

City of The Dalles

**Fiscal Year 2003-2004
Budget**

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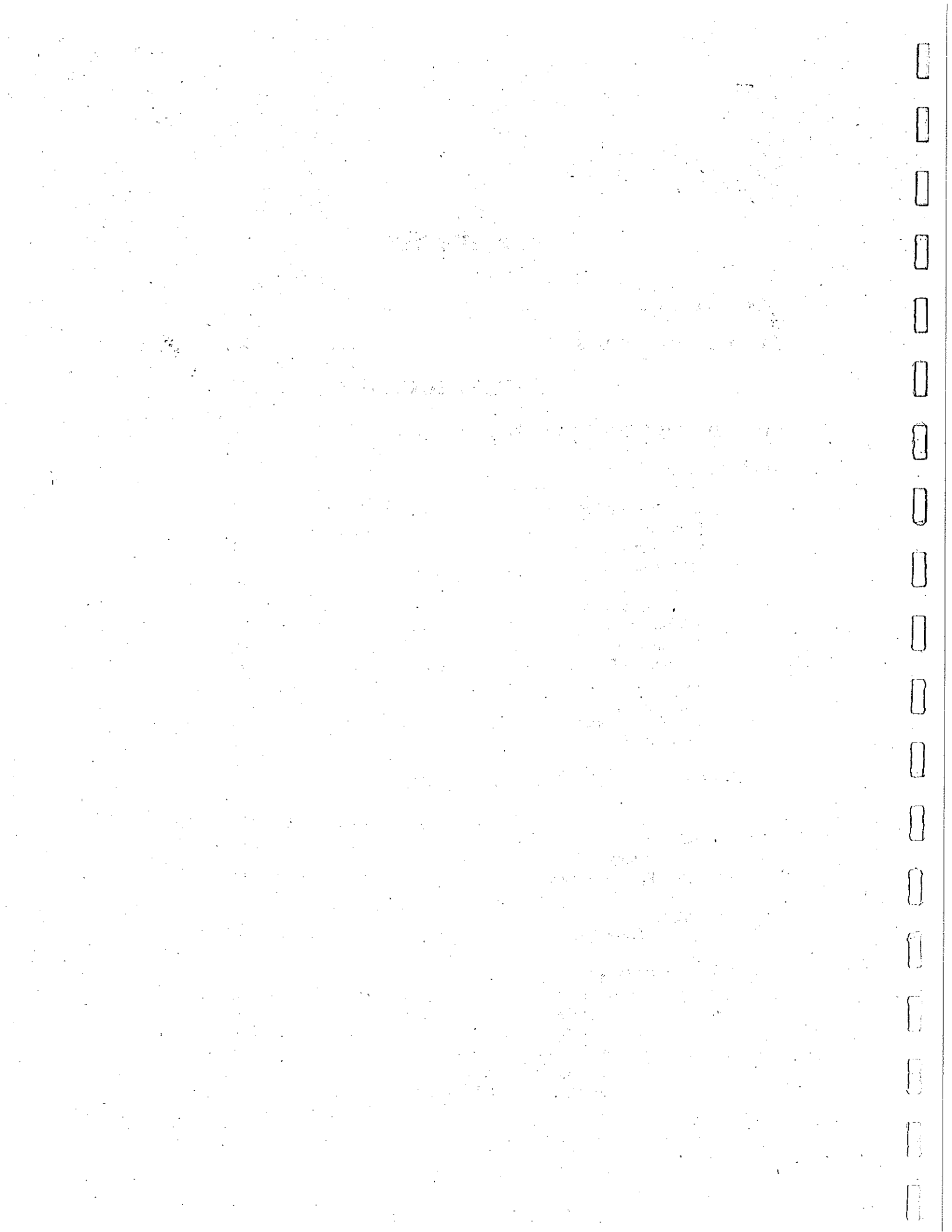


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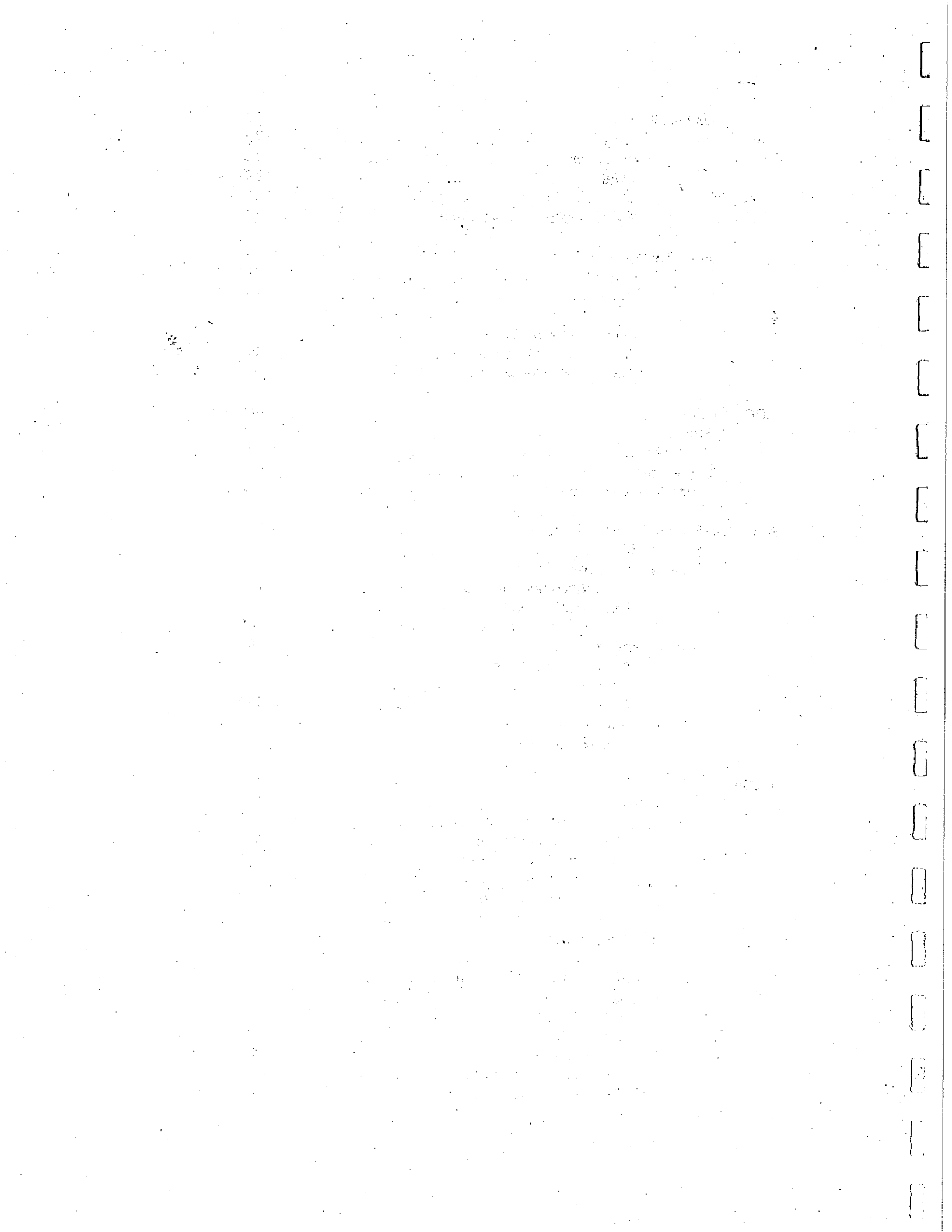
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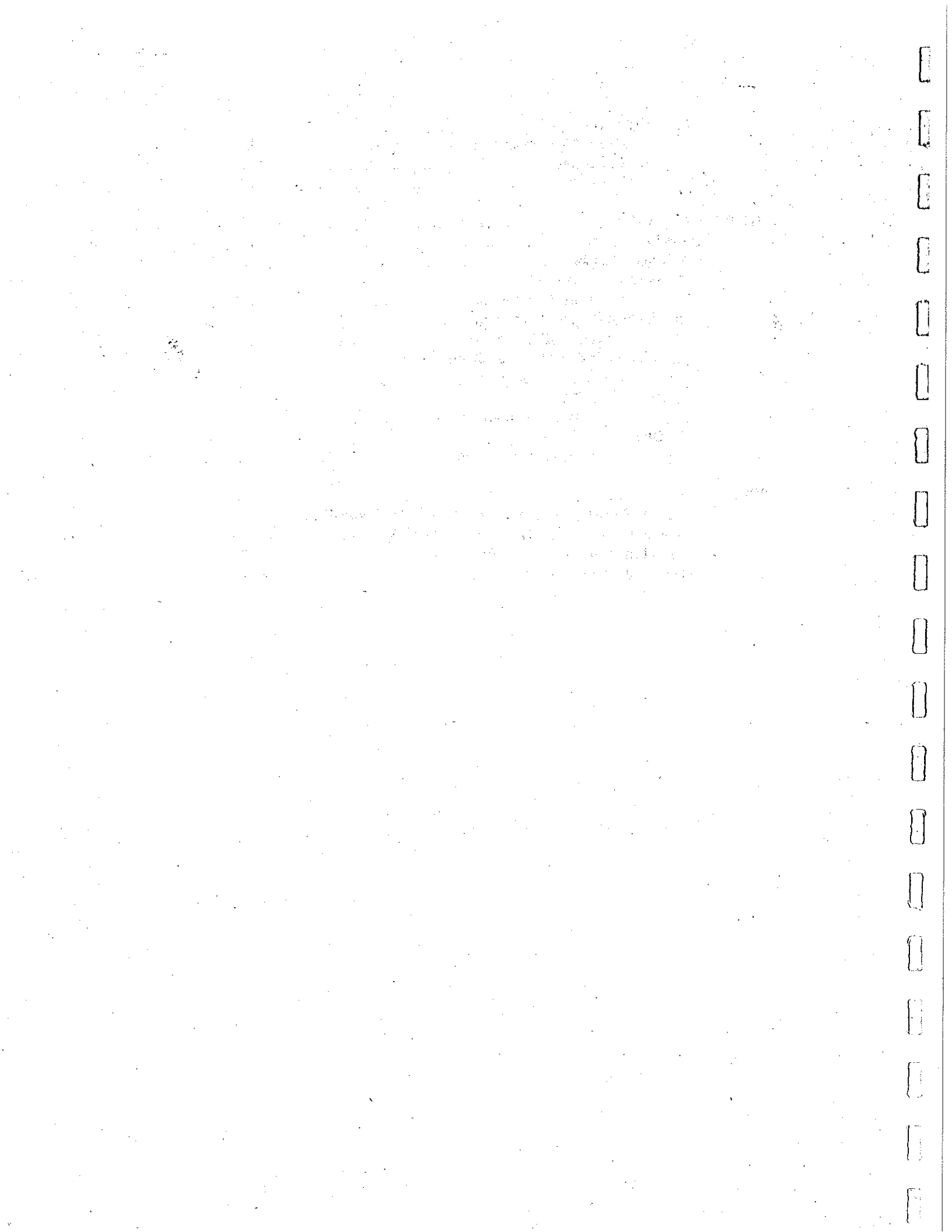
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**CITY OF THE DALLES
ADOPTED BUDGET
Fiscal Year 2003-2004
Presented to City of The Dalles Budget Committee**

COUNCIL

Jim Broehl
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Mike Tenney
Chris Zukin

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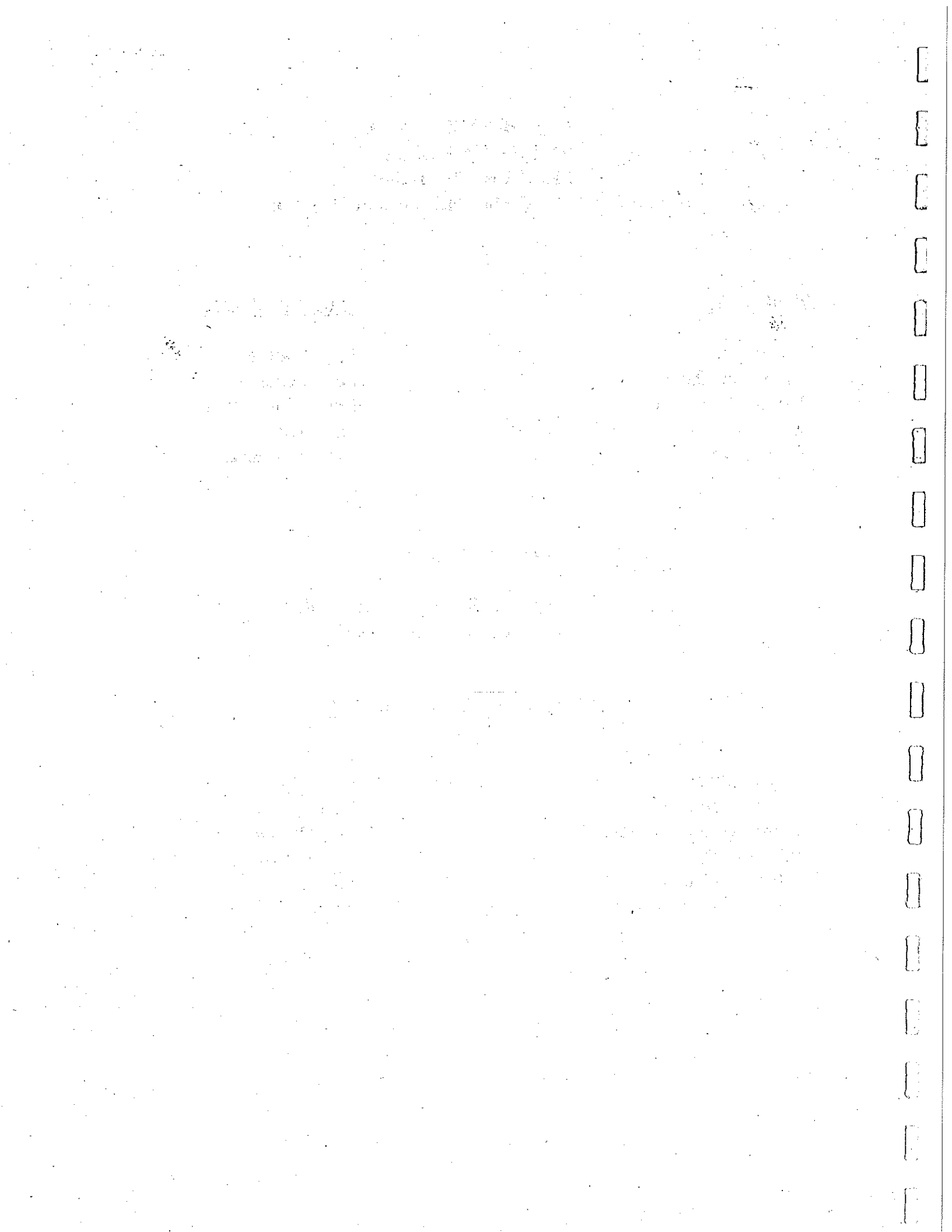
PRESENTED BY

Nolan K. Young, City Manager/Budget Officer
Mayor, Robb E. Van Cleave

DEPARTMENT MANAGERS

City Clerk
City Attorney
Finance Director
Economic Development Director
Police Chief
Library Director
Public Works Director

Julie Krueger
Gene Parker
Daniel Izzo
Dan Durow
Jay Waterbury
Sheila Dooley
Brian Stahl



**City of The Dalles, Oregon
Fiscal Year 2003-2004 Adopted Budget**

**FISCAL YEAR 2003-2004
BUDGET MESSAGE**

The format of this budget document follows the pattern of previous years. We acknowledge the work of Finance Director Dan Izzo, other Finance Department employees, and all of the Department Managers and their associated personnel who were involved in assembling this document.

The Budget Message begins with the section summarizing issues that affect the entire budget. The three areas that we touch on in section I are:

1. Fiscal Policies involved in the preparation of the budget
2. Council goals as related to the budget
3. Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and other funds. There are narratives at the beginning of each department that provide further information. We also have, or will send the Budget Committee several Budget Issue Papers (BIP) that looked at specific issues. We will reference these papers throughout the budget.

1. CITY WIDE BUDGET ISSUES

A. PROPOSED FISCAL POLICIES

Major fiscal policies reflect the Council's goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City go. Following is a list of the policies used to prepare the proposed budget.

- Preparation of a single year budget
- Maintain unappropriated ending General Fund Balance to equal four months of net operating expenses, City Council Goal 4-A (BIP 03-011)
- Increase General Fund Contingency from 5% to 10% by at least 1% per year until Goal is met, City Council Goal 4-B (BIP 03-011)

- Place unanticipated revenue into miscellaneous revenue; do not spend without Council approval, City Council Goal 4-C (BIP 03-011)
- Five year Capital Improvement Plans in the General, Streets, Water and Wastewater/Storm Sewer Funds (BIP 03-014 and 03-018)
- Maintain partnerships with Wasco County (BIP 02-013)
- Reduce expenditures in specific areas to match expenditures to revenues in the General Fund (BIP 03-012)
- No new General Fund programs (BIP 03-012)
- Where possible, maintain programs at 2002-2003 levels
- In-house engineering services for construction projects unless specialized engineering is needed
- Emphasis on maintenance and capital improvements that enhance current assets and Public Works infrastructure
- Administrative transfers used only as charges for services provided by receiving fund (BIP 03-016)
- Public Works capital projects that involve construction contracts are to be budgeted in Public Works Capital Funds (BIP 03-018)

B. CITY COUNCIL GOALS Following the Budget Message is a list of the City Council's current goals, as of January 6, 2003. The Council goals can be divided into three categories for budgeting purposes.

1. The five goals that have a direct impact on the proposed budget are:

Goal 1A: Complete Construction of the Union Street Crossing Project.

This urban renewal project is the result of the Downtown Riverfront Connection Feasibility Study done in FY 2000-01. The end product includes an underpass at Union Street, under I-84, and roadway and bike path improvements to the Lewis and Clark Rock Fort campsite. It will be built to accommodate both vehicular, pedestrian, and bicycle traffic. Construction began in October, 2002, and should be completed September, 2003. Project construction not completed by July 1, 2003 (estimated at 35% of project costs) is budgeted in the Special Grants Fund (\$1,824,151).

Goal 1B: Revisit West First Street Local Improvement District Project.

We anticipate revisiting this LID in Spring of 2004. Most of the engineering for the project is done. There is \$502,788 available in the LID Fund that could be partially used to assist with this project.

Goal 1C: Pursue East 19th Street/Thompson Street Improvements. There is \$85,705 in the Reserve Fund for 19th Street improvements. There

is also \$502,778 available in the LID Fund that could be partially used to assist with this project. Engineering should be done the first part of the year, with construction of 19th Street in Spring, 2004.

Goal 3A: Q-Life fiber Optic Loop. In FY 2000-01, the City Council contributed \$7,000 toward the start-up cost for this project. No additional expenditures of City funds, beyond staff in-kind services, are anticipated. The budget includes \$792,085 in grant funds for construction of Phases I - IV in the Special Projects Fund. The budget also includes \$12,000 in revenue from QLife for financial and clerical services when the project is operational.

Goal 3B: Downtown Renaissance. The Special Projects Fund includes a \$100,000 State Transportation Growth Management Study, to be matched with \$20,000 from Urban Renewal to move this project forward.

2. Three budget goals have already been discussed.
3. The remaining six Council goals do not result in any direct expenditure. They do require a strong administrative team in order to address each goal:

Goal 2A: Pursue All American City Award. The next eligible period is March, 2004. There may be expenditure of funds and receipt of donations associated with this project, as well as staff time in moving it forward.

Goal 2B: Complete Annexation Policies. Our new Senior Planner is working on these tasks and should complete it during this fiscal year.

Goal 3C: Land Use Development Ordinance Review. City staff will complete this project over the next year.

Goal 3D: Assist in Establishing and Participating in a Local Economic Development Task Force. Involvement with this project will be at both the City Council and staff levels.

Goal 3E: Pursue Acquisition of the ARCO Property. City staff will be working with ARCO on this Urban Renewal project.

C. **PERSONNEL COST** For compensation purposes, the City has four categories of employees. The Cost of Living Adjustments (COLA), included for each category, are summarized below:

1. **Exempt Employees:** The City Council is still considering a COLA for this group. A 2.4% increase has been placed in the budget to assist with making a decision. The West Coast Consumer Price Index increased 2.6% last year.
2. **OPEU Represented General Employees:** We will be in the second year of a three-year contract. This union includes Public Works, clerical, and Library positions. All employees will receive a 2% COLA on July 1, 2003 and a 2.25% salary adjustment on January 1, 2004. All City employees are in the same insurance program, with the City and the employees sharing equally on any increased premiums. We budgeted a 10% increase in the City's cost.
3. **Police Union Employees:** We are currently negotiating a new contract. A 2.4 % increase is contained in this budget.
4. **Contract Employees:** The City has three contract employees: a part-time Municipal Court Judge, a full-time City Attorney, and a full-time City Manager. The City Council is still considering a COLA for this group. A 2.4% increase has been placed in the budget.

II GENERAL FUND

1. **GENERAL FUND RESOURCES** General Fund resources have decreased \$184,011 (3.8%) to the level of \$4,696,698. The beginning fund balance has decreased by 20.2% as described below. Revenue has only increased by 1%. Normally, we need a 4% increase in new revenues to meet inflation costs in personnel services and materials and services. For the prior three years, we have averaged an approximate 4.2% increase each year in General Fund revenues.
 - **Beginning Fund Balance:** This years beginning fund balance is down \$222,869 (20.2%) to \$880,402. This problem is discussed in length in BIP 03-012. It primarily relates to a reduction in property tax and fine revenue in fiscal year 2002-03.
 - **Property Taxes:** The property tax budget is projected to decrease by 3%. Normally, we experience a 3.5% to 4% increase. Due to the economic slow down and some tax appeals, we are projecting in FY 2002-03 to collect 11.2% under budget.

- **Transfer from Special Grants Fund:** We have been informed by the State that program revenue from an Energy Conservation Loan Program is available for general use once the program grant is closed out. This grant closed out in 1997. \$43,789 is available this year and is being transferred to the General Fund.
- **Transient Room Tax:** This is the first year we will collect 12 months of the new 2% tax. This gives us an additional \$55,141 in revenue. \$41,356 of this amount is pass through revenue to the Parks and Recreation District.
- **Sale of Fixed Assets:** Two retired Police Department jeeps will be sold. The Public Works Department may purchase one of them.
- **Court Fines:** In recent years, Court revenues have been up significantly due to the investment in new software and training on that software. That increased our collection rate. In FY 2000-01, we collected \$245,380 in court fines, with a high of \$274,992 in FY 2001-02. We are projecting \$236,000 in FY 2002-03. The drop is related to tough economic times and having several police officers in training during the first part of the year. We are projecting \$240,000 for FY 2003-04, a drop of 12.7%.

2. **EXPENDITURES** Presenting a balanced General Fund was more difficult this year than any year since FY 1997-98, when ballot measure 50 was implemented. The difference this year was that we feel the economic downswing is more of a one to two year phenomenon. As a result, we are hoping that some of the budget cuts made can be restored in the next couple of years.

At one point in the budget preparation process, expenditures were 10.5%, or almost \$400,000 over available resources. Department Managers have helped out significantly by both restricting expenditures for the last half of fiscal year 2002-03 in response to revenue shortfalls that year, as well as presenting bare-bones budget requests. After adjusting beginning fund balance, some revenue sources and submittal of as tight budgets as possible, while still maintaining current service levels from Department Managers, we still needed to reduce the General Fund expenditures by \$268,000. BIP 03-012 goes into more detail as to where the reductions took place, generally falling into the following categories:

- **Wasco County Partnerships:** The City contribution was decreased by \$37,794 in the Library, Animal Control, and 9-1-1 to match what has been recommended by Wasco County. Their Budget Committee is meeting April 21 through 23 and may add some of these revenues back in. We had prepared a balanced budget without the animal control, 9-1-1 reductions

and a portion of the Library cuts. If any money is added back to those programs, we will need to eliminate some capital expenditures in the Police Department that we were able to restore.

- **Capital Improvements:** \$36,655 department requests for capital items were either delayed or eliminated from the Five Year Capital Improvement Plan. Department Managers had already delayed some capital requests. BIP 03-014 contains the proposed Capital Improvement Plan.
- **Airport Support:** We have decreased by \$27,000, support to the Airport by shifting a management feasibility and marketing study from cash contribution to 90% grant and 10% cash contribution, split equally by the City of The Dalles and Klickitat County.
- **Employee Reductions:** Approximately 2.5 full time positions and two summer positions were cut with a savings of \$129,968. A portion of that savings is due to two experienced police officers quitting during the budget process. They will be replaced by less experienced officers who will not be receiving retirement benefits during the first year of their employment.
- **New Programs:** Eliminating \$7,500 in new programs which we had desired.
- **Operations:** Approximately \$19,000 in operational savings.

Following is a look at each department that has had significant change during this budget process.

1. **Capital Improvements:** This fiscal year we are budgeting a total of \$162,225 in General Fund resources for major maintenance and capital items. Budget Issue Paper 03-014 includes a table showing all non-Public Works capital improvements and their funding sources. Significant items include the following:
 - \$35,000 in the Finance and Legal Departments for software and hardware for video arraignments including connection to the QLife fiber optic loop.
 - The Police Department has \$42,500 for replacing the one marked patrol car with a DUII camera and one unmarked car
 - \$28,500 has been budgeted in the Capital Projects Fund for repairs to City Hall and the Transportation Center
 - We project for next fiscal year a General Fund need of \$265,490 for capital and major maintenance projects, including \$85,000 to

refurbish the outside of City Hall

2. City Council: This department's contractual services include \$35,000, down 20%, for City participation in a variety of community partnerships. Other activities are summarized in the Department narrative. The full Council budget is down 13.4%.
3. City Manager: The Executive Secretary has been full time and spent 20% of her time on airport activities. As a cost savings measure, the position was reduced 25% and Airport support duties were given to the Community Development Department secretary.
4. Community Development: The budget reduction includes the elimination of \$6,204 for a Planning Intern. It does not include a request for a RARE Planner (see BIP 03-006). We have also postponed new software to track planning activities for one year (BIP 03-007) and have delayed implementation of the Hearings Officer Program (BIP 03-009).
5. Police Department: We have reduced the number of Patrol Officers from 14 to 13 and will eliminate the summer bike officer and school resource officer assignments. A Wasco County budget reduction measure has eliminated a part-time dispatcher, among other cuts, and reduced the City's 9-1-1 cost by approximately \$23,559. This allowed us to restore the purchase of an unmarked police car and DUII equipment for a patrol vehicle.
6. Codes Enforcement: We have budgeted for a 1/3 reduction in codes enforcement personnel (from a .75 FTE to a .5 FTE). The time is evenly split between a Codes Officer for vegetation, junk, and other public nuisances, and an officer for planning and zoning ordinance enforcement.
7. Other: The Animal Control transfer to Wasco County represents a budget reduction of a half-time employee (\$12,035) (BIP 03-017). \$81,352 is budgeted under contributions to agencies for transfer to the Parks and Recreation District for a 1.5% room tax. \$43,231 is transferred to the Capital Projects Fund to help pay for two-thirds of the Downtown/Riverfront Access loan. The Tourism Program is proposed at \$176,000 (BIP 03-013), a 10% reduction.
8. Contingency: Council policy (BIP 03-011) requires a minimum 6% contingency. The proposed \$234,190 is 6% of the \$3,903,275 expenditure

budget.

9. Unappropriated Ending Balance: The unappropriated ending balance of \$559,227 represents cash flow needs for the first four months of the year, until property tax revenue is collected. This amount is set by Council goal (BIP 03-011).

III. PUBLIC WORKS OPERATIONS

- A. PUBLIC WORKS RESERVE FUNDS: Last year, we made a major change in how we have used the three reserve funds associated with each of the operating funds. Previously, they were just used for reserves for future projects as identified in the Five Year Capital Improvement Plan. They are now also used for expenditures of all capital projects which are being done by outside contracts. The operating funds and their reserve funds are as follows:

- **Street Fund - Street and Bridge Replacement Fund**
- **Water Fund - Water Capital Reserve Fund**
- **Wastewater Fund - Sewer Special Reserve Fund**

- B. STREET FUND: \$145,429 has been budgeted for street construction supplies. This is up from last years budget. This line item is used for purchase of materials for Street crew paving projects. BIP 03-018 identifies the specific street work we are proposing. This year we are transferring \$30,000 to the Street and Bridge Replacement Fund for capital construction. \$209,000 transferred in 2002-03 and about \$120,000 in federal road funds will allow us to do the Jefferson Street/Terrace Drive upgrade from 14th Street to Scenic Drive (\$265,000) and assist with the 19th Street LID (\$85,705). Street Fund contingency is budgeted at 8.4%.

3. WATER FUND: We are not recommending any increase in water rates in this budget. We are recommending to the City Council that they review the rate and our capital improvement needs this Fall, with a potential rate increase in January, 2004 for a loan to do required system improvements. This fund has a 6.7% contingency.

4. WATER CAPITAL RESERVE FUND: \$50,000 is being transferred from Water Fund to this Reserve Fund. We are budgeting \$1,229,836 to be available in

this fund. A portion will be expended during the year for specific water projects (BIP 03-018).

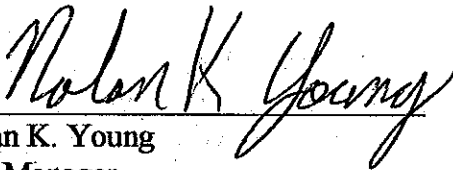
5. **WASTEWATER/STORM SEWER:** To finance the construction of treatment plant improvements, the City issued a \$7 million revenue bond in FY 2002-03. A 10 year sewer rate plan was adopted to meet the debt retirement of that bond, an annual 4% increase in operations and pay for on-going capital improvement needs. The rates increased 13.2% on January 1, 2003, and will go up another 13.2% on July 1, 2003. This increases sewer revenues by \$495,649 (BIP 03-019). We are proposing to use \$49,362 of the rate increase that is not needed for the first year's bonded debt payment, for needed storm sewer improvements. We were unable to add the new position discussed in BIP 03-015. We could use the money proposed for storm sewer improvements to add that person.
6. **SEWER SPECIAL RESERVE FUND:** The Sewer Special Reserve Fund is being used to fund main collection lines and growth related capital projects, which will be done by contractors, through construction contracts. We anticipate doing \$364,654 worth of improvements this year.
7. **SEWER TREATMENT PLANT CONSTRUCTION/DEBT FUND:** This fund included the bond proceeds for our \$7 million and reserve money previously set aside for capital improvements.

IV. OTHER FUNDS

1. **LIBRARY:** The Library Fund account is used for the operation of the City of The Dalles/Wasco County Library. Historically, the County and the City have equally shared the operational costs over generated revenue for this facility. It is currently scheduled to be open five days a week for a total of approximately 40 hours. This year, Wasco County is considering reducing its contribution by \$20,304 (BIP 03-017). Unlike previous years, we are also needing to reduce our budget and have matched their reduction (BIP 03-012). As a result, we are proposing to lay off one full-time employee and adjust part-time personnel up approximately eight hours per week. We are going to try to maintain services at the same level as last year, but may need to reduce hours of operation because of staff reductions. The Library Board has made three requests for increased expenditures that are not included in the proposed budget (BIP 03-001, 03-002, and 03-004).
2. **AIRPORT FUND:** City Council achieved its goal of developing a regional airport operation. The City and Klickitat County are sharing evenly in operations of the airport. The proposed budget includes an increase of the Airport Manager's time from 20 hours per week to 25 hours per week and a debt fund for the two 11-unit

"T" hangars constructed and rented to airplane owners at \$250 per month. We are proposing \$15,000 from the City to match \$15,000 Klickitat County contributed for the hangars. This money will help establish the debt fund. To balance the budget, we shifted a \$60,000 feasibility and marketing study from financing by the City and County to a 90% grant that is being pursued. Klickitat County is paying 50% (\$25,404) of the local operational and grant support needed.

- V. **SUMMARY:** The budget we have presented to you reflects a minimal service reduction to the citizens and still maintains long-term financial health for the City. We look forward to working with the Budget Committee and City Council to review and refine the proposed budget.



Nolan K. Young
City Manager

2003 CITY COUNCIL GOALS
Updated January 6, 2003

GOAL 1. PUBLIC WORKS INFRASTRUCTURE

Time Frame

- | | | |
|-------|----|--|
| 9 mo. | A. | COMPLETE CONSTRUCTION OF UNION STREET CROSSING PROJECT |
| 1 yr. | B. | REVISIT WEST FIRST STREET LOCAL IMPROVEMENT DISTRICT PROJECT |
| C. | | PURSUE EAST 19 TH STREET/THOMPSON STREET IMPROVEMENTS |

GOAL 2. INTERGOVERNMENTAL COORDINATION/COMMUNICATIONS

- | | | |
|--------|----|--|
| 6 mo. | A. | FORM ALL AMERICAN CITY AWARD COMMITTEE |
| 1 year | B. | COMPLETE ANNEXATION POLICIES |

GOAL 3. ECONOMIC DEVELOPMENT

- | | | |
|--------------|----|---|
| 3 mo. report | A. | Q-LIFE LOCAL FIBER OPTIC LOOP |
| 1 year | B. | DOWNTOWN RENAISSANCE |
| | | 1. Pursue Washington Street Crossing Project Design |
| | | 2. Pursue Cruise Dock Development |
| | | 3. Meeting/Report regarding viability of second story structures in the downtown area |
| 1 yr. | 4. | Develop conceptual plan for First Street re-development |

Time Frame

GOAL 3, CONTINUED:

- 3 to 6 mo. C. **LAND USE DEVELOPMENT ORDINANCE REVIEW:
Townhall Meeting**
- on going D. **ASSIST IN ESTABLISHING AND PARTICIPATE IN LOCAL
ECONOMIC DEVELOPMENT TASK FORCE**
- 3 mo. E. **PURSUE ACQUISITION OF ARCO PROPERTY**

GOAL 4. BUDGET

- 6 mo. A. **MAINTAIN UNAPPROPRIATED GENERAL FUND BALANCE
TO EQUAL FOUR MONTHS OF NET OPERATING
EXPENSES**
- B. **INCREASE GENERAL FUND CONTINGENCY FROM 5% TO
10%, BY AT LEAST 1% PER YEAR UNTIL GOAL IS MET**
- C. **PLACE UNANTICIPATED REVENUE INTO
MISCELLANEOUS REVENUES, DO NOT SPEND WITHOUT
COUNCIL APPROVAL**

2003 CITY COUNCIL PRIORITIES

(Not Council Goals)

Updated January 6, 2003

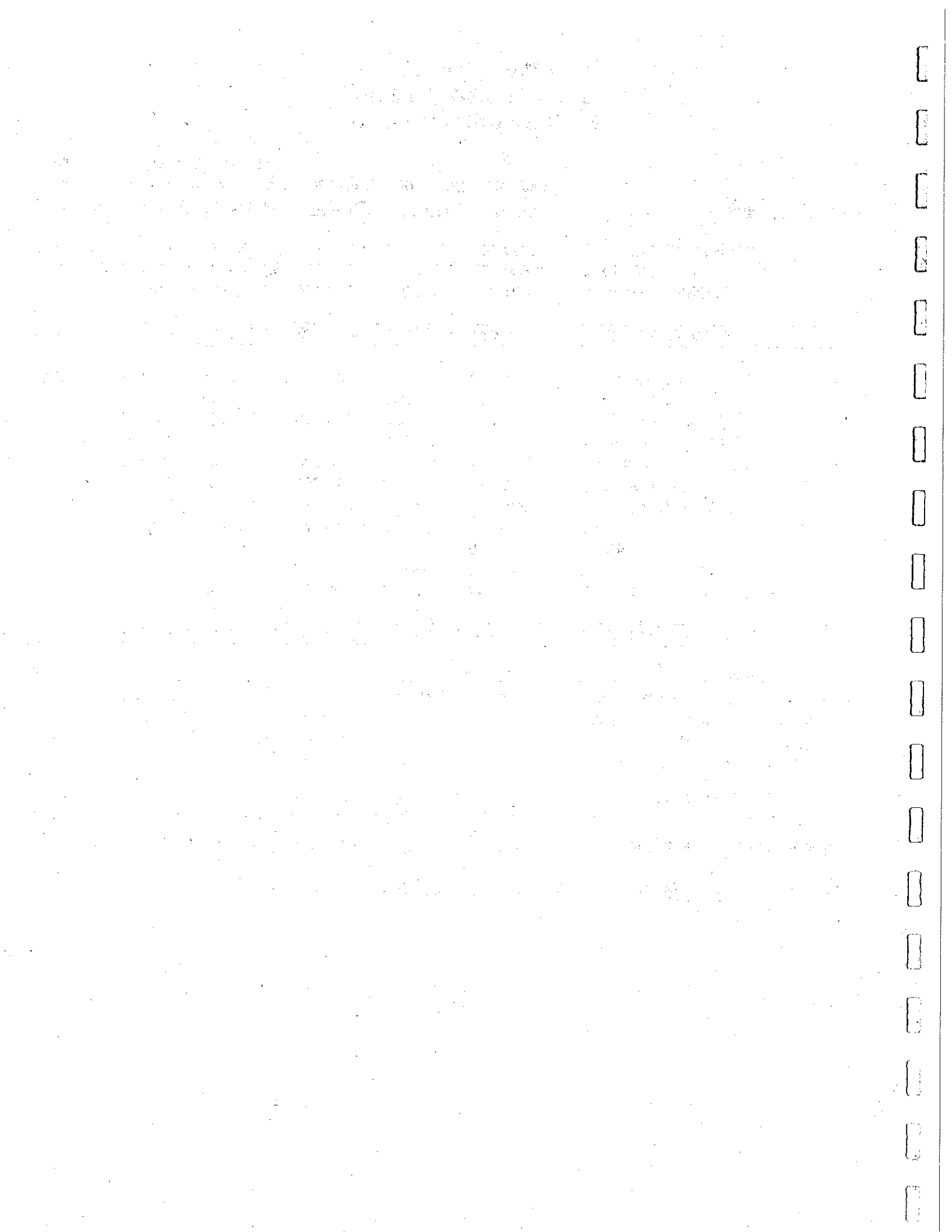
- ☞ Develop and Foster "One City" Philosophy
- ☞ Review water & sewer rates annually to maintain economically sound utilities
- ☞ Maintain positive employee and labor relations
- ☞ Implement Gravel Street Policy

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
OVERVIEW SUMMARY OF ALL FUNDS**

| | | | | | | | | | | |
|------------------------------|------------------|----------------|-------------------|----------------|----------------|------------------|----------------|-------------------|-------------------|-------------------|
| BEGINNING BALANCE | 918,994 | 28,503 | 11,070,098 | 74,359 | 533,261 | 547,897 | 312,431 | 13,485,543 | 13,485,543 | 13,485,543 |
| REVENUES | 3,247,613 | 199,122 | 5,750,043 | 564,720 | 62,535 | 2,521,285 | 658,476 | 13,003,794 | 13,003,794 | 13,003,794 |
| OTHER SOURCES | 604,123 | 194,367 | 681,242 | 52,404 | 43,231 | 17,525 | - | 1,592,892 | 1,592,892 | 1,592,892 |
| TOTAL RESOURCES | 4,770,730 | 421,992 | 17,501,383 | 691,483 | 639,027 | 3,086,707 | 970,907 | 28,082,229 | 28,082,229 | 28,082,229 |
| CITY COUNCIL | 120,173 | | | | | | | 120,173 | 120,173 | 120,173 |
| CITY CLERK | 88,873 | | | | | | | 88,873 | 88,873 | 88,873 |
| CITY MANAGER | 157,387 | | | | | | | 157,387 | 157,387 | 157,387 |
| LEGAL AND JUDICIAL | 290,946 | | | | | | | 290,946 | 290,946 | 290,946 |
| FINANCE | 407,576 | | | | | | | 407,576 | 407,576 | 407,576 |
| PERSONNEL | 25,090 | | | | | | | 25,090 | 25,090 | 25,090 |
| COMMUNITY DEV. | 265,675 | | | | | | | 265,675 | 265,675 | 265,675 |
| POLICE | 1,818,708 | | | | | | | 1,818,708 | 1,818,708 | 1,818,708 |
| CITY HALL | 147,017 | | | | | | | 147,017 | 147,017 | 147,017 |
| CODES ENFORCE | 29,762 | | | | | | | 29,762 | 29,762 | 29,762 |
| LIBRARY | | 421,078 | | | | | | 421,078 | 421,078 | 421,078 |
| STREET | | | 1,688,643 | | | | | 1,688,643 | 1,688,643 | 1,688,643 |
| WATER UTILITY SERVICES | | | 3,389,016 | | | | | 3,389,016 | 3,389,016 | 3,389,016 |
| WASTE WATER UTILITY SERVICES | | | 10,339,044 | | | | | 10,339,044 | 10,339,044 | 10,339,044 |
| AIRPORT SERVICES | | | | 686,483 | | | | 686,483 | 686,483 | 686,483 |
| SPECIAL ASSESSMENTS | | | | | 534,048 | | | 534,048 | 534,048 | 534,048 |
| CAPITAL PROJECTS | | | | | 94,549 | | | 94,549 | 94,549 | 94,549 |
| FAA GRANT IMPROVEMENT FUND | | | | | 1,200 | | | 1,200 | 1,200 | 1,200 |
| UNEMPLOYMENT RESERVE FUND | | | | | | 23,558 | | 23,558 | 23,558 | 23,558 |
| COMMUNITY BENEVOLENCE FUND | | | | | | 12,216 | | 12,216 | 12,216 | 12,216 |
| SPECIAL GRANTS FUND | | | | | | 2,829,199 | | 2,829,199 | 2,829,199 | 2,829,199 |
| STATE OFFICE BLDG FUND | | | | | | 169,715 | | 169,715 | 169,715 | 169,715 |
| DEBT SERVICE | | | | | | | 770,907 | 770,907 | 770,907 | 770,907 |
| RATE STABILIZATION | | | | | | | 200,000 | 200,000 | 200,000 | 200,000 |
| TOTAL EXPENDITURE | 3,351,207 | 421,078 | 15,416,703 | 686,483 | 629,797 | 3,034,688 | 970,907 | 24,510,863 | 24,510,863 | 24,510,863 |
| CHARGES FOR SERV | 239,746 | 914 | 7,932 | - | - | - | - | 248,592 | 248,592 | 248,592 |
| TRANSFER OUT | 305,002 | - | 1,670,403 | - | 9,230 | 52,019 | - | 2,036,654 | 2,036,654 | 2,036,654 |
| CONT TO AGENCIES | 81,352 | - | - | - | - | - | - | 81,352 | 81,352 | 81,352 |
| CONTINGENCY | 234,196 | - | 406,345 | 5,000 | - | - | - | 645,541 | 645,541 | 645,541 |
| UNAPP ENDING BAL | 559,227 | - | - | - | - | - | - | 559,227 | 559,227 | 559,227 |
| TOTAL OTHER USES | 1,419,523 | 914 | 2,084,680 | 5,000 | 9,230 | 52,019 | 0 | 3,571,366 | 3,571,366 | 3,571,366 |
| TOTALS | 4,770,730 | 421,992 | 17,501,383 | 691,483 | 639,027 | 3,086,707 | 970,907 | 28,082,229 | 28,082,229 | 28,082,229 |
| FUND TOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
GENERAL FUND SUMMARY

| <u>Account Description</u> | FY | FY | FY | FY | FY | FY |
|---------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| | 2000-2001 <u>Actual</u> | 2001-2002 <u>Actual</u> | 2002-2003 <u>Budget</u> | 2003-2004 <u>Proposed Budget</u> | 2003-2004 <u>Approved Budget</u> | 2003-2004 <u>Adopted Budget</u> |
| BEGINNING BALANCE | 1,279,444 | 1,208,767 | 1,103,271 | 880,402 | 880,402 | 918,994 |
| REVENUES | 2,936,025 | 3,078,011 | 3,224,659 | 3,220,403 | 3,220,403 | 3,247,613 |
| OTHER SOURCES | 491,212 | 514,290 | 552,779 | 595,893 | 595,893 | 604,123 |
| TOTAL RESOURCES | 4,706,681 | 4,801,068 | 4,880,709 | 4,696,698 | 4,696,698 | 4,770,730 |
| CITY COUNCIL | 141,899 | 104,554 | 138,707 | 120,173 | 120,173 | 120,173 |
| CITY CLERK | 73,542 | 81,246 | 87,343 | 88,873 | 88,873 | 88,873 |
| CITY MANAGER | 141,344 | 152,320 | 159,945 | 157,177 | 157,177 | 157,387 |
| LEGAL AND JUDICIAL | 240,549 | 249,540 | 305,673 | 290,946 | 290,946 | 290,946 |
| FINANCE | 387,251 | 353,045 | 468,720 | 407,576 | 407,576 | 407,576 |
| PERSONNEL | 20,276 | 17,869 | 25,604 | 25,090 | 25,090 | 25,090 |
| COMMUNITY DEVELOPMENT | 215,359 | 238,947 | 275,510 | 265,675 | 265,675 | 265,675 |
| POLICE | 1,645,302 | 1,675,742 | 1,789,771 | 1,803,141 | 1,803,141 | 1,818,708 |
| LIBRARY | 0 | 0 | 0 | 0 | 0 | 0 |
| CITY HALL | 121,244 | 118,040 | 173,889 | 137,017 | 137,017 | 147,017 |
| CODES ENFORCEMENT | 23,294 | 22,960 | 29,335 | 17,554 | 17,554 | 29,762 |
| TOTAL EXPENDITURES | 3,010,060 | 3,014,263 | 3,454,497 | 3,313,222 | 3,313,222 | 3,351,207 |
| CHARGES FOR SERVICES | 256,623 | 252,218 | 267,599 | 239,746 | 239,746 | 239,746 |
| TRANSFER OUT | 231,237 | 245,716 | 296,174 | 268,955 | 268,955 | 305,002 |
| CONTRIBUTIONS TO AGENCIES | 0 | 82,376 | 82,376 | 81,352 | 81,352 | 81,352 |
| CONTINGENCY | 0 | 0 | 234,826 | 234,196 | 234,196 | 234,196 |
| UNAPPROPRIATED ENDING BAL | 0 | 0 | 545,237 | 559,227 | 559,227 | 559,227 |
| TOTAL OTHER USES | 487,860 | 580,310 | 1,426,212 | 1,383,476 | 1,383,476 | 1,419,523 |
| TOTAL EXPENDS & OTHER USES | 3,497,920 | 3,594,573 | 4,880,709 | 4,696,698 | 4,696,698 | 4,770,730 |
| FUND TOTAL | 1,208,761 | 1,206,495 | 0 | 0 | 0 | 0 |



City of The Dalles, Oregon Fiscal Year 2003-2004 Budget

General Fund Overview Summary

The following chart provides a four-year overview of the General Fund's resources and expenditures. This summary shows a view of the actual, budgeted, and proposed total resources, and the actual, budgeted, and total expenditures by departments over four years. From this perspective, the use of funds and relative degree of emphasis on various programs in the General Fund can be determined.

The Beginning Working Capital ("Beginning Balance"), the amount budgeted for Contingency, and the amount budgeted for Unappropriated Ending Balance ("Permanent Reserve") are indicators of the financial health of the fund. In this four-year snap shot, it can be seen that beginning working capital was at its highest point in the 2000-2001 fiscal year, and then decreases by 5.5% with the actual 2000-2001 amount in the range of \$1.208 million. The \$1.103 million in the current fiscal year of 2002-2003 is a reflection of one-time monies being used during the previous year and represents a decrease of 8.7% available to the beginning working capital. The proposed beginning working capital for FY 2003-2004 reflects more of the poor economic times we are in versus the trend of using one-time monies to fund a small amount of operations and capital expenditures during the year. The \$880,402 beginning working capital figure represents a decrease of 20.2% from the current fiscal year. The drop off is reflected in the budget issue paper 02-008 (operating fund summary) where it indicates a growth rate of only 1.8% in personnel services, a material & services reduction from the current year of 8.0%, and a significant reduction in capital outlay of 55.0% from the current year. The Contingency line item is increased over the current year to compensate the changes in insurance deductibles, as we are not budgeting deductibles within the operating budget because our history indicates little use. The Unappropriated Ending Balance is increased \$559,000 as the recurring expenses during the first four months of the fiscal year increase year-to-year which draws our fund balance to only monies in the contingency as of November 1.

Changes in revenues and total resources are discussed in the next commentary section on General Fund Resources. The increase in actual expenditures from FY 2000-2001 to FY 2001-2002 is \$4,203 or 0.1%. This increase is a reflection on a zero increase in material and services and a small increase within the personnel services expense category as budgeted. The current budget less contingency and unappropriated ending balance (\$4,100,646) as compared to the budget officer recommended budget (less contingency and unappropriated ending balance) of \$3,903,275 represent a decrease of 4.8% or \$197,371 over the current year. The decrease in the proposed total expenditures for FY 2003-2004 is primarily due poor economic conditions, which decreased our revenue resources. This reduction created a decrease in the number of personnel supported by the General Fund.

Transfers to the General Fund (included in "Other Sources" of the revenue section) are monies from other funds that reflect the services the General Fund provides to other activities. This includes administrative expenses, and materials and supplies directly attributable to other funds — such as card stock used for water and sewer billings by the Finance Department. The increase

from FY 2002-2003 to the current budget is due to a reclassification on monies within the special projects fund to general fund miscellaneous monies. Without these new monies the transfers would be \$552,104, which represents a slight decrease as General Fund expenses. The general fund support expenses had to cut personnel hours in order to respond to the decrease in revenue dollars.

Charges for Services under the category "Total Other Uses" reflects changes requested by the Audit to identify services being provided outside the other city departments. The "transfers out" are in support of internal departments of the city, primarily the Library and Airport Funds. Our new "other uses" is our contribution to N.W. County Parks & Recreation from our tax revenues.

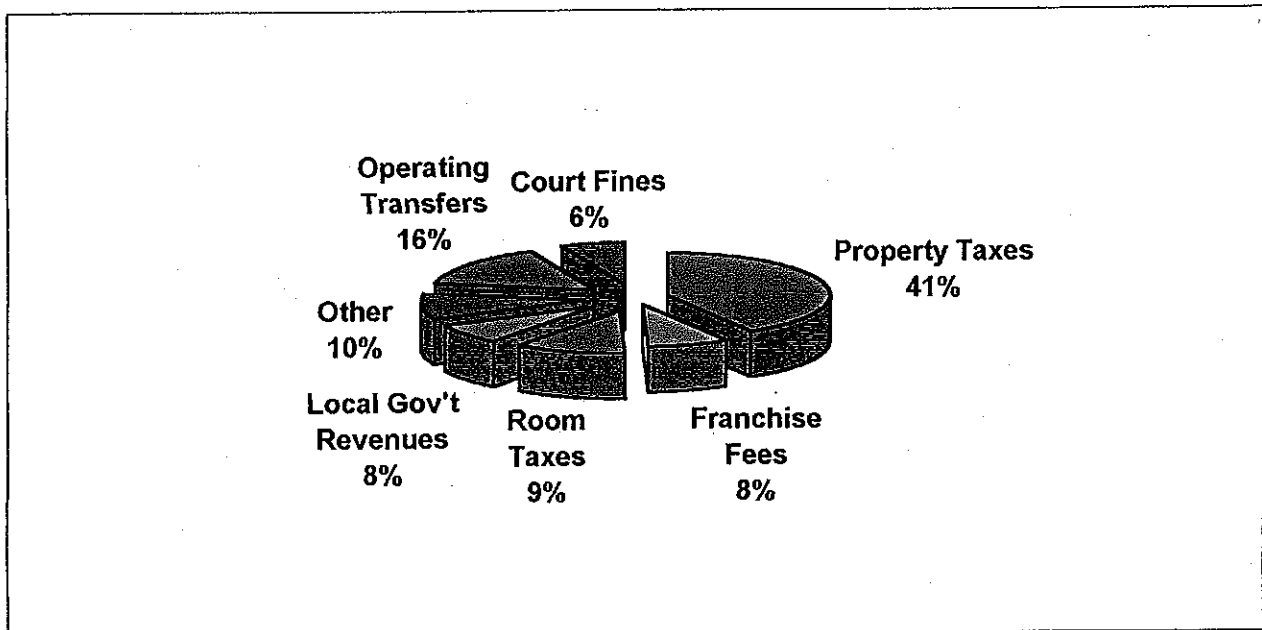
Forecasts at the time of the Proposed Budget document's preparation are open to change by deliberations and recommendations of the Budget Committee and policy action of the City Council.

City of The Dalles, Oregon Fiscal Year 2003-2004 Budget

General Fund Resources

General Fund resources consist of Beginning Working Capital, Revenues, and Other Financing Sources. The FY 2003-2004 proposed beginning working capital totals are \$880,402. This estimate reflects the changes made in the General Fund over the last two or three years as one-time revenues were expended. The change in the estimate represents a decrease of 20.2% over the current year beginning working capital total. The year-to-year changes in the contingency reflect a change in City policy surrounding contingency and beginning balances of the General Fund. This change revolves around identifying actual needs of the City with respect to contingency and budgeting appropriately to meet those needs.

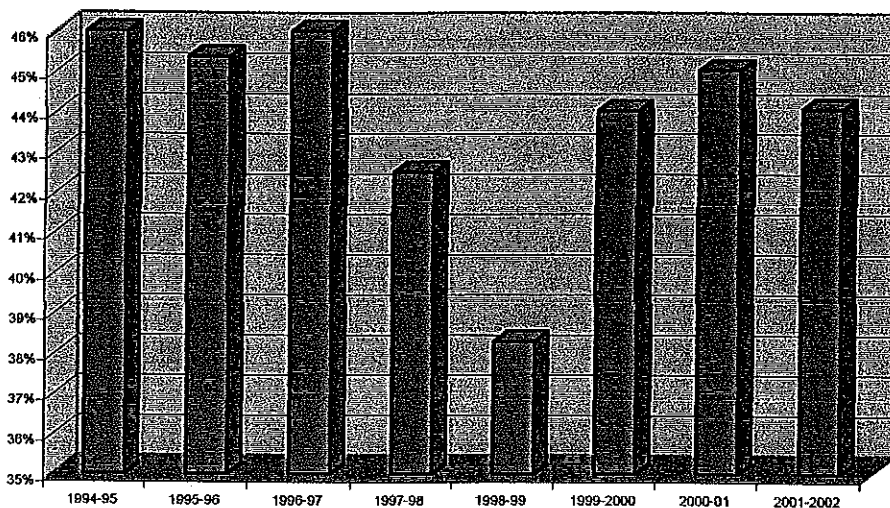
The new revenues budgeted for the 2003-2004 fiscal year (\$3,816,296) in the General Fund consist primarily of property taxes (\$1,580,661), which account for 41.4% of this total. The "operating transfers in" is the next largest revenue group being at 15.6% of total new revenues. The transient room taxes defined as other taxes revenue is reaching 11.2% of the total new revenues. All other revenue groups of significance are Franchise Fees at 8.0%, Local Government revenues at 7.7% and Court Fines/Forfeitures at 6.3% as shown below on the pie chart.





Ballot measure 50 set maximum assessed value for the 1997-98 fiscal year, and allows for only a 3% increase annually in that value, adjusted for new growth and other specific adjustment cited in the legislation. For the purpose of this budget, a 3 1/2 percent increase in value over 2001-2002 was assumed with a 1/2 percent in new construction added creating a total increase in value of 3.5 percent. The City's permanent rate of \$3.0155 per thousand was applied to the estimated value resulting in an estimated levy amount of \$1,652,343. This amount is then adjusted for the assumed uncollectible amount of 7%. This percent is the historical amount of non-collectible assessments year-to-year. The chart below gives the percent of budget represented by property taxes for eight years of history.

