

City of The Dalles, Oregon

Fiscal Year 2007-08

Adopted Budget



CITY OF THE DALLES

ADOPTED BUDGET

Fiscal Year 2007 – 2008

**Presented to
the City of The Dalles Budget Committee**

CITY COUNCIL

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Finance Director	Kate Mast
Community Development Director	Dan Durow
Police Chief	Jay Waterbury
Library Director	Sheila Dooley
Public Works Director	Dave Anderson

**CITY OF THE DALLES
FY07/08 ADOPTED BUDGET**

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**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

**FISCAL YEAR 2007-08
BUDGET MESSAGE**

As presented April 30, 2007

The format of this budget document follows the pattern of previous years. We acknowledge the work of our new Finance Director Kate Mast, other Finance Department employees, and all of the Department Managers and their associated personnel who were involved in assembling this document.

The Budget Message begins with the section summarizing issues that affect the entire budget. The three areas that we touch on in Section I are:

1. Fiscal policies involved in the preparation of the budget
2. Council goals as related to the budget
3. Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and other Funds. There are narratives at the beginning of each department budget that provide further information. We also have or will send the Budget Committee several Budget Issue Papers (BIP) that look at specific issues. We will reference these papers throughout the budget.

SECTION I. CITY WIDE BUDGET ISSUES

- A. Proposed Fiscal Policies:** Major fiscal policies reflect the Council's goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City proceed. Following is a list of the policies used to prepare the proposed budget.
- Preparation of a single year budget
 - Maintain Unappropriated Ending General Fund Balance to equal four months of net operating expenses for both the General Operating Fund and the New Library District supported Library Fund (BIP 07-003)
 - Increase number of sworn Police Officers by one and create additional Detective assignment (BIP 07-004)
 - Adequate overtime to allow for two officers on duty at all times (BIP 07-005)
 - Increase General Fund Contingency from 5% to 10% by at least 1% per year until goal is met
 - Place unanticipated monies into miscellaneous revenue; do not spend without Council approval
 - Five year Capital Improvement Plans in the General, Street, Water and Wastewater/Storm Sewer Funds (BIP 07-016 and 07-018)

- Maintain partnerships with Wasco County (BIP 07-011)
- Reduce expenditures in specific areas to match expenditures to revenues in the General Fund
- Reorganization of Finance Department (BIP 07-017)
- Full time Nuisance Code Enforcement (BIP 07-006)
- In-house engineering services for construction projects unless specialized engineering is needed
- Emphasis on maintenance and capital improvements that enhance current assets and Public Works infrastructure
- Administrative transfers used only as charges for services provided by receiving fund (BIP 07-014)
- Public Works capital projects that involve construction contracts are to be budgeted in Public Works Capital Funds

B. City Council Goals: Following the Budget Message is a list of the City Council's current goals and Tier I objectives, as of January 31, 2007. The Council goals process changed in 2003. The Council has adopted six general goals. City staff has identified 63 objectives to achieve these goals. These objectives were assigned to three tiers.

Tier I: Top priorities to be significantly completed by June, 2008 (41)

Tier II: Other priorities to be pursued in Fiscal Year 2007-08 as time, resources and opportunities permit (13)

Tier III: Long term objectives, within five years (9)

The completion of 13 Tier I objectives requires specific budgeted funds in the budget proposed. Three other Tier I objectives require Urban Renewal financing. The remaining objectives require staff and Council time.

C. Personnel Cost: For compensation purposes, the City has four categories of employees. The Cost of Living Adjustments (COLA) and medical insurance pick up, included for each category, and are summarized below:

1. Exempt Employees. The City Council annually approves a pay plan for exempt employees. In 2004, to partially address some compensation inequities in our old plan, the City Council adopted a new pay plan. This budget includes a COLA of 3% and a General Salary adjustment of 1% on July 1, 2007 and a continuation of an 85% pick up of the dependent's share of the health insurance premiums. These premiums are increasing about 15%. The West Coast CPI increase was 3.2% for 2006.
2. SEIU Represented General Employees. This union includes Public Works, clerical, and Library positions. They will be in the final year of a three year contract in fiscal year 2007-08. On July 1, 2007 employees at the top step will be eligible to move to a new top step on their anniversary date. This group will also receive a 3% COLA

on January 1, 2008 and an 85% pick up of dependent's insurance premiums will continue.

3. Police Union Employees. This group is also in the final year of a three year contract. We have budgeted an 85% dependent insurance pick up. Employees at the top step will be eligible to move to a new top step on their anniversary date. In addition, all employees will see a 3% COLA January 1, 2008.
4. Contract Employees. The City has two full time contract employees; City Attorney and City Manager. The City Council has approved a 3 % COLA and 6.4 % salary adjustment for the City Manager on July 1, 2007. The City is paying for the full cost in insurance increases for the City Manager. The City Attorney is budgeted to receive a the same 4% salary adjustment as exempt employees on July 1, 2007 and 85% dependent insurance pick up.

SECTION II.

GENERAL FUND

- A. General Fund Resources:** General Fund budgeted resources have increased \$929,959 (16.7%) to the level of \$6,498,890. A big part of this was that resources for FY 2006-07 are estimated to be over budget by \$474,428 (8.6%). This is reflected in a beginning fund balance that is an increase of 39.6% (\$339,629). New revenue (\$4,451,653) excluding Beginning Balance and Transfers In, has increased by \$575,790 (14.4%) as identified below.
1. Beginning Fund Balance. This year's beginning fund balance is \$1,197,013. This is \$339,629 over last year's.
 2. Property Taxes. We have budgeted for a 5.5% increase in assessed value and a 93% collection rate in FY 2007-08. We have also added the assessed value of the first two annexation phases. This is \$140,091 more than was budgeted last year.
 3. NW Natural Gas Franchise. We are projecting a 33.3% (\$27,376) increase over budget amount in the current year. We have already exceeded that amount by \$4,000 with only 3 of the 4 payments having been received.
 4. Court Fines. Under a new policy the percentage of collection has doubled. We anticipate the revenue should be the same as last year.
 5. PUD Franchise Fees. This revenue line item has increased dramatically because of the increased development in the community, particularly industrial and commercial as well as new annexations. We estimate that in FY 2006-07 we will exceed the budget by \$238,600. The FY 2007-08 should increase an additional 10%.
- B. Expenditures:** \$453,705 of the increase in resources this fiscal year is being placed in contingency and unappropriated balance (BIP 07-003). This is almost 50% of the additional resources. The increase in revenues projected for FY 2006-07 and estimated for FY 2007-08 has allowed us to take care of needs that have been deferred during tighter budget years. The following chart summarizes the budget difference by category. BIP 07-0112 summarizes the differences by department.

	Current FY 06-07	FY 07-08 Request	\$ Difference	% Difference
General Fund Totals	5,568,901	6,495,916	927,015	16.6%
Breakdown Totals	Current FY 06-07	FY 07-08 Request	\$ Difference	% Difference
Personnel Services	2,984,567	3,410,137	425,570	14.3%
Material & Services	1,003,250	1,130,071	126,821	12.6%
Capital Outlay	76,050	148,100	72,050	94.7%
Charges for Services	273,051	325,658	52,607	19.3%
Operating Transfers Out	365,223	133,187	-232,036	-63.5%
Contribution to Agencies	88,948	117,246	28,298	0.0%
Contingency/Unappropriated	777,812	1,231,517	453,705	58.3%
General Fund Totals	5,568,901	6,495,916	927,015	16.6%

The following is a look at each category and department that has significant change during the proposed budget.

1. City Council This Department's contractual services have increased from \$56,000 to \$81,570. This is the line item where the City budgets several programs where we are involved with other community partners. This year there are three new items added; Mural Society; Juvenile Work Crew and PUD's Green Power Program. We have also received a request for \$20,000 for the Columbia Gorge Discovery Center that was not included in the proposed budget, but may be added by the budget committee. The Budget Issue Paper (BIP) 07-015 provides additional information on each of these four programs. We have also increased by \$21,000 the Labor Negotiations line item because we have two union contracts that will need to be negotiated during the new fiscal year.
2. Finance Department We have implemented a reorganization in the Finance Department that increases the full time positions by .5 full time equivalent and raises the general level of expertise by eliminating a lower skill clerk position and replacing it with a full time Accountant position. The estimated costs of this change are about \$42,000 (BIP 07-017).
3. Community Development Department To handle the increased workload we have increased the number employees by a half full time equivalent employee. The administrative secretary position has gone from full time to half time and we have added a full time Planning Technician (BIP 07-007). This change will cost of approximately \$31,000 will allow the new technician to handle many routine planning actions freeing up the Associate Planner and Senior Planner for more complex activities. We also are expending significant funds in both General Fund and Capital Projects Fund associated with the Urban Growth Boundary expansion (BIP 07-008).
4. Police Department In FY 2003-04 we reduced the number of patrol officers from 14 to 13 and limited the school resource officer assignment, reducing our total sworn officers to 19. In this budget for the cost of approximately \$63,000 we are

bringing the number of sworn officers to 20. We will increase the number of patrol officers assigned to detective work to two, which will allow us to address the back log of criminal investigations (BIP 07-004). We are also budgeting \$41,000 in overtime to allow the staffing of two officers on duty at all times (BIP 07-005). We are budgeting \$100,100 in Police Department Capital to including the purchase of one marked and one unmarked police car (see Capital Improvement Plan BIP 07-016).

5. Code Enforcement The City has made a concerted effort to increase code enforcement activities; the City Manager's secretary is assisting with that task. We are making available \$50,000 from the Special Assessment Fund to help with the abatement of dangerous building and public nuisances. This year we are increasing our 18 hour nuisance enforcement position to full time at the additional cost of about \$32,000. We are also increasing the Planning Codes enforcement position from 10 hours to 16 hours and transferring that expenditure to the Community Development Department.
6. Tourism We have increased the budget for the Chamber of Commerce's tourism promotion work plan by \$10,000 to \$206,000; this includes \$20,000 to help with the Mural Restorations (BIP 07-010).
7. Other Uses In the General Fund there is a new line Item for Information Technology Services (IT). This is for a \$42,000 contract with Region 9 Education Services to provide half time equivalent services to the City for IT (BIP-009). This was previously handled by the finance director, and has been removed from the finance department to allow them to concentrate on their primary mission.
8. Library Support This has changed this year, from this point on it will only be for capital items for maintenance of the buildings and grounds. The \$9590 is being used for partial replacement of the front deck. We are also placing \$164,636 funds that have previously been used for Library Support in the Unappropriated Beginning Fund Balance (BIP 07-003) to handle cash flow for the Library each year. The remaining amount of the approximately \$234,000 that annually went to the library has been placed in Contingency.
9. Tranfer to Capital Projects Fund This includes an additional item this year, \$16,000 to retire debt with the Port of The Dalles for rehabilitation of the Airport Well (BIP 07-013).
10. Airport Support The Airport support has decreased by almost \$23,000 because of additional revenue that has been generated through the agreement with new fixed base operator. \$16,000 of that revenue is being used for the debt retirement of the \$125,000 loan with the Port of The Dalles.
11. General Fund Contingency The Contingency is being increase by just under 7% of General Fund Expenditures to 9.8% which gets us extremely close to the 10% requirement one year prior to needed. This was made possible by using the revenue

that typically went to Library operations in the past.

12. Unappropriated Ending Balance The Unappropriated Ending Balance has increased \$247,299, the calculation includes 25% of the Library budget to help with cash flow until the new districts tax revenue comes in (\$164,636) using the highest prior year trend of expenditures in the first four months of the year from the General Fund (\$534,733 – BIP 07-003).

SECTION III.

PUBLIC WORKS OPERATIONS

- A. **Public Works Reserve Funds:** For the past few years, we have used the three reserve funds associated with each of the Public Works operating funds to budget all capital projects, which are being done by outside contracts and as reserves for future projects. The operating funds and their reserve funds are as follows:
 1. Street Fund (#05) - Street and Bridge Replacement Fund (#13)
 2. Water Fund (#51) - Water Capital Reserve Fund (#53)
 3. Wastewater Fund (#55) - Sewer Special Reserve Fund (#56) – Sewer Plant Construction Fund (#57)
- B. **Street Fund:** 1) Revenue: We expect to receive an additional \$50,000 from the local option gas tax because a gas station on the west end was annexed. 2) Expenditures: \$205,696 has been budgeted for street construction supplies. This is \$11,660 more than last year's budget. This line item is used for purchase of materials for street crew paving projects. We also have \$30,000 budgeted as a capital item for paving for the Riverfront Trail. This is \$30,000 less than last year, so total street work is less than last year. Because of tight resources we have eliminated the \$35,000 transferred to the Street and Bridge Replacement Fund for contract projects that was made last year. We have also eliminated the \$40,000 transfer for PW equipment purchases.
- C. **Street and Bridge Replacement Fund:** \$193,330 is budgeted for current and future projects. Because of limited funding only two projects are budgeted, Brewery Grade cliff scaling/clearing (\$100,000) and acquisition of ROW for 10th Street widening. The remaining fund will be used next year to do the work to 12th Street that has been delayed one year.
- D. **Public Works Reserve Fund:** This is for purchase of Public Works equipment. Included this year is a new water shed truck (BIP 07-023) and a used dump truck (BIP 07-024).
- E. **Water Fund:** A new water rate and twenty year capital improvement plan from the Water System Plan (BIP 07-020) has been adopted by the City Council. We have budgeted a 10% water rate increase to be effective September 1, 2007 and an increase in revenues from industrial and commercial development. In house water projects are identified in BIP 07-018.
- F. **Water Capital Reserve Fund:** A \$7.95 million bond was issued last year to fund the adopted Water Capital Improvement Plan. We are budgeting monies in this fund for

completion of specific water projects (BIP 07-018). \$427,000 is to help with debt

payments for the revenue bond. \$400,000 is placed in a rate stabilization line item to assure that each year our revenue minus operating expense is 125% of our debt requirements.

- G. Wastewater/Storm Sewer:** To finance the construction of treatment plant improvements, the City issued a \$7 million revenue bond in FY 2002-03. A ten year sewer rate plan was adopted to meet the debt retirement of that bond, and an annual 4% increase in operations and maintenance including collection system repairs. There are four years remaining on the plan. The next four years, rates will increase by 9% each year. This year's increase raises sewer revenues (BIP 07-021). By design, \$207,807 of this increase is being combined with the \$1,082,904 created by the prior increases to be transferred for construction of the treatment plant. The remaining amount is available for operations and line maintenance (BIP 07-021).
- H. Sewer Treatment Plant Construction:** This fund included \$1,209,711 in new money and \$1,717,984 in reserve money previously set aside each year for Master Plan capital improvements. \$546,004 will be used for debt service. BIP 07-019 summarizes all debt of the City has. The remaining amount is available for system improvements (BIP 07-018).

SECTION IV.

OTHER FUNDS

- A. Library:** The Library Fund account is used for the operation of the City of The Dalles/Wasco County Library. Historically, the County and City have equally shared the operational costs that exceed generated revenue for this facility. It is currently scheduled to be open five days a week for a total of approximately 40 hours. Last year, Wasco County eliminated its share of contributions due to budget challenges. In order to maintain and increase library services it became necessary for Wasco County to form a Special Library District. The May 16, 2006 election for this purpose did not have the required amount of voter turn out, as a result in July 1, 2006 the Library's hours of operation were reduced from 40 hours per week to 20 hour per week and all employees' hours were reduced. In November 2006 the Library District was approved, Wasco County agreed to allow us to issue tax anticipation notes to be able to restore the Library hours to 40 hours with Library being open five days per week. The first money that will be received for the new district will be in November 2007, so the City has budgeted money in the Unappropriated Fund Balance to cover the costs of running the Library for the first four months of the fiscal year. Because of the need to repay the tax anticipation note we will not be able to go to full staffing level and expand hours of operation to 55 hours in six days each week until July of 2008 (BIP 07-001).
- B. Special Assessment Fund:** Special Assessment Fund includes \$59,000 from NW Natural Gas franchise fee increase that the Council is considering to help pay for multi frontage relief for Local Improvement Districts.
- C. Capital Projects Fund:** Capital Projects Fund includes \$80,000 to replace a roof on the

Library and funding for three City Hall projects; repair of alley stairs on main floor, improve west City Hall building entrance with sidewalk and to restore the antique depot bench. We have also included approximately \$17,000 to begin the initial design work on the next phase of the City Hall remodel; this will encompass the remaining bottom floor of City Hall. The time line for this remodel is to start the preliminary design work in December of 2007, final design and preparation of construction and bidding documents in July of 2008 with construction to be funded to begin in July 2009.

SECTION V.

SUMMARY

We look forward to working with the Budget Committee and City Council to review and refine the proposed budget.

Nolan K. Young, City Manager/Budget Officer

2007-08 CITY COUNCIL GOALS
(Tier I Objectives)

GOAL 1. Provide Public Works infrastructure that will ensure safe and well maintained streets and reliable utility systems for the citizens of The Dalles.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2008

- A. Complete Wicks Clearwell Project
- B. Complete East Side Fremont Street Interceptor Sanitary/Storm Line Project
- C. Complete East Side/Lone Pine Water Line Project, Phase I and II
- D. Complete Tenth Street Widening Project
- E. Partner with School District and Parks and Recreation District Regarding Maintaining Open/Green Space at East 19th Street and Thompson Street, While Comparing Construction and Cost of East 19th Street Extension to Construction and Cost of East 16th Street to Improve East-West Connections in the Southeastern Part of the Community
- F. Continue Environmental Work for Increasing Capacity of Crow Creek Dam and Dog River Water Line Replacement
- G. Investigate Public Works Facility Relocation
- H. Prepare Information Regarding Changing Signals at West Second, West Sixth and Webber Streets, to Include a Left Turn Light
- I. Complete Phase I Near Term Improvements at Wicks Water Treatment (upgrade valves and filters)
- J. Investigate Traffic Flow Concerns at West Sixth Street and Mt. Hood Street Intersection
- K. Investigate Safety and Traffic Flow Issues at I-84 Off-Ramp onto West Sixth Street near Denny's Restaurant
- L. Revisit West First Street Local Improvement District and Delayed Improvement Agreement
- M. Present a Traffic Calming Policy for City Council Consideration
- N. Pursue West Sixth Street Improvements, Including Widening of West Sixth Street from Hostetler Street to Snipes Street to Allow for Turn Lane and Future Signalization at Hostetler Street
- O. Investigate Safety/Traffic Concerns in Vicinity of East 10th, East 12th, and Kelly Avenue Intersections

GOAL 2. Work and partner with governmental agencies to ensure coordination of services and open communication.

