS?	Yes	3/17/2017	3/17/2017	jzakariassen	looking at whole manual, union contracts, complete overhaul in the works, also did whistle blower update
2 Do all employees receive a copy of the employee manual/handbook?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Are employees given time to read/review and sign an acknowledgment form stating that they understand the contents of the employee handbook?	Yes	3/17/2017	3/17/2017	jzakariassen	
4 Do all employees (new and current) receive copies of new or updated employee handbook policies for review? Do they sign an acknowledgment form stating they understand the contents?	Yes	3/17/2017	3/17/2017	jzakariassen	
5 Do all job applicants complete written or online applications?	Yes	3/17/2017	3/17/2017	jzakariassen	
6 Are job-specific background checks completed for all new hires?	Yes	3/17/2017	3/17/2017	jzakariassen	
7 Do you have a formal new employee orientation program within the first 7 days of employment?	Yes	3/17/2017	3/17/2017	jzakariassen	
8 Do all employees receive an annual performance review?	Yes	3/17/2017	3/17/2017	jzakariassen	
9 Do you review/update employees' job descriptions at least annually or as part of the performance review or other process?	Yes	3/17/2017	3/17/2017	jzakariassen	
10 Is safety and risk prevention specifically included in the annual performance review?	Yes	3/17/2017	3/17/2017	jzakariassen	



# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
Section: None		96% of max possible			
<b>Employment Liability</b>		<b>100% of max possible</b>			
11 "Do you: 1. Document discipline policies; 2. Follow them consistently; and 3. Provide some level of due process before taking adverse action against employees?"	Yes	3/17/2017	3/17/2017	jzakariassen	
12 Do you use CIS' Pre-Loss legal services prior to all adverse employment actions?	Yes	3/17/2017	3/17/2017	jzakariassen	
<b>Workplace Substance Use</b>		<b>100% of max possible</b>			
1 Do you have a written alcohol and drug use policy?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Do you encourage use of an Employee Assistance Program (EAP) as part of your treatment/counseling referral program?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Does your entity require pre-employment and random drug testing only for safety-sensitive positions (i.e. CDL drivers, police officers and firefighters)?	Yes	3/17/2017	3/17/2017	jzakariassen	
4 Do you train your supervisors/managers/elected officials on your alcohol and drug use policies and document that the training occurred?	Yes	3/17/2017	3/17/2017	jzakariassen	
<b>Non-entity Sponsored Special Events</b>		<b>83% of max possible</b>			
1 Do you require proof of insurance and indemnity from others who use your property or facilities for special events?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity require the completion of a "facility use agreement" for outside vendors or organizations?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Do you use a special events checklist based on the type of event?	Yes	3/17/2017	3/17/2017	jzakariassen	

# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
<b>Section: None</b>		<b>96% of max possible</b>			
<b>Non-entity Sponsored Special Events</b>		<b>83% of max possible</b>			
4 Do you verify alcohol liability coverage for events involving alcohol, including all relevant OLCC licenses /permits?	Yes	3/17/2017	3/17/2017	jzakariassen	
5 Does your entity hold/sponsor events where spectators or non-professional rodeo performers compete in rodeo sanctioned events? (i.e. wild horse race or bull poker.)	Yes	3/17/2017	3/17/2017	jzakariassen	
6 Are all of the special events that your entity insures, entity sponsored or supervised?	Yes	3/17/2017	3/17/2017	jzakariassen	
<b>Contract Management</b>		<b>100% of max possible</b>			
1 Does your entity have a contract approval and signature process for all projects (or when outside vendors are used)?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Does your contract review process identify insurance requirements and limits?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 When a certificate of insurance is required, is your entity named as an additional insured?	Yes	3/17/2017	3/17/2017	jzakariassen	
4 Do your contracts include waiver of liability and hold harmless language?	Yes	3/17/2017	3/17/2017	jzakariassen	
5 Are all of your contracts reviewed by your attorney and/or insurance agent?	Yes	3/17/2017	3/17/2017	jzakariassen	
<b>Claims Management</b>		<b>100% of max possible</b>			
1 Do you have a process for reporting claims to CIS?	Yes	3/17/2017	3/17/2017	jzakariassen	
<b>Land Use and Planning</b>		<b>100% of max possible</b>			
1 After each legislative session, do you review new legislation affecting land-use law?	Yes	3/17/2017	3/17/2017	jzakariassen	



# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
Section: None		96% of max possible			
<b>Land Use and Planning</b>		<b>100% of max possible</b>			
2 Do you periodically provide training to planning commissioners and city councilors on land use procedures and relevant ethical issues?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Do you sign your land-use decisions and inform persons of their right to appeal the decision?	Yes	3/17/2017	3/17/2017	jzakariassen	
<b>Streets/Lights/Parking Lots/Sidewalks</b>		<b>100% of max possible</b>			
1 Does your entity have a sidewalk ordinance in place that states that the adjacent property owner is responsible for the maintenance of the sidewalk?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity have streetlight and signal maintenance programs?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity have a schedule for the inspection of sidewalks on entity property?	Yes	3/17/2017	3/17/2017	jzakariassen	
4 Does your entity have a schedule for the inspection of entity-owned parking lots?	Yes	3/17/2017	3/17/2017	jzakariassen	
5 Does your entity maintain/control grass, weeds and trees on entity right of way?	Yes	3/17/2017	3/17/2017	jzakariassen	
<b>Building Maintenance, Security and Safety</b>		<b>100% of max possible</b>			
1 Does your entity have an inspection schedule for exterior lighting on entity-owned buildings?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity have an inspection schedule for stairwells, exits and exit signage of entity-owned buildings?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Does your entity have a schedule for the inspection and maintenance of its boiler, pumps and equipment?	Yes	3/17/2017	3/17/2017	jzakariassen	

# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
<b>Section: None</b>		<b>96% of max possible</b>			
<b>Building Maintenance, Security and Safety</b>		<b>100% of max possible</b>			
4 Are workplace inspections performed quarterly and are the findings and corrective action documented?	Yes	3/17/2017	3/17/2017	jzakariassen	
5 Do you have evacuation plans posted in all entity occupied buildings (unless all exits are clearly visible)?	Yes	3/17/2017	3/17/2017	jzakariassen	
6 Has your entity conducted security assessments of all properties and do you have written documentation of the assessment?	Yes	3/17/2017	3/17/2017	jzakariassen	
7 Are all critical records appropriately safeguarded?	Yes	3/17/2017	3/17/2017	jzakariassen	
8 Does your entity conduct an annual fire drill?	Yes	3/17/2017	3/17/2017	jzakariassen	
<b>Parks</b>		<b>100% of max possible</b>			
1 Does your entity have an inspection program of park grounds documenting corrective action?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity inspect and maintain skate/BMX parks on a regular basis and document conditions?	NA	3/17/2017	3/17/2017	jzakariassen	
3 Is your skate/BMX signage in good condition?	NA	3/17/2017	3/17/2017	jzakariassen	
<b>Financial Controls</b>		<b>100% of max possible</b>			
1 "Are you current with annual audit requirements under ORS 297.425 and/or ORS 297.435? ( <a href="http://www.sos.state.or.us/audits/">http://www.sos.state.or.us/audits/</a> )"	Yes	3/17/2017	3/17/2017	jzakariassen	
2 In your annual audit, were there any deficiencies or recommendations, and if so, have they been corrected/addressed?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Does your entity have a division of responsibility for receipts, deposits, checks, accounts payable and signatures?	Yes	3/17/2017	3/17/2017	jzakariassen	

# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
Section: None		96% of max possible			

### Financial Controls

100% of max possible

4 Does someone log incoming checks other than finance or accounting?	Yes	3/17/2017	3/17/2017	jzakariassen	
5 Does your entity complete monthly bank reconciliations?	Yes	3/17/2017	3/17/2017	jzakariassen	
6 Has your entity received training to spot irregular financial activities? If so, who provided the training?	Yes	3/17/2017	3/17/2017	jzakariassen	
7 Does your entity have a process to review financial overrides or unusual activities?	Yes	3/17/2017	3/17/2017	jzakariassen	

### Water and Sewer Lines

100% of max possible

1 Does your entity have a written maintenance program?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity have a written priority plan based on your budget?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Are all maintenance and repairs appropriately documented?	Yes	3/17/2017	3/17/2017	jzakariassen	
4 Do you video cam all your sewer lines once every five years?	Yes	3/17/2017	3/17/2017	jzakariassen	
5 Do you train your supervisors and employees on emergency response, citizen contact, and maintenance and repair procedures?	Yes	3/17/2017	3/17/2017	jzakariassen	
6 Does your entity require the property owner to maintain the lateral line up to the city's main line connection?	Yes	3/17/2017	3/17/2017	jzakariassen	



# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
<b>Section: None</b>		<b>96% of max possible</b>			
<b>Fleet Safety</b>		<b>75% of max possible</b>			
1 Do you have a fleet safety policy/program?	Yes	3/17/2017	3/17/2017	jzakariassen	
2 Does your fleet policy define what is an "acceptable driving record"?	Yes	3/17/2017	3/17/2017	jzakariassen	
3 Do you utilize the DMV Automated Reporting System (ARS)?	Yes	3/17/2017	3/17/2017	jzakariassen	
4 Have the majority of employees who drive on behalf of your entity taken a driving safety course within the last three years?	Partial	3/17/2017	3/17/2017	jzakariassen	
<b>Court-Mandated Workers</b>		<b>100% of max possible</b>			
1 Do you prohibit the use of court-mandated workers under the age of 18?	NA	3/17/2017	3/17/2017	jzakariassen	
2 Are your court-mandated workers supervised?	NA	3/17/2017	3/17/2017	jzakariassen	
3 Is vehicle and machinery use restricted?	NA	3/17/2017	3/17/2017	jzakariassen	
4 Does your volunteer resolution elect coverage for court-mandated workers?	NA	3/17/2017	3/17/2017	jzakariassen	
5 Do court-mandated workers receive safety training as well as receive appropriate PPE for assigned tasks?	NA	3/17/2017	3/17/2017	jzakariassen	
<b>Utility Services Provided- Not Rated</b>		<b>Not Scored</b>			
1 Does your entity generate electric, wind, solar or geothermal power?	No	3/17/2017	3/17/2017	jzakariassen	
2 If you answered yes to the previous question, does your entity sell the power back to the grid?	No	3/17/2017	3/17/2017	jzakariassen	
3 Does your entity have any contracts to provide power to residents or to a power company?	No	3/17/2017	3/17/2017	jzakariassen	

# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
Section: None		96% of max possible			
<b>Transportation Services Provided- Not Rated</b>		<b>Not Scored</b>			
1 Does your entity provide bus service?	No	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity provide Dial-A-Ride service?	No	3/17/2017	3/17/2017	jzakariassen	
3 Does your entity provide ferry service?	No	3/17/2017	3/17/2017	jzakariassen	
4 Does your entity provide trolley service?	No	3/17/2017	3/17/2017	jzakariassen	
5 Does your entity own or operate a railroad?	No	3/17/2017	3/17/2017	jzakariassen	
<b>Healthcare Services Provided- Not Rated</b>		<b>Not Scored</b>			
1 Does your entity have any nursing homes?	No	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity have any foster care homes?	No	3/17/2017	3/17/2017	jzakariassen	
3 Does your entity own or operate a medical hospital?	No	3/17/2017	3/17/2017	jzakariassen	
4 Does your entity have any mental health treatment centers?	No	3/17/2017	3/17/2017	jzakariassen	
5 Does your entity have an alcohol/drug rehabilitation facility?	No	3/17/2017	3/17/2017	jzakariassen	
<b>Unique Risks- Not Rated</b>		<b>Not Scored</b>			
1 Does your entity own, maintain, or operate ATV/motocross parks or tracks?	No	3/17/2017	3/17/2017	jzakariassen	
2 Does your entity own or maintain any skate parks?	NA	3/17/2017	3/17/2017	jzakariassen	
3 Does your entity have any fireworks shows that are not contracted out?	No	3/17/2017	3/17/2017	jzakariassen	
4 Does your entity have an indoor or outdoor firing range? Is it open to the public?	No	3/17/2017	3/17/2017	jzakariassen	

# 2017 Best Practices Survey Results

## City of The Dalles



citycounty insurance services

Question	Answer	Date Created	Date Updated	Updated By	Comments
Section: None		96% of max possible			

### Unique Risks- Not Rated

### Not Scored

5 Does your entity have a law-enforcement-only firing range?	Yes	3/17/2017	3/17/2017	jzakariassen	
6 Does your entity have a rodeo that is not contracted out?	No	3/17/2017	3/17/2017	jzakariassen	
7 Does your entity have a swimming pool and/or water slides?	No	3/17/2017	3/17/2017	jzakariassen	
8 Does your entity have an emergency communication center?	No	3/17/2017	3/17/2017	jzakariassen	
9 Does your entity have warming shelters sponsored and staffed by your entity?	No	3/17/2017	3/17/2017	jzakariassen	





## Risk Management Plan

Fiscal Year: 2016-2017

**Entity Name:** City of The Dalles

**Mailing Address:** 313 Court St.

**Physical Address:** 313 Court St.

**City / State / Zip:** The Dalles, OR 97058

**Phone:** 5412965481

**Fax:** 541-296-6907

**Website:** <http://www.ci.the-dalles.or.us/>

**Employee Count:** 109

**Developed:** 3/17/2017

**Modified:** 3/17/2017

**Next Review:** 3/1/2018

**Risk Management Consultant:**

John Zakariassen

**Risk Management Coordinator(s):**

Carole Trautman

Policy Information			
Line of Coverage	Premium	Agency	Agent
<b>Property/Liability Coverage</b>			
Auto Liability	\$26,781.30	MG Gorge Insurance Inc. dba Oregon Trail Insurance	Mike Luebke
Auto Physical Damage	\$19,703.29	MG Gorge Insurance Inc. dba Oregon Trail Insurance	Mike Luebke
General Liability	\$179,743.67	MG Gorge Insurance Inc. dba Oregon Trail Insurance	Mike Luebke
Property	\$98,402.02	MG Gorge Insurance Inc. dba Oregon Trail Insurance	Mike Luebke
Workers' Compensation	<i>Not Purchased</i>		
Excess Crime	<i>Not Purchased</i>		
Excess Earthquake	<i>Not Purchased</i>		
Excess Flood	<i>Not Purchased</i>		
Excess Cyber Liability	\$5,040.00		
<b>Benefits Coverage</b>			
Medical	<i>Not Purchased</i>		
Dental	<i>Not Purchased</i>		
Life	<i>Not Purchased</i>		

*Note: Premium totals reflect applicable credit(s).*

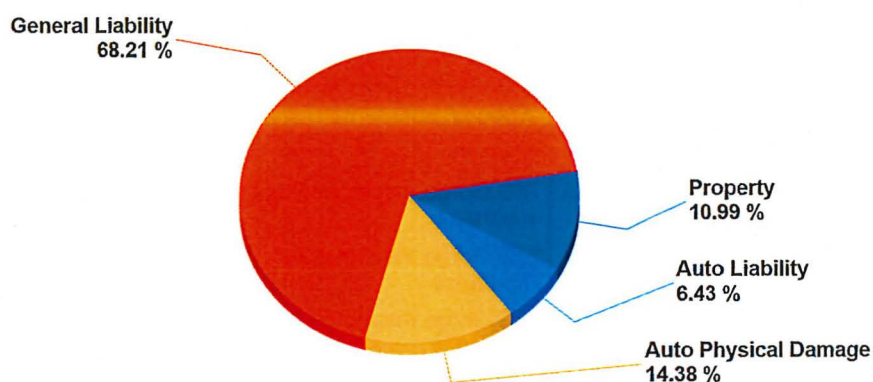


## Claims Information

The following table contains 5 years of claims history and Loss Ratios by line of coverage from 2011-2012 through 2015-2016. The overall loss ratio of 18% is lower than the target loss ratio of 30%.

Line of Coverage (Years w/ Coverage)	Number of Claims	Losses	Average Cost per Claim	Percentage of Losses	Loss Ratio
Auto Liability (5 years)	8	\$15,271.62	\$1,908.95	6%	15%
Auto Physical Damage (5 years)	18	\$34,163.76	\$1,897.99	14%	43%
General Liability (5 years)	41	\$162,050.15	\$3,952.44	68%	26%
Property (5 years)	2	\$26,106.15	\$13,053.08	11%	5%
<b>Overall Loss Ratio</b>	<b>69</b>	<b>\$237,591.68</b>	<b>\$3,443.36</b>	<b>100%</b>	<b>18%</b>

## Percentage of Losses



## Best Practices Review

The overall score on the last Best Practices survey (3/17/2017) was 98%. The following recommendations organized by risk category were taken directly from the survey where answers did not score the most possible points. Additionally, the following unique risks were identified:

Continuity of Operations Plan (COOP) and Agility	By Whom	By When
<b>Goal:</b> Get Agility up and running---bring out Mike	Julie	3/1/2018
<b>Recommendation:</b>		
Fleet Safety	By Whom	By When
<b>Goal:</b> Conduct DD Class, get scheduled	Julie	3/1/2018
<b>Recommendation:</b>		

**RESOLUTION NO. 17-010**

**A RESOLUTION CONCURRING WITH THE  
MAYOR'S APPOINTMENT ON THE URBAN RENEWAL BUDGET COMMITTEE**

**WHEREAS**, there are vacant terms on the Urban Renewal Budget Committee; and

**WHEREAS**, the Mayor has elected appoint Corliss Marsh, Daniel Bonham, Matt Herriges,  
and Rich Mays to the Urban Renewal Budget Committee;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:**

Section 1. The City Council concurs with the appointments of:

Corliss Marsh, Daniel Bonham, Matt Herriges, and Rich Mays to the Urban Renewal Budget  
Committee with terms expiring June 30, 2020.