General Fund Property Taxes as a Percent of General Fund Revenues



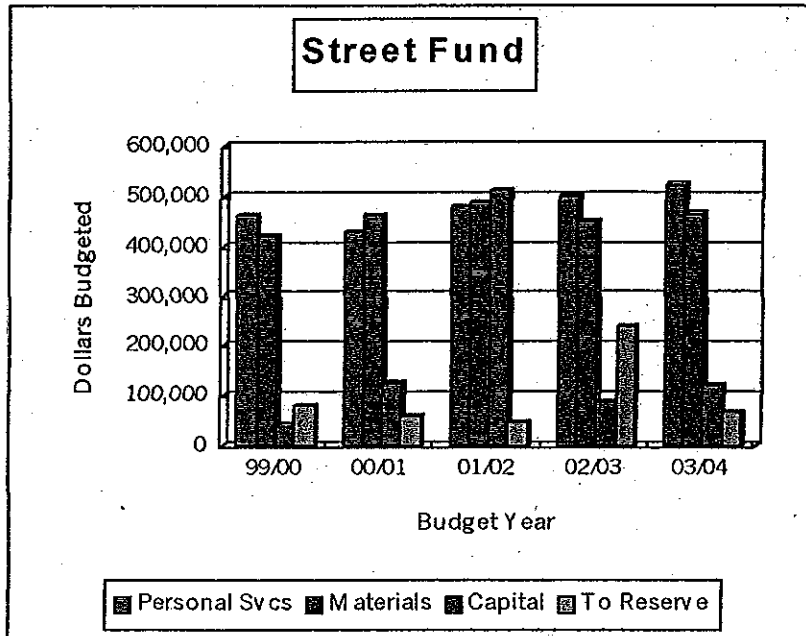
The "operating transfers in" revenues (with exception of special grants fund revenue) represents the operating transfers to the General Fund from Public Works and Special Assessments for 2003-2004 fiscal year for administrative services provided by the General Fund. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs and material charged to the Public Works and Special Assessments funds for service provided. From another perspective, did General Fund staff not provide these services; Public Works and the Special Assessments funds would be required to externally purchase the services. Services provided include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Council, City Manager and City Clerk.

Total new financial resources available to the General Fund over the last five years (1997-98 through 2001-02) in actual dollars have not increased significantly FY 1997-98 actual new financial resources available were \$3,038,641 as compared to FY 2001-2002 amount of \$3,592,301. This represents an increase of \$553,660 or 4.6% per year. The current proposed budgeted total new resources shows an increase of \$38,858 over the current budgeted new financial resources.



City of The Dalles
Fiscal Year 2003-2004 Budget

Fund: STREET FUND
Department: DEPARTMENT OF PUBLIC WORKS
Program: STREET



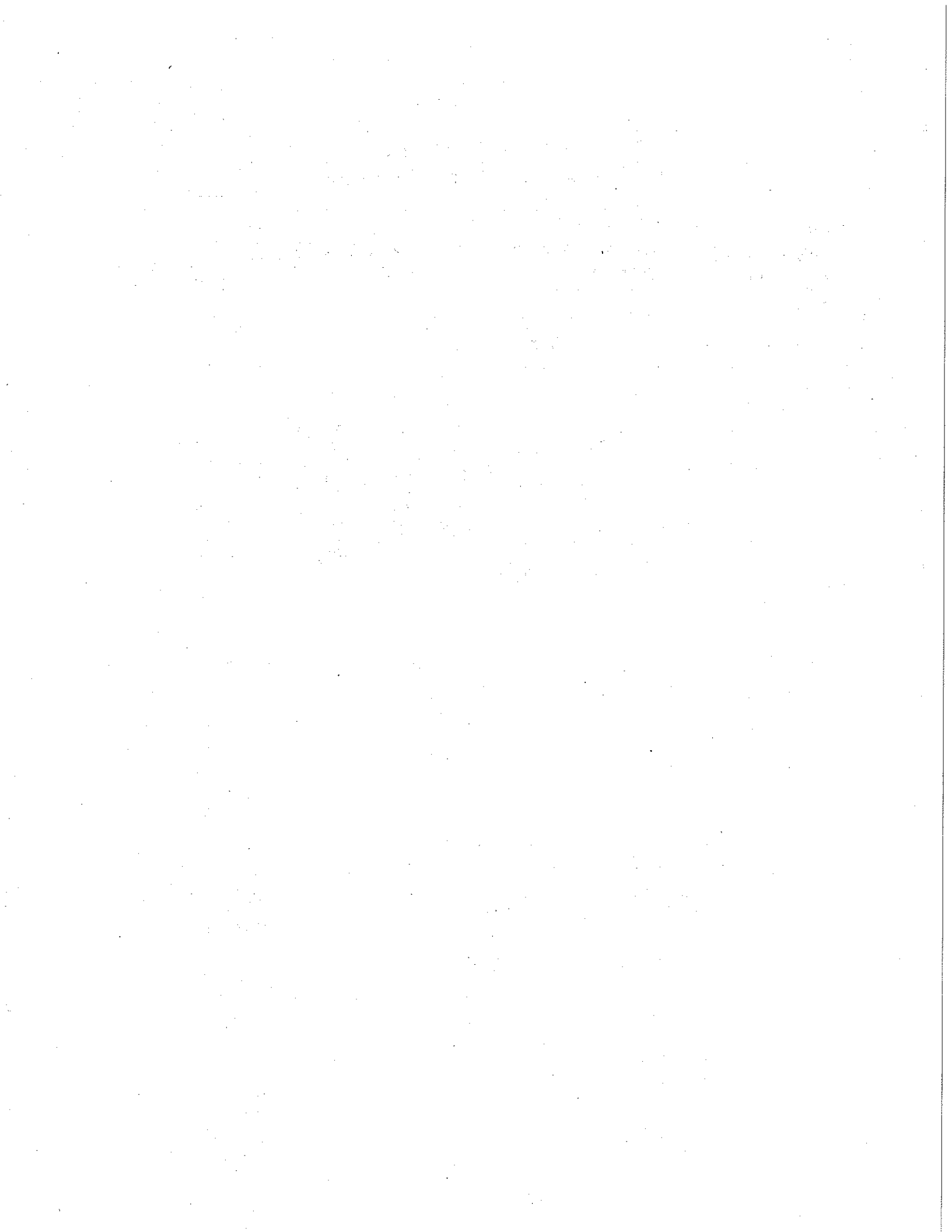
The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City street systems. The fund's primary source of revenue is the Oregon State Motor Vehicle Fund and a local 3-cent gas tax.

Description

The Street Division manages the operation and maintenance of 72 miles of paved city streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

2003-04 Goals, Projects, and Highlights

- Complete identified capital and O&M improvements, using in-house engineering when needed, to provide cost-effective, affordable projects.
- Complete the following surfacing projects:
 - Widen two more blocks of East 10th Street from I to Lewis Street (full reconstruct)
 - Trevitt Street between 10th and 16th Streets
 - Lincoln Street between 12th and 13th Streets
 - Extend East 19th Street to Thompson Street



Alley from Laughlin to Jefferson between 1st and 2nd Streets
Continue patching after utility work

Rock and grade all aggregate alleys and streets

East 11th Street from Washington to Kelly Avenue

West 11th Street from Union to Trevitt Street

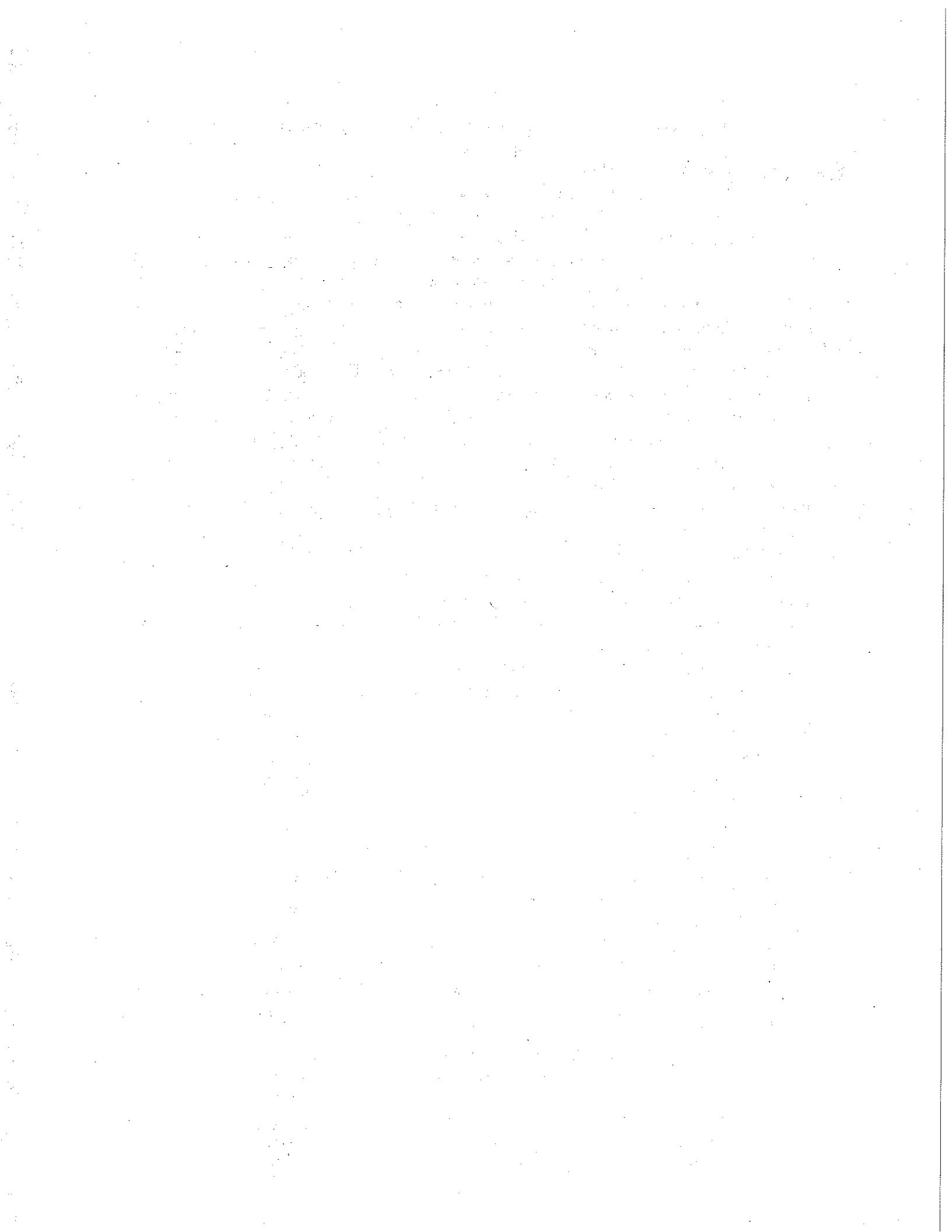
Thompson upgrades to match East 19th Street projected use

Various neighborhood paving projects and Local Improvement Districts (LIDs)
using the newly created gravel street reconstruct policy

- Help Engineering Division solve drainage issues on accepted substandard areas of the city.
- Proceed with full reconstruction of Jefferson Street between East 14th Street and Scenic Dr.
- Develop long-range usage and expansion plans for the Public Works facility, including strategies to install a wash water recycling system at Public Works shop.
- Provide curb/sidewalk installation and replacement in accordance with ADA requirements.
- Provide crack seal treatments for future paving projects and for deteriorating roadways to extend service life both contractual and operation and maintenance applied
- Revise current level of service in street sweeping and snow plowing/sanding.
- Provide annual weed spray program.
- Provide service for increasing street lighting, paint striping, signage, and delineation.
- Clear brush and spray City right-of-ways.
- Start funding for traffic lights at West 6th Street and Cherry Heights Road.
- Provide assistance with traffic safety issues.
- Provide project oversight and inspections as needed.
- Stay involved in planning issues, especially annexation or procurement of substandard areas with no long term funding source.
- Strive to maintain City fleet vehicles and equipment.
- Explore ways to fund ever-increasing demands on the Street Division, including striping and signage increases, major paving projects, traffic lights, and street sweeping.
- Continue to express the Public Works needs to be included in our internal planning decisions and the impacts of failures to do so.
- Educate involved parties on the adverse effects of depleting and devaluing our fleet equipment to a point of unreliability for daily use and net worth.

2002-03 Accomplishments

- Patched pavement surfaces after water distribution and wastewater collection utility work.
- Rocked and graded aggregate roads and alleys in the City and watershed.
- Surface treatments provided at these locations:
 - Washington Street 12th through 14th Street overlay
 - Federal Street 10th thru 12th Street overlay
 - Temporary paved E. 10th to use while setting up to full reconstruct I St thru Lewis Street
 - Temporary paved E. 12th Thompson to Morton until reconstruction can address drainage
 - East 3rd and Brewery Grade area ADA corridor pedestrian project
 - Widened East 10th Street between G and I Streets (full reconstruct)
 - Partial pavement of Wicks entrance road; storage of grindings for future paving
 - Profile and pave West 10th Street from Cherry Heights to Walnut Street
 - Reconstruct Shearer Street with curbs – drainage – and 20ft paved surface
 - Various alleys and sections, including: Washington to Court between 2nd and 3rd St;

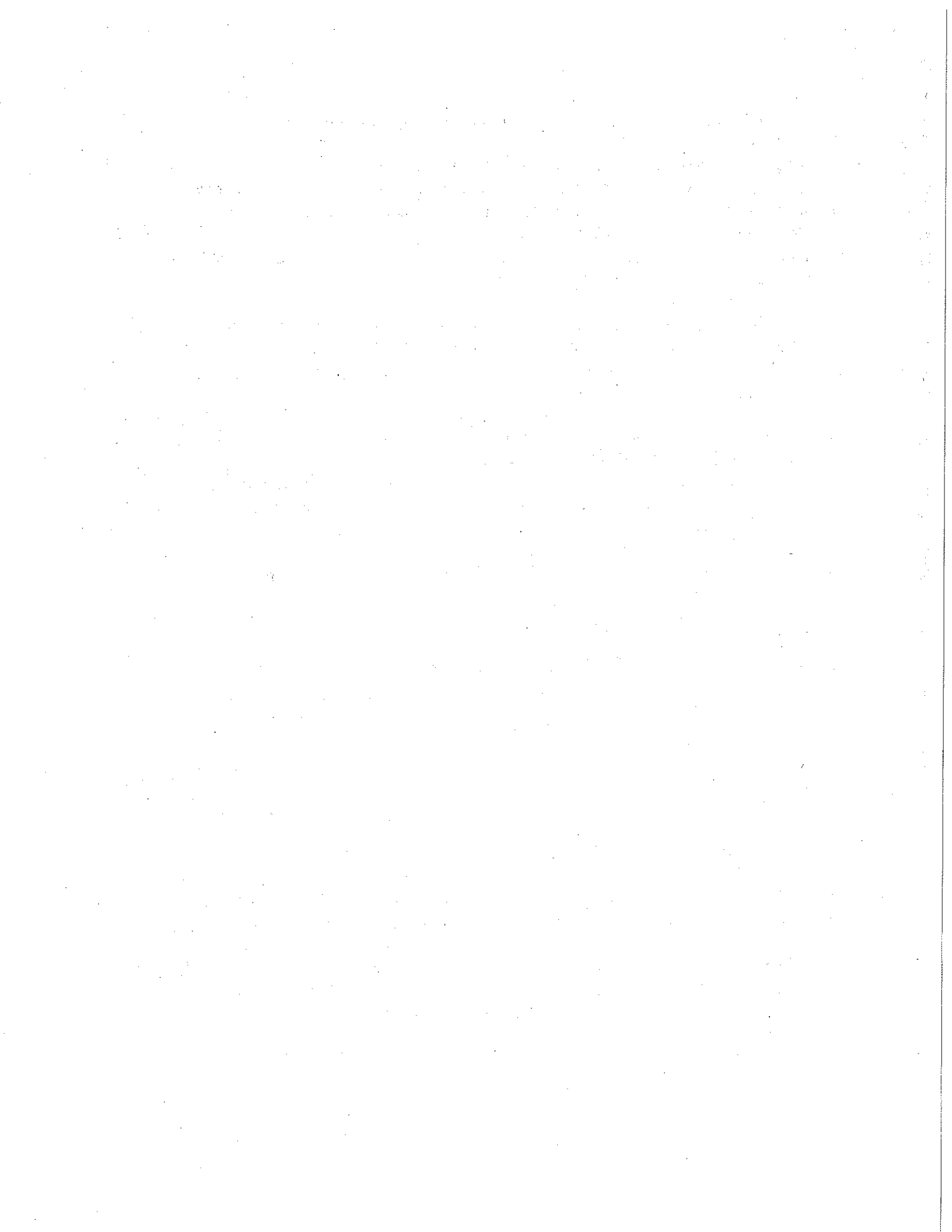


Madison Street from railroad tracks to levy road; Trevitt Street widening for two blocks between 7th to 9th on one side.

- Erected a materials storage shed in the Public Works yard.
- Updated the wash water system and added a oil water separator at the Public Works.
- Built access roads to remote utility locations inside easements and rights-of-way.
- Conducted a very successful crack seal project.
- Finished engineering for: Jefferson Street rebuild from 14th to East Scenic Drive.
- Kept aging fleet in good character and service order.
- Re-stripped paved streets.
- Painted crosswalks and delineations in the City, as well as Mosier, Dufur and surrounding areas; as a labor trade agreement with Wasco County Public Works.
- Brushed and trimmed right-of-ways.
- Cleaned and cleared slide areas within city.
- Conducted an extensive reclassification of all street listings as pertains to current conditions.
- Provided support to General Fund building and grounds efforts, traffic counts for engineering studies, and input for Urban Renewal activities.
- Provided staff support for Traffic Safety Commission issues and resolutions.
- Participated in site team review for new developments, devoting much time to planning and development issues.
- Responded to and assisted with Codes Enforcement issues.
- Worked hard to achieve a solid street surfacing program for the community.
- Conducted an annual weed abatement spray program for City rights-of-way.
- Assisted the water and wastewater crews with many activities during the year.

Major Issues to be resolved in the next 5 years

- Strive to find viable funding mechanisms to sustain current service levels as our community continues to expand in growth and needs, allowing for increased costs for traffic lighting and signals, waste disposal and fuel.
- Achieve balance of utility and street efforts to provide at least two miles of total street rehabilitation per year.
- Adopt a Street System Overlay for the community, based on development patterns and citizen input.
- Assure compliance with newest version of Manual on Uniform Traffic Control Devices (MUTCD) with regard to street signs, markings and signals.
- Long-term funding for annexations and take overs of substandard infrastructure.
- Build funding for the traffic signals at West 6th and Cherry Heights.
- Build funding for the West 2nd and Cherry Heights traffic signals.
- Maintain good service character of machinery in light of escalating use, and stretch replacement dates as far as possible due to shrinking funds for replacement units.
- Identify the funding to purchase the right-of-way needed to finish the East 10th Street widening and connection with Dry Hollow Road.
- Funding for projects like East 19th connection to Thompson Street and Thompson 10th to 19th.



City of The Dalles, Oregon
Fiscal Year 2003-2004 BUDGET
GENERAL FUND

| REVENUES | | FY | FY | FY | FY | FY | FY |
|------------------------------------|--------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 001-0000-300.00-00 | BEGINNING BALANCE | 1,279,444 | 1,208,767 | 1,103,271 | 880,402 | 880,402 | 918,994 |
| * BEGINNING BALANCE | | 1,279,444 | 1,208,767 | 1,103,271 | 880,402 | 880,402 | 918,994 |
| 001-0000-311.10-00 | PROPERTY TAXES-CURR | 1,375,898 | 1,467,431 | 1,536,679 | 1,490,411 | 1,490,411 | 1,453,854 |
| 001-0000-311.15-00 | PROPERTY TAXES-PRIOR | 61,911 | 80,279 | 71,000 | 90,000 | 90,000 | 153,767 |
| 001-0000-311.19-00 | UNSEGREGATED TAX INT | 1,838 | 463 | 500 | 250 | 250 | 250 |
| * PROPERTY TAXES | | 1,439,647 | 1,548,173 | 1,608,179 | 1,580,661 | 1,580,661 | 1,607,871 |
| 001-0000-318.10-00 | SPRINT | 107,534 | 105,208 | 115,640 | 95,050 | 95,050 | 95,050 |
| 001-0000-318.20-00 | NORTHWEST NATURAL | 75,078 | 73,537 | 65,000 | 78,240 | 78,240 | 78,240 |
| 001-0000-318.30-00 | CABLE TELEVISION | 69,523 | 79,123 | 76,500 | 86,140 | 86,140 | 86,140 |
| 001-0000-318.40-00 | THE DALLES DISPOSAL | 42,869 | 41,742 | 45,040 | 45,040 | 45,040 | 45,040 |
| * FRANCHISE TAXES | | 295,004 | 299,610 | 302,180 | 304,470 | 304,470 | 304,470 |
| 001-0000-319.10-00 | TRANSIENT ROOM TAX | 318,524 | 314,621 | 355,795 | 346,360 | 346,360 | 346,360 |
| 001-0000-319.20-00 | ROOM TAX-PARKS | 0 | 0 | 82,376 | 81,352 | 81,352 | 81,352 |
| * OTHER TAXES | | 318,524 | 314,621 | 438,171 | 427,712 | 427,712 | 427,712 |
| 001-0000-320.10-00 | LOCAL LIQUOR LICENSES | 1,962 | 1,370 | 1,960 | 1,740 | 1,740 | 1,740 |
| 001-0000-320.30-00 | SIGN PERMITS | 4,140 | 4,220 | 3,500 | 4,100 | 4,100 | 4,100 |
| 001-0000-320.90-00 | OTHER LICENSES | 2,977 | 2,601 | 2,800 | 2,800 | 2,800 | 2,800 |
| * LICENSES AND PERMITS | | 9,079 | 8,191 | 8,260 | 8,640 | 8,640 | 8,640 |
| 001-0000-330.00-00 | INTERGVMNTL REV | 20,199 | 23,612 | 19,057 | 23,204 | 23,204 | 23,204 |
| * INTERGOVERNMENTAL REVENUE | | 20,199 | 23,612 | 19,057 | 23,204 | 23,204 | 23,204 |
| 001-0000-331.00-00 | FEDERAL REVENUES | 9,864 | 7,364 | 6,000 | 6,000 | 6,000 | 6,000 |
| 001-0000-331.01-00 | DRUG FORFEITURES | 6,180 | 13,500 | 10,000 | 10,000 | 10,000 | 10,000 |
| 001-0000-331.02-00 | COPS GRANT | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-0000-331.03-00 | VOCA | 0 | 6,251 | 12,512 | 3,428 | 3,428 | 3,428 |
| * FEDERAL REVENUES | | 16,044 | 27,115 | 28,512 | 19,428 | 19,428 | 19,428 |
| 001-0000-334.10-00 | STATE REV SHARING | 71,731 | 72,946 | 73,000 | 78,000 | 78,000 | 78,000 |
| 001-0000-334.50-00 | STATE SHARE-CRIME | 1,864 | 2,353 | 1,800 | 2,000 | 2,000 | 2,000 |
| 001-0000-334.60-00 | DUI GRANTS | 11,588 | 9,090 | 6,000 | 7,000 | 7,000 | 7,000 |
| 001-0000-334.90-00 | STATE GRANTS, OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| * STATE GRANTS | | 85,183 | 84,389 | 80,800 | 87,000 | 87,000 | 87,000 |
| 001-0000-335.60-00 | STATE CIGARETTE TAX | 27,081 | 24,054 | 25,000 | 23,188 | 23,188 | 23,188 |
| 001-0000-335.70-00 | STATE LIQUOR TAXES | 101,249 | 110,894 | 102,300 | 110,000 | 110,000 | 110,000 |
| * STATE SHARED REVENUES | | 128,330 | 134,948 | 127,300 | 133,188 | 133,188 | 133,188 |
| 001-0000-337.10-00 | URBAN RENEWAL | 57,330 | 67,291 | 55,725 | 61,095 | 61,095 | 61,095 |
| 001-0000-337.60-00 | PUD INTERGOVT | 214,654 | 224,061 | 225,000 | 232,875 | 232,875 | 232,875 |
| * LOCAL GOVERNMENT REVENUES | | 271,984 | 291,352 | 280,725 | 293,970 | 293,970 | 293,970 |
| 001-0000-341.60-00 | TOWING SERVICES FEES | 263 | 802 | 300 | 20,000 | 20,000 | 20,000 |
| 001-0000-341.80-00 | COPIES, PLANS, ORD'S ETC | 1,993 | 1,988 | 1,200 | 1,900 | 1,900 | 1,900 |
| 001-0000-341.90-00 | MISC SALES AND SRVCS | 1,827 | 8,036 | 1,500 | 1,800 | 1,800 | 1,800 |
| * GENERAL GOVERNMENT | | 4,083 | 10,826 | 3,000 | 23,700 | 23,700 | 23,700 |
| 001-0000-343.01-00 | ZONE CHANGES | 275 | 0 | 0 | 0 | 0 | 0 |
| 001-0000-343.02-00 | C.U.P. | 700 | 1,775 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-0000-343.03-00 | VARIANCES | 0 | 600 | 250 | 500 | 500 | 500 |
| 001-0000-343.04-00 | MINOR PARTITION | 2,000 | 1,600 | 1,250 | 1,600 | 1,600 | 1,600 |
| 001-0000-343.05-00 | MAJOR PARTITION | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-0000-343.06-00 | SUBDIVISION | 400 | 275 | 300 | 250 | 250 | 250 |
| 001-0000-343.07-00 | SITE PLAN | 550 | 1,675 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-0000-343.08-00 | COMP PLAN AMEND | 275 | 275 | 275 | 250 | 250 | 250 |
| 001-0000-343.11-00 | VACATIONS | 300 | 600 | 300 | 450 | 450 | 450 |
| * PLANNING FEES | | 4,500 | 6,800 | 4,375 | 5,050 | 5,050 | 5,050 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 BUDGET
GENERAL FUND**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|---------------------------------|-------------------------|------------------|------------------|------------------|---------------------------|---------------------------|--------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 001-0000-351.10-00 | COURT FINES/FORFEITURES | 245,380 | 274,992 | 275,000 | 240,000 | 240,000 | 240,000 |
| * FINES | | 245,380 | 274,992 | 275,000 | 240,000 | 240,000 | 240,000 |
| 001-0000-361.00-00 | INTEREST REVENUES | 74,312 | 29,765 | 32,500 | 17,500 | 17,500 | 17,500 |
| * INTEREST REVENUES | | 74,312 | 29,765 | 32,500 | 17,500 | 17,500 | 17,500 |
| 001-0000-363.50-00 | PROPERTY RENTALS | 7,865 | 6,469 | 12,600 | 26,880 | 26,880 | 26,880 |
| * RENTAL REVENUES | | 7,865 | 6,469 | 12,600 | 26,880 | 26,880 | 26,880 |
| 001-0000-365.00-00 | GIFTS AND DONATIONS | 874 | 7,780 | 0 | 0 | 0 | 0 |
| * GIFTS AND DONATIONS | | 874 | 7,780 | 0 | 0 | 0 | 0 |
| 001-0000-366.00-00 | QLIFE ADMIN SERVICES | 0 | 0 | 0 | 12,000 | 12,000 | 12,000 |
| * QLIFE ADMIN SERVICES | | 0 | 0 | 0 | 12,000 | 12,000 | 12,000 |
| 001-0000-369.00-00 | OTHER MISC REVENUES | 15,017 | 8,368 | 4,000 | 4,000 | 4,000 | 4,000 |
| * OTHER MISC REVENUES | | 15,017 | 8,368 | 4,000 | 4,000 | 4,000 | 4,000 |
| 001-0000-391.05-00 | STREET FUND | 55,513 | 56,162 | 58,968 | 59,209 | 59,209 | 59,209 |
| 001-0000-391.18-00 | SPECIAL GRANTS FND | 0 | 0 | 0 | 43,789 | 43,789 | 52,019 |
| 001-0000-391.36-00 | SPECIAL ASSMT FUND | 9,230 | 9,230 | 9,230 | 9,230 | 9,230 | 9,230 |
| 001-0000-391.37-00 | CAPITAL PROJECT | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-0000-391.51-00 | WATER UTILITY FUND | 256,030 | 268,999 | 290,238 | 290,006 | 290,006 | 290,006 |
| 001-0000-391.55-00 | WASTEWATER UTILITY | 170,439 | 179,899 | 194,343 | 193,659 | 193,659 | 193,659 |
| 001-0000-391.90-00 | OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS IN | | 491,212 | 514,290 | 552,779 | 595,893 | 595,893 | 604,123 |
| 001-0000-392.00-00 | SALE OF FIXED ASSETS | 0 | 1,000 | 0 | 13,000 | 13,000 | 13,000 |
| * SALE OF FIXED ASSETS | | 0 | 1,000 | 0 | 13,000 | 13,000 | 13,000 |
| ** GENERAL FUND | | 4,706,681 | 4,801,068 | 4,880,709 | 4,696,698 | 4,696,698 | 4,770,730 |

City of The Dalles, Oregon Fiscal Year 2003-2004 Budget

Fund: General (001)
Department: City Council (01)
Program: Administration (410)

Mission:

Establishing policies to lead The Dalles into the future.

Description:

The City Council is the governing body of the City of The Dalles. Its five voting members and the mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council are contained in the City Charter, while Council's own administrative and operational policies are adopted by the ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles.

The Dalles City Council positions are volunteer and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving staggered four-year terms.

In addition to regular meetings, the City Council meets on a quarterly basis to establish, review, and update goals for the City.

2003-2004 Budget Detail

The Council's Contractual Services includes several programs in which the City is involved with other community partners as listed below:

| <u>Service</u> | <u>Partner</u> | <u>FY 01-02 Amount</u> | <u>FY 02-03 Amount</u> | <u>FY 03-04 Amount</u> |
|---|------------------------------|----------------------------|----------------------------|----------------------------|
| Ft. Dalles Museum | Wasco County | \$12,500 | \$12,500 | \$12,500 |
| Care-A-Van | MC-Council of Governments | \$10,000 | \$10,000 | \$10,000 |
| Child Abuse State Police Investigations | & Wasco Sheriff | \$ 5,000 | \$ 5,000 | \$ 0 |
| MINT | State Police & Wasco Sheriff | \$ 5,000 | \$ 5,000 | \$ 0 |
| Volunteer Program | State of Oregon | \$ 5000 | \$ 500 | \$ 500 |
| Sister City Program | State of Oregon | \$ 5,000 | \$ 5,000 | \$ 5,000 |

| | | | | |
|----------------------------|-------------------------------|-----------------|-----------------|-----------------|
| Riverfront Trail | NWC Parks & Rec | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| Health Communities | Healthy Communities Committee | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| Lewis & Clark Preparation | Dalles Chamber | \$ 500 | \$ 500 | \$ 500 |
| Visiting Dignitaries Gifts | Dalles Chamber | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| War Memorial | Veteran & Civic Organizations | \$ 1,000 | \$ 1,000 | \$ 0 |
| | TOTAL | \$46,000 | \$46,000 | \$35,000 |

\$15,000 has been included in the City Council's Travel budget to allow for Sister City and federal lobbying travel for the third year. Both have been successful programs

The Council's Memberships and Dues line item covers all of the organizations the City belongs to:

| | |
|------------------------------|-----------|
| 1. LOC | \$ 6,604 |
| 2. MCCEDD | \$ 3,434 |
| 3. MCCOG | \$ 12,230 |
| 4. Oregon Mayors Association | \$ 80 |
| 5. Chamber of Commerce | \$ 440 |
| 6. National Civic League | \$ 85 |
| 7. Other-Miscellaneous | \$ 300 |

TOTAL **\$23,173**

2003-2004 Goals, Projects and Highlights

- A major continuing Council priority for fiscal year 2002-2003 is to maintain financial stability; and to promote interagency cooperation and communications with the citizens, other agencies and staff.

Current City Council Goals Included

- Complete Union Street Downtown Riverfront Connection
- Revisit W 1st Street LID
- Pursue East 19th Street/Thompson Street Improvements
- QLife fiber optic loop
- Pursue All American City Award
- Downtown Riverfront Washington Street Connection Design
- Downtown Riverfront Dock Design
- Downtown Renaissance Program
- Land Use Development Ordinance Review

2002-2003 Accomplishments/Comments

- Lobbied successfully for two direct Federal appropriations totaling \$450,000.
- Wastewater Treatment Plant Facility Master Plan
- Wastewater Treatment Plant Facility \$7 Million Bond for improvements
- 14th Street Reservoir property resolution
- Regional Airport Agreement
- Sister City Program
- Downtown Riverfront Connection
- Downtown Renaissance Program
- Assisting Parks and Recreation District with room tax revenue
- Provided Land to the Community College for future expansion

Major Issues to be resolved in the next 5 years

- Construction of a new Wastewater Treatment Plant
- Adequate funding for street maintenance

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
CITY COUNCIL**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|-------------------------------------|-------------------------|---------------------|---------------------|---------------------|------------------------------|------------------------------|-----------------------------|
| 001-0100-410.29-00 | OTHER EMPLOYEE BENEFITS | 13,319 | 11,558 | 11,417 | 11,500 | 11,500 | 11,500 |
| * OTHER EMPLOYEE BENEFITS | | 13,319 | 11,558 | 11,417 | 11,500 | 11,500 | 11,500 |
| ** PERSONNEL SERVICE | | 13,319 | 11,558 | 11,417 | 11,500 | 11,500 | 11,500 |
| 001-0100-410.31-10 | CONTRACTUAL SERVICES | 51,210 | 35,368 | 47,996 | 35,000 | 33,000 | 33,000 |
| 001-0100-410.31-60 | LABOR NEGOTIATIONS | 21,568 | 13,397 | 15,000 | 15,000 | 15,000 | 15,000 |
| * OFFICIAL ADMINISTRATIVE | | 72,778 | 48,765 | 62,996 | 50,000 | 48,000 | 48,000 |
| 001-0100-410.32-10 | AUDITING SERVICES | 22,702 | 16,110 | 16,000 | 17,000 | 17,000 | 17,000 |
| * PROFESSIONAL SERVICES | | 22,702 | 16,110 | 16,000 | 17,000 | 17,000 | 17,000 |
| 001-0100-410.39-00 | OTHER CONTRACTUAL SVCS | 0 | 5,492 | 500 | 500 | 500 | 500 |
| * OTHER CONTRACTUAL SERVICES | | 0 | 5,492 | 500 | 500 | 500 | 500 |
| 001-0100-410.58-10 | TRAVEL, FOOD & LODGING | 4,329 | 5,365 | 15,800 | 15,800 | 15,800 | 15,800 |
| 001-0100-410.58-50 | TRAINING AND CONFERENCE | 621 | 345 | 700 | 700 | 700 | 700 |
| 001-0100-410.58-60 | WORKSHOPS | 0 | 0 | 200 | 200 | 200 | 200 |
| 001-0100-410.58-70 | MEMBERSHIPS/DUES/SUBS | 13,299 | 13,960 | 15,294 | 23,173 | 23,173 | 23,173 |
| * TRAINING AND TRAVEL | | 18,249 | 19,670 | 31,994 | 39,873 | 39,873 | 39,873 |
| 001-0100-410.60-10 | OFFICE SUPPLIES | 1,036 | 83 | 200 | 200 | 200 | 200 |
| 001-0100-410.60-83 | SAIF SAFETY | 12,771 | 645 | 14,500 | 0 | 0 | 0 |
| * SUPPLIES | | 13,807 | 728 | 14,700 | 200 | 200 | 200 |
| 001-0100-410.64-10 | BOOKS AND PERIODICALS | 0 | 0 | 100 | 100 | 100 | 100 |
| * BOOKS AND PERIODICALS | | 0 | 0 | 100 | 100 | 100 | 100 |
| 001-0100-410.69-50 | MISCELLANEOUS EXPENSES | 1,044 | 2,231 | 1,000 | 1,000 | 3,000 | 3,000 |
| * OTHER MATERIALS/EXPENSES | | 1,044 | 2,231 | 1,000 | 1,000 | 3,000 | 3,000 |
| ** MATERIALS AND SERVICES | | 128,380 | 92,996 | 127,290 | 108,673 | 108,673 | 108,673 |
| ** CITY COUNCIL | | 141,899 | 104,534 | 139,707 | 120,173 | 120,173 | 120,173 |

**City of The Dalles, Oregon
Fiscal Year 2003-04 Budget**

Fund: General (001)
Department: City Clerk (0200)
Program: Administration (410)

Mission:

The City Clerk's role in municipal government is to support the administration, City Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City's records and preserving the municipality's history.

Description:

The City Clerk Department is a vital communication link between local government and its citizens. The City Clerk's office provides a wide range of services, including support to the Mayor, City Council, City Manager, City departments, other local governing bodies, and citizens, without exception.

Some major administrative services performed by the department include: Clerk of the City Council, Records Manager, Elections Officer, analyst to the City Manager, assist with personnel administration, Information Officer, and interpretation of public records and meetings law and parliamentary procedures.

The City Clerk Department will continue striving to provide support services and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive.

2003-04 Goals, Projects and Highlights

- Develop a training program for newly elected officials
- Continue as City's staff representative to the Sister City Association
- Continue to serve on OAMR and IIMC Committees
- Establish Electronic Lien Docket and City Web Page
- Prepare and Implement a City Volunteer Program
- Develop training program regarding effective meeting techniques (for OAMR)

2002-03 Accomplishments/Comments

- Served as City representative to Sister City Association
- Serve on numerous OAMR Committees (Chair two of the committees) and serve on one IIMC Education and Personal Growth Committee; authored a model mentoring program for IIMC
- Remodel of City Clerk's Office
- 2002 OAMR President's Award of Distinction

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
CITY CLERK**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|----------------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| CITY CLERK | | | | | | | |
| 001-0200-410.11-00 | REGULAR SALARIES | 53,122 | 55,212 | 57,420 | 58,800 | 58,800 | 58,800 |
| * REGULAR SALARIES | | 53,122 | 55,212 | 57,420 | 58,800 | 58,800 | 58,800 |
| 001-0200-410.21-10 | MEDICAL INSURANCE | 5,496 | 7,353 | 8,088 | 8,811 | 8,811 | 8,811 |
| 001-0200-410.21-20 | L-T DISABILITY INSURANCE | 240 | 243 | 253 | 259 | 259 | 259 |
| 001-0200-410.21-30 | LIFE INSURANCE | 37 | 37 | 39 | 37 | 37 | 37 |
| 001-0200-410.21-40 | WORKERS COMP INSURANCE | 117 | 108 | 173 | 193 | 193 | 193 |
| * INSURANCE BENEFITS | | 5,890 | 7,741 | 8,553 | 9,300 | 9,300 | 9,300 |
| 001-0200-410.22-00 | FICA | 4,073 | 4,224 | 4,393 | 4,498 | 4,498 | 4,498 |
| * FICA | | 4,073 | 4,224 | 4,393 | 4,498 | 4,498 | 4,498 |
| 001-0200-410.23-00 | RETIREMENT CONTRIBUTION | 7,365 | 7,205 | 7,752 | 7,938 | 7,938 | 7,938 |
| * OTHER EMPLOYEE BENEFITS | | 7,365 | 7,205 | 7,752 | 7,938 | 7,938 | 7,938 |
| 001-0200-410.29-00 | OTHER EMPLOYEE BENEFITS | 1 | 0 | 0 | 0 | 0 | 0 |
| * RETIREMENT CONTRIBUTIONS | | 1 | 0 | 0 | 0 | 0 | 0 |
| ** PERSONNEL SERVICE | | 70,451 | 74,382 | 78,118 | 80,536 | 80,536 | 80,536 |
| 001-0200-410.31-10 | CONTRACTUAL SERVICES | 0 | 28 | 0 | 37 | 37 | 37 |
| * OFFICIAL/ADMINISTRATIVE | | 0 | 28 | 0 | 37 | 37 | 37 |
| 001-0200-410.36-00 | ELECTION COSTS | 0 | 0 | 3,000 | 2,000 | 2,000 | 2,000 |
| * ELECTION COSTS | | 0 | 0 | 3,000 | 2,000 | 2,000 | 2,000 |
| 001-0200-410.43-40 | OFFICE EQUIPMENT | 395 | 395 | 500 | 500 | 500 | 500 |
| * REPAIRS AND MAINTENANCE | | 395 | 395 | 500 | 500 | 500 | 500 |
| 001-0200-410.53-20 | POSTAGE | 277 | 460 | 500 | 500 | 500 | 500 |
| 001-0200-410.53-30 | TELEPHONE | 861 | 891 | 900 | 1,000 | 1,000 | 1,000 |
| 001-0200-410.53-40 | LEGAL NOTICES | 135 | 13 | 150 | 150 | 150 | 150 |
| * COMMUNICATIONS | | 1,273 | 1,364 | 1,550 | 1,650 | 1,650 | 1,650 |
| 001-0200-410.58-10 | TRAVEL, FOOD & LODGING | 463 | 2,446 | 2,450 | 2,300 | 2,300 | 2,300 |
| 001-0200-410.58-50 | TRAINING AND CONFERENCE | 356 | 780 | 925 | 1,000 | 1,000 | 1,000 |
| 001-0200-410.58-70 | MEMBERSHIPS/DUES/SUBS | 95 | 130 | 150 | 150 | 150 | 150 |
| * TRAINING AND TRAVEL | | 914 | 3,356 | 3,525 | 3,450 | 3,450 | 3,450 |
| 001-0200-410.60-10 | OFFICE SUPPLIES | 492 | 462 | 600 | 650 | 650 | 650 |
| * SUPPLIES | | 492 | 462 | 600 | 650 | 650 | 650 |
| 001-0200-410.64-10 | BOOKS & PERIODICALS | 17 | 30 | 50 | 50 | 50 | 50 |
| * BOOKS AND PERIODICALS | | 17 | 30 | 50 | 50 | 50 | 50 |
| 001-0200-410.69-50 | MISCELLANEOUS EXPENSES | 0 | 0 | 0 | 0 | 0 | 0 |
| * OTHER MATERIALS/EXPENSES | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** MATERIALS AND SERVICES | | 3,091 | 5,635 | 9,225 | 8,337 | 8,337 | 8,337 |
| 001-0200-410.74-30 | FURNITURE AND FIXTURES | 0 | 1,229 | 0 | 0 | 0 | 0 |
| 001-0200-410.74-50 | COMPUTER EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| * MACHINERY AND EQUIPMENT | | 0 | 1,229 | 0 | 0 | 0 | 0 |
| ** CAPITAL OUTLAY | | 0 | 1,229 | 0 | 0 | 0 | 0 |
| ** CITY CLERK | | 71,942 | 81,246 | 87,343 | 88,873 | 88,873 | 88,873 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Fund: General (001)

Department: City Manager (0300)

Program: Administration (410)

Mission:

To support the City Council, connect citizens to their City government, and through professional management tools, help City departments provide responsive, cost effective, efficient local services.

Description:

The City Manager's position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager's charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes to hear and respond to the issues concerning the citizens, represent the position of the governing body, and offer education in regarding the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

2003-2004 Goals, Projects and Highlights:

- The goals of the City Manager relate specifically to implementation of the goals set by Council for the City. These goals reflect the evolution of the City of The Dalles in response to, and in anticipation of changes in the community and the region. The current City Council goals are listed in the front section of the budget document.
- The City Manager will work with individual department managers to enhance and simplify the ease with which we respond to citizen inquiries.
- The City Managers' Executive Secretary's time was reduced 25%, to six hours per day.

2002-2003 Accomplishments/Comments:

- Formation and implementation of Regional Airport Authority.
- Completion of Waste Water Treatment Plant Site master plan and Sale of a \$7 million in Bonds to start construction of plant improvements.
- Completion of disposition of 14th Street Reservoir property to the Parks and Recreation District.
- Trade of 4.5 acres to college for future development for training opportunities.

- Start construction of Airport hangars.
- Construction start on Union Street access for the Downtown/Riverfront Connection project.
- Assisted Mayor and Chamber of Commerce in development of a third Downtown Renaissance program book and Washington D.C. lobbying.
- The City Manager has maintained good communication with City Council, citizens, department managers, City employees and other local governments.
- Maintain solid intergovernmental relations with Wasco County, School District, County, Port, and Parks and Recreation.
- Has taken a primary role in moving QualityLife Network (Qlife Net) toward construction.

Major Issues to be Resolved in the Next 5 Years:

The issues identified under the City Council budget.

Increasing citizen trust and confidence in local government.

Funding strategies to maintain and replace the City's infrastructure.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
CITY MANAGER**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|----------------------------|--------------------------|---------------------|---------------------|---------------------|------------------------------|------------------------------|-----------------------------|
| CITY MANAGER | | | | | | | |
| 001-0300-410.11-00 | REGULAR SALARIES | 97,734 | 97,615 | 105,012 | 80,412 | 80,412 | 80,412 |
| * REGULAR SALARIES | | 97,734 | 97,615 | 105,012 | 80,412 | 80,412 | 80,412 |
| 001-0300-410.13-00 | PARTTIME/TEMP SALARIES | 0 | 0 | 0 | 22,913 | 22,913 | 25,120 |
| * PARTTIME/TEMP SALARIES | | 0 | 0 | 0 | 22,913 | 22,913 | 25,120 |
| 001-0300-410.13-00 | OVERTIME SALARIES | 0 | 0 | 250 | 0 | 0 | 0 |
| * OVERTIME SALARIES | | 0 | 0 | 250 | 0 | 0 | 0 |
| 001-0300-410.21-10 | MEDICAL INSURANCE | 9,948 | 12,289 | 12,788 | 15,087 | 15,087 | 13,162 |
| 001-0300-410.21-20 | L-T DISABILITY INSURANCE | 351 | 372 | 462 | 455 | 455 | 464 |
| 001-0300-410.21-30 | LIFE INSURANCE | 68 | 66 | 70 | 64 | 64 | 66 |
| 001-0300-410.21-40 | WORKERS COMP INSURANCE | 281 | 227 | 1,128 | 458 | 458 | 463 |
| * INSURANCE BENEFITS | | 10,648 | 12,954 | 14,448 | 16,064 | 16,064 | 14,155 |
| 001-0300-410.22-00 | FICA | 7,378 | 7,744 | 8,033 | 7,904 | 7,904 | 8,073 |
| * OTHER EMPLOYEE BENEFITS | | 7,378 | 7,744 | 8,033 | 7,904 | 7,904 | 8,073 |
| 001-0300-410.23-00 | RETIREMENT CONTRIBUTION | 11,339 | 12,671 | 14,177 | 11,652 | 11,652 | 11,395 |
| * FICA | | 11,339 | 12,671 | 14,177 | 11,652 | 11,652 | 11,395 |
| 001-0300-410.29-00 | OTHER EMPLOYEE BENEFITS | 3 | 0 | 0 | 0 | 0 | 0 |
| * RETIREMENT CONTRIBUTIONS | | 3 | 0 | 0 | 0 | 0 | 0 |
| ** PERSONNEL SERVICE | | 127,102 | 130,984 | 141,920 | 138,945 | 138,945 | 139,155 |
| 001-0300-410.31-10 | CONTRACTUAL SERVICES | 0 | 56 | 0 | 72 | 72 | 72 |
| 001-0300-410.31-70 | RECRUITING EXPENSES | 0 | 0 | 0 | 0 | 0 | 0 |
| * OFFICIAL/ADMINISTRATIVE | | 0 | 56 | 0 | 72 | 72 | 72 |
| 001-0300-410.43-40 | OFFICE EQUIPMENT | 4,724 | 4,590 | 5,000 | 4,800 | 4,800 | 4,800 |
| 001-0300-410.43-53 | VEHICLE ALLOWANCE | 2,200 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 001-0300-410.43-70 | GENERAL EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| * REPAIRS AND MAINTENANCE | | 6,924 | 8,190 | 8,600 | 8,400 | 8,400 | 8,400 |
| 001-0300-410.53-20 | POSTAGE | 802 | 472 | 850 | 800 | 800 | 800 |
| 001-0300-410.53-30 | TELEPHONE | 1,897 | 1,633 | 1,325 | 1,825 | 1,825 | 1,825 |
| 001-0300-410.53-40 | LEGAL NOTICES | 0 | 0 | 0 | 0 | 0 | 0 |
| * COMMUNICATIONS | | 2,699 | 2,105 | 2,175 | 2,625 | 2,625 | 2,625 |
| 001-0300-410.58-10 | TRAVEL, FOOD & LODGING | 461 | 1,928 | 2,000 | 1,900 | 1,900 | 1,900 |
| 001-0300-410.58-50 | TRAINING AND CONFERENCE | 315 | 841 | 700 | 700 | 700 | 700 |
| 001-0300-410.58-70 | MEMBERSHIPS/DUES/SUBS | 998 | 1,044 | 750 | 775 | 775 | 775 |
| * TRAINING AND TRAVEL | | 1,774 | 3,813 | 3,450 | 3,375 | 3,375 | 3,375 |
| 001-0300-410.60-10 | OFFICE SUPPLIES | 2,521 | 2,176 | 2,800 | 3,200 | 3,200 | 3,200 |
| * SUPPLIES | | 2,521 | 2,176 | 2,800 | 3,200 | 3,200 | 3,200 |
| 001-0300-410.64-10 | BOOKS AND PERIODICALS | 33 | 33 | 250 | 310 | 310 | 310 |
| * BOOKS AND PERIODICALS | | 33 | 33 | 250 | 310 | 310 | 310 |
| 001-0300-410.69-50 | MISCELLANEOUS EXPENSES | 291 | 228 | 250 | 250 | 250 | 250 |
| * OTHER MATERIALS/EXPENSES | | 291 | 228 | 250 | 250 | 250 | 250 |
| ** MATERIALS AND SERVICES | | 14,242 | 16,601 | 17,525 | 18,232 | 18,232 | 18,232 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
CITY MANAGER**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|---------------------------|---------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| 001-0300-410.74-40 | OFFICE EQUIPMENT | 0 | 1,035 | 0 | 0 | 0 | 0 |
| 001-0300-410.74-50 | COMPUTER EQUIPMENT | 0 | 3,700 | 500 | 0 | 0 | 0 |
| * MACHINERY AND EQUIPMENT | | 0 | 4,735 | 500 | 0 | 0 | 0 |
| ** CAPITAL OUTLAY | | 0 | 4,735 | 500 | 0 | 0 | 0 |
| *** CITY MANAGER | | 141,344 | 152,320 | 159,948 | 157,177 | 157,177 | 157,387 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget

Fund: General (001)

Department: Legal/Judicial (0700/0750)

Program: Legal/Judicial (412)

Mission:

The Legal Department's mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, promptly and efficiently.

The Municipal Court's mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court's jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

Description:

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, prosecuting defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and Planning Commission, and other City Commissions, when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens' concerns and complaints.

2003-2004 Goals, Projects, and Highlights

- Complete negotiations for ground lease of property to be used for construction of a golf course on the Columbia Gorge/The Dalles Regional Airport
- Complete negotiations with representatives of Stericycle, Inc. and The Dalles Disposal Service concerning franchise agreements for collection of infectious medical wastes.
- Work with Finance Department to collect delinquent local improvement assessments and nuisance abatement assessments
- Resolve housing discrimination complaint presently pending with the Federal Department of Housing & Urban Development filed by Wayne Lease
- Present revised exempt employee handbook to City Council for review and adoption.

2002-2003 Accomplishments/Comments

- Assisted in preparation of Joint Operating Agreement executed by the City and Klickitat County in November, 2002. Documents will be prepared conveying a one-half interest in the airport property to Klickitat County.
- Prepared documents to facilitate land exchange with Jack Kuzma for the Union Street Undercrossing Project.
- Drafted lease agreements for T-Hangar Units currently under construction at the Regional Airport in Dallesport, Washington.

- Prepared an ordinance for adoption by the City Council authorizing the impoundment of motor vehicles used in the commission of certain specified traffic offenses.