OBJECTIVES:

TIER I: Top Priorities, to be significantly completed by June, 2008

- A. Prepare Phase II of Urban Growth Boundary Expansion
- B. Participate in Development of Airport Overlay Zone
- C. Strengthen Dialogue with ODOT Regarding Local Issues
- D. Assist in Acquiring Right of Way for Wasco County With Pursuit of an Overpass at the Intersection of Fremont Street and Highway 197
- E. Work with Appropriate Agencies to Resolve Mill Creek Tunnel Flooding Issue
- F. Strengthen Ties With Dallesport Community Council

GOAL 3. Promote economic development opportunities that will provide job creation and enhance the community's livability.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2008

- A. Create and Proceed With a Public-Private Partnership to Redevelop the Wasco Warehouse and Milling Company Property and East Gateway
- B. Continue Urban Renewal downtown renaissance projects:
 - First Street Urban Renewal treatment
 - Washington Street Crossing Project design
 - Cruise Dock development design
 - Report regarding vertical housing development zone
 - Engineering of Third Street urban renewal treatment
- C. Proceed With Expansion of the Current or a New Urban Renewal District for West Sixth Street and West Second Street Commercial District West of Webber Street, Including Aluminum Plant Property
- D. Support Riverfront Trail Non-Profit Group and Northern Wasco County Parks and Recreation District to Construct Final 2.5 Miles of the Riverfront Trail; Report to Council Regarding Status and Financial Plan for Assistance Opportunities
- E. Coordinate with Chamber of Commerce to Identify an Adequate Site for a Chamber Office and Visitor's Center
- F. Proceed with Airport golf course development
- G. Work With QLife Broadband Network to Increase Community Internet Utilization Through Wireless System
- H. Pursue incremental clean-up of Old Grain Elevator Site Upon Completion of Wastewater Treatment Plant Phase I Improvements

- I. Increase Dialogue and Facilitate Opportunities to Work With Wasco County to Financially Resolve Federal Funding Issues Regarding Discovery Center Infrastructure
- J. Investigate Possible City Barriers to Economic Development and Job Creation

GOAL 4. Maintain a balanced budget that will provide for sustained City operations and capital improvements, while building an adequate contingency fund.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2008

- A. Develop Strategy for Funding Storm Water System Capital Needs
- B. Extend State Office Building lease to allow ability to secure additional bond funding
- C. Investigate Need for Development of an Information Technology Program to Update and Standardize Data Processing Software City-Wide
- D. Negotiate Franchise Fee Increase With Northwest Natural Gas Co.
- E. Establish Franchise Agreement With Northern Wasco County PUD
- F. Establish Franchise Agreement With Chenoweth Water PUD
- G. Increase General Fund Contingency by at Least 1% Per Year Until a 10% Contingency is Achieved by the 2007-08 Fiscal Year

GOAL 5. Pursue City Social Responsibility Initiative.

Mayor Van Cleave will provide additional information/language for this goal.

OBJECTIVES

TIER I: To be significantly completed by June, 2008

- A. Investigate Opportunities for Renewable Energy
- B. Pursue Opportunities to Improve Environmental Quality through Ordinances

GOAL 6. Promote public safety through programs, plans and policies.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2008

- A. Work with Wasco County and Columbia Gorge Community College to Investigate 9-1-1 System Needs
- B. Develop Program to Eradicate Puncture Vine
- C. Develop Educational Programs Regarding Public Nuisances and Noxious Vegetation

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

OVERVIEW SUMMARY OF ALL FUNDS

REVENUE/ COST CENTERS	GENERAL FUND	LIBRARY FUND	PUBLIC WORKS	AIRPORT SERVICES	CAPITAL IMPRV	SPECIAL REVENUE	DEBT SERVICE	FY07/08 APPROVED BUDGET
BEGINNING BALANCE	1,095,013	29,741	11,022,510	58,701	628,894	73,566	374,127	13,282,552
REVENUES	4,454,627	800,383	8,592,283	1,252,307	142,630	870,760	74,871	16,187,861
OTHER SOURCES	949,250	174,196	1,628,830	1,614,396	59,231	26,335	1,118,181	5,570,419
TOTAL RESOURCES	6,498,890	1,004,320	21,243,623	2,925,404	830,755	970,661	1,567,179	35,040,832
CITY COUNCIL	185,764							185,764
CITY CLERK	116,757							116,757
CITY MANAGER	232,104							232,104
LEGAL AND JUDICIAL	370,038							370,038
FINANCE/UTILITY BILLING	562,137							562,137
PERSONNEL	25,301							25,301
COMMUNITY DEV	520,771							520,771
POLICE	2,443,074							2,443,074
CITY HALL/TRANS CNTR	181,838							181,838
CODES ENFORCEMENT	60,024							60,024
LIBRARY		725,052						725,052
STREET			1,294,020					1,294,020
WATER UTILITY SERVICES			2,580,624					2,580,624
WASTE WATER UTILITY SERV			2,216,866					2,216,866
STREET/BRIDGE REPLACE			193,330					193,330
PUBLIC WORKS RESERVE			102,888					102,888
WATER DEPT CAP RESERVE			7,776,119					7,776,119
SEWER SPECIAL RESERVE			644,764					644,764
SEWER PLANT CONST			2,512,691					2,512,691
AIRPORT SERVICES				2,922,679				2,922,679
SPECIAL ASSESSMENTS					615,912			615,912
CAPITAL PROJECTS					205,613			205,613
FAA GRANT IMPROVEMENT FUND					0			0
UNEMPLOYMENT RESERVE FUND						39,246		39,246
COMMUNITY BENEVOLENCE FUND						8,288		8,288
SPECIAL GRANTS FUND						749,225		749,225
STATE OFFICE BLDG FUND						167,822		167,822
DEBT SERVICE							1,367,179	1,367,179
TOTAL EXPENDITURES	4,697,808	725,052	17,321,302	2,922,679	821,525	964,581	1,367,179	28,820,126
CHARGES FOR SERVICE	325,658	1,500	9,470	0	0	0	0	336,628
TRANSERS OUT	297,823	102,000	3,430,445	0	9,230	6,080	0	3,845,578
CONTRIBUTIONS TO AGENCIES	115,426	0	0	0	0	0	0	115,426
CONTINGENCY	527,442	11,132	482,406	2,725	0	0	200,000	1,223,705
UNAPP ENDING FUND BAL	534,733	164,636	0	0	0	0	0	699,369
TOTAL OTHER USES	1,801,082	279,268	3,922,321	2,725	9,230	6,080	200,000	6,220,706
TOTALS	6,498,890	1,004,320	21,243,623	2,925,404	830,755	970,661	1,567,179	35,040,832
FUND TOTALS	0	0	0	0	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

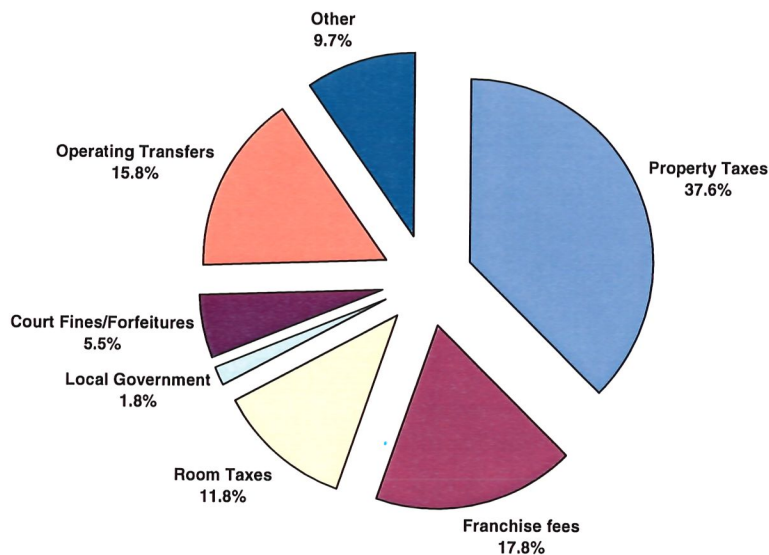
GENERAL FUND SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY04/05 Actual</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Budget</u>	<u>FY07/08 Proposed Budget</u>	<u>FY07/08 Approved Budget</u>	<u>FY07/08 Adopted Budget</u>
BEGINNING BALANCE	974,048	965,476	899,384	1,197,013	1,095,013	1,095,013
REVENUES	3,368,860	3,632,578	3,893,863	4,454,627	4,454,627	4,454,627
OTHER SOURCES	637,816	745,737	835,684	847,250	949,250	949,250
TOTAL RESOURCES	4,980,724	5,343,791	5,628,931	6,498,890	6,498,890	6,498,890
CITY COUNCIL	125,998	109,112	137,927	178,764	178,764	185,764
CITY CLERK	91,485	103,640	110,356	116,757	116,757	116,757
CITY MANAGER	160,886	192,586	211,604	232,104	232,104	232,104
LEGAL AND JUDICIAL	288,640	312,707	344,451	370,038	370,038	370,038
FINANCE & UTILITY BILLING	465,805	488,415	499,514	562,137	562,137	562,137
PERSONNEL	21,260	22,361	24,420	25,301	25,301	25,301
COMMUNITY DEVELOPMENT	281,976	316,396	439,760	520,771	520,771	520,771
POLICE	1,863,748	1,952,022	2,121,336	2,443,074	2,443,074	2,443,074
CITY HALL & TRANSPORT. CTR	140,109	152,618	188,817	179,338	179,338	181,838
CODES ENFORCEMENT	26,288	23,067	29,682	60,024	60,024	60,024
TOTAL EXPENDITURES	3,466,195	3,672,924	4,107,867	4,688,308	4,688,308	4,697,808
CHARGES FOR SERVICES	230,651	255,059	273,081	325,658	325,658	325,658
TRANSFER OUT	283,573	328,801	365,223	133,187	297,823	297,823
CONTRIBUTIONS TO AGENCIES	83,842	93,682	104,948	115,426	115,426	115,426
CONTINGENCY	0	0	325,742	536,942	536,942	527,442
UNAPPROPRIATED ENDING BAL	0	0	452,070	699,369	534,733	534,733
TOTAL OTHER USES	598,066	677,542	1,521,064	1,810,582	1,810,582	1,801,082
TOTAL EXPENDS & OTHER USES	4,064,261	4,350,466	5,628,931	6,498,890	6,498,890	6,498,890
FUND TOTAL	916,463	993,325	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
GENERAL FUND RESOURCES**

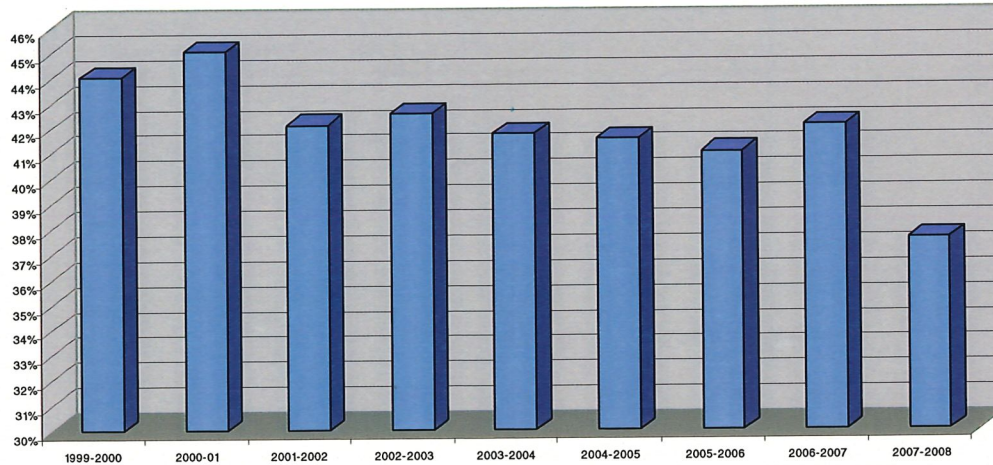
General Fund resources consist of Beginning Working Capital, Revenues and Other Financing Sources. The FY07/08 proposed Beginning Working Capital is \$1,197,013, with \$1,236,311 of that allocated to Contingency and Unappropriated Ending Fund Balance. The City Council has a goal of reaching a 10% Contingency by FY08/09, and the monies appropriated in this Contingency will enable the City to reach this goal easily. This budget contains a 9.8% operating contingency.

The Revenues in the FY07/08 General Fund budget (\$5,301,877) consist primarily of property taxes (\$1,991,431), which account for 37.5% of this total. The *Operating Transfers In* is the next largest revenue group and is 16% of total new revenues. The *Transient Room Taxes* is reaching 12% of the total new revenues. All other revenue groups of significance are *Franchise Fees* at 8%, and *Court Fines/Forfeitures* at 6%, as shown below.



Ballot Measure 50 set maximum assessed value for the 1997-98 fiscal year, and allows for only a 3% increase in that value annually, adjusted for new growth and other specific adjustments cited in the legislation. For the purpose of this budget, a 5.5% increase in value over the value of FY06/07 was assumed as our economy expands. We also added new value through annexation and expect more than \$50,000 in new property tax. The City's permanent rate of \$3.0155 per thousand was applied to the estimated value resulting in an estimated levy amount of \$2,086,311. This amount is then adjusted downward to cover the 7% compression, which is assumed to be uncollectible. The following chart gives the percent of budget represented by property taxes in past years and in the proposed budget.

General Fund Property Taxes as a Percent of General Fund Revenues



The *Operating Transfers In* revenues (with the exception of the Special Grants Fund, The Special Assessment Fund, and the Capital Projects Fund) represents the operating transfers to the General Fund from Public Works for FY07/08 to pay for administrative services provided by the General Fund, as well as the General Fund capital needs. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs, and materials charged to Public Works. From another perspective, if the General Fund did not provide these services, Public Works would be required to purchase them externally in order to provide street, water and wastewater services. Administrative services provided to Public Works include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Council, City Manager and City Clerk.

Total new financial resources available to the General Fund did slow down during the recent recession, but at no time did the increase stop. This year a new development and annexations provided a healthy increase in General Fund revenues. We feel at this time that we have a rebounding economy and the prospects of continued growth are more than likely.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
GENERAL FUND REVENUES**