Section 2. This Resolution shall be effective April 10, 2017

**PASSED AND ADOPTED THIS 10<sup>th</sup> DAY of APRIL, 2017.**

Voting Yes, Councilors:	_____
Voting No, Councilors:	_____
Absent, Councilors:	_____
Abstaining, Councilors:	_____

**AND APPROVED BY THE MAYOR THIS 10<sup>th</sup> DAY OF APRIL 2017.**

SIGNED:

ATTEST:

\_\_\_\_\_  
Stephen E. Lawrence, Mayor

\_\_\_\_\_  
Izetta Grossman, City Clerk



# Oregon

Kate Brown, Governor

## Department of Land Conservation and Development

635 Capitol Street NE, Suite 150

Salem, OR 97301-2540

(503) 373-0050

Fax (503) 378-5518

[www.lcd.state.or.us](http://www.lcd.state.or.us)

April 5, 2017

Mayor Stephen Lawrence  
The Dalles City Hall  
318 Court St.  
The Dalles, OR 97058



Dear Mayor Lawrence and Members of the City Council of The Dalles,

On behalf of the Department of Land Conservation and Development (DLCD), I'd like to say it has been a privilege to work with the city of The Dalles in its recent planning efforts. We are currently participating in the housing needs analysis/buildable lands inventory through our Technical Assistance Grant program and the TSP update in the joint ODOT-DLCD Transportation and Growth Management (TGM) grant. Your staff and consultants have been doing excellent work and we are looking forward to continuing to partner with you on important planning projects in the future.

The purpose of this letter is to support the efforts of the city to provide walkable, bikeable streets by ensuring sidewalk and street improvement standards cannot be avoided through the use of serial partitions. The language being proposed by staff and your consultant is consistent with the Transportation Planning Rule (Oregon Revised Statute 660, division 12). Subsection 045(3) states the purpose of this rule:

*"... to provide for safe and convenient pedestrian, bicycle and vehicular circulation consistent with access management standards and the function of affected streets, to ensure that new development provides on-site streets and accessways that provide reasonably direct routes for pedestrian and bicycle travel in areas where pedestrian and bicycle travel is likely if connections are provided, and which avoids wherever possible levels of automobile traffic which might interfere with or discourage pedestrian or bicycle travel."*

The proposed language is also consistent with the mission of the TGM program:

*"We support community efforts to expand transportation choices. By linking land use and transportation planning, TGM works in partnership with local governments to create vibrant, livable places in which people can walk, bike, take transit or drive where they want to go."*

Thank you for the opportunity to comment on this proposal.

Sincerely,

*D. Scott Edelman*

Scott Edelman  
Central Region Representative



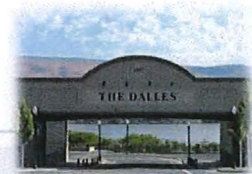
# TRANSPORTATION SYSTEM PLAN

City of The Dalles &  
Oregon Department of  
Transportation



City Council Hearing| 04/10/17

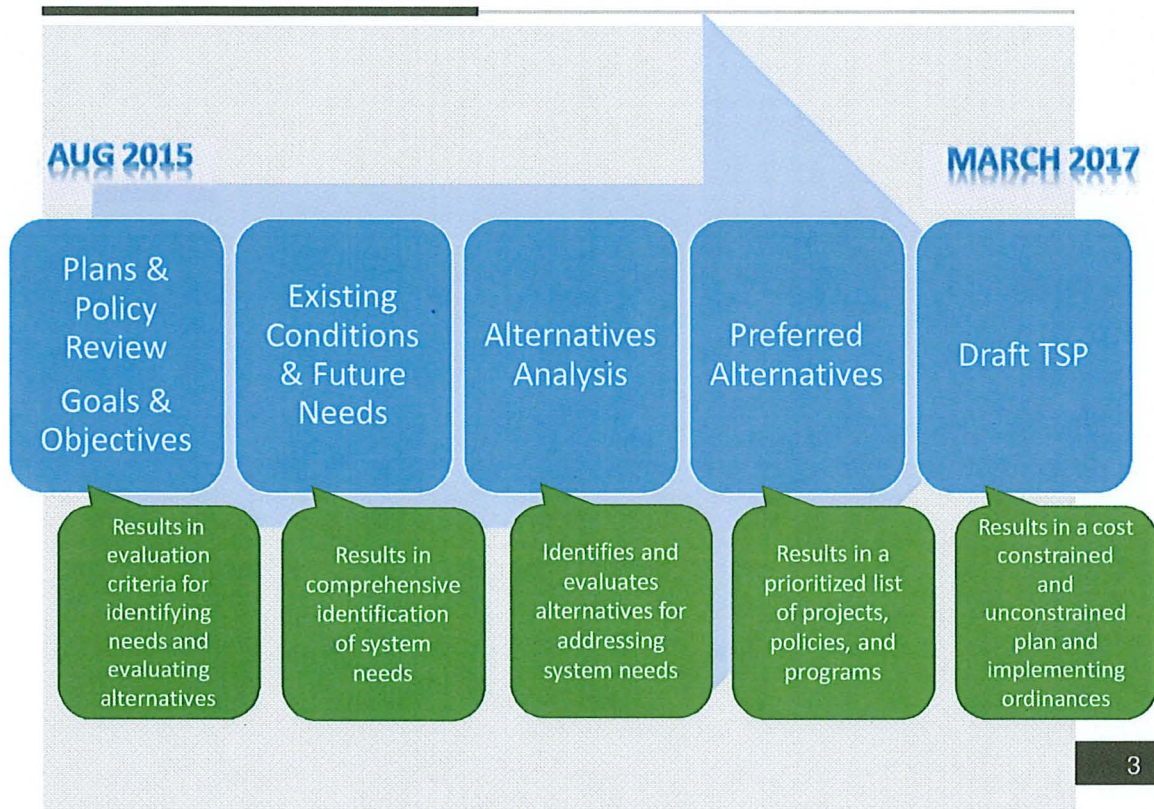
## What is a TSP?



- Guidance for operating and improving a multimodal transportation system
- Priority projects, policies, and programs for the next 20 years
- Vision for longer term projects, should funding become available
- It guides development review decisions, CIP programming, and efforts to obtain grant funding
- Intended to be flexible to respond to changing community needs and revenue sources



## TSP Process



3

## TAC/PAC Role

- Met 5 times
  - Provided guidance and direction on:
    - Goals for the TSP
    - Transportation Needs
    - Alternatives Evaluation
    - Draft Plan and Priorities

4

## TAC/PAC Members

### TECHNICAL ADVISORY COMMITTEE

Dawn Hert  
Arthur Smith  
Angie Brewer  
Andrea Klaas  
Dustin Nilsen

Jay Waterbury  
Steve Baska  
Bob Palmer  
Kelly Howsley-Glover

Scott Edelman  
Brad DeHart  
Dan Schwanz  
Michael Held

### PUBLIC ADVISORY COMMITTEE

Russ Brown  
Jim Wilcox  
Mimi McDonell  
Dan Erickson  
Matthew Klebes  
Dave Peters

Phil Lewis  
Dennis Whitehouse  
Michele Spatz  
Jim Austin  
Joe Abbas

Chuck Covert  
Sherry Dufault  
John Newcomer  
Donna Lawrence  
Megan Thompson

### TRANSIT FEASIBILITY STUDY ADVISORY COMMITTEE

Joni Bramlett  
Ron Nails

Rich Eberle

Dan Hoyt

## Public Open Houses

- Public Presentation #1
  - February 10, 2016
- Public Presentation #2
  - April 26, 2016



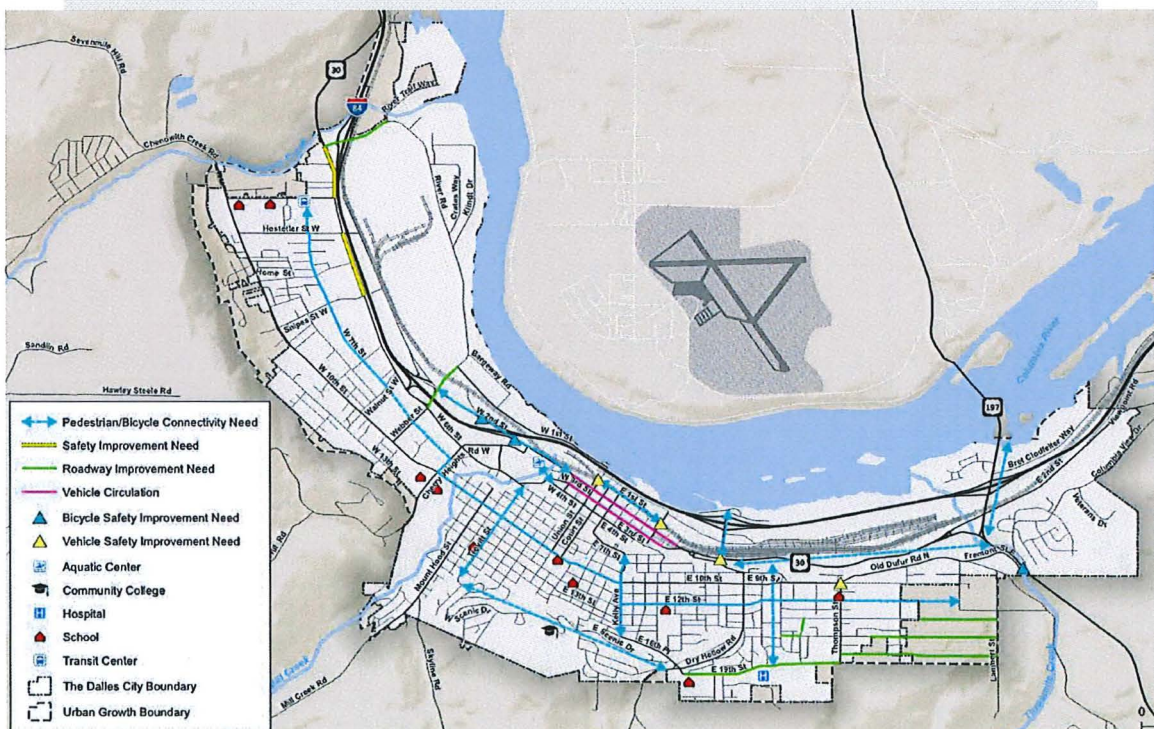
## TSP Goals (pg. 19-21)