Major Issues to be resolved in the next 5 years

- Monitor attempts to restrict or abolish funding sources for the City, including proposed legislation, which seeks to restrict the ability of cities to impose franchise fees or transient room taxes.
- Work with the Community & Economic Development Department to adopt amendments to the City's Land Use & Development Ordinance, and the City's Sign Ordinance.
- Continue to monitor collection procedures used by the Municipal Court to ensure that a consistent and stable source of revenue is collected.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
LEGAL JUDICIAL**

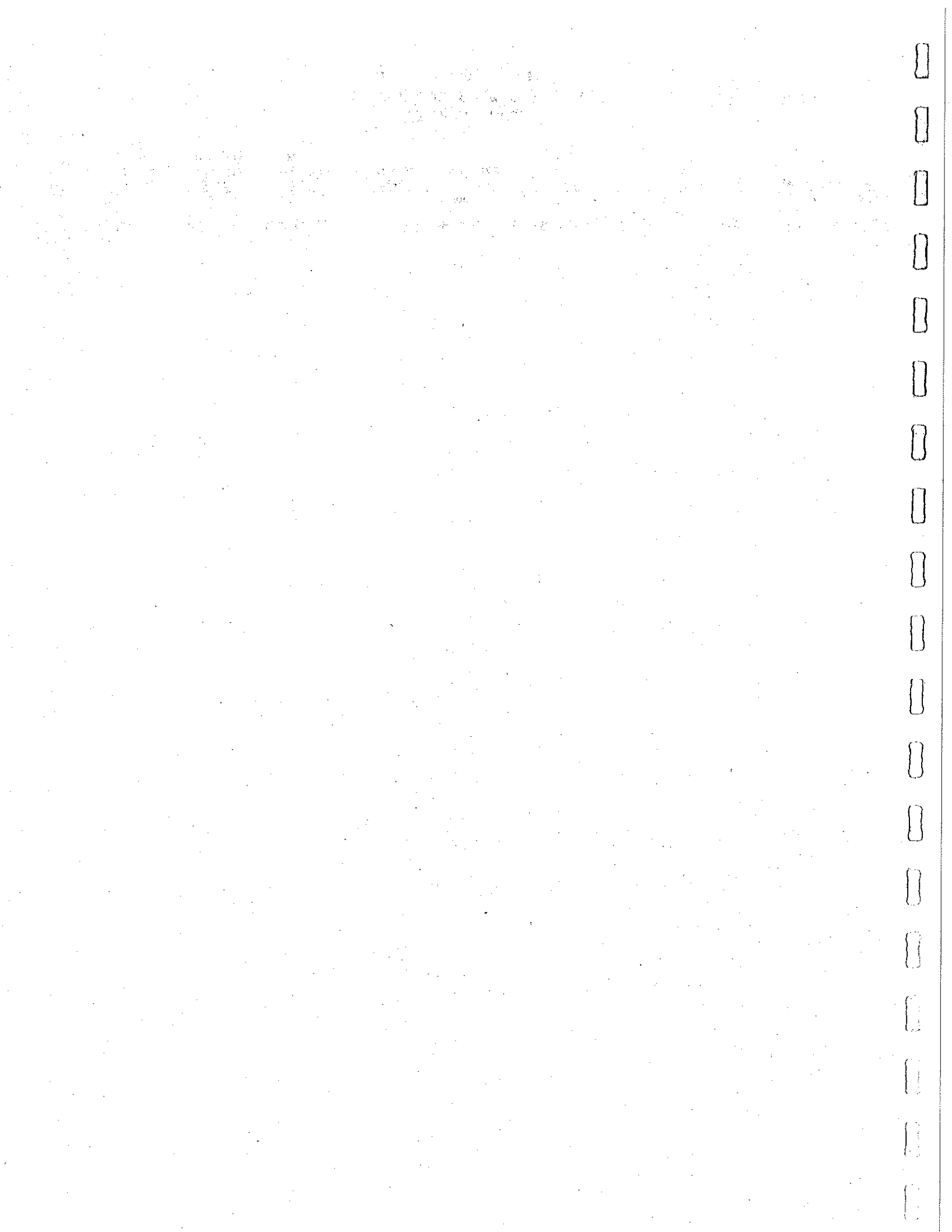
| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|----------------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| LEGAL | | | | | | | |
| 001-0700-412.11-00 | REGULAR SALARIES | 91,983 | 92,718 | 96,252 | 98,568 | 98,568 | 98,568 |
| * REGULAR SALARIES | | 91,983 | 92,718 | 96,252 | 98,568 | 98,568 | 98,568 |
| 001-0700-412.12-00 | PARTTIME/TEMP SALARIES | 0 | 0 | 0 | 0 | 0 | 0 |
| * PARTTIME/TEMP SALARIES | | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-0700-412.13-00 | OVERTIME SALARIES | 70 | 294 | 500 | 250 | 250 | 250 |
| * OVERTIME SALARIES | | 70 | 294 | 500 | 250 | 250 | 250 |
| 001-0700-412.21-10 | MEDICAL INSURANCE | 9,468 | 12,694 | 13,963 | 15,236 | 15,236 | 15,236 |
| 001-0700-412.21-20 | L-T DISABILITY INSURANCE | 402 | 407 | 424 | 434 | 434 | 434 |
| 001-0700-412.21-30 | LIFE INSURANCE | 73 | 73 | 78 | 73 | 73 | 73 |
| 001-0700-412.21-40 | WORKERS COMP INSURANCE | 310 | 230 | 296 | 369 | 369 | 369 |
| * INSURANCE BENEFITS | | 10,253 | 13,404 | 14,761 | 16,112 | 16,112 | 16,112 |
| 001-0700-412.22-00 | FICA | 6,878 | 7,081 | 7,402 | 7,560 | 7,560 | 7,560 |
| * FICA | | 6,878 | 7,081 | 7,402 | 7,560 | 7,560 | 7,560 |
| 001-0700-412.23-00 | RETIREMENT CONTRIBUTION | 12,345 | 11,747 | 12,994 | 13,307 | 13,307 | 13,307 |
| * RETIREMENT CONTRIBUTIONS | | 12,345 | 11,747 | 12,994 | 13,307 | 13,307 | 13,307 |
| 001-0700-412.29-00 | OTHER EMPLOYEE BENEFITS | 68 | 88 | 60 | 60 | 60 | 60 |
| * OTHER EMPLOYEE BENEFITS | | 68 | 88 | 60 | 60 | 60 | 60 |
| ** PERSONNEL SERVICE | | 121,597 | 125,332 | 131,969 | 135,857 | 135,857 | 135,857 |
| 001-0700-412.31-10 | CONTRACTUAL SERVICES | 2,455 | 2,304 | 4,000 | 2,100 | 2,100 | 2,100 |
| 001-0700-412.31-85 | WITNESS/JURY FEES | -10 | 0 | 0 | 0 | 0 | 0 |
| * OFFICIAL/ADMINISTRATIVE | | 2,445 | 2,304 | 4,000 | 2,100 | 2,100 | 2,100 |
| 001-0700-412.32-20 | SPECIAL LEGAL SERVICES | 197 | 806 | 500 | 500 | 500 | 500 |
| 001-0700-412.32-30 | COURT APPT ATTORNEY FEE | 530 | 0 | 0 | 0 | 0 | 0 |
| * PROFESSIONAL SERVICES | | 727 | 806 | 500 | 500 | 500 | 500 |
| 001-0700-412.43-20 | COMPUTERS | 0 | 156 | 200 | 0 | 0 | 0 |
| 001-0700-412.43-40 | OFFICE EQUIPMENT | 413 | 0 | 300 | 300 | 300 | 300 |
| * REPAIRS AND MAINTENANCE | | 413 | 156 | 500 | 300 | 300 | 300 |
| 001-0700-412.50-10 | CRIME VICTIMS ASSISTANCE | 30 | 447 | 2,200 | 1,800 | 1,800 | 1,800 |
| 001-0700-412.50-20 | VOCA | 0 | 6,446 | 12,512 | 3,028 | 3,028 | 3,028 |
| * OTHER PURCHASED SERVICES | | 30 | 6,893 | 14,712 | 4,828 | 4,828 | 4,828 |
| 001-0700-412.53-20 | POSTAGE | 572 | 521 | 800 | 800 | 800 | 800 |
| 001-0700-412.53-30 | TELEPHONE | 1,632 | 1,451 | 1,300 | 1,300 | 1,300 | 1,300 |
| * COMMUNICATIONS | | 2,204 | 1,972 | 2,100 | 2,100 | 2,100 | 2,100 |
| 001-0700-412.58-10 | TRAVEL, FOOD & LODGING | 483 | 745 | 900 | 1,008 | 1,008 | 1,008 |
| 001-0700-412.58-50 | TRAINING AND CONFERENCE | 570 | 336 | 700 | 700 | 700 | 700 |
| 001-0700-412.58-70 | MEMBERSHIPS/DUES/SUBS | 541 | 541 | 600 | 600 | 600 | 600 |
| * TRAINING AND TRAVEL | | 1,594 | 1,622 | 2,200 | 2,308 | 2,308 | 2,308 |
| 001-0700-412.60-10 | OFFICE SUPPLIES | 739 | 1,143 | 1,200 | 1,200 | 1,200 | 1,200 |
| * SUPPLIES | | 739 | 1,143 | 1,200 | 1,200 | 1,200 | 1,200 |
| 001-0700-412.64-10 | BOOKS AND PERIODICALS | 6,724 | 8,532 | 7,000 | 8,000 | 8,000 | 8,000 |
| 001-0700-412.64-80 | COMPUTER SOFTWARE | 0 | 0 | 500 | 100 | 100 | 100 |
| * BOOKS AND PERIODICALS | | 6,724 | 8,532 | 7,500 | 8,100 | 8,100 | 8,100 |
| 001-0700-412.69-50 | MISCELLANEOUS EXPENSES | 32 | 0 | 0 | 0 | 0 | 0 |
| * OTHER MATERIALS/EXPENSES | | 32 | 0 | 0 | 0 | 0 | 0 |
| ** MATERIALS AND SERVICES | | 14,908 | 23,428 | 32,712 | 21,436 | 21,436 | 21,436 |
| 001-0700-412.74-30 | FURNITURE AND FIXTURES | 0 | 0 | 4,000 | 0 | 0 | 0 |
| 001-0700-412.74-40 | OFFICE EQUIPMENT | 452 | 0 | 0 | 0 | 0 | 0 |
| 001-0700-412.74-50 | COMPUTER EQUIPMENT | 0 | 0 | 2,000 | 2,300 | 2,300 | 2,300 |
| 001-0700-412.74-60 | VOICE/DATA NETWORK EQU | 0 | 0 | 0 | 0 | 0 | 0 |
| * MACHINERY AND EQUIPMENT | | 452 | 0 | 6,000 | 2,300 | 2,300 | 2,300 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
LEGAL JUDICIAL

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|----------------------------|--------------------------|---------------------|---------------------|---------------------|------------------------------|------------------------------|-----------------------------|
| ** CAPITAL OUTLAY | | 452 | 0 | 5,000 | 2,300 | 2,300 | 2,300 |
| ** LEGAL | | 136,957 | 148,760 | 170,681 | 159,593 | 159,593 | 159,593 |
| JUDICIAL | | | | | | | |
| 001-0750-412.11-00 | REGULAR SALARIES | 29,813 | 31,044 | 31,950 | 33,222 | 33,222 | 33,222 |
| * REGULAR SALARIES | | 29,813 | 31,044 | 31,950 | 33,222 | 33,222 | 33,222 |
| 001-0750-412.12-00 | PARTTIME/TEMP SALARIES | 22,200 | 22,200 | 22,200 | 22,200 | 22,200 | 22,200 |
| * PARTTIME/TEMP SALARIES | | 22,200 | 22,200 | 22,200 | 22,200 | 22,200 | 22,200 |
| 001-0750-412.13-00 | OVERTIME SALARIES | 2,787 | 3,157 | 3,072 | 2,875 | 2,875 | 2,875 |
| * OVERTIME SALARIES | | 2,787 | 3,157 | 3,072 | 2,875 | 2,875 | 2,875 |
| 001-0750-412.21-10 | MEDICAL INSURANCE | 3,972 | 4,171 | 5,875 | 6,426 | 6,426 | 6,426 |
| 001-0750-412.21-20 | L-T DISABILITY INSURANCE | 74 | 78 | 77 | 83 | 83 | 83 |
| 001-0750-412.21-30 | LIFE INSURANCE | 37 | 37 | 39 | 37 | 37 | 37 |
| 001-0750-412.21-40 | WORKERS COMP INSURANCE | 44 | 0 | 234 | 246 | 246 | 246 |
| * INSURANCE BENEFITS | | 4,127 | 4,286 | 6,225 | 6,792 | 6,792 | 6,792 |
| 001-0750-412.22-00 | FICA | 4,118 | 4,187 | 4,377 | 4,460 | 4,460 | 4,460 |
| * FICA | | 4,118 | 4,187 | 4,377 | 4,460 | 4,460 | 4,460 |
| 001-0750-412.23-00 | RETIREMENT CONTRIBUTION | 3,701 | 3,867 | 4,313 | 4,161 | 4,161 | 4,161 |
| * RETIREMENT CONTRIBUTIONS | | 3,701 | 3,867 | 4,313 | 4,161 | 4,161 | 4,161 |
| 001-0750-412.29-00 | OTHER EMPLOYEE BENEFITS | 2 | 0 | 0 | 0 | 0 | 0 |
| * OTHER EMPLOYEE BENEFITS | | 2 | 0 | 0 | 0 | 0 | 0 |
| ** PERSONNEL SERVICE | | 68,748 | 68,741 | 72,137 | 73,710 | 73,710 | 73,710 |
| 001-0750-412.31-10 | CONTRACTUAL SERVICES | 6,261 | 4,517 | 5,000 | 6,000 | 6,000 | 6,000 |
| 001-0750-412.31-30 | PRISONER MEDICAL SVCS | 2,802 | 888 | 3,000 | 2,000 | 2,000 | 2,000 |
| 001-0750-412.31-85 | WITNESS/JURY FEES | 577 | 226 | 700 | 700 | 700 | 700 |
| * OFFICIAL/ADMINISTRATIVE | | 9,640 | 5,631 | 8,700 | 8,700 | 8,700 | 8,700 |
| 00-0750-412.32-30 | COURT APPT ATTORNEY FEE | 18,032 | 16,811 | 19,000 | 19,000 | 19,000 | 19,000 |
| * PROFESSIONAL SERVICES | | 18,032 | 16,811 | 19,000 | 19,000 | 19,000 | 19,000 |
| 001-0750-412.33-15 | INTERPRETOR FEES | 2,288 | 2,744 | 2,300 | 2,500 | 2,500 | 2,500 |
| * OTHER PROFESSIONAL | | 2,288 | 2,744 | 2,300 | 2,500 | 2,500 | 2,500 |
| 001-0750-412.34-40 | SOFTWARE MAINTENANCE | 1,036 | 830 | 1,260 | 733 | 733 | 733 |
| * TECHNICAL SERVICES | | 1,036 | 830 | 1,260 | 733 | 733 | 733 |
| 001-0750-412.43-40 | OFFICE EQUIPMENT | 536 | 1,115 | 650 | 650 | 650 | 650 |
| * REPAIRS AND MAINTENANCE | | 536 | 1,115 | 650 | 650 | 650 | 650 |
| 001-0750-412.53-20 | POSTAGE | 1,182 | 1,926 | 2,500 | 3,000 | 3,000 | 3,000 |
| 001-0750-412.53-30 | TELEPHONE | 756 | 989 | 1,050 | 1,050 | 1,050 | 1,050 |
| * COMMUNICATIONS | | 1,938 | 2,915 | 3,550 | 4,050 | 4,050 | 4,050 |
| 001-0750-412.58-10 | TRAVEL, FOOD & LODGING | 608 | 281 | 500 | 500 | 500 | 500 |
| 001-0750-412.58-50 | TRAINING AND CONFERENCE | 619 | 320 | 275 | 285 | 285 | 285 |
| 001-0750-412.58-70 | MEMBERSHIPS/DUES/SUBS | 185 | 145 | 170 | 175 | 175 | 175 |
| * TRAINING AND TRAVEL | | 1,412 | 746 | 945 | 960 | 960 | 960 |
| 001-0750-412.60-10 | 0 | 792 | 1,225 | 1,000 | 1,000 | 1,000 | 1,000 |
| * SUPPLIES | | 792 | 1,225 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-0750-412.64-10 | BOOKS AND PERIODICALS | 41 | 22 | 100 | 50 | 50 | 50 |
| 001-0750-412.64-80 | COMPUTER SOFTWARE | 0 | 0 | 0 | 5,000 | 5,000 | 5,000 |
| * BOOKS AND PERIODICALS | | 41 | 22 | 100 | 5,050 | 5,050 | 5,050 |
| ** MATERIALS AND SERVICES | | 35,715 | 32,039 | 37,505 | 42,643 | 42,643 | 42,643 |
| 001-0750-412.74-40 | OFFICE EQUIPMENT | 1,129 | 0 | 350 | 0 | 0 | 0 |
| 001-7500-412.74-60 | VOICE/DATA NETWORK EQU | 0 | 0 | 25,000 | 15,000 | 15,000 | 15,000 |
| * MACHINERY AND EQUIPMENT | | 1,129 | 0 | 25,350 | 15,000 | 15,000 | 15,000 |
| ** CAPITAL OUTLAY | | 1,129 | 0 | 25,350 | 15,000 | 15,000 | 15,000 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
LEGAL JUDICIAL**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|------------------------|---------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| *** JUDICIAL | | 103,592 | 100,780 | 134,992 | 131,353 | 131,353 | 131,353 |
| *** LEGAL AND JUDICIAL | | 240,649 | 249,640 | 305,678 | 290,946 | 290,946 | 290,946 |



**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Fund: General Fund (001)
Department: Finance (0900/0950)
Program: Finance (415)

Mission

Provide the finest in financial information, projections and support services to the City Staff, its governing body and external users in support of their decision-making processes. Aggressively respond to the needs of City staff in their quest to provide quality services, and in their efforts to use the City's available resources in the best interest of all involved. Create and maintain a computer based "Enterprise Network" for all City departments to use.

Description

The Finance Department is charged with a wide variety of tasks including coordination of the City's annual budget and audit processes, grant administration, as well as the general administrative functions such as payroll, cash receipts, fixed assets, accounts payables, accounts receivables, and general ledger. The Department also processes all utility billing and collections for the City's water and wastewater utilities in a separate cost center (0950). The Finance Department prepares a wide range of internal and external financial reports for use by other organizations, City Council and its commissions, and City staff as well as the general citizenship. This department maintains the primary Financial/Court computer system server, and other computer servers for all users. We also maintain all accounting ledgers for the Urban Renewal District and Promotion funds separate from City accounting ledgers.

2002-2003 Goals, Projects and Highlights

- Adding additional City information to the home page of the City enabling easier access to our information over the "Internet". Finance will be the coordinator and be responsible for maintenance of this access. We will also provide access to pay for utility bills through the Internet with credit/debit cards.
- With the resignation of the accountant and A/P clerk in FY 2002-2003 we will be training new personnel in the area of system administration, system security, and the report writer Cognos (AS400 product).
- Continued training of personnel on maintaining and operating the new network servers for both data and voice systems.
- Continue to partner with all departments to complete the implementation and training of the HTE financial computer software.

2001-2002 Accomplishments/Comments

- Adding additional City information to the home page of the City enabling easier access to our information over the "Internet". Finance will be the coordinator and be responsible for maintenance of this access. We will be adding a specific access for the title companies to check on what is owed to the city (available 24x7) so they can finalize sells of property at will. We will also provide access to view the utility bills through the Internet.

- Adding additional network switching equipment which will create an automatic backup to the central switch at City Hall. This would replace an expensive 4-hour replacement contract and ensure our system connectivity of data and voice.
- Replacement of the discontinued office automation of IBM by a new product from HTE. This requires a re-writing of all documents produced by the HTE applications (utility bills, AR statements, collection letters, court letters, etc.).
- Continued training of personnel on maintaining and operating the new network servers for both data and voice systems.
- Continue to partner with all departments to complete the implementation and training of the HTE financial computer software.
- The ability to see the true cost of utility billing by splitting out those costs in a separate cost center from the Finance department.

Major Issues to be resolved in the next 5 years

- With the increasing costs and limited financial resources we need to review all uses of public monies across all funds and departments. A list of revenue enhancements and possible cost cutting measures needs to be created and discussed as our costs are outgrowing our ability to pay for them.
- Creating and updating public access to information held by the City for use by the public or other business entities.
- Continue to explore new funding mechanisms and economies to be gained through consolidation and cooperation with other government and public agencies.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

FINANCE

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|----------------------------|--------------------------|---------------------|---------------------|---------------------|------------------------------|------------------------------|-----------------------------|
| FINANCE | | | | | | | |
| 001-0900-415.11-00 | REGULAR SALARIES | 106,426 | 115,798 | 123,627 | 130,793 | 130,793 | 130,793 |
| * REGULAR SALARIES | | 106,426 | 115,798 | 123,627 | 130,793 | 130,793 | 130,793 |
| 001-0900-415.13-00 | OVERTIME SALARIES | 2,658 | 2,841 | 4,100 | 4,767 | 4,767 | 4,767 |
| * OVERTIME SALARIES | | 2,658 | 2,841 | 4,100 | 4,767 | 4,767 | 4,767 |
| 001-0900-415.21-10 | MEDICAL INSURANCE | 13,192 | 16,751 | 19,299 | 18,877 | 18,877 | 18,877 |
| 001-0900-415.21-20 | L-T DISABILITY INSURANCE | 431 | 454 | 490 | 523 | 523 | 523 |
| 001-0900-415.21-30 | LIFE INSURANCE | 104 | 110 | 117 | 110 | 110 | 110 |
| 001-0900-415.21-40 | WORKERS COMP INSURANCE | 326 | 295 | 418 | 463 | 463 | 463 |
| * INSURANCE BENEFITS | | 14,053 | 17,610 | 20,324 | 19,973 | 19,973 | 19,973 |
| 001-0900-415.22-00 | FICA | 8,245 | 9,041 | 9,771 | 10,370 | 10,370 | 10,370 |
| * FICA | | 8,245 | 9,041 | 9,771 | 10,370 | 10,370 | 10,370 |
| 001-0900-415.23-00 | RETIREMENT CONTRIBUTION | 12,404 | 10,904 | 16,690 | 14,583 | 14,583 | 14,583 |
| * RETIREMENT CONTRIBUTIONS | | 12,404 | 10,904 | 16,690 | 14,583 | 14,583 | 14,583 |
| 001-0900-415.29-00 | OTHER EMPLOYEE BENEFITS | 21 | 0 | 0 | 0 | 0 | 0 |
| * OTHER EMPLOYER BENEFITS | | 21 | 0 | 0 | 0 | 0 | 0 |
| ** PERSONNEL SERVICE | | 143,807 | 158,194 | 174,512 | 180,486 | 180,486 | 180,486 |
| 001-0900-415.31-10 | CONTRACTUAL SERVICES | 0 | 0 | 0 | 4,800 | 4,800 | 4,800 |
| 001-0900-415.31-20 | ACCOUNTING/ADVISORY SV | 154 | 5,225 | 1,000 | 1,000 | 1,000 | 1,000 |
| * OFFICIAL/ADMINISTRATIVE | | 154 | 5,225 | 1,000 | 5,800 | 5,800 | 5,800 |
| 001-0900-415.34-30 | COMPUTER SERVICES | 16,656 | 20,149 | 20,200 | 20,200 | 20,200 | 20,200 |
| 001-0900-415.34-40 | SOFTWARE MAINTENANCE | 5,426 | 3,480 | 4,700 | 7,825 | 7,825 | 7,825 |
| * TECHNICAL SERVICES | | 22,082 | 23,629 | 24,900 | 28,025 | 28,025 | 28,025 |
| 001-0900-415.43-20 | COMPUTERS | 7,476 | 1,103 | 13,250 | 11,925 | 11,925 | 11,925 |
| 001-0900-415.43-40 | OFFICE EQUIPMENT | 587 | 1,133 | 2,210 | 2,000 | 2,000 | 2,000 |
| 001-0900-415.43-45 | JOINT USE OF LABOR/EQUIP | 0 | 0 | 0 | 0 | 0 | 0 |
| * REPAIRS AND MAINTENANCE | | 8,063 | 2,236 | 15,460 | 13,925 | 13,925 | 13,925 |
| 001-0900-415.44-20 | RENTAL OF EQUIPMENT | 1,119 | 2,530 | 3,290 | 3,290 | 3,290 | 3,290 |
| * RENTAL COSTS | | 1,119 | 2,530 | 3,290 | 3,290 | 3,290 | 3,290 |
| 001-0900-415.53-20 | POSTAGE | 2,794 | 2,407 | 3,600 | 3,500 | 3,500 | 3,500 |
| 001-0900-415.53-30 | TELEPHONE | 6,256 | 6,445 | 3,500 | 3,500 | 3,500 | 3,500 |
| 001-0900-415.53-40 | LEGAL NOTICES | 889 | 1,130 | 1,500 | 1,500 | 1,500 | 1,500 |
| * COMMUNICATIONS | | 9,939 | 9,982 | 8,600 | 8,500 | 8,500 | 8,500 |
| 001-0900-415.54-00 | ADVERTISING | 323 | 0 | 0 | 0 | 0 | 0 |
| * ADVERTISING | | 323 | 0 | 0 | 0 | 0 | 0 |
| 001-0900-415.55-00 | PRINTING & BINDING | 0 | 0 | 0 | 1,000 | 1,000 | 1,000 |
| * PRINTING & BINDING | | 0 | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 001-0900-415.58-10 | TRAVEL, FOOD & LODGING | 3,752 | 3,403 | 4,000 | 4,000 | 4,000 | 4,000 |
| 001-0900-415.58-50 | TRAINING AND CONFERENCE | 7,767 | 4,115 | 9,000 | 9,000 | 9,000 | 9,000 |
| 001-0900-415.58-70 | MEMBERSHIPS/DUES/SUBS | 1,485 | 1,779 | 2,000 | 2,250 | 2,250 | 2,250 |
| * TRAINING AND TRAVEL | | 13,004 | 9,297 | 15,000 | 15,250 | 15,250 | 15,250 |
| 001-0900-415.60-10 | OFFICE SUPPLIES | 7,557 | 7,778 | 8,250 | 8,000 | 8,000 | 8,000 |
| 001-0900-415.60-90 | OTHER SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| * SUPPLIES | | 7,557 | 7,778 | 8,250 | 8,000 | 8,000 | 8,000 |
| 001-0900-415.64-80 | COMPUTER SOFTWARE | 5,605 | 6,620 | 11,000 | 1,000 | 1,000 | 1,000 |
| * BOOKS AND PERIODICALS | | 5,605 | 6,620 | 11,000 | 1,000 | 1,000 | 1,000 |
| 001-0900-415.69-50 | MISCELLANEOUS EXPENSES | 602 | 866 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-0900-415.69-80 | ASSETS <\$500 | 500 | 413 | 500 | 1,000 | 1,000 | 1,000 |
| * OTHER MATERIALS/EXPENSES | | 1,102 | 1,279 | 1,500 | 2,000 | 2,000 | 2,000 |
| ** MATERIALS AND SERVICES | | 68,948 | 68,576 | 89,000 | 88,790 | 88,790 | 88,790 |
| 001-0900-415.74-40 | OFFICE EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-0900-415.74-50 | COMPUTER EQUIPMENT | 0 | 8,465 | 17,000 | 0 | 0 | 0 |
| 001-0900-415.74-60 | VOICE/DATA NETWORK EQU | 81,921 | 17,929 | 68,093 | 20,000 | 20,000 | 20,000 |

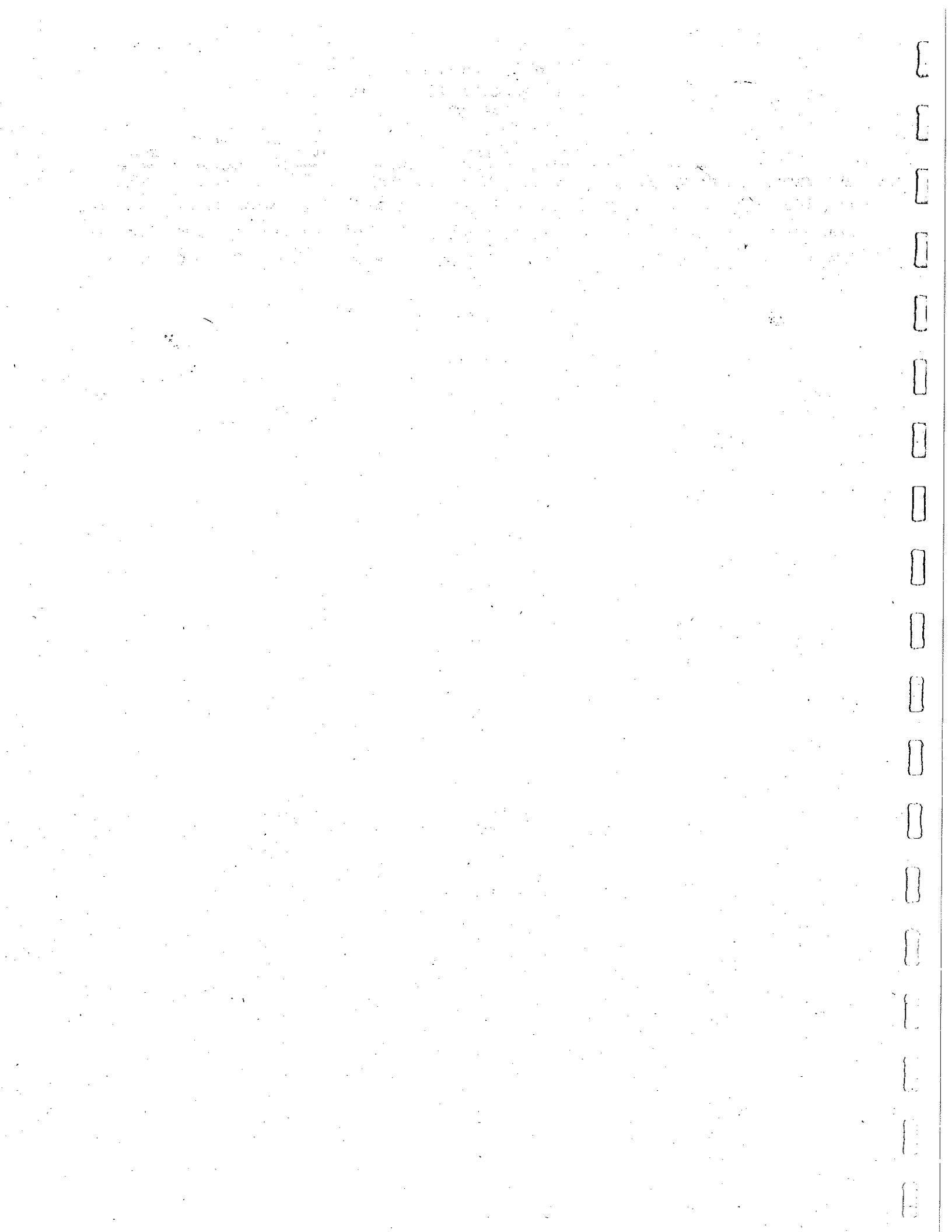
City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
FINANCE

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|--------------------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| 001-0900-415.74-90 | EQUIPMENT, OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| * MACHINERY AND EQUIPMENT | | 81,921 | 26,394 | 85,093 | 20,000 | 20,000 | 20,000 |
| ** CAPITAL OUTLAY | | 81,921 | 26,394 | 85,093 | 20,000 | 20,000 | 20,000 |
| 001-0900-415.79-50 | LOAN PRINCIPAL PAYMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-0900-415.79-60 | LOAN INTEREST PAYMENTS | 0 | 0 | 0 | 0 | 0 | 0 |
| * DEBT SERVICE | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** DEBT SERVICE | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** FINANCE | | 294,676 | 251,164 | 349,605 | 287,276 | 287,276 | 287,276 |
| FINANCE-UTILITY BILLING | | | | | | | |
| 001-0950-415.11-00 | REGULAR SALARIES | 43,022 | 45,748 | 47,820 | 50,622 | 50,622 | 50,622 |
| * REGULAR SALARIES | | 43,022 | 45,748 | 47,820 | 50,622 | 50,622 | 50,622 |
| 001-0950-412.12-00 | PARTTIME/TEMP SALARIES | 2,856 | 0 | 0 | 0 | 0 | 0 |
| * PARTTIME/TEMP SALARIES | | 2,856 | 0 | 0 | 0 | 0 | 0 |
| 001-0950-415.13-00 | OVERTIME SALARIES | 2,128 | 1,927 | 2,500 | 4,015 | 4,015 | 4,015 |
| * OVERTIME SALARIES | | 2,128 | 1,927 | 2,500 | 4,015 | 4,015 | 4,015 |
| 001-0950-415.21-10 | MEDICAL INSURANCE | 4,923 | 4,074 | 6,246 | 7,283 | 7,283 | 7,283 |
| 001-0950-415.21-20 | L-T DISABILITY INSURANCE | 99 | 114 | 115 | 127 | 127 | 127 |
| 001-0950-415.21-30 | LIFE INSURANCE | 67 | 73 | 78 | 73 | 73 | 73 |
| 001-0950-415.21-40 | WORKERS COMP INSURANCE | 89 | 87 | 201 | 216 | 216 | 216 |
| * INSURANCE BENEFITS | | 5,178 | 4,348 | 6,640 | 7,699 | 7,699 | 7,699 |
| 001-0950-415.22-00 | FICA | 3,581 | 3,551 | 3,849 | 4,180 | 4,180 | 4,180 |
| * FICA | | 3,581 | 3,551 | 3,849 | 4,180 | 4,180 | 4,180 |
| 001-0950-415.23-00 | RETIREMENT CONTRIBUTION | 3,186 | 5,668 | 6,456 | 6,834 | 6,834 | 6,834 |
| * RETIREMENT CONTRIBUTIONS | | 3,186 | 5,668 | 6,456 | 6,834 | 6,834 | 6,834 |
| 001-0950-415.29-00 | OTHER EMPLOYEE BENEFITS | 4 | 0 | 0 | 0 | 0 | 0 |
| * OTHER EMPLOYEE BENEFITS | | 4 | 0 | 0 | 0 | 0 | 0 |
| ** PERSONNEL SERVICE | | 59,955 | 61,242 | 67,265 | 73,350 | 73,350 | 73,350 |
| 001-0950-415.34-30 | COMPUTER SERVICES | 0 | 0 | 0 | 2,600 | 2,600 | 2,600 |
| 001-0950-415.34-40 | SOFTWARE MAINTENANCE | 2,588 | 3,076 | 4,450 | 5,200 | 5,200 | 5,200 |
| * TECHNICAL SERVICES | | 2,588 | 3,076 | 4,450 | 7,800 | 7,800 | 7,800 |
| 001-0950-415.43-20 | COMPUTERS | 25 | 0 | 500 | 500 | 500 | 500 |
| 001-0950-415.43-40 | OFFICE EQUIPMENT | 0 | 0 | 500 | 500 | 500 | 500 |
| * REPAIRS AND MAINTENANCE | | 25 | 0 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-0950-415.53-20 | POSTAGE | 14,404 | 15,058 | 16,800 | 17,300 | 17,300 | 17,300 |
| 001-0950-415.53-30 | TELEPHONE | 0 | 0 | 3,500 | 3,500 | 3,500 | 3,500 |
| * COMMUNICATIONS | | 14,404 | 15,058 | 20,300 | 20,800 | 20,800 | 20,800 |
| 001-0950-415.58-10 | TRAVEL, FOOD & LODGING | 2,518 | 958 | 500 | 500 | 500 | 500 |
| 001-0950-415.58-50 | TRAINING AND CONFERENCE | 7,553 | 3,207 | 1,000 | 1,250 | 1,250 | 1,250 |
| * TRAINING AND TRAVEL | | 10,071 | 4,165 | 1,500 | 1,750 | 1,750 | 1,750 |
| 001-0950-415.60-10 | OFFICE SUPPLIES | 3,123 | 3,087 | 3,500 | 3,500 | 3,500 | 3,500 |
| * SUPPLIES | | 3,123 | 3,087 | 3,500 | 3,500 | 3,500 | 3,500 |
| 001-0950-415.64-80 | COMPUTER SOFTWARE | 0 | 14,400 | 10,000 | 5,000 | 5,000 | 5,000 |
| * BOOKS AND PERIODICALS | | 0 | 14,400 | 10,000 | 5,000 | 5,000 | 5,000 |
| 001-0950-415.69-50 | MISCELLANEOUS EXPENSES | 466 | 355 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-0950-415.69-70 | CASH SHORT/LONG | -29 | 85 | 100 | 100 | 100 | 100 |
| 001-0950-415.69-80 | ASSETS <\$500 | 500 | 413 | 500 | 1,000 | 1,000 | 1,000 |
| * OTHER MATERIALS/EXPENSES | | 937 | 853 | 1,600 | 2,100 | 2,100 | 2,100 |
| ** MATERIALS AND SERVICES | | 31,145 | 40,639 | 42,350 | 41,950 | 41,950 | 41,950 |
| 001-0950-415.74-40 | OFFICE EQUIPMENT | 0 | 0 | 5,000 | 0 | 0 | 0 |
| 001-0950-415.74-50 | COMPUTER EQUIPMENT | 1,472 | 0 | 5,500 | 5,000 | 5,000 | 5,000 |
| * MACHINERY AND EQUIPMENT | | 1,472 | 0 | 10,500 | 5,000 | 5,000 | 5,000 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

FINANCE

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|-----------------------|----------------------------|------------------------------------|------------------------------------|------------------------------------|---|---|--|
| ** | CAPITAL OUTLAY | 1,472 | 0 | 10,500 | 5,000 | 5,000 | 5,000 |
| *** | UTILITY BILLING | 92,575 | 101,881 | 120,115 | 120,300 | 120,300 | 120,300 |
| **** | FINANCE | 387,281 | 353,045 | 468,720 | 407,576 | 407,576 | 407,576 |



City of the Dalles, Oregon
Fiscal Year 2003-2004 Budget

Fund: General (001)
Department: Personnel (1000)
Program: Personnel (416)

Mission

Provide responsive Human Resource management services for the City.

Description

The position of Personnel Director was eliminated from the 1997-98 budget. The City contracted with Wasco County for most human resource activities. The City Clerk assumed the position of City staff liaison with Wasco County. All departments assumed some personnel function previously managed by the Personnel Department. The City also has a Benefits Agent of Record who manages our benefit plans.

Staff proposes to continue with the current human resources program, contracting with Wasco County. The proposed budget includes a very modest increase to the contract.

2003-04 Goals, Projects and Highlights

- Review and update all job descriptions
- Review Roles and Responsibilities Regarding Personnel Responsibilities
- Conduct Retirement Fund and Open Enrollment Meetings for employees
- Investigate Implementation of a City Wellness Program
- Negotiate a collective bargaining agreement with the Police Officers Association

2002-03 Accomplishments/Comments

- Developed Employee Recognition Program
- Implemented Employee Recognition Program
- Provided City-wide employee training regarding customer service

Major Issues to be Resolved in Next 5 Years

- Review employee benefits with respect to emerging health care issues.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
PERSONNEL**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|-----------------------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| PERSONNEL | | | | | | | |
| 001-1000-416.11-00 | REGULAR SALARIES | 0 | 0 | 0 | 0 | 0 | 0 |
| * REGULAR SALARIES | | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.21-10 | MEDICAL INSURANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.21-40 | WORKERS COMP INSURANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| * INSURANCE BENEFITS | | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.22-00 | FICA | 0 | 0 | 0 | 0 | 0 | 0 |
| * FICA | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** PERSONNEL SERVICE | | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.34-50 | SPECIAL STUDIES & REPORT | 0 | 605 | 1,500 | 1,500 | 1,500 | 1,500 |
| * TECHNICAL SERVICES | | 0 | 605 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-1000-416.39-00 | OTHER CONTRACTUAL SVCS | 15,100 | 15,808 | 16,204 | 16,690 | 16,690 | 16,690 |
| 001-1000-416.39-10 | OTHER LEGAL SERVICES | 2,768 | 252 | 3,000 | 3,000 | 3,000 | 3,000 |
| * OTHER CONTRACTUAL SVCS | | 17,868 | 16,060 | 19,204 | 19,690 | 19,690 | 19,690 |
| 001-1000-416.50-60 | EMPLOYEE RELATIONS | 2,031 | 710 | 3,500 | 2,500 | 2,500 | 2,500 |
| * OTHER PURCHASED SVCS | | 2,031 | 710 | 3,500 | 2,500 | 2,500 | 2,500 |
| 001-1000-416.53-20 | POSTAGE | 43 | 92 | 150 | 150 | 150 | 150 |
| 001-1000-416.53-30 | TELEPHONE | 0 | 0 | 50 | 50 | 50 | 50 |
| * COMMUNICATIONS | | 43 | 92 | 200 | 200 | 200 | 200 |
| 001-1000-416.54-00 | ADVERTISING | 0 | 0 | 0 | 0 | 0 | 0 |
| * ADVERTISING | | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.58-70 | MEMBERSHIPS/DUES/SUBS | 0 | 0 | 0 | 0 | 0 | 0 |
| * TRAINING AND TRAVEL | | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-1000-416.60-10 | OFFICE SUPPLIES | 214 | 6 | 300 | 300 | 300 | 300 |
| 001-1000-416.60-90 | OTHER SUPPLIES | 0 | 396 | 300 | 300 | 300 | 300 |
| * SUPPLIES | | 214 | 402 | 600 | 600 | 600 | 600 |
| 001-1000-416.64-10 | BOOKS AND PERIODICALS | 0 | 0 | 300 | 300 | 300 | 300 |
| * BOOKS AND PERIODICALS | | 0 | 0 | 300 | 300 | 300 | 300 |
| 001-1000-416.69-50 | MISCELLANEOUS EXPENSES | 120 | 0 | 300 | 300 | 300 | 300 |
| * OTHER MATERIALS/EXPENSES | | 120 | 0 | 300 | 300 | 300 | 300 |
| ** MATERIALS AND SERVICES | | 20,276 | 17,869 | 25,604 | 25,090 | 25,090 | 25,090 |
| ** PERSONNEL | | 20,276 | 17,869 | 25,604 | 25,090 | 25,090 | 25,090 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Fund: General Fund (001)

Department: Community Development (1100/1150)

Program: Community Development (421)

Mission

“PREPARING FOR THE FUTURE” a long-standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers.
- Aggressively pursuing meaningful citizen involvement in all planning endeavors.
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal, and Ad Hoc Committees.
- Determined implementation of adopted plans, programs and policies.
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

Description

The Community Development Department is responsible for:

- Current and Long Range Planning within the entire Urban Growth Boundary
- Right-of-Way Coordination
- Historic Landmarks Program
- Urban Renewal Program
- Enterprise Zone Program
- Airport Staff Support
- Other special projects as assigned.

There are four positions budgeted: Director, Senior Planner, Planner, and Administrative Secretary. No RARE planner is budgeted for the coming year. One of the part-time code enforcement officers is located in, and works directly with, this Department. In addition, a temporary, part-time student works during the summer and at breaks in the school calendar.

2003-04 Goals, Projects and Highlights

- The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The Department’s mission statement will continue to serve as the guiding principle for all actions.
- The Land Use and Development Ordinance (LUDO) amendments will be developed and processed through the Planning Commission and City Council with ample opportunity for citizen involvement.
- The Urban Services Analysis project will be completed and implemented.
- The City sign ordinance will be rewritten as a chapter in the Land Use and Development Ordinance.
- The Local Street Network Plan will be completed and implemented.

- Ongoing amendments to the Land Use and Development Ordinance and the Comprehensive Land Use Plan will be tracked and forwarded as needed. One major LUDO amendment has been budgeted for the coming year (Measure 56 super notice costs).
- The Geographic Information System (GIS) will continue to be developed and refined as the Looking Glass software is utilized. Public access to the GIS will increase as the system refinements continue.
 - Other ongoing work will include timely processing of building permits, development reviews, and a continued emphasis on right-of-way planning and urban growth area planning.
 - The Certified Local Government, Historic Preservation Program work will continue, as well as grant work related to historic preservation efforts and other special projects.
 - Staff will help support the All American City Award application process.
 - Management of the Columbia Gateway Urban Renewal Agency and Advisory Committee.
 - The Enterprise Zone program will continue to be administered through the Department and be promoted to new and expanding, qualified businesses.

2002-03 Accomplishments / Comments

The Department continued to have difficulty filling the Senior Planner position this past year. This has lead to several long-range planning projects being set aside or delayed until the position could be filled. A senior planner was finally hired in February.

- Continued development of the City's Geographic Information System (GIS) and initiated in-house mapping capability.
- Staff continued to be active in support of the Planning Commission, Historic Landmarks Commission, Site (Development) Review Team, Urban Renewal Agency and Advisory Committee, and other community groups and Ad Hoc committees. Many hours per week are dedicated to helping these groups function properly and to carry out their role in the decision making process.
- In both current and long range planning efforts, coordination with other City departments, citizens, special interests groups, and State and Federal agencies has been given much attention. This is an ongoing effort, and the relationships developed over the years have continued to be strong.
- The Department continued to provide planning services to the County Planning and Economic Development Department within the Urban Growth Area, to City Public Works within the rights-of-way, and to the Urban Renewal Agency
- On-going coordination with both code enforcement officers has been a major focus of effort. Consistent enforcement of planning ordinances creates the ability to be effective and gives creditability to the entire planning effort.

Major issues to be resolved in the next 5 years

- Update the Comprehensive Land Use Plan.
- Create the Land Use Needs and Location Analysis, planning project.
- Scenic Area Boundary and Urban Growth Boundary amendments.
- Development of major Urban Renewal projects.
- Maintain the Certified Local Government status of the Historic Landmarks Commission.
- Implementation of all the various master plans.
- Continued support of the Regional Airport Board.
- Update the Vision Action Plan

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
PLANNING**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|----------------------------|--------------------------|---------------------|---------------------|---------------------|------------------------------|------------------------------|-----------------------------|
| PLANNING | | | | | | | |
| 001-1100-417.11-00 | REGULAR SALARIES | 138,003 | 122,312 | 161,013 | 167,416 | 167,416 | 167,416 |
| * REGULAR SALARIES | | 138,003 | 122,312 | 161,013 | 167,416 | 167,416 | 167,416 |
| 001-1100-417.12-00 | PARTTIME/TEMP SALARIES | 0 | 320 | 5,888 | 0 | 0 | 0 |
| * PARTTIME/TEMP SALARIES | | 0 | 320 | 5,888 | 0 | 0 | 0 |
| 001-1100-417.13-00 | OVERTIME SALARIES | 812 | 3,841 | 4,000 | 3,618 | 3,618 | 3,618 |
| * OVERTIME SALARIES | | 812 | 3,841 | 4,000 | 3,618 | 3,618 | 3,618 |
| 001-1100-417.21-10 | MEDICAL INSURANCE | 17,745 | 20,047 | 27,387 | 25,926 | 25,926 | 25,926 |
| 001-1100-417.21-20 | L-T DISABILITY INSURANCE | 630 | 531 | 708 | 717 | 717 | 717 |
| 001-1100-417.21-30 | LIFE INSURANCE | 140 | 116 | 156 | 139 | 139 | 139 |
| 001-1100-417.21-40 | WORKERS COMP INSURANCE | 460 | 313 | 751 | 797 | 797 | 797 |
| * INSURANCE BENEFITS | | 18,975 | 21,007 | 29,002 | 27,579 | 27,579 | 27,579 |
| 001-1100-417.22-00 | FICA | 10,344 | 9,455 | 13,074 | 13,084 | 13,084 | 13,084 |
| * FICA | | 10,344 | 9,455 | 13,074 | 13,084 | 13,084 | 13,084 |
| 001-1100-417.23-00 | RETIREMENT CONTRIBUTION | 17,707 | 9,541 | 16,960 | 19,024 | 19,024 | 19,024 |
| * RETIREMENT CONTRIBUTIONS | | 17,707 | 9,541 | 16,960 | 19,024 | 19,024 | 19,024 |
| 001-1100-417.29-00 | OTHER EMPLOYEE BENEFITS | 154 | 161 | 120 | 120 | 120 | 120 |
| * OTHER EMPLOYEE BENEFITS | | 154 | 161 | 120 | 120 | 120 | 120 |
| ** PERSONNEL SERVICE | | 185,995 | 166,637 | 230,057 | 230,841 | 230,841 | 230,841 |
| 001-1100-417.31-10 | CONTRACTUAL SERVICES | 420 | 20,598 | 0 | 192 | 192 | 192 |
| * OFFICIAL/ADMINISTRATIVE | | 420 | 20,598 | 0 | 192 | 192 | 192 |
| 001-1100-417.34-30 | COMPUTER SERVICES | 0 | 55 | 0 | 0 | 0 | 0 |
| 001-1100-417.34-40 | SOFTWARE MAINTENANCE | 0 | 0 | 0 | 787 | 787 | 787 |
| * OTHER PROFESSIONAL | | 0 | 55 | 0 | 787 | 787 | 787 |
| 001-1100-417.35-40 | BASE MAPPING | 136 | 0 | 5,000 | 500 | 500 | 500 |
| 001-1100-417.35-60 | FILING FEES | 0 | 0 | 200 | 200 | 200 | 200 |
| * PLANNING SERVICES | | 136 | 0 | 5,200 | 700 | 700 | 700 |
| 001-1100-417.39-00 | OTHER CONTRACTUAL SVCS | 3,141 | 26,742 | 4,900 | 6,250 | 6,250 | 6,250 |
| * OTHER CONTRACTUAL SVCS | | 3,141 | 26,742 | 4,900 | 6,250 | 6,250 | 6,250 |
| 001-1100-417.43-10 | BUILDINGS AND GROUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-1100-417.43-20 | COMPUTERS | 285 | 125 | 500 | 500 | 500 | 500 |
| 001-1100-417.43-40 | OFFICE EQUIPMENT | 0 | 877 | 900 | 1,500 | 1,500 | 1,500 |
| 001-1100-417.43-50 | VEHICLES | 795 | 165 | 600 | 500 | 500 | 500 |
| 001-1100-417.43-51 | GAS/OIL/DIESEL/LUBRICAN | 320 | 251 | 250 | 400 | 400 | 400 |
| 001-1100-417.43-70 | GENERAL EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| * REPAIRS AND MAINTENANCE | | 1,400 | 1,418 | 2,250 | 2,900 | 2,900 | 2,900 |
| 001-1100-417.53-20 | POSTAGE | 1,886 | 3,107 | 4,020 | 5,105 | 5,105 | 5,105 |
| 001-1100-417.53-30 | TELEPHONE | 3,461 | 3,452 | 3,500 | 3,500 | 3,500 | 3,500 |
| 001-1100-417.53-40 | LEGAL NOTICES | 359 | 3,541 | 600 | 600 | 600 | 600 |
| * COMMUNICATIONS | | 5,706 | 10,100 | 8,120 | 9,205 | 9,205 | 9,205 |
| 001-1100-417.54-00 | ADVERTISING | 168 | 966 | 300 | 300 | 300 | 300 |
| * ADVERTISING | | 168 | 966 | 300 | 300 | 300 | 300 |
| 001-1100-417.55-00 | PRINTING AND BINDING | 349 | 952 | 2,540 | 2,000 | 2,000 | 2,000 |
| * PRINTING AND BINDING | | 349 | 952 | 2,540 | 2,000 | 2,000 | 2,000 |
| 001-1100-417.57-00 | PERMITS | 0 | 900 | 900 | 900 | 900 | 900 |
| * PERMITS | | 0 | 900 | 900 | 900 | 900 | 900 |
| 001-1100-417.58-10 | TRAVEL, FOOD & LODGING | 935 | 1,165 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-1100-417.58-50 | TRAINING AND CONFERENCE | 1,190 | 708 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-1100-417.58-70 | MEMBERSHIPS/DUES/SUBS | 1,591 | 942 | 1,450 | 1,450 | 1,450 | 1,450 |
| * TRAINING AND TRAVEL | | 3,716 | 2,815 | 4,450 | 4,450 | 4,450 | 4,450 |
| 001-1100-417.60-10 | OFFICE SUPPLIES | 2,917 | 2,387 | 3,300 | 4,300 | 4,300 | 4,300 |
| 001-1100-417.60-85 | SPECIAL DEPT SUPPLIES | 1,183 | -6 | 500 | 0 | 0 | 0 |
| * SUPPLIES | | 4,100 | 2,381 | 3,800 | 4,300 | 4,300 | 4,300 |
| 001-1100-417.64-10 | BOOKS AND PERIODICALS | 754 | 601 | 600 | 750 | 750 | 750 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
PLANNING**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|-----------------------------------|------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| 001-1100-417.64-80 | COMPUTER SOFTWARE | 1,800 | 759 | 9,043 | 2,000 | 2,000 | 2,000 |
| * BOOKS AND PERIODICALS | | 2,554 | 1,360 | 9,643 | 2,750 | 2,750 | 2,750 |
| 001-1100-417.69-50 | MISCELLANEOUS EXPENSES | 207 | 39 | 100 | 100 | 100 | 100 |
| 001-1100-417.69-80 | ASSETS <\$500 | 0 | 0 | 0 | 0 | 0 | 0 |
| * OTHER MATERIALS/EXPENSES | | 207 | 39 | 100 | 100 | 100 | 100 |
| ** MATERIALS AND SERVICES | | 21,897 | 88,328 | 42,203 | 34,834 | 34,834 | 34,834 |
| 001-1100-417.74-30 | FURNITURE AND FIXTURES | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-1100-417.74-40 | OFFICE EQUIPMENT | 3,782 | 745 | 2,900 | 0 | 0 | 0 |
| 001-1100-417.74-50 | COMPUTER EQUIPMENT | 3,685 | 3,239 | 350 | 0 | 0 | 0 |
| * MACHINERY AND EQUIPMENT | | 7,467 | 3,984 | 3,250 | 0 | 0 | 0 |
| ** CAPITAL OUTLAY | | 7,467 | 3,984 | 3,250 | 0 | 0 | 0 |
| ** PLANNING | | 215,389 | 238,947 | 275,510 | 268,675 | 268,675 | 268,675 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

**Fund: General Fund (110)
Department: Police (013)
Program: Public Safety (417)**

Mission:
"STRIVE FOR EXCELLENCE"

Description:

The Police Department is responsible for the public safety within the city limits of the City of the Dalles. Services include but are not limited to:

- Protection of life and property
- The detection and apprehension of offenders
- Enforcement of state laws, city ordinances, and traffic laws
- Patrolling The Dalles watershed

Non-enforcement programs include:

- Crime Prevention
- Officer in the school
- Neighborhood Watch
- Police Reserves
- College practicum program

The department works very closely with other law enforcement agencies in the area, as well as the Council and other City Departments. The departments working relationship with other local law enforcement agencies is one of the finest in the state.