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
001-0000-300.00-00	BEGINNING BALANCE	974,048	965,476	899,384	1,197,013	1,095,013	1,095,013
001-0000-311.10-00	PROPERTY TAXES-CURR	1,562,353	1,661,648	1,766,010	1,915,405	1,915,405	1,915,405
001-0000-311.15-00	PROPERTY TAXES-PRIOR	70,702	77,595	200,050	78,000	78,000	78,000
001-0000-311.19-00	UNSEGREGATED TAX INT	1,092	233	400	1,000	1,000	1,000
001-0000-318.10-00	SPRINT	95,620	92,206	91,700	88,886	88,886	88,886
001-0000-318.15-00	ELECTRIC LIGHT WAVE	5,656	83	100	100	100	100
001-0000-318.20-00	NORTHWEST NATURAL	79,919	99,063	82,317	109,693	109,693	109,693
001-0000-318.30-00	CHARTER COMMUNICATIONS	67,807	67,929	67,536	68,708	68,708	68,708
001-0000-318.40-00	THE DALLES DISPOSAL	51,863	56,476	50,218	63,187	63,187	63,187
001-0000-319.10-00	TRANSIENT ROOM TAX	363,316	412,355	393,920	508,062	508,062	508,062
001-0000-319.20-00	TRANSIENT ROOM TAX-PARKS	83,842	93,682	104,948	115,426	115,426	115,426
001-0000-320.10-00	LOCAL LIQUOR LICENSES	2,300	2,200	2,300	2,500	2,500	2,500
001-0000-320.30-00	SIGN PERMITS	3,735	5,155	4,120	6,600	6,600	6,600
001-0000-320.90-00	OTHER LICENSES	3,807	3,869	3,120	3,900	3,900	3,900
001-0000-330.00-00	INTERGOVMTL REV	26,605	29,150	31,835	34,496	34,496	34,496
001-0000-330.10-00	MCCOG	12,230	0	0	0	0	0
001-0000-330.20-00	PARKS & REC. DISTR.	23,385	32,400	32,400	33,437	33,437	33,437
001-0000-330.30-00	PORT	0	0	9,000	9,000	9,000	9,000
001-0000-331.00-00	FEDERAL REVENUES	4,619	2,177	0	0	0	0
001-0000-331.01-00	DRUG FORFEITURES	11,250	9,750	2,250	0	0	0
001-0000-331.03-00	VOCA	617	0	0	0	0	0
001-0000-334.10-00	STATE REV SHARING	84,899	94,439	93,601	103,950	103,950	103,950
001-0000-334.50-00	STATE SHARE-CRIME	2,193	1,417	1,425	1,300	1,300	1,300
001-0000-334.60-00	DUI GRANTS	10,309	12,401	8,000	6,000	6,000	6,000
001-0000-335.60-00	STATE CIGARETTE TAX	21,325	23,164	20,289	20,289	20,289	20,289
001-0000-335.70-00	STATE LIQUOR TAXES	109,370	141,695	115,580	177,384	177,384	177,384
001-0000-337.10-00	URBAN RENEWAL	66,253	68,362	73,574	76,517	76,517	76,517
001-0000-337.60-00	PUD INTERGOVT	228,850	252,745	320,000	614,460	614,460	614,460
001-0000-341.80-00	COPIES, PLANS, ORD'S ETC	2,461	2,244	2,173	2,140	2,140	2,140
001-0000-341.90-00	MISC SALES AND SRVCS	1,939	1,299	1,200	1,820	1,820	1,820
001-0000-343.01-00	ZONE CHARGES	325	0	0	0	0	0
001-0000-343.02-00	C.U.P.	700	1,400	4,680	2,505	2,505	2,505
001-0000-343.03-00	VARIANCES	600	1,500	1,682	1,682	1,682	1,682
001-0000-343.04-00	MINOR PARTITION	3,100	4,000	9,963	9,720	9,720	9,720
001-0000-343.05-00	MAJOR PARTITION	0	0	0	1,600	1,600	1,600
001-0000-343.06-00	SUBDIVISION	2,000	1,600	1,718	1,600	1,600	1,600
001-0000-343.07-00	SITE PLAN	2,338	3,300	9,359	5,400	5,400	5,400
001-0000-343.08-00	COMP PLAN AMEND	825	650	250	0	0	0
001-0000-343.09-00	PLAN UNIT DEV	325	1,600	1,243	1,200	1,200	1,200
001-0000-343.10-00	PLANNING APPEALS	300	300	300	400	400	400
001-0000-343.11-00	VACATIONS	0	1,200	1,841	1,200	1,200	1,200
001-0000-351.10-00	COURT FINES/FORFEITURES	270,399	234,217	259,091	262,600	262,600	262,600
001-0000-351.15-00	TOWING FINES & FEES	24,581	21,125	21,200	29,000	29,000	29,000
001-0000-361.00-00	INTEREST REVENUES	19,991	36,396	40,310	46,000	46,000	46,000
001-0000-362.10-00	AIPRORT	0	0	6,200	0	0	0
001-0000-363.50-00	PROPERTY RENTALS	22,484	24,120	23,460	23,460	23,460	23,460
001-0000-365.00-00	GIFTS AND DONATIONS	0	0	7,000	0	0	0
001-0000-365.10-00	POLICE RESERVES	500	30	1,500	0	0	0
001-0000-366.00-00	QLIFE ADMIN SERVICES	13,601	53,400	24,000	20,000	20,000	20,000
001-0000-367.00-00	VICTIMS ASSISTANCE GRANT	0	0	0	0	0	0
001-0000-369.00-00	OTHER MISC REVENUES	8,474	4,003	2,000	6,000	6,000	6,000
001-0000-391.05-00	TRNSFR FROM STREET FUND	65,012	70,580	89,727	99,918	99,918	99,918
001-0000-391.18-00	TRNSFR FROM SPECIAL GRANTS FND	0	44,550	7,016	6,080	6,080	6,080
001-0000-391.36-00	TRNSRR FROM SPECIAL ASSESSMENTS FUND	38,830	59,230	59,230	9,230	9,230	9,230
001-0000-391.37-00	TRNSFR FROM CAPITAL PROJECT FUND	0	0	24,377	0	0	0
001-0000-391.51-00	TRNSFR FROM WATER UTILITY FUND	321,243	340,037	383,388	426,252	426,252	426,252
001-0000-391.55-00	TRNSFR FROM WASTEWATER UTILITY	212,731	229,990	271,946	295,770	295,770	295,770
001-0000-391.60-00	TRNSFR FROM LIBRARY	0	0	0	102,000	102,000	102,000
001-0000-392.00-00	SALE OF FIXED ASSETS	0	1,350	0	10,000	10,000	10,000
TOTAL GENERAL FUND REVENUES		4,980,724	5,343,791	5,628,931	6,498,890	6,498,890	6,498,890

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: General (001)
Department: City Council (01)
Program: Administration (410)

Mission

Establishing policies, visions and goals to lead The Dalles into the future.

Description

The City Council is the governing body of the City of The Dalles. Its five voting members and the mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council is contained in the City Charter, while Council's own administrative and operational policies are adopted by the ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles.

The Dalles City Council positions are volunteer positions and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving staggered four-year terms.

In addition to regular meetings, the City Council meets on at least annually to establish, review, and update goals for the City.

2006-2007 Budget Detail

The Council's Contractual Services includes several programs in which the City is involved with other community partners as listed below:

Service	Partner	FY 05/06 Budget	FY 06/07 Budget	FY 07/08 Proposed
Ft. Dalles Museum	Wasco County	12,500	12,500	12,500
LINK	MC Council of Gov Transp	10,000	10,000	10,000
Sister City Program	Local Non-Profit	2,500	2,500	2,500
Riverfront Trail	NWC Parks and Recreation	5,000	5,000	5,000
Downtown tree maintenance	NWC Parks and Recreation	0	0	7,000
Lewis & Clark Prep	Chamber of Commerce	500	0	0
War Memorial	Veteran & Civic Organizations	1,000	2,000	2,000
The Dalles Sesquicentennial	Community (07-08 For Historical Days)	1,000	15,000	10,000
Six Rivers Mediation Svc	Six Rivers Mediation Svc	4,000	4,000	4,000
Mayor Meth Prevention Fund	City of The Dalles	5,000	5,000	5,000
Juvenile Work Crew	Wasco County	0	0	10,530
Pure Power Program	NWC PUD	0	0	2,040
Mural Society	Chamber of Commerce	0	0	18,000
	Total:	41,500	56,000	88,570

Three new items have been added this year; Mural Society, Juvenile Work Crew and the PUD Green Power program. We also have a request for \$20,000 for the Columbia Gorge Discovery Center that was not included in the proposed budget, but could be added by the budget committee.

- \$25,000 is included to negotiate two union contracts: Police and Non-Public Safety.
- \$12,000 has been included in the City Council’s Travel budget to allow for Sister City (\$1,500), federal lobbying (\$9,000) travel and League of Oregon Cities meetings and travel (\$1,500). In the last four years, the Washington D.C. lobbying trips have helped secure over \$6 million in direct Federal Appropriation for the community. The Sister City efforts have resulted in a formal relationship and several youth, cultural and economic exchanges.

The Council’s Memberships and Dues line item covers all of the organizations the City belongs to:

1. LOC	\$ 7,174
2. MCCEDD	\$ 3,434
3. MCCOG	\$12,350
4. Oregon Mayors Association	\$ 105
5. Chamber of Commerce	\$ 440
6. National Civic League	\$ 85
7. Downtown Association	\$ 250
8. Other-Miscellaneous	<u>\$ 262</u>
TOTAL	\$24,100

Miscellaneous Expenses (\$3,000) includes \$1,000 for gifts for dignitaries and \$1,500 for the Washington, D.C. books.

2007-2008 Goals, Projects and Highlights

- A major continuing Council priority for fiscal year 2007-2008 is to maintain financial stability; and to promote interagency cooperation and communications with the citizens, other agencies and staff
- Downtown Riverfront Washington Street Connection Design
- Downtown Riverfront Dock Design
- East Gateway Wasco Milling property redevelopment
- West Gateway/Chamber of Commerce Project
- Expansion of the Urban Growth Boundary

2006-2007 Accomplishments/Comments

- Land Use Development Ordinance Review
- Review LID process and develop a solution for building public works infrastructure in developing neighborhoods.
- The Dalles Sesquicentennial Celebration
- Water System Master Plan – issuance \$7.95 million bond
- Implement Transportation and Storm Sewer System Development Charges
- Complete Storm Water Master Plan
- Annexation of new areas

Major Issues to be resolved in the next 5 years

- Adequate funding for street maintenance.
- Maintaining current General Fund services in tough economic times.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

GENERAL FUND – CITY COUNCIL

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
CITY COUNCIL							
001-0100-410.29-00	OTHER EMPLOYEE BENEFITS	7,782	3,495	1,677	3,354	3,354	3,354
TOTAL PERSONNEL SERVICES		7,782	3,495	1,677	3,354	3,354	3,354
001-0100-410.31-10	CONTRACTUAL SERVICES	32,033	33,037	70,000	81,570	81,570	88,570
001-0100-410.31-60	LABOR NEGOTIATIONS	22,102	9,918	4,000	25,000	25,000	25,000
001-0100-410.32-10	AUDITING SERVICES	20,500	25,000	23,000	25,200	25,200	25,200
001-0100-410.39-00	OTHER CONTRACTUAL SVCS	750	-	-	2,040	2,040	2,040
001-0100-410.53-20	POSTAGE	-	-	-	-	-	-
001-0100-410.58-10	TRAVEL, FOOD & LODGING	8,369	10,188	11,000	12,000	12,000	12,000
001-0100-410.58-50	TRAINING AND CONFERENCES	-	100	500	500	500	500
001-0100-410.58-60	WORKSHOPS	378	396	300	500	500	500
001-0100-410.58-70	MEMBERSHIPS/DUES/SUBSCRIP	23,158	23,570	24,100	24,100	24,100	24,100
001-0100-410.60-10	OFFICE SUPPLIES	62	143	250	600	600	600
001-0100-410.60-83	SAIF SAFETY	-	-	-	-	-	-
001-0100-410.64-10	BOOKS AND PERIODICALS	107	-	100	100	100	100
001-0100-410.69-50	MISCELLANEOUS EXPENSES	10,757	3,265	3,000	3,800	3,800	3,800
TOTAL MATERIALS & SERVICES		118,216	105,617	136,250	175,410	175,410	182,410
TOTAL CITY COUNCIL DEPARTMENT		125,998	109,112	137,927	178,764	178,764	185,764

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: General (001)
Department: City Clerk (0200)
Program: Administration (410)

Mission

The City Clerk's role in municipal government is to support the administration, City Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City's records and preserving the municipality's history.

Description

The City Clerk Department is a vital communication link between local government and its citizens. The City Clerk's office provides a wide range of services, including support to the Mayor, City Council, City Manager, City departments, other local governing bodies, and citizens, without exception.

In 2005, duties to supervise the Buildings Maintenance and Codes Enforcement programs were added to this department. This category is now also referred to as General Services.

Some major administrative services performed by the department include: Clerk of the City Council, Records Manager, Elections Officer, analyst to the City Manager, assist with personnel administration, Information Officer, supervise buildings maintenance, codes enforcement program and interpretation of public records and meetings law and parliamentary procedures.

The City Clerk Department will continue striving to provide support services and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive.

2007-08 Goals, Projects and Highlights

- Continue to promote City's Wellness Program
- Coordinate improvement projects for City owned facilities
- Continue to develop Codes Enforcement programs, to meet Council goals associated with nuisance abatement
- Begin process for extension of State Office Building lease
- Complete Planning for City's Sesquicentennial Celebration
- Prepare for hosting Oregon Association of Municipal Recorders annual conference
- Assist Mayor in developing civic responsibility goal for City Council

2006-07 Accomplishments/Comments

- Continued supervision of the City's Buildings Maintenance Department and coordination of improvement projects for City owned facilities
- Continued supervision of City's Codes Enforcement Program
- Serve on numerous OAMR and IIMC Committees
- Worked on development and promotion of City's wellness program
- Provided City Newsletter for Employees and City Council/Commissions
- Continued to work on City's Sesquicentennial Celebration plans

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

GENERAL FUND – CITY CLERK

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
CITY CLERK							
001-0200-410.11-00	REGULAR SALARIES	62,859	70,644	73,839	76,790	76,790	76,790
001-0200-410.21-10	MEDICAL INSURANCE	10,051	12,728	14,540	16,721	16,721	16,721
001-0200-410.21-20	L-T DISABILITY INSURANCE	283	311	325	338	338	338
001-0200-410.21-30	LIFE INSURANCE	41	41	41	41	41	41
001-0200-410.21-40	WORKERS COMP INSURANCE	190	212	207	214	214	214
001-0200-410.22-00	FICA	4,823	5,268	5,649	5,874	5,874	5,874
001-0200-410.23-00	RETIREMENT CONTRIBUTIONS	8,230	9,537	9,968	10,367	10,367	10,367
001-0200-410.29-00	OTHER EMPLOYEE BENEFITS	38	57	57	57	57	57
TOTAL PERSONNEL SERVICE		86,515	98,798	104,626	110,402	110,402	110,402
001-0200-410.31-10	CONTRACTUAL SERVICES	30	27	30	30	30	30
001-0200-410.36-00	ELECTIONS COSTS	0	0	0	0	0	0
001-0200-410.43-40	OFFICE EQUIPMENT	480	480	500	500	500	500
001-0200-410.53-20	POSTAGE	108	59	400	400	400	400
001-0200-410.53-30	TELEPHONE	341	248	500	500	500	500
001-0200-410.53-40	LEGAL NOTICES	18	32	150	200	200	200
001-0200-410.58-10	TRAVEL, FOOD & LODGING	731	2,405	2,200	2,200	2,200	2,200
001-0200-410.58-50	TRAINING AND CONFERENCES	524	1,000	1,100	1,125	1,125	1,125
001-0200-410.58-70	MEMBERSHIPS/DUES/SUBS	285	135	150	200	200	200
001-0200-410.60-10	OFFICE SUPPLIES	249	411	650	650	650	650
001-0200-410.64-10	BOOKS AND PERIODICALS	0	45	50	50	50	50
001-200-410-69-50	MISCELLANEOUS EXPENSES	0	0	0	500	500	500
TOTAL MATERIALS AND SERVICES		2,766	4,842	5,730	6,355	6,355	6,355
001-0200-410.74-50	COMPUTER EQUIPMENT	2,204	0	0	0	0	0
TOTAL CAPITAL OUTLAY		2,204	0	0	0	0	0
TOTAL CITY CLERK DEPARTMENT		91,485	103,640	110,356	116,757	116,757	116,757

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: General (001)
Department: City Manager (0300)
Program: Administration (410)

Mission

To support the City Council, connect citizens to their City government, and through professional management tools, help City departments provide responsive, cost effective, efficient local services.

Description

The City Manager's position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager's charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes, hearing and responding to the issues concerning citizens, offering alternative solutions, representing the position of the governing body, and offering education regarding the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

2007-2008 Goals, Projects and Highlights

- The goals of the City Manager relate specifically to implementation of the goals set by Council for the City. These goals reflect the evolution of the City of The Dalles in response to, and in anticipation of changes in the community and the region. The current City Council goals are listed in the front section of the budget document.
- The City Manager will work with individual department managers to enhance and simplify the ease with which we respond to citizen inquiries.
- The City Manager's Executive Secretary's time is at full-time and assists with Codes Enforcement.
- Implement design and construction of Washington Street Downtown/Riverfront Access connection and Riverfront Dock.

2006-2007 Accomplishments/Comments

- Sixty-eight percent (68%) of the 43 Council Goal Objectives were completed or are on schedule.
- Completion of Waste Water Treatment Plant Site construction.
- Helped the community find and implement a solution for the development of residential public infrastructure.
- Assisted Mayor and Chamber of Commerce in development of a seventh Downtown Renaissance program book and Washington D.C. lobbying.
- The City Manager is continuing to enhance communication with City Council, citizens, department managers, City employees and other local governments.
- Completion of Storm Water Master Plan.

- Maintained solid intergovernmental relations with Wasco County, School District, County, Port, and Parks and Recreation.
- Assisted with issuance of a \$7.95 Million bond for the Water System Improvements.
- Negotiated funding for the Airport well rehabilitation.
- Hired new Finance and Public Works Department Directors
- Reorganized Finance Department
- Negotiated Information Technology (IT) Services contract with Region 9 Education District

Major Issues to be Resolved in the Next 5 Years

- The issues identified under the City Council budget.
- Increasing citizen trust and confidence in local government.
- Increase information flow to and communication with City Council.
- Funding strategies to maintain and replace the City's infrastructure.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

GENERAL FUND – CITY MANAGER

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
CITY MANAGER							
001-0300-410.11-00	REGULAR SALARIES	103,003	125,394	138,000	147,806	147,806	147,806
001-0300-410.12-00	PARTTIME/TEMP SALARIES	4,005	0	0	0	0	0
001-0300-410.13-00	OVERTIME SALARIES	0	0	0	0	0	0
001-0300-410.21-10	MEDICAL INSURANCE	16,544	21,823	21,723	30,770	30,770	30,770
001-0300-410.21-20	L-T DISABILITY INSURANCE	421	553	607	650	650	650
001-0300-410.21-30	LIFE INSURANCE	75	82	82	82	82	82
001-0300-410.21-40	WORKERS COMP INSURANCE	430	471	521	577	577	577
001-0300-410.22-00	FICA	8,666	9,808	10,557	11,307	11,307	11,307
001-0300-410.23-00	RETIREMENT CONTRIBUTIONS	11,325	15,427	18,630	18,244	18,244	18,244
001-0300-410.29-00	OTHER EMPLOYEE BENEFITS	0	0	0	57	57	57
001-0300-400.29-10	EMPLOYEE RELATIONS	0	0	0	57	57	57
TOTAL PERSONNEL SERVICE		144,469	173,558	190,120	209,550	209,550	209,550
001-0300-410.31-10	CONTRACTUAL SERVICES	59	54	54	54	54	54
001-0300-410.31-70	RECRUITING EXPENSES	0	0	0	0	0	0
001-0300-410.43-40	OFFICE EQUIPMENT	5,112	5,069	5,100	5,100	5,100	5,100
001-0300-410.43-50	VEHICLES	0	0	0	0	0	0
001-0300-410.43-53	VEHICLE ALLOWANCE	3,600	3,600	3,600	3,600	3,600	3,600
001-0300-410.53-20	POSTAGE	677	320	600	600	600	600
001-0300-410.53-30	TELEPHONE	695	553	800	800	800	800
001-0300-410.53-40	LEGAL NOTICES	0	0	0	0	0	0
001-0300-410.58-10	TRAVEL, FOOD & LODGING	1,435	1,285	3,300	5,000	5,000	5,000
001-0300-410.58-50	TRAINING AND CONFERENCES	272	505	600	1,000	1,000	1,000
001-0300-410.58-70	MEMBERSHIPS/DUES/SUBS	1,079	1,314	1,280	1,450	1,450	1,450
001-0300-410.60-10	OFFICE SUPPLIES	3,113	3,929	3,400	3,600	3,600	3,600
001-0300-410.64-10	BOOKS AND PERIODICALS	70	88	150	150	150	150
001-0300-410.69-50	MISCELLANEOUS EXPENSES	205	389	300	1,000	1,000	1,000
001-0300-410.69-80	ASSETS <\$1000	0	0	0	200	200	200
TOTAL MATERIALS AND SERVICES		16,317	17,106	19,184	22,554	22,554	22,554
001-0300-410.74-50	COMPUTER EQUIPMENT	100	1,922	2,300	0	0	0
TOTAL CAPITAL OUTLAY		100	1,922	2,300	0	0	0
TOTAL CITY MANAGER DEPARTMENT		160,886	192,586	211,604	232,104	232,104	232,104

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: General (001)
Department: Legal/Judicial (07)
Program: Legal/Judicial (412)

Mission

The Legal Department's mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, in a prompt and efficient manner.