- Goal 1: Safety and Mobility
  - Recognizes the importance of a safe transportation system that is reliable and in a state of good repair
- Goal 2: Accessibility and Connectivity
  - Focuses on providing a transportation system to all users and to improve the local circulation system to reduce reliance on state highways for travel to local destinations
- Goal 3: Integration
  - Ensures compatibility with local and regional land use plans or programs while promoting environmental stewardship and financial responsibility
- Goal 4: Economic Development
  - Seeks to leverage the transportation system as a catalyst for economic vitality in the City

7

- Figure 4-6
- Page 98

## Summary of Needs



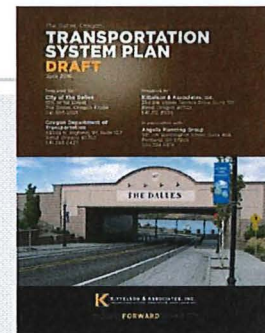


## Project Evaluation and Prioritization Criteria

Criteria Number	Evaluation Criteria	Evaluation Measures	
Goal 3: Safety and Mobility - Enhance safety and mobility for all users of the transportation system through the use of transportation investments and preserve The Dalles' identity.			
Goal 2: Expand affordable, accessible and multimodal options to improve connections for all users of the transportation system to jobs, services and activity centers.			
1A	2A1	Goal 3: Integration - Integrate land use, financial, and environmental planning to prioritize strategic transportation investments and preserve The Dalles' identity.	
	3A1	Compliance with local land use plans, comprehensive plans, and regional transportation plans. To what extent does the alternative comply with local or regional land use, comprehensive, and transportation plans? Measured by whether or not an alternative is identified or compatible with an adopted plan.	
1A	2A2	3B1	Incorporation of Transportation Demand Management (TDM) Strategies. To what extent are TDM strategies being implemented to improve the transportation system? Measured by the use of TDM strategies incorporated into the alternative.
1B	2B1	3C1	Cost/benefit analysis and potential impact on forecasted expenditures. To what degree does the alternative leverage a positive return on investment? Measured by the calculated cost/benefit analysis and alignment with current funding projections.
		3D1	Impacts on air quality, environmentally sensitive areas, and water and soil quality. To what degree does the alternative impact environmentally sensitive areas? Measured by the potential adverse impacts of the alternative to the environment.
1B	2B1	3E1	Incorporation of ITS technology. To what extent is ITS technology being implemented for system improvements? Measured by the use of ITS devices relative to Baseline.
1C	2C1	Goal 4: Economic Development - Build and maintain the transportation system to support economic vitality in the City.	
	2D1	4A1	Roadway geometry accommodates freight movement where it is warranted. To what extent does the alternative accommodate the design vehicle for designated freight routes? Measured by whether or not an alternative is able to accommodate the design vehicle without potential adverse impacts to other modes.
1D		4B1	Traffic operations performance on designated freight routes. To what extent does the alternative provide acceptable performance along designated freight routes? Measured by operational performance along freight routes.
	2D2	4B2	System-wide congestion and travel time. To what extent does the alternative relieve congestion or reduce travel times on the transportation system? Measured by whether or not an alternative relieves congestion or reduces travel time.
1E1	2E1	4C1	Impact on intermodal connectivity and availability of air, rail, barge and freight facilities. To what extent does the alternative improve the intermodal connectivity of the existing transportation system or provide better access to air, rail, barge or freight facilities? Measured by the extent to which each alternative increases intermodal connectivity and provides better connections to air, rail, barge and freight facilities.
		4D1	External funding opportunities leveraged and financially responsible development proposals. To what extent does the alternative leverage other private funding sources or include transportation improvements as part of a development proposal? Measured by whether or not an alternative leverages additional funding sources or is included as part of a development proposal.
		4E1	Potential increased attraction to desired businesses and developers. To what extent does the alternative eliminate roadblocks to development caused by the transportation system? Measured by the critical transportation improvements funded relative to Baseline.

## TSP Outline

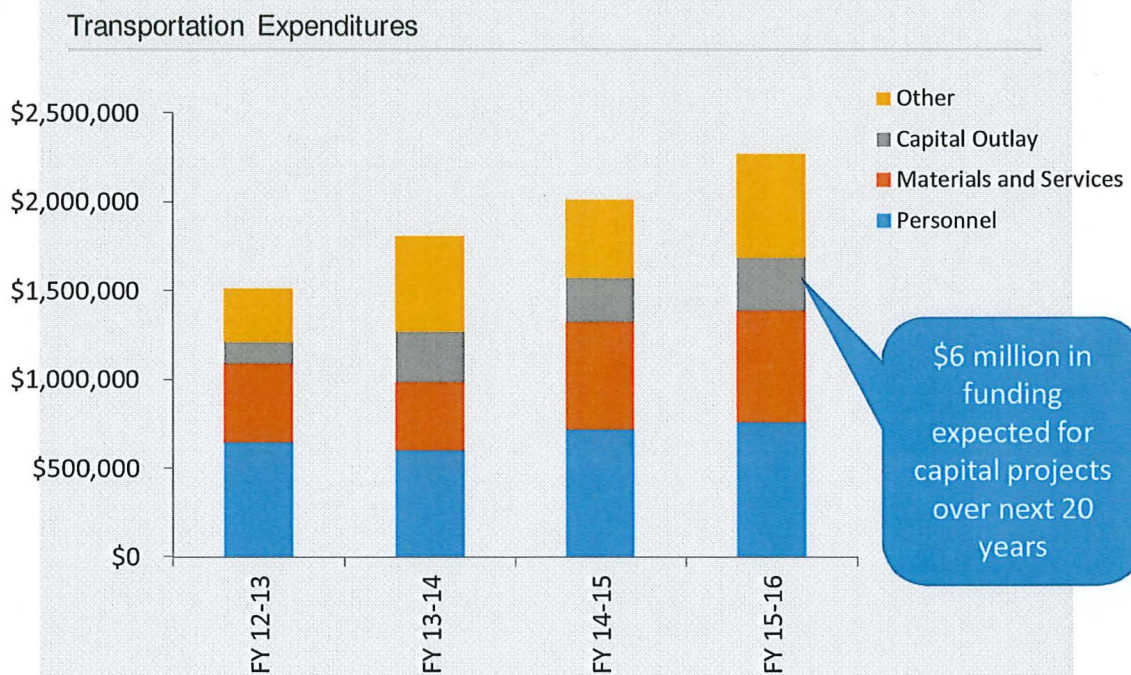
- Chapter 1: Introduction and Policy Context
- Chapter 2: Goals and Objectives
- Chapter 3: Existing Conditions
- Chapter 4: Future Travel Demand
- Chapter 5: Alternatives Analysis
- Chapter 6: Transportation System Plan
- Chapter 7: Funding Plan





## FUNDING PLAN OVERVIEW

### Funding Overview





## Funding Overview

### Planned Transportation System Cost Summary

Project Type	High Priority (Cost Constrained Projects)	Medium Priority	Low Priority/ Development Driven	Total
Roadway	\$900,000	\$1,900,000	\$3,300,000	\$6,100,000
Intersection	\$1,755,000	\$500,000	\$215,000	\$2,500,000
IAMP	--	\$367,500	\$8,045,000	\$8,400,000
Safety	\$325,500	\$34,000	\$6,000	\$370,000
Pedestrian/Trail	\$345,700	\$1,991,000	\$498,000	\$2,900,000
Bicycle	\$1,527,000	\$49,300	\$1,559,000	\$3,100,000
Bridge	\$5,000	\$20,000	--	\$25,000
Total	\$4,900,000	\$4,900,000	\$13,600,000	\$23,400,000

*The City's contribution for the overpass is currently assumed to fall within high priority intersection projects.*

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## Potential Funding Mechanisms

- Potential Local Funding Mechanisms
  - User Fee
  - Street Utility/Road Maintenance Fee
  - Stormwater SDCs, Grants, and Loans
  - Optional Tax
  - Public/Private Partnerships
  - Tax Increment Financing (TIF)
  - Local Improvement Districts (LID)
- State and Federal Grant Programs