2003-2004 Goals, Projects, and Highlights:

- Continuance of good interagency relationships
- Enhance Training
- Update department policies and procedures
- Maintain fully staffed department

Major Issues to be Resolved in the Next 5 Years:

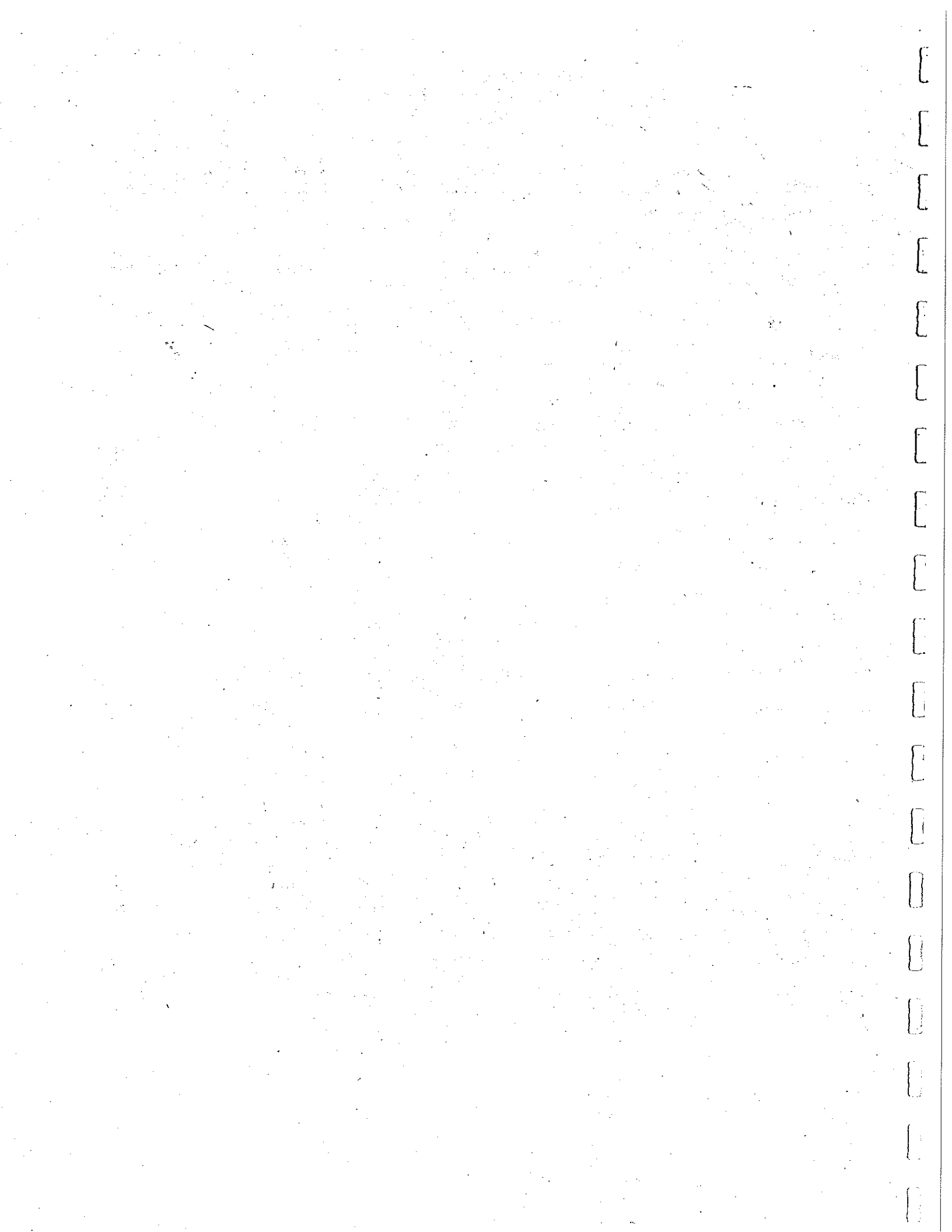
- Better retention of personnel

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
POLICE**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|------------------------------------|--------------------------|---------------------|---------------------|---------------------|------------------------------|------------------------------|-----------------------------|
| POLICE | | | | | | | |
| 001-1300-421.11-00 | REGULAR SALARIES | 844,598 | 897,880 | 924,477 | 915,951 | 915,951 | 927,578 |
| * REGULAR SALARIES | | 844,598 | 897,880 | 924,477 | 915,951 | 915,951 | 927,578 |
| 001-1300-421.12-00 | PARTTIME/TEMP SALARIES | 2,291 | 4,394 | 9,900 | 7,000 | 7,000 | 7,000 |
| * PARTTIME/TEMP SALARIES | | 2,291 | 4,394 | 9,900 | 7,000 | 7,000 | 7,000 |
| 001-1300-421.13-00 | OVERTIME SALARIES | 50,238 | 50,112 | 60,000 | 60,000 | 60,000 | 60,000 |
| 001-1300-421.13-10 | DUI OVERTIME SALARIES | 7,151 | 9,145 | 6,000 | 6,000 | 6,000 | 6,000 |
| * OVERTIME SALARIES | | 57,389 | 59,257 | 66,000 | 66,000 | 66,000 | 66,000 |
| 001-1300-421.14-00 | EMPLOYEE SICK LEAVE REDI | 0 | 803 | 1,000 | 1,000 | 1,000 | 1,000 |
| * EMPLOYEE SICK LEAVE REDEM | | 0 | 803 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-1300-421.21-10 | MEDICAL INSURANCE | 91,458 | 113,171 | 129,506 | 139,317 | 139,317 | 141,813 |
| 001-1300-421.21-20 | L-T DISABILITY INSURANCE | 2,671 | 2,821 | 2,982 | 2,922 | 2,922 | 2,919 |
| 001-1300-421.21-30 | LIFE INSURANCE | 781 | 784 | 858 | 750 | 750 | 750 |
| 001-1300-421.21-40 | WORKERS COMP INSURANCE | 20,850 | 16,550 | 38,990 | 47,467 | 47,467 | 48,044 |
| * INSURANCE BENEFITS | | 115,760 | 133,326 | 172,336 | 190,456 | 190,456 | 193,526 |
| 001-1300-421.22-00 | FICA | 68,994 | 73,555 | 76,606 | 75,349 | 75,349 | 76,238 |
| * FICA | | 68,994 | 73,555 | 76,606 | 75,349 | 75,349 | 76,238 |
| 001-1300-421.23-00 | RETIREMENT CONTRIBUTION | 176,403 | 146,010 | 148,609 | 174,976 | 174,976 | 174,957 |
| * RETIREMENT CONTRIBUTIONS | | 176,403 | 146,010 | 148,609 | 174,976 | 174,976 | 174,957 |
| 001-1300-421.29-00 | OTHER EMPLOYEE BENEFITS | 170 | 151 | 120 | 180 | 180 | 180 |
| * OTHER EMPLOYEE BENEFITS | | 170 | 151 | 120 | 180 | 180 | 180 |
| ** PERSONNEL SERVICE | | 1,265,605 | 1,315,376 | 1,399,048 | 1,430,912 | 1,430,912 | 1,445,479 |
| 001-1300-421.31-10 | CONTRACTUAL SERVICES | 418 | 722 | 1,063 | 1,000 | 1,000 | 1,000 |
| 001-1300-421.31-40 | WASCO CO COMMUNICATION | 191,303 | 173,814 | 165,270 | 171,379 | 181,404 | 181,404 |
| 001-1300-421.31-70 | RECRUITING EXPENSES | 2,857 | 2,689 | 3,000 | 3,000 | 3,000 | 3,000 |
| * OFFICIAL/ADMINISTRATIVE | | 194,578 | 177,225 | 159,333 | 175,379 | 185,404 | 185,404 |
| 001-1300-421.33-15 | INTERPRETOR FEES | 200 | 115 | 400 | 400 | 400 | 400 |
| 001-1300-421.33-40 | TOWING SERVICES | 676 | 1,751 | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-1300-421.33-70 | CUSTODIAL MEDICAL EXPEN | 0 | 115 | 1,100 | 500 | 500 | 500 |
| * OTHER PROFESSIONAL | | 876 | 1,981 | 3,500 | 2,900 | 2,900 | 2,900 |
| 001-1300-421.34-40 | SOFTWARE MAINTENANCE | 3,860 | 3,861 | 4,000 | 4,000 | 4,000 | 4,000 |
| * TECHNICAL SERVICES | | 3,860 | 3,861 | 4,000 | 4,000 | 4,000 | 4,000 |
| 001-1300-421.41-10 | WATER & SEWER | 579 | 474 | 475 | 575 | 575 | 575 |
| 001-1300-421.41-20 | GARBAGE SERVICES | 730 | 911 | 975 | 975 | 975 | 975 |
| 001-1300-421.41-40 | ELECTRICITY | 6,004 | 5,925 | 7,500 | 6,500 | 6,500 | 6,500 |
| * UTILITY SERVICES | | 7,313 | 7,310 | 8,950 | 8,050 | 8,050 | 8,050 |
| 001-1300-421.43-10 | BUILDINGS AND GROUNDS | 3,614 | 4,121 | 5,000 | 5,000 | 5,000 | 5,000 |
| 001-1300-421.43-20 | COMPUTERS | 0 | 927 | 3,700 | 3,200 | 3,200 | 3,200 |
| 001-1300-421.43-30 | RADIO EQUIPMENT | 3,221 | 3,629 | 4,500 | 4,000 | 4,000 | 4,000 |
| 001-1300-421.43-40 | OFFICE EQUIPMENT | 105 | 475 | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-1300-421.43-50 | VEHICLES | 11,118 | 10,116 | 16,000 | 14,000 | 14,000 | 14,000 |
| 001-1300-421.43-51 | GAS/OIL/DIESEL/LUBRICAN | 17,796 | 13,961 | 19,000 | 19,000 | 19,000 | 19,000 |
| 001-1300-421.43-52 | TIRES AND TIRE REPAIRS | 3,492 | 4,253 | 5,000 | 5,000 | 5,000 | 5,000 |
| 001-1300-421.43-75 | ELEVATOR MAINTENANCE | 2,226 | 2,142 | 2,240 | 2,500 | 2,500 | 2,500 |
| 001-1300-421.43-77 | HVAC SYSTEMS | 0 | 131 | 2,500 | 2,500 | 2,500 | 2,500 |
| * REPAIRS AND MAINTENANCE | | 41,572 | 39,755 | 59,940 | 57,200 | 57,200 | 57,200 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
POLICE

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|-----------------------------------|-------------------------|----------------------|----------------------|----------------------|------------------------------|------------------------------|-----------------------------|
| 001-1300-421.50-40 | HEPATITIS PROGRAM | 82 | 168 | 500 | 500 | 500 | 500 |
| * OTHER PURCHASED SERVICES | | 82 | 168 | 500 | 500 | 500 | 500 |
| 001-1300-421.53-20 | POSTAGE | 2,066 | 1,637 | 2,500 | 3,500 | 3,500 | 3,500 |
| 001-1300-421.53-30 | TELEPHONE | 14,768 | 12,987 | 15,000 | 10,000 | 10,000 | 10,000 |
| * COMMUNICATIONS | | 16,834 | 14,624 | 17,500 | 13,500 | 13,500 | 13,500 |
| 001-1300-421.54-00 | ADVERTISING | 179 | 247 | 200 | 200 | 200 | 200 |
| * ADVERTISING | | 179 | 247 | 200 | 200 | 200 | 200 |
| 001-1300-421.56-00 | MICROFILMING | 0 | 1,333 | 2,000 | 2,000 | 2,000 | 2,000 |
| * MICROFILMING | | 0 | 1,333 | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-1300-421.58-10 | TRAVEL, FOOD & LODGING | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-1300-421.58-50 | TRAINING AND CONFERENCE | 11,574 | 8,680 | 10,000 | 10,000 | 10,000 | 10,000 |
| 001-1300-421.58-70 | MEMBERSHIPS/DUES/SUBS | 377 | 255 | 500 | 500 | 500 | 500 |
| * TRAINING AND TRAVEL | | 11,951 | 8,935 | 10,500 | 10,500 | 10,500 | 10,500 |
| 001-1300-421.59-10 | SERT TEAM | 2,151 | 3,236 | 3,500 | 3,500 | 3,500 | 3,500 |
| 001-1300-421.59-15 | RESERVES | 1,470 | 1,332 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-1300-421.59-20 | EXPLORER PROGRAM | 1,351 | 1,254 | 2,000 | 0 | 0 | 0 |
| 001-1300-421.59-25 | CRIME PREVENTION | 1,361 | 1,459 | 1,500 | 1,500 | 1,500 | 1,500 |
| * VOLUNTEER ACTIVITIES | | 6,333 | 7,281 | 8,500 | 6,500 | 6,500 | 6,500 |
| 001-1300-421.60-10 | OFFICE SUPPLIES | 2,677 | 3,246 | 4,500 | 4,000 | 4,000 | 4,000 |
| 001-1300-421.60-20 | JANITORIAL SUPPLIES | 726 | 959 | 1,200 | 1,200 | 1,200 | 1,200 |
| 001-1300-421.60-65 | AMMUNITION | 5,135 | 4,878 | 5,500 | 5,500 | 5,500 | 5,500 |
| 001-1300-421.60-70 | DRUG FORFEITURE ITEMS | 997 | 2,217 | 5,000 | 5,000 | 5,000 | 5,000 |
| 001-1300-421.60-80 | CLOTHING | 9,309 | 10,563 | 10,000 | 10,000 | 10,000 | 10,000 |
| 001-1300-421.60-85 | SPECIAL DEPT SUPPLIES | 6,514 | 7,531 | 8,500 | 8,500 | 8,500 | 8,500 |
| 001-1300-421.60-90 | OTHER SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| * SUPPLIES | | 25,358 | 29,394 | 34,700 | 34,200 | 34,200 | 34,200 |
| 001-1300-421.64-10 | BOOKS & PERIODICALS | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-1300-421.64-80 | COMPUTER SOFTWARE | 1,030 | 3,054 | 2,000 | 2,000 | 2,000 | 2,000 |
| * BOOKS AND PERIODICALS | | 1,030 | 3,054 | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-1300-421.65-00 | LLEG EXPENDITURES | 15,869 | 9,201 | 6,000 | 6,000 | 6,000 | 6,000 |
| * LLEG EXPENDITURES | | 15,869 | 9,201 | 6,000 | 6,000 | 6,000 | 6,000 |
| 001-1300-421.69-80 | ASSETS <\$500 | 733 | 266 | 1,500 | 500 | 500 | 500 |
| * OTHER ASSETS/EXPENSES | | 733 | 266 | 1,500 | 500 | 500 | 500 |
| ** MATERIALS AND SERVICES | | 326,568 | 304,635 | 319,123 | 323,429 | 333,454 | 333,454 |
| 001-1300-421.72-20 | BUILDINGS | 1,287 | 3,656 | 0 | 0 | 0 | 0 |
| * CAPITAL OUTLAY | | 1,287 | 3,656 | 0 | 0 | 0 | 0 |
| 001-1300-421.74-20 | VEHICLES | 49,874 | 39,550 | 63,000 | 42,500 | 32,475 | 32,475 |
| 001-1300-421.74-25 | COMMUNICATIONS EQUIPME | 1,100 | 0 | 0 | 0 | 0 | 0 |
| 001-1300-421.74-40 | OFFICE EQUIPMENT | 0 | 640 | 800 | 1,300 | 1,300 | 1,300 |
| 001-1300-421.74-50 | COMPUTER EQUIPMENT | 0 | 7,900 | 4,000 | 5,000 | 5,000 | 5,000 |
| 001-1300-421.74-90 | EQUIPMENT, OTHER | 868 | 3,985 | 3,800 | 0 | 0 | 0 |
| * MACHINERY AND EQUIPMENT | | 51,842 | 52,075 | 71,600 | 48,800 | 38,775 | 38,775 |
| ** CAPITAL OUTLAY | | 53,129 | 55,731 | 71,600 | 48,800 | 38,775 | 38,775 |
| ** POLICE | | 1,645,302 | 1,675,743 | 1,789,773 | 1,803,143 | 1,803,143 | 1,818,708 |



City of The Dalles, Oregon
Fiscal Year 2003-2004 Adopted Budget

Fund: General Fund: (001)
Department: City Hall (023)
Program: Other (419)

Mission:

To provide for maintenance and preservation of the City's facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

Description:

The City hall Department accounts for annual repairs and maintenance to preserve not only the appearances of our facilities, but also the integrity of these structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City-owned buildings. All insurance costs relating to general government services are recorded in this department. The Library insurance cost has been moved to that fund this year.

The operation and maintenance of the Transportation Center is budgeted in the City Hall Department as a separate division. The Transportation Center serves as the local depot for the Greyhound bus line and two local transportation programs operated by Mid-Columbia Council of Governments.

Annually we adjust the distribution of the time of the Maintenance Repair Technician to reflect the prior years actual. The budgeted distribution this year is the same as the last two years.

Table #1

| <u>Fund</u> | <u>FY 2001-2002</u> <u>Percentage</u> | <u>FY 2002-2003</u> <u>Percentage</u> | <u>FY 2003-2004</u> <u>Percentage</u> |
|--------------------------|--|--|--|
| State Office Bldg | 30% | 30% | 30% |
| Library | 15% | 15% | 15% |
| Airport | 10% | 10% | 10% |
| City Hall, Police, Other | 45% | 45% | 45% |

2002-2003 Goals, Projects and Highlights

- Because of budget restraints we have eliminated the six-month part-time (30/week) laborer.

- MCCOG will increase their payment from \$6,000 per year to \$19,800 for rent of the Transportation Center.
- Three City Hall Maintenance items have been budgeted in the Capital Projects Fund: \$7,000 to replace HVAC units, to replace the front doors which are unreliable and a maintenance problem and \$1,500 to seal the City Hall Parking Lot.
- Transportation Center new HVAV unit, \$4,000 and overlay of 25% of the parking lot, \$10,000 is budgeted in the capital projects fund

2002-2003 Accomplishments/Comments

- Replacement of the City Council Chambers HVAC unit
- Painting of window framing and build trim scheduled for late spring.

Major Issues to be resolved in the next 5 years

- A major renovation of City Hall to be done in stages. The next stage is the repair and restoration of the exterior scheduled for FY 2004-05 at a cost of about \$85,000. The next interior area scheduled for restoration is the Finance Department.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
CITY HALL**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|-----------------------------------|--------------------------|---------------------|---------------------|---------------------|------------------------------|------------------------------|-----------------------------|
| CITY HALL | | | | | | | |
| 001-2300-419.11-00 | REGULAR SALARIES | 15,297 | 14,557 | 15,467 | 16,622 | 16,622 | 16,622 |
| * REGULAR SALARIES | | 15,297 | 14,557 | 15,467 | 16,622 | 16,622 | 16,622 |
| 001-2300-419.12-00 | PARTTIME/TEMP SALARIES | 1,966 | 1,901 | 2,827 | 0 | 0 | 0 |
| * PARTTIME/TEMP SALARIES | | 1,966 | 1,901 | 2,827 | 0 | 0 | 0 |
| 001-2300-419.13-00 | OVERTIME SALARIES | 330 | 0 | 0 | 250 | 250 | 250 |
| * OVERTIME SALARIES | | 330 | 0 | 0 | 250 | 250 | 250 |
| 001-2300-419.21-10 | MEDICAL INSURANCE | 0 | 0 | 1,405 | 1,639 | 1,639 | 1,639 |
| 001-2300-419.21-20 | L-T DISABILITY INSURANCE | 38 | 36 | 37 | 42 | 42 | 42 |
| 001-2300-419.21-30 | LIFE INSURANCE | 18 | 16 | 18 | 16 | 16 | 16 |
| 001-2300-419.21-40 | WORKERS COMP INSURANCE | 769 | 495 | 688 | 774 | 774 | 774 |
| * INSURANCE BENEFITS | | 825 | 547 | 2,148 | 2,471 | 2,471 | 2,471 |
| 001-2300-419.22-00 | FICA | 1,336 | 1,259 | 1,399 | 1,291 | 1,291 | 1,291 |
| * FICA | | 1,336 | 1,259 | 1,399 | 1,291 | 1,291 | 1,291 |
| 001-2300-419.23-00 | RETIREMENT | 2,039 | 1,961 | 2,088 | 2,244 | 2,244 | 2,244 |
| * RETIREMENT CONTRIBUTIONS | | 2,039 | 1,961 | 2,088 | 2,244 | 2,244 | 2,244 |
| ** PERSONNEL SERVICE | | 21,793 | 20,225 | 23,929 | 22,878 | 22,878 | 22,878 |
| 001-2300-419.31-10 | CONTRACTUAL SERVICES | 0 | 370 | 0 | 70 | 70 | 70 |
| * ARCHITECTURAL SERVICES | | 0 | 370 | 0 | 70 | 70 | 70 |
| 001-2300-419.34-20 | ARCHTECURAL SERVICES | 0 | 0 | 240 | 0 | 0 | 0 |
| * TECHNICAL SERVICES | | 0 | 0 | 240 | 0 | 0 | 0 |
| 001-2300-419.41-10 | WATER & SEWER | 1,470 | 1,399 | 1,600 | 1,600 | 1,600 | 1,600 |
| 001-2300-419.41-20 | GARBAGE SERVICES | 677 | 678 | 670 | 700 | 700 | 700 |
| 001-2300-419.41-30 | NATURAL GAS | 186 | 194 | 200 | 200 | 200 | 200 |
| 001-2300-419.41-40 | ELECTRICITY | 12,864 | 10,859 | 13,200 | 13,000 | 13,000 | 13,000 |
| * UTILITY SERVICES | | 15,197 | 13,130 | 15,670 | 15,500 | 15,500 | 15,500 |
| 001-2300-419.42-00 | JANITORIAL SERVICES | 14,000 | 13,480 | 15,541 | 16,674 | 16,674 | 16,674 |
| * JANITORIAL SERVICES | | 14,000 | 13,480 | 15,541 | 16,674 | 16,674 | 16,674 |
| 001-2300-419.43-10 | BUILDINGS AND GROUNDS | 11,024 | 8,049 | 25,000 | 10,000 | 10,000 | 20,000 |
| 001-2300-419.43-45 | JOINT USE OF LABOR/EQUIP | 227 | 120 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-2300-419.43-50 | VEHICLES | 1,013 | 240 | 1,305 | 1,000 | 1,000 | 1,000 |
| 001-2300-419.43-51 | GAS/OIL/DIESEL/LUBRICAN | 710 | 882 | 1,000 | 0 | 0 | 0 |
| 001-2300-419.43-52 | TIRES AND TIRE REPAIRS | 0 | 452 | 0 | 0 | 0 | 0 |
| 001-2300-419.43-72 | ELECTRICAL SYSTEMS | 7 | 16 | 500 | 500 | 500 | 500 |
| 001-2300-419.43-73 | PLUMBING | 0 | 3,186 | 500 | 500 | 500 | 500 |
| 001-2300-419.43-75 | ELEVATORS | 2,639 | 2,715 | 7,213 | 2,940 | 2,940 | 2,940 |
| 001-2300-419.43-77 | HVAC SYSTEMS | 436 | 1,318 | 9,500 | 500 | 500 | 500 |
| 001-2300-419.43-90 | OTHER | 0 | 43 | 0 | 0 | 0 | 0 |
| * REPAIRS AND MAINTENANCE | | 16,056 | 17,021 | 46,018 | 16,440 | 16,440 | 26,440 |
| 001-2300-419.44-10 | RENTAL OF LAND/BUILDING | 1,575 | 0 | 0 | 0 | 0 | 0 |
| 001-2300-419.44-20 | RENTAL OF EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| * RENTAL COSTS | | 1,575 | 0 | 0 | 0 | 0 | 0 |
| 001-2300-419.50-20 | MOSQUITO CONTROL | 0 | 0 | 500 | 500 | 500 | 500 |
| * OTHER PURCHASED SERVICES | | 0 | 0 | 500 | 500 | 500 | 500 |
| 001-2300-419.52-10 | LIABILITY | 20,768 | 24,107 | 27,842 | 33,410 | 33,410 | 33,410 |
| 001-2300-419.52-30 | PROPERTY | 13,372 | 6,691 | 7,992 | 9,275 | 9,275 | 9,275 |
| 001-2300-419.52-50 | AUTOMOTIVE | 10,005 | 8,133 | 11,190 | 13,430 | 13,430 | 13,430 |
| 001-2300-419.52-70 | FIDELITY BOND | 731 | 731 | 800 | 940 | 940 | 940 |
| * INSURANCE | | 44,876 | 39,662 | 47,824 | 57,055 | 57,055 | 57,055 |
| 001-2300-419.53-20 | POSTAGE | 5 | 0 | 0 | 0 | 0 | 0 |
| 001-2300-419.53-30 | TELEPHONE | 284 | 414 | 432 | 660 | 660 | 660 |
| * COMMUNICATIONS | | 289 | 414 | 432 | 660 | 660 | 660 |
| 001-2300-419.58-50 | TRAINING AND CONFERENCE | 0 | 0 | 500 | 500 | 500 | 500 |
| * TRAINING AND TRAVEL | | 0 | 0 | 500 | 500 | 500 | 500 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
CITY HALL

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|-----------------------------------|------------------------|---------------------|---------------------|---------------------|------------------------------|------------------------------|-----------------------------|
| 001-2300-419.60-10 | OFFICE SUPPLIES | 165 | 158 | 200 | 200 | 200 | 200 |
| 001-2300-419.60-20 | JANITORIAL SUPPLIES | 1,457 | 1,643 | 1,600 | 1,700 | 1,700 | 1,700 |
| 001-2300-419.60-80 | CLOTHING | 193 | 114 | 200 | 200 | 200 | 200 |
| 001-2300-419.60-85 | SPECIAL DEPT SUPPLIES | 180 | 132 | 200 | 200 | 200 | 200 |
| 001-2300-419.60-90 | OTHER SUPPLIES | 556 | 219 | 500 | 400 | 400 | 400 |
| * SUPPLIES | | 2,551 | 2,266 | 2,700 | 2,700 | 2,700 | 2,700 |
| 001-2300-419.69-50 | MISCELLANEOUS EXPENSES | 654 | 606 | 500 | 500 | 500 | 500 |
| * OTHER MATERIALS/EXPENSES | | 654 | 606 | 500 | 500 | 500 | 500 |
| ** MATERIALS AND SERVICES | | 95,198 | 86,949 | 129,925 | 118,599 | 110,599 | 120,599 |
| 001-2300-419.74-20 | VEHICLES | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-2300-419.74-30 | FURNITURE AND FIXTURES | 576 | 0 | 0 | 0 | 0 | 0 |
| 001-2300-419.74-40 | OFFICE EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-2300-419.74-90 | EQUIPMENT, OTHER | 0 | 6,000 | 0 | 0 | 0 | 0 |
| * MACHINERY AND EQUIPMENT | | 576 | 6,000 | 0 | 0 | 0 | 0 |
| ** CAPITAL OUTLAY | | 576 | 6,000 | 0 | 0 | 0 | 0 |
| *** CITY HALL | | 117,367 | 113,174 | 153,854 | 153,477 | 133,477 | 143,477 |
| 001-2366-419.12-00 | PARTTIME/TEMP SALARIES | 0 | 0 | 0 | 0 | 0 | 0 |
| * PARTTIME/TEMP SALARIES | | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-2366-419.21-40 | WORKERS COMP INSURANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| * WORKERS COMP INSURANCE | | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-2366-419.22-00 | FICA | 0 | 0 | 0 | 0 | 0 | 0 |
| * FICA | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** PERSONNEL SERVICE | | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-2366-419.41-10 | WATER & SEWER | 406 | 1,492 | 700 | 770 | 770 | 770 |
| 001-2366-419.41-20 | GARBAGE SERVICES | 573 | 602 | 600 | 500 | 500 | 500 |
| 001-2366-419.41-30 | NATURAL GAS | 326 | 369 | 350 | 350 | 350 | 350 |
| 001-2366-419.41-40 | ELECTRICITY | 1,354 | 1,607 | 1,650 | 1,600 | 1,600 | 1,600 |
| * UTILITY SERVICES | | 2,659 | 4,070 | 3,300 | 3,220 | 3,220 | 3,220 |
| 001-2366-419.43-10 | BUILDINGS AND GROUNDS | 1,018 | 796 | 16,500 | 0 | 0 | 0 |
| * REPAIRS AND MAINTENANCE | | 1,018 | 796 | 16,500 | 0 | 0 | 0 |
| 001-2366-419.52-30 | PROPERTY | 0 | 0 | 235 | 320 | 320 | 320 |
| * INSURANCE | | 0 | 0 | 235 | 320 | 320 | 320 |
| 001-2366-419.60-20 | JANITORIAL SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| * SUPPLIES | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** MATERIALS AND SERVICES | | 3,677 | 4,866 | 20,035 | 3,540 | 3,540 | 3,540 |
| ** TRANSPORTATION CENTER | | 3,677 | 4,866 | 20,035 | 3,540 | 3,540 | 3,540 |
| *** CITY HALL | | 121,044 | 118,040 | 173,889 | 157,017 | 137,017 | 147,017 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Fund: General Fund (001)

Department: Code Enforcement (40)

Program: Public Safety (424)

Mission

To enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly in addressing nuisance abatement processes; work with the citizens to solve problems and resolve issues while protecting property and personal rights and freedoms.

Description

The City currently has two part-time code enforcement officers. Larry Powell provides general community code enforcement activities, including nuisance abatement and control of hazardous vegetation. Due to budget constraints, Mr. Powell's hours have been reduced to 8 hours per week. Mr. Powell will be focusing his efforts on general community enforcement activities, and the City Attorney's office will provide secretarial assistance to Mr. Powell for preparation of correspondence and other documents. John Dennee will continue to serve as code compliance officer for planning issues, and will work approximately 10 hours per week on planning and zoning ordinance enforcement issues, including such matters as signs, setbacks, sidewalks, and compliance with conditions of a land use approval.

2003-2004 Goals, Projects and Highlights

- Continue consistent and sustained enforcement efforts, in light of reduced resources, with the primary goal of ensuring voluntary compliance with the City's ordinances whenever possible.

2002-2003 Accomplishments/Comments

- A shift in the Planning Code Compliance officer's focus from enforcing sign ordinance violations, to monitoring compliance with conditions of land use approvals, has generated increased compliance with the conditions of land use approval imposed by the City.
- Both of the City's code enforcement officers have obtained voluntary compliance with the provisions of the City's ordinances in the majority of complaints, which they have investigated.

Major issues to be resolved in the next 5 years

- Finding the financial resources to continue a consistent and sustained code enforcement effort so that gains that have been made in cleaning up nuisance properties, and ensuring compliance with zoning ordinance requirements, will not be lost.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
CODE ENFORCEMENT**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|-----------------------------------|--------------------------|---------------------|---------------------|---------------------|------------------------------|------------------------------|-----------------------------|
| CODE ENFORCEMENT | | | | | | | |
| 001-4000-424.11-00 | REGULAR SALARIES | 14,390 | 14,571 | 17,114 | 11,391 | 11,391 | 17,719 |
| * REGULAR SALARIES | | 14,390 | 14,571 | 17,114 | 11,391 | 11,391 | 17,719 |
| 001-4000-421.21-20 | L-T DISABILITY INSURANCE | 17 | 20 | 48 | 0 | 0 | 0 |
| 001-4000-421.21-30 | LIFE INSURANCE | 15 | 18 | 20 | 0 | 0 | 0 |
| 001-4000-424.21-40 | WORKERS COMP INSURANCE | 55 | 182 | 249 | 67 | 67 | 92 |
| * INSURANCE BENEFITS | | 87 | 220 | 317 | 67 | 67 | 92 |
| 001-4000-424.22-00 | FICA | 1,101 | 1,115 | 1,309 | 871 | 871 | 1,356 |
| * FICA | | 1,101 | 1,115 | 1,309 | 871 | 871 | 1,356 |
| 001-4000-424.23-00 | RETIREMENT CONTRIBUTION | 103 | 0 | 0 | 0 | 0 | 0 |
| * RETIREMENT CONTRIBUTIONS | | 103 | 0 | 0 | 0 | 0 | 0 |
| ** PERSONNEL SERVICE | | 15,681 | 15,906 | 18,740 | 12,329 | 12,329 | 19,167 |
| 001-4000-424.31-10 | CONTRACTUAL SERVICES | 2,890 | 3,416 | 5,000 | 3,000 | 3,000 | 6,800 |
| * OFFICIAL/ADMINISTRATIVE | | 2,890 | 3,416 | 5,000 | 3,000 | 3,000 | 6,800 |
| 001-4000-424.39-00 | OTHER CONTRACTUAL SRVC | 2,026 | 2,171 | 2,100 | 0 | 0 | 0 |
| * OTHER CONTRACTUAL SVCS | | 2,026 | 2,171 | 2,100 | 0 | 0 | 0 |
| 001-4000-424.43-20 | COMPUTERS | 0 | 0 | 150 | 0 | 0 | 0 |
| 001-4000-424.43-40 | OFFICE EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-4000-424.43-50 | VEHICLES | 419 | 120 | 450 | 225 | 225 | 400 |
| 001-4000-424.43-51 | GAS/OIL/DIESEL/LUBRICAN | 0 | 142 | 450 | 200 | 200 | 400 |
| 001-4000-424.43-52 | TIRES AND TIRE REPAIRS | 0 | 45 | 65 | 0 | 0 | 0 |
| * REPAIRS AND MAINTENANCE | | 419 | 307 | 1,115 | 425 | 425 | 800 |
| 001-4000-424.53-20 | POSTAGE | 112 | 126 | 700 | 500 | 500 | 700 |
| 001-4000-424.53-30 | TELEPHONE | 864 | 560 | 500 | 600 | 600 | 1,000 |
| * COMMUNICATIONS | | 976 | 686 | 1,200 | 1,100 | 1,100 | 1,700 |
| 001-4000-424.55-00 | PRINTING & BINDING | 0 | 0 | 0 | 0 | 0 | 0 |
| * PRINTING AND BINDING | | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-4000-424.58-10 | TRAVEL, FOOD & LODGING | 115 | 0 | 150 | 100 | 100 | 200 |
| 001-4000-424.58-50 | TRAINING AND CONFERENCE | 35 | 149 | 250 | 200 | 200 | 250 |
| 001-4000-424.58-70 | MEMBERSHIPS/DUES/SUBS | 0 | 40 | 80 | 0 | 0 | 0 |
| * TRAINING AND TRAVEL | | 150 | 189 | 480 | 300 | 300 | 450 |
| 001-4000-424.60-10 | OFFICE SUPPLIES | 242 | 285 | 700 | 400 | 400 | 845 |
| * SUPPLIES | | 242 | 285 | 700 | 400 | 400 | 845 |
| 001-4000-424.64-80 | COMPUTER SOFTWARE | 910 | 0 | 0 | 0 | 0 | 0 |
| * BOOKS AND PERIODICALS | | 910 | 0 | 0 | 0 | 0 | 0 |
| ** MATERIALS AND SERVICES | | 7,613 | 7,094 | 10,595 | 5,225 | 5,225 | 10,595 |
| 001-4000-424.74-40 | OFFICE EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-4000-424.74-50 | COMPUTER EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| * MACHINERY AND EQUIPMENT | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** CAPITAL OUTLAY | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** CODE ENFORCEMENT | | 23,294 | 21,960 | 29,338 | 17,654 | 17,654 | 29,762 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Fund: General Fund (001)

Department: Other Financing Uses (95)

Program: Other (490)

Description

Other Financing Uses is broken into four groups. They are the following:

- Charges for Services are funding operations needed by the City to be paid to outside agencies, not City agencies or departments. In this case we are paying Wasco County for Animal Control Operations and the Chamber of Commerce for Tourism Services.
- Operating Transfers Out is funding other operating funds of the City. These are the Library Fund, Airport Fund, debt service to river access project, and debt service to the airport hangar project.
- The third group called "contributions to other agencies" is where the City is contributing its own tax dollars to a public agency to provide products and service to the people of the City.
- The General Fund Contingency and the General Fund Unappropriated Ending Fund balance are the fourth piece of the other financing uses. These two items make up the contingency/reserve of the City outside the Public Works Fund Reserves. There are no other financial funds or financial instruments in an investment fund of any type.

2003-2004 Goals, Projects, and Highlights

- The charges for services were increased by the Unemployment Fund creating sufficient reserve on hand to cover the unemployment claims.
- The "contribution to other agencies" was created to identify sending City revenues to other agencies. The receiving agency will be N.W. County Parks and Recreation.
- The General Fund Contingency proposed budget is at the 6% level as required in the City Council goals.
- The restatement of an "Unappropriated Ending Balance" as a true permanent reserve is practicing what this City has had implemented in the previous years. We continue with the practice of separating the contingency from the unappropriated ending balance to make the budget document and City practices easier to understand.

2002-2003 Accomplishments/Comments

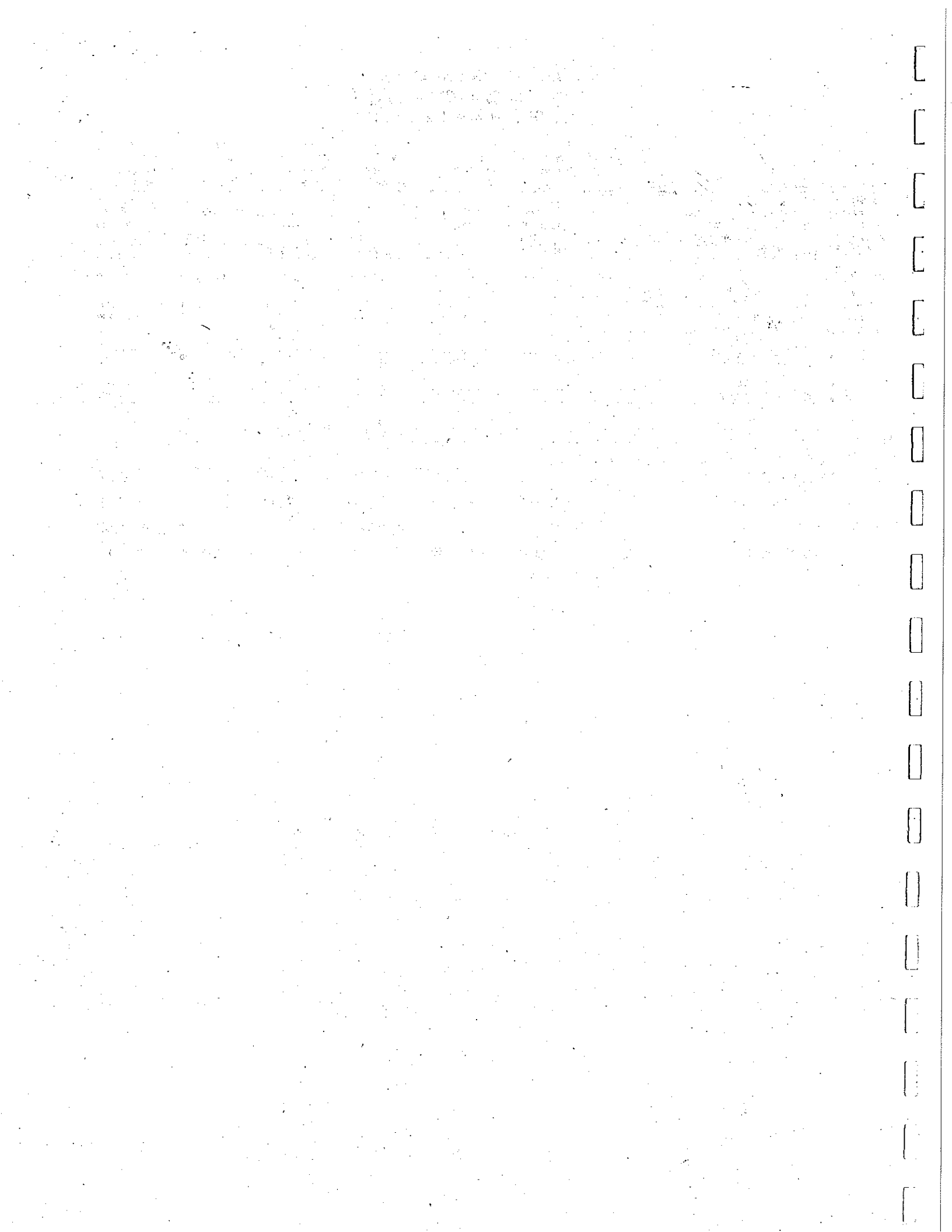
- With the loss in revenues in the General Fund the City was able to withstand this problem because it did have monies available from the previous year that were not appropriated. We also directed the department heads to be as frugal as possible so we could carry as much revenue as possible into FY 2003-2004 as the loss revenue continue into the following year.

Major Issues to be resolved in the next 5 years

- A reduction in the transfers out to the Airport as it is re-established as a regional airport.
- Establishing a minimum General Fund Contingency as it is the only reserve for the General, Library Funds. As stated in the City Council goals, we are to increase the contingency to 10% over the next five years with an increment of 1% per year.
- Maintain an unappropriated ending fund balance that can support the General Fund activities through the revenue shortfall months of July through October ensuring the City does not have to borrow funds to maintain recurring expenses.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
OTHER FINANCIAL USES**

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|------------------------------------|------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| GENERAL FUND | | | | | | | |
| 001-9500-490.80-05 | ANIMAL CONTROL | 61,098 | 56,218 | 58,663 | 55,692 | 55,692 | 55,692 |
| 001-9500-490.80-10 | TOURISM | 192,000 | 196,000 | 196,000 | 176,000 | 176,000 | 176,000 |
| 001-9500-490.80-15 | TO UNEMPLMNT RESV FND | 3,525 | 0 | 12,936 | 8,054 | 8,054 | 8,054 |
| * CHARGES FOR SERVICES | | 256,623 | 252,218 | 267,599 | 239,746 | 239,746 | 239,746 |
| 001-9500-490.81-04 | LIBRARY | 197,996 | 191,926 | 205,643 | 185,320 | 185,320 | 194,367 |
| 001-9500-490.81-18 | SPECIAL GRANTS FUND | 0 | 0 | 0 | 0 | 0 | 0 |
| 001-9500-490.81-37 | CAPITAL PROJECTS FND | 0 | 20,000 | 27,386 | 43,231 | 43,231 | 43,231 |
| 001-9500-490.81-61 | TO AIRPORT FUND | 33,241 | 33,790 | 63,145 | 25,404 | 25,404 | 52,404 |
| 001-9500-490.81-62 | AIRPQRT DEBT SERVICE | 0 | 0 | 0 | 15,000 | 15,000 | 15,000 |
| 001-9500-490.81-90 | OTHER TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS OUT | | 231,237 | 245,716 | 296,174 | 268,955 | 268,955 | 305,002 |
| 001-9500-490.82-05 | NW COUNTY PARKS & REC | 0 | 0 | 82,376 | 81,352 | 81,352 | 81,352 |
| * CONTRIBUTION TO AGENCIES | | 0 | 0 | 82,376 | 81,352 | 81,352 | 81,352 |
| 001-9500-490.88-00 | CONTINGENCY | 0 | 0 | 234,826 | 234,196 | 234,196 | 234,196 |
| * CONTINGENCY | | 0 | 0 | 234,826 | 234,196 | 234,196 | 234,196 |
| 001-9500-490.89-00 | UNAPPROPRIATED END BAL | 0 | 0 | 545,237 | 559,227 | 559,227 | 559,227 |
| * UNAPPROPRIATED ENDING BAL | | 0 | 0 | 545,237 | 559,227 | 559,227 | 559,227 |
| ** OTHER | | 487,860 | 497,934 | 1,426,212 | 1,383,476 | 1,383,476 | 1,419,823 |
| ** OTHER USES | | 487,860 | 497,934 | 1,426,212 | 1,383,476 | 1,383,476 | 1,419,823 |
| ** GENERAL FUND | | 1,497,928 | 1,512,157 | 4,880,709 | 4,696,698 | 4,696,698 | 4,770,780 |



City of The Dalles, Oregon Fiscal Year 2003-2004 Budget

Fund: Library (004)
Department: Library (021)
Program: Library Services (455)

Mission

The Dalles-Wasco County Public Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

Description

The Dalles-Wasco County Public Library serves the residents of Wasco County as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. It is operated as a separate fund of the City of The Dalles, and has been historically funded half by the City and half by Wasco County. The library is also a member of Gorge LINK, an automated library system shared by nine libraries in a tri-county area.

Services provided by the library each year include approximately 100,000 loans of books, magazines, books on tape, compact discs, videocassettes, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; Internet service; ESL (English as a second language) and literacy services; and children's story hours and programs.

2003-2004 Goals, Projects and Highlights

- To provide public online access to library catalog 24 hours per day utilizing IPAC software.
- To provide Gorge LINK terminal for library catalog access on mezzanine level.
- To replace outdated Gorge LINK server.
- To evaluate 25% of the library's materials collection and consider for withdrawal based on criteria such as use, currency, and condition.
- To encourage awareness of and use of library services by all population groups through an active public relations program which includes an E-mail newsletter.

2002-2003 Accomplishments/Comments

- Expanded Internet access by increasing the number of public Internet workstations from 2 to 9 and received staff training through a Gates Foundation grant.
- Provided improved computer services through additional software programs for the public.
- Developed collection of music CD's.

- Utilized Trust Management Services grant to update public computers in mezzanine computer room.
- Enlarged children's materials collection through \$5,000 in grants from the Fred Meyer Foundation and Juan Young Trust.
- Started literary discussion group at library.
- Promoted use of library by a more diverse population as a participant in the Oregon Historical Society's Latino Arts and Culture Grant Project.
- Developed volunteer Computer Buddy Program to assist public with using Internet.
- Served as Wasco County Reading Is Fundamental Project Coordinator for book distribution to preschoolers and homeschoolers.
- Established seven year capital reserve fund for replacement of the main roof.
- Replaced HVAC evaporator coils for more efficient HVAC system operation.
- Seal coated and striped both library parking lots.
- Pruned trees on library grounds.

Major Issues to be Resolved in the Next Five Years

- Achieving adequate, stable funding for the library operation.
- Increasing public awareness, and pride in and active support of the library and its services.
- Maintaining adequate services, staffing and hours of operation that meet the needs of the public.
- Providing a collection that meets the needs of the County's library users and the Oregon Library Association standard of adequacy for book collection (3 volumes per capita).

**City of The Dalles
Fiscal Year 2003-2004 Budget
LIBRARY SUMMARY**

| <u>Account Description</u> | FY | FY | FY | FY | FY | FY |
|---------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| | 2000-2001 <u>Actual</u> | 2001-2002 <u>Actual</u> | 2002-2003 <u>Budget</u> | 2003-2004 <u>Proposed Budget</u> | 2003-2004 <u>Approved Budget</u> | 2003-2004 <u>Adopted Budget</u> |
| BEGINNING BALANCE | 35,048 | 29,911 | 41,159 | 28,503 | 28,503 | 28,503 |
| REVENUES | 137,166 | 197,396 | 227,353 | 199,122 | 199,122 | 199,122 |
| OTHER SOURCES | 197,996 | 191,926 | 205,643 | 185,320 | 185,320 | 194,367 |
| TOTAL RESOURCES | 370,210 | 419,233 | 474,155 | 412,945 | 412,945 | 421,992 |
| LIBRARY | 339,919 | 377,044 | 472,619 | 412,085 | 412,085 | 421,078 |
| TOTAL EXPENDITURES | 339,919 | 377,044 | 472,619 | 412,085 | 412,085 | 421,078 |
| CHARGES FOR SERVICES | 378 | 0 | 1,536 | 860 | 860 | 914 |
| TRANSFER OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTINGENCY | 0 | 0 | 0 | 0 | 0 | 0 |
| UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER USES | 378 | 0 | 1,536 | 860 | 860 | 914 |
| TOTAL EXPENDS & OTHER USES | 340,297 | 377,044 | 474,155 | 412,945 | 412,945 | 421,992 |
| FUND TOTAL | 29,913 | 42,189 | 0 | 0 | 0 | 0 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
LIBRARY**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 004-0000-300.00-00 | BEGINNING BALANCE | 35,048 | 29,911 | 41,159 | 28,503 | 28,503 | 28,503 |
| * BEGINNING BALANCE | | 35,048 | 29,911 | 41,159 | 28,503 | 28,503 | 28,503 |
| 004-0000-331.90-00 | FEDERAL GRANTS/MISC | 0 | 0 | 1,500 | 1,500 | 1,500 | 1,500 |
| * FEDERAL GRANTS | | 0 | 0 | 1,500 | 1,500 | 1,500 | 1,500 |
| 004-0000-334.20-00 | STATE FOR LIBRARY | 8,841 | 2,178 | 5,400 | 5,048 | 5,048 | 5,048 |
| * STATE GRANTS | | 8,841 | 2,178 | 5,400 | 5,048 | 5,048 | 5,048 |
| 004-0000-337.20-00 | COUNTY SHARE OF LIB | 116,408 | 185,534 | 199,073 | 182,742 | 182,742 | 182,742 |
| * LOCAL GOVERNMENT REVENUES | | 116,408 | 185,534 | 199,073 | 182,742 | 182,742 | 182,742 |
| 004-0000-351.50-00 | LIBRARY FINES | 7,732 | 7,397 | 7,000 | 7,400 | 7,400 | 7,400 |
| * FINES | | 7,732 | 7,397 | 7,000 | 7,400 | 7,400 | 7,400 |
| 004-0000-361.00-00 | INTEREST REVENUES | 2,260 | 935 | 900 | 900 | 900 | 900 |
| * INTEREST REVENUES | | 2,260 | 935 | 900 | 900 | 900 | 900 |
| 004-0000-365.00-00 | GIFTS AND DONATIONS | 500 | 500 | 500 | 300 | 300 | 300 |
| * GIFTS AND DONATIONS | | 500 | 500 | 500 | 300 | 300 | 300 |
| 004-0000-369.00-00 | OTHER MISC REVENUES | 1,425 | 852 | 12,980 | 1,232 | 1,232 | 1,232 |
| * OTHER MISC REVENUES | | 1,425 | 852 | 12,980 | 1,232 | 1,232 | 1,232 |
| 004-0000-391.01-00 | GENERAL FUND | 197,996 | 191,926 | 205,643 | 185,320 | 185,320 | 194,367 |
| * OPERATING TRANSFERS IN | | 197,996 | 191,926 | 205,643 | 185,320 | 185,320 | 194,367 |
| ** LIBRARY FUND | | 370,310 | 419,233 | 474,155 | 414,948 | 414,948 | 421,992 |

City of the Dalles, Oregon
Fiscal Year 2003-2004 Budget
LIBRARY

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|-----------------------------------|----------------------------|------------------|------------------|------------------|------------------------|------------------------|-----------------------|
| Account Number | Account Description | 2000-2001 | 2001-2002 | 2002-2003 | 2003-2004 | 2003-2004 | 2003-2004 |
| | | Actual | Actual | Budget | Proposed Budget | Approved Budget | Adopted Budget |
| 004-2100-455.11-00 | REGULAR SALARIES | 151,369 | 161,152 | 165,060 | 143,307 | 143,307 | 143,307 |
| * REGULAR SALARIES | | 151,369 | 161,152 | 165,060 | 143,307 | 143,307 | 143,307 |
| 004-2100-455.12-00 | PARTTIME/TEMP SALARIES | 19,630 | 19,034 | 27,111 | 28,733 | 28,733 | 39,531 |
| * PARTTIME/TEMP SALARIES | | 19,630 | 19,034 | 27,111 | 28,733 | 28,733 | 39,531 |
| 004-2100-455.13-00 | OVERTIME SALARIES | 133 | 0 | 0 | 2,000 | 2,000 | 2,000 |
| * OVERTIME SALARIES | | 133 | 0 | 0 | 2,000 | 2,000 | 2,000 |
| 004-2100-455.21-10 | MEDICAL INSURANCE | 17,201 | 17,764 | 27,277 | 26,584 | 26,584 | 30,693 |
| 004-2100-455.21-20 | L-T DISABILITY INSURANCE | 483 | 502 | 556 | 523 | 523 | 550 |
| 004-2100-455.21-30 | LIFE INSURANCE | 188 | 188 | 220 | 183 | 183 | 213 |
| 004-2100-455.21-40 | WORKERS COMP INSURANCE | 539 | 670 | 5,249 | 1,334 | 1,334 | 1,383 |
| * INSURANCE BENEFITS | | 18,411 | 19,124 | 33,302 | 28,624 | 28,624 | 32,839 |
| 004-2100-455.22-00 | FICA | 12,725 | 13,184 | 14,701 | 13,314 | 13,314 | 14,140 |
| * FICA | | 12,725 | 13,184 | 14,701 | 13,314 | 13,314 | 14,140 |
| 004-2100-455.23-00 | RETIREMENT CONTRIBUTIONS | 19,050 | 26,231 | 24,117 | 22,189 | 22,189 | 23,647 |
| * RETIREMENT CONTRIBUTIONS | | 19,050 | 26,231 | 24,117 | 22,189 | 22,189 | 23,647 |
| 004-2100-455.29-00 | OTHER EMPLOYEE BENEFITS | 204 | 215 | 180 | 180 | 180 | 180 |
| * OTHER EMPLOYEE BENEFITS | | 204 | 215 | 180 | 180 | 180 | 180 |
| ** PERSONNEL SERVICE | | 221,522 | 238,940 | 264,471 | 238,347 | 238,347 | 255,644 |
| 004-2100-455.31-10 | CONTRACTUAL SERVICES | 18,944 | 19,608 | 21,830 | 28,182 | 28,182 | 28,182 |
| * OFFICIAL/ADMINISTRATIVE | | 18,944 | 19,608 | 21,830 | 28,182 | 28,182 | 28,182 |
| 004-2100-455.32-20 | SPECIAL LEGAL SERVICES | 0 | 0 | 201 | 201 | 201 | 201 |
| * PROFESSIONAL SERVICES | | 0 | 0 | 201 | 201 | 201 | 201 |
| 004-2100-455.34-30 | COMPUTER SERVICES | 0 | 0 | 0 | 600 | 600 | 600 |
| * TECHNICAL SERVICES | | 0 | 0 | 0 | 600 | 600 | 600 |
| 004-2100-455.41-10 | WATER & SEWER | 1,220 | 1,522 | 1,700 | 1,759 | 1,759 | 1,759 |
| 004-2100-455.41-20 | GARBAGE SERVICES | 562 | 713 | 680 | 685 | 685 | 685 |
| 004-2100-455.41-40 | ELECTRICITY | 15,257 | 17,328 | 18,000 | 18,731 | 18,731 | 18,731 |
| * UTILITY SERVICES | | 17,039 | 19,563 | 20,380 | 21,175 | 21,175 | 21,175 |
| 004-2100-455.43-10 | BUILDINGS AND GROUNDS | 14,101 | 9,978 | 25,998 | 10,388 | 10,388 | 10,388 |
| 004-2100-455.43-20 | COMPUTERS | 0 | 0 | 1,100 | 500 | 500 | 500 |
| 004-2100-455.43-40 | OFFICE EQUIPMENT | 2,145 | 2,207 | 2,627 | 1,827 | 1,827 | 1,827 |
| 004-2100-455.43-45 | JOINT USE OF LABOR/EQUIP | 114 | 35 | 500 | 500 | 500 | 500 |
| 004-2100-455.43-77 | HVAC SYSTEMS | 933 | 831 | 20,263 | 1,880 | 1,880 | 1,880 |
| * REPAIRS AND MAINTENANCE | | 17,293 | 13,051 | 50,488 | 15,095 | 15,095 | 15,095 |
| 004-2100-455.52-10 | LIABILITY | 2,184 | 2,535 | 4,162 | 4,995 | 4,995 | 4,995 |
| 004-2100-455.52-30 | PROPERTY | 0 | 5,881 | 5,953 | 7,144 | 7,144 | 7,144 |
| * INSURANCE | | 2,184 | 8,416 | 10,115 | 12,139 | 12,139 | 12,139 |
| 004-2100-455.53-20 | POSTAGE | 1,530 | 1,810 | 2,200 | 2,200 | 2,200 | 2,200 |
| 004-2100-455.53-30 | TELEPHONE | 2,815 | 4,593 | 4,344 | 4,090 | 4,090 | 4,090 |
| * COMMUNICATIONS | | 4,345 | 6,403 | 6,544 | 6,290 | 6,290 | 6,290 |
| 004-2100-455.58-10 | TRAVEL, FOOD & LODGING | 283 | 206 | 635 | 635 | 635 | 635 |
| 004-2100-455.58-50 | TRAINING AND CONFERENCES | 759 | 415 | 400 | 400 | 400 | 400 |
| 004-2100-455.58-70 | MEMBERSHIPS/DUES/SUBS | 175 | 190 | 190 | 190 | 190 | 190 |
| * TRAINING AND TRAVEL | | 1,217 | 811 | 1,225 | 1,225 | 1,225 | 1,225 |
| 004-2100-455.60-10 | OFFICE SUPPLIES | 6,250 | 6,744 | 7,055 | 7,267 | 7,267 | 7,267 |
| 004-2100-455.60-20 | JANITORIAL SUPPLIES | 1,307 | 1,390 | 1,900 | 1,957 | 1,957 | 1,957 |
| 004-2100-455.60-85 | SPECIAL DEPT SUPPLIES | 253 | 450 | 425 | 425 | 425 | 425 |
| * SUPPLIES | | 7,810 | 8,584 | 9,380 | 9,649 | 9,649 | 9,649 |
| 004-2100-455.64-20 | LIBRARY BOOKS AND BIND | 38,977 | 42,855 | 41,405 | 42,482 | 42,482 | 42,482 |
| 004-2100-455.64-30 | LIBRARY PERIODICALS | 2,531 | 3,001 | 2,845 | 2,916 | 2,916 | 2,916 |
| 004-2100-455.64-40 | AUDIO/VISUAL MATERIALS | 1,589 | 1,634 | 2,175 | 2,228 | 2,228 | 2,228 |
| 004-2100-455.64-80 | COMPUTER SOFTWARE | 3,382 | 4,919 | 6,030 | 5,700 | 5,700 | 5,700 |
| * BOOKS AND PERIODICALS | | 46,479 | 52,409 | 52,455 | 53,326 | 53,326 | 53,326 |
| 004-2100-455.69-50 | MISCELLANEOUS EXPENSES | 51 | 59 | 100 | 100 | 100 | 100 |
| 004-2100-455.69-80 | ASSETS <\$500 | 603 | 0 | 0 | 0 | 0 | 0 |
| * OTHER MATERIALS/EXPENSES | | 654 | 59 | 100 | 100 | 100 | 100 |
| ** MATERIALS AND SERVICES | | 115,965 | 128,904 | 172,718 | 147,982 | 147,982 | 147,982 |

City of the Dalles, Oregon
Fiscal Year 2003-2004 Budget
LIBRARY

EXPENDITURES

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|---------------------------|-------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| 004-2100-455.74-50 | COMPUTER EQUIPMENT | 2,432 | 4,756 | 17,430 | 0 | 0 | 0 |
| 004-2100-455.74-90 | EQUIPMENT, OTHER | 0 | 4,444 | 0 | 0 | 0 | 0 |
| * MACHINERY AND EQUIPMENT | | 2,432 | 9,200 | 17,430 | 0 | 0 | 0 |
| 004-2100-455.77-10 | ROOF-CITY OF THE DALLES | 0 | 0 | 12,285 | 17,452 | 17,452 | 17,452 |
| 004-2100-455.74-20 | ROOF-WASCO COUNTY | 0 | 0 | 5,715 | 8,304 | 8,304 | 0 |
| * RESERVE FOR FUTURE EXP | | 0 | 0 | 18,000 | 25,756 | 25,756 | 17,452 |
| ** CAPITAL OUTLAY | | 2,432 | 9,200 | 35,430 | 25,756 | 25,756 | 17,452 |
| *** LIBRARY | | 339,919 | 377,044 | 472,619 | 412,085 | 412,085 | 421,078 |
| 004-9500-455.80-15 | TO UNEMPLOYMENT FUND | 378 | 0 | 1,536 | 860 | 860 | 914 |
| * CHARGES FOR SERVICES | | 378 | 0 | 1,536 | 860 | 860 | 914 |
| 004-9500-455.81-01 | TO GENERAL FUND | 0 | 0 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS OUT | | 0 | 0 | 0 | 0 | 0 | 0 |
| 004-9500-455.88-00 | CONTINGENCY | 0 | 0 | 0 | 0 | 0 | 0 |
| * CONTINGENCY | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** OTHER | | 378 | 0 | 1,536 | 860 | 860 | 914 |
| *** OTHER USES | | 378 | 0 | 1,536 | 860 | 860 | 914 |
| **** LIBRARY FUND | | 340,297 | 377,044 | 474,155 | 412,945 | 412,945 | 421,992 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Department: DEPARTMENT OF PUBLIC WORKS
Program: ENTERPRISE AND DEDICATED FUND ACTIVITIES

Mission: To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

Description

The Department of Public Works is composed of three separate divisions: Street Fund, Water Fund and Wastewater Fund. Each Division possesses its own specific revenue sources and budgeted expenditures. Revenues cannot be co-mingled, and joint services must be tracked and charged for appropriate reimbursement. Within the Department, administrative and technical support services are split proportionally among the funds.

2003-04 Goals, Projects, and Highlights

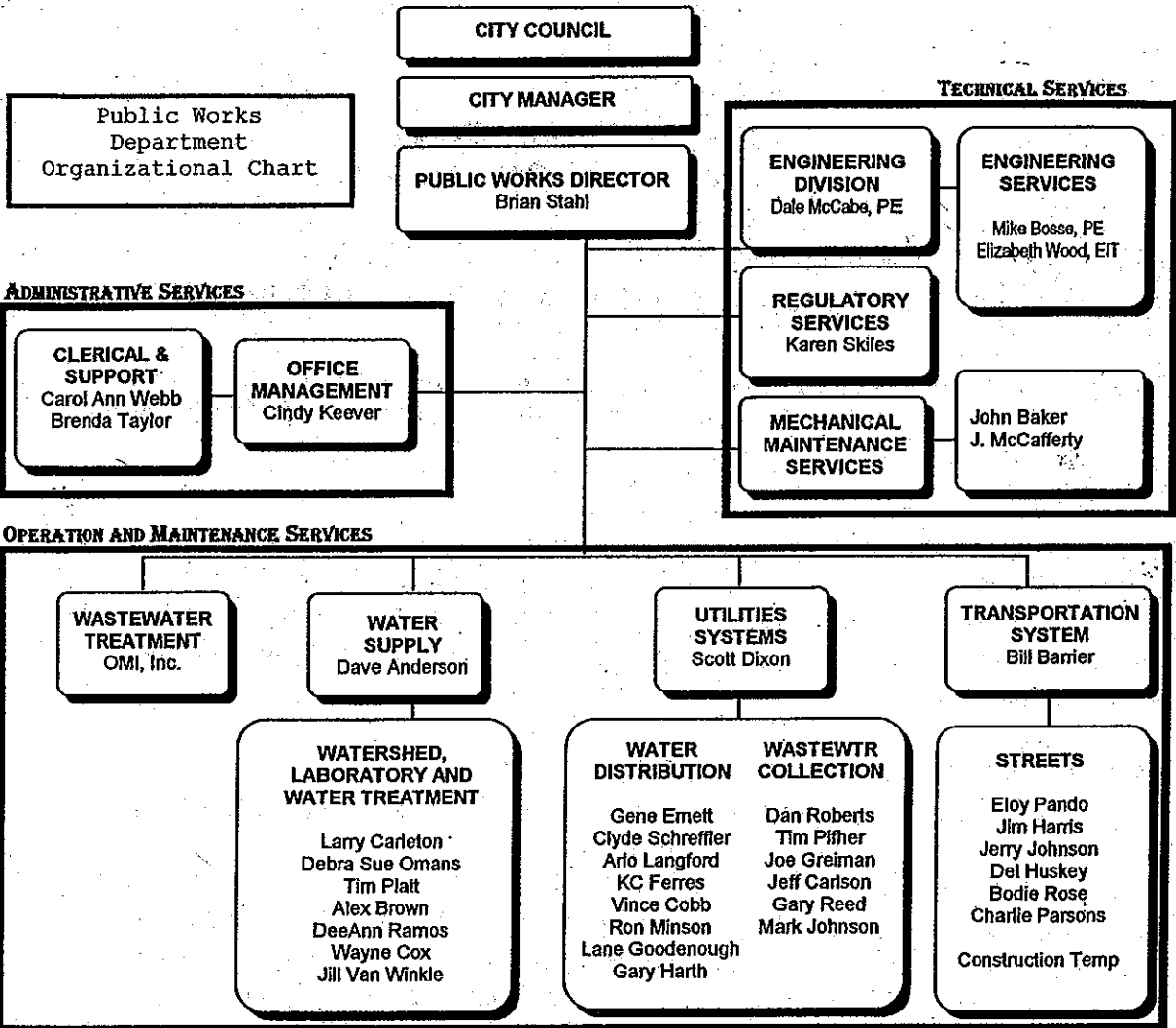
- Implement the Wastewater Master Plan resulting in a schedule of improvements for construction at the Wastewater Treatment Plant.
- Prepare a Water Management and Conservation Plan for the City of The Dalles satisfying requirements placed on the City by the Oregon Water Resources Department.
- Prepare a Vulnerability Assessment and Emergency Response Plans for all water utility facilities to meet the requirements of Homeland Security through the US EPA.
- Complete engineering for the addition of a new clearwell at the Wicks Water Treatment Plant and a secondary water storage structure for the Sorosis Reservoir service area.
- Complete the construction of the Union Street undercrossing beneath Interstate 84 and re-initiate the West First and Bargeway Street Local Improvement District.
- Complete the reconstruction of Jefferson and Terrace Streets between 14th and Scenic Drive.