The Municipal Court's mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court's jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

Description:

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, prosecuting defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and Planning Commission, and other City Commissions, when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens' concerns and complaints.

2007-2008 Goals, Projects and Highlights

- Prepare ordinances for adoption creating systems development charges for transportation and storm water utilities.
- Prepare franchise ordinance agreements for Northern Wasco County PUD and Chenoweth PUD.
- Assist Community & Economic Development Department with Urban Growth Boundary Expansion Project.
- Complete lease agreement for construction of golf course at the municipal airport.
- Assist Code Enforcement with two or three major code enforcement efforts, including demolition of dangerous buildings.

2006-2007 Accomplishments/Comments

- Two ordinances were prepared and adopted by the City Council and accepted by the State of Oregon annexing several parcels of property into the City.
- Several ordinances concerning waivers of remonstrance were prepared and adopted by the Council. A new policy for local improvement districts for residential properties was prepared for the Council and approved.
- A revised systems development ordinance was prepared and adopted by the Council. An ordinance authorizing the creation of reimbursement districts was also prepared and adopted by the Council.

Major Issues to be resolved in the next 5 years

- Continue monitoring attempts to restrict or abolish funding resources for the City, including proposed legislation which seeks to restrict the ability of the City to impose franchise fees or transient room taxes, or to annex property outside the city limits within the urban growth area.
- Complete adoption of amendments to the City's Land Use & Development Ordinance and Sign Ordinance.
- Establish a stable source of funding to be able to retain the Crime Victim Advocate and Part-Time Court Clerk positions.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
GENERAL FUND – LEGAL**

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
LEGAL							
001-0700-412.11-00	REGULAR SALARIES	98,850	109,728	116,216	120,870	120,870	120,870
001-0700-412.12-00	PARTTIME/TEMP SALARIES	8,266	7,556	9,295	11,030	11,030	11,030
001-0700-412.13-00	OVERTIME SALARIES	247	162	250	250	250	250
001-0700-412.21-10	MEDICAL INSURANCE	17,500	23,530	24,834	31,140	31,140	31,140
001-0700-412.21-20	L-T DISABILITY INSURANCE	460	502	557	580	580	580
001-0700-412.21-30	LIFE INSURANCE	89	96	96	96	96	96
001-0700-412.21-40	WORKERS COMP INSURANCE	339	459	470	506	506	506
001-0700-412.22-00	FICA	8,398	8,773	9,697	10,109	10,109	10,109
001-0700-412.23-00	RETIREMENT CONTRIBUTIONS	13,257	14,813	16,279	17,806	17,806	17,806
001-0700-412.29-00	OTHER EMPLOYEE BENEFITS	43	10	0	57	57	57
TOTAL PERSONNEL SERVICE		147,449	165,629	177,694	192,444	192,444	192,444
001-0700-412.31-10	CONTRACTUAL SERVICES	4,110	771	3,000	10,000	10,000	10,000
001-0700-412.31-85	WITNESS/JURY FEES	0	0	0	0	0	0
001-0700-412.32-20	SPECIAL LEGAL SERVICES	439	269	500	500	500	500
001-0700-412.32-30	COURT APPT ATTORNEY FEES	0	0	0	0	0	0
001-0700-412.43-20	COMPUTERS	12	0	0	0	0	0
001-0700-412.43-40	OFFICE EQUIPMENT	159	35	300	300	300	300
001-0700-412.50-10	CRIME VICTIMS ASSISTANCE	2,146	1,200	1,500	2,000	2,000	2,000
001-0700-412.50-20	VOCA	0	0	0	0	0	0
001-0700-412.53-20	POSTAGE	772	258	700	700	700	700
001-0700-412.53-30	TELEPHONE	1,398	1,033	1,500	1,500	1,500	1,500
001-0700-412.55-00	PRINTING & BINDING	0	0	0	0	0	0
001-0700-412.58-10	TRAVEL, FOOD & LODGING	975	800	1,100	1,200	1,200	1,200
001-0700-412.58-50	TRAINING AND CONFERENCES	424	459	1,000	1,000	1,000	1,000
001-0700-412.58-70	MEMBERSHIPS/DUES/SUBS	562	582	650	700	700	700
001-0700-412.60-10	OFFICE SUPPLIES	1,033	978	1,400	1,400	1,400	1,400
001-0700-412.64-10	BOOKS AND PERIODICALS	8,381	10,161	9,000	10,000	10,000	10,000
001-0700-412.64-80	COMPUTER SOFTWARE	150	0	0	0	0	0
001-0700-412.69-80	ASSETS <\$1000	0	0	0	1,350	1,350	1,350
TOTAL MATERIALS AND SERVICES		20,561	16,546	20,650	30,650	30,650	30,650
001-0700-412.74-30	FURNITURE AND FIXTURES	0	0	0	0	0	0
001-0700-412.74-50	COMPUTER EQUIPMENT	0	0	0	2,500	2,500	2,500
TOTAL CAPITAL OUTLAY		0	0	0	2,500	2,500	2,500
SUB-TOTAL LEGAL		168,010	182,175	198,344	225,594	225,594	225,594

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
GENERAL FUND – JUDICIAL**

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
JUDICIAL							
001-0750-412.11-00	REGULAR SALARIES	34,428	35,412	36,402	39,177	39,177	39,177
001-0750-412.12-00	PARTTIME/TEMP SALARIES	29,607	29,635	30,019	30,579	30,579	30,579
001-0750-412.13-00	OVERTIME SALARIES	4,310	1,354	1,575	1,695	1,695	1,695
001-0750-412.21-10	MEDICAL INSURANCE	7,449	10,872	12,214	14,046	14,046	14,046
001-0750-412.21-20	L-T DISABILITY INSURANCE	159	186	195	209	209	209
001-0750-412.21-30	LIFE INSURANCE	49	55	51	51	51	51
001-0750-412.21-40	WORKERS COMP INSURANCE	416	298	265	286	286	286
001-0750-412.22-00	FICA	5,180	4,971	5,081	5,336	5,336	5,336
001-0750-412.23-00	RETIREMENT CONTRIBUTIONS	3,839	4,887	5,118	5,530	5,530	5,530
TOTAL PERSONNEL SERVICE		85,437	87,670	90,920	96,909	96,909	96,909
001-0750-412.31-10	CONTRACTUAL SERVICES	5,941	9,268	6,000	7,000	7,000	7,000
001-0750-412.31-30	PRISONER MEDICAL SVCS	0	31	1,000	2,400	2,400	2,400
001-0750-412.31-85	WITNESS/JURY FEES	993	561	1,000	1,000	1,000	1,000
00-0750-412.32-30	COURT APPT ATTORNEY FEES	19,388	23,148	20,000	21,000	21,000	21,000
001-0750-412.33-15	INTERPRETOR FEES	2,256	2,053	2,500	2,500	2,500	2,500
001-0750-412.34-40	SOFTWARE MAINTENANCE	770	2,358	2,712	4,000	4,000	4,000
001-0750-412.43-40	OFFICE EQUIPMENT	0	0	650	650	650	650
001-0750-412.53-20	POSTAGE	2,722	1,608	3,590	4,000	4,000	4,000
001-0750-412.53-30	TELEPHONE	563	487	850	800	800	800
001-0750-412.58-10	TRAVEL, FOOD & LODGING	365	1,072	1,250	1,250	1,250	1,250
001-0750-412.58-50	TRAINING AND CONFERENCES	165	240	500	600	600	600
001-0750-412.58-70	MEMBERSHIPS/DUES/SUBS	185	185	185	185	185	185
001-0750-412.60-10	OFFICE SUPPLIES	1,221	1,812	1,600	1,800	1,800	1,800
001-0750-412.64-10	BOOKS AND PERIODICALS	17	39	50	50	50	50
001-0750-412.69-80	ASSETS <\$1000	607	0	0	300	300	300
TOTAL MATERIALS AND SERVICES		35,193	42,862	41,887	47,535	47,535	47,535
001-0750-412.74-40	OFFICE EQUIPMENT	0	0	0	0	0	0
001-7500-412.74-60	VOICE/DATA NETWORK EQUIP	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0
SUB-TOTAL JUDICIAL		120,630	130,532	132,807	144,444	144,444	144,444
TOTAL LEGAL AND JUDICIAL DEPARTMENT		288,640	312,707	342,451	370,038	370,038	370,038

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: General (001)
Department: Finance/Utility Billing (0900-950)
Program: Finance/Utility Billing (415)

Mission

To provide the finest in financial information, projections and support services to the City Staff, City Manager, City Council and external users in support of their decision making processes; and to aggressively respond to the needs of City Staff in their quest to provide quality services, while using the City's available resources in the best interests of all involved.

Description

The Finance Department is charged with a wide variety of tasks, including coordination of the City's annual budget and audit processes, and grant administration, as well as the general administrative functions, such as payroll, cash receipts, fixed assets, accounts payables, accounts receivables, and general ledger. The Department also processes all utility billing and collections for the City's water and wastewater utilities in a separate cost center (0950). The Finance Department prepares a wide range of internal and external financial reports for use by other organizations, City Council and its commissions, and City Staff, as well as the general citizenship. The Finance Department also maintains all accounting functions and ledgers for the Urban Renewal District, Parks and Recreation District, Tourism Promotion Funds, and the QLife, separate from City accounting ledgers. This Department maintains the primary Financial/Court computer system server and software.

2007-08 Goals, Projects and Highlights

- Train new personnel to bring them to full competency as soon as possible.
- Work with City Manager and other City Departments to develop the most efficient and comprehensive methods to meet the City's needs and maximize the City's resources.
- Provide timely and accurate monthly and quarterly financial reports to City Staff, City Council, the Parks and Recreation Director, and other users of this information.

2006-07 Accomplishments/Comments

- During FY06/07 the Finance Department experienced restructuring and several personnel changes. An Interim Finance Director was brought in from September 2006 through February 2007. A new Finance Director was hired in March 2007. The City Council, in February 2007, approved the addition of an Accountant position in the Finance Department, and that position was filled in April 2007. We are expecting to hire a new payroll clerk sometime in July or August 2007, which will bring the Department to full strength.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

GENERAL FUND – FINANCIAL

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
FINANCE							
001-0900-415.11-00	REGULAR SALARIES	133,229	137,913	141,222	183,728	183,728	183,728
001-0900-415.12-00	PARTTIME/TEMP SALARIES	1,290	11,299	25,000	0	0	0
001-0900-415.13-00	OVERTIME SALARIES	9,900	12,983	6,609	11,743	11,743	11,743
001-0900-415.21-10	MEDICAL INSURANCE	16,774	21,104	29,197	35,766	35,766	35,766
001-0900-415.21-20	L-T DISABILITY INSURANCE	609	639	621	808	808	808
001-0900-415.21-30	LIFE INSURANCE	126	128	123	165	165	165
001-0900-415.21-40	WORKERS COMP INSURANCE	328	548	451	627	627	627
001-0900-415.22-00	FICA	11,078	12,124	11,309	14,954	14,954	14,954
001-0900-415.23-00	RETIREMENT CONTRIBUTIONS	17,265	19,618	19,065	14,229	14,229	14,229
001-0900-415.29-00	OTHER EMPLOYEE BENEFITS	38	62	114	113	113	113
TOTAL PERSONNEL SERVICE		190,637	216,418	233,711	262,133	262,133	262,133
001-0900-415.31-10	CONTRACTUAL SERVICES	5,521	5,121	5,121	5,121	5,121	5,121
001-0900-415.31-20	ACCOUNTING/ADVISORY SVCS	1,790	8,960	5,000	5,000	5,000	5,000
001-0900-415.34-30	COMPUTER SERVICES	27,607	26,530	20,000	10,000	10,000	10,000
001-0900-415.34-40	SOFTWARE MAINTENANCE	5,564	8,864	19,700	12,350	12,350	12,350
001-0900-415.43-20	COMPUTERS	8,902	12,212	26,372	29,000	29,000	29,000
001-0900-415.43-40	OFFICE EQUIPMENT	387	250	1,600	1,600	1,600	1,600
001-0900-415.43-45	JOINT USE OF LABOR/EQUIP	0	0	0	0	0	0
001-0900-415.44-20	RENTAL OF EQUIPMENT	2,574	3,432	3,432	3,432	3,432	3,432
001-0900-415.44-30	LEASE OF COMPUTER	1,233	9,785	10,680	10,680	10,680	10,680
001-0900-415.53-20	POSTAGE	2,534	2,149	3,000	3,000	3,000	3,000
001-0900-415.53-30	TELEPHONE	2,657	1,549	2,800	2,800	2,800	2,800
001-0900-415.53-40	LEGAL NOTICES	750	739	1,000	1,000	1,000	1,000
001-0900-415.54-00	ADVERTISING	0	0	0	0	0	0
001-0900-412.55-00	PRINTING & BINDING	452	1,590	1,600	1,750	1,750	1,750
001-0900-415.58-10	TRAVEL, FOOD & LODGING	5,252	176	4,000	5,500	5,500	5,500
001-0900-415.58-50	TRAINING AND CONFERENCES	12,774	1,208	9,000	9,000	9,000	9,000
001-0900-415.58-70	MEMBERSHIPS/DUES/SUBS	1,378	1,879	2,000	2,100	2,100	2,100
001-0900-415.60-10	OFFICE SUPPLIES	5,734	7,414	6,500	7,500	7,500	7,500
001-0900-415.64-80	COMPUTER SOFTWARE	13,985	886	0	0	0	0
001-0900-415.69-50	MISCELLANEOUS EXPENSES	994	1,103	1,000	1,000	1,000	1,000
001-0900-415.69-70	CASH SHORT/LONG	-10	-3	0	0	0	0
001-0900-415.69-80	ASSETS <\$1000	855	1,420	1,000	1,000	1,000	1,000
TOTAL MATERIALS AND SERVICES		100,933	95,264	123,805	111,833	111,833	111,833
001-0900-415.74-40	OFFICE EQUIPMENT	0	0	0	8,500	8,500	8,500
001-0900-415.74-50	COMPUTER EQUIPMENT	42,596	37,940	8,500	3,000	3,000	3,000
001-0900-415.74-60	VOICE/DATA NETWORK EQUIP	6,300	0	0	0	0	0
TOTAL CAPITAL OUTLAY		48,896	37,940	8,500	11,500	11,500	11,500
SUB-TOTAL FINANCE		340,466	349,622	366,016	385,466	385,466	385,466

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

GENERAL FUND – UTILITY BILLING

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
UTILITY BILLING							
001-0950-415.11-00	REGULAR SALARIES	47,661	54,584	55,379	57,596	57,596	57,596
001-0950-415.12-00	PARTTIME/TEMP SALARIES	0	0	2,861	0	0	0
001-0950-415.13-00	OVERTIME SALARIES	4,142	3,541	6,847	5,649	5,649	5,649
001-0950-415.21-10	MEDICAL INSURANCE	8,951	12,219	7,330	23,069	23,069	23,069
001-0950-415.21-20	L-T DISABILITY INSURANCE	199	228	318	253	253	253
001-0950-415.21-30	LIFE INSURANCE	69	74	103	82	82	82
001-0950-415.21-40	WORKERS COMP INSURANCE	299	243	290	229	229	229
001-0950-415.-22-00	FICA	3,963	4,323	6,050	4,838	4,838	4,838
001-0950-415.23-00	RETIREMENT CONTRIBUTIONS	4,647	4,855	8,151	7,775	7,775	7,775
001-0950-415.29-00	OTHER EMPLOYEE BENEFITS	0	52	29	0	0	0
TOTAL PERSONNEL SERVICE		69,931	80,119	87,358	99,491	99,491	99,491
001-0950-415.31-10	CONTRACTUAL SERVICES	330	1,488	1,520	1,120	1,120	1,120
001-0950-415.34-30	COMPUTER SERVICES	4,605	4,971	1,000	4,000	4,000	4,000
001-0950-415.34-40	SOFTWARE MAINTENANCE	6,773	8,974	10,320	14,660	14,660	14,660
001-0950-415.43-20	COMPUTERS	0	1,000	0	1,000	1,000	1,000
001-0950-415.43-40	OFFICE EQUIPMENT	232	353	600	600	600	600
001-0950-415.53-20	POSTAGE	17,001	17,202	17,600	17,700	17,700	17,700
001-0950-415.53-30	TELEPHONE	1,856	1,413	3,000	2,500	2,500	2,500
001-0950-415.55-00	PRINTING & BINDING	0	0	3,500	3,500	3,500	3,500
001-0950-415.58-10	TRAVEL, FOOD & LODGING	8,610	1,814	0	2,500	2,500	2,500
001-0950-415.58-50	TRAINING AND CONFERENCES	11,455	342	0	7,000	7,000	7,000
001-0950-415.60-10	OFFICE SUPPLIES	3,243	3,798	3,000	3,000	3,000	3,000
001-0950-415.64-80	COMPUTER SOFTWARE	0	13,080	1,000	1,000	1,000	1,000
001-0950-415.69-50	MISCELLANEOUS EXPENSES	768	849	1,000	1,000	1,000	1,000
001-0950-415.69-70	CASH SHORT/LONG	36	-57	100	100	100	100
001-0950-415.69-80	ASSETS <\$1000	499	1,525	1,000	1,000	1,000	1,000
TOTAL MATERIALS AND SERVICES		55,408	56,752	43,640	60,680	60,680	60,680
001-0950-415.74-40	OFFICE EQUIPMENT	0	0	0	0	0	0
001-0950-415.74-50	COMPUTER EQUIPMENT	0	1,922	2,500	16,500	16,500	16,500
TOTAL CAPITAL OUTLAY		0	1,922	2,500	16,500	16,500	16,500
SUB-TOTAL UTILITY BILLING		125,339	138,793	133,498	176,671	176,671	176,671
TOTAL FINANCE & UTILITY BILLING DEPARTMENT		465,805	488,415	499,514	562,137	562,137	562,137

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: General (001)
Department: Personnel (10)
Program: Personnel (416)

Mission

Provide responsive Human Resource management services for the City.