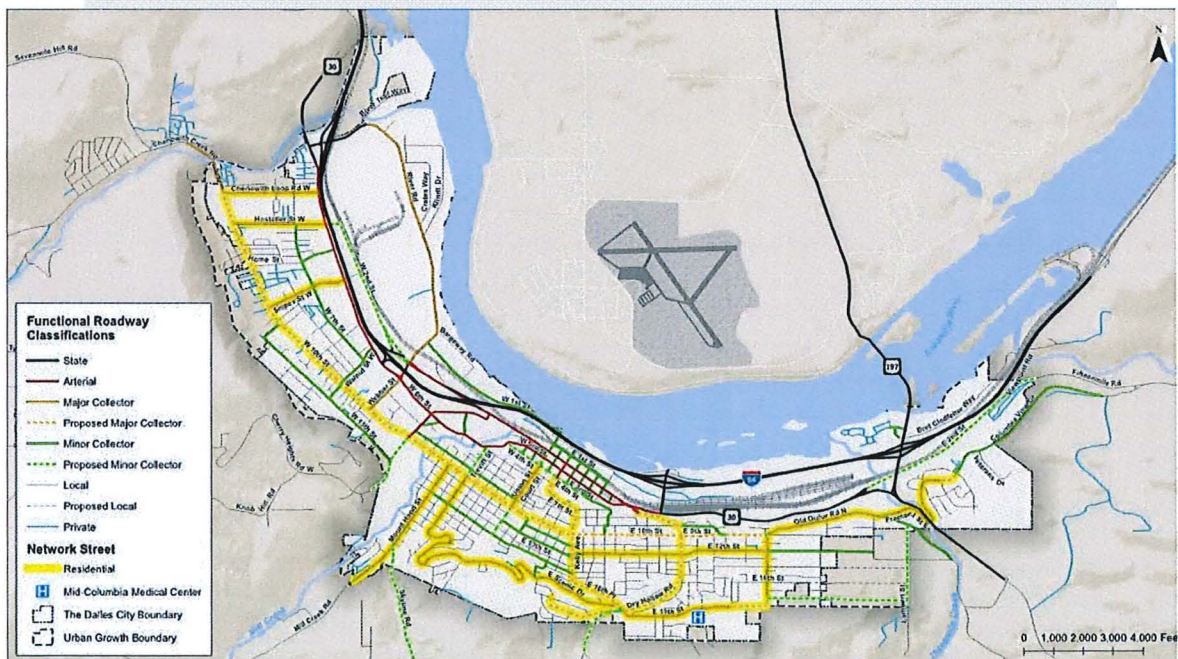
14



## OVERVIEW OF MODAL PLANS

- Figure 6-1
- Page 152

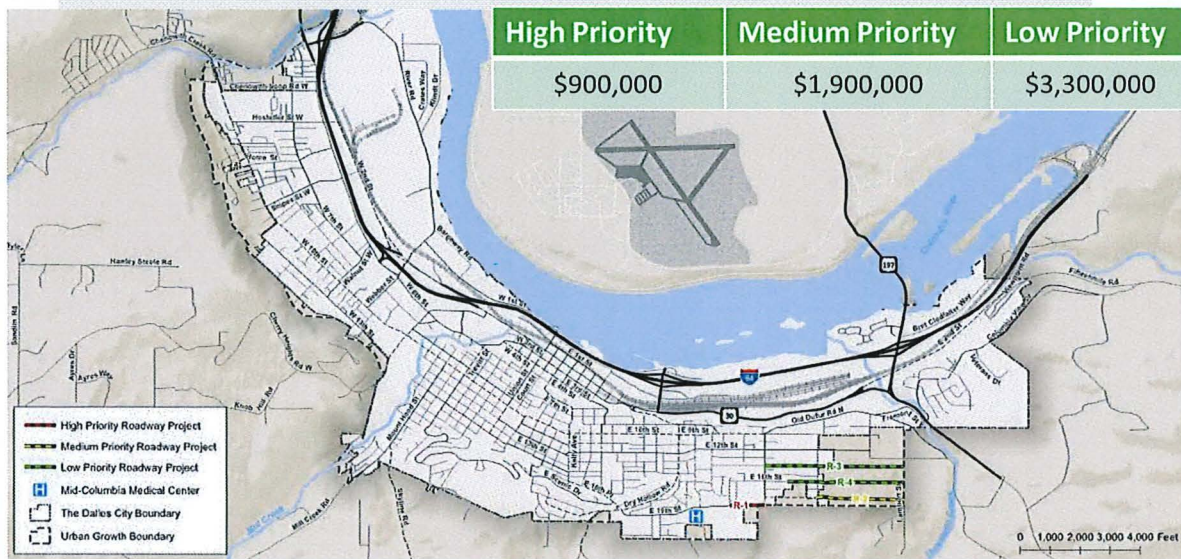
### Functional Classification Plan





- Figure 6-2
- Page 160

## Roadway Plan



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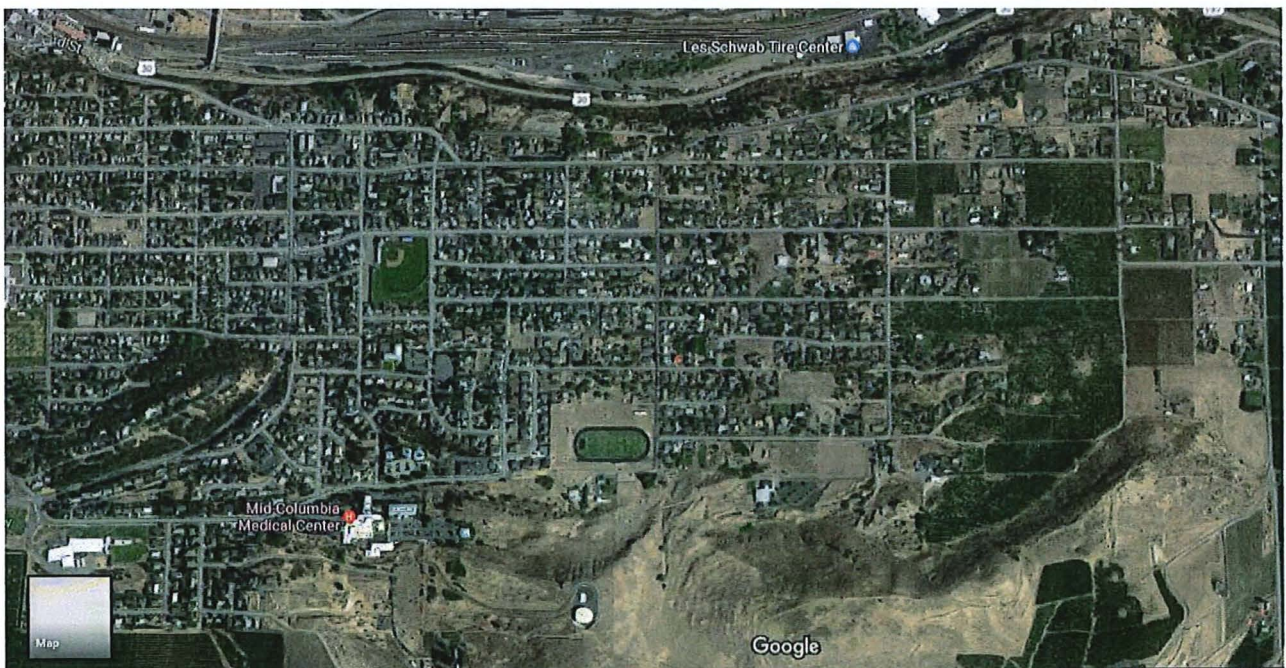
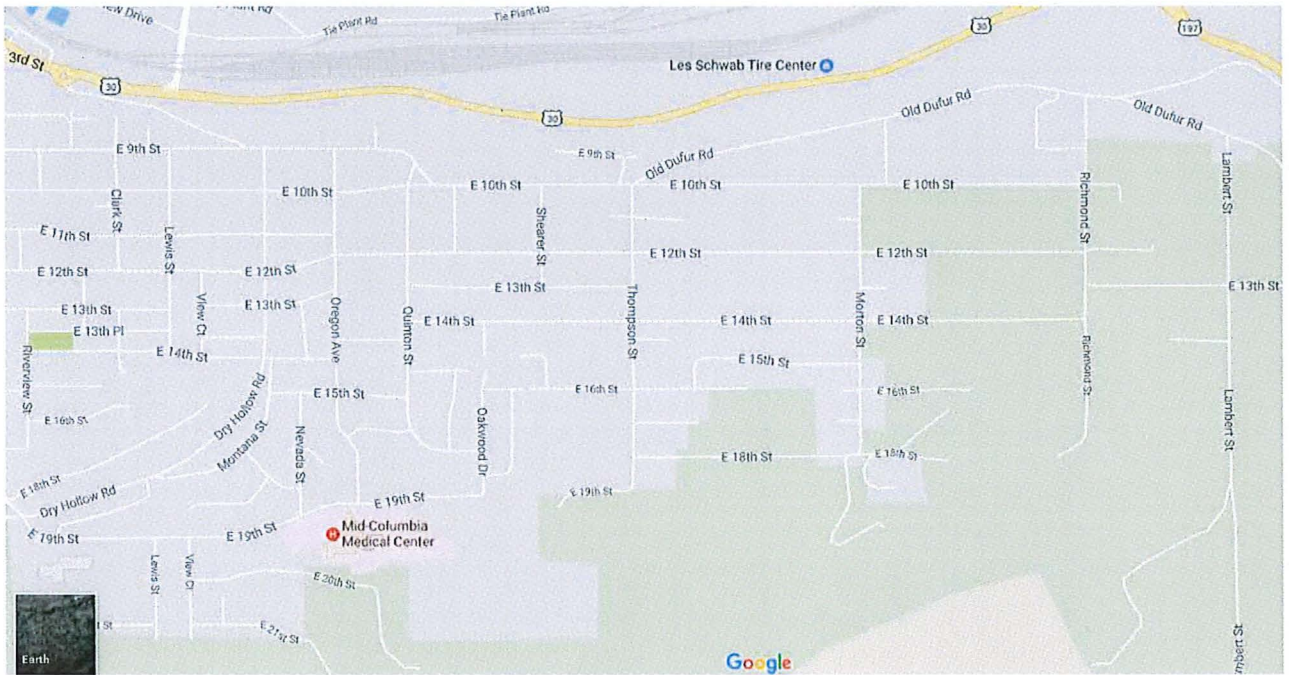
## E 19<sup>th</sup> Street Connection