2002-03 Accomplishments

- Completed the Wastewater Facility Master Plan.
- Completed Government Accounting and Standards Board (GASB 34) survey of City streets.
- Completed the evaluation of Lone Pine Well for production enhancement.
- Initiated discussions for the connection of additional wastewater and water users to the utilities serving the Columbia Gorge Discovery Center.
- Prepared updated 5-year capital improvement plans for street, water and wastewater utilities, linking capital needs to anticipated revenue.

Major Issues to be resolved in the next 5 years

- Wastewater Treatment Plant enhancements and expansions.
- Preparation of an updated Water Master Plan for the community.
- Initiation of the process of completing Environmental Impact Statements for the replacement of the Dog River diversion line.
- Expansion of mainlines for water/wastewater utilities to meet residential growth potential.



ADMINISTRATIVE SERVICES

Description

Provides administrative functions for the Department of Public Works: budgeting, department purchases, manpower cost apportionment, departmental personnel functions, inventory tracking and customer service.

2003-04 Goals, Projects, and Highlights

- Review and update office procedures, policies and forms.
- Review office position descriptions for accuracy and appropriateness. Revise as needed.
- Continue to provide a high level of skilled customer service and professionalism to the citizens of The Dalles.
- Continue cross training of personnel in all functions associated with front office duties.
- Establish a monthly time allocation job report.
- Participate in Roundtable discussions and goal settings.

2002-03 Accomplishments

- Provided administrative support to the Department Director and management staff.
- Processed about 63 department billings and monthly Joint Use reports.
- Continued cross training efforts within the office staff, as well as continued education in topics of Customer Service, First Time Supervisor and Safety Committee classes.
- Put together bid/proposal packets and contracts for departmental projects.
- Performed departmental personnel functions as assigned.
- Maintained the Water and Sanitary Sewer System Development Charge tracking system.
- Logged and tracked approximately 218 building permit applications, field utility verifications and construction review plans for processing through the Public Works and Planning Depts.
- Provided clerical and administrative support for the monthly City of The Dalles Traffic Safety Commission meetings.
- Administered the City's Banner Permit process.
- Created a time allocation job report for fiscal year 2001-02.
- Provided monthly detailed budget, account activity and revenue reports.
- Processed purchase orders and obtained approvals in a timely manner.
- Assisted with issuing backflow permits.
- Tracked approximately 52 Street Cut permits.
- Issued 41 Street and Sidewalk Closure permits.
- Answered phones and assisted public with their needs and questions.
- Recycled old records from the upstairs storage area.
- Entered new data, printed out and distributed Hydrant Report book for each hydrant in town.
- Designed tracking form for Director's use for the Union Street Undercrossing Funds.
- Updated parts list with current prices from vendors - This is an on-going project.
- Designed and planted Lincoln Street triangle; provided expertise for ongoing care of several landscaped islands and pocket parks.
- Arranged registration and lodging for out-of-town training for employees.

Major Issues to be resolved in the next 5 years

- Training for department supervisors on the new applications associated with the HTE/Finance Department programs.
- Refine work order system that will meet in-house and regulatory needs.
- Continue to analyze procedures, duties and responsibilities to see that personnel, equipment and functions perform efficiently and accurately.
- Continue to obtain training to maintain a high level of skill and knowledge in the increasingly technical and complex business world.

TECHNICAL SERVICES: Engineering

Description

Provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements and private development inside the Urban Growth Boundary. Assists in devising associated City ordinances and standards. Manages the City's infrastructure archives.

2003-04 Goals, Projects and Highlights

- Perform survey and design, and prepare contract documents for:
 - High Line Transmission Line Upgrade - Phase I
 - Mill Creek Transmission Line Upgrade - Phase IV
 - East 19th Street Extension
 - Thompson Street widening - (From 10th Street to 19th Street)
 - Finish Jefferson Street Improvements Design - (From 14th Street to Scenic Drive)
 - Eastside PRV Location and Elevation
 - Eastside Waterline Inter-tie
 - Gateway Transition Project - West Gateway
 - Eastside Lift Station Re-Design
 - Sanitary Sewer Re-Design - between 8th and 10th Streets from Mt. Hood St. to Trevitt
- Prepare plans and contract documents for:
 - 2004 Slipline Project
 - 2004 Crack Seal Project
 - 2004 Manhole Rehabilitation Project
- Provide design oversight and/or construction inspection for:
 - Union Street Undercrossing Project
 - High Line Transmission Line - Phase I
 - 2003 Slipline project
 - East 19th Street Water Line Project - (Dry Hollow to View Court)
 - 10th Street Widening - Phase III
 - Sanitary Sewer Re-Design - between 8th and 9th Streets from Mt. Hood to Trevitt Street
 - 8th and Bridge Street Sanitary and Storm Sewer Re-Design
- Miscellaneous Tasks
 - Provide assistance and guidance to Public Works Field Crews
 - Expand on sewer models provided by CH2MHILL
 - Evaluate Eastside and Westside Sewer Expansions

Continue updating KYPIPE Water Distribution Model
Develop a Storm Sewer Model Using SWMM Software
Continue revising City of The Dalles Standard Drawings and Specifications
Continue updating Base Maps
Organize archives
Prepare As-Built Drawings
Site Plan and Subdivision Review and Inspection

2002-03 Accomplishments

- Performed survey and design, and prepared contract documents for:
 - First Street Sewer Separation Project - Phase II
 - 10th Street Widening Phase II
 - 10th Street Widening Phase III
 - Mt. Hood Street Sanitary Sewer
 - Cherry Growers Storm Line
 - E 19th Street Waterline - (Dry Hollow to View Court)
 - Worked on Thompson Street Widening - (10th Street to 19th Street)
 - Worked on Jefferson Street Improvements - (14th Street to Scenic)
 - Finished Design of West First Street LID
 - Sanitary Sewer Manhole at 235 E. 3rd (Alley behind JC Pennys)
 - 8th and Bridge Street Sanitary and Storm Sewer Re-Design
- Prepared plans and contract documents for:
 - 2003 Slipline Project
 - 2003 Crack Seal Project
 - Gathered GPS information for High Line location and had map prepared
- Provided design oversight and/or construction inspection for:
 - East 10th Street widening - Phase II
 - First Street Sewer Separation Project - Phase II
 - Shearer Street Reconstruction
 - Old Dufur Road sewer extension to Lambert Street
 - Meeks Street sanitary sewer construction
 - 2002 Slipline Project
 - East 12th and Morton Streets sewer main extension
 - Provided Project Oversight on Union Street Undercrossing Project
 - Provided Project Oversight on Gateway Transition Project
 - 4th Street Grade storm sewer emergency repair
- **Miscellaneous Tasks**
 - Provided assistance and guidance to Public Works Field Crews
 - Revised City of The Dalles Standard Drawings & Specifications
 - Organized archives
 - Prepared As-Built Drawings
 - Site Plan & Subdivision Review and Inspection
 - Provided digital orthophotography and digital terrain model contract with Wasco Co.
 - Updated base maps
 - Provided detailed system drawings and maps for Public Works Field Crews

Major Issues to be resolved in the next 5 years

- Achieve current base maps with accurate utility information and elevations.
- Provide design and documents for replacement of all troublesome areas of transmission main lines in the system.
- Have complete models of the water, sanitary and storm sewer systems that can be readily accessed and used by the engineering staff.

TECHNICAL SERVICES: Regulatory Compliance

Description

Provides oversight to assure that regulations relevant to the many areas of Public Works responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the time lines set by regulatory agencies, and performing ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, as well as protection of the environment, and protection from litigation and fines.

2003-04 Goals, Projects, and Highlights

- Assure that the water system Vulnerability Assessment is completed and submitted to US EPA by the June 3, 2004 deadline, as required by the Bioterrorism Act of 2002.
- Complete Emergency Response Plan for water system security.
- Hold drills for department emergency plans for chlorine leaks, trench cave-in rescue and confined space emergencies.
- Provide Best Management Practices to auto repair shops discharging to our sewer system.
- Expand program of stenciling "Dump no Waste -Drains to Stream" on stormwater catchbasins and providing educational doorhanger to area residents.

2002-03 Accomplishments

- Completed the first draft of the water system's Emergency Response Plan
- Community outreach activities:
 - Produced and distributed to each water customer the fourth annual Water Quality Report as required by USEPA
 - Coordinated the Public Works booth at the Cherry Festival in April
 - Participated in Career Day at CGCC with information on water/wastewater careers
 - Prepared 27 news releases for department projects and numerous doorhangers for neighborhood water, sewer and paving projects.
- Industrial Pretreatment Program: Administered the permit program; wrote 3 batch permits (D&R Masonry, Sheldon Petroleum and Garcia Gas and Minimart) one new permit (Chenowith Water PUD), and one permit renewal (BPA).
- Prepared Industrial Pretreatment Program invoice requests, totaling \$4,366 for 2002.

- Updated the packets and procedure for new commercial dischargers to provide wastewater survey information through the Planning Department.
- Tracked data on all overflows from the sanitary sewer system (including manhole overflows and building backups) in compliance with a proposed EPA regulation.
- Managed the digital photo records of the Union Street Undercrossing project.
- Obtained and transferred the 1200C permit for the Union Street project.
- Compiled a request for FEMA assistance to cover the expenses incurred when the Wicks Water Treatment Plant was evacuated due to the Sheldon Ridge fire in July, 2002.
- Provided materials for the Employee Roundtable's efforts, including posters and a quarterly internal Public Works newsletter.
- Field hazardous materials issues, and recycle batteries, fluorescent lights, antifreeze, used oil.
- Coordinated safety training and developed in-house flagger training.
- Assured compliance with all DEQ wastewater discharge permit requirements.
- Assured compliance with Dept of Human Services requirements for water testing/reporting.
- Provided administration of the City's Drug and Alcohol Program.
- Provided backup services for the City's state-accredited drinking water laboratory during the leave of the lab director.
- Provide multimedia services: Prepare Powerpoint presentations, receive webcasts for cost-effective employee training; prepare job recruitment brochure; print 11" x 17" posters.
- Provided oversight of the department's Commercial Drivers License (CDL) records, and water and wastewater certifications.
- Worked with SAIF and Wasco County Human Resources on workers compensation claims and light duty job offers.

Major Issues to be resolved in the next 5 years

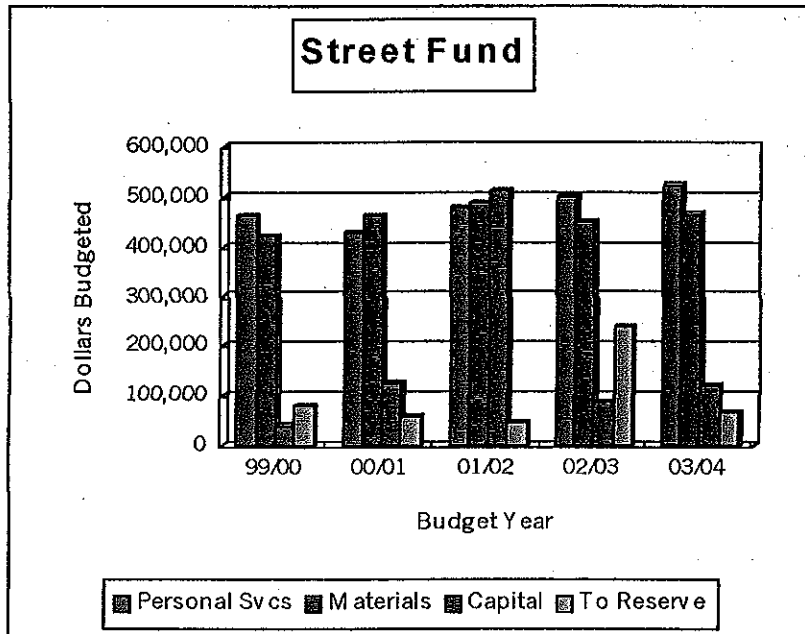
- Performance of a Vulnerability Assessment for water system security and preparation of an updated Emergency Response Plan based on the findings.
- Implementation of Stormwater Management Program to protect storm water quality.
- Compliance with EPA's proposed CMOM (Capacity, Management, Operations and Maintenance) rule, including evaluation of capacity by computer modeling and better documentation of O&M activities.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
PUBLIC WORKS SUMMARY**

| <u>Account Description</u> | FY | FY | FY | FY | FY | FY |
|---------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| | 2000-2001 <u>Actual</u> | 2001-2002 <u>Actual</u> | 2002-2003 <u>Budget</u> | 2003-2004 <u>Proposed Budget</u> | 2003-2004 <u>Approved Budget</u> | 2003-2004 <u>Adopted Budget</u> |
| BEGINNING BALANCE | 6,015,359 | 6,280,503 | 4,606,966 | 11,070,098 | 11,155,098 | 11,155,098 |
| REVENUES | 5,557,523 | 5,233,444 | 6,244,721 | 5,750,043 | 5,665,043 | 5,665,043 |
| OTHER SOURCES | 570,289 | 687,143 | 737,996 | 681,242 | 681,242 | 681,242 |
| TOTAL RESOURCES | 12,143,171 | 12,201,090 | 11,589,683 | 17,501,383 | 17,501,383 | 17,501,383 |
| STREET OPERATIONS | 1,035,112 | 822,647 | 1,062,995 | 1,107,240 | 1,107,240 | 1,107,240 |
| PUBLIC WORKS RESERVE FUND | 32,011 | 229,474 | 148,988 | 200,698 | 200,698 | 200,698 |
| STREET/BRIDGE REPLACEMENT FUND | 389,846 | 54,005 | 282,667 | 380,705 | 380,705 | 380,705 |
| WATER TREATMENT | 656,614 | 669,012 | 988,707 | 927,305 | 927,305 | 927,305 |
| WATER DISTRIBUTION | 782,904 | 1,002,589 | 1,206,584 | 1,231,875 | 1,231,875 | 1,231,875 |
| WATER DEPT CAPITAL RESERVE FUND | 364,420 | 49,235 | 1,686,235 | 1,229,836 | 1,229,836 | 1,229,836 |
| WASTE WATER FUND | 1,318,528 | 1,421,075 | 1,856,615 | 1,851,009 | 1,851,009 | 1,851,009 |
| SEWER SPECIAL RESERVE FUND | 240,684 | 228,546 | 551,874 | 260,850 | 260,850 | 260,850 |
| SEWER PLANT CONST/DEBT SVC | 0 | 0 | 1,222,185 | 8,227,185 | 8,227,185 | 8,227,185 |
| TOTAL EXPENDITURES | 4,820,119 | 4,476,583 | 9,006,850 | 15,416,703 | 15,416,703 | 15,416,703 |
| CHARGES FOR SERVICES | 3,414 | 0 | 12,380 | 7,932 | 7,932 | 7,932 |
| TRANSFER OUT | 1,052,271 | 1,192,203 | 2,197,583 | 1,670,403 | 1,670,403 | 1,670,403 |
| CONTINGENCY | 0 | 494,677 | 372,870 | 406,345 | 406,345 | 406,345 |
| UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER USES | 1,052,271 | 1,686,880 | 2,582,833 | 2,084,680 | 2,084,680 | 2,084,680 |
| TOTAL EXPENDS & OTHER USES | 5,872,390 | 6,163,463 | 11,589,683 | 17,501,383 | 17,501,383 | 17,501,383 |
| FUND TOTAL | 6,270,761 | 6,037,627 | 0 | 0 | 0 | 0 |

City of The Dalles
Fiscal Year 2003-2004 Budget

| | |
|--------------------|-----------------------------------|
| Fund: | STREET FUND |
| Department: | DEPARTMENT OF PUBLIC WORKS |
| Program: | STREET |



The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City street systems. The fund's primary source of revenue is the Oregon State Motor Vehicle Fund and a local 3-cent gas tax.

Description

The Street Division manages the operation and maintenance of 72 miles of paved city streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

2003-04 Goals, Projects, and Highlights

- Complete identified capital and O&M improvements, using in-house engineering when needed, to provide cost-effective, affordable projects.
- Complete the following surfacing projects:
 - Widen two more blocks of East 10th Street from I to Lewis Street (full reconstruct)
 - Trevitt Street between 10th and 16th Streets
 - Lincoln Street between 12th and 13th Streets
 - Extend East 19th Street to Thompson Street

Alley from Laughlin to Jefferson between 1st and 2nd Streets
Continue patching after utility work

Rock and grade all aggregate alleys and streets

East 11th Street from Washington to Kelly Avenue

West 11th Street from Union to Trevitt Street

Thompson upgrades to match East 19th Street projected use

Various neighborhood paving projects and Local Improvement Districts (LIDs)
using the newly created gravel street reconstruct policy

- Help Engineering Division solve drainage issues on accepted substandard areas of the city.
- Proceed with full reconstruction of Jefferson Street between East 14th Street and Scenic Dr.
- Develop long-range usage and expansion plans for the Public Works facility, including strategies to install a wash water recycling system at Public Works shop.
- Provide curb/sidewalk installation and replacement in accordance with ADA requirements.
- Provide crack seal treatments for future paving projects and for deteriorating roadways to extend service life both contractual and operation and maintenance applied
- Revise current level of service in street sweeping and snow plowing/sanding.
- Provide annual weed spray program.
- Provide service for increasing street lighting, paint striping, signage, and delineation.
- Clear brush and spray City right-of-ways.
- Start funding for traffic lights at West 6th Street and Cherry Heights Road.
- Provide assistance with traffic safety issues.
- Provide project oversight and inspections as needed.
- Stay involved in planning issues, especially annexation or procurement of substandard areas with no long term funding source.
- Strive to maintain City fleet vehicles and equipment.
- Explore ways to fund ever-increasing demands on the Street Division, including striping and signage increases, major paving projects, traffic lights, and street sweeping.
- Continue to express the Public Works needs to be included in our internal planning decisions and the impacts of failures to do so.
- Educate involved parties on the adverse effects of depleting and devaluing our fleet equipment to a point of unreliability for daily use and net worth.

2002-03 Accomplishments

- Patched pavement surfaces after water distribution and wastewater collection utility work.
- Rocked and graded aggregate roads and alleys in the City and watershed.
- Surface treatments provided at these locations:
 - Washington Street 12th through 14th Street overlay
 - Federal Street 10th thru 12th Street overlay
 - Temporary paved E. 10th to use while setting up to full reconstruct I St thru Lewis Street
 - Temporary paved E. 12th Thompson to Morton until reconstruction can address drainage
 - East 3rd and Brewery Grade area ADA corridor pedestrian project
 - Widened East 10th Street between G and I Streets (full reconstruct)
 - Partial pavement of Wicks entrance road; storage of grindings for future paving
 - Profile and pave West 10th Street from Cherry Heights to Walnut Street
 - Reconstruct Shearer Street with curbs – drainage – and 20ft paved surface
 - Various alleys and sections, including: Washington to Court between 2nd and 3rd St;

Madison Street from railroad tracks to levy road; Trevitt Street widening for two blocks between 7th to 9th on one side.

- Erected a materials storage shed in the Public Works yard.
- Updated the wash water system and added a oil water separator at the Public Works.
- Built access roads to remote utility locations inside easements and rights-of-way.
- Conducted a very successful crack seal project.
- Finished engineering for: Jefferson Street rebuild from 14th to East Scenic Drive.
- Kept aging fleet in good character and service order.
- Re-striped paved streets.
- Painted crosswalks and delineations in the City, as well as Mosier, Dufur and surrounding areas; as a labor trade agreement with Wasco County Public Works.
- Brushed and trimmed right-of-ways.
- Cleaned and cleared slide areas within city.
- Conducted an extensive reclassification of all street listings as pertains to current conditions.
- Provided support to General Fund building and grounds efforts, traffic counts for engineering studies, and input for Urban Renewal activities.
- Provided staff support for Traffic Safety Commission issues and resolutions.
- Participated in site team review for new developments, devoting much time to planning and development issues.
- Responded to and assisted with Codes Enforcement issues.
- Worked hard to achieve a solid street surfacing program for the community.
- Conducted an annual weed abatement spray program for City rights-of-way.
- Assisted the water and wastewater crews with many activities during the year.

Major Issues to be resolved in the next 5 years

- Strive to find viable funding mechanisms to sustain current service levels as our community continues to expand in growth and needs, allowing for increased costs for traffic lighting and signals, waste disposal and fuel.
- Achieve balance of utility and street efforts to provide at least two miles of total street rehabilitation per year.
- Adopt a Street System Overlay for the community, based on development patterns and citizen input.
- Assure compliance with newest version of Manual on Uniform Traffic Control Devices (MUTCD) with regard to street signs, markings and signals.
- Long-term funding for annexations and take overs of substandard infrastructure.
- Build funding for the traffic signals at West 6th and Cherry Heights.
- Build funding for the West 2nd and Cherry Heights traffic signals.
- Maintain good service character of machinery in light of escalating use, and stretch replacement dates as far as possible due to shrinking funds for replacement units.
- Identify the funding to purchase the right-of-way needed to finish the East 10th Street widening and connection with Dry Hollow Road.
- Funding for projects like East 19th connection to Thompson Street and Thompson 10th to 19th.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
STREET FUND SUMMARY**

| <u>Account Description</u> | FY | FY | FY | FY | FY | FY |
|---------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| | 2000-2001 <u>Actual</u> | 2001-2002 <u>Actual</u> | 2002-2003 <u>Budget</u> | 2003-2004 <u>Proposed Budget</u> | 2003-2004 <u>Approved Budget</u> | 2003-2004 <u>Adopted Budget</u> |
| BEGINNING BALANCE | 797,291 | 793,661 | 597,477 | 778,316 | 778,316 | 778,316 |
| REVENUES | 1,220,671 | 945,212 | 896,320 | 956,538 | 956,538 | 956,538 |
| OTHER SOURCES | 234,289 | 207,143 | 406,849 | 184,955 | 184,955 | 184,955 |
| TOTAL RESOURCES | 2,252,251 | 1,946,016 | 1,900,646 | 1,919,809 | 1,919,809 | 1,919,809 |
| STREET OPERATIONS | 1,035,112 | 822,647 | 1,062,995 | 1,107,240 | 1,107,240 | 1,107,240 |
| PUBLIC WORKS RESERVE FUND | 32,011 | 229,474 | 148,988 | 200,698 | 200,698 | 200,698 |
| STREET/BRIDGE REPLACEMENT FUND | 389,846 | 54,005 | 282,667 | 380,705 | 380,705 | 380,705 |
| TOTAL EXPENDITURES | 1,456,969 | 1,106,126 | 1,494,650 | 1,688,643 | 1,688,643 | 1,688,643 |
| CHARGES FOR SERVICES | 787 | 0 | 2,800 | 1,773 | 1,773 | 1,773 |
| TRANSFER OUT | 115,513 | 56,162 | 297,968 | 125,209 | 125,209 | 125,209 |
| CONTINGENCY | 0 | 0 | 105,228 | 104,184 | 104,184 | 104,184 |
| UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER USES | 115,513 | 56,162 | 405,996 | 231,166 | 231,166 | 231,166 |
| TOTAL EXPENDS & OTHER USES | 1,572,482 | 1,162,288 | 1,900,646 | 1,919,809 | 1,919,809 | 1,919,809 |
| FUND TOTAL | 679,769 | 783,728 | 0 | 0 | 0 | 0 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
STREET FUND**

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|----------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 005-0500-431.11-00 | REGULAR SALARIES | 301,405 | 275,552 | 332,090 | 345,692 | 345,692 | 345,692 |
| * REGULAR SALARIES | | 301,405 | 275,552 | 332,090 | 345,692 | 345,692 | 345,692 |
| 005-0500-431.12-00 | PARTTIME/TEMP SALARIES | 4,671 | 14,494 | 13,440 | 8,888 | 8,888 | 8,888 |
| * PARTTIME/TEMP SALARIES | | 4,671 | 14,494 | 13,440 | 8,888 | 8,888 | 8,888 |
| 005-0500-431.13-00 | OVERTIME SALARIES | 7,814 | 3,545 | 11,235 | 10,875 | 10,875 | 10,875 |
| * OVERTIME SALARIES | | 7,814 | 3,545 | 11,235 | 10,875 | 10,875 | 10,875 |
| 005-0500-431.21-10 | MEDICAL INSURANCE | 42,359 | 40,515 | 62,979 | 65,291 | 65,291 | 65,291 |
| 005-0500-431.21-20 | L-T DISABILITY INSURANCE | 985 | 898 | 1,042 | 1,081 | 1,081 | 1,081 |
| 005-0500-431.21-30 | LIFE INSURANCE | 331 | 297 | 368 | 345 | 345 | 345 |
| 005-0500-431.21-40 | WORKERS COMP INSURANCE | 7,330 | 8,584 | 13,775 | 15,979 | 15,979 | 15,979 |
| * INSURANCE BENEFITS | | 51,005 | 50,294 | 78,164 | 82,696 | 82,696 | 82,696 |
| 005-0500-431.22-00 | FICA | 23,370 | 22,123 | 27,293 | 27,957 | 27,957 | 27,957 |
| * FICA | | 23,370 | 22,123 | 27,293 | 27,957 | 27,957 | 27,957 |
| 005-0500-431.23-00 | RETIREMENT CONTRIBUTIONS | 39,875 | 29,938 | 38,253 | 45,817 | 45,817 | 45,817 |
| * RETIREMENT CONTRIBUTIONS | | 39,875 | 29,938 | 38,253 | 45,817 | 45,817 | 45,817 |
| 005-0500-431.29-00 | OTHER EMPLOYEE BENEFITS | 109 | 68 | 15 | 26 | 26 | 26 |
| * OTHER EMPLOYEE BENEFITS | | 109 | 68 | 15 | 26 | 26 | 26 |
| ** PERSONNEL SERVICE | | 428,249 | 396,014 | 500,490 | 521,951 | 521,951 | 521,951 |
| 005-0500-431.31-10 | CONTRACTUAL SERVICES | 0 | 1,358 | 14,500 | 4,400 | 4,400 | 4,400 |
| 005-0500-431.31-40 | WASCO CO COMMUNICATIONS | 6,307 | 5,730 | 5,120 | 6,362 | 6,362 | 6,362 |
| * OFFICIAL/ADMINISTRATIVE | | 6,307 | 7,088 | 19,620 | 10,762 | 10,762 | 10,762 |
| 005-0500-431.34-10 | ENGINEERING SERVICES | 16,586 | 7,170 | 5,000 | 5,000 | 5,000 | 5,000 |
| 005-0500-431.34-30 | COMPUTER SERVICES | 1,237 | 2,197 | 2,145 | 1,990 | 1,990 | 1,990 |
| 005-0500-431.34-40 | SOFTWARE MAINTENANCE | 1,808 | 1,526 | 1,800 | 2,608 | 2,608 | 2,608 |
| 005-0500-431.34-50 | SPECIAL STUDIES & REPORTS | 0 | 0 | 0 | 0 | 0 | 0 |
| * TECHNICAL SERVICES | | 19,631 | 10,893 | 8,945 | 9,598 | 9,598 | 9,598 |
| 005-0500-431.39-00 | OTHER CONTRACTUAL SVCS | 6,047 | 4,397 | 5,635 | 6,982 | 6,982 | 6,982 |
| * OTHER CONTRACTUAL SVCS | | 6,047 | 4,397 | 5,635 | 6,982 | 6,982 | 6,982 |
| 005-0500-431.41-10 | WATER & SEWER | 1,225 | 1,269 | 1,817 | 1,865 | 1,865 | 1,865 |
| 005-0500-431.41-20 | GARBAGE SERVICES | 20,230 | 13,723 | 21,090 | 16,695 | 16,695 | 16,695 |
| 005-0500-431.41-30 | NATURAL GAS | 1,876 | 2,323 | 3,075 | 2,850 | 2,850 | 2,850 |
| 005-0500-431.41-40 | ELECTRICITY | 2,751 | 3,480 | 2,849 | 3,002 | 3,002 | 3,002 |
| 005-0500-431.41-50 | STREET & TRAFFIC LIGHTING | 74,968 | 75,625 | 81,269 | 82,984 | 82,984 | 82,984 |
| * UTILITY SERVICES | | 101,050 | 96,420 | 110,100 | 107,396 | 107,396 | 107,396 |
| 005-0500-431.42-00 | JANITORIAL SERVICES | 3,100 | 3,225 | 3,500 | 3,600 | 3,600 | 3,600 |
| * JANITORIAL SERVICES | | 3,100 | 3,225 | 3,500 | 3,600 | 3,600 | 3,600 |
| 005-0500-431.43-10 | BUILDINGS AND GROUNDS | 2,869 | 3,144 | 2,810 | 3,448 | 3,448 | 3,448 |
| 005-0500-431.43-20 | COMPUTERS | 136 | 343 | 1,234 | 500 | 500 | 500 |
| 005-0500-431.43-30 | RADIO EQUIPMENT | 271 | 1,586 | 2,725 | 1,905 | 1,905 | 1,905 |
| 005-0500-431.43-40 | OFFICE EQUIPMENT | 660 | 72 | 546 | 500 | 500 | 500 |
| 005-0500-431.43-45 | JOINT USE OF LABOR/EQUIP | 6,724 | 5,341 | 4,800 | 3,872 | 3,872 | 3,872 |
| 005-0500-431.43-50 | VEHICLES | 37,111 | 32,957 | 36,587 | 32,089 | 32,089 | 32,089 |
| 005-0500-431.43-51 | GAS/OIL/DIESEL/LUBRICANTS | 15,512 | 12,569 | 20,572 | 25,161 | 25,161 | 25,161 |
| 005-0500-431.43-52 | TIRES AND TIRE REPAIRS | 8,894 | 5,143 | 8,718 | 5,448 | 5,448 | 5,448 |
| 005-0500-431.43-70 | GENERAL EQUIPMENT | 2,488 | 2,763 | 3,095 | 3,314 | 3,314 | 3,314 |
| 005-0500-431.43-71 | SPCL UTILITY EQUIPMENT | 5,013 | 3,448 | 6,690 | 6,700 | 6,700 | 6,700 |
| 005-0500-431.43-80 | SHOP EQUIPMENT | 2,836 | 3,340 | 4,430 | 4,673 | 4,673 | 4,673 |
| 005-0500-431.43-81 | SERVICE PICKUP TOOLS | 38 | 355 | 450 | 450 | 450 | 450 |
| 005-0500-431.43-87 | UTILITIES LOCATES | 243 | 143 | 301 | 294 | 294 | 294 |
| * REPAIRS AND MAINTENANCE | | 82,795 | 71,204 | 92,958 | 88,354 | 88,354 | 88,354 |
| 005-0500-431.44-20 | RENTAL OF EQUIPMENT | 16,022 | 6,418 | 14,700 | 12,700 | 12,700 | 12,700 |
| * RENTAL COSTS | | 16,022 | 6,418 | 14,700 | 12,700 | 12,700 | 12,700 |
| 005-0500-431.52-10 | LIABILITY | 4,972 | 6,292 | 6,942 | 10,146 | 10,146 | 10,146 |
| 005-0500-431.52-30 | PROPERTY | 1,772 | 2,022 | 1,884 | 1,485 | 1,485 | 1,485 |
| 005-0500-431.52-50 | AUTOMOTIVE | 12,683 | 9,599 | 10,692 | 13,478 | 13,478 | 13,478 |
| * INSURANCE | | 19,427 | 17,913 | 19,518 | 25,109 | 25,109 | 25,109 |
| 005-0500-431.53-20 | POSTAGE | 707 | 265 | 200 | 100 | 100 | 100 |
| 005-0500-431.53-30 | TELEPHONE | 4,475 | 5,083 | 3,891 | 4,560 | 4,560 | 4,560 |
| 005-0500-431.53-40 | LEGAL NOTICES | 241 | 147 | 300 | 300 | 300 | 300 |
| 005-0500-431.53-60 | PUBLIC EDUCATION/INFO | 347 | 100 | 567 | 567 | 567 | 567 |
| * COMMUNICATIONS | | 5,770 | 5,895 | 4,958 | 5,527 | 5,527 | 5,527 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
STREET FUND**

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|----------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 005-0500-431.54-00 | ADVERTISING | 221 | 582 | 250 | 250 | 250 | 250 |
| * ADVERTISING | | 221 | 582 | 250 | 250 | 250 | 250 |
| 005-0500-431.55-00 | PRINTING AND BINDING | 409 | 298 | 969 | 930 | 930 | 930 |
| * PRINTING AND BINDING | | 409 | 298 | 969 | 930 | 930 | 930 |
| 005-0500-431.57-00 | PERMITS | 83 | 73 | 110 | 185 | 185 | 185 |
| * PERMITS | | 83 | 73 | 110 | 185 | 185 | 185 |
| 005-0500-431.58-10 | TRAVEL, FOOD & LODGING | 281 | 120 | 510 | 380 | 380 | 380 |
| 005-0500-431.58-50 | TRAINING AND CONFERENCES | 3,102 | 4,633 | 5,450 | 6,110 | 6,110 | 6,110 |
| 005-0500-431.58-70 | MEMBERSHIPS/DUES/SUBS | 867 | 569 | 542 | 536 | 536 | 536 |
| * TRAINING AND TRAVEL | | 4,250 | 5,322 | 6,502 | 7,026 | 7,026 | 7,026 |
| 005-0500-431.60-10 | OFFICE SUPPLIES | 3,639 | 4,044 | 4,500 | 4,000 | 4,000 | 4,000 |
| 005-0500-431.60-20 | JANITORIAL SUPPLIES | 1,670 | 2,202 | 1,900 | 2,400 | 2,400 | 2,400 |
| 005-0500-431.60-60 | EXPENDABLE SUPPLIES | 78 | 33 | 100 | 100 | 100 | 100 |
| 005-0500-431.60-80 | CLOTHING | 2,159 | 1,792 | 2,240 | 2,310 | 2,310 | 2,310 |
| 005-0500-431.60-85 | SPECIAL DEPT SUPPLIES | 3,252 | 3,756 | 5,158 | 5,258 | 5,258 | 5,258 |
| 005-0500-431.60-86 | CHEMICAL/LAB SUPPLIES | 80 | 87 | 1,844 | 1,836 | 1,836 | 1,836 |
| 005-0500-431.60-87 | STREET CONST SUPPLIES | 182,028 | 22,702 | 145,043 | 166,861 | 166,861 | 166,861 |
| 005-0500-431.60-90 | OTHER SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| * SUPPLIES | | 192,906 | 34,616 | 160,785 | 182,765 | 182,765 | 182,765 |
| 005-0500-431.64-10 | BOOKS AND PERIODICALS | 529 | 589 | 1,372 | 1,193 | 1,193 | 1,193 |
| 005-0500-431.64-80 | COMPUTER SOFTWARE | 2,133 | 857 | 1,200 | 600 | 600 | 600 |
| * BOOKS AND PERIODICALS | | 2,662 | 1,446 | 2,572 | 1,793 | 1,793 | 1,793 |
| 005-0500-431.69-50 | MISCELLANEOUS EXPENSES | 0 | 0 | 0 | 0 | 0 | 0 |
| 005-0500-431.69-80 | ASSETS <\$500 | 83 | 500 | 528 | 628 | 628 | 628 |
| * OTHER MATERIALS/EXPENSES | | 83 | 500 | 528 | 628 | 628 | 628 |
| ** MATERIALS AND SERVICES | | 460,763 | 266,290 | 451,650 | 463,605 | 463,605 | 463,605 |
| 005-0500-431.70-50 | LEASE PURCHASE | 0 | 0 | 0 | 0 | 0 | 0 |
| * CAPITAL OUTLAY | | 0 | 0 | 0 | 0 | 0 | 0 |
| 005-0500-431.72-20 | BUILDINGS | 610 | 1,204 | 10,735 | 6,758 | 6,758 | 6,758 |
| * CAPITAL OUTLAY | | 610 | 1,204 | 10,735 | 6,758 | 6,758 | 6,758 |
| 005-0500-431.73-30 | IMPRVMTS OTHER THAN BLDGS | 13,536 | 1,071 | 0 | 0 | 0 | 0 |
| * CAPITAL OUTLAY | | 13,536 | 1,071 | 0 | 0 | 0 | 0 |
| 005-0500-431.74-10 | MACHINERY | 1,367 | 3,221 | 3,652 | 910 | 910 | 910 |
| 005-0500-431.74-20 | VEHICLES | 0 | 0 | 0 | 0 | 0 | 0 |
| 005-0500-431.74-25 | COMMUNICATIONS EQUIP | 267 | 0 | 100 | 100 | 100 | 100 |
| 005-0500-431.74-30 | FURNITURE AND FIXTURES | 394 | 2,841 | 200 | 1,300 | 1,300 | 1,300 |
| 005-0500-431.74-40 | OFFICE EQUIPMENT | 0 | 2,336 | 7,509 | 0 | 0 | 0 |
| 005-0500-431.74-50 | COMPUTER EQUIPMENT | 730 | 4,574 | 4,000 | 334 | 334 | 334 |
| 005-0500-431.74-90 | EQUIPMENT, OTHER | 3,316 | 5,239 | 2,529 | 9,282 | 9,282 | 9,282 |
| * MACHINERY AND EQUIPMENT | | 6,074 | 18,211 | 17,990 | 11,926 | 11,926 | 11,926 |
| 005-0500-431.75-10 | CAPITAL PROJECTS | 106,907 | 120,884 | 60,000 | 103,000 | 103,000 | 103,000 |
| * CAPITAL OUTLAY | | 106,907 | 120,884 | 60,000 | 103,000 | 103,000 | 103,000 |
| 005-0500-431.76-40 | STORMWATER COLL IMP | 0 | 0 | 0 | 0 | 0 | 0 |
| * PLANT IN SERVICE | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** CAPITAL OUTLAY | | 127,127 | 141,370 | 88,725 | 121,634 | 121,634 | 121,634 |
| 005-0500-431.79-50 | LOAN PRINCIPAL PYMENTS | 18,973 | 18,973 | 18,974 | 0 | 0 | 0 |
| 005-0500-431.79-60 | LOAN INTEREST PAYMENTS | 0 | 0 | 3,156 | 0 | 0 | 0 |
| * DEBT SERVICE | | 18,973 | 18,973 | 22,130 | 0 | 0 | 0 |
| *** STREET OPERATIONS | | 1,035,112 | 822,647 | 1,062,995 | 1,107,240 | 1,107,240 | 1,107,240 |
| OTHER USES | | | | | | | |
| 005-9500-431.80-15 | TO UNEMPLMNT RESV FND | 787 | 0 | 2,800 | 1,773 | 1,773 | 1,773 |
| * CHARGES FOR SERVICES | | 787 | 0 | 2,800 | 1,773 | 1,773 | 1,773 |
| 005-9500-431.81-01 | TO GENERAL FUND | 55,513 | 56,162 | 58,968 | 59,209 | 59,209 | 59,209 |
| 005-9500-431.81-09 | TO PUBLIC WKS RESV FUND | 30,000 | 0 | 30,000 | 36,000 | 36,000 | 36,000 |
| 005-9500-431.81-13 | TO STREET & BRIDGE FUND | 30,000 | 0 | 209,000 | 30,000 | 30,000 | 30,000 |
| * OPERATING TRANSFERS OUT | | 115,513 | 56,162 | 297,968 | 125,209 | 125,209 | 125,209 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
STREET FUND**

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|-----------------------------|------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 005-9500-431.88-00 | CONTINGENCY | 0 | 0 | 105,228 | 104,184 | 104,184 | 104,184 |
| * CONTINGENCY | | 0 | 0 | 105,228 | 104,184 | 104,184 | 104,184 |
| 005-9500-431.89-00 | UNAPPROPRIATED END BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| * UNAPPROPRIATED ENDING BAL | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** OTHER | | 116,300 | 56,162 | 408,996 | 231,166 | 231,166 | 231,166 |
| *** OTHER USES | | 116,300 | 56,162 | 408,996 | 231,166 | 231,166 | 231,166 |
| **** STREET FUND | | 1,151,412 | 878,809 | 1,468,991 | 1,338,406 | 1,338,406 | 1,338,406 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
PUBLIC WORKS RESERVE FUND**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|-------------------------------------|---------------------|------------------|------------------|------------------|---------------------------|---------------------------|---------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Approved Budget |
| 009-0000-300.00-00 | BEGINNING BALANCE | 131,583 | 201,088 | 67,588 | 162,298 | 162,298 | 162,298 |
| * BEGINNING BALANCE | | 131,583 | 201,088 | 67,588 | 162,298 | 162,298 | 162,298 |
| 009-0000-331.10-00 | FEDERAL GRANTS-FEMA | 0 | 0 | 0 | 0 | 0 | 0 |
| * FEDERAL REVENUES | | 0 | 0 | 0 | 0 | 0 | 0 |
| 009-0000-361.00-00 | INTEREST REVENUES | 10,102 | 6,138 | 1,400 | 2,400 | 2,400 | 2,400 |
| * INTEREST REVENUES | | 10,102 | 6,138 | 1,400 | 2,400 | 2,400 | 2,400 |
| 009-0000-369.00-00 | OTHER MISC REVENUES | 1,413 | 500 | 0 | 0 | 0 | 0 |
| * OTHER MISC REVENUES | | 1,413 | 500 | 0 | 0 | 0 | 0 |
| 009-0000-391.05-00 | STREET FUND | 30,000 | 0 | 30,000 | 36,000 | 36,000 | 36,000 |
| 009-0000-391.51-00 | WATER UTILITY FUND | 30,000 | 60,000 | 20,000 | 0 | 0 | 0 |
| 009-0000-391.55-00 | WASTEWATER FUND | 30,000 | 30,000 | 30,000 | 0 | 0 | 0 |
| * OPERATING TRANSFERS IN | | 90,000 | 90,000 | 80,000 | 36,000 | 36,000 | 36,000 |
| ** PUBLIC WORKS RESERVE FUND | | 233,098 | 297,726 | 148,988 | 200,698 | 200,698 | 200,698 |
| EXPENDITURES | | | | | | | |
| 009-9000-431.74-10 | MACHINERY | 32,011 | 229,474 | 124,988 | 176,698 | 176,698 | 176,698 |
| 009-9000-431.74-20 | VEHICLES | 0 | 0 | 24,000 | 24,000 | 24,000 | 24,000 |
| * MACHINERY AND EQUIPMENT | | 32,011 | 229,474 | 148,988 | 200,698 | 200,698 | 200,698 |
| ** CAPITAL OUTLAY | | 32,011 | 229,474 | 148,988 | 200,698 | 200,698 | 200,698 |
| ** PUBLIC WORKS RESERVE FUND | | 32,011 | 229,474 | 148,988 | 200,698 | 200,698 | 200,698 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
STREET/BRIDGE REPLACEMENT FUND

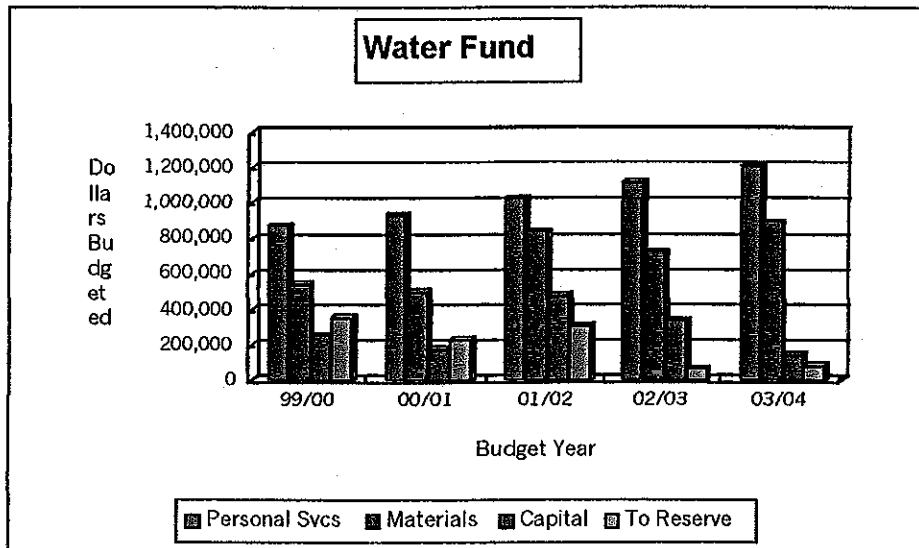
| REVENUES | | FY | FY | FY | FY | FY | FY |
|--|---------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 013-0000-300.00-00 | BEGINNING BALANCE | 45,811 | 12,085 | 12,167 | 282,085 | 282,085 | 282,085 |
| * BEGINNING BALANCE | | 45,811 | 12,085 | 12,167 | 282,085 | 282,085 | 282,085 |
| 013-0000-331.10-00 | FEDERAL GRANTS-FEMA | 0 | 0 | 0 | 0 | 0 | 0 |
| 013-0000-331.11-00 | FAU EXCHANGE FUNDS | 0 | 0 | 61,000 | 62,980 | 62,980 | 62,980 |
| 013-0000-331.90-00 | FEDERAL GRANTS-MISC | 0 | 0 | 0 | 0 | 0 | 0 |
| * FEDERAL REVENUES | | 0 | 0 | 61,000 | 62,980 | 62,980 | 62,980 |
| 013-0000-337.10-00 | URBAN RENEWAL | 200,000 | 19,798 | 0 | 0 | 0 | 0 |
| * LOCAL GOVERNMENT REVENUES | | 200,000 | 19,798 | 0 | 0 | 0 | 0 |
| 013-0000-361.00-00 | INTEREST REVENUES | 11,446 | 481 | 500 | 5,640 | 5,640 | 5,640 |
| * INTEREST REVENUES | | 11,446 | 481 | 500 | 5,640 | 5,640 | 5,640 |
| 013-0000-391.05-00 | STREET FUND | 30,000 | 0 | 209,000 | 30,000 | 30,000 | 30,000 |
| * OPERATING TRANSFERS IN | | 30,000 | 0 | 209,000 | 30,000 | 30,000 | 30,000 |
| ** STREET/BRIDGE REPLACEMENT FUND | | 287,257 | 32,364 | 282,667 | 380,705 | 380,705 | 380,705 |
| EXPENDITURES | | | | | | | |
| 013-1400-431.75-10 | CAPITAL PROJECTS | 389,846 | 54,005 | 282,667 | 380,705 | 380,705 | 380,705 |
| * CAPITAL OUTLAY | | 389,846 | 54,005 | 282,667 | 380,705 | 380,705 | 380,705 |
| ** STREET/BRIDGE REPLACEMENT FUND | | 389,846 | 54,005 | 282,667 | 380,705 | 380,705 | 380,705 |

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**City of The Dalles, Oregon
Fiscal Year 2002-2003 Budget**

Fund: WATER FUND
Department: DEPARTMENT OF PUBLIC WORKS
Program: WATER TREATMENT and WATER DISTRIBUTION



The Water Fund is an enterprise fund used to account for the operations of the City's water utility. The fund's primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).

WATER TREATMENT

Description

The Water Treatment program accounts for all activities involved in operating and maintaining the Wicks Water Treatment Plant, operating the water quality laboratories, and managing The Dalles Municipal Watershed for the protection and enhancement of water quality and quantity.

2003-04 Goals, Projects and Highlights

- Begin construction of a new 4.3 million-gallon Clearwell at Wicks to comply with new drinking water regulations scheduled to be promulgated in 2004.
- Continue to participate in and apply the treatment optimization principles of the

Partnership for Safe Water.

- Complete a 300-acre timber sale in The Dalles Municipal Watershed that combines a commercial timber sale with a salvage sale to improve forest health and reduce fire hazard.
- Inspect, evaluate, and load-rate the bridges on Reservoir Road leading into the Wicks Water Treatment Plant.
- Replace the log boom on the spillway at Crow Creek Dam.
- Develop and implement a Water Management and Conservation Plan as required by Oregon Water Resources Department.
- Complete a Water System Vulnerability Assessment and an updated Emergency Response Plan as required by US-EPA regulations for terrorism security.
- Implement a training and education program to assist Wicks Water Treatment Operators in achieving certification at the Water Treatment 4 level.

2002-2003 Accomplishments

- Completed an upgrade of the Wicks, Distribution and Dewatering Well SCADA systems to comply with new drinking water regulations, replace failing systems, and afford greater operational efficiencies at reduced costs. Converted remote monitoring and control systems to PLC technology, converted communication systems from telephone lines to radios, and completely merged the Wicks, Distribution, and Dewatering Well SCADA systems.
- Constructed a new fish ladder at the Wicks Water Treatment Plant intake with 80% grant funding.
- Mitigated existing impediments to upstream fish passage at four additional sites on South Fork Mill Creek and Mill Creek.
- Completed the conceptual and final designs for a new 4.3 million-gallon Clearwell at Wicks.
- Continued to participate in and apply the treatment optimization principles of the *Partnership for Safe Water*. The Wicks Water Treatment Plant has been awarded the **Director's Certificate** for completion of the Phase III Self-Assessment portion of the *Partnership* program, the first utility in the state of Oregon to do so.
- Completed timber stand surveys on City-owned property in the Watershed and planted 4800 trees to bring all plantations up to full stocking levels.
- Activities of the Water Quality Manager:
- Served as Chair of the Oregon Water Utilities Council for a second term
- Represented the City on the Tri-County Household Hazardous Waste Steering Committee, a planning effort supported by DEQ grants to Wasco County
- Represented the City on DEQ's Miles Creeks TMDL Technical Advisory Committee which is helping DEQ establish water quality standards for degraded streams in the Mid-Columbia area
- Served on The Dalles Watershed Council, a locally-based effort to assess the conditions and prioritize voluntary restoration projects on streams around The Dalles.

Major Issues to be resolved in the next 5 years

- Upgrade and enhancement of Dog River Diversion line.
- Decision defining future water source and securing funding for development.
- Develop a plan and secure funding for spillway enhancement on Crow Creek Dam.

WATER DISTRIBUTION

Description

The Water Distribution Division manages the operation and maintenance of a complex water distribution system consisting of transmission mains, water booster stations, pressure regulators, storage reservoirs, and groundwater sources. Premium water quality is maintained through the efforts of water system sampling, water quality complaint investigation, backflow protection and needed system upgrades.

2003-04 Goals, Projects, and Highlights

- Protect public health through water quality monitoring, water quality investigations, backflow protection, and assurance of adequate fire flows and pressure.
- Complete Phase 3 of the Mill Creek Transmission Line project, which will involve the replacement of approximately 3,500 feet of deteriorated sections of the Mill Creek Line.
- Perform KY-Pipe hydraulics analysis of the water distribution system to identify reservoir storage locations and pressure enhancement needs.
- Install a new 12-inch ductile iron line on East 19th and Dry Hollow to replace an existing 8-inch undersized connection.
- Re-zone the Sorosis Reservoir pressure zone and upgrade pressure-reducing valves to facilitate the Lone Pine inter-tie and provide fire flow to the 19th Street Reservoir area.
- Paint Columbia View Reservoir and Intermediate Reservoir.

2002-03 Accomplishments

- Installed new PRV and vault on Liberty and 15th Street and completed monthly inspections of 31 PRV stations.
- Renewed all galvanized services ahead of the following paving projects: 11th Street from Kelly to Washington; West 8th from Cherry Heights to Webber; and completely rebuilt the services on Walnut from West 6th to 10th Streets.
- Repaired 8 main line leaks.
- Removed all chlorine gas from the distribution system, replacing it with tablet feed systems for water disinfection at the wellheads.
- Walked the High Line, checking and repairing all of the air valves.
- Exercised all water valves in the system.
- Flushed hydrants and updated all fire flows and pressures.
- Replaced six hydrants and repaired several others.
- Started aggressive backflow installation in the Mill Creek area.
- Completed 6 to 12 locates per day and averaged 15 work orders daily.
- Monitored all dewatering wells that serve the Junior High HVAC system.
- Delivered about 130 water shut off notices per month, shut off water service for an average of 30 past due accounts per month, then turned the services back on as accounts were paid.
- New main installations:
 - 1st & Union – 800 feet of loop line with a 6-inch main.
 - 12th to 10th on Jefferson – 650 feet with a 6-inch main and upgraded 2-inch galvanized.

- 15th—Jefferson to Kelly—1300 feet with a 6-inch main and upgraded 2-inch galvanized.
- 19th & Dry Hollow—700 feet of loop line plus a 6-inch main.
- Added dewatering well monitoring and controls to the existing water/wastewater SCADA (computer controlled) system.
- Installed 19 new water services.
- Performed 60 service repairs and upgrades.
- Installed 6 sample stations.
- Cleaned Columbia View Reservoir.
- Re-tapped service line on High Line, cut the flow to 350 gpm, then increased to 600 gpm.
- Installed automatic irrigation systems on landscaped traffic islands and provided maintenance to islands and pocket parks.
- Cross Connection Program activities:
 - Updated the City's Cross Connection Control ordinance.
 - Tracked the installation of 87 new backflow devices.
 - Mailed an average of 83 letters per month requiring testing, installation and inspection of devices and properties.
 - Tracked ownership of property/devices on 430 commercial and 515 residential accounts.
 - Performed 20 City-initiated water use inspections resulting in 14 new backflow devices being installed.
 - Completed 45 device installation inspections requested by contractors or property owners.
 - Tested, repaired and installed City-owned backflow devices bringing the total to 52.
 - Performed water use surveys on properties tapped off of the transmission lines on Skyline and Mill Creek Roads in September 2002, resulting in 9 required backflow installations. These surveys will be continued through 2003 until the Water Treatment Plant is reached.