Description

The position of Personnel Director was eliminated from the 1997-98 budget. The City contracted with Wasco County for most human resource activities. The City Clerk assumed the position of City staff liaison with Wasco County. All departments assumed some personnel function previously managed by the Personnel Department. The City also has a Benefits Agent of Record who manages our benefit plans.

Staff proposes to continue with the current human resources program, contracting with Wasco County. The proposed budget includes a modest increase to the contract.

2007-08 Goals, Projects and Highlights

- Continue Employee Recognition Program
- Review Roles and Responsibilities Regarding Personnel Responsibilities
- Conduct Retirement Fund and Open Enrollment Meetings for employees
- Continue City Wellness Program

2006-07 Accomplishments/Comments

- Developed and produced City-wide newsletter
- Conducted potluck events, with various City facilities serving as host
- Continued an Employee Wellness Program
- Provided “all-employee” training opportunity

GENERAL FUND – PERSONNEL

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
PERSONNEL							
001-1000-416-31-10	CONTRACTUAL SERVICES	500	0	0	0	0	0
001-1000-416.34-50	SPECIAL STUDIES & REPORTS	300	0	500	500	500	500
001-1000-416.39-00	OTHER CONTRACTUAL SVCS	17,100	17,568	17,620	18,501	18,501	18,501
001-1000-416.39-10	OTHER LEGAL SERVICES	600	2,782	2,000	2,000	2,000	2,000
001-1000-416.50-60	EMPLOYEE RELATIONS	2,276	1,929	3,000	3,000	3,000	3,000
001-1000-416.53-20	POSTAGE	26	26	150	150	150	150
001-1000-416.53-30	TELEPHONE	0	0	50	50	50	50
001-1000-416.58-50	TRAINING AND CONFERENCES	0	56	0	0	0	0
001-1000-416.60-10	OFFICE SUPPLIES	0	0	300	300	300	300
001-1000-416.60-90	OTHER SUPPLIES	0	0	200	200	200	200
001-1000-416.64-10	BOOKS AND PERIODICALS	0	0	300	300	300	300
001-1000-416.69-50	MISCELLANEOUS EXPENSES	458	0	300	300	300	300
TOTAL MATERIALS AND SERVICES		21,260	22,361	24,420	25,301	25,301	25,301
TOTAL PERSONNEL DEPARTMENT		21,260	22,361	24,420	25,301	25,301	25,301

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund:	General Fund (001)
Department:	Community Development (1100)
Program:	Community Development (421)

Mission

“PREPARING FOR THE FUTURE” a long-standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers.
- Aggressively pursuing meaningful citizen involvement in all planning endeavors.
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal, and Ad Hoc Committees.
- Determined implementation of adopted plans, programs and policies.
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

Description

The Community Development Department is responsible for:

- Current and Long Range Planning within the entire Urban Growth Boundary
- Right-of-Way Coordination
- Land Use Code and Inspection Enforcement
- Historic Landmarks Program
- Urban Renewal Program
- Enterprise Zone Program
- Other special projects as assigned.

There are five permanent, full-time positions in the proposed budget: Director, Senior Planner, Associate Planner, Development Inspector, and Planning Technician. In addition there are two permanent part-time positions in the proposed budget: Codes Enforcement officer, and Administrative Secretary. The temporary part-time planner position is not in the proposed budget nor is the RARE planner.

2007-08 Goals, Projects and Highlights

- The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The Department’s mission statement will continue to serve as the guiding principle for all actions.
- The Department will continue to follow and complete the 2007 Council Goals and Objectives.
- Implementation of the new requirements for LID’s, developer reimbursements, and public improvements payments will be started and maintained on the GIS data base. Included with this

will be a five-year public improvement plan for Council adoption and implementation.

- The third round of Land Use and Development Ordinance (LUDO) amendments will be completed by June 30, 2008.
- The UGB and NSA boundary amendments will be submitted to the State Department of Land Conservation and Development and the Columbia River Gorge Commission for hearing and adoption. This will follow the City and County hearings that will begin in 2007.
- With the approval of the new UGB and NSA areas, the planning and zoning work will begin and the update of the Transportation System Master plan will be completed.
- Implementation of the adopted annexation policy will continue with two or three more rounds of annexations by June 2008.
- Increased emphasis will be placed upon code enforcement work by adding 6 hours to the code enforcement work.
- The Geographic Information System (GIS) will continue to be developed and refined.
- Other ongoing work will include timely processing of building permits, development reviews, and a continued emphasis on right-of-way planning and urban growth area planning.
- The Certified Local Government, Historic Preservation Program work will continue, as well as grant work related to historic preservation efforts and other special projects.
- Management of the Columbia Gateway Urban Renewal Program and Advisory Committee support will continue. A decision on the future of the current plan will be determined.
- The Enterprise Zone program will continue with the re-designation by the State for another 5 years.

2006-07 Accomplishments / Comments

- Continued development of the City's Geographic Information System (GIS) and initiated in-house mapping capability.
- Completed the work under a planning grant from the Department of Land Conservation and Development to assist with the UGB and NSA boundary amendments. Completed the population projection update through Wasco County.
- Completed an amendment to the Transportation System Plan for adoption by the City Council.
- Implementation of the annexation policy by annexing two groups of properties.
- Staff continued to be active in support of the Planning Commission, Historic Landmarks Commission, Site (Development) Review Team, Urban Renewal Agency and Advisory Committee, and other community groups and Ad Hoc committees. Many hours per week are dedicated to helping these groups function properly and to carry out their role in the decision making process.
- In both current and long range planning efforts, coordination with other City departments, citizens, special interests groups, and State and Federal agencies have been given much attention. This is an ongoing effort, and the relationships developed over the years have continued to be strong.
- The Department continued to provide planning services to the County Planning and Economic Development Department within the Urban Growth Area, to City Public Works within the rights-of-way, and to the Urban Renewal Agency.
- Building permit activity continued at a high level, although slightly down from the record high of

2006, and is continuing in 2007 at the 2006 pace. The new Development Inspector has made significant progress in working with the contractors and gaining compliance with many projects.

- On-going coordination with both code enforcement officers has been a major focus of effort. Consistent enforcement of planning ordinances creates the ability to be effective and gives creditability to the entire planning effort.

Major issues to be resolved in the next 5 years

- Update the Comprehensive Land Use Plan, Land Use and Development Ordinance, Transportation Master Plan, Sewer Master Plan, Storm Water Master Plan, Water Master Plan, and capital improvement plan consistent with the UGB and NSA amendments.
- Complete the planning and zoning within the expanded exempt area of the Scenic Area Boundary and within the new Urban Growth Boundary.
- Development of major Urban Renewal projects and a determination of the future of the urban renewal program.
- Maintain the Certified Local Government status of the Historic Landmarks Commission.
- Implementation of all the various master plans.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

GENERAL FUND – COMMUNITY DEVELOPMENT

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
COMMUNITY DEVELOPMENT							
001-1100-417.11-00	REGULAR SALARIES	174,512	201,846	247,572	279,304	279,304	279,304
001-1100-417.12-00	PARTTIME/TEMP SALARIES	0	0	11,811	15,591	15,591	15,591
001-1100-417.13-00	OVERTIME SALARIES	468	1,561	3,509	3,881	3,881	3,881
001-1100-417.21-10	MEDICAL INSURANCE	32,141	41,014	54,582	74,918	74,918	74,918
001-1100-417.21-20	L-T DISABILITY INSURANCE	783	872	1,089	1,240	1,240	1,240
001-1100-417.21-30	LIFE INSURANCE	140	165	206	247	247	247
001-1100-417.21-40	WORKERS COMP INSURANCE	725	840	1,113	1,278	1,278	1,278
001-1100-417.22-00	FICA	13,076	15,031	19,843	22,559	22,559	22,559
001-1100-417.23-00	RETIREMENT CONTRIBUTIONS	16,793	25,622	28,216	35,942	35,942	35,942
001-1100-417.29-00	OTHER EMPLOYEE BENEFITS	81	57	114	171	171	171
TOTAL PERSONNEL SERVICE		238,719	287,008	368,055	435,131	435,131	435,131
001-1100-417.31-10	CONTRACTUAL SERVICES	17,463	135	24,740	34,740	34,740	34,740
001-1100-417.34-10	ENGINEERING SERVICES	0	0	11,500	0	0	0
001-1100-417.34-40	SOFTWARE MAINTENANCE	843	1,355	1,560	0	0	0
001-1100-417.35-40	BASE MAPPING	0	500	1,000	1,000	1,000	1,000
001-1100-417.35-60	FILING FEES	135	0	500	500	500	500
001-1100-417.39-00	OTHER CONTRACTUAL SVCS	4,000	4,000	4,750	3,500	3,500	3,500
001-1100-417.43-10	BUILDING AND GROUNDS	0	0	0	2,000	2,000	2,000
001-1100-417.43-20	COMPUTERS	714	0	600	600	600	600
001-1100-417.43-30	SOFTWARE MAINTENANCE	0	0	0	0	0	0
001-1100-417.43-40	OFFICE EQUIPMENT	980	806	1,200	1,200	1,200	1,200
001-1100-417.43-50	VEHICLES	305	218	555	600	600	600
001-1100-417.43-51	GAS/OIL/DIESEL/LUBRICANTS	177	258	250	500	500	500
001-1100-417.43-52	TIRES AND TIRE REPAIRS	0	304	200	200	200	200
001-1100-417.53-20	POSTAGE	3,688	2,168	6,500	6,500	6,500	6,500
001-1100-417.53-30	TELEPHONE	2,445	1,795	2,500	2,500	2,500	2,500
001-1100-417.53-40	LEGAL NOTICES	616	1,080	700	700	700	700
001-1100-417.54-00	ADVERTISING	0	350	300	300	300	300
001-1100-417.55-00	PRINTING AND BINDING	658	1,406	3,600	3,100	3,100	3,100
001-1100-417.57-00	PERMITS	900	942	1,000	900	900	900
001-1100-417.58-10	TRAVEL, FOOD & LODGING	912	1,345	1,200	1,200	1,200	1,200
001-1100-417.58-50	TRAINING AND CONFERENCES	470	1,413	1,500	1,000	1,000	1,000
001-1100-417.58-70	MEMBERSHIPS/DUES/SUBS	1,538	1,078	1,400	1,200	1,200	1,200
001-1100-417.60-10	OFFICE SUPPLIES	4,216	3,360	4,500	4,500	4,500	4,500
001-1100-417.60-85	SPECIAL DEPT SUPPLIES	0	0	0	0	0	0
001-1100-417.64-10	BOOKS AND PERIODICALS	0	94	300	300	300	300
001-1100-417.64-80	COMPUTER SOFTWARE	0	0	0	2,000	2,000	2,000
001-1100-417.69-50	MISCELLANEOUS EXPENSES	152	47	100	100	100	100
001-1100-417.69-80	ASSETS <\$1000	0	0	0	0	0	0
TOTAL MATERIALS AND SERVICES		40,212	22,654	70,455	69,140	69,140	69,140
001-1100-417.73-30	IMPRV OTHER THAN BUILDING	0	1,031	0	3,000	3,000	3,000
001-1100-417.74-40	OFFICE EQUIPMENT	0	3,800	0	8,500	8,500	8,500
001-1100-417.74-50	COMPUTER EQUIPMENT	3,045	1,903	1,250	5,000	5,000	5,000
TOTAL CAPITAL OUTLAY		3,045	6,734	1,250	16,500	16,500	16,500
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT		281,976	316,396	439,760	520,771	520,771	520,771

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: General (110)
Department: Police (013)
Program: Public Safety (421)

Mission

“Strive for Excellence”

Description:

The Police Department is responsible for the public safety within the city limits of the City of The Dalles. Services include, but are not limited to:

- Protection of life and property.
- The detection and apprehension of offenders.
- Enforcement of state laws, city ordinances, and traffic laws.

The department is budgeted for 21 full time positions including: 1 Chief, 1 Captain, 4 Sergeants, 13 Police Officers, 1 Administrative Secretary, and 1 Department Secretary.

Non-enforcement programs include:

- Neighborhood Watch
- Police Reserves

The department works very closely with other law enforcement agencies in the area as well as the Council, other City departments, and various other agencies in the area. The department’s working relationship with other local law enforcement agencies is one of the finest in the state.

2007-08 Goals, Projects and Highlights

- Continuance of good interagency relationships
- Enhance training
- Maintain a fully staffed department
- Adequately serve the cities newly annexed areas
- Provide service to the expanding number of commercial businesses