- Construct new Major Collector between Thompson Street and Oakwood Drive
  - Supports build-out of grid system in eastern side of town to alleviate lower order streets
- The following projects should be completed in conjunction with or prior to the E 19<sup>th</sup> Street connection to assist in accommodating the increase in traffic that Thompson Street will carry
  - Project I-6 (Thompson Street/Old Dufur Street/10<sup>th</sup> Street intersection realignment)
  - Project P-32 (Thompson Street sidewalks)



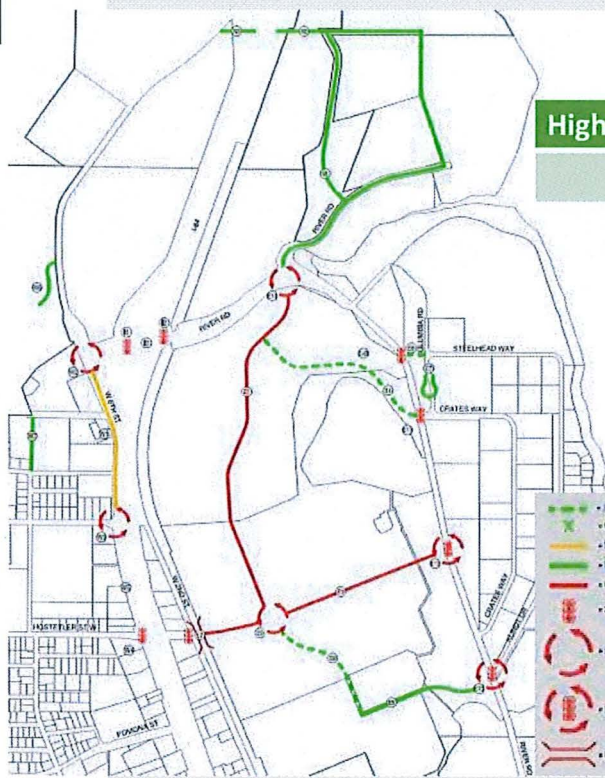
18



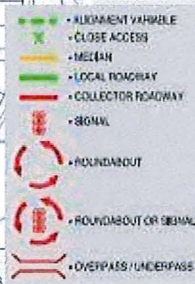




## Interchange Area Management Plan (IAMP)

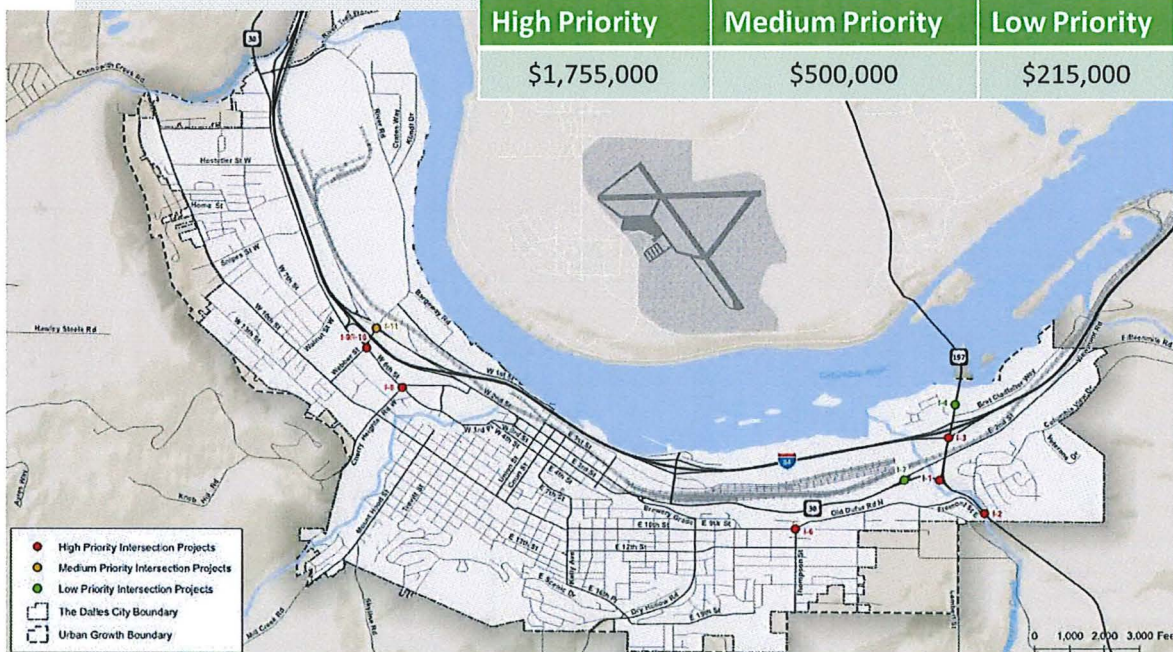


High Priority	Medium Priority	Low Priority
--	\$370,000	\$8,000,000



- Figure 6-6
- Page 171

## Intersection Plan



High Priority	Medium Priority	Low Priority
\$1,755,000	\$500,000	\$215,000

- Figure 6-5
- Page 167



## US 197/US 30 Roundabout (Project I-1)

- SB approach on US 197 expected to exceed capacity in 2035
- Alternatives Evaluated: Signal and Roundabout
- Recommended alternative: Roundabout
- Design considerations:
  - Truck accommodation (particularly in the southbound direction)
- Roundabout will also assist with speed reduction and a gateway feature to the city

Table 5-4. US 197 at US 30 – 2036 Operational Summary

Intersection Scenario	Eastbound			Westbound			Southbound		
	Delay (sec/veh)	v/c ratio	Queue (ft)	Delay (sec/veh)	v/c ratio	Queue (ft)	Delay (sec/veh)	v/c ratio	Queue (ft)
No Build	8.1 (A)	0.21	25	-	-	-	>50 (F)	>1.0	310
Signal Control Alternative	15.1 (B)	0.70	200	16.9 (B)	0.33	75	18.2 (B)	0.63	150
Roundabout Alternative	13.9 (B)	0.62	100	10.9 (B)	0.47	75	8.5 (A)	0.42	50

\*Note: Performance measures (delay, LOS, v/c ratio, 95th percentile queue)

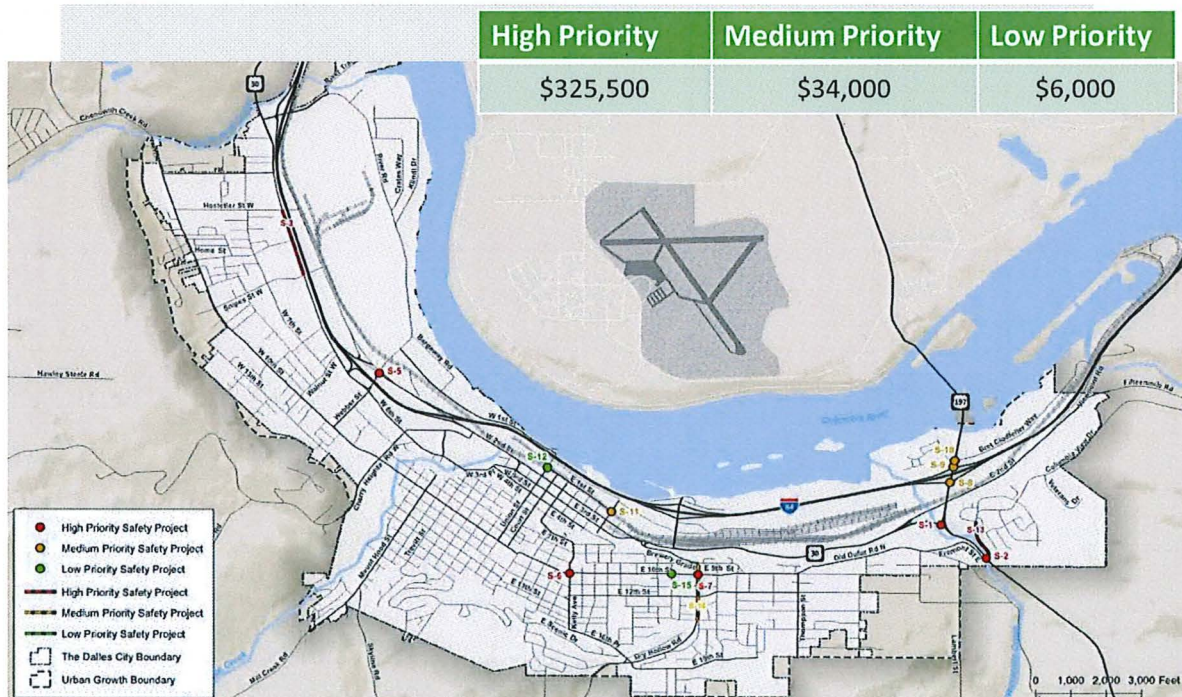
Table 5-5. US 197 at US 30 - Project I-1 Evaluation Criteria Summary