Major Issues To Be Resolved In The Next 5 Years

- Development of a terminal reservoir storage philosophy, which includes a plan to use Sorosis Reservoir to feed the Garrison Reservoir pressure zone during routine O&M on Garrison Reservoir as well as storage and delivery from Wicks.
- Enhancement of groundwater supplies, including an evaluation of the Lone Pine Well for production enhancement.
- Initiation of groundwater protection strategies and implementation to protect groundwater supplies from surface contamination sources.
- Abandonment of the Mill Creek Well.
- Preparation of a replacement strategy for both transmission lines from the Wicks Water Treatment Plant to terminal storage.
- Replacement of the 14" steel line from Sorosis Reservoir to its service grid.
- Planning of the inter-tie of Lone Pine Well with the downtown core area.
- Determine the feasibility of a Cherry Heights inter-tie outside of the current Urban Growth Boundary.
- Prepare engineering design for a Morton Street loop booster station.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
WATER UTILITY FUND SUMMARY**

| <u>Account Description</u> | FY | FY | FY | FY | FY | FY |
|---------------------------------------|----------------------------|----------------------------|----------------------------|---|---|--|
| | 2000-2001 <u>Actual</u> | 2001-2002 <u>Actual</u> | 2002-2003 <u>Budget</u> | 2003-2004 <u>Proposed Budget</u> | 2003-2004 <u>Approved Budget</u> | 2003-2004 <u>Adopted Budget</u> |
| BEGINNING BALANCE | 2,890,052 | 3,011,977 | 2,023,027 | 1,652,153 | 1,737,153 | 1,737,153 |
| REVENUES | 2,315,741 | 2,324,190 | 2,372,095 | 2,269,810 | 2,184,810 | 2,184,810 |
| OTHER SOURCES | 200,000 | 250,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| TOTAL RESOURCES | 5,405,793 | 5,586,167 | 4,445,122 | 3,971,963 | 3,971,963 | 3,971,963 |
| WATER TREATMENT | 656,614 | 669,012 | 988,707 | 927,305 | 927,305 | 927,305 |
| WATER DISTRIBUTION | 782,904 | 1,002,589 | 1,206,584 | 1,231,875 | 1,231,875 | 1,231,875 |
| WATER DEPT CAPITAL RESERVE FUND | 364,420 | 49,235 | 1,686,235 | 1,229,836 | 1,229,836 | 1,229,836 |
| TOTAL EXPENDITURES | 1,803,938 | 1,720,836 | 3,881,526 | 3,389,016 | 3,389,016 | 3,389,016 |
| CHARGES FOR SERVICES | 1,795 | 0 | 6,284 | 4,148 | 4,148 | 4,148 |
| TRANSFER OUT | 547,201 | 641,364 | 423,892 | 404,766 | 404,766 | 404,766 |
| CONTINGENCY | 0 | 0 | 133,420 | 174,033 | 174,033 | 174,033 |
| UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER USES | 548,996 | 641,364 | 563,596 | 582,947 | 582,947 | 582,947 |
| TOTAL EXPENDS & OTHER USES | 2,352,934 | 2,362,200 | 4,445,122 | 3,971,963 | 3,971,963 | 3,971,963 |
| FUND TOTAL | 3,052,859 | 3,223,967 | 0 | 0 | 0 | 0 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
WATER UTILITY FUND**

| REVENUE | | FY | FY | FY | FY | FY | FY |
|------------------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 051-0000-300.00-00 | BEGINNING BALANCE | 1,057,074 | 1,083,568 | 457,062 | 515,757 | 600,757 | 600,757 |
| * BEGINNING BALANCE | | 1,057,074 | 1,083,568 | 457,062 | 515,757 | 600,757 | 600,757 |
| 051-0000-337.10-00 | FEDERAL GRANTS-MISC | 0 | 90,000 | 100,024 | 0 | 0 | 0 |
| * FEDERAL REVENUES | | 0 | 90,000 | 100,024 | 0 | 0 | 0 |
| 051-0000-337.10-00 | URBAN RENEWAL | 18,920 | 2,172 | 6,500 | 11,666 | 11,666 | 11,666 |
| * LOCAL GOVERNMENT REVENUES | | 18,920 | 2,172 | 6,500 | 11,666 | 11,666 | 11,666 |
| 051-0000-341.80-00 | COPIES, PLANS, ORD'S | 209 | 120 | 100 | 100 | 100 | 100 |
| 051-0000-341.90-00 | MISC SALES AND SERVICES | 15,182 | 41,310 | 30,000 | 30,000 | 30,000 | 30,000 |
| * GENERAL GOVERNMENT | | 15,391 | 41,430 | 30,100 | 30,100 | 30,100 | 30,100 |
| 051-0000-344.10-00 | UTILITY SERVICE CHRG | 2,071,127 | 2,057,852 | 2,121,801 | 2,072,142 | 2,072,142 | 2,072,142 |
| 051-0000-344.90-00 | DELINQUENT ACCT INT | 4,459 | 4,631 | 4,000 | 4,000 | 4,000 | 4,000 |
| * UTILITY SERVICES | | 2,075,586 | 2,062,483 | 2,125,801 | 2,076,142 | 2,076,142 | 2,076,142 |
| 051-0000-345.10-00 | SENIOR RATE ASSISTANCE | -312 | -363 | 0 | 0 | 0 | 0 |
| 051-0000-345.20-00 | UNCOLLECTIBLE ACCTS | -2,489 | -12,625 | -5,000 | -9,000 | -9,000 | -9,000 |
| 051-0000-345.50-00 | WATERSHED UTILIZATION FEE | 0 | 120 | 120 | 100 | 100 | 100 |
| * OTHER WATER CHARGES | | -2,801 | -12,868 | -4,880 | -8,900 | -8,900 | -8,900 |
| 051-0000-348.00-00 | INTERDEPARTMENTAL REV | 20,471 | 13,816 | 8,200 | 16,682 | 16,682 | 16,682 |
| * INTERDEPARTMENTAL REVENUE | | 20,471 | 13,816 | 8,200 | 16,682 | 16,682 | 16,682 |
| 051-0000-361.00-00 | INTEREST REVENUES | 51,061 | 18,051 | 16,000 | 10,600 | 10,600 | 10,600 |
| * INTEREST REVENUE | | 51,061 | 18,051 | 16,000 | 10,600 | 10,600 | 10,600 |
| 051-0000-363.50-00 | PROPERTY RENTALS | 4,080 | 4,080 | 4,080 | 4,080 | 4,080 | 4,080 |
| * RENTAL REVENUES | | 4,080 | 4,080 | 4,080 | 4,080 | 4,080 | 4,080 |
| 051-0000-368.00-00 | TIMBER RECEIPTS | 0 | 0 | 0 | 85,000 | 0 | 0 |
| * TIMBER RECEIPTS | | 0 | 0 | 0 | 85,000 | 0 | 0 |
| 051-0000-369.00-00 | OTHER MISC REVENUE | 7,416 | 970 | 1,000 | 1,000 | 1,000 | 1,000 |
| * OTHER MISC REVENUE | | 7,416 | 970 | 1,000 | 1,000 | 1,000 | 1,000 |
| 051-0000-391.90-00 | OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS IN | | 0 | 0 | 0 | 0 | 0 | 0 |
| 051-0000-392.00-00 | SALE OF FIXED ASSETS | 0 | 0 | 15,000 | 0 | 0 | 0 |
| * SALE OF FIXED ASSETS | | 0 | 0 | 15,000 | 0 | 0 | 0 |
| ** WATER UTILITY FUND | | 3,247,198 | 3,303,702 | 2,758,887 | 2,742,127 | 2,742,127 | 2,742,127 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
WATER UTILITY FUND

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|----------------------------|---------------------------|------------------|------------------|------------------|---------------------------|---------------------------|--------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 051-5000-510.11-00 | REGULAR SALARIES | 294,821 | 307,884 | 338,241 | 361,696 | 361,696 | 361,696 |
| * REGULAR SALARIES | | 294,821 | 307,884 | 338,241 | 361,696 | 361,696 | 361,696 |
| 051-5000-510.12-00 | PARTTIME/TEMP SALARIES | 6,135 | 3,870 | 6,600 | 0 | 0 | 0 |
| * PARTTIME/TEMP SALARIES | | 6,135 | 3,870 | 6,600 | 0 | 0 | 0 |
| 051-5000-510.13-00 | OVERTIME SALARIES | 5,912 | 6,801 | 9,099 | 12,387 | 12,387 | 12,387 |
| * OVERTIME SALARIES | | 5,912 | 6,801 | 9,099 | 12,387 | 12,387 | 12,387 |
| 051-5000-510.21-10 | MEDICAL INSURANCE | 31,871 | 32,947 | 53,306 | 55,015 | 55,015 | 55,015 |
| 051-5000-510.21-20 | L-T DISABILITY INSURANCE | 861 | 909 | 1,013 | 1,076 | 1,076 | 1,076 |
| 051-5000-510.21-30 | LIFE INSURANCE | 296 | 296 | 355 | 333 | 333 | 333 |
| 051-5000-510.21-40 | WORKERS COMP INSURANCE | 3,155 | 7,753 | 8,724 | 14,002 | 14,002 | 14,002 |
| * INSURANCE BENEFITS | | 36,183 | 41,905 | 63,398 | 70,426 | 70,426 | 70,426 |
| 051-5000-510.22-00 | FICA | 22,425 | 23,387 | 27,076 | 28,617 | 28,617 | 28,617 |
| * FICA | | 22,425 | 23,387 | 27,076 | 28,617 | 28,617 | 28,617 |
| 051-5000-510.23-00 | RETIREMENT CONTRIBUTIONS | 35,464 | 40,403 | 41,192 | 48,479 | 48,479 | 48,479 |
| * RETIREMENT CONTRIBUTIONS | | 35,464 | 40,403 | 41,192 | 48,479 | 48,479 | 48,479 |
| 051-5000-510.29-00 | OTHER EMPLOYEE BENEFITS | 313 | 296 | 183 | 193 | 193 | 193 |
| * OTHER EMPLOYEE BENEFITS | | 313 | 296 | 183 | 193 | 193 | 193 |
| ** PERSONNEL SERVICE | | 401,253 | 424,546 | 485,789 | 521,798 | 521,798 | 521,798 |
| 051-5000-510.31-10 | CONTRACTUAL SERVICES | 15,036 | 4,177 | 8,000 | 23,980 | 23,980 | 23,980 |
| * OFFICIAL/ADMINISTRATIVE | | 15,036 | 4,177 | 8,000 | 23,980 | 23,980 | 23,980 |
| 051-5000-510.33-30 | FIRE PATROL | 9,481 | 10,692 | 11,980 | 13,175 | 13,175 | 13,175 |
| * OTHER PROFESSIONAL | | 9,481 | 10,692 | 11,980 | 13,175 | 13,175 | 13,175 |
| 051-5000-510.34-10 | ENGINEERING SERVICES | 3,806 | 2,782 | 3,705 | 2,863 | 2,863 | 2,863 |
| 051-5000-510.34-30 | COMPUTER SERVICES | 110 | 731 | 980 | 500 | 500 | 500 |
| 051-5000-510.34-50 | SPECIAL STUDIES & REPORTS | 0 | 0 | 0 | 13,000 | 13,000 | 13,000 |
| * TECHNICAL SERVICES | | 3,916 | 3,513 | 4,685 | 16,363 | 16,363 | 16,363 |
| 051-5000-510.39-00 | OTHER CONTRACTUAL SVCS | 43,629 | 30,279 | 32,130 | 42,640 | 42,640 | 42,640 |
| * OTHER CONTRACTUAL SVCS | | 43,629 | 30,279 | 32,130 | 42,640 | 42,640 | 42,640 |
| 051-5000-510.41-10 | WATER & SEWER | 0 | 0 | 570 | 250 | 250 | 250 |
| 051-5000-510.41-20 | GARBAGE SERVICES | 700 | 719 | 1,282 | 1,315 | 1,315 | 1,315 |
| 051-5000-510.41-30 | NATURAL GAS | 6,755 | 6,279 | 7,120 | 8,850 | 8,850 | 8,850 |
| 051-5000-510.41-40 | ELECTRICITY | 19,263 | 20,509 | 28,270 | 24,800 | 24,800 | 24,800 |
| * UTILITY SERVICES | | 26,718 | 27,507 | 37,242 | 35,215 | 35,215 | 35,215 |
| 051-5000-510.42-00 | JANITORIAL SERVICES | 0 | 0 | 300 | 300 | 300 | 300 |
| * JANITORIAL SERVICES | | 0 | 0 | 300 | 300 | 300 | 300 |
| 051-5000-510.43-10 | BUILDINGS AND GROUNDS | 515 | 933 | 1,840 | 3,590 | 3,590 | 3,590 |
| 051-5000-510.43-20 | COMPUTERS | 68 | 989 | 1,250 | 950 | 950 | 950 |
| 051-5000-510.43-30 | RADIO EQUIPMENT | -19 | 0 | 1,500 | 380 | 380 | 380 |
| 051-5000-510.43-40 | OFFICE EQUIPMENT | 121 | 19 | 450 | 650 | 650 | 650 |
| 051-5000-510.43-45 | JOINT USE OF LABOR/EQUIP | 7,119 | 3,121 | 3,649 | 4,266 | 4,266 | 4,266 |
| 051-5000-510.43-50 | VEHICLES | 3,697 | 4,048 | 9,559 | 2,741 | 2,741 | 2,741 |
| 051-5000-510.43-51 | GAS/OIL/DIESEL/LUBRICANTS | 1,653 | 2,565 | 4,730 | 4,238 | 4,238 | 4,238 |
| 051-5000-510.43-52 | TIRES AND TIRE REPAIRS | 468 | 1,304 | 1,420 | 2,840 | 2,840 | 2,840 |
| 051-5000-510.43-70 | GENERAL EQUIPMENT | 559 | 1,276 | 1,450 | 1,450 | 1,450 | 1,450 |
| 051-5000-510.43-71 | SPCL UTILITY EQUIPMENT | 9,472 | 10,512 | 11,915 | 12,985 | 12,985 | 12,985 |
| 051-5000-510.43-72 | ELECTRICAL SYSTEMS | 1,002 | 112 | 2,600 | 2,600 | 2,600 | 2,600 |
| 051-5000-510.43-73 | PLUMBING | 1,966 | 1,634 | 950 | 1,200 | 1,200 | 1,200 |
| 051-5000-510.43-77 | HVAC SYSTEMS | 172 | 882 | 450 | 450 | 450 | 450 |
| 051-5000-510.43-80 | SHOP EQUIPMENT | 720 | 407 | 964 | 964 | 964 | 964 |
| 051-5000-510.43-85 | NUISANCE ABATEMENT | 0 | 0 | 100 | 100 | 100 | 100 |
| 051-5000-510.43-86 | LINES MNTNCE & SUPPLIES | 130 | 0 | 800 | 800 | 800 | 800 |
| 051-5000-510.43-88 | WATERSHED ROAD CONST/MTNC | 600 | 4,670 | 4,000 | 6,000 | 6,000 | 6,000 |
| * REPAIRS AND MAINTENANCE | | 28,243 | 32,472 | 47,627 | 46,204 | 46,204 | 46,204 |
| 051-5000-510.44-20 | RENTAL OF EQUIPMENT | 0 | 0 | 1,090 | 290 | 290 | 290 |
| * RENTAL COSTS | | 0 | 0 | 1,090 | 290 | 290 | 290 |
| 051-5000-510.50-50 | TIMBER MANAGEMENT | 22 | 12 | 2,050 | 3,650 | 3,650 | 3,650 |
| * OTHER PURCHASED SERVICES | | 22 | 12 | 2,050 | 3,650 | 3,650 | 3,650 |
| 051-5000-510.52-10 | LIABILITY | 4,647 | 5,394 | 7,621 | 9,145 | 9,145 | 9,145 |
| 051-5000-510.52-30 | PROPERTY | 13,874 | 16,494 | 22,790 | 27,362 | 27,362 | 27,362 |
| 051-5000-510.52-50 | AUTOMOTIVE | 2,158 | 2,669 | 2,803 | 3,349 | 3,349 | 3,349 |
| * INSURANCE | | 20,679 | 24,557 | 33,214 | 39,856 | 39,856 | 39,856 |
| 051-5000-510.53-20 | POSTAGE | 1,425 | 2,063 | 3,000 | 3,000 | 3,000 | 3,000 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
WATER UTILITY FUND**

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|-----------------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 051-5000-510.53-30 | TELEPHONE | 3,670 | 5,001 | 5,162 | 5,162 | 5,162 | 5,162 |
| 051-5000-510.53-32 | TELEMETRY | 0 | 0 | 1,836 | 2,400 | 2,400 | 2,400 |
| 051-5000-510.53-40 | LEGAL NOTICES | 0 | 352 | 500 | 1,500 | 1,500 | 1,500 |
| 051-5000-510.53-60 | PUBLIC EDUCATION/INFO | 745 | 2,075 | 2,933 | 2,433 | 2,433 | 2,433 |
| * COMMUNICATIONS | | 5,840 | 9,491 | 13,431 | 14,495 | 14,495 | 14,495 |
| 051-5000-510.54-00 | ADVERTISING | 394 | 400 | 500 | 1,000 | 1,000 | 1,000 |
| * ADVERTISING | | 394 | 400 | 500 | 1,000 | 1,000 | 1,000 |
| 051-5000-510.55-00 | PRINTING AND BINDING | 243 | 163 | 1,197 | 960 | 960 | 960 |
| * PRINTING AND BINDING | | 243 | 163 | 1,197 | 960 | 960 | 960 |
| 051-5000-510.57-00 | PERMITS | 796 | 914 | 3,600 | 2,450 | 2,450 | 2,450 |
| * PERMITS | | 796 | 914 | 3,600 | 2,450 | 2,450 | 2,450 |
| 051-5000-510.58-10 | TRAVEL, FOOD & LODGING | 1,397 | 582 | 1,095 | 935 | 935 | 935 |
| 051-5000-510.58-50 | TRAINING AND CONFERENCES | 4,645 | 4,778 | 5,575 | 6,957 | 6,957 | 6,957 |
| 051-5000-510.58-70 | MEMBERSHIPS/DUES/SUBS | 1,232 | 1,291 | 1,613 | 2,314 | 2,314 | 2,314 |
| * TRAINING AND TRAVEL | | 7,274 | 6,651 | 8,283 | 10,206 | 10,206 | 10,206 |
| 051-5000-510.60-10 | OFFICE SUPPLIES | 2,005 | 2,054 | 2,480 | 2,180 | 2,180 | 2,180 |
| 051-5000-510.60-20 | JANITORIAL SUPPLIES | 891 | 777 | 870 | 870 | 870 | 870 |
| 051-5000-510.60-60 | EXPENDABLE SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| 051-5000-510.60-80 | CLOTHING | 732 | 862 | 1,600 | 1,600 | 1,600 | 1,600 |
| 051-5000-510.60-85 | SPECIAL DEPT SUPPLIES | 924 | 3,237 | 2,051 | 3,151 | 3,151 | 3,151 |
| 051-5000-510.60-86 | CHEMICAL/LAB SUPPLIES | 85,899 | 79,704 | 129,000 | 139,478 | 139,478 | 139,478 |
| 051-5000-510.60-87 | STREET CONST SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| * SUPPLIES | | 90,451 | 86,634 | 136,001 | 147,279 | 147,279 | 147,279 |
| 051-5000-510.64-10 | BOOKS AND PERIODICALS | 595 | 271 | 574 | 574 | 574 | 574 |
| 051-5000-510.64-80 | COMPUTER SOFTWARE | 267 | 221 | 1,840 | 770 | 770 | 770 |
| * BOOKS AND PERIODICALS | | 862 | 492 | 2,414 | 1,344 | 1,344 | 1,344 |
| 051-5000-510.69-80 | ASSETS <\$500 | 425 | 190 | 0 | 0 | 0 | 0 |
| * OTHER MATERIALS/EXPENSES | | 425 | 190 | 0 | 0 | 0 | 0 |
| ** MATERIALS AND SERVICES | | 254,009 | 238,144 | 343,744 | 399,407 | 399,407 | 399,407 |
| 051-5000-510.73-30 | IMPRVMTS OTHER THAN BLDGS | 1,352 | 0 | 142,024 | 2,500 | 2,500 | 2,500 |
| * CAPITAL OUTLAY | | 1,352 | 0 | 142,024 | 2,500 | 2,500 | 2,500 |
| 051-5000-510.74-10 | MACHINERY | 0 | 0 | 0 | 0 | 0 | 0 |
| 051-5000-510.74-25 | COMMUNICATIONS EQUIPMENT | 0 | 1,927 | 6,500 | 2,100 | 2,100 | 2,100 |
| 051-5000-510.74-30 | FURNITURE AND FIXTURES | 0 | 250 | 0 | 0 | 0 | 0 |
| 051-5000-510.74-40 | OFFICE EQUIPMENT | 0 | 957 | 0 | 0 | 0 | 0 |
| 051-5000-510.74-50 | COMPUTER EQUIPMENT | 0 | 1,264 | 100 | 400 | 400 | 400 |
| 051-5000-510.74-90 | EQUIPMENT, OTHER | 0 | 1,924 | 10,550 | 1,100 | 1,100 | 1,100 |
| * MACHINERY AND EQUIPMENT | | 0 | 6,322 | 17,150 | 3,600 | 3,600 | 3,600 |
| ** CAPITAL OUTLAY | | 1,352 | 6,322 | 159,174 | 6,100 | 6,100 | 6,100 |
| ** WATER TREATMENT | | 656,614 | 669,012 | 988,707 | 927,305 | 927,305 | 927,305 |
| 051-5100-510.11-00 | REGULAR SALARIES | 382,116 | 416,068 | 441,544 | 460,411 | 460,411 | 460,411 |
| * REGULAR SALARIES | | 382,116 | 416,068 | 441,544 | 460,411 | 460,411 | 460,411 |
| 051-5100-510.12-00 | PARTTIME/TEMP SALARIES | 4,292 | 2,566 | 5,280 | 7,568 | 7,568 | 7,568 |
| * PARTTIME/TEMP SALARIES | | 4,292 | 2,566 | 5,280 | 7,568 | 7,568 | 7,568 |
| 051-5100-510.13-00 | OVERTIME SALARIES | 7,296 | 7,151 | 10,400 | 10,000 | 10,000 | 10,000 |
| * OVERTIME SALARIES | | 7,296 | 7,151 | 10,400 | 10,000 | 10,000 | 10,000 |
| 051-5100-510.21-10 | MEDICAL INSURANCE | 53,947 | 55,850 | 70,796 | 85,817 | 85,817 | 85,817 |
| 051-5100-510.21-20 | L-T DISABILITY INSURANCE | 1,136 | 1,193 | 1,316 | 1,387 | 1,387 | 1,387 |
| 051-5100-510.21-30 | LIFE INSURANCE | 395 | 408 | 452 | 400 | 400 | 400 |
| 051-5100-510.21-40 | WORKERS COMP INSURANCE | 6,279 | 6,769 | 10,563 | 16,520 | 16,520 | 16,520 |
| * INSURANCE BENEFITS | | 61,757 | 64,220 | 83,127 | 104,124 | 104,124 | 104,124 |
| 051-5100-510.22-00 | FICA | 29,278 | 31,352 | 34,978 | 36,565 | 36,565 | 36,565 |
| * FICA | | 29,278 | 31,352 | 34,978 | 36,565 | 36,565 | 36,565 |
| 051-5100-510.23-00 | RETIREMENT CONTRIBUTIONS | 47,908 | 48,145 | 56,177 | 62,155 | 62,155 | 62,155 |
| * RETIREMENT CONTRIBUTIONS | | 47,908 | 48,145 | 56,177 | 62,155 | 62,155 | 62,155 |
| 051-5100-510.29-00 | OTHER EMPLOYEE BENEFITS | 188 | 211 | 243 | 220 | 220 | 220 |
| * OTHER EMPLOYEE BENEFITS | | 188 | 211 | 243 | 220 | 220 | 220 |
| ** PERSONNEL SERVICE | | 532,835 | 569,713 | 631,749 | 681,043 | 681,043 | 681,043 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
WATER UTILITY FUND

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|---------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 051-5100-510.31-10 | CONTRACTUAL SERVICES | 0 | 351 | 15,560 | 785 | 785 | 785 |
| 051-5100-510.31-40 | WASCO CO COMMUNICATIONS | 6,307 | 5,750 | 5,902 | 6,362 | 6,362 | 6,362 |
| * OFFICIAL/ADMINISTRATIVE | | 6,307 | 6,101 | 21,462 | 7,147 | 7,147 | 7,147 |
| 051-5100-510.34-10 | ENGINEERING SERVICES | 15,313 | 10,306 | 16,288 | 22,468 | 22,468 | 22,468 |
| 051-5100-510.34-30 | COMPUTER SERVICES | 2,173 | 3,962 | 2,495 | 2,340 | 2,340 | 2,340 |
| 051-5100-510.34-40 | SOFTWARE MAINTENANCE | 1,803 | 1,881 | 3,300 | 2,608 | 2,608 | 2,608 |
| * TECHNICAL SERVICES | | 19,294 | 16,149 | 22,083 | 27,416 | 27,416 | 27,416 |
| 051-5100-510.39-00 | OTHER CONTRACTUAL SVCS | 4,362 | 4,079 | 6,610 | 7,442 | 7,442 | 7,442 |
| * OTHER CONTRACTUAL SVCS | | 4,362 | 4,079 | 6,610 | 7,442 | 7,442 | 7,442 |
| 051-5100-510.41-10 | WATER & SEWER | 1,225 | 1,269 | 1,817 | 2,410 | 2,410 | 2,410 |
| 051-5100-510.41-20 | GARBAGE SERVICES | 535 | 1,124 | 2,000 | 1,460 | 1,460 | 1,460 |
| 051-5100-510.41-30 | NATURAL GAS | 2,440 | 2,710 | 3,000 | 3,260 | 3,260 | 3,260 |
| 051-5100-510.41-40 | ELECTRICITY | 33,299 | 44,990 | 48,000 | 45,407 | 45,407 | 45,407 |
| * UTILITY SERVICES | | 37,499 | 50,093 | 54,817 | 52,537 | 52,537 | 52,537 |
| 051-5100-510.42-00 | JANITORIAL SERVICES | 3,100 | 3,225 | 3,500 | 3,600 | 3,600 | 3,600 |
| * JANITORIAL SERVICES | | 3,100 | 3,225 | 3,500 | 3,600 | 3,600 | 3,600 |
| 051-5100-510.43-10 | BUILDINGS AND GROUNDS | 5,173 | 5,262 | 5,610 | 11,748 | 11,748 | 11,748 |
| 051-5100-510.43-20 | COMPUTERS | 318 | 352 | 734 | 500 | 500 | 500 |
| 051-5100-510.43-30 | RADIO EQUIPMENT | 1,682 | 1,234 | 2,248 | 2,705 | 2,705 | 2,705 |
| 051-5100-510.43-40 | OFFICE EQUIPMENT | 133 | 54 | 535 | 500 | 500 | 500 |
| 051-5100-510.43-45 | JOINT USE OF LABOR/EQUIP | 18,937 | 23,216 | 22,300 | 27,800 | 27,800 | 27,800 |
| 051-5100-510.43-50 | VEHICLES | 16,583 | 17,092 | 15,381 | 13,148 | 13,148 | 13,148 |
| 051-5100-510.43-51 | GAS/OIL/DIESEL/LUBRICANTS | 9,974 | 7,953 | 9,805 | 11,615 | 11,615 | 11,615 |
| 051-5100-510.43-52 | TIRES AND TIRE REPAIRS | 1,162 | 3,680 | 4,167 | 2,685 | 2,685 | 2,685 |
| 051-5100-510.43-70 | GENERAL EQUIPMENT | 3,974 | 5,122 | 5,510 | 5,540 | 5,540 | 5,540 |
| 051-5100-510.43-71 | SPCL UTILITY EQUIPMENT | 11,709 | 13,159 | 14,410 | 16,800 | 16,800 | 16,800 |
| 051-5100-510.43-80 | SHOP EQUIPMENT | 3,376 | 3,321 | 3,933 | 4,466 | 4,466 | 4,466 |
| 051-5100-510.43-81 | SERVICE PICKUP TOOLS | 1,952 | 2,518 | 3,500 | 2,500 | 2,500 | 2,500 |
| 051-5100-510.43-86 | LINE MNTNCE & SUPPLIES | 17,584 | 67,170 | 71,790 | 60,430 | 60,430 | 60,430 |
| 051-5100-510.43-87 | UTILITIES LOCATES | 685 | 807 | 763 | 690 | 690 | 690 |
| * REPAIRS AND MAINTENANCE | | 93,242 | 150,940 | 160,686 | 161,127 | 161,127 | 161,127 |
| 051-5100-510.44-20 | RENTAL OF EQUIPMENT | 1,893 | 812 | 4,500 | 4,500 | 4,500 | 4,500 |
| * RENTAL COSTS | | 1,893 | 812 | 4,500 | 4,500 | 4,500 | 4,500 |
| 051-5100-510.52-10 | LIABILITY | 4,943 | 6,238 | 8,421 | 10,684 | 10,684 | 10,684 |
| 051-5100-510.52-30 | PROPERTY | 6,751 | 8,070 | 9,494 | 11,317 | 11,317 | 11,317 |
| 051-5100-510.52-50 | AUTOMOTIVE | 6,303 | 6,213 | 7,524 | 9,252 | 9,252 | 9,252 |
| * INSURANCE | | 17,997 | 20,521 | 25,439 | 31,253 | 31,253 | 31,253 |
| 051-5100-510.53-20 | POSTAGE | 966 | 945 | 700 | 700 | 700 | 700 |
| 051-5100-510.53-30 | TELEPHONE | 4,786 | 4,818 | 4,466 | 5,267 | 5,267 | 5,267 |
| 051-5100-510.53-32 | TELEMETRY | 11,396 | 11,032 | 12,466 | 13,430 | 13,430 | 13,430 |
| 051-5100-510.53-40 | LEGAL NOTICES | 222 | 141 | 300 | 150 | 150 | 150 |
| 051-5100-510.53-60 | PUBLIC EDUCATION/INFO | 962 | 2,083 | 2,983 | 2,433 | 2,433 | 2,433 |
| * COMMUNICATIONS | | 18,332 | 19,019 | 20,915 | 21,980 | 21,980 | 21,980 |
| 051-5100-510.54-00 | ADVERTISING | 1,754 | 116 | 250 | 250 | 250 | 250 |
| * ADVERTISING | | 1,754 | 116 | 250 | 250 | 250 | 250 |
| 051-5100-510.55-00 | PRINTING AND BINDING | 762 | 419 | 725 | 855 | 855 | 855 |
| * PRINTING AND BINDING | | 762 | 419 | 725 | 855 | 855 | 855 |
| 051-5100-510.57-00 | PERMITS | -35 | 880 | 795 | 15 | 15 | 15 |
| * PERMITS | | -35 | 880 | 795 | 15 | 15 | 15 |
| 051-5100-510.58-10 | TRAVEL, FOOD & LODGING | 292 | 359 | 397 | 427 | 427 | 427 |
| 051-5100-510.58-50 | TRAINING AND CONFERENCES | 7,386 | 5,825 | 8,994 | 8,629 | 8,629 | 8,629 |
| 051-5100-510.58-70 | MEMBERSHIPS/DUES/SUBS | 1,967 | 1,236 | 2,163 | 1,917 | 1,917 | 1,917 |
| * TRAINING AND TRAVEL | | 9,645 | 7,420 | 11,554 | 10,973 | 10,973 | 10,973 |
| 051-5100-510.60-10 | OFFICE SUPPLIES | 2,346 | 2,773 | 4,500 | 4,000 | 4,000 | 4,000 |
| 051-5100-510.60-20 | JANITORIAL SUPPLIES | 1,670 | 2,204 | 1,900 | 2,400 | 2,400 | 2,400 |
| 051-5100-510.60-60 | EXPENDABLE SUPPLIES | 78 | 0 | 100 | 100 | 100 | 100 |
| 051-5100-510.60-80 | CLOTHING | 2,590 | 2,100 | 2,705 | 2,775 | 2,775 | 2,775 |
| 051-5100-510.60-85 | SPECIAL DEPT SUPPLIES | 5,119 | 7,348 | 6,686 | 6,689 | 6,689 | 6,689 |
| 051-5100-510.60-86 | CHEMICAL/LAB SUPPLIES | 1,299 | 16,887 | 1,667 | 6,167 | 6,167 | 6,167 |
| 051-5100-510.60-87 | STREET CONST SUPPLIES | 18,350 | 37,597 | 38,000 | 47,719 | 47,719 | 47,719 |
| * SUPPLIES | | 31,452 | 68,909 | 55,558 | 69,850 | 69,850 | 69,850 |
| 051-5100-510.64-10 | BOOKS AND PERIODICALS | 768 | 568 | 738 | 604 | 604 | 604 |
| 051-5100-510.64-80 | COMPUTER SOFTWARE | 2,003 | 831 | 1,400 | 8,300 | 8,300 | 8,300 |
| * BOOKS AND PERIODICALS | | 2,771 | 1,399 | 2,138 | 8,904 | 8,904 | 8,904 |
| 051-5100-510.69-50 | MISCELLANEOUS EXPENSES | 0 | 0 | 0 | 0 | 0 | 0 |
| 051-5100-510.69-80 | ASSETS <\$500 | 33 | 475 | 50 | 50 | 50 | 50 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
WATER UTILITY FUND**

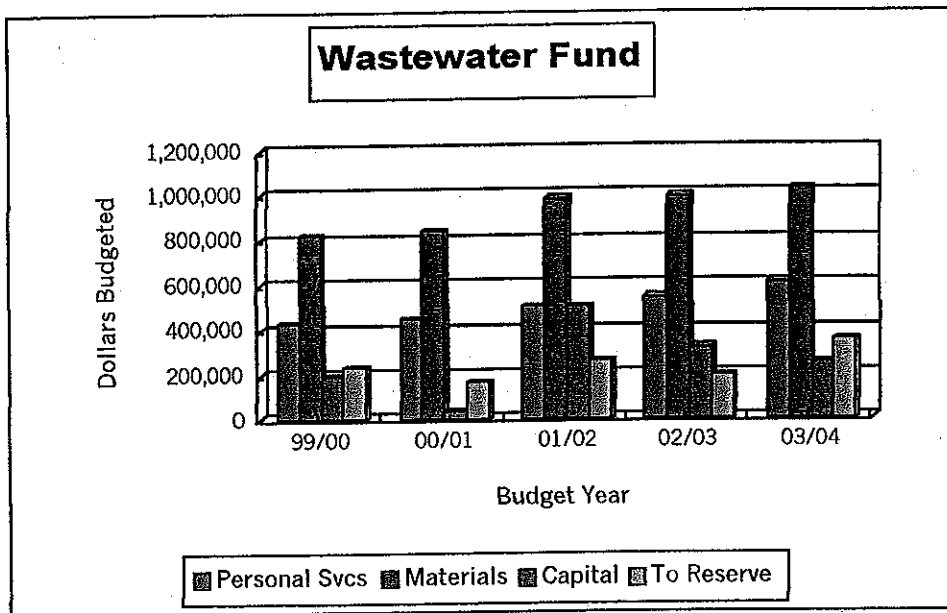
| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|-----------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| * OTHER MATERIALS/EXPENSES | | 33 | 475 | 50 | 50 | 50 | 50 |
| ** MATERIALS AND SERVICES | | 249,409 | 350,557 | 391,032 | 407,899 | 407,899 | 407,899 |
| 051-5100-510.72-20 | BUILDINGS | 0 | 1,200 | 0 | 0 | 0 | 0 |
| * CAPITAL OUTLAY | | 0 | 1,200 | 0 | 0 | 0 | 0 |
| 051-5100-510.73-30 | IMPRVMTS OTHER THAN BLDGS | 0 | 1,071 | 10,735 | 6,758 | 6,758 | 6,758 |
| * CAPITAL OUTLAY | | 0 | 1,071 | 10,735 | 6,758 | 6,758 | 6,758 |
| 051-5100-510.74-10 | MACHINERY | 119 | 4,402 | 7,500 | 4,700 | 4,700 | 4,700 |
| 051-5100-510.74-20 | VEHICLES | 0 | 0 | 0 | 6,500 | 6,500 | 6,500 |
| 051-5100-510.74-25 | COMMUNICATIONS EQUIPMENT | 382 | 0 | 289 | 300 | 300 | 300 |
| 051-5100-510.74-30 | FURNITURE AND FIXTURES | 394 | 2,194 | 200 | 700 | 700 | 700 |
| 051-5100-510.74-40 | OFFICE EQUIPMENT | 0 | 2,336 | 7,409 | 0 | 0 | 0 |
| 051-5100-510.74-50 | COMPUTER EQUIPMENT | 570 | 3,664 | 4,200 | 2,334 | 2,334 | 2,334 |
| 051-5100-510.74-90 | EQUIPMENT, OTHER | 196 | 8,200 | 16,420 | 16,641 | 16,641 | 16,641 |
| * MACHINERY AND EQUIPMENT | | 1,661 | 20,796 | 36,018 | 31,175 | 31,175 | 31,175 |
| 051-5100-510.76-10 | SOURCE OF SUPPLY | 0 | 41,994 | 20,000 | 28,000 | 28,000 | 28,000 |
| 051-5100-510.76-20 | WATER LINES | 0 | 17,258 | 117,000 | 77,000 | 77,000 | 77,000 |
| * PLANT IN SERVICE | | 0 | 59,252 | 137,000 | 105,000 | 105,000 | 105,000 |
| ** CAPITAL OUTLAY | | 1,661 | 82,319 | 183,753 | 142,933 | 142,933 | 142,933 |
| ** WATER DISTRIBUTION | | 782,904 | 1,002,589 | 1,206,584 | 1,231,875 | 1,231,875 | 1,231,875 |
| 051-9500-510.80-15 | TO UNEMPLOYMENT RESV FUND | 1,795 | 0 | 6,284 | 4,148 | 4,148 | 4,148 |
| * CHARGES FOR SERVICES | | 1,795 | 0 | 6,284 | 4,148 | 4,148 | 4,148 |
| 051-9500-510.81-01 | TO GENERAL FUND | 256,030 | 268,999 | 290,238 | 290,006 | 290,006 | 290,006 |
| 051-9500-510.81-05 | TO STREET FUND | 61,171 | 62,365 | 63,654 | 64,760 | 64,760 | 64,760 |
| 051-9500-510.81-09 | TO PUBLIC WKS RESV FUND | 30,000 | 60,000 | 20,000 | 0 | 0 | 0 |
| 051-9500-510.81-53 | WTR DEPT CAP RESERVE FUND | 200,000 | 250,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 051-9500-510.81-90 | OTHER TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS OUT | | 547,201 | 641,364 | 423,892 | 404,766 | 404,766 | 404,766 |
| 051-9500-510.88-00 | CONTINGENCY | 0 | 0 | 133,420 | 174,033 | 174,033 | 174,033 |
| * CONTINGENCY | | 0 | 0 | 133,420 | 174,033 | 174,033 | 174,033 |
| 051-9500-510.89-00 | UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| * UNAPPROPRIATED ENDING BAL | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** OTHER USES | | 548,996 | 641,364 | 563,596 | 582,947 | 582,947 | 582,947 |
| *** WATER UTILITY FUND | | 1,988,514 | 2,312,965 | 2,758,887 | 2,742,127 | 2,742,127 | 2,742,127 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
WATER DEPT CAPITAL RESERVE FUND**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 053-0000-300.00-00 | BEGINNING BALANCE | 1,832,978 | 1,928,409 | 1,565,965 | 1,136,396 | 1,136,396 | 1,136,396 |
| * BEGINNING BALANCE | | 1,832,978 | 1,928,409 | 1,565,965 | 1,136,396 | 1,136,396 | 1,136,396 |
| 053-0000-344.20-00 | CONNECT CHARGES | 11,424 | 56,738 | 20,160 | 13,440 | 13,440 | 13,440 |
| * UTILITY SERVICES | | 11,424 | 56,738 | 20,160 | 13,440 | 13,440 | 13,440 |
| 053-0000-361.00-00 | INTEREST REVENUES | 114,193 | 47,318 | 50,110 | 30,000 | 30,000 | 30,000 |
| * INTEREST REVENUES | | 114,193 | 47,318 | 50,110 | 30,000 | 30,000 | 30,000 |
| 053-0000-391.51-00 | WATER UTILITY FUND | 200,000 | 250,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| * OPERATING TRANSFERS IN | | 200,000 | 250,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| ** WTR DEPT CAP RESERVE FUND | | 2,158,595 | 2,282,465 | 1,686,235 | 1,229,836 | 1,229,836 | 1,229,836 |
| EXPENDITURES | | | | | | | |
| 053-5300-51.71-10 | LAND | 0 | 0 | 100,000 | 100,000 | 100,000 | 100,000 |
| * CAPITAL OUTLAY | | 0 | 0 | 100,000 | 100,000 | 100,000 | 100,000 |
| 053-5300-51.74-90 | EQUIPMENT, OTHER | 0 | 0 | 0 | 0 | 0 | 0 |
| * MACHINERY AND EQUIPMENT | | 0 | 0 | 0 | 0 | 0 | 0 |
| 053-5300-51.75-10 | CAPITAL PROJECTS | 248,472 | 7,307 | 1,196,235 | 814,836 | 814,836 | 814,836 |
| * CAPITAL OUTLAY | | 248,472 | 7,307 | 1,196,235 | 814,836 | 814,836 | 814,836 |
| 053-5300-51.76-10 | SOURCE OF SUPPLY | 0 | 0 | 40,000 | 40,000 | 40,000 | 40,000 |
| 053-5300-51.76-20 | WATER LINES | 115,948 | 41,928 | 350,000 | 275,000 | 275,000 | 275,000 |
| * PLANT IN SERVICE | | 115,948 | 41,928 | 390,000 | 315,000 | 315,000 | 315,000 |
| ** CAPITAL OUTLAY | | 364,420 | 49,235 | 1,686,235 | 1,229,836 | 1,229,836 | 1,229,836 |
| ** WTR DEPT CAP RESERVE FUND | | 364,420 | 49,235 | 1,686,235 | 1,229,836 | 1,229,836 | 1,229,836 |

**City of The Dalles
Fiscal Year 2003-2004 Budget**

Fund: WASTEWATER FUND
Department: DEPARTMENT OF PUBLIC WORKS
Program: WASTEWATER TREATMENT
WASTEWATER COLLECTION STORM WATER



The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500. In previous years the Storm Water utility was a part of the Street Fund.

WASTEWATER COLLECTION

Description

The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of more than 70 miles of sanitary sewer mainlines, interceptors, and sanitary sewer lift stations. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift

station maintenance and system replacements, which reduce the risk of public exposure to biological hazards associated with wastewater streams.

2003-04 Goals, Projects, and Highlights

- Operate the collection system in an effective and cost-efficient manner to protect the public investment and protect public health and the environment.
- Revise Five-Year Capital Improvement Program to fit within revenue projections.
- Establish a schedule to clean and camera the entire sewer system.
- Implement a numbering system for manhole mapping.
- Establish a plan to upgrade and/or replace aged wrapped tar paper (orangeburg) sanitary sewer mains and problem sanitary and storm sewer main lines.
- Video and repair/replace sanitary and storm water sewers ahead of planned paving projects.
- Provide video inspection of new sanitary and storm installations for quality control prior to acceptance by the City.
- Continue to improve base mapping and as-builts of the sanitary and storm sewer systems.
- Continue to address the troubled sewer list with slip line projects, including the project planned for the sanitary sewer main.
- Continue to renew sanitary sewer main lines on East 10th Street in preparation for continued street widening and paving.

2002-03 Accomplishments

- Installed 46 new sanitary sewer laterals connecting residential and commercial development: 6 commercial and 40 residential. Also installed 2 industrial connections.
- Installed new sewer mains at the following locations:
 - Old Dufur Road (Richmond to Lambert) - 2,500 feet.
 - Morton & 12th Streets - 1,500 feet.
 - Meek & 13th Streets - 1,250 feet.
 - 10th Street widening project - 650 feet.
- Root cut 1200 feet of sewer line in the Amaton Springs area.
- Root cut all troubled sewer lines.
- Cleaned all sewer lines on the "troubled sewer list" twice a year.
- Performed utility locates, averaging 3 to 4 per day.
- Cleaned, videoed and repaired the following sewer lines in preparation of street paving:
 - East 11th from Washington to Kelly
 - West 11th from Union to Trevitt
 - Walnut from 6th to 10th Street
 - West 8th Street from Cherry Heights to Webber
- Installed new pumps and controllers at the Port Lift Station.
- Installed a new pump at the Crates Way Lift Station and at the Jordan Street Lift Station.
- Cleaned & maintained all pump stations weekly.

Major Issues to be resolved in the next 5 years

- Evaluation of funding and staffing for storm water activities within the wastewater fund.
- Continued identification and correction of Inflow and Infiltration within the system.

- Implement appropriate System Development Charges for the wastewater system.
- Identification and implementation of correction strategies for the troubled sewer list.
- Compliance with proposed federal regulations pertaining to overflows from sanitary sewer collection systems: Capacity, Management, Operations and Maintenance (CMOM) rule.

STORMWATER

Description

The Stormwater program accounts for all activities involved in the operation and maintenance of stormwater conveyance systems within the City Limits for the protection of property and the enhancement of stream water quality.

2003-04 Goals, Projects, and Highlights

- Implement Stormwater Management Plan, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures for our own operations.
- Revise Five-Year Capital Improvement Program to fit within revenue projections.
- Establish a plan to upgrade and/or replace aged and inadequate storm mains and problem storm sewers.
- Continue to video stormwater sewers to identify and eliminate inflow and infiltration into the collection system, and for repair and replacement projects ahead of planned paving projects.
- Inspect new storm installations by video for quality control prior to City acceptance.
- Continue to improve base mapping and as-built drawings of stormwater infrastructure.
- Develop a strategy to address issues impacting stormwater runoff, such as annexation of substandard areas, requirement for curbs and sidewalks, and open drainage issues.
- Continue to address the troubled sewer list with slip line projects and manhole rehabilitations

2002-03 Accomplishments

- Performed annual maintenance to storm culverts and ditches at these locations:
- Old Dufur Road to East 12th Street between Richmond and Thompson Streets.
- Dry Hollow storm system from 14th to 19th Street.
- Webber Street between 2nd and 6th Streets.
- Continued to use Vita-DChlor (Vitamin C) for de-chlorination of the hydrant flushing water discharged to the stormwater system to meet in-stream limits for chlorine.
- Performed annual cleaning of all catch basins and repair of broken ones.
- Provided storm sewer repairs and maintenance activities in root cutting.
- Responded to complaints about illicit discharges to the stormwater system.
- Provided oversight of contractors for their dust and erosion control.

Major Issues to be resolved in the next 5 years

- Implementation of Stormwater Master Plan for City Limits and Urban Growth Boundary.

- Plan for compliance with Phase 2 of the federal stormwater regulations in spite of DEQ's current decision to exempt systems of our size from the rule.
- Evaluation of stormwater operation impacts to Wastewater Fund and plan for funding of this activity.
- Address the need to increase maintenance and improvements for the stormwater system, as ordered by new federal regulations.
- Annexation of substandard areas and recognition of stormwater as a major consideration in growth and development.
- Accurate mapping of the stormwater collection system, including outfall locations.
- Development of public education program on stormwater issues.
- Upgrade of undersized and deteriorated areas of storm system.
- Extension of stormwater collection system at these locations: 14th and Thompson; 12th and Thompson; and continue out Old Dufur Road.

WASTEWATER TREATMENT

Description

Wastewater treatment functions are primarily performed under contract with Operation Management International, Inc. with administrative oversight by Public Works staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

2003-04 Goals, Projects, and Highlights

- Work with the engineers on the upcoming plant improvements.
- Perform a technical evaluation of the need to re-evaluate our Local Limits as required by our current NPDES discharge permit.
- Complete an application for renewal of our NPDES permit which expires August 31, 2004.
- Purchase a UV lamp tester and ballast tester to get extended life from these items.
- Purchase and install updated variable frequency drives for the pumphouse.
- Repair the roof over the MCC building.
- Purchase and install a Doppler flow meter for the Influent piping.
- Purchase scaffolding for working on projects at the facility.
- Purchase a new balance for the laboratory.
- Upgrade certification for two associates.

2002-03 Accomplishments

- Evaluated the Wastewater Treatment Plant Master Plan, developed a schedule for capital projects, and began design of the initial phases of the plant improvements.
- Networked the plant's four computers to facilitate more efficient data entry.
- Purchased and installed the following plant improvements:

- Diffuser membranes in the aeration basins
- Updated the intensity meters for the ultraviolet light system
- Installed two new 75hp blowers; also, additional ultraviolet lights and ballasts
- Repair parts for the digester recirculation pump and the Waste Activated Sludge pump
- Installed a two-ton hoist for the flatbed truck
- Purchased and implemented a new maintenance management program.
- Expanded and enforced the City's grease trap program, requiring installations by all existing food-serving facilities and increasing the number of establishments being inspected quarterly from 50 to 53 restaurants, schools or care facilities.
- Continued to implement the City's Industrial Pretreatment Program, including a survey of all commercial dischargers to the City's sanitary sewer system as required by DEQ, and inspection and sampling of the one categorical industrial discharger.
- Land applied 513,475 pounds of sludge solids to 466 acres of farmland at agronomic rates.
- Cost savings activities at the facility:
 - Installed nylon bushings on the Hycor Fine Screen that extended the life of the brushes from 6 months to over 18
 - Installed two new blowers in-house
 - Found a new vendor for UV bulbs and sleeves
 - Found a vendor that can rebuild the UV ballasts for around \$36, rather than buying new ballasts for \$160.
 - Repaired muffle furnace in the lab with generic parts for \$250 rather than \$1,300 quoted
 - Manufactured replacement controls for the Waste Gas Flare for \$250 rather than \$2,000 as quoted
- Purchased and installed a new effluent flow meter, which will enable yearly factory calibration of the flow meter to comply with permit requirements.
- Purchased and installed a new Royce Dissolved Oxygen meter and sensor as a backup to the existing system.
- Purchased and installed a crane in the blower room for maintenance on the blowers.
- Replaced the floor in the laboratory.
- Purchased an electric pipe threader to be used to start replacing some of the aging piping throughout the plant.
- Replaced the aging autoclave in the laboratory.
- Continued cross training associates for backup laboratory duties.

Major Issues to be resolved in the next 5 years

- Design and construction of the improvements at the Wastewater Treatment Plant.
- Solids handling improvements: Change from liquid to solid land application through use of a belt press for sludge thickening.
- Elimination of all overflows to the Columbia River per permit conditions.
- Anticipate DEQ reopening of City permit for addition of effluent temperature management.