Major Issues to be Resolved in the Next Five Years

- Better retention of personnel

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
GENERAL FUND – POLICE**

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
POLICE							
001-1300-421.11-00	REGULAR SALARIES	912,517	955,663	985,796	1,106,408	1,106,408	1,106,408
001-1300-421.12-00	PARTTIME/TEMP SALARIES	3,880	6,271	9,900	10,006	10,006	10,006
001-1300-421.13-00	OVERTIME SALARIES	60,284	60,511	67,886	106,249	106,249	106,249
001-1300-421.13-10	DUI OVERTIME SALARIES	12,080	4,564	8,000	6,000	6,000	6,000
001-1300-421.21-10	MEDICAL INSURANCE	156,025	205,820	239,231	301,900	301,900	301,900
001-1300-421.21-20	L-T DISABILITY INSURANCE	4,040	4,209	4,356	4,887	4,887	4,887
001-1300-421.21-30	LIFE INSURANCE	843	824	868	910	910	910
001-1300-421.21-40	WORKERS COMP INSURANCE	41,961	34,914	49,750	57,747	57,747	57,747
001-1300-421.22-00	FICA	75,513	77,813	81,823	93,997	93,997	93,997
001-1300-421.23-00	RETIREMENT CONTRIBUTIONS	194,313	203,501	209,266	225,938	225,938	225,938
001-1300-421.29-00	OTHER EMPLOYEE BENEFITS	246	219	228	285	285	285
TOTAL PERSONNEL SERVICE		1,461,702	1,554,309	1,657,104	1,914,327	1,914,327	1,914,327
001-1300-421.31-10	CONTRACTUAL SERVICES	865	865	1,100	1,100	4,600	4,600
001-1300-421.31-40	WASCO CO COMMUNICATIONS	192,920	210,372	232,613	244,174	244,174	244,174
001-1300-421.31-70	RECRUITING EXPENSES	1,495	1,074	2,000	3,000	3,000	3,000
001-1300-421.33-15	INTERPRETOR FEES	61	25	400	400	400	400
001-1300-421.33-40	TOWING SERVICES	3,474	3,100	3,500	3,500	3,500	3,500
001-1300-421.33-70	CUSTODIAL MEDICAL EXPENSE	0	0	500	500	500	500
001-1300-421.34-30	COMPUTER SERVICES	30	0	3,000	3,000	3,000	3,000
001-1300-421.34-40	SOFTWARE MAINTENANCE	3,860	3,860	4,000	3,860	3,860	3,860
001-1300-421.39-00	OTHER CONTRACTUAL SRVCS	12,500	0	0	0	0	0
001-1300-421.41-10	WATER & SEWER	568	446	654	705	705	705
001-1300-421.41-20	GARBAGE SERVICES	1,324	1,367	1,065	1,100	1,100	1,100
001-1300-421.41-40	ELECTRICITY	7,005	7,086	7,000	7,000	7,000	7,000
001-1300-421.42-00	JANITORIAL SERVICES	0	2,543	8,000	8,000	8,000	8,000
001-1300-421.43-10	BUILDINGS AND GROUNDS	5,362	5,108	5,500	5,000	5,000	5,000
001-1300-421.43-20	COMPUTERS	3,399	1,771	0	0	0	0
001-1300-421.43-30	RADIO EQUIPMENT	3,770	2,678	4,000	4,000	4,000	4,000
001-1300-421.43-40	OFFICE EQUIPMENT	1,050	625	2,000	2,000	2,000	2,000
001-1300-421.43-45	JOINT USE OF LABOR/EQUIP	154	0	0	0	0	0
001-1300-421.43-50	VEHICLES	10,297	14,172	15,000	15,000	15,000	15,000
001-1300-421.43-51	GAS/OIL/DIESEL/LUBRICANTS	25,604	31,971	29,000	33,000	33,000	33,000
001-1300-421.43-52	TIRES AND TIRE REPAIRS	4,691	5,196	5,500	5,500	5,500	5,500
001-1300-421.43-75	ELEVATOR MAINTENANCE	2,381	2,740	2,500	2,500	2,500	2,500
001-1300-421.43-77	HVAC SYSTEMS	77	341	1,000	1,000	1,000	1,000
001-1300-421.50-40	HEPATITIS PROGRAM	46	315	300	300	300	300
001-1300-421.53-20	POSTAGE	2,771	1,753	2,500	2,500	2,500	2,500
001-1300-421.53-30	TELEPHONE	9,611	9,510	10,000	10,000	10,000	10,000
001-1300-721-53-60	PR COMMUNICATIONS	0	47	0	0	0	0
001-1300-421.54-00	ADVERTISING	219	194	300	300	300	300
001-1300-421.56-00	MICROFILMING	1,437	2,842	2,000	2,000	2,000	2,000
001-1300-421.58-50	TRAINING AND CONFERENCES	10,512	11,123	12,000	12,000	12,000	12,000
001-1300-421.58-70	MEMBERSHIPS/DUES/SUBS	463	328	600	400	400	400
001-1300-421.59-10	SERT TEAM	3,483	3,608	3,500	5,500	5,500	5,500
001-1300-421.59-15	RESERVES	3,700	327	1,500	6,000	6,000	6,000
001-1300-421.59-20	EXPLORER PROGRAM	0	0	0	0	0	0
001-1300-421.59-25	CRIME PREVENTION	676	956	1,500	1,500	1,500	1,500
001-1300-421.60-10	OFFICE SUPPLIES	3,551	4,128	4,000	4,000	4,000	4,000
001-1300-421.60-20	JANITORIAL SUPPLIES	1,429	747	1,200	600	600	600
001-1300-421.60-65	AMMUNITION	4,839	3,005	5,500	6,000	6,000	6,000
001-1300-421.60-70	DRUG FORFEITURE ITEMS	3,483	5,580	7,000	7,000	7,000	7,000
001-1300-421.60-80	CLOTHING	8,831	9,428	11,000	13,708	13,708	13,708
001-1300-421.60-85	SPECIAL DEPT SUPPLIES	6,964	6,090	8,500	8,500	8,500	8,500
001-1300-421.64-80	COMPUTER SOFTWARE	0	0	1,000	1,000	1,000	1,000
001-1300-421.65-00	LLEG EXPENDITURES	5,053	2,261	0	0	0	0
001-1300-421.69-80	ASSETS <\$1000	1,025	2,134	1,000	2,000	2,000	2,000
TOTAL MATERIALS AND SERVICES		348,980	359,716	401,732	427,647	431,147	431,147
0011300-421-72-20	BUILDINGS	0	0		11,500	11,500	11,500
001-1300-421.74-20	VEHICLES	53,066	33,548	54,000	44,000	44,000	44,000
001-1300-421.74-25	COMMUNICATIONS EQUIPMENT	0	4,449	0	0	0	0
001-1300-421.74-40	OFFICE EQUIPMENT	0	0	3,500	8,000	8,000	8,000
001-1300-421.74-50	COMPUTER EQUIPMENT	0	0	5,000	14,500	11,000	11,000
001-1300-421.74-90	EQUIPMENT, OTHER	0	0	0	23,100	23,100	23,100
TOTAL CAPITAL OUTLAY		53,066	37,997	62,500	101,100	97,600	97,600
TOTAL POLICE DEPARTMENT		1,863,748	1,952,022	2,121,336	2,443,074	2,443,074	2,443,074

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: General (001)
Department: City Hall (2300) and Transportation Center (2366)
Program: Other (419)

Mission

To provide for maintenance and preservation of the City's facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

Description

The City Hall Department accounts for annual repairs and maintenance to preserve the appearance and integrity of our structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City owned buildings. All insurance costs related to general government services are recorded in this department.

The operation and maintenance of the Transportation Center is budgeted in the City Hall Department as a separate division. The Transportation Center serves as the local depot for the Greyhound bus line and two local transportation programs operated by Mid-Columbia Council of Governments.

Annually, we adjust the distribution of the time of the Maintenance Repair Technician to reflect the prior year's actual costs. After reviewing the current year, we are distributing the 2007-08 fiscal year as follows:

City Hall:	35%
Police Facility	5%
Library	15%
Airport	10%
State Office Building	35%

2007-08 Goals, Projects and Highlights

- Implement Downtown Pigeon control program \$2500
- Restoration of antique depot bench
- Repair and/or replacement of City Hall blinds
- Repairs to City Hall alley stairs; west building entrance
- Elevator battery upgrade at City Hall
- Continue maintenance and minor repairs to City Hall and other City owned facilities
- Paint exterior of Transportation Center
- Replace bathroom flooring at Transportation Center

2006-07 Accomplishments/Comments

- Replacement of one HVAC Unit at City Hall
- Replacement of City Hall generator, approved by Council in March

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

GENERAL FUND – CITY HALL

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
CITY HALL							
001-2300-419.11-00	REGULAR SALARIES	14,786	19,134	19,352	21,784	21,784	21,784
001-2300-419.12-00	PARTTIME/TEMP SALARIES	6,393	3,039	4,420	4,680	4,680	4,680
001-2300-419.13-00	OVERTIME SALARIES	76	0	500	500	500	500
001-2300-419.21-10	MEDICAL INSURANCE	3,356	2,221	2,484	2,857	2,857	2,857
001-2300-419.21-20	L-T DISABILITY INSURANCE	77	84	85	96	96	96
001-2300-419.21-30	LIFE INSURANCE	19	18	19	19	19	19
001-2300-419.21-40	WORKERS COMP INSURANCE	772	697	1,016	1,182	1,182	1,182
001-2300-419.22-00	FICA	1,755	1,696	1,857	2,063	2,063	2,063
001-2300-419.23-00	RETIREMENT	2,235	2,583	2,612	2,941	2,941	2,941
TOTAL PERSONNEL SERVICES		29,469	29,472	32,345	36,122	36,122	36,122
001-2300-419.31-10	CONTRACTUAL SERVICES	60	45	100	100	100	100
001-2300-419.41-10	WATER & SEWER	1,707	1,868	2,160	2,592	2,592	2,592
001-2300-419.41-20	GARBAGE SERVICES	865	728	850	885	885	885
001-2300-419.41-30	NATURAL GAS	385	125	200	350	350	350
001-2300-419.41-40	ELECTRICITY	12,449	13,920	13,500	14,000	14,000	14,000
001-2300-419.42-00	JANITORIAL SERVICES	17,772	13,620	12,000	12,000	12,000	12,000
001-2300-419.43-10	BUILDINGS AND GROUNDS	8,126	5,810	6,000	6,700	6,700	6,700
001-2300-419.43-16	KLINDT ANNEX	0	0	500	500	500	500
001-2300-419.43-45	JOINT USE OF LABOR/EQUIP	64	452	500	500	500	500
001-2300-419.43-50	VEHICLES	1,119	514	750	750	750	750
001-2300-419.43-51	GAS/OIL/DIESEL/LUBRICANTS	1,418	1,692	1,800	2,000	2,000	2,000
001-2300-419.43-52	TIRES AND TIRE REPAIRS	360	0	0	300	300	300
001-2300-419.43-70	GENERAL EQUIPMENT	0	120	300	300	300	300
001-2300-419.43-72	ELECTRICAL SYSTEMS	416	554	700	900	900	900
001-2300-419.43-73	PLUMBING	243	265	500	500	500	500
001-2300-419.43-75	ELEVATORS	3,021	3,481	2,300	7,525	7,525	7,525
001-2300-419.43-77	HVAC SYSTEMS	480	227	500	5,500	5,500	5,500
001-2300-419.43-80	SHOP EQUIPMENT	0	0	500	500	500	500
001-2300-419.50-20	PEST CONTROL	0	0	500	1,000	1,000	3,500
001-2300-419.52-10	LIABILITY	34,976	40,059	42,061	42,061	42,061	42,061
001-2300-419.52-30	PROPERTY	8,184	8,050	8,452	8,452	8,452	8,452
001-2300-419.52-50	AUTOMOTIVE	9,640	12,912	13,558	13,558	13,558	13,558
001-2300-419.52-70	FIDELITY BOND	1,386	1,386	1,500	1,500	1,500	1,500
001-2300-419.53-30	TELEPHONE	1,113	837	1,000	1,200	1,200	1,200
001-2300-419.58-10	TRAVEL, FOOD & LODGING	0	0	250	250	250	250
001-2300-419.58-50	TRAINING AND CONFERENCES	0	0	300	300	300	300
001-2300-419.60-10	OFFICE SUPPLIES	102	0	200	200	200	200
001-2300-419.60-20	JANITORIAL SUPPLIES	1,535	1,316	1,500	2,000	2,000	2,000
001-2300-419.60-80	CLOTHING	120	150	200	200	200	200
001-2300-419.60-85	SPECIAL DEPT SUPPLIES	127	194	300	300	300	300
001-2300-419.60-90	OTHER SUPPLIES	196	37	300	300	300	300
001-2300-419.69-50	MISCELLANEOUS EXPENSES	415	325	500	500	500	500
TOTAL MATERIALS AND SERVICES		106,279	108,687	113,781	127,723	127,723	130,223
001-2300-419.74-20	VEHICLES	0	10,887	0	0	0	0
001-2300-419.74-50	COMPUTER EQUIPMENT	0	0	1,500	0	0	0
001-2300-419.74-90	EQUIPMENT, OTHER	0	0	35,000	0	0	0
TOTAL CAPITAL OUTLAY		0	10,887	36,500	0	0	0
SUB-TOTAL CITY HALL		135,748	149,046	182,626	163,845	163,845	166,345

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

GENERAL FUND – TRANSPORTATION CENTER

Account Number	Account Description	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2007-2008
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
TRANSPORTATION CENTER							
001-2366-419.41-10	WATER & SEWER	628	539	760	912	912	912
001-2366-419.41-20	GARBAGE SERVICES	535	660	800	850	850	850
001-2366-419.41-30	NATURAL GAS	550	159	600	900	900	900
001-2366-419.41-40	ELECTRICITY	1,747	938	1,900	2,000	2,000	2,000
001-2366-419.43-10	BUILDINGS AND GROUNDS	565	347	650	9,000	9,000	9,000
001-2366-419.43-72	ELECTRICAL SYSTEMS	0	208	200	300	300	300
001-2366-419.43-73	PLUMBING	0	0	200	300	300	300
001-2366-419.43-77	HVAC SYSTEMS	0	0	250	250	250	250
001-2366-419.52-30	PROPERTY	307	315	331	331	331	331
001-2366-419.60-20	JANITORIAL SUPPLIES	29	406	500	650	650	650
TOTAL MATERIALS AND SERVICES		4,361	3,572	6,191	15,493	15,493	15,493
SUB-TOTAL TRANSPORTATION CENTER		4,361	3,572	6,191	15,493	15,493	15,493
TOTAL CITY HALL & TRANSPORTATION CENTER		140,109	152,618	188,817	179,338	179,338	181,838

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund:	General (001)
Department:	Codes Enforcement (40)
Program:	Public Safety (424)

Mission

Enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly addressing nuisance abatement processes; work with citizens to solve problems and issues while protecting property rights and freedoms.

Description

In 2004-05 Codes Enforcement supervision was re-assigned. The nuisance codes enforcement program was assigned to the City Clerk/General Services Director, while land use codes enforcement was assigned to the Community Development Department Director. This budget reflects nuisance codes enforcement, budgeted as a full time position in 2007-08. Land use codes enforcement will be included in the Community Development Department budget.

2007-08 Goals, Projects and Highlights

- Work on puncture vine eradication program
- Continue partnerships with local companies to assist citizens with voluntary nuisance abatement
- Provide public information announcements regarding seasonal nuisance issues, such as weed abatement, snow removal, noxious vegetation, etc.
- Update and re-print the City's Codes Enforcement brochure

2006-07 Accomplishments/Comments

- Pursued abatement of several dangerous buildings in the community
- Maintained partnerships with companies to assist citizens in abating nuisances (The Dalles Disposal, Les Schwab Tires, Oil Can Henry's, etc.)
- Worked on a neighborhood approach, addressing nuisances on a block by block basis when called to inspect one property

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

GENERAL FUND – CODES ENFORCEMENT

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
CODES ENFORCEMENT							
001-4000-424.11-00	REGULAR SALARIES	15,456	16,267	20,911	30,815	30,815	30,815
001-4000-421.21-10	MEDICAL INSURANCE	0	0	0	16,721	16,721	16,721
001-4000-421.21-20	L-T DISABILITY INSURANCE	0	0	0	136	136	136
001-4000-421.21-30	LIFE INSURANCE	0	0	0	41	41	41
001-4000-424.21-40	WORKERS COMP INSURANCE	222	144	146	147	147	147
001-4000-424.22-00	FICA	1,182	1,238	1,600	2,357	2,357	2,357
001-4000-424.29-00	OTHER EMPLOYEE BENEFITS	0	0	0	57	57	57
TOTAL PERSONNEL SERVICE		16,860	17,649	22,657	50,274	50,274	50,274
001-4000-424.31-10	CONTRACTUAL SERVICES	378	94	500	2,500	2,500	2,500
001-4000-424.39-00	OTHER CONTRACTUAL SRVCS	2,000	2,000	2,500	2,500	2,500	2,500
001-4000-424.43-20	COMPUTERS	625	0	300	300	300	300
001-4000-424.43-50	VEHICLES	1,759	0	650	600	600	600
001-4000-424.43-51	GAS/OIL/DIESEL/LUBRICANTS	10	151	100	250	250	250
001-4000-424.43-52	TIRES AND TIRE REPAIRS	0	527	475	500	500	500
001-4000-424.53-20	POSTAGE	402	330	450	650	650	650
001-4000-424.53-30	TELEPHONE	788	616	750	750	750	750
001-4000-424.58-10	TRAVEL, FOOD & LODGING	585	0	300	500	500	500
001-4000-424.58-50	TRAINING AND CONFERENCES	110	0	300	500	500	500
001-4000-424.58-70	MEMBERSHIPS/DUES/SUBS	40	80	100	100	100	100
001-4000-424.60-10	OFFICE SUPPLIES	802	460	600	600	600	600
001-4000-424.64-80	COMPUTER SOFTWARE	309	1,160	0	0	0	0
TOTAL MATERIALS AND SERVICES		7,808	5,418	7,025	9,750	9,750	9,750
001-4000-424.74-50	COMPUTER EQUIPMENT	1,620	0	0	0	0	0
TOTAL CAPITAL OUTLAY		1,620	0	0	0	0	0
TOTAL CODES ENFORCEMENT DEPARTMENT		26,288	23,067	29,682	60,024	60,024	60,024

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund:	General (001)
Department:	Other Financing Uses (95)
Program:	Other (490)

Description

Other Financing Uses is broken into four groups. They are the following:

- Charges for Services are funding operations needed by the City to be paid to outside agencies and an Internal Service Fund (audit requirement). In this case we are paying Wasco County for Animal Control Operations, the Chamber of Commerce for Tourism Services (see BIP 07-010) and the Unemployment Fund to provide a reserve for City unemployment claims.
- Operating Transfers Out is funding other operating funds of the City. These are the Library Fund, Airport Fund, and Capital Projects Fund for debt service to river access project, and Airport well. This group includes a new item this year, \$42,000 for Information Technology (IT) Services (BIP 07-009) from Region 9 Education Services.
- The third group called “contributions to other agencies” is where the City is contributing its own tax dollars to a public agency to provide products and service to the people of the City. We are providing 1.5% of the 8.0% transient room taxes paid to the City to the Northern Wasco County Parks & Recreation District.
- The General Fund Contingency and the General Fund Unappropriated Ending Fund balance are the fourth piece of the other financing uses. These two items make up the only contingency and working capital reserve of the City outside the Public Works Funds. There are no other financial funds or financial instruments in an investment fund of any type.

2007-2008 Goals, Projects, and Highlights

- To maintain all revenue resources to cover all four groups above with sufficient funding to meet the needs of the City and other entities.
- The Library transfer has decrease significantly as a new District handles all except Building Capital Improvements. (BIP 07-001)
- Added to Library Transfer \$164,636 that will be in Unappropriate4d for the first 4 months until property tax revenue is received.
- \$16,000 transfer to Capital Project Fund to pay for a new 10 yr loan with Port of The Dalles for the Airport well.
- The General Fund Contingency proposed budget (9.7%) exceeds the 9% as required in the City Council goals.
- We continue with the practice of separating the contingency from the unappropriated ending balance to make the budget document and City practices easier to understand. (BIP 07-003)

2006-2007 Accomplishments/Comments

- We continue to meet all of our commitments to “other uses” within the budget.

Major Issues to be resolved in the next 5 years

- A reduction in the transfers out to the Airport as it is re-established as a regional airport.
- Establishing a minimum General Fund Contingency as it is the only reserve for the General, Library Funds. As stated in the City Council goals, we are to increase the contingency to 10% over the next five years with an increment of 1% per year.
- Maintain an unappropriated ending fund balance that can support the General Fund activities through the revenue shortfall months of July through October ensuring the City does not have to borrow funds to maintain recurring expenses.