Project ID	Evaluation Criteria Score by Goal				Total Score
	Goal 1: Safety and Mobility	Goal 2: Multimodal Options	Goal 3: Integration	Goal 4: Economic Development	
Alternative I-1a (Signal)	8	1	3	6	18
Alternative I-1b (Roundabout)	12	1	2	7	22



- Figure 6-7
- Page 175

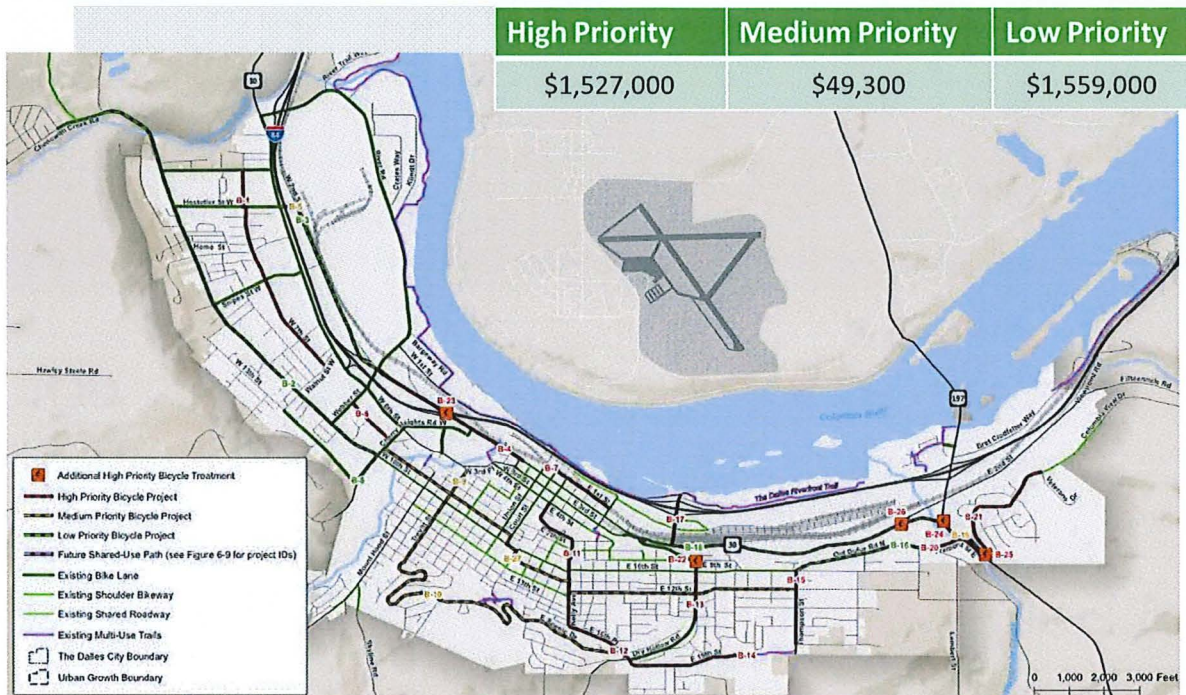
## Safety Plan





# Bicycle Plan

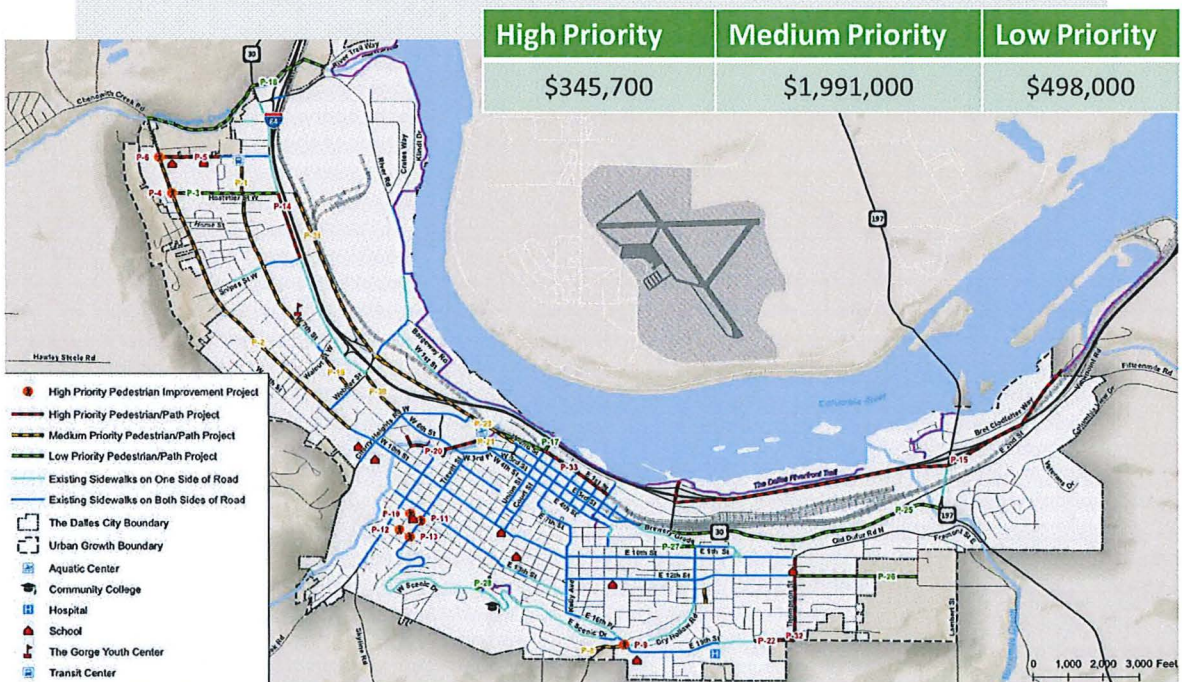
- Figure 6-8
- Page 180



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# Pedestrian Plan

- Figure 6-9
- Page 185



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## Transit Analysis Findings

- Fixed-Route Transit Feasible in The Dalles
  - Current LINK ridership is apx. 19,000 rides per year.
  - 2-bus system on 1-hour headways could provide service to most areas of the City
    - Estimated ridership = 86,000 annual rides
    - Conservative estimate compared to other similar sized cities with dial-a-ride, local circulator, and intercity connection routes (Canby, Sandy)
  - Can be phased – build off-of DAR system, grants
  - Ultimately will need local funding source

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• Page 186

## Transit Plan

- Support planning for a fixed-route, inner-city public transit system
- Work collaboratively with MCCOG to determine optimal transit routes and pursue funding sources
- Coordinate with CAT to ensure that intercity bus service routes and schedules are coordinated
- Phased implementation
  - Scheduled routes for Dial-A-Ride buses
  - One fixed-route
  - Two fixed-routes
  - Three fixed-routes

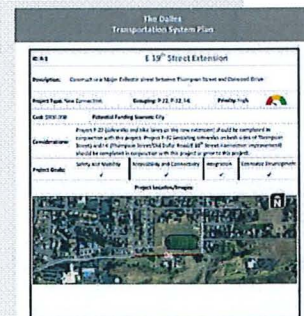
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## TSP EDITS COMPLETED SINCE JOINT WORK SESSION

### Text Edits

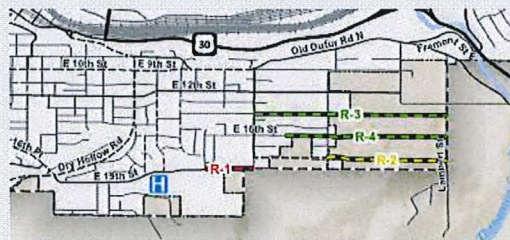
- Preface (Page 6): Transit Feasibility Study Advisory Committee members were added to the page
- Page 35: The Jurisdiction section was clarified to indicate that all Wasco County roads within The Dalles City Limits were transferred to The City of The Dalles in 2016
- Transit Analysis: Analysis was updated to reflect population estimates for 2016
- Prospectus sheets were added to the document