- Replacement of the aging Cyclone Degritter and grit pump.
- Construction of new digester and improved mixing in the existing digester.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
WASTEWATER FUND SUMMARY**

| <u>Account Description</u> | <u>FY</u> | <u>FY</u> | <u>FY</u> | <u>FY</u> | <u>FY</u> | <u>FY</u> |
|---------------------------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|
| | <u>2000-2001</u> | <u>2001-2002</u> | <u>2002-2003</u> | <u>2003-2004</u> | <u>2003-2004</u> | <u>2003-2004</u> |
| | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Proposed</u> | <u>Approved</u> | <u>Adopted</u> |
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> |
| BEGINNING BALANCE | 2,328,016 | 2,474,865 | 1,986,462 | 8,639,629 | 8,639,629 | 8,639,629 |
| REVENUES | 2,021,111 | 1,964,042 | 2,976,306 | 2,523,695 | 2,523,695 | 2,523,695 |
| OTHER SOURCES | 136,000 | 230,000 | 281,147 | 446,287 | 446,287 | 446,287 |
| TOTAL RESOURCES | 4,485,127 | 4,668,907 | 5,243,915 | 11,609,611 | 11,609,611 | 11,609,611 |
| WASTE WATER FUND | 1,318,528 | 1,421,075 | 1,856,615 | 1,851,009 | 1,851,009 | 1,851,009 |
| SEWER SPECIAL RESERVE FUND | 240,684 | 228,546 | 551,874 | 260,850 | 260,850 | 260,850 |
| SEWER PLANT CONST/DEBT SV | 0 | 0 | 1,222,185 | 8,227,185 | 8,227,185 | 8,227,185 |
| TOTAL EXPENDITURES | 1,559,212 | 1,649,621 | 3,630,674 | 10,339,044 | 10,339,044 | 10,339,044 |
| CHARGES FOR SERVICES | 832 | 0 | 3,296 | 2,011 | 2,011 | 2,011 |
| TRANSFER OUT | 389,557 | 494,677 | 1,475,723 | 1,140,428 | 1,140,428 | 1,140,428 |
| CONTINGENCY | 0 | 0 | 134,222 | 128,128 | 128,128 | 128,128 |
| UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER USES | 389,557 | 494,677 | 1,613,241 | 1,270,567 | 1,270,567 | 1,270,567 |
| TOTAL EXPENDS & OTHER USES | 1,948,769 | 2,144,298 | 5,243,915 | 11,609,611 | 11,609,611 | 11,609,611 |
| FUND TOTAL | 2,536,358 | 2,523,609 | 0 | 0 | 0 | 0 |

City of Dalles, Oregon
Fiscal Year 2003-2004 BUDGET
WASTEWATER FUND

| REVENUE | | | | | | | |
|------------------------------------|-----------------------|---------------------|---------------------|---------------------|------------------------------|------------------------------|-----------------------------|
| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
| 055-0000-300.00-00 | BEGINNING BALANCE | 687,493 | 817,053 | 553,230 | 277,154 | 277,154 | 277,154 |
| * BEGINNING BALANCE | | 687,493 | 817,053 | 553,230 | 277,154 | 277,154 | 277,154 |
| 055-0000-337.10-00 | URBAN RENEWAL | 18,920 | 2,158 | 6,500 | 11,667 | 11,667 | 11,667 |
| * LOCAL GOVERNMENT REVENUES | | 18,920 | 2,158 | 6,500 | 11,667 | 11,667 | 11,667 |
| 055-0000-341.80-00 | COPIES, PLANS, ORD'S | 29 | 140 | 100 | 100 | 100 | 100 |
| 055-0000-341.90-00 | MISC SALES AND SRVCE | 26,071 | 47,040 | 30,000 | 32,000 | 32,000 | 32,000 |
| * GENERAL GOVERNMENT | | 26,100 | 47,180 | 30,100 | 32,100 | 32,100 | 32,100 |
| 055-0000-344.10-00 | UTILITY SERVICE CHRGE | 1,781,967 | 1,809,088 | 1,925,738 | 2,342,178 | 2,342,178 | 2,342,178 |
| 055-0000-344.90-00 | DELINQUENT ACCT INT | 6,571 | 7,285 | 7,000 | 5,000 | 5,000 | 5,000 |
| * UTILITY SERVICES | | 1,788,538 | 1,816,373 | 1,932,738 | 2,347,178 | 2,347,178 | 2,347,178 |
| 055-0000-345.20-00 | UNCOLLECTIBLE ACCTS | -588 | -4,382 | -3,000 | -10,000 | -10,000 | -10,000 |
| * OTHER WATER CHARGES | | -588 | -4,382 | -3,000 | -10,000 | -10,000 | -10,000 |
| 055-0000-348.00-00 | INTERDEPARTMENTAL REV | 15,559 | 7,905 | 10,600 | 11,190 | 11,190 | 11,190 |
| * INTERDEPARTMENTAL REVENUE | | 15,559 | 7,905 | 10,600 | 11,190 | 11,190 | 11,190 |
| 055-0000-361.00-00 | INTEREST REVENUES | 34,762 | 14,435 | 7,650 | 5,000 | 5,000 | 5,000 |
| * INTEREST REVENUES | | 34,762 | 14,435 | 7,650 | 5,000 | 5,000 | 5,000 |
| 055-0000-369.00-00 | OTHER MISC REVENUES | 2,536 | 2,324 | 1,000 | 1,000 | 1,000 | 1,000 |
| * OTHER MISC REVENUES | | 2,536 | 2,324 | 1,000 | 1,000 | 1,000 | 1,000 |
| 055-0000-392.00-00 | SALE OF FIXED ASSETS | 0 | 0 | 15,000 | 0 | 0 | 0 |
| * SALE OF FIXED ASSETS | | 0 | 0 | 15,000 | 0 | 0 | 0 |
| *** WASTE WATER FUND | | 2,590,390 | 3,703,046 | 2,553,818 | 2,675,289 | 2,675,289 | 2,675,289 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
WASTEWATER

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|------------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 055-5500-550.11-00 | REGULAR SALARIES | 326,559 | 355,958 | 380,652 | 394,646 | 394,646 | 394,646 |
| * REGULAR SALARIES | | 326,559 | 355,958 | 380,652 | 394,646 | 394,646 | 394,646 |
| 055-5500-550.12-00 | PARTTIME/TEMP SALARIES | 4,843 | 2,566 | 5,760 | 7,568 | 7,568 | 7,568 |
| * PARTTIME/TEMP SALARIES | | 4,843 | 2,566 | 5,760 | 7,568 | 7,568 | 7,568 |
| 055-5500-550.13-00 | OVERTIME SALARIES | 7,616 | 6,252 | 9,100 | 7,900 | 7,900 | 7,900 |
| * OVERTIME SALARIES | | 7,616 | 6,252 | 9,100 | 7,900 | 7,900 | 7,900 |
| 055-5500-550.21-10 | MEDICAL INSURANCE | 37,492 | 45,386 | 63,152 | 67,549 | 67,549 | 67,549 |
| 055-5500-550.21-20 | L-T DISABILITY INSURANCE | 1,030 | 1,069 | 1,169 | 1,227 | 1,227 | 1,227 |
| 055-5500-550.21-30 | LIFE INSURANCE | 309 | 310 | 386 | 362 | 362 | 362 |
| 055-5500-550.21-40 | WORKERS COMP INSURANCE | 3,105 | 5,635 | 7,141 | 9,843 | 9,843 | 9,843 |
| * INSURANCE BENEFITS | | 41,936 | 52,400 | 71,848 | 78,981 | 78,981 | 78,981 |
| 055-5500-550.22-00 | FICA | 25,097 | 26,664 | 30,257 | 31,374 | 31,374 | 31,374 |
| * FICA | | 25,097 | 26,664 | 30,257 | 31,374 | 31,374 | 31,374 |
| 055-5500-550.23-00 | RETIREMENT CONTRIBUTIONS | 39,857 | 44,248 | 47,961 | 53,277 | 53,277 | 53,277 |
| * RETIREMENT CONTRIBUTIONS | | 39,857 | 44,248 | 47,961 | 53,277 | 53,277 | 53,277 |
| 055-5500-550.29-00 | OTHER EMPLOYEE BENEFITS | 159 | 123 | 79 | 40 | 40 | 40 |
| * OTHER EMPLOYEE BENEFITS | | 159 | 123 | 79 | 40 | 40 | 40 |
| ** PERSONNEL SERVICE | | 446,067 | 488,211 | 545,657 | 573,786 | 573,786 | 573,786 |
| 055-5500-550.31-10 | CONTRACTUAL SERVICES | 592,024 | 608,099 | 657,591 | 668,096 | 668,096 | 668,096 |
| 055-5500-550.31-40 | WASCO CO COMMUNICATIONS | 5,781 | 5,730 | 5,120 | 6,362 | 6,362 | 6,362 |
| * OFFICIAL/ADMINISTRATIVE | | 597,805 | 613,829 | 662,711 | 674,458 | 674,458 | 674,458 |
| 055-5500-550.34-10 | ENGINEERING SERVICES | 1,212 | 673 | 2,288 | 2,432 | 2,432 | 2,432 |
| 055-5500-550.34-30 | COMPUTER SERVICES | 1,256 | 1,962 | 2,145 | 1,990 | 1,990 | 1,990 |
| 055-5500-550.34-40 | SOFTWARE MAINTENANCE | 1,809 | 1,731 | 2,400 | 2,608 | 2,608 | 2,608 |
| 055-5500-550.34-50 | SPECIAL STUDIES & REPORTS | 0 | -506 | 30,000 | 13,000 | 13,000 | 13,000 |
| * TECHNICAL SERVICES | | 4,277 | 3,860 | 36,833 | 20,030 | 20,030 | 20,030 |
| 055-5500-550.39-00 | OTHER CONTRACTUAL SVCS | 2,697 | 3,721 | 4,050 | 5,142 | 5,142 | 5,142 |
| * OTHER CONTRACTUAL SERVICES | | 2,697 | 3,721 | 4,050 | 5,142 | 5,142 | 5,142 |
| 055-5500-550.41-10 | WATER & SEWER | 2,086 | 2,319 | 2,417 | 3,865 | 3,865 | 3,865 |
| 055-5500-550.41-20 | GARBAGE SERVICES | 500 | 1,124 | 2,850 | 1,460 | 1,460 | 1,460 |
| 055-5500-550.41-30 | NATURAL GAS | 1,766 | 1,969 | 2,175 | 2,160 | 2,160 | 2,160 |
| 055-5500-550.41-40 | ELECTRICITY | 8,968 | 6,233 | 9,629 | 8,309 | 8,309 | 8,309 |
| * UTILITY SERVICES | | 13,320 | 11,645 | 17,071 | 15,794 | 15,794 | 15,794 |
| 055-5500-550.42-00 | JANITORIAL SERVICES | 3,100 | 3,225 | 3,500 | 3,600 | 3,600 | 3,600 |
| * JANITORIAL SERVICES | | 3,100 | 3,225 | 3,500 | 3,600 | 3,600 | 3,600 |
| 055-5500-550.43-10 | BUILDINGS AND GROUNDS | 2,914 | 3,409 | 3,910 | 4,548 | 4,548 | 4,548 |
| 055-5500-550.43-20 | COMPUTERS | 186 | 374 | 1,234 | 500 | 500 | 500 |
| 055-5500-550.43-30 | RADIO EQUIPMENT | 818 | 1,436 | 2,315 | 2,705 | 2,705 | 2,705 |
| 055-5500-550.43-40 | OFFICE EQUIPMENT | 158 | 47 | 535 | 500 | 500 | 500 |
| 055-5500-550.43-45 | JOINT USE OF LABOR/EQUIP | 26,873 | 21,279 | 16,800 | 26,000 | 26,000 | 26,000 |
| 055-5500-550.43-50 | VEHICLES | 11,601 | 10,080 | 13,901 | 10,878 | 10,878 | 10,878 |
| 055-5500-550.43-51 | GAS/OIL/DIESEL/LUBRICANTS | 7,654 | 7,223 | 12,698 | 12,929 | 12,929 | 12,929 |
| 055-5500-550.43-52 | TIRES AND TIRE REPAIRS | 5,150 | 4,676 | 4,347 | 2,417 | 2,417 | 2,417 |
| 055-5500-550.43-70 | GENERAL EQUIPMENT | 6,239 | 7,680 | 12,807 | 15,057 | 15,057 | 15,057 |
| 055-5500-550.43-71 | SPCL UTILITY EQUIPMENT | 7,916 | 12,891 | 12,100 | 14,150 | 14,150 | 14,150 |
| 055-5500-550.43-80 | SHOP EQUIPMENT | 3,190 | 3,329 | 3,869 | 4,462 | 4,462 | 4,462 |
| 055-5500-550.43-81 | SERVICE PICKUP TOOLS | 700 | 2,168 | 2,850 | 3,050 | 3,050 | 3,050 |
| 055-5500-550.43-86 | LINES MNTNCE & SUPPLIES | 41,407 | 33,051 | 41,800 | 37,000 | 37,000 | 37,000 |
| 055-5500-550.43-87 | UTILITIES LOCATES | 463 | 753 | 875 | 690 | 690 | 690 |
| * REPAIRS AND MAINTENANCE | | 115,269 | 108,396 | 130,041 | 134,886 | 134,886 | 134,886 |
| 055-5500-550.44-20 | RENTAL OF EQUIPMENT | 3,481 | 3,935 | 7,500 | 5,000 | 5,000 | 5,000 |
| * RENTAL COSTS | | 3,481 | 3,935 | 7,500 | 5,000 | 5,000 | 5,000 |
| 055-5500-550.52-10 | LIABILITY | 5,837 | 6,480 | 9,221 | 13,626 | 13,626 | 13,626 |
| 055-5500-550.52-30 | PROPERTY | 17,556 | 20,957 | 20,666 | 27,780 | 27,780 | 27,780 |
| 055-5500-550.52-50 | AUTOMOTIVE | 11,364 | 10,759 | 12,297 | 14,936 | 14,936 | 14,936 |
| * INSURANCE | | 34,757 | 38,196 | 42,184 | 56,342 | 56,342 | 56,342 |
| 055-5500-550.53-20 | POSTAGE | 726 | 405 | 200 | 100 | 100 | 100 |
| 055-5500-550.53-30 | TELEPHONE | 4,191 | 4,063 | 3,473 | 4,532 | 4,532 | 4,532 |
| 055-5500-550.53-32 | TELEMETRY | 4,380 | 4,452 | 3,636 | 6,440 | 6,440 | 6,440 |
| 055-5500-550.53-40 | LEGAL NOTICES | 146 | 231 | 300 | 300 | 300 | 300 |
| 055-5500-550.53-60 | PUBLIC EDUCATION/INFO | 386 | 100 | 1,976 | 1,767 | 1,767 | 1,767 |
| * COMMUNICATIONS | | 9,829 | 9,251 | 9,585 | 13,139 | 13,139 | 13,139 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
WASTEWATER**

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|-----------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 055-5500-550.54-00 | ADVERTISING | 287 | 471 | 250 | 250 | 250 | 250 |
| * ADVERTISING | | 287 | 471 | 250 | 250 | 250 | 250 |
| 055-5500-550.55-00 | PRINTING AND BINDING | 348 | 293 | 560 | 915 | 915 | 915 |
| * PRINTING AND BINDING | | 348 | 293 | 560 | 915 | 915 | 915 |
| 055-5500-550.57-00 | PERMITS | 6,431 | 7,710 | 8,030 | 9,260 | 9,260 | 9,260 |
| * PERMITS | | 6,431 | 7,710 | 8,030 | 9,260 | 9,260 | 9,260 |
| 055-5500-550.58-10 | TRAVEL, FOOD & LODGING | 153 | 267 | 400 | 430 | 430 | 430 |
| 055-5500-550.58-50 | TRAINING AND CONFERENCES | 5,614 | 4,808 | 7,050 | 7,285 | 7,285 | 7,285 |
| 055-5500-550.58-70 | MEMBERSHIPS/DUES/SUBS | 1,778 | 1,147 | 2,202 | 2,004 | 2,004 | 2,004 |
| * TRAINING AND TRAVEL | | 7,545 | 6,222 | 9,652 | 9,719 | 9,719 | 9,719 |
| 055-5500-550.60-10 | OFFICE SUPPLIES | 3,404 | 4,125 | 4,500 | 4,000 | 4,000 | 4,000 |
| 055-5500-550.60-20 | JANITORIAL SUPPLIES | 1,681 | 2,264 | 1,900 | 2,400 | 2,400 | 2,400 |
| 055-5500-550.60-60 | EXPENDABLE SUPPLIES | 78 | 0 | 100 | 100 | 100 | 100 |
| 055-5500-550.60-80 | CLOTHING | 1,765 | 1,891 | 2,085 | 2,315 | 2,315 | 2,315 |
| 055-5500-550.60-85 | SPECIAL DEPT SUPPLIES | 3,908 | 5,733 | 6,611 | 5,364 | 5,364 | 5,364 |
| 055-5500-550.60-86 | CHEMICAL/LAB SUPPLIES | 159 | 148 | 767 | 8,317 | 8,317 | 8,317 |
| 055-5500-550.60-87 | STREET CONST SUPPLIES | 24,096 | 41,383 | 42,650 | 44,819 | 44,819 | 44,819 |
| * SUPPLIES | | 35,091 | 55,544 | 58,613 | 67,315 | 67,315 | 67,315 |
| 055-5500-550.64-10 | BOOKS AND PERIODICALS | 202 | 489 | 992 | 1,058 | 1,058 | 1,058 |
| 055-5500-550.64-80 | COMPUTER SOFTWARE | 2,133 | 857 | 1,289 | 8,300 | 8,300 | 8,300 |
| * BOOKS AND PERIODICALS | | 2,335 | 1,346 | 2,281 | 9,358 | 9,358 | 9,358 |
| 055-5500-550.69-80 | ASSETS <\$500 | 33 | 175 | 50 | 50 | 50 | 50 |
| * OTHER MATERIALS/EXPENSES | | 33 | 175 | 50 | 50 | 50 | 50 |
| ** MATERIALS AND SERVICES | | 836,605 | 867,819 | 992,911 | 1,025,258 | 1,025,258 | 1,025,258 |
| 055-5500-550.70-50 | LEASE PURCHASE | 0 | 0 | 0 | 0 | 0 | 0 |
| * CAPITAL OUTLAY | | 0 | 0 | 0 | 0 | 0 | 0 |
| 055-5500-550.72-20 | BUILDINGS | 0 | 1,200 | 0 | 0 | 0 | 0 |
| * CAPITAL OUTLAY | | 0 | 1,200 | 0 | 0 | 0 | 0 |
| 055-5500-550.73-30 | IMPRVMTS OTHER THAN BLDGS | 0 | 1,071 | 10,735 | 6,758 | 6,758 | 6,758 |
| * CAPITAL OUTLAY | | 0 | 1,071 | 10,735 | 6,758 | 6,758 | 6,758 |
| 055-5500-550.74-10 | MACHINERY | 316 | 4,402 | 7,300 | 22,925 | 22,925 | 22,925 |
| 055-5500-550.74-20 | VEHICLES | 0 | 0 | 0 | 0 | 0 | 0 |
| 055-5500-550.74-25 | COMMUNICATIONS EQUIPMENT | 382 | 0 | 100 | 300 | 300 | 300 |
| 055-5500-550.74-30 | FURNITURE AND FIXTURES | 394 | 2,194 | 200 | 900 | 900 | 900 |
| 055-5500-550.74-40 | OFFICE EQUIPMENT | 0 | 2,334 | 7,502 | 0 | 0 | 0 |
| 055-5500-550.74-50 | COMPUTER EQUIPMENT | 669 | 4,574 | 4,200 | 2,833 | 2,833 | 2,833 |
| 055-5500-550.74-80 | PUMPS | 0 | 0 | 0 | 25,000 | 25,000 | 25,000 |
| 055-5500-550.74-90 | EQUIPMENT, OTHER | 333 | 20,113 | 37,732 | 18,249 | 18,249 | 18,249 |
| * MACHINERY AND EQUIPMENT | | 2,094 | 33,617 | 57,034 | 70,207 | 70,207 | 70,207 |
| 055-5500-550.76-30 | SEWER LINES | 33,762 | 29,157 | 195,278 | 115,000 | 115,000 | 115,000 |
| 055-5500-550.76-40 | STORMWATER COLL IMPROVMTS | 0 | 0 | 55,000 | 60,000 | 60,000 | 60,000 |
| * PLANT IN SERVICE | | 33,762 | 29,157 | 250,278 | 175,000 | 175,000 | 175,000 |
| ** CAPITAL OUTLAY | | 35,856 | 65,045 | 318,047 | 251,965 | 251,965 | 251,965 |
| ** WASTEWATER FUND | | 1,318,528 | 1,421,075 | 1,656,615 | 1,851,009 | 1,851,009 | 1,851,009 |
| OTHER USES | | | | | | | |
| 055-9500-550.80-15 | TO UNEMPLOYMENT RESV FUND | 832 | 0 | 3,296 | 2,011 | 2,011 | 2,011 |
| * CHARGE FOR SERVICES | | 832 | 0 | 3,296 | 2,011 | 2,011 | 2,011 |
| 055-9500-550.81-01 | TO GENERAL FUND | 170,439 | 179,899 | 194,343 | 193,659 | 193,659 | 193,659 |
| 055-9500-550.81-05 | TO STREET FUND | 53,118 | 54,778 | 54,195 | 54,195 | 54,195 | 54,195 |
| 055-9500-550.81-09 | TO PUBLIC WKS RESV FUND | 30,000 | 30,000 | 30,000 | 0 | 0 | 0 |
| 055-9500-550.81-56 | TO SEWER SPCL RESV FUND | 136,000 | 230,000 | 0 | 0 | 0 | 0 |
| 055-9500-550.81-57 | PLANT CONSTRUCTION DEBT | 0 | 0 | 281,147 | 446,287 | 446,287 | 446,287 |
| * OPERATING TRANSFERS OUT | | 389,557 | 494,677 | 559,685 | 694,141 | 694,141 | 694,141 |
| 055-9500-550.88-00 | CONTINGENCY | 0 | 0 | 134,222 | 128,128 | 128,128 | 128,128 |
| * CONTINGENCY | | 0 | 0 | 134,222 | 128,128 | 128,128 | 128,128 |
| 055-9500-550.89-00 | UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| * UNAPPROPRIATED ENDING BAL | | 0 | 0 | 0 | 0 | 0 | 0 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

WASTEWATER

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|----------------|---------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| *** | OTHER USES | 390,389 | 494,677 | 697,203 | 824,280 | 824,280 | 824,280 |
| *** | WASTE WATER FUND | 1,708,917 | 1,915,752 | 2,053,818 | 2,675,489 | 2,675,489 | 2,675,489 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
SEWER SPECIAL RESERVE FUND**

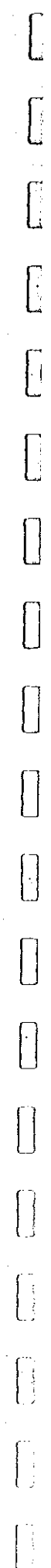
| REVENUE | | FY | FY | FY | FY | FY | FY |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 056-0000-300.00-(BEGINNING BALA | | 1,640,523 | 1,657,812 | 1,433,232 | 240,290 | 240,290 | 240,290 |
| * BEGINNING BALANCE | | 1,640,523 | 1,657,812 | 1,433,232 | 240,290 | 240,290 | 240,290 |
| 056-0000-344.20-(CONNECT CHARG | | 29,232 | 23,754 | 15,840 | 10,560 | 10,560 | 10,560 |
| * UTILITY SERVICES | | 29,232 | 23,754 | 15,840 | 10,560 | 10,560 | 10,560 |
| 056-0000-361.00-(INTEREST REVENI | | 97,852 | 44,455 | 9,000 | 10,000 | 10,000 | 10,000 |
| * INTEREST REVENUES | | 97,852 | 44,455 | 9,000 | 10,000 | 10,000 | 10,000 |
| 056-0000-363.50-(PROPERTY RENTA | | 8,200 | 9,840 | 9,840 | 0 | 0 | 0 |
| * RENTAL REVENUES | | 8,200 | 9,840 | 9,840 | 0 | 0 | 0 |
| 056-0000-369.00-(OTHER MISC REV | | 0 | 0 | 0 | 0 | 0 | 0 |
| * OTHER MISC REVENUES | | 0 | 0 | 0 | 0 | 0 | 0 |
| 056-0000-391.55-(WASTEWATER UT | | 136,000 | 230,000 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS IN | | 136,000 | 230,000 | 0 | 0 | 0 | 0 |
| *** SEWER SPECIAL RESERVE FU | | 1,911,807 | 1,965,861 | 1,467,912 | 260,850 | 260,850 | 260,850 |
| EXPENDITURES | | | | | | | |
| 056-5600-55.34-1(ENGINEERING SEI | | 105,074 | 97,228 | 0 | 0 | 0 | 0 |
| * TECHNICAL SERVICES | | 105,074 | 97,228 | 0 | 0 | 0 | 0 |
| ** MATERIALS AND SERVICES | | 105,074 | 97,228 | 0 | 0 | 0 | 0 |
| 056-5600-55.73-5(CONSTRUCTION C | | 0 | 0 | 0 | 0 | 0 | 0 |
| * CAPITAL OUTLAY | | 0 | 0 | 0 | 0 | 0 | 0 |
| 056-5600-550.74-80 PUMPS | | 0 | 0 | 65,000 | 40,000 | 40,000 | 40,000 |
| * MACHINERY AND EQUIPMENT | | 0 | 0 | 65,000 | 40,000 | 40,000 | 40,000 |
| 056-5600-55.75-1(CAPITAL PROJEC1 | | 0 | 508 | 99,654 | 140,850 | 140,850 | 140,850 |
| * CAPITAL OUTLAY | | 0 | 508 | 99,654 | 140,850 | 140,850 | 140,850 |
| 056-5600-55.76-3(SEWER LINES | | 0 | 0 | 100,000 | 80,000 | 80,000 | 80,000 |
| * PLANT IN SERVICE | | 0 | 0 | 100,000 | 80,000 | 80,000 | 80,000 |
| 056-5600-550.78-(FUTURE CAPITAL | | 0 | 0 | 100,000 | 0 | 0 | 0 |
| * RESERVE | | 0 | 0 | 100,000 | 0 | 0 | 0 |
| ** CAPITAL OUTLAY | | 0 | 508 | 364,654 | 260,850 | 260,850 | 260,850 |
| 056-5600-55.79-5(LOAN PRIN PAYMI | | 120,000 | 120,000 | 180,000 | 0 | 0 | 0 |
| 056-5600-55.79-6(LOAN INT PAYMET | | 15,610 | 10,810 | 7,220 | 0 | 0 | 0 |
| * DEBT SERVICE | | 135,610 | 130,810 | 187,220 | 0 | 0 | 0 |
| ** DEBT SERVICE | | 135,610 | 130,810 | 187,220 | 0 | 0 | 0 |
| *** SEWER SPECIAL RESERVE FU | | 240,684 | 228,346 | 551,874 | 260,850 | 260,850 | 260,850 |
| OTHER USES | | | | | | | |
| 056-9500-550.81-(PLANT CONST/DE | | 0 | 0 | 916038 | 0 | 0 | 0 |
| * OPERATING TRANSFERS OUT | | 0 | 0 | 916038 | 0 | 0 | 0 |
| ** OTHER USES | | 0 | 0 | 916038 | 0 | 0 | 0 |
| *** SEWER SPECIAL RESERVE FU | | 240,684 | 228,346 | 1,467,912 | 260,850 | 260,850 | 260,850 |

City of The Dalles, Oregon
Fiscal Year 2003-2004
Budget
SEWER PLANT CONST/DEBT SERVICE

| REVENUES | | FY | FY | FY | FY | FY | FY |
|-------------------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 057-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 0 | 8,122,185 | 8,122,185 | 8,122,185 |
| * BEGINNING BALANCE | | 0 | 0 | 0 | 8,122,185 | 8,122,185 | 8,122,185 |
| 057-0000-361.00-00 | INTEREST REVENUES | 0 | 0 | 25,000 | 105,000 | 105,000 | 105,000 |
| * INTEREST REVENUES | | 0 | 0 | 25,000 | 105,000 | 105,000 | 105,000 |
| 057-0000-391.55-00 | W WASTEWATER UTILITY FUND | 0 | 0 | 281,147 | 446,287 | 446,287 | 446,287 |
| 057-0000-391.56-00 | WASTEWATER CAPITAL FUND | 0 | 0 | 916,038 | 0 | 0 | 0 |
| * OPERATING TRANSFERS IN | | 0 | 0 | 1,197,185 | 446,287 | 446,287 | 446,287 |
| ** SEWER PLANT CONST/DEBT SV | | 0 | 0 | 1,222,185 | 8,673,472 | 8,673,472 | 8,673,472 |
| EXPENDITURES | | | | | | | |
| 057-5700-550.34-10 | ENGINEERING SERVICES | 0 | 0 | 100,000 | 1,200,000 | 1,200,000 | 1,200,000 |
| * TECHNICAL SERVICES | | 0 | 0 | 100,000 | 1,200,000 | 1,200,000 | 1,200,000 |
| ** MATERIALS AND SERVICES | | 0 | 0 | 100,000 | 1,200,000 | 1,200,000 | 1,200,000 |
| 057-5700-550.75-10 | CAPITAL PROJECTS | 0 | 0 | 543,000 | 7,027,185 | 7,027,185 | 7,027,185 |
| * CAPITAL OUTLAY | | 0 | 0 | 543,000 | 7,027,185 | 7,027,185 | 7,027,185 |
| 057-5700-550378-99 | FUTURE CAPITAL PROJECTS | 0 | 0 | 579,185 | 0 | 0 | 0 |
| * RESERVE | | 0 | 0 | 579,185 | 0 | 0 | 0 |
| 057-9500-550.81-58 | DEBT SERVICE FUND | 0 | 0 | 0 | 446,287 | 446,287 | 446,287 |
| * OPERATING TRANSFERS OUT | | 0 | 0 | 0 | 446,287 | 446,287 | 446,287 |
| ** CAPITAL OUTLAY | | 0 | 0 | 1,122,185 | 7,473,472 | 7,473,472 | 7,473,472 |
| ** SEWER PLANT CONST/DEBT SV | | 0 | 0 | 1,222,185 | 8,673,472 | 8,673,472 | 8,673,472 |

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**City of The Dalles, Oregon
Fiscal Year 2003-2004 Adopted Budget**

Fund: Airport (061)

Department: Airport (061)

Programs: Airport Operations (610)

Mission:

Building to meet the transportation needs of the twenty-first century, and taking advantage of development opportunities through:

- Broadening and stabilizing the political, financial and technical support base.
- Implementation and updating of the airport master plan.
- Establishment of protective planning and zoning policies.
- Supporting airport and pilot organizations.
- Being active in both states' administrative and legislative processes.

Description:

Through the last three years the City has been involved in a partnership with Klickitat County for resolving several issues for the future of the airport. An Intergovernmental Agreement was signed with specific tasks to be completed. We have a signed agreement creating a long-term management structure for the airport that includes a regional based and cost sharing with Klickitat County. This budget proposes a part-time (25 hour) Airport Manager at \$23.00 per hour, who will be moved to the airport, along with 20 hours of the Community Development Department's Administrative Secretary's time.

2003-2004 Goals, Projects and Highlights:

- Continuation of shared funding with Klickitat County.
- Marketing Study (90% grant).
- Master Plan update with \$45,000 grant and \$5000 cash.
- Roof and terminal repairs (50% grant).
- Federal installation of landing system and runway lights.
- Construction on the golf course could begin as early as Spring, 2004.
- Work on the Transponder Landing System's certification continues with the goal of a commissioned system in use at the airport.
- Install security fencing - \$145,000

2002-2003 Accomplishments/Comments:

- Finalized a permanent establishment of a Regional Airport management structure.
- Completed construction of two 11-unit "T" hangars.

Major Issues to be Resolved in the Next 5 Years:

- Development of a world-class golf course.
- Runway maintenance.
- Reconstruction of a major portion of runway 12-30.
- Dallesport water district(s) providing service to the airport.

**City of The Dalles
Fiscal Year 2003-2004 Budget
AIRPORT SUMMARY**

| <u>Account Description</u> | FY 2000-2001 <u>Actual</u> | FY 2001-2002 <u>Actual</u> | FY 2002-2003 <u>Budget</u> | FY 2003-2004 <u>Proposed Budget</u> | FY 2003-2004 <u>Approved Budget</u> | FY 2003-2004 <u>Adopted Budget</u> |
|---------------------------------------|----------------------------------|----------------------------------|----------------------------------|---|---|--|
| BEGINNING BALANCE | 8,551 | 34,722 | 54,987 | 70,759 | 70,759 | 74,359 |
| REVENUES | 59,243 | 79,612 | 1,118,151 | 591,720 | 591,720 | 564,720 |
| OTHER SOURCES | 33,241 | 33,790 | 63,145 | 25,404 | 25,404 | 52,404 |
| TOTAL RESOURCES | 101,035 | 148,124 | 1,236,283 | 687,883 | 687,883 | 691,483 |
| AIRPORT | 56,121 | 82,795 | 1,236,015 | 682,883 | 682,883 | 686,483 |
| TOTAL EXPENDITURES | 56,121 | 82,795 | 1,236,015 | 682,883 | 682,883 | 686,483 |
| CHARGES FOR SERVICES | 0 | 0 | 268 | 0 | 0 | 0 |
| TRANSFER OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTINGENCY | 0 | 0 | 0 | 5,000 | 5,000 | 5,000 |
| UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER USES | 0 | 0 | 268 | 5,000 | 5,000 | 5,000 |
| TOTAL EXPENDS & OTHER USES | 56,121 | 82,795 | 1,236,283 | 687,883 | 687,883 | 691,483 |
| FUND TOTAL | 44,914 | 65,329 | 0 | 0 | 0 | 0 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
AIRPORT FUND**

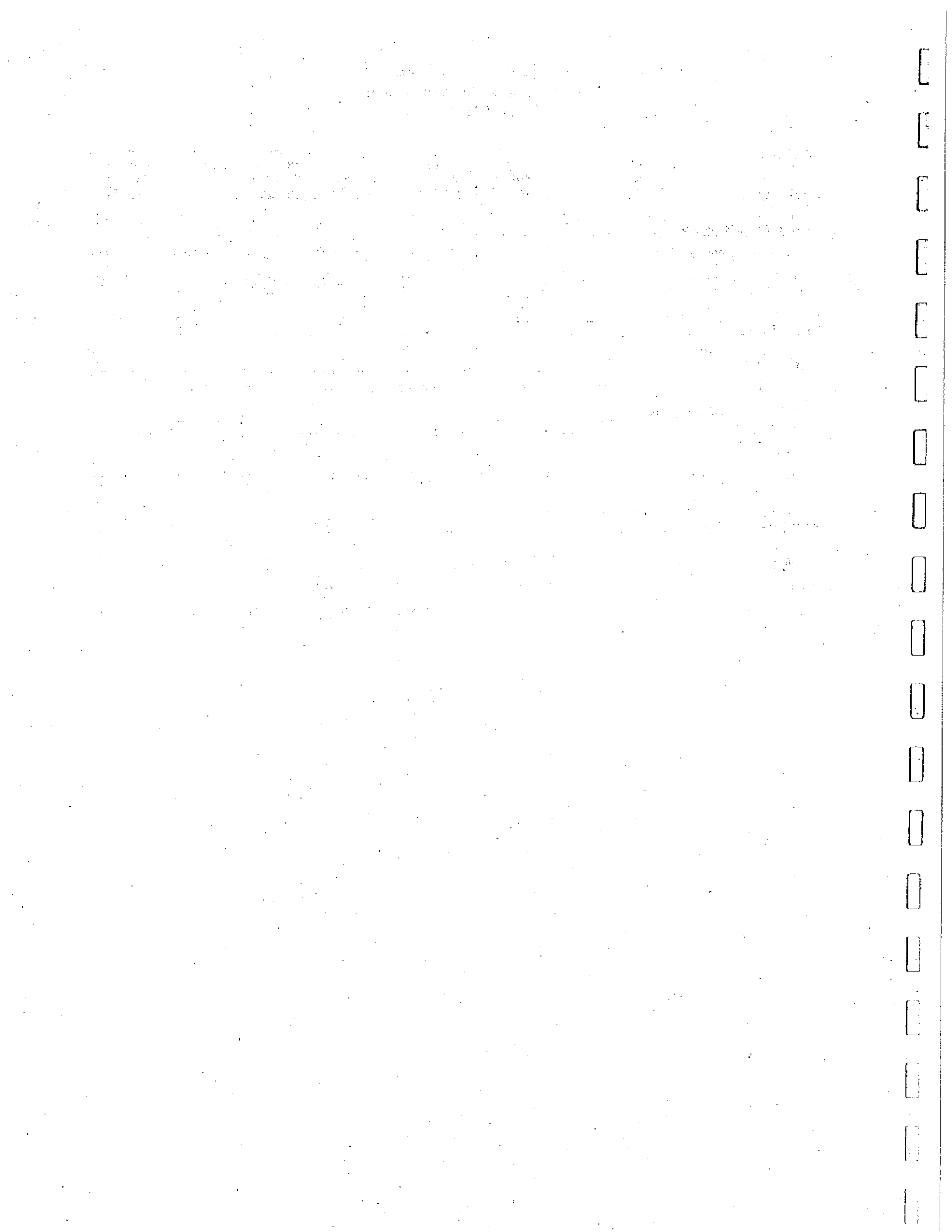
| REVENUES | | FY | FY | FY | FY | FY | FY |
|-------------------------------------|-------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 061-0000-300.00-00 | BEGINNING BALANCE | 8,551 | 34,722 | 54,987 | 70,759 | 70,759 | 74,359 |
| * BEGINNING BALANCE | | 8,551 | 34,722 | 54,987 | 70,759 | 70,759 | 74,359 |
| 061-0000-330.00-00 | INTERGOVERNMENTAL REV | 33,241 | 33,048 | 63,145 | 25,404 | 25,404 | 52,404 |
| * INTERGOVERNMENTAL REVENUES | | 33,241 | 33,048 | 63,145 | 25,404 | 25,404 | 52,404 |
| 061-0000-331.20-00 | FEDERAL GRANTS-FAA | 0 | 3,600 | 450,000 | 450,000 | 450,000 | 450,000 |
| * FEDERAL REVENUES | | 0 | 3,600 | 450,000 | 450,000 | 450,000 | 450,000 |
| 061-0000-334.80-00 | WASHINGTON STATE GRANTS | 0 | 0 | 36,000 | 0 | 0 | 0 |
| 061-0000-334.90-00 | STATE GRANTS, OTHER | 0 | 10,000 | 10,000 | 64,000 | 64,000 | 10,000 |
| * STATE GRANTS | | 0 | 10,000 | 46,000 | 64,000 | 64,000 | 10,000 |
| 061-0000-341.80-00 | COPIES, PLANS, ORDS | 12 | 0 | 0 | 0 | 0 | 0 |
| 061-0000-341.90-00 | MISC SALES AND SERVICE | 4 | 0 | 0 | 0 | 0 | 0 |
| * GENERAL GOVERNMENT | | 16 | 0 | 0 | 0 | 0 | 0 |
| 061-0000-347.00-00 | AVIATION FUEL SALES | 1,305 | 1,802 | 2,400 | 2,400 | 2,400 | 2,400 |
| * AVIATION FUEL SALES | | 1,305 | 1,802 | 2,400 | 2,400 | 2,400 | 2,400 |
| 061-0000-361.00-00 | INTEREST REVENUES | 1,503 | 1,130 | 1,000 | 1,000 | 1,000 | 1,000 |
| * INTEREST REVENUES | | 1,503 | 1,130 | 1,000 | 1,000 | 1,000 | 1,000 |
| 061-0000-363.50-00 | PROPERTY RENTALS | 23,148 | 30,032 | 57,356 | 48,916 | 48,916 | 48,916 |
| * RENTAL REVENUES | | 23,148 | 30,032 | 57,356 | 48,916 | 48,916 | 48,916 |
| 061-0000-369.00-00 | OTHER MISC REVENUES | 30 | 0 | 0 | 0 | 0 | 0 |
| * OTHER MISC REVENUES | | 30 | 0 | 0 | 0 | 0 | 0 |
| 061-0000-391.01-00 | GENERAL FUND | 33,241 | 33,790 | 63,145 | 25,404 | 25,404 | 52,404 |
| 061-0000-391.37-00 | CAPITAL PROJECT FUND | 0 | 0 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS IN | | 33,241 | 33,790 | 63,145 | 25,404 | 25,404 | 52,404 |
| 061-0000-393.10-00 | LOAN/BOND PROCEEDS | 0 | 0 | 498,250 | 0 | 0 | 0 |
| * PROCEEDS-LT LIABILITIES | | 0 | 0 | 498,250 | 0 | 0 | 0 |
| ** AIRPORT FUND | | 101,035 | 148,124 | 1,236,283 | 687,863 | 687,863 | 691,483 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
AIRPORT

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|----------------------------|-------------------------|------------------|------------------|------------------|---------------------------|---------------------------|--------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 061-6100-610.11-00 | REGULAR SALARIES | 10,770 | 9,063 | 10,058 | 9,395 | 9,395 | 9,395 |
| * REGULAR SALARIES | | 10,770 | 9,063 | 10,058 | 9,395 | 9,395 | 9,395 |
| 061-6100-610.12-00 | PARTTIME/TEMP SAL | 6,678 | 20,217 | 23,920 | 29,900 | 29,900 | 29,900 |
| * PARTTIME/TEMP SALARIES | | 6,678 | 20,217 | 23,920 | 29,900 | 29,900 | 29,900 |
| 061-6100-610.13-00 | OVERTIME SALARIES | 118 | 102 | 0 | 0 | 0 | 0 |
| * OVERTIME SALARIES | | 118 | 102 | 0 | 0 | 0 | 0 |
| 061-6100-610.21-10 | MEDICAL INSURANCE | 788 | 1,075 | 1,487 | 2,126 | 2,126 | 2,126 |
| 061-6100-610.21-20 | L-T DISABILITY INS | 41 | 33 | 37 | 34 | 34 | 34 |
| 061-6100-610.21-30 | LIFE INSURANCE | 9 | 11 | 12 | 11 | 11 | 11 |
| 061-6100-610.21-40 | WORKERS COMP INS | 207 | 206 | 1,893 | 2,189 | 2,189 | 2,189 |
| * INSURANCE BENEFITS | | 1,045 | 1,325 | 3,429 | 4,360 | 4,360 | 4,360 |
| 061-6100-610.22-00 | FICA | 1,294 | 2,224 | 2,599 | 3,006 | 3,006 | 3,006 |
| * FICA | | 1,294 | 2,224 | 2,599 | 3,006 | 3,006 | 3,006 |
| 061-6100-610.23-00 | RETIREMENT CONT | 1,430 | 1,192 | 1,358 | 1,268 | 1,268 | 1,268 |
| * RETIREMENT CONTRIBUTIONS | | 1,430 | 1,192 | 1,358 | 1,268 | 1,268 | 1,268 |
| 061-6100-610.29-00 | OTHER EMPLOYEE BENEFITS | 19 | 0 | 0 | 0 | 0 | 0 |
| * OTHER EMPLOYEE BENEFITS | | 19 | 0 | 0 | 0 | 0 | 0 |
| ** PERSONNEL SERVICE | | 21,354 | 34,123 | 41,364 | 47,929 | 47,929 | 47,929 |
| 061-6100-610.31-10 | CONTRACTUAL SERVICES | 3,779 | 2,520 | 90,475 | 110,715 | 110,715 | 110,715 |
| * OFFICIAL/ADMINISTRATIVE | | 3,779 | 2,520 | 90,475 | 110,715 | 110,715 | 110,715 |
| 061-6100-610.34-60 | WEATHER GRANT SVC | 1,062 | 1,428 | 1,450 | 1,450 | 1,450 | 1,450 |
| * TECHNICAL SERVICES | | 1,062 | 1,428 | 1,450 | 1,450 | 1,450 | 1,450 |
| 061-6100-610.41-10 | WATER & SEWER | 0 | 0 | 6,200 | 700 | 700 | 700 |
| 061-6100-610.41-40 | ELECTRICITY | 1,720 | 2,106 | 2,310 | 2,550 | 2,550 | 2,550 |
| 061-6100-610.41-60 | HEATING OIL | 245 | 0 | 0 | 0 | 0 | 0 |
| * UTILITY SERVICES | | 1,965 | 2,106 | 8,510 | 3,250 | 3,250 | 3,250 |
| 061-6100-610.43-10 | BUILDINGS AND GROUNDS | 2,540 | 9,294 | 12,050 | 12,400 | 12,400 | 16,000 |
| 061-6100-610.43-45 | JOINT USE OF LABOR | 195 | 222 | 1,000 | 1,000 | 1,000 | 1,000 |
| 061-6100-610.43-51 | GAS/OIL/DIESEL | 27 | 177 | 200 | 900 | 900 | 900 |
| 061-6100-610.43-72 | ELECTRICAL SYSTEMS | 370 | 70 | 500 | 500 | 500 | 500 |
| 061-6100-610.43-73 | PLUMBING | 0 | 82 | 100 | 100 | 100 | 100 |
| 061-6100-610.43-77 | HVAC SYSTEMS | 0 | 79 | 300 | 300 | 300 | 300 |
| * REPAIRS AND MAINTENANCE | | 3,132 | 9,924 | 14,150 | 15,200 | 15,200 | 18,800 |
| 061-6100-610.44-20 | RENTAL OF EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| * RENTAL COSTS | | 0 | 0 | 0 | 0 | 0 | 0 |
| 061-6100-610.46-10 | PROPERTY TAXES | 16,818 | 17,458 | 17,676 | 8,929 | 8,929 | 8,929 |
| 061-6100-610.46-20 | EXCISE TAXES | 0 | 0 | 0 | 0 | 0 | 0 |
| * OTHER TAXES | | 16,818 | 17,458 | 17,676 | 8,929 | 8,929 | 8,929 |
| 061-6100-610.52-10 | LIABILITY | 3,258 | 3,326 | 3,660 | 6,080 | 6,080 | 6,080 |
| 061-6100-610.52-30 | PROPERTY | 1,694 | 1,444 | 1,590 | 2,590 | 2,590 | 2,590 |
| 061-6100-610.52-50 | AUTOMOTIVE | 0 | 0 | 250 | 250 | 250 | 250 |
| * INSURANCE | | 4,952 | 4,770 | 5,500 | 8,920 | 8,920 | 8,920 |
| 061-6100-610.53-20 | POSTAGE | 27 | 125 | 200 | 700 | 700 | 700 |
| 061-6100-610.53-30 | TELEPHONE | 807 | 1,458 | 1,500 | 1,500 | 1,500 | 1,500 |
| 061-6100-610.53-40 | LEGAL NOTICES | 0 | 0 | 0 | 250 | 250 | 250 |
| * COMMUNICATIONS | | 834 | 1,583 | 1,700 | 2,450 | 2,450 | 2,450 |
| 061-6100-610.54-00 | ADVERTISING | 243 | 0 | 0 | 1,000 | 1,000 | 1,000 |
| * ADVERTISING | | 243 | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 061-6100-610.57-00 | PERMITS | 209 | 239 | 300 | 300 | 300 | 300 |
| * PERMITS | | 209 | 239 | 300 | 300 | 300 | 300 |
| 061-6100-610.58-10 | TRAVEL, FOOD & LODG | 227 | 62 | 400 | 400 | 400 | 400 |
| 061-6100-610.58-50 | TRAINING AND CONF | 40 | 0 | 165 | 165 | 165 | 165 |
| 061-6100-610.58-70 | MEMBERSHIPS/DUES | 236 | 172 | 175 | 175 | 175 | 175 |
| * TRAINING AND TRAVEL | | 503 | 234 | 740 | 740 | 740 | 740 |
| 061-6100-610.60-10 | OFFICE SUPPLIES | 0 | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 061-6100-610.60-85 | SPECIAL DEPT SUPPLIES | 6 | 0 | 0 | 0 | 0 | 0 |
| 061-6100-610.60-90 | OTHER SUPPLIES | 405 | 504 | 300 | 1,300 | 1,300 | 1,300 |
| * SUPPLIES | | 411 | 504 | 300 | 2,300 | 2,300 | 2,300 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
AIRPORT**

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 061-6100-610.69-50 | MISCELLANEOUS EXP | 859 | 1,207 | 200 | 200 | 200 | 200 |
| * OTHER MATERIALS/EXPENSES | | 859 | 1,207 | 200 | 200 | 200 | 200 |
| ** MATERIALS AND SERVICES | | 34,767 | 41,973 | 141,001 | 155,454 | 155,454 | 159,054 |
| 061-6100-610.72-20 | BUILDINGS | 0 | 6,699 | 578,250 | 20,000 | 20,000 | 20,000 |
| * CAPITAL OUTLAY | | 0 | 6,699 | 578,250 | 20,000 | 20,000 | 20,000 |
| 061-6100-610.73-30 | IMPRVMTS OTHER | 0 | 0 | 447,000 | 459,500 | 459,500 | 459,500 |
| * CAPITAL OUTLAY | | 0 | 0 | 447,000 | 459,500 | 459,500 | 459,500 |
| 061-6100-610.74-50 | COMPUTERS | 0 | 0 | 2,000 | 0 | 0 | 0 |
| * MACHINERY & EQUIPMENT | | 0 | 0 | 2,000 | 0 | 0 | 0 |
| ** CAPITAL OUTLAY | | 0 | 6,699 | 1,027,250 | 479,500 | 479,500 | 479,500 |
| 061-6100-610.79-50 | LOAN PRINCIPAL | 0 | 0 | 26,400 | 0 | 0 | 0 |
| * DEBT SERVICE | | 0 | 0 | 26,400 | 0 | 0 | 0 |
| ** DEBT SERVICE | | 0 | 0 | 26,400 | 0 | 0 | 0 |
| ** AIRPORT FUND | | 56,121 | 82,795 | 1,236,015 | 687,883 | 687,883 | 686,483 |
| 061-9500-610.80-15 | TO UNEMPLOYMENT RES | 0 | 0 | 268 | 0 | 0 | 0 |
| * CHARGES FOR SERVICES | | 0 | 0 | 268 | 0 | 0 | 0 |
| 061-9500-610.88-00 | CONTINGENCY | 0 | 0 | 0 | 5,000 | 5,000 | 5,000 |
| * CONTINGENCY | | 0 | 0 | 0 | 5,000 | 5,000 | 5,000 |
| ** OTHER USES | | 0 | 0 | 268 | 5,000 | 5,000 | 5,000 |
| ** AIRPORT FUND | | 56,121 | 82,795 | 1,236,283 | 687,883 | 687,883 | 691,483 |



**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Capital Improvements Fund Group

Description

The City currently has three active funds in the capital improvements fund group. These are the Special Assessments Fund (036) which accounts for the various public infrastructure projects of the City, the Capital Projects Fund (037) which accounts for various improvements in City facilities, and the FAA Grant Improvement Fund (063) which was established to account for the improvements made at the airport funded primarily with grants from the FAA.

2003-2004 Goals, Projects and Highlights

- The Special Assessments fund has no specific projects being identified at the time of budgeting for FY 2001-2002. There probably will be small LID's to fund during the year.
- \$18,703 of the financial resources in the capital projects fund is to be used to fund small renovation projects at city hall. The other \$10,000 is used for renovation of the parking lot outside the transportation center.
- The remaining financial resources in the capital projects fund is being used to fund the debt service for the tunnel project being built under the special project fund.
- The FAA fund has no activity planned this year.

2002-2003 Accomplishments/Comments

- Completion of the remodel of the old fire department sleeping quarter's into offices for the legal department along with some furniture purchases.

Major Issues to be resolved in the next five years

- Review and evaluation of the City's LID process with respect to budget and financing policies and procedures.
- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.
- Completion of major renovation of City Hall facility.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
CAPITAL IMPROVEMENTS FUND SUMMARY**

| <u>Account Description</u> | FY | FY | FY | FY | FY | FY |
|---------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| | 2000-2001 <u>Actual</u> | 2001-2002 <u>Actual</u> | 2002-2003 <u>Budget</u> | 2003-2004 <u>Proposed Budget</u> | 2003-2004 <u>Approved Budget</u> | 2003-2004 <u>Adopted Budget</u> |
| BEGINNING BALANCE | 890,068 | 237,769 | 454,975 | 533,261 | 533,261 | 533,261 |
| REVENUES | 93,369 | 312,527 | 96,862 | 62,535 | 62,535 | 62,535 |
| OTHER SOURCES | 0 | 29,789 | 27,386 | 43,231 | 43,231 | 43,231 |
| TOTAL RESOURCES | 983,437 | 580,085 | 579,223 | 639,027 | 639,027 | 639,027 |
| SPECIAL ASSESSMENTS FUND | 5,208 | 4,129 | 447,947 | 534,048 | 534,048 | 534,048 |
| CAPITAL PROJECTS FUND | 354,586 | 100,906 | 120,846 | 94,549 | 94,549 | 94,549 |
| FAA GRANT IMPROVEMENT FUND | 0 | 0 | 1,200 | 1,200 | 1,200 | 1,200 |
| TOTAL EXPENDITURES | 359,794 | 105,035 | 569,993 | 629,797 | 629,797 | 629,797 |
| TRANSFER OUT | 385,872 | 9,230 | 9,230 | 9,230 | 9,230 | 9,230 |
| CONTINGENCY | 0 | 0 | 0 | 0 | 0 | 0 |
| UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER USES | 385,872 | 9,230 | 9,230 | 9,230 | 9,230 | 9,230 |
| TOTAL EXPENDS & OTHER USES | 745,666 | 114,265 | 579,223 | 639,027 | 639,027 | 639,027 |
| FUND TOTAL | 237,771 | 465,820 | 0 | 0 | 0 | 0 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Fund: Capital Improvements Fund Group
Department: Special Assessments (036)
Program: Other (419)

Description

The Special Assessments fund is used to fund small Local Improvement Districts of the City. This fund was created with General Fund financial resources in prior fiscal years for this specific purpose to reduce the amount of fixed financial expenses associated with borrowing funds.

2003-2004 Goals, Projects and Highlights

- There are no specific "small LID" projects being identified at the time of budgeting, but there probably will be small LID's formed during the year funding improvements in infrastructure. We have over \$500,000 available for such projects.

2002-2003 Accomplishments/Comments

- The repayment of the Downtown LID for the 2nd Street Streetscape project continues.

Major Issues to be resolved in the next five years

- Review and evaluation of the City's LID process with respect to budget and financing policies and procedures.
- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
SPECIAL ASSESSMENT FUND**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|-------------------------------|------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 036-0000-300.00-00 | BEGINNING BALANCE | 582,377 | 229,230 | 423,936 | 502,778 | 502,778 | 502,778 |
| * BEGINNING BALANCE | | 582,377 | 229,230 | 423,936 | 502,778 | 502,778 | 502,778 |
| 036-0000-361.00-00 | INTEREST REVENUES | 27,016 | 7,697 | 10,675 | 7,500 | 7,500 | 7,500 |
| * INTEREST REVENUES | | 27,016 | 7,697 | 10,675 | 7,500 | 7,500 | 7,500 |
| 036-0000-370.10-00 | PRINCIPAL-NONBONDED | 7,063 | 209,108 | 15,066 | 25,000 | 25,000 | 25,000 |
| 036-0000-370.20-00 | INTEREST-NONBONDED | 3,855 | 31,983 | 7,500 | 8,000 | 8,000 | 8,000 |
| * SPECIAL ASSESSMENTS | | 10,918 | 241,091 | 22,566 | 33,000 | 33,000 | 33,000 |
| *** SPECIAL ASSESSMENTS FUND | | 620,311 | 478,018 | 457,177 | 543,278 | 543,278 | 543,278 |
| EXPENDITURES | | | | | | | |
| 036-3600-419.31-10 | CONTRACTUAL SERVICES | 4,964 | 0 | 393,177 | 482,548 | 482,548 | 482,548 |
| * OFFICIAL/ADMINISTRATIVE | | 4,964 | 0 | 393,177 | 482,548 | 482,548 | 482,548 |
| 036-3600-419.32-20 | SPECIAL LEGAL SERVICES | 16 | 0 | 0 | 0 | 0 | 0 |
| * PROFESSIONAL SERVICES | | 16 | 0 | 0 | 0 | 0 | 0 |
| 036-3600-419.34-10 | ENGINEERING SERVICES | 0 | 2,800 | 53,000 | 50,000 | 50,000 | 50,000 |
| * TECHNICAL SERVICES | | 0 | 2,800 | 53,000 | 50,000 | 50,000 | 50,000 |
| 036-3600-419.53-20 | POSTAGE | 107 | 704 | 1,000 | 750 | 750 | 750 |
| 036-3600-419.53-40 | LEGAL NOTICES | 121 | 625 | 770 | 750 | 750 | 750 |
| * COMMUNICATIONS | | 228 | 1,329 | 1,770 | 1,500 | 1,500 | 1,500 |
| ** MATERIALS AND SERVICES | | 5,208 | 4,129 | 447,947 | 534,048 | 534,048 | 534,048 |
| *** SPECIAL ASSESSMENTS FUND | | 5,208 | 4,129 | 447,947 | 534,048 | 534,048 | 534,048 |
| OTHER USES | | | | | | | |
| 036-9500-419.81-01 | TO GENERAL FUND | 9,230 | 9,230 | 9,230 | 9,230 | 9,230 | 9,230 |
| 036-9500-419.81-18 | TO SPECIAL GRANTS | 301,329 | 0 | 0 | 0 | 0 | 0 |
| 036-9500-419.81-90 | OTHER TRANSFERS OUT | 75,313 | 0 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS OUT | | 385,872 | 9,230 | 9,230 | 9,230 | 9,230 | 9,230 |
| ** OTHER | | 385,872 | 9,230 | 9,230 | 9,230 | 9,230 | 9,230 |
| *** OTHER USES | | 385,872 | 9,230 | 9,230 | 9,230 | 9,230 | 9,230 |
| **** SPECIAL ASSESSMENTS FUND | | 391,080 | 13,359 | 457,177 | 543,278 | 543,278 | 543,278 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Fund: Capital Improvements Fund Group

Department: Capital Projects (037)

Program: Other (419)

Description

The Capital Projects fund is used to fund renovations of City facilities. These facilities are City Hall, Police Station, and the Library. All these facilities are General Fund facilities and the operating monies for these facilities and operating departments is from General Fund financial resources.

2003-2004 Goals, Projects and Highlights

- Provide funds for small renovation projects at City Hall and the Transportation Center facilities.
- Provide revenues for the payment of debt service for the river access tunnel project.

2002-2003 Accomplishments/Comments

- The City completed renovation of the old fire department sleeping quarters into an office for the Legal Department.

Major Issues to be resolved in the next five years

- Completion of City Hall renovation for the remaining departments.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
CAPITAL PROJECTS FUND**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|------------------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 037-0000-300.00-00 | BEGINNING BALANCE | 306,600 | 7,382 | 29,859 | 29,303 | 29,303 | 29,303 |
| * BEGINNING BALANCE | | 306,600 | 7,382 | 29,859 | 29,303 | 29,303 | 29,303 |
| 037-0000-337.90-00 | LOCAL GOVMNT REV | 0 | 0 | 21,615 | 21,615 | 21,615 | 21,615 |
| * LOCAL GOVERNMENT REVENUES | | 0 | 0 | 21,615 | 21,615 | 21,615 | 21,615 |
| 037-0000-341.80-00 | COPIES, PLANS, ORD'S | 705 | 360 | 0 | 0 | 0 | 0 |
| * GENERAL GOVERNMENT | | 705 | 360 | 0 | 0 | 0 | 0 |
| 037-0000-361.00-00 | INTEREST REVENUES | 9,823 | 1,009 | 500 | 400 | 400 | 400 |
| * INTEREST REVENUES | | 9,823 | 1,009 | 500 | 400 | 400 | 400 |
| 037-0000-363.50-00 | PROPERTY RENTALS | 0 | 0 | 0 | 0 | 0 | 0 |
| 037-0000-363.80-00 | STATE OFFICE BLDG INC | 44,828 | 62,310 | 41,486 | 0 | 0 | 0 |
| * RENTAL REVENUES | | 44,828 | 62,310 | 41,486 | 0 | 0 | 0 |
| 037-0000-369.00-00 | OTHER MISC REVENUES | 13 | 30 | 0 | 0 | 0 | 0 |
| * OTHER MISC REVENUES | | 13 | 30 | 0 | 0 | 0 | 0 |
| 037-0000-391.01-00 | GENERAL FUND | 0 | 20,000 | 27,386 | 43,231 | 43,231 | 43,231 |
| 037-0000-391.90-00 | OTHER | 0 | 29,789 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS IN | | 0 | 49,789 | 27,386 | 43,231 | 43,231 | 43,231 |
| ** CAPITAL PROJECTS FUND | | 361,969 | 120,880 | 120,846 | 94,549 | 94,549 | 94,549 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
CAPITAL PROJECTS FUND**

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|-----------------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 037-3700-419.34-10 | ENGINEERING SERVICES | 1,250 | 0 | 0 | 0 | 0 | 0 |
| 037-3700-419.34-20 | ARCHITECTURAL SERVICES | 21,163 | 13,777 | 5,000 | 1,000 | 1,000 | 1,000 |
| 037-3700-419.34-50 | SPECIAL STUDIES & REPORTS | 0 | 0 | 1,000 | 0 | 0 | 0 |
| * TECHNICAL SERVICES | | 22,413 | 13,777 | 6,000 | 1,000 | 1,000 | 1,000 |
| 037-3700-419.53-20 | POSTAGE | 0 | 0 | 0 | 0 | 0 | 0 |
| * COMMUNICATIONS | | 0 | 0 | 0 | 0 | 0 | 0 |
| ** MATERIALS AND SERVICES | | 22,413 | 13,777 | 6,000 | 1,000 | 1,000 | 1,000 |
| 037-3700-419.72-20 | BUILDINGS | 332,173 | 69,614 | 50,000 | 18,703 | 18,703 | 18,703 |
| * CAPITAL OUTLAY | | 332,173 | 69,614 | 50,000 | 18,703 | 18,703 | 18,703 |
| 037-3700-419.72-30 | IMPRV OTHER THAN BLD | 0 | 17,515 | 0 | 10,000 | 10,000 | 10,000 |
| * CAPITAL OUTLAY | | 0 | 17,515 | 0 | 10,000 | 10,000 | 10,000 |
| ** CAPITAL OUTLAY | | 332,173 | 87,129 | 50,000 | 28,703 | 28,703 | 28,703 |
| *** CITY HALL RENOVATION | | 354,586 | 100,906 | 56,000 | 29,703 | 29,703 | 29,703 |
| 037-3750-419.79-50 | PRINCIPAL PAYMENT | 0 | 0 | 64,846 | 39,138 | 39,138 | 39,138 |
| 037-3750-419.79-60 | INTEREST PAYMENT | 0 | 0 | 0 | 25,708 | 25,708 | 25,708 |
| * DEBT SERVICE | | 0 | 0 | 64,846 | 64,846 | 64,846 | 64,846 |
| *** TUNNEL PROJECT | | 0 | 0 | 64,846 | 64,846 | 64,846 | 64,846 |
| ** OTHER | | 0 | 0 | 0 | 0 | 0 | 0 |
| *** OTHER USES | | 0 | 0 | 0 | 0 | 0 | 0 |
| **** CAPITAL PROJECTS FUND | | 354,586 | 100,906 | 120,846 | 94,549 | 94,549 | 94,549 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
FAA GRANT IMPROVMENT FUND**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|---------------------|-----------------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 063-0000-300.00-00 | BEGINNING BALANCE | 1,091 | 1,157 | 1,180 | 1,180 | 1,180 | 1,180 |
| * | BEGINNING BALANCE | 1,091 | 1,157 | 1,180 | 1,180 | 1,180 | 1,180 |
| 063-0000-361.00-00 | INTEREST REVENUES | 66 | 30 | 20 | 20 | 20 | 20 |
| * | INTEREST REVENUES | 66 | 30 | 20 | 20 | 20 | 20 |
| ** | FAA GRANT IMPROVEMENT FUND | 1,157 | 1,187 | 1,200 | 1,200 | 1,200 | 1,200 |
| EXPENDITURES | | | | | | | |
| 063-6300-419.73-30 | IMPRVMTS OTHER THAN BLDGS | 0 | 0 | 1,200 | 1,200 | 1,200 | 1,200 |
| * | CAPITAL OUTLAY | 0 | 0 | 1,200 | 1,200 | 1,200 | 1,200 |
| ** | CAPITAL OUTLAY | 0 | 0 | 1,200 | 1,200 | 1,200 | 1,200 |
| ** | FAA GRANT IMPROVEMENT FUND | 0 | 0 | 1,200 | 1,200 | 1,200 | 1,200 |

City of The Dalles, Oregon Fiscal Year 2003-2004 Budget

Special Revenue Funds

Description

The City has several Special Revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

2003-2004 Goals, Projects and Highlights

- The unemployment fund provides for the accumulation of financial resources of the City to pay claims of unemployment.
- The Community Benevolence fund provides for the accumulation of financial resources to pay for expenses related to the memorial's to Veterans of the community.
- The Special Projects fund provides for the accumulation of financial resources of the City and other granting agencies in order to pay for expenses related to infrastructure improvements. This infrastructure can be related to historical and community purposes.