City of The Dalles, Oregon Fiscal Year 2007-08 Budget

GENERAL FUND – OTHER FINANCING ISSUES

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
OTHER USES							
001-9500-490.80-05	ANIMAL CONTROL	30,276	49,764	67,491	68,068	68,068	68,068
001-9500-490.80-10	TOURISM	196,000	196,000	196,000	206,000	206,000	206,000
001-9500-490.80-15	TO UNEMPLMNT RESV FND	4,375	9,295	9,590	9,590	9,590	9,590
001-9500-490-80-15	TECHNOLOGY	0	0	0	42,000	42,000	42,000
TOTAL CHARGES FOR SERVICES		230,651	255,059	273,081	325,658	325,658	325,658
001-9500-490.81-04	LIBRARY	206,215	225,454	234,472	9,560	174,196	174,196
001-9500-490.81-37	CAPITAL PROJECTS FND	31,858	43,231	43,231	59,231	59,231	59,231
001-9500-490.81-61	TO AIRPORT FUND	45,500	60,116	87,520	64,396	64,396	64,396
001-9500-490.81-62	AIRPORT DEBT SERVICE	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS OUT		283,573	328,801	365,223	133,187	297,823	297,823
001-9500-490.82-05	NW COUNTY PARKS & REC	83,842	93,682	104,948	115,426	115,426	115,426
TOTAL CONTRIBUTION TO AGENCIES		83,842	93,682	104,948	115,426	115,426	115,426
001-9500-490.88-00	CONTINGENCY	0	0	325,742	536,942	536,942	527,442
TOTAL CONTINGENCY		0	0	325,742	536,942	536,942	527,442
001-9500-490.89-00	UNAPPROPRIATED ENDING BAL	0	0	452,070	699,369	534,733	534,733
TOTAL UNAPPROPRIATED ENDING BAL		0	0	452,070	699,369	534,733	534,733
TOTAL OTHER DEPARTMENT		598,066	677,542	1,521,064	1,810,582	1,810,582	1,801,082
TOTAL EXPENSES		4,064,261	4,350,466	5,628,931	6,498,890	6,498,890	6,498,890
GENERAL FUND - REVENUES LESS EXPENSES		916,463	993,325	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

LIBRARY FUND

Fund:	Library Fund (004)
Department:	Library (021)
Program:	Library Services (455)

Mission

The Dalles-Wasco County Public Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

Description

The Dalles-Wasco County Public Library serves the residents of the Wasco County Library Service District as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. As of this fiscal year, the Library Service District will provide the library's operating funds through an intergovernmental agreement with the City. The agreement also includes funding for support services provided to other County libraries. The library is a member of Gorge LINK, an automated library system shared by eleven libraries in a tri-county area.

Services provided by the library each year include approximately 115,000 loans of books, magazines, books on tape, compact discs, DVDs, videocassettes, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; public access to computers and the Internet; ESL (English as a second language) and literacy services; and children's story hours and programs.

2007-2008 Goals, Projects and Highlights

- Implement library district service plan as outlined in feasibility study with increase in hours delayed until FY 2008-2009.
- Establish and maintain library stations at Shaniko and Tygh Valley.
- Develop countywide collection development policy
- Develop policy for allocation of book funds among libraries.
- Establish Unappropriated funds balance for cash flow until property taxes are received.
- Provide countywide children's programming.
- Coordinate ordering and processing of library materials for County libraries and stations.
- Provide central reference help and information databases.
- Create and maintain County Library web page.
- Complete Library Services and Technology Act (LSTA) Grant Project for retrospective conversion of library collections at Dufur and Maupin.
- Establish Gorge LINK services at County libraries and stations.
- Participate in Gorge LINK migration to web based automated system.

- Seek funding through grants to supplement youth programming throughout the County.
- Assist County libraries in evaluating collections and considering materials for withdrawal based on criteria such as use, currency, and condition.
- Replace deteriorating front decking.
- Install outdoor video security system.
- Prune library trees and improve landscaping of grounds.
- Repay tax anticipation note that funded previous year's restoration of library hours.
- Replace main library roof.

2006-2007 Accomplishments/Comments

- Achieve stable funding through passage of Library District measure.
- Apply for and receive federal LSTA Grant totaling \$50,500 for Wasco County Data Conversion Project.
- Restore hours of operation to 40 hours per week in November 2006.
- Establish Intergovernmental Agreement with County for provision of library services.
- Update seven public Internet workstations for use with new Gorge LINK software through Google donation.
- Provide four children's regional history programs in central and south Wasco County funded with \$1,000 grant from the Wasco County Cultural Trust.
- Serve as co-sponsor for "Read Across America Day."
- Evaluate one-third of nonfiction collection, considering books for withdrawal based on criteria such as use, currency, and condition.
- Supplement reduced library book budget with \$24,000 in grant funds.
- Receive computer training through the Gates Foundation Staying Connected Training Program and Rural Library Sustainability Project.
- Expand library outreach activities through programs at daycare centers and service clubs.
- Replace defective ADA door openers on library entrance doors.
- Complete engineering and drain work for roof replacement.

Major Issues to be resolved in the next five years

- Completing implementation of library district service plan.
- Determining allocation of resources among libraries as conditions change.
- Establishing reserve fund to sustain service plan and build capital reserves.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

LIBRARY FUND SUMMARY

<u>Account Description</u>	<u>FY04/05</u> <u>Actual</u>	<u>FY05/06</u> <u>Actual</u>	<u>FY06/07</u> <u>Budget</u>	<u>FY07/08</u> <u>Proposed</u> <u>Budget</u>	<u>FY07/08</u> <u>Approved</u> <u>Budget</u>	<u>FY07/08</u> <u>Adopted</u> <u>Budget</u>
BEGINNING BALANCE	45,071	77,576	21,949	17,417	26,267	29,741
REVENUES	223,749	190,481	27,173	800,383	800,383	800,383
OTHER SOURCES	206,215	225,454	354,472	9,560	174,196	174,196
TOTAL RESOURCES	475,035	493,511	403,594	827,360	1,000,846	1,004,320
LIBRARY	396,981	467,526	402,983	814,728	721,578	725,052
TOTAL EXPENDITURES	396,981	467,526	402,983	814,728	721,578	725,052
CHARGES FOR SERVICES	479	942	611	1,500	1,500	1,500
TRANSFER OUT	0	0	0	0	102,000	102,000
CONTINGENCY	0	0	0	11,132	11,132	11,132
UNAPPROPRIATED ENDING BAL	0	0	0	0	164,636	164,636
TOTAL OTHER USES	479	942	611	12,632	279,268	279,268
TOTAL EXPENDS & OTHER USES	397,460	468,468	403,594	827,360	1,000,846	1,004,320
FUND TOTAL	77,575	25,043	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

LIBRARY FUND REVENUES & EXPENDITURES

Account Number	Account Description	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2007-2008
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
REVENUES							
004-0000-300.00-00	BEGINNING BALANCE	45,071	77,576	21,949	17,417	26,267	29,741
004-0000-331.90-00	FEDERAL GRANTS/MISC	0	36,215	11,832	38,668	38,668	38,668
004-0000-334.20-00	STATE FOR LIBRARY	4,875	4,841	4,841	4,850	4,850	4,850
004-0000-334.90-00	STATE GRANTS, OTHER	0	0	0	0	0	0
004-0000-337.20-00	COUNTY SHARE OF LIBRARY	209,922	138,821	0	746,730	746,730	746,730
004-0000-351.50-00	LIBRARY FINES	6,946	7,244	7,000	7,000	7,000	7,000
004-0000-361.00-00	INTEREST REVENUES	956	1,576	560	560	560	560
004-0000-365.00-00	GIFTS AND DONATIONS	0	1,784	2,840	2,475	2,475	2,475
004-0000-369.00-00	OTHER MISC REVENUES	1,050	0	100	100	100	100
004-0000-391.01-00	GENERAL FUND	206,215	225,454	234,472	9,560	174,196	174,196
004-0000-393.10-00	LOAN/BONDS PROCEEDS	0	0	120,000	0	0	0
TOTAL LIBRARY FUND REVENUES		475,035	493,511	403,594	827,360	1,000,846	1,004,320
EXPENDITURES							
004-2100-455.11-00	REGULAR SALARIES	147,575	161,622	172,970	241,053	241,053	241,053
004-2100-455.12-00	PARTTIME/TEMP SALARIES	39,969	42,439	24,358	54,040	54,040	54,640
004-2100-455.13-00	OVERTIME SALARIES	25	0	0	0	0	0
004-2100-455.21-10	MEDICAL INSURANCE	37,204	46,367	38,410	84,344	84,344	84,344
004-2100-455.21-20	L-T DISABILITY INSURANCE	807	868	818	1,172	1,172	1,172
004-2100-455.21-30	LIFE INSURANCE	245	225	192	294	294	294
004-2100-455.21-40	WORKERS COMP INSURANCE	945	1,247	1,314	1,728	1,728	1,728
004-2100-455.22-00	FICA	14,029	14,847	14,783	22,575	22,575	22,575
004-2100-455.23-00	RETIREMENT CONTRIBUTIONS	23,754	26,543	25,090	32,542	32,542	32,542
004-2100-455.29-00	OTHER EMPLOYEE BENEFITS	170	285	242	285	285	285
TOTAL PERSONNEL SERVICE		264,723	294,443	278,177	438,033	438,033	438,633
004-2100-455.31-10	CONTRACTUAL SERVICES	28,154	29,328	29,700	53,153	53,153	53,153
004-2100-455.32-20	SPECIAL LEGAL SERVICES	0	0	0	221	221	221
004-2100-455.34-30	COMPUTER SERVICES	1,035	404	600	1,200	1,200	1,200
004-2100-455.39-00	OTHER CONTRACTUAL SRVC	0	40,469	0	0	0	0
004-2100-455.41-10	WATER & SEWER	1,489	1,893	1,806	2,035	2,035	2,035
004-2100-455.41-20	GARBAGE SERVICES	873	785	801	829	829	829
004-2100-455.41-40	ELECTRICITY	14,835	16,816	17,175	18,539	18,539	18,539
004-2100-455.43-10	BUILDINGS AND GROUNDS	4,666	7,877	8,462	26,362	26,362	26,362
004-2100-455.43-20	COMPUTERS	1,197	1,197	1,272	1,272	1,272	1,272
004-2100-455.43-40	OFFICE EQUIPMENT	1,764	348	1,830	1,845	1,845	1,845
004-2100-455.43-70	GENERAL EQUIPMENT	0	164	100	187	187	187
004-2100-455.43-45	JOINT USE OF LABOR/EQUIP	88	170	0	0	0	0
004-2100-455.43-77	HVAC SYSTEMS	1,655	345	2,315	2,376	2,376	2,376
004-2100-455.52-10	LIABILITY	1,661	1,216	1,919	1,589	1,589	1,589
004-2100-455.52-30	PROPERTY	7,734	7,516	8,932	7,144	7,144	7,144
004-2100-455.53-20	POSTAGE	1,828	2,152	1,800	5,500	5,500	5,500
004-2100-455.53-30	TELEPHONE	3,070	3,332	4,456	9,275	9,275	9,275
004-2100-455.58-10	TRAVEL, FOOD & LODGING	49	10	0	4,217	4,217	4,217
004-2100-455.58-50	TRAINING AND CONFERENCES	265	0	0	3,103	3,103	3,103
004-2100-455.58-70	MEMBERSHIPS/DUES/SUBS	175	175	175	263	263	263
004-2100-455.60-10	OFFICE SUPPLIES	8,339	7,296	12,105	22,912	22,912	25,786
004-2100-455.60-20	JANITORIAL SUPPLIES	1,082	1,825	1,425	2,430	2,430	2,430
004-2100-455.60-85	SPECIAL DEPT SUPPLIES	218	295	450	450	450	450
004-2100-455.64-20	LIBRARY BOOKS AND BIND	38,625	37,692	14,434	80,730	80,730	80,730
004-2100-455.64-30	LIBRARY PERIODICALS	2,992	3,072	3,224	5,493	5,493	5,493
004-2100-455.64-40	AUDIO/VISUAL MATERIALS	2,326	2,344	900	4,185	4,185	4,185
004-2100-455.64-80	COMPUTER SOFTWARE	5,057	4,854	4,385	12,489	12,489	12,489
004-2100-455.69-50	MISCELLANEOUS EXPENSES	120	0	100	100	100	100
004-2100-455.69-80	ASSETS<\$1000	0	179	0	0	0	0
TOTAL MATERIALS AND SERVICES		129,297	171,754	118,366	267,899	267,899	270,773

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

**LIBRARY FUND EXPENDITURES
(continued)**

Account Number	Account Description	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2007-2008
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
004-2100-455-74-30	FURNITURE AND FIXTURES	0	0	0	4,600	4,600	4,600
004-2100-455-74-40	OFFICE EQUIPMENT	0	0	0	1,100	1,100	1,100
004-2100-455.74-50	COMPUTER EQUIPMENT	2,961	1,329	0	9,946	9,946	9,946
004-2100-455.77-10	ROOF-CITY OF THE DALLES	0	0	0	0	0	0
004-2100-455.74-20	ROOF-WASCO COUNTY	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		2,961	1,329	0	15,646	15,646	15,646
004-2100-455-79-60	LOAN INTEREST PAYMENT	0	0	6,440	93,150	0	0
TOTAL DEBT SERVICE		0	0	6,440	93,150	0	0
TOTAL LIBRARY OPERATING DEPARTMENT		396,981	467,526	402,983	814,728	721,578	725,052
OTHER USES							
004-9500-455.80-15	TO UNEMPLOYMENT FUND	479	942	611	1,500	1,500	1,500
TOTAL CHARGES FOR SERVICES		479	942	611	1,500	1,500	1,500
004-9500-419.81-01	TO GENERAL FUND					102,000	102,000
TOTAL INTERFUND TRANSFERS		0	0	0	0	102,000	102,000
004-9500-455-88-00	CONTINGENCY	0	0	0	11,132	11,132	11,132
TOTAL CONTINGENCY		0	0	0	11,132	11,132	11,132
004-9500-490.89-00	UNAPPROPRIATED ENDING BAL					164,636	164,636
TOTAL UNAPPROPRIATED FUND BALANCE		0	0	0	0	164,636	164,636
TOTAL OTHER USES DEPARTMENT		479	942	611	12,632	279,268	279,268
GRAND TOTAL LIBRARY FUND		397,460	468,468	403,594	827,360	1,000,846	1,004,320
LIBRARY FUND - REVENUES LESS EXPENSES		77,575	25,043	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

PUBLIC WORKS

Department: Public Works
Program: Enterprise and Dedicated Fund Activities

Mission

To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

Description

The Department of Public Works is composed of three separate divisions: Street Fund, Water Fund and Wastewater Fund. Each Division possesses its own specific revenue sources and budgeted expenditures. Revenues cannot be co-mingled, and joint services must be tracked and charged for appropriate reimbursement. Within the Department, administrative and technical support services are split proportionally among the funds.

2007-08 Goals, Projects, and Highlights

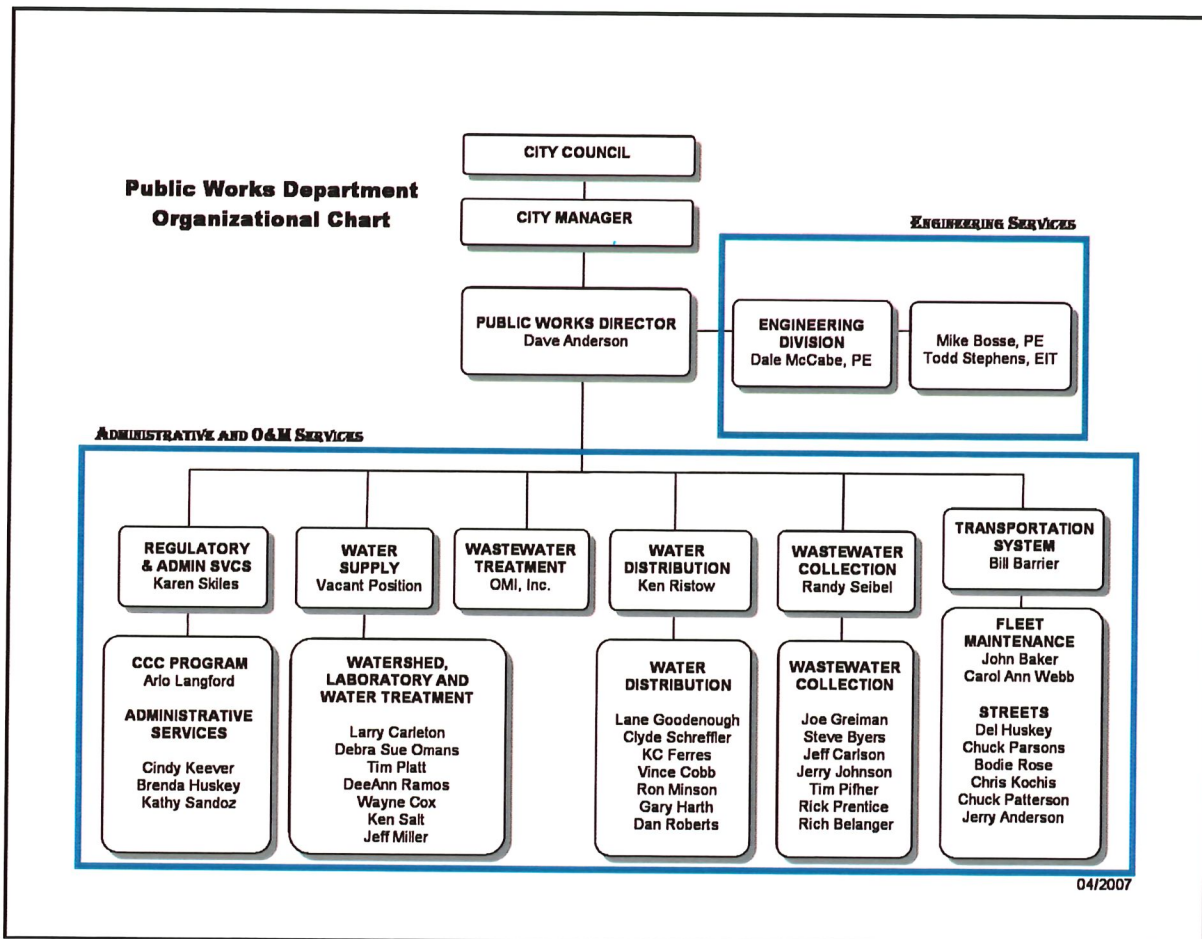
- Complete construction of the Eastside Inter-tie pipeline Phases I and II to bring more water from Lone Pine Well into the downtown and Port areas.
- Complete construction of the Fremont Collector project to provide storm water and sanitary sewer collection systems for Thompson Street area of the community.
- Implement a Storm Water Master Plan for the community if directed by City Council.
- Continue a National Environmental Protection Act [NEPA] study for the replacement of the Dog River Diversion Line and completion of a land exchange near Crow Creek Dam.
- Proceed with construction of the Wicks Clearwell to meet US-EPA regulatory compliance for disinfection/disinfection by-product standards.
- Combine all groundwater rights together to increase flexibility in utilization of City wells.
- Begin the preparation of a Water Management and Conservation Plan for the City of The Dalles satisfying requirements placed on the City by the Oregon Water Resources Department with the information provided in the Water Master Plan.
- Continue efforts to extend the City's water right on the Columbia River for future development.
- Complete design engineering for a new reservoir and pump station to serve water to the higher elevations of the City, a new pump station near Morton Street, and enhancements to Lone Pine Well to increase water supplies from that source.