## Project Edits

- Project R-1 (E-19<sup>th</sup> Street Extension)
  - Project was clarified to indicate that projects I-6 (Thompson Street/ Old Dufur Street/ 10<sup>th</sup> Street intersection realignment) and project P-32 (sidewalks on Thompson Street) should be completed in conjunction with or prior to project R-1



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## Project Edits

- Project P-15 (The Dalles Riverfront Trail)
  - Increased to High Priority
  - Alignment corrected to reflect current planning work
  - No City funding assigned to projects
  - Previous Project P-16 was removed because the new alignment of P-15 covered this area

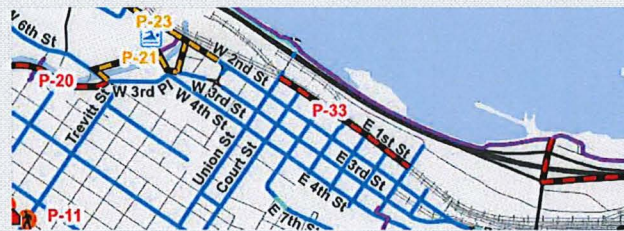


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## Project Edits

- Project P-33 (1<sup>st</sup> Street Streetscape Project)
  - P-33 was added to the project list as a high priority project
  - Project description: Construct enhanced pedestrian facilities on the south side of 1st Street, install street lights, and resurface the street. The detailed street section will be determined by the Urban Renewal project development process. Cost estimate will be developed as part of project development. Depending on project timing and downtown on-street parking needs, the project may result in shared-use one-way eastbound travel lanes with parking on the north side of the street or one-way vehicular traffic with bike lanes but no on-street parking.
  - Funding will be provided through the Urban Renewal program.



TSP EDITS COMPLETED SINCE PLANNING COMMISSION HEARING



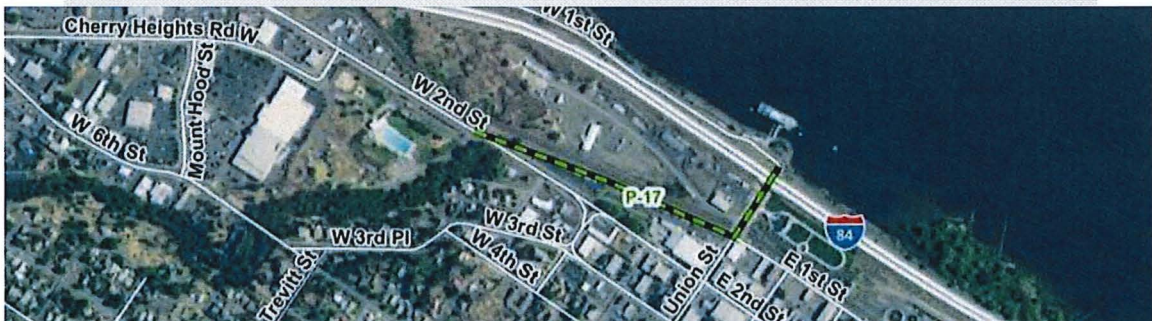
## Text Edits

- See Errata Sheet for text edits and modifications to funding partners
- Table 6-6 on page 166:
  - I-3: Project description modified to add the word "minimal" ("Install a minimal traffic signal...")
  - I-4: Removed City and ODOT as potential funding partners and updated total cost of low priority projects to reflect the change
  - I-7: Removed County as a potential funding partner
- Table 6-9 on page 173:
  - S-11: Added ODOT (ODOT Rail) as a potential funding partner
  - S-12: Added ODOT (ODOT Rail) as a potential funding partner
  - S-13: Reworded project description as follows: "Extend guardrail along Columbia View Drive east of Highway 197."
- Table 6-10 on page 177:
  - B-17: Added ODOT as a potential funding partners
  - B-18: Added the City as a potential funding partner in the table (No edits were made to the "Expected City Contribution" column)
  - B-23: Added the City as a potential funding partner in the table (No edits were made to the "Expected City Contribution" column)
  - B-26: Added the City as a potential funding partner in the table (No edits were made to the "Expected City Contribution" column)

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## Mill Creek Trail

- Table 6-11 on page 182 and Figure 6-9 on page 185 were revised to reflect comments received on the Mill Creek Trail project
  - Addition of project P-17 (Low Priority)
    - Funds to be provided through the Urban Renewal Program



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## Mill Creek Trail

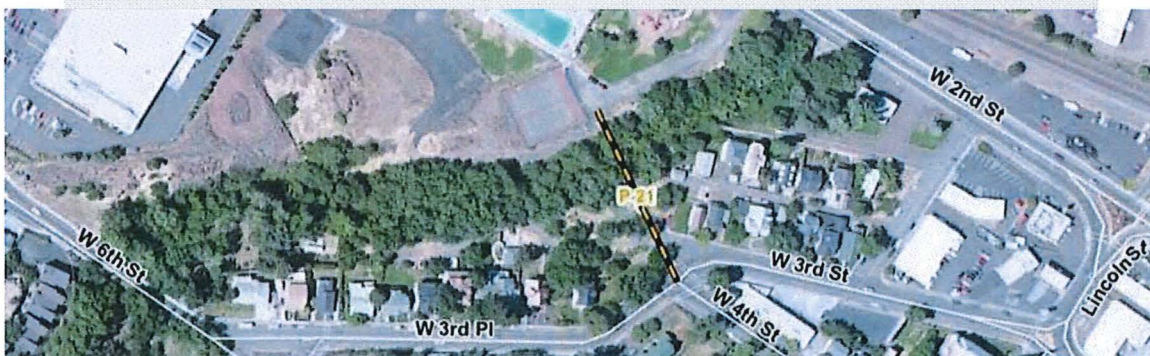
- *Table 6-11 on page 182 and Figure 6-9 on page 185 were revised to reflect comments received on the Mill Creek Trail project*
  - Revised alignment and description of project P-20
    - Funds to be provided through the Urban Renewal Program



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## Mill Creek Trail

- *Table 6-11 on page 182 and Figure 6-9 on page 185 were revised to reflect comments received on the Mill Creek Trail project*
  - Revised alignment and description of P-21



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## TRANSPORTATION POLICY UPDATES / LUDO AMENDMENTS

### Comprehensive Plan Goal #12 Transportation Amendments

- The TSP is intended to be the transportation element of The Dalles' Comprehensive Plan.
- Transportation Policies in the Comprehensive Plan have been reviewed to ensure:
  - They reflect the goals and objectives of the TSP.
  - Support Land Use and Development Ordinance (LUDO) requirements.



## Land Use Development Ordinance (LUDO)

- Elements of the TSP are implemented through the LUDO.
- The LUDO regulates development and implements the long-range vision of the Comprehensive Plan.
- Proposed modifications to
  - Application Review Procedures (LUDO 3.020)
  - Ordinance Amendments (LUDO 3.110)
  - Site Plan Review (LUDO 3.030)
  - Conditional Use Permits (LUDO 3.050)
  - Airport Approach Zone (LUDO 5.120)
  - General Regulations (LUDO 6.050 & LUDO 10.060)
  - Parking Standards (7.020)
  - Partition Application Review (9.030.040)

## Land Use Development Ordinance (LUDO)

- |  |   |
|--|---|
| 1. Transportation Improvements permitted outright.             | 5. Update access management requirements and street standards.        |
| 2. Require ordinance amendments to be consistent with the TSP. | 6. Transit supportive development requirements.                       |
| 3. Site plan compliance with transportation related-standards. | 7. Traffic impact study requirements.                                 |
| 4. Airport Overlay zone protection.                            | 8. Modify partition requirements to reduce risk of serial partitions. |

## LUDO 0.303.040 - Partition Application Review

### Language Included in packet:

A. Review Procedure. Partition applications shall be processed as administrative actions, per the provisions of *Section 3.020.040:*

*Administrative Actions.* Where the Director determines that continuous partitioning of a tract of land may occur in subsequent years, potentially resulting in the need for new road(s), utilities, or stormwater drainage facilities to be constructed and unmitigated impacts to City services and surrounding property, the application shall be referred to the Planning Commission, pursuant to *Section 3.020.050 Quasi-Judicial Actions* for a determination as to the applicability of the LUDO subdivision requirements.

Planning commission supported intent and recommended that the City Council consider language with more “teeth” that was clear and objective.

## LUDO 0.303.040 - Partition Application Review

### Alternative Language for Consideration:

A. Review Procedure.

1. Partition applications shall be processed as administrative actions, per the provisions of Section 3.020.040: Administrative Actions, where approval will result in parcels that are not able to be subsequently partitioned pursuant to the requirements of the underlying zoning. Applications that will result in a parcel or parcels of sufficient size to permit a future partition under the provisions of the current zone district will be subject to 9.030.040(A)(2).

2. Any division of land resulting in a parcel or parcels of sufficient size to permit future partitions under the provisions of the current zone district that could be subdivided or further partitioned into 3 or more lots shall be considered a “series partition” and subject to subdivision requirements unless otherwise granted an exception from the Planning Commission.



## Questions

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