2002-2003 Accomplishments/Comments

- The 90% completion of the War Memorial project was begun in the FY 2000-2001.
- Start up of the downtown riverfront access project.

Major Issues to be resolved in the next five years

- Completion of City renovation using the Urban Renewal financial resources.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
SPECIAL REVENUE FUND SUMMARY**

| <u>Account Description</u> | FY | FY | FY | FY | FY | FY |
|---------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| | 2000-2001 <u>Actual</u> | 2001-2002 <u>Actual</u> | 2002-2003 <u>Budget</u> | 2003-2004 <u>Proposed Budget</u> | 2003-2004 <u>Approved Budget</u> | 2003-2004 <u>Adopted Budget</u> |
| BEGINNING BALANCE | 180,308 | 390,119 | 172,262 | 539,667 | 539,667 | 547,897 |
| REVENUES | 2,732,614 | 344,672 | 5,667,173 | 2,521,285 | 2,521,285 | 2,521,285 |
| OTHER SOURCES | 301,329 | 3,200 | 27,120 | 17,471 | 17,471 | 17,525 |
| TOTAL RESOURCES | 3,214,251 | 737,991 | 5,866,555 | 3,078,423 | 3,078,423 | 3,086,707 |
| UNEMPLOYMENT RESERVE FUND | 2,256 | 16,393 | 46,606 | 23,504 | 23,504 | 23,558 |
| COMMUNITY BENEVOLENCE FUND | 26,173 | 129,220 | 26,140 | 12,216 | 12,216 | 12,216 |
| SPECIAL GRANTS FUND | 2,704,951 | 308,100 | 5,651,226 | 2,829,199 | 2,829,199 | 2,829,199 |
| STATE OFFICE BUILDING FUND | 98,071 | 110,917 | 142,583 | 169,715 | 169,715 | 169,715 |
| TOTAL EXPENDITURES | 2,831,451 | 564,630 | 5,866,555 | 3,034,634 | 3,034,634 | 3,034,688 |
| TRANSFER OUT | 0 | 0 | 0 | 43,789 | 43,789 | 52,019 |
| CONTINGENCY | 0 | 0 | 0 | 0 | 0 | 0 |
| UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER USES | 0 | 0 | 0 | 43,789 | 43,789 | 52,019 |
| TOTAL EXPENDS & OTHER USES | 2,831,451 | 564,630 | 5,866,555 | 3,078,423 | 3,078,423 | 3,086,707 |
| FUND TOTAL | 382,800 | 173,361 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget

Fund: Special Revenue Funds (011)

Department: Unemployment Reserve Fund (010)

Program: Other (416)

Description

This fund provides for the accumulation of financial resources of the City to pay the claims of unemployment. All operating funds of the City with personnel services in use pay to this fund covering those unanticipated expenses of unemployment claims.

2003-2004 Goals, Projects and Highlights

- The unemployment reserve fund financial resources will be increase to ensure coverage of the unanticipated claims of unemployment during the year.

2002-2003 Accomplishments/Comments

- The City claims during FY 2002-2003 completely expended all available funds by December 31, 2002. We had to create a supplemental budget to refund this fund back to a reasonable amount.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
UNEMPLOYMENT RESERVE FUND**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 010-0000-300.00-00 | BEGINNING BALANCE | 22,651 | 29,312 | 18,886 | 6,508 | 6,508 | 6,508 |
| * BEGINNING BALANCE | | 22,651 | 29,312 | 18,886 | 6,508 | 6,508 | 6,508 |
| 010-0000-361.00-00 | INTEREST REVENUES | 1,600 | 603 | 600 | 150 | 150 | 150 |
| * INTEREST REVENUES | | 1,600 | 603 | 600 | 150 | 150 | 150 |
| 010-0000-391.01-00 | GENERAL FUND | 3,525 | 0 | 12,936 | 8,054 | 8,054 | 8,054 |
| 010-0000-391.04-00 | LIBRARY FUND | 378 | 0 | 1,536 | 860 | 860 | 914 |
| 010-0000-391.05-00 | STREET FUND | 787 | 0 | 2,800 | 1,773 | 1,773 | 1,773 |
| 010-0000-391.51-00 | WATER UTILITY FUND | 1,795 | 0 | 6,284 | 4,148 | 4,148 | 4,148 |
| 010-0000-391.55-00 | WASTEWATER UTILITY | 832 | 0 | 3,296 | 2,011 | 2,011 | 2,011 |
| 010-0000-391-61-00 | AIRPORT FUND | 0 | 0 | 268 | 0 | 0 | 0 |
| * OPERATING TRANSFERS IN | | 7,317 | 0 | 27,120 | 16,846 | 16,846 | 16,900 |
| ** UNEMPLOYMENT RESERVE FUND | | 31,568 | 29,915 | 46,606 | 23,504 | 23,504 | 23,558 |
| EXPENDITURES | | | | | | | |
| 010-1000-416.25-00 | UNEMPLOYMENT CONT | 2,256 | 16,393 | 46,606 | 23,504 | 23,504 | 23,558 |
| * UNEMPLOYMENT CONTRIBUTION | | 2,256 | 16,393 | 46,606 | 23,504 | 23,504 | 23,558 |
| ** PERSONNEL SERVICE | | 2,256 | 16,393 | 46,606 | 23,504 | 23,504 | 23,558 |
| *** UNEMPLOYMENT RESERVE FUND | | 2,256 | 16,393 | 46,606 | 23,504 | 23,504 | 23,558 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Fund: Special Revenue Funds

Department: Community Benevolence Fund (011)

Program: Other (419)

Description

The Community Benevolence Fund is a new record keeping function broken into two cost centers. Cost center 1200 is the Vietnam Memorial expenditures and cost center 1500 is the War Memorial expenditures. The revenue will be kept separate by object codes on the revenue account line items.

2003-2004 Goals, Projects and Highlights

- To maintain the specific goals of the two functions in a more accountable and less time consuming administrative function.

2002-2003 Accomplishments/Comments

- Creation of an additional memorial to the veterans of United States by the citizens of the Dalles.

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
COMMUNITY BENEVOLENCE FUND

| REVENUES | | FY | FY | FY | FY | FY | FY |
|--------------------------------|---------------------------|------------------|------------------|------------------|---------------------------|---------------------------|--------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 011-0000-300.00-00 | BEGINNING BALANCE | 1,399 | 1,260 | 1,110 | 12,116 | 12,116 | 12,116 |
| * BEGINNING BALANCE | | 1,399 | 1,260 | 1,110 | 12,116 | 12,116 | 12,116 |
| 011-0000-331.90-00 | FEDERAL GRANTS-MISC | 0 | 120,000 | 0 | 0 | 0 | 0 |
| * FEDERAL REVENUES | | 0 | 120,000 | 0 | 0 | 0 | 0 |
| 011-0000-361.00-00 | INTEREST REVENUES | 83 | 56 | 30 | 100 | 100 | 100 |
| * INTEREST REVENUES | | 83 | 56 | 30 | 100 | 100 | 100 |
| 011-0000-365.15-00 | WAR MEMORIAL FUND | 25,950 | 28,020 | 25,000 | 0 | 0 | 0 |
| * GIFTS AND DONATIONS | | 25,950 | 28,020 | 25,000 | 0 | 0 | 0 |
| *** COMMUNITY BENEVOLENCE FUND | | 27,432 | 149,316 | 26,140 | 12,216 | 12,216 | 12,216 |
| EXPENDITURES | | | | | | | |
| 011-1200-419.60-85 | SPECIAL DEPT SUPPLIES | 223 | 170 | 1,140 | 1,340 | 1,340 | 1,340 |
| * SUPPLIES | | 223 | 170 | 1,140 | 1,340 | 1,340 | 1,340 |
| ** MATERIALS AND SERVICES | | 223 | 170 | 1,140 | 1,340 | 1,340 | 1,340 |
| *** VIETNAM MEMORIAL FUND | | 223 | 170 | 1,140 | 1,340 | 1,340 | 1,340 |
| 011-1500-419.73-30 | IMPRVMTS OTHER THAN BLDGS | 25,950 | 129,050 | 25,000 | 10,876 | 10,876 | 10,876 |
| * CAPITAL OUTLAY | | 25,950 | 129,050 | 25,000 | 10,876 | 10,876 | 10,876 |
| ** CAPITAL OUTLAY | | 25,950 | 129,050 | 25,000 | 10,876 | 10,876 | 10,876 |
| *** WAR MEMORIAL FUND | | 25,950 | 129,050 | 25,000 | 10,876 | 10,876 | 10,876 |
| *** COMMUNITY BENEVOLENT FUND | | 26,173 | 129,220 | 26,140 | 12,216 | 12,216 | 12,216 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Fund: Special Revenue Funds

Department: Special Projects (018)

Program: Other (415)

Description

The Special Projects fund is providing for the accumulation of financial resources for the purpose of expending those funds on a multitude of capital projects.

2003-2004 Goals, Projects and Highlights

- The maintenance of a program allowing the homeowners of the City to maintain the properties in the most energy efficient manner. The City was provide grants funds many years ago enabling this program
- A program to maintain and enhance the historical nature of The Dalles.
- Finishing the capital project enabling the downtown area to connect to the riverfront through a tunnel under the Interstate.
- Continued funding through grants monies necessary to build the Qlife fiber network.

2002-2003 Accomplishments/Comments

- Start up on the riverfront access tunnel project.

Major Issues to be resolved in the next five years.

- Continued use of the Urban Renewal Agencies financial resources in the most efficient manner to meet the goals of the community.
- Continued searching of all agencies (federal, state, and local) for funding of future expansion of the City infrastructure for the benefit of all persons.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
SPECIAL GRANTS FUND**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 018-0000-300.00-00 | BEGINNING BALANCE | 116,737 | 308,269 | 131,087 | 505,403 | 505,403 | 513,633 |
| * BEGINNING BALANCE | | 116,737 | 308,269 | 131,087 | 505,403 | 505,403 | 513,633 |
| 018-0000-331.30-00 | FOREST SERVICE | 50,000 | 0 | 265,000 | 92,750 | 92,750 | 92,750 |
| 018-0000-331.40-00 | EDA | 30,000 | 0 | 2,000,000 | 700,000 | 700,000 | 700,000 |
| 018-0000-331.90-00 | FEDERAL GRANTS-MISC | 2,000 | 0 | 600,000 | 374,500 | 374,500 | 374,500 |
| * FEDERAL REVENUES | | 82,000 | 0 | 2,865,000 | 1,167,250 | 1,167,250 | 1,167,250 |
| 018-0000-334.30-00 | OREGON SPWF | 0 | 0 | 20,000 | 512,085 | 512,085 | 512,085 |
| 018-0000-334.90-00 | STATE GRANTS, OTHER | 250,000 | 0 | 1,602,000 | 665,375 | 665,375 | 665,375 |
| * STATE GRANTS | | 250,000 | 0 | 1,622,000 | 1,177,460 | 1,177,460 | 1,177,460 |
| 018-0000-337.10-00 | URBAN RENEWAL | 2,235,239 | 88,233 | 1,027,469 | 20,000 | 20,000 | 20,000 |
| * LOCAL GOVERNMENT REVENUES | | 2,235,239 | 88,233 | 1,027,469 | 20,000 | 20,000 | 20,000 |
| 018-0000-361.00-00 | INTEREST REVENUES | 25,696 | 5,183 | 3,670 | 2,250 | 2,250 | 2,250 |
| * INTEREST REVENUES | | 25,696 | 5,183 | 3,670 | 2,250 | 2,250 | 2,250 |
| 018-0000-364.00-00 | PROGRAM INCOME-CDBG | 2,219 | 24,056 | 2,000 | 0 | 0 | 0 |
| * PROGRAM INCOME-CDBG | | 2,219 | 24,056 | 2,000 | 0 | 0 | 0 |
| 018-0000-369.00-00 | OTHER MISC REVENUES | 0 | 3,200 | 0 | 625 | 625 | 625 |
| 018-0000-391.36-00 | SPECIAL ASSMT FUND | 301,329 | 0 | 0 | 0 | 0 | 0 |
| 018-0000-391.37-00 | CAPITAL PROJECT | 0 | 0 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS IN | | 301,329 | 3,200 | 0 | 625 | 625 | 625 |
| ** SPECIAL GRANTS FUND | | 3,013,220 | 428,941 | 5,651,326 | 2,872,988 | 2,872,988 | 2,881,218 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
SPECIAL GRANTS FUND**

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|--------------------|--------------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 018-1900-415.31-50 | COMMUNITY ACTION PROGRAM | 0 | 0 | 127,872 | 86,001 | 86,001 | 86,001 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 0 | 127,872 | 86,001 | 86,001 | 86,001 |
| 018-1900-415.35-60 | FILING FEES | 0 | 52 | 0 | 0 | 0 | 0 |
| * | PLANNING SERVICES | 0 | 52 | 0 | 0 | 0 | 0 |
| ** | MATERIALS AND SERVICES | 0 | 52 | 127,872 | 86,001 | 86,001 | 86,001 |
| *** | COMMUNITY ACTION PROGRAM | 0 | 52 | 127,872 | 86,001 | 86,001 | 86,001 |
| 018-2400-415.31-10 | CONTRACTUAL SERVICES | 0 | 0 | 300,000 | 792,085 | 792,085 | 792,085 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 0 | 0 | 0 | 0 | 792,085 |
| ** | MATERIALS & SERVICES | 0 | 0 | 300,000 | 792,085 | 792,085 | 792,085 |
| *** | Q-LIFE PROJECT | 0 | 0 | 300,000 | 792,085 | 792,085 | 792,085 |
| 018-2600-415.39-00 | OTHER CONTRACTUAL SVCS | 0 | 0 | 20,000 | 120,000 | 120,000 | 120,000 |
| * | OTHER CONTRACTUAL SVCS | 0 | 0 | 20,000 | 120,000 | 120,000 | 120,000 |
| ** | MATERIALS & SERVICES | 0 | 0 | 20,000 | 120,000 | 120,000 | 120,000 |
| *** | PLANNING | 0 | 0 | 20,000 | 120,000 | 120,000 | 120,000 |
| **** | LCDC GRANTS | 0 | 0 | 20,000 | 120,000 | 120,000 | 120,000 |
| 018-2700-415.31-10 | CONTRACTUAL SERVICES | 0 | 2,000 | 2,000 | 6,962 | 6,962 | 6,962 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 2,000 | 2,000 | 6,962 | 6,962 | 6,962 |
| 018-2700-415.53-20 | POSTAGE | 0 | 0 | 0 | 0 | 0 | 0 |
| * | COMMUNICATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 018-2700-415.57-00 | PERMITS | 0 | 0 | 0 | 0 | 0 | 0 |
| * | PERMITS | 0 | 0 | 0 | 0 | 0 | 0 |
| 018-2700-415.60-85 | SPECIAL DEPT SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| * | SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 |
| ** | MATERIALS AND SERVICES | 0 | 2,000 | 2,000 | 6,962 | 6,962 | 6,962 |
| *** | SHPO/CERT LOC GOVT | 0 | 2,000 | 2,000 | 6,962 | 6,962 | 6,962 |
| 018-2900-415.31-10 | CONTRACTUAL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 0 | 0 | 0 | 0 | 0 | 0 |
| ** | MATERIALS AND SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| *** | DOWNTOWN PROJECT | 0 | 0 | 0 | 0 | 0 | 0 |
| 018-2900-415.31-10 | CONTRACTUAL SERVICES | 110,270 | 0 | 0 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 110,270 | 0 | 0 | 0 | 0 | 0 |
| ** | MATERIALS AND SERVICES | 110,270 | 0 | 0 | 0 | 0 | 0 |
| 018-2900-415.75-10 | CAPITAL PROJECTS | 0 | 0 | 5,201,354 | 1,824,151 | 1,824,151 | 1,824,151 |
| * | CAPITAL PROJECTS | 0 | 0 | 5,201,354 | 1,824,151 | 1,824,151 | 1,824,151 |
| ** | CAPITAL OUTLAY | 0 | 0 | 5,201,354 | 1,824,151 | 1,824,151 | 1,824,151 |
| *** | UNION STREET | 110,270 | 0 | 5,201,354 | 1,824,151 | 1,824,151 | 1,824,151 |
| **** | TUNNEL PROJECT | 110,270 | 0 | 5,201,354 | 1,824,151 | 1,824,151 | 1,824,151 |
| 018-3200-415.31-10 | CONTRACTUAL SERVICES | 2,594,681 | 306,048 | 0 | 0 | 0 | 0 |
| * | OFFICIAL/ADMINISTRATIVE | 2,594,681 | 306,048 | 0 | 0 | 0 | 0 |
| ** | MATERIALS AND SERVICES | 2,594,681 | 306,048 | 0 | 0 | 0 | 0 |
| *** | DOWNTOWN STREETSCAPE | 2,594,681 | 306,048 | 0 | 0 | 0 | 0 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
SPECIAL GRANTS FUND**

| EXPENDITURES | | FY | FY | FY | FY | FY | FY |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 018-9500-415.81-01 | TO GENERAL FUND | 0 | 0 | 0 | 43,789 | 43,789 | 52,019 |
| 018-9500-415.81-90 | OTHER TRANSFERS OUT | 0 | 0 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS OUT | | 0 | 0 | 0 | 43,789 | 43,789 | 52,019 |
| ** OTHER | | 0 | 0 | 0 | 43,789 | 43,789 | 52,019 |
| *** OTHER USES | | 0 | 0 | 0 | 43,789 | 43,789 | 52,019 |
| **** SPECIAL GRANTS FUND | | 2,704,951 | 308,100 | 5,651,226 | 2,872,988 | 2,872,988 | 2,881,218 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Adopted Budget

Fund: State Office Building Fund (021)

Department: State Office Building (22)

Program: Other (419)

Mission

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameter specified in the long-term lease agreement with the State of Oregon

Description

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility, located at 700 Union in The Dalles. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures from the fund relate to operational issues such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State, with reconciliation at the end of each lease year. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

2003-2004 Goals, Projects and Highlights

- The City will complete various major maintenance projects, including three HVAC unit replacements, a bathroom upgrade and landscaping work.
- A portion of the State lease payments, after segregating out for maintenance and operations portion per the lease, is used to fund debt service for the Police Station revenue bonds.

2002-2003 Accomplishments/Comments

- Two HVAC replacements.
- One bathroom was renovated.
- Landscaping work.

Major issues to be resolved in the next five years

- Evaluate long-term maintenance issues and identify funding avenues to provide stability over time.

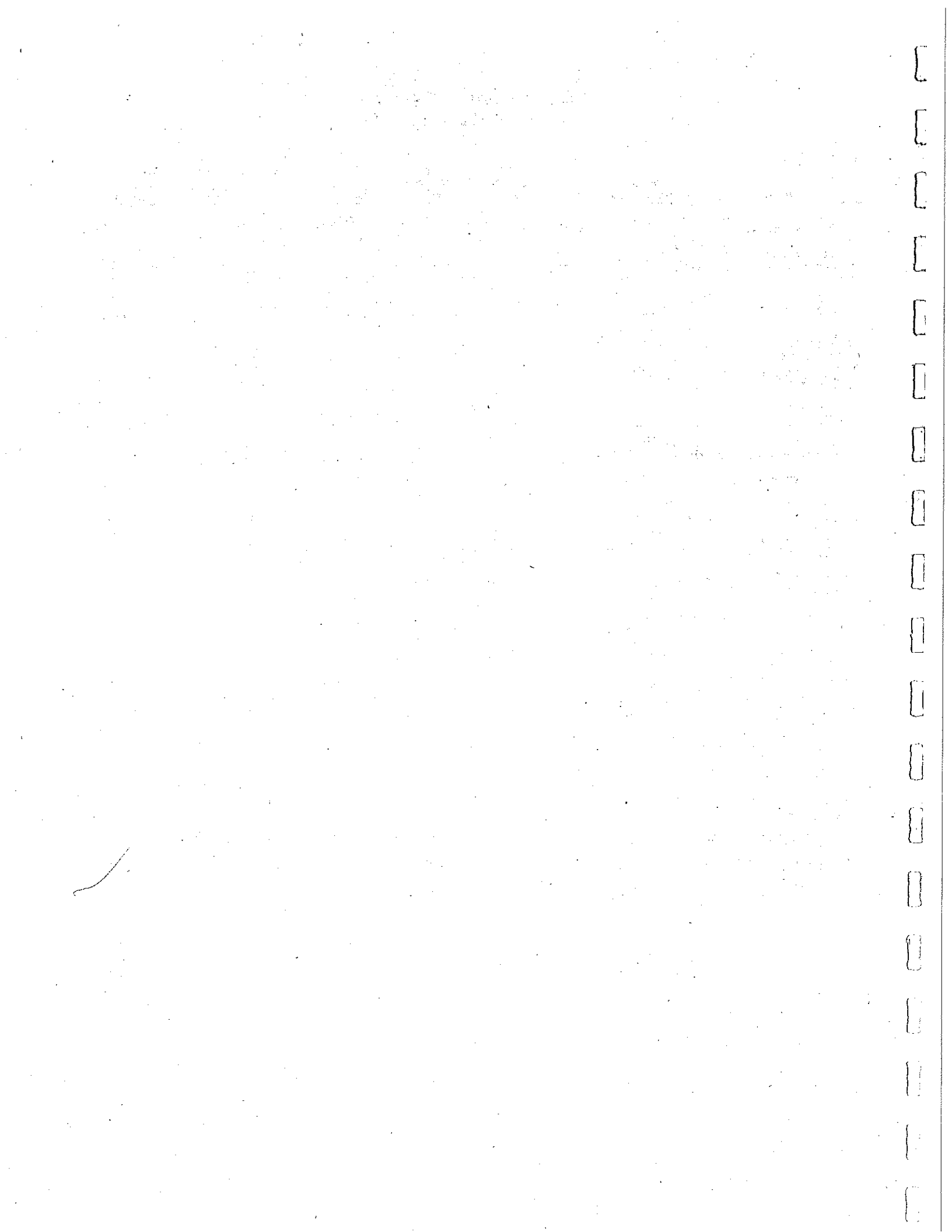
**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
STATE OFFICE BUILDING**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------------|---------------------------------|--------------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 021-0000-300.00-00 | BEGINNING BALANCE | 39,521 | 51,278 | 21,179 | 15,640 | 15,640 | 15,640 |
| * BEGINNING BALANCE | | 39,521 | 51,278 | 21,179 | 15,640 | 15,640 | 15,640 |
| 021-0000-361.01-00 | OPERATIONS | 1,650 | 858 | 600 | 100 | 100 | 100 |
| 021-0000-361.02-00 | MAINTENANCE | 822 | 0 | 0 | 0 | 0 | 0 |
| * INTEREST REVENUES | | 2,472 | 858 | 600 | 100 | 100 | 100 |
| 021-0000-363.80-01 | OPERATIONS | 76,268 | 59,676 | 91,049 | 83,208 | 83,208 | 83,208 |
| 021-0000-363.80-02 | MAINTENANCE | 31,087 | 16,727 | 29,755 | 70,767 | 70,767 | 70,767 |
| * RENTAL REVENUES | | 107,355 | 76,403 | 120,804 | 153,975 | 153,975 | 153,975 |
| 021-0000-369.01-00 | OPERATIONS | 0 | 0 | 0 | 0 | 0 | 0 |
| 021-0000-369.02-00 | MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| * OTHER MISC REVENUES | | 0 | 0 | 0 | 0 | 0 | 0 |
| *** STATE OFFICE BUILDING | | 149,348 | 128,539 | 142,583 | 169,715 | 169,715 | 169,715 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
STATE OFFICE BUILDING

EXPENDITURES

| Account Number | Account Description | FY 2000-2001 Actual | FY 2001-2002 Actual | FY 2002-2003 Budget | FY 2003-2004 Proposed Budget | FY 2003-2004 Approved Budget | FY 2003-2004 Adopted Budget |
|-----------------------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| 021-2200-419.11-00 | REGULAR SALARIES | 7,699 | 9,700 | 10,311 | 11,081 | 11,081 | 11,081 |
| * REGULAR SALARIES | | 7,699 | 9,700 | 10,311 | 11,081 | 11,081 | 11,081 |
| 021-2200-419.12-00 | PARTTIME/TEMP SALARIES | 0 | 1,015 | 2,828 | 3,214 | 3,214 | 3,214 |
| * PARTTIME/TEMP SALARIES | | 0 | 1,015 | 2,828 | 3,214 | 3,214 | 3,214 |
| 021-2200-419.13-00 | OVERTIME SALARIES | 165 | 0 | 500 | 250 | 250 | 250 |
| * OVERTIME SALARIES | | 165 | 0 | 500 | 250 | 250 | 250 |
| 021-2200-419.21-10 | MEDICAL INSURANCE | 0 | 0 | 937 | 1,092 | 1,092 | 1,092 |
| 021-2200-419.21-20 | L-T DISABILITY INSURANCE | 19 | 24 | 25 | 27 | 27 | 27 |
| 021-2200-419.21-30 | LIFE INSURANCE | 9 | 11 | 12 | 11 | 11 | 11 |
| 021-2200-419.21-40 | WORKERS COMP INSURANCE | 11 | 16 | 486 | 673 | 673 | 673 |
| * INSURANCE BENEFITS | | 39 | 51 | 1,460 | 1,803 | 1,803 | 1,803 |
| 021-2200-419.22-00 | FICA | 593 | 820 | 1,043 | 1,113 | 1,113 | 1,113 |
| * FICA | | 593 | 820 | 1,043 | 1,113 | 1,113 | 1,113 |
| 021-2200-419.23-00 | RETIREMENT | 1,019 | 1,307 | 1,392 | 1,496 | 1,496 | 1,496 |
| * RETIREMENT CONTRIBUTIONS | | 1,019 | 1,307 | 1,392 | 1,496 | 1,496 | 1,496 |
| ** PERSONNEL SERVICE | | 9,515 | 12,893 | 17,534 | 18,957 | 18,957 | 18,957 |
| 021-2200-419.41-10 | WATER & SEWER | 3,795 | 3,820 | 4,100 | 4,800 | 4,800 | 4,800 |
| 021-2200-419.41-20 | GARBAGE SERVICES | 2,154 | 2,245 | 2,290 | 2,500 | 2,500 | 2,500 |
| 021-2200-419.41-30 | NATURAL GAS | 1,408 | 1,534 | 1,500 | 1,600 | 1,600 | 1,600 |
| 021-2200-419.41-40 | ELECTRICITY | 14,138 | 16,932 | 17,100 | 17,100 | 17,100 | 17,100 |
| * UTILITY SERVICES | | 21,495 | 24,531 | 24,990 | 26,000 | 26,000 | 26,000 |
| 021-2200-419.42-00 | JANITORIAL SERVICES | 42,000 | 43,554 | 46,625 | 50,022 | 50,022 | 50,022 |
| * JANITORIAL SERVICES | | 42,000 | 43,554 | 46,625 | 50,022 | 50,022 | 50,022 |
| 021-2200-419.43-10 | BUILDINGS AND GROUNDS | 4,814 | 6,738 | 8,894 | 41,500 | 41,500 | 41,500 |
| 021-2200-419.43-45 | JOINT USE OF LABOR/EQUIP | 0 | 17 | 1,000 | 1,000 | 1,000 | 1,000 |
| 021-2200-419.43-70 | GENERAL EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 |
| 021-2200-419.43-72 | ELECTRICAL SYSTEMS | 1,236 | 463 | 1,000 | 1,000 | 1,000 | 1,000 |
| 021-2200-419.43-73 | PLUMBING | 11,307 | 3,008 | 20,420 | 7,250 | 7,250 | 7,250 |
| 021-2200-419.43-75 | ELEVATORS | 2,758 | 5,282 | 3,500 | 3,500 | 3,500 | 3,500 |
| 021-2200-419.43-77 | HVAC SYSTEMS | 2,399 | 10,144 | 13,200 | 13,200 | 13,200 | 13,200 |
| * REPAIRS AND MAINTENANCE | | 22,514 | 25,652 | 48,014 | 67,450 | 67,450 | 67,450 |
| 021-2200-419.52-30 | PROPERTY | 679 | 3,914 | 3,520 | 5,386 | 5,386 | 5,386 |
| * INSURANCE | | 679 | 3,914 | 3,520 | 5,386 | 5,386 | 5,386 |
| 021-2200-419.53-30 | TELEPHONE | 322 | 207 | 300 | 300 | 300 | 300 |
| * COMMUNICATIONS | | 322 | 207 | 300 | 300 | 300 | 300 |
| 021-2200-419.60-20 | JANITORIAL SUPPLIES | 1,546 | 166 | 1,600 | 1,600 | 1,600 | 1,600 |
| * SUPPLIES | | 1,546 | 166 | 1,600 | 1,600 | 1,600 | 1,600 |
| ** MATERIALS AND SERVICES | | 88,556 | 98,024 | 125,049 | 150,758 | 150,758 | 150,758 |
| ** STATE OFFICE BUILDING | | 98,071 | 110,917 | 142,583 | 169,715 | 169,715 | 169,715 |



City of The Dalles, Oregon
Fiscal Year 2003-2004 Adopted Budget

Debt Service Fund Group

Description

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City is proposing operating two debt service funds for the upcoming year. The City has been able to retire one of three obligations during the previous and current year.

2003-2004 Goals, Projects and Highlights

- Continued funding of the obligation to pay for debt incurred building a new police station.
- The new debt service fund for retirement of wastewater revenue bonds is established in FY 2003-2004 budget.

2002-2003 Accomplishments/Comments

- Making payment of principal and interest on a timely basis for the police facility bond.
- Making payment of principal and interest on a timely basis for the wastewater facility bond.

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
DEBT SERVICE FUND SUMMARY**

| <u>Account Description</u> | FY | FY | FY | FY | FY | FY |
|---------------------------------------|----------------------------|----------------------------|----------------------------|--|--|---------------------------------------|
| | 2000-2001 <u>Actual</u> | 2001-2002 <u>Actual</u> | 2002-2003 <u>Budget</u> | 2003-2004 Proposed <u>Budget</u> | 2003-2004 Approved <u>Budget</u> | Adopted Budget <u>2003-2004</u> |
| BEGINNING BALANCE | 72,713 | 140,379 | 112,150 | 312,431 | 312,431 | 312,431 |
| REVENUES | 539,414 | 141,684 | 142,388 | 658,476 | 658,476 | 658,476 |
| OTHER SOURCES | 11,372 | 0 | 0 | 0 | 0 | 0 |
| TOTAL RESOURCES | 623,499 | 282,063 | 254,538 | 970,907 | 970,907 | 970,907 |
| WATER BOND DEBT FUND | 344,425 | 0 | 0 | 0 | 0 | 0 |
| AIRPORT BOND FUND | 0 | 0 | 0 | 66,652 | 66,652 | 66,652 |
| WASTEWATER BOND FUND | 0 | 0 | 0 | 449,287 | 449,287 | 449,287 |
| POLICE FACILITY REV BOND | 138,695 | 139,793 | 254,538 | 254,968 | 254,968 | 254,968 |
| TOTAL EXPENDITURES | 483,120 | 139,793 | 254,538 | 770,907 | 770,907 | 770,907 |
| CHARGES FOR SERVICES | 0 | 0 | 0 | 0 | 0 | 0 |
| TRANSFER OUT | 0 | 29,789 | 0 | 0 | 0 | 0 |
| RATE STABILIZATION ACCT | 0 | 0 | 0 | 200,000 | 200,000 | 200,000 |
| UNAPPROPRIATED ENDING BAL | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER USES | 0 | 29,789 | 0 | 200,000 | 200,000 | 200,000 |
| TOTAL EXPENDS & OTHER USES | 483,120 | 169,582 | 254,538 | 970,907 | 970,907 | 970,907 |
| FUND TOTAL | 140,379 | 112,481 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year
2003-2004 Budget
WATER BOND DEBT FUND

| REVENUES | | FY | FY | FY | FY | FY | FY |
|--------------------------|----------------------|------------------|------------------|------------------|---------------------------|---------------------------|--------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 041-0000-300.00-00 | BEGINNING BALANCE | 41,510 | 29,382 | 0 | 0 | 0 | 0 |
| * BEGINNING BALANCE | | 41,510 | 29,382 | 0 | 0 | 0 | 0 |
| 041-0000-311.10-00 | PROPERTY TAXES-CURR | 303,183 | 0 | 0 | 0 | 0 | 0 |
| 041-0000-311.15-00 | PROPERTY TAXES-PRIOR | 13,068 | 0 | 0 | 0 | 0 | 0 |
| 041-0000-311.18-00 | LAND SALES-FRCLSRE | 0 | 0 | 0 | 0 | 0 | 0 |
| 041-0000-311.19-00 | UNSEGREGATED TAX INT | 441 | 0 | 0 | 0 | 0 | 0 |
| * PROPERTY TAXES | | 316,692 | 0 | 0 | 0 | 0 | 0 |
| 041-0000-361.00-00 | INTEREST REVENUES | 4,233 | 407 | 0 | 0 | 0 | 0 |
| * INTEREST REVENUES | | 4,233 | 407 | 0 | 0 | 0 | 0 |
| 041-0000-369.00-00 | OTHER MISC REVENUES | 11,372 | 0 | | | | |
| * OTHER MISC REVENUES | | 11,372 | 0 | 0 | 0 | 0 | 0 |
| *** WATER BOND DEBT FUND | | 373,807 | 29,789 | 0 | 0 | 0 | 0 |

EXPENDITURES

| | | | | | | | |
|-------------------|------------------------|---------|---|---|---|---|---|
| 041-4100-47.79-10 | BOND PRINCIPAL-93 BOND | 330,000 | 0 | 0 | 0 | 0 | 0 |
| 041-4100-47.79-20 | BOND INTEREST-93 BOND | 14,025 | 0 | 0 | 0 | 0 | 0 |
| 041-4100-47.79-70 | PYMNTS TO AGENT | 400 | 0 | 0 | 0 | 0 | 0 |
| * DEBT SERVICE | | 344,425 | 0 | 0 | 0 | 0 | 0 |
| ** DEBT SERVICE | | 344,425 | 0 | 0 | 0 | 0 | 0 |

OTHER USES

| | | | | | | | |
|--------------------------|---------------------|---------|--------|---|---|---|---|
| 041-9500-470.81-90 | OTHER TRANSFERS OUT | 0 | 29,789 | 0 | 0 | 0 | 0 |
| * OTHER TRANSFERS OUT | | 0 | 29,789 | 0 | 0 | 0 | 0 |
| *** WATER BOND DEBT FUND | | 344,425 | 29,789 | 0 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget Airport
REV BOND

| REVENUES | | FY | FY | FY | FY | FY | FY |
|--------------------------------|----------------------|------------------|------------------|------------------|---------------------------|---------------------------|--------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 062-0000-361.00-00 | INTEREST REVENUES | 0 | 0 | 0 | 260 | 260 | 260 |
| * INTEREST REVENUES | | 0 | 0 | 0 | 260 | 260 | 260 |
| 062-0000-363.50-00 | PROPERTY RENTALS | 0 | 0 | 0 | 51,392 | 51,392 | 51,392 |
| * RENTAL REVENUES | | 0 | 0 | 0 | 51,392 | 51,392 | 51,392 |
| 062-0000-391.01-00 | GENERAL FUND | 0 | 0 | 0 | 15,000 | 15,000 | 15,000 |
| * OPERATING TRANSFERS IN | | 0 | 0 | 0 | 15,000 | 15,000 | 15,000 |
| *** AIRPORT DEBT SERV FUND | | 0 | 0 | 0 | 66,652 | 66,652 | 66,652 |
| EXPENDITURES | | | | | | | |
| 062-6100-470.79-15 | BOND PRIN | 0 | 0 | 0 | 32,000 | 32,000 | 32,000 |
| 062-6100-470.79-25 | BOND INT | 0 | 0 | 0 | 33,652 | 33,652 | 33,652 |
| 062-6100-470.79-80 | RSRV FOR FUTURE DEBT | 0 | 0 | 0 | 1,000 | 1,000 | 1,000 |
| * DEBT SERVICE | | 0 | 0 | 0 | 66,652 | 66,652 | 66,652 |
| ** DEBT SERVICE | | 0 | 0 | 0 | 66,652 | 66,652 | 66,652 |
| *** REVENUE BOND | | 0 | 0 | 0 | 66,652 | 66,652 | 66,652 |
| **** AIRPORT DEBT SERVICE FUND | | 0 | 0 | 0 | 66,652 | 66,652 | 66,652 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
POLICE FACILITY REV BOND**

| REVENUES | | FY | FY | FY | FY | FY | FY |
|--------------------------------------|-----------------------|------------------|------------------|------------------|---------------------------|---------------------------|--------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 045-0000-300.00-00 | BEGINNING BALANCE | 31,203 | 110,997 | 112,150 | 112,431 | 112,431 | 112,431 |
| * BEGINNING BALANCE | | 31,203 | 110,997 | 112,150 | 112,431 | 112,431 | 112,431 |
| 045-0000-361.00-00 | INTEREST REVENUES | 4,481 | 2,830 | 3,400 | 1,680 | 1,680 | 1,680 |
| * INTEREST REVENUES | | 4,481 | 2,830 | 3,400 | 1,680 | 1,680 | 1,680 |
| 045-0000-363.80-00 | STATE OFFICE BLDG INC | 138,695 | 138,447 | 138,988 | 140,857 | 140,857 | 140,857 |
| * RENTAL REVENUES | | 138,695 | 138,447 | 138,988 | 140,857 | 140,857 | 140,857 |
| 045-0000-391.90-00 | OTHER | 75,313 | 0 | 0 | 0 | 0 | 0 |
| * OPERATING TRANSFERS IN | | 75,313 | 0 | 0 | 0 | 0 | 0 |
| 045-0000-393.10-00 | BOND PROCEEDS | 0 | 0 | 0 | 0 | 0 | 0 |
| * PROCEEDS-LT LIABILITIES | | 0 | 0 | 0 | 0 | 0 | 0 |
| *** POLICE FACILITY REV BOND | | 249,692 | 252,274 | 254,538 | 254,968 | 254,968 | 254,968 |
| EXPENDITURES | | | | | | | |
| 045-4500-47.79-15 | BOND PRIN-99 BONDS | 95,000 | 100,000 | 105,000 | 110,000 | 110,000 | 110,000 |
| 045-4500-47.79-25 | BOND INT-99 BONDS | 43,695 | 39,793 | 35,538 | 30,968 | 30,968 | 30,968 |
| 045-4500-47.79-80 | RSRV FOR FUTURE DEBT | 0 | 0 | 114,000 | 114,000 | 114,000 | 114,000 |
| * DEBT SERVICE | | 138,695 | 139,793 | 254,538 | 254,968 | 254,968 | 254,968 |
| ** DEBT SERVICE | | 138,695 | 139,793 | 254,538 | 254,968 | 254,968 | 254,968 |
| *** REVENUE BOND 1997 SERIES | | 138,695 | 139,793 | 254,538 | 254,968 | 254,968 | 254,968 |
| **** POLICE FACILITY REV BOND | | 138,695 | 139,793 | 254,538 | 254,968 | 254,968 | 254,968 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
L.I.D. DEBT SERVICE FUND

| REVENUES | | FY | FY | FY | FY | FY | FY |
|------------------------------|---------------------------|------------------|------------------|------------------|---------------------------|---------------------------|--------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 044-0000-361.00-00 | INTEREST REVENUES | 0 | 0 | 300 | 0 | 0 | 0 |
| * INTEREST REVENUES | | 0 | 0 | 300 | 0 | 0 | 0 |
| 044-0000-370.50-00 | PRINCIPAL-BONDED | 0 | 0 | 0 | 0 | 0 | 0 |
| 044-0000-370.60-00 | INTEREST-BONDED | 0 | 0 | 0 | 0 | 0 | 0 |
| * SPECIAL ASSESSMENTS | | 0 | 0 | 0 | 0 | 0 | 0 |
| 044-0000-393.10-00 | BOND PROCEEDS | 0 | 0 | 1,200,000 | 0 | 0 | 0 |
| * PROCEEDS-LT LIABILITIES | | 0 | 0 | 1,200,000 | 0 | 0 | 0 |
| *** L.I.D. DEBT SERVICE FUND | | 0 | 0 | 1,200,300 | 0 | 0 | 0 |
| EXPENDITURES | | | | | | | |
| 044-4400-419.34-10 | ENGINEERING SERVICES | 0 | 0 | 80,000 | 0 | 0 | 0 |
| * TECHNICAL SERVICES | | 0 | 0 | 80,000 | 0 | 0 | 0 |
| 044-4400-419.53-20 | POSTAGE | 0 | 0 | 0 | 0 | 0 | 0 |
| 044-4400-419.53-40 | LEGAL NOTICES | 0 | 0 | 300 | 0 | 0 | 0 |
| * COMMUNICATIONS | | 0 | 0 | 300 | 0 | 0 | 0 |
| ** MATERIALS AND SERVICES | | 0 | 0 | 80,300 | 0 | 0 | 0 |
| 044-4400-419.75-10 | CAPITAL PROJECTS | 0 | 0 | 1,000,000 | 0 | 0 | 0 |
| * CAPITAL OUTLAY | | 0 | 0 | 1,000,000 | 0 | 0 | 0 |
| ** CAPITAL OUTLAY | | 0 | 0 | 1,000,000 | 0 | 0 | 0 |
| 044-4400-470.79-13 | BOND PRINCIPLE-BANCROFT | 0 | 0 | 0 | 0 | 0 | 0 |
| 044-4400-470.79-23 | BOND INTEREST-BANCROFT | 0 | 0 | 0 | 0 | 0 | 0 |
| 044-4400-470.79-70 | PAYMENTS TO AGENT/TRUSTEE | 0 | 0 | 0 | 0 | 0 | 0 |
| 044-4400-470.79-73 | BOND ISSUANCE COST | 0 | 0 | 0 | 0 | 0 | 0 |
| 044-4400-470.79-80 | RESERVE FOR FUTURE DEBT | 0 | 0 | 100,000 | 0 | 0 | 0 |
| * DEBT SERVICE | | 0 | 0 | 100,000 | 0 | 0 | 0 |
| ** DEBT SERVICE | | 0 | 0 | 100,000 | 0 | 0 | 0 |
| *** BANCROFT BONDS | | 0 | 0 | 1,100,300 | 0 | 0 | 0 |
| OTHER USES | | | | | | | |
| 044-9500-490.80-15 | UNEMPLOYMENT FUND | 0 | 0 | 20,000 | 0 | 0 | 0 |
| * CHARGES FOR SERVICES | | 0 | 0 | 20,000 | 0 | 0 | 0 |
| ** OTHER | | 0 | 0 | 20,000 | 0 | 0 | 0 |
| *** OTHER USES | | 0 | 0 | 20,000 | 0 | 0 | 0 |
| *** L.I.D. DEBT SERVICE FUND | | 0 | 0 | 1,200,300 | 0 | 0 | 0 |

City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget
Wastewater FACILITY REV BOND

| REVENUES | | FY | FY | FY | FY | FY | FY |
|--------------------------------------|---------------------|------------------|------------------|------------------|---------------------------|---------------------------|--------------------------|
| Account Number | Account Description | 2000-2001 Actual | 2001-2002 Actual | 2002-2003 Budget | 2003-2004 Proposed Budget | 2003-2004 Approved Budget | 2003-2004 Adopted Budget |
| 058-0000-300.00-00 | BEGINNING BALANCE | 0 | 0 | 0 | 200,000 | 200,000 | 200,000 |
| * BEGINNING BALANCE | | 0 | 0 | 0 | 200,000 | 200,000 | 200,000 |
| 058-0000-361.00-00 | INTEREST REVENUES | 0 | 0 | 0 | 3,000 | 3,000 | 3,000 |
| * INTEREST REVENUES | | 0 | 0 | 0 | 3,000 | 3,000 | 3,000 |
| 058-0000-300.00-00 | WASTEWATER CONST | 0 | 0 | 0 | 446,287 | 446,287 | 446,287 |
| * OPERATING TRANSFERS IN | | 0 | 0 | 0 | 446,287 | 446,287 | 446,287 |
| ** WASTEWATER PLANT DEBT SVC | | 0 | 0 | 0 | 649,287 | 649,287 | 649,287 |
| EXPENDITURES | | | | | | | |
| 058-5800-470.79-15 | BOND PRINCIPAL | 0 | 0 | 0 | 215,000 | 215,000 | 215,000 |
| 058-5800-470.79-25 | BOND INTEREST | 0 | 0 | 0 | 233,787 | 233,787 | 233,787 |
| 058-5800-470.79-70 | PAYMTS TO AGENT | 0 | 0 | 0 | 500 | 500 | 500 |
| * DEBT SERVICE | | 0 | 0 | 0 | 449,287 | 449,287 | 449,287 |
| 058-9500-550.88-10 | RATE STABIL. ACCT | 0 | 0 | 0 | 200,000 | 200,000 | 200,000 |
| * OTHER USES | | 0 | 0 | 0 | 200,000 | 200,000 | 200,000 |
| ** REVENUE BOND | | 0 | 0 | 0 | 649,287 | 649,287 | 649,287 |
| *** WASTEWATER PLANT DEBT SVC | | 0 | 0 | 0 | 649,287 | 649,287 | 649,287 |

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City of The Dalles, Oregon
Summary of Property Tax Levies for 2003-2004 Fiscal Year

General Fund

| | | |
|--------------------------------------|----|------------------|
| 2002-2003 Estimated Assessed Value | \$ | 558,952,827 |
| Permanent Rate | x | .0030155 |
| Estimated taxes to be received | \$ | 1,685,522 |
| Less Compression | \$ | 46,225 |
| Less Appeal Reserves | \$ | 21,513 |
| Less uncollectible in year levied | \$ | <u>127,373</u> |
| General Fund taxes to Balance Budget | \$ | <u>1,490,411</u> |

| | | |
|--------------------------------------|-----------|-------------------------|
| Total Levies | \$ | <u>1,685,522</u> |
| Estimated Taxes Not to be Received | \$ | <u>195,111</u> |
| Total Taxes to Balance Budget | \$ | <u>1,490,411</u> |

City of The Dalles, Oregon
Detail of Administrative Transfers to the General Fund
From Public Works Funds
Fiscal Year 2003-2004

| Department | Total Expenditures | | General Fund | | Street Fund | | Water Fund | | W. Water Fund | | % Total |
|---|--------------------|--------|------------------|-------|---------------|-------|----------------|-------|----------------|---------|---------|
| | Amount | % | Amount | % | Amount | % | Amount | % | Amount | % | |
| City Council | 120,173 | 81.0% | 97,340 | 4.8% | 5,768 | 8.3% | 9,974 | 5.9% | 7,090 | 100.00% | |
| City Clerk | 88,873 | 67.0% | 59,545 | 3.0% | 2,666 | 17.0% | 15,108 | 13.0% | 11,553 | 100.00% | |
| City Manager | 157,177 | 60.0% | 94,306 | 3.0% | 4,715 | 22.0% | 34,579 | 15.0% | 23,577 | 100.00% | |
| City Attorney | 159,593 | 60.0% | 95,756 | 3.0% | 4,788 | 22.0% | 35,110 | 15.0% | 23,939 | 100.00% | |
| Finance | 287,276 | 40.0% | 114,910 | 10.0% | 28,728 | 30.8% | 88,481 | 19.2% | 55,157 | 100.00% | |
| Utility Billing | 120,300 | 0.0% | - | 0.0% | - | 0.0% | - | 0.0% | 60,150 | 100.00% | |
| Personnel | 25,090 | 52.4% | 13,147 | 13.0% | 3,262 | 23.0% | 5,771 | 11.6% | 2,910 | 100.00% | |
| Court | 136,353 | 100.0% | 101,963 | 0.0% | - | 0.0% | - | 0.0% | - | 100.00% | |
| Comm. Dev. | 265,925 | 100.0% | 265,925 | 0.0% | - | 0.0% | - | 0.0% | - | 100.00% | |
| Police | 1,801,183 | 100.0% | 1,801,183 | 0.0% | - | 0.0% | - | 0.0% | - | 100.00% | |
| City Hall | 137,017 | 100.0% | 137,017 | 0.0% | - | 0.0% | - | 0.0% | - | 100.00% | |
| Code Enforcement | 17,554 | 100.0% | 17,554 | 0.0% | - | 0.0% | - | 0.0% | - | 100.00% | |
| Totals | 3,316,514 | | 2,798,647 | | 49,927 | | 249,174 | | 184,377 | | |
| Right of Way Planner - 1/2 of personal services costs | | | | | 9,282 | | 9,282 | | 9,282 | | |
| Watershed Patrol- 1/2 of personal services costs | | | | | - | | 31,550 | | - | | |
| Sub Total | | | | | 9,282 | | 40,832 | | 9,282 | | |
| Total Interfund Transfer from the Public Works Funds | | | | | 59,209 | | 290,006 | | 193,659 | | |

**City of The Dalles, Oregon
Budget Prep 2003-2004
Interfund Transfers**

Transferred From:

| | General Fund | Street Fund | Special Projects Fund | Special Assessments Fund | Water Fund | Waste Water Fund | Waste Water Reserve | Sewer Plant Reconstruction | Airport Fund | Total Transfers In |
|-------------------------------|----------------|----------------|-----------------------|--------------------------|----------------|------------------|---------------------|----------------------------|--------------|--------------------|
| Transferred To: | | | | | | | | | | |
| General Fund | | 59,209 | 52,019 | 9,230 | 290,006 | 193,659 | | | | 604,123 |
| Library Fund | 194,367 | | | | | | | | | 194,367 |
| Street Fund | | | | | 64,760 | 54,195 | | | | 118,955 |
| P.W. Depreciation Fund | | 36,000 | | | | | | | | 36,000 |
| Street/Bridge Replacement | | 30,000 | | | | | | | | 30,000 |
| Water Utility Cap. Reserve | | | | | 50,000 | | | | | 50,000 |
| Sewer Utility Cap. Reserve | | | | | | | | | | 0 |
| Sewer Plant Reconstruction | | | | | | 446,287 | | | | 446,287 |
| Airport Fund | 52,404 | | | | | | | | | 52,404 |
| Airport Debt Service Fund | 15,000 | | | | | | | | | 15,000 |
| Sewer Plant Debt Service Fund | | | | | | | 446,287 | | | 446,287 |
| Capital Projects Fund | 43,231 | | | | | | | | | 43,231 |
| Total Transfers Out: | 305,002 | 125,209 | 52,019 | 9,230 | 404,766 | 694,141 | 0 | 446,287 | 0 | 2,036,654 |

**City of The Dalles, Oregon
Fiscal Year 2003-2004 Budget**

Appendix D

GENERAL FUND SALARIES

| | Salary <u>Low</u> | Range <u>High</u> | 2003-2004 <u>Salaries</u> | |
|------------------------------|----------------------|----------------------|------------------------------|-----|
| Administration | | | | |
| City Manager | - | - | 80,412 | |
| Administrative Secretary | 2,036 | 2,678 | <u>22,913</u> | |
| | | | 103,325 | |
| City Clerk | | | | |
| City Clerk | 3,723 | 4,900 | 58,800 | |
| Legal and Judicial | | | | |
| City Attorney | - | - | 66,432 | |
| Legal Secretary | 2,036 | 2,678 | 32,136 | |
| Municipal Court Clerk | 2,127 | 2,597 | <u>33,222</u> | (2) |
| | | | 131,790 | |
| Finance | | | | |
| Director | 4,095 | 5,390 | 64,680 | |
| Accountant | 3,077 | 4,049 | 38,528 | |
| AP Specialist | 2,127 | 2,540 | 27,585 | |
| Utility Billing Clerk | 1,896 | 2,264 | 25,332 | |
| Cashier/Receptionist | 1,746 | 2,084 | <u>25,290</u> | |
| | | | 181,415 | |
| Community Development | | | | |
| Director | 4,095 | 5,390 | 64,680 | |
| Senior Planner | 3,384 | 4,454 | 45,536 | |
| Associate Planner | 2,931 | 3,538 | 34,397 | |
| Secretary | 2,036 | 2,678 | <u>22,803</u> | (1) |
| | | | 167,416 | |
| Police | | | | |
| Chief | 4,095 | 5,389 | 64,680 | |
| Captain | 3,723 | 4,900 | 58,800 | |
| Sergeant (4) | 3,384 | 4,453 | 208,088 | |
| Officer (14) | 2,901 | 3,464 | 523,255 | (3) |
| Administrative Secretary | 2,036 | 2,678 | 32,148 | |
| Department Secretary | 1,896 | 2,315 | <u>28,980</u> | |
| | | | 915,951 | |
| Library | | | | |
| Director | 3,723 | 4,900 | 58,800 | |
| Library Clerk II | 2,081 | 2,542 | - | |
| Library Clerk (3) | 1,817 | 2,218 | 78,966 | |
| Maintenance Repair Tech | 2,445 | 2,986 | <u>5,541</u> | (5) |
| | | | 143,307 | |

City of The Dalles, Oregon Fiscal Year 2003-2004 Budget

Appendix D

GENERAL FUND SALARIES

| | Salary <u>Low</u> | Range <u>High</u> | 2003-2004 <u>Salaries</u> | |
|--------------------------|----------------------|----------------------|------------------------------|-----|
| City Hall | | | | |
| Maintenance Repair Tech | 2,445 | 2,986 | 16,622 | (5) |
| Codes Enforcement | | | | |
| Code Enforcement Officer | 12.17 hr | 14.66 hr | 11,391 | (4) |

1-Position divided between City Manager and Community Econ Dev Departments of the General Fund

2-Includes \$200/month for Judge Pro-tem

3-Includes incentive/certification pay

4-1/2 time position at 12.17 per hour

5-Position divided between City Hall and Library of the General Fund and between the State Office Bldg and the Airport Fund. Also includes 5% Lead Worker assignment.

ENTERPRISE FUND SALARIES

Appendix D

| | Salary | Range | 2003-2004 | |
|-----------------------------|------------|-------------|------------------|-------|
| | <u>Low</u> | <u>High</u> | <u>Salaries</u> | |
| Public Works | | | | |
| Director | 4,095 | 5,390 | 64,681 | |
| City Engineer | 3,723 | 4,900 | 63,217 | |
| Engineer in Training | 3,077 | 4,049 | 39,798 | |
| Project Engineer | 3,384 | 4,454 | 52,237 | |
| Utilities Supervisor | 3,384 | 4,454 | 53,448 | |
| Transportation Manager | 3,384 | 4,454 | 53,448 | |
| Regulatory Comp Supervisor | 3,077 | 4,049 | 48,587 | |
| Administrative Assistant | 2,036 | 2,678 | 30,941 | |
| Department Secretary (2) | 1,896 | 2,315 | 54,004 | (1) |
| Acct Clerk II | 2,127 | 2,597 | | |
| Equipment Operator (7) | 2,378 | 2,904 | 215,687 | (2) |
| Water Quality Manager | 3,723 | 4,900 | 58,800 | |
| Bio lab Technician | 2,635 | 3,122 | 38,178 | |
| Lead Certified Operator (2) | 2,495 | 3,046 | 79,731 | (2,4) |
| Certified Operator (19) | 2,445 | 2,986 | 709,688 | (2) |
| | | | <u>1,562,445</u> | |
| AIRPORT FUND | | | | |
| Executive Secretary | 2,239 | 2,947 | 5,701 | |
| Maintenance Repair Tech | 2,445 | 2,986 | 3,694 | |

1- One of the two positions indicated is a job share assignment

2- Includes incentive/certification pay

4- Includes 5% lead worker