2006-07 Accomplishments

- Received \$7.95 M in water revenue bond funds to support the Phase 1 Water System Improvements identified in the Water Master Plan.
- Awarded contract for construction of a new 4.3-million gallon Clearwell at the Wicks Water

Treatment Plant.

- Awarded contract for the construction of Phase 1 of the Eastside Inter-tie pipeline project to bring water from Lone Pine Well into the downtown area.
- Adopted Transportation SDCs based upon an updated Transportation System Master Plan.
- Completed Storm Water Master Plan study for potential creation of a storm water utility.
- Completed the installation of a traffic control signal at the intersection of West 6th and Cherry Heights Streets.
- Reorganized the department structure for effectiveness and efficiency:
 - ✓ Split the Utilities Services Division into two parts – Water Distribution and Wastewater Collection Divisions.
 - ✓ Consolidated Administrative Services, Regulatory Services and Cross Connection Control under one supervisor.
- Prepared updated 5-year capital improvement plans for street, water and wastewater utilities, linking capital needs to anticipated revenue.



TECHNICAL SERVICES: Engineering

Description

Provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements and private development inside the Urban Growth Boundary. Assists in devising associated City ordinances and standards. Manages the City's infrastructure archives.

2007-08 Goals, Projects and Highlights

- Perform survey and design, and prepare contract documents for:
 - Complete the East Side Intertie Phase II - Lone Pine Water Line Project
 - Complete Fremont Street Interceptor Project - Sanitary and Storm
 - Complete 12th Street Storm Line Project - 12th Street between Dry Hollow and Quinton Morton Street, Old Dufur Road to East 9th Street - Storm Line Project
 - 10th Street Widening Project - J Street to Lewis
 - 10th Street Sanitary and Storm Sewer Improvements - Union to Mt. Hood
 - Trevitt Street Sanitary and Storm Sewer Improvements - 9th to 16th Street
 - Begin plans for widening 6th Street from Snipes to Hostetler
 - Sanitary Sewer Realignment - 10th and Jefferson to 9th and Laughlin
 - Sanitary Sewer Replacement - Federal Street between 7th and 10th Streets
 - Revisit West 1st Street, Terminal, and Bargeway LID (As Directed)
 - Continuation of design for 3rd Street Downtown Improvement Project
 - Gateway Transition Projects - West Gateway and East Gateway (Opportunity Driven)
- Prepare plans and contract documents for:
 - 2007/08 Slipline Project
 - Chemical Root Control Project
 - Clean Garrison Reservoir
- Provide design oversight and/or construction inspection for:
 - Designated Left Turn Lanes at 6th and Weber and 2nd and Weber Signals
 - Prepare cost estimate comparisons for East 19th and East 16th Street Extensions
 - Begin RFP Process for Design Oversight for the Lone Pine Well Enhancements
 - Begin RFP Process and Design Oversight for a new 760 Zone Reservoir
 - Begin RFP Process and Design Oversight for Morton Booster Pump Station
 - Complete Storm Water Master Plan-Begin Storm Water Master Plan for UGB Expansion
 - Begin Wastewater Facility Master Plan for UGB Expansion
 - Complete Transportation System Development Charge Analysis
 - Eastside Lift Station Improvements - (Depending on Lone Pine/ICON Development)
 - 12th Street Widening and Utility Improvements - Dry Hollow to Oregon
 - Wicks Clearwell Expansion Project
 - Meadow's Stormline Upgrade
- Miscellaneous Tasks
 - Provide assistance and guidance to Public Works Field Crews
 - Provide Engineering Design for Miscellaneous 2" Galvanized Water Line Replacements
 - Provide Engineering Design for Miscellaneous Sanitary Sewer Line Replacements
 - Continue gathering field information with GPS for locations of all manholes, water

Continue updating Base Maps with As-Built Drawings and organize archives
Continue Construction Plan Review for Proposed Developments
Continue Construction Inspections of Public Improvements for commercial and residential developments
Update City of The Dalles Standard Drawings & Specifications with most current ODOT/APWA drawings and specifications

2006-07 Accomplishments

- Performed survey and design, and prepared contract documents for:
 - Eastside Intertie/Lone Pine Water Line Project - Phase I
 - Third Street Parking Lot - Urban Renewal
 - 12th Street Widening and Utility Improvements - Dry Hollow to Oregon
 - Court Street Sanitary and Storm between 4th and 5th Streets
 - 5th Street between Court and Washington - Sanitary Sewer and Waterline Replacements
 - 13th and Thompson - Waterline Installations - Design Street for Gravel Street Policy
 - Alley between 9th and 10th Streets, Laughlin to Kelly Ave. - New Sanitary Sewer Main
 - 10th and J- Sanitary Sewer Extension for new Development
 - Alley between 10th and 11th Streets, Mt. Hood to Trevitt - Water/Sewer Separation
 - Alley between 12th and 13th Streets, Bridge to Trevitt - Sanitary Sewer Replacement
 - Purchase new AutoCAD software and update on Engineering Computers for designing
 - Completed surveying for the 3rd Street Downtown Urban Renewal Project
- Prepared plans and contract documents for:
 - Intermediate Reservoir Painting Contract
- Provided design oversight and/or construction inspection for:
 - Provided Project Oversight on the Storm Water Master Plan
 - Provided Project Oversight on the Transportation System Development Charge Analysis
 - 6th and Cherry Heights Signalization LID project
 - Provided Utility information for UGB Expansion Project
 - Provided construction inspection of the Third Street Parking lot
- Miscellaneous Tasks
 - Continued inputting information and utilizing GIS for producing high quality maps
 - Continued updating Base Maps with As-Built information
 - Began gathering field information with GPS for locations of all manholes, water valves, water meters, fire hydrants, prv's, etc. for producing more accurate utility maps
 - Provided assistance and guidance to Public Works Field Crews
 - Completed updating City of The Dalles Standard Drawings & Specifications with most current ODOT/APWA drawings and specifications
 - Continued organizing archives
 - Provided extensive plan review and inspections for many commercial developments
 - Provided extensive plan review and inspections for many residential subdivisions
 - Provided detailed drawings and maps for Public Works Field Crews

Major Issues to be resolved in the next 5 years

- Sanitary Sewer and Storm Sewer Improvements in place on the Eastern and Western portions of the City (Opportunity driven with development).
- Complete the Water System Improvements as outlined in the Water Master Plan Project Schedule
- Work toward getting LID's prepared and implemented for street and utility improvements in developed areas of the City.
- Start designing and constructing necessary improvements as recommended and outlined in the water, wastewater, and storm sewer master plans.
- Develop a City-wide intersection signalization plan.
- Continue updating system models provided with each water, wastewater, and storm sewer master plan with as-built information when projects are completed.
- Continue working toward eliminating all I&I connections within the sanitary sewer system
- Continue developing systems within GIS to track work being performed City wide, particularly tracking sewer video inspection/repair.
- Explore Options for new Fill Sites for City generated spoils material.

TECHNICAL SERVICES: Regulatory Compliance

Description

Provides supervision for the Cross Connection Control program and Administrative Services, as well as oversight to assure that regulations relevant to the many areas of Public Works responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the time lines set by regulatory agencies, and performing ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, as well as protection of the environment, and protection from litigation and fines.

2007-08 Goals, Projects, and Highlights

- Prepare Safety Manual, integrating and updating each written safety program.
- Address training requirements for Water System Emergency Response Plan.
- Conduct drills for other department emergency plans for chlorine leaks, trench cave-in rescue, confined space emergencies, and building evacuations.

2006-07 Accomplishments

- Assumed management of Public Works Administrative Services, including supervision of office staff.
- Continued management of the Cross Connection Control program: Maintained CC Specialist certification; wrote enforcement letters for failure to install or test backflow assemblies; prepared procedure and fees for contractor water arrangements.
- Revised Emergency Action and Emergency Response Plans to update contact lists and add NIMS-compliant Incident Management wording (Water ERP, Chlorine ERP and Crow Creek Dam Failure EAP).

- Compiled information to submit application for renewal of the discharge permit for the Wastewater Treatment Plant.
- Provided oversight for the requirements of Wastewater Treatment Plant's discharge permit.
- Industrial Pretreatment Program: Administered ongoing permits for AmeriTies West, Chenoweth Water PUD, and Bonneville Power Administration.
- Processed permit application from new Significant Industrial User; evaluated discharge quality and wrote permit, fact sheet and public notice.
- Prepared Industrial Pretreatment Program invoice requests, totaling \$ 21,034 for 2006.
- Prepared response to the Dept of Environmental Quality detailing how the City will implement changes enacted in the federal 40 CFR 403 Pretreatment regulations, including revision of the ordinance, industrial user permits, Enforcement Response Plan and Implementation Manual.
- Community outreach activities:
 - ✓ Provided 8th annual Water Quality Report to all customers as required by USEPA
 - ✓ Prepared 30 news releases for department projects and numerous doorhangers for neighborhood water, sewer and paving projects.
 - ✓ Coordinated the Public Works booth during the Cherry Festival, providing water conservation information and materials.
 - ✓ Initiated system for information and enforcement of tree/shrub trimming requirements.
- Performed annual activities to comply with Mitigation Monitoring required in connection with the Union Street Undercrossing Project; replaced 11 trees in fall 2006.
- Provide follow up on sewer backups, collecting information for insurance claims and reporting by fax to DEQ as required in the City's discharge permit.
- Activities of Cross Connection Specialist:
 - ✓ Performed 325 inspections which identified 145 cross connection hazards (Up 132%)
 - ✓ Permitted 141 installations of new backflow prevention assemblies (25% increase)
 - ✓ Administered annual testing requirement for 1313 assemblies in the water system
 - ✓ Conducted annual testing of 52 city-owned assemblies
 - ✓ Served as Vice President of Oregon chapter of American Backflow Prevention Assn.
 - ✓ Served as Chairperson of Oregon Cross Connection Specialists Regional Subcommittee
- Handled hazardous materials issues, arranging for recycling of batteries, fluorescent lights, mercury float switches, antifreeze and used oil, and response to fuel spills.
- Arranged to receive Internet webcasts on-site for certification and information purposes.
- Arranged for security-related training, including Levels 100, 200 and 700 of the National Incident Mgt System as required by the Department of Homeland Security.
- Served on local Air Quality Taskforce as a City representative.
- Maintained and calibrated department atmospheric gas monitors.
- Served as contact person for insurance claims, accident reports and employee light duty.
- Assured compliance with Dept of Human Services requirements for water testing/reporting.
- Provided administration of the City's Drug and Alcohol Program.
- Provided oversight of the department's Commercial Drivers License (CDL) records, and water and wastewater certifications.
- Served as coordinator for the City-Wide Safety Committee.

Major Issues to be resolved in the next 5 years

- Improvement of water system security in response to the findings of the Vulnerability Assessment; and continual improvement and training of the Emergency Response Plan.
- Implementation of Storm Water Management Program to protect storm water quality and to prepare for compliance with Phase 2 Storm Water regulations.
- Compliance with recent new Safe Drinking Water Act amendments (“telephone book rules”).

ADMINISTRATIVE SERVICES

Description

Provides administrative functions for the Department of Public Works: budgeting, department purchases, manpower cost apportionment, departmental personnel functions, inventory tracking, customer service and timekeeping.

2007-08 Goals, Projects, and Highlights

- Continue review/update of office procedures, policies, forms and SOP book for front office.
- Coordinate the annual Community Cleanup.
- Continue to provide a high level of skilled customer service and professionalism, both internally and externally.
- Continue cross training of personnel in all functions associated with front office duties.
- Establish a monthly time allocation job report.
- Have a representative participate in safety meetings, both in-house and City wide.

2006-07 Accomplishments

- Provided administrative support to the Department Director and management staff.
- Processed the monthly Joint Use reports and 219 invoices for department services.
- Continued cross training efforts within the office staff, as well as continued education for Difficult Conversations, HTE Training, and Safety & Security for the Front Desk.
- Assembled bid/proposal packets and contracts for departmental projects.
- Performed departmental personnel functions as assigned.
- Logged and tracked approximately 47 field utility verifications, 111 building permits, 94 sidewalk approach/permits, 81 physical constraints/cut & fill permits, 91 blue line plat maps and 38 miscellaneous permits for processing through the Public Works and Planning Departments. This total of 452 is a 34% increase over the previous year.
- Issued 36 Street Closure permits, 21 Banner permits, assisted with issuing 93 Backflow Permits, 36 Sidewalk Closure permits and 34 Street Cut permits.
- Called in, distributed and tracked 946 daily locates; provided monthly Locate Report to Oregon Underground Coordinating Council.
- Provided clerical and administrative support for the monthly City of The Dalles Traffic Safety Commission meetings.

- Provided clerical support for the monthly OUCC meetings.
- Tracked clothing and boot allowances.
- Provided time allocation job reports for fiscal year 2005-06.
- Provided monthly detailed budget, account activity and revenue reports.
- Processed purchase orders and obtained approvals in a timely manner.
- Answered phones and assisted the public with their needs and questions.
- Recycled old records from upstairs storage area in accordance with record retention rules.
- Updated Hydrant Report book bi-annually and tracked hydrants out of service.
- Continued updating the parts list with current vendor prices.
- Provided expertise for ongoing care of several landscaped islands and pocket parks.
- Arranged registration and lodging for out-of-town employee training and tracked costs.
- Provided radio support to the field crews.
- Monitored and logged in confined space entries for safety purposes.
- Tracked vacation schedules and monitored records of borrowed equipment.
- Provided Personnel Action Forms for all Public Works employees.
- Ordered and maintained the inventory of office and janitorial supplies.
- Provided assistance to Water Distribution as needed.
- Organized Water Distribution and Wastewater Collection file system in anticipation of new Utilities Services Supervisor.
- Provided liaison services between employees and insurance companies and employees and retirement account provider.
- Provided updated budget forms and worksheets.
- Provide liaison services between phone company and computer IT contractor.
- Updated ordinance books as changes occurred.

Major Issues to be resolved in the next 5 years

- Provide training for appropriate personnel on the new applications associated with the HTE/Finance Department programs.
- Continue to analyze procedures, duties and responsibilities to see that personnel, equipment and daily functions perform efficiently and accurately.
- Continue to obtain training to maintain a high level of skill and knowledge in the increasingly technical and complex business world.
- Refine flow charts for applications involving both City Hall and Public Works.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

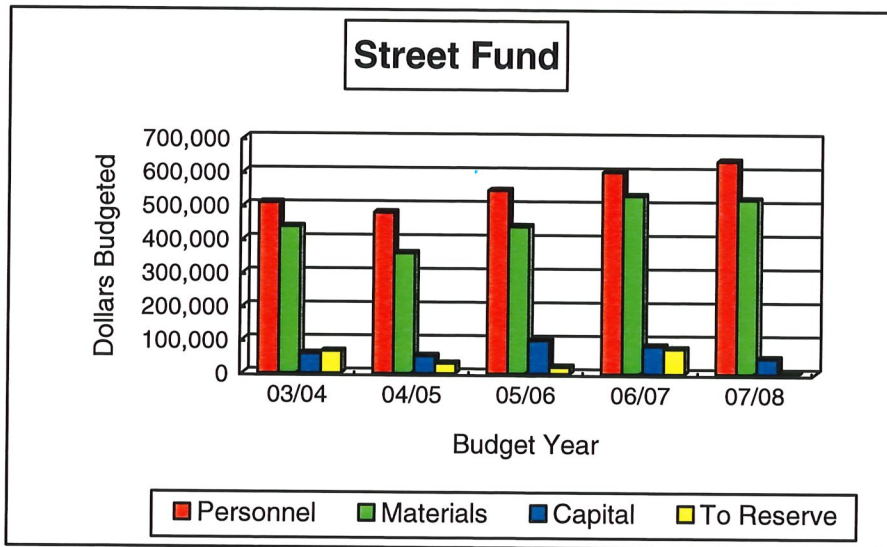
PUBLIC WORKS SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY04/05 Actual</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Budget</u>	<u>FY07/08 Proposed Budget</u>	<u>FY07/08 Approved Budget</u>	<u>FY07/08 Adopted Budget</u>
BEGINNING BALANCE	10,695,929	8,290,605	2,496,889	11,000,340	11,000,340	11,022,510
REVENUES	6,036,803	6,672,822	7,949,956	8,521,013	8,521,013	8,592,283
OTHER SOURCES	937,074	1,056,075	1,690,707	1,628,830	1,628,830	1,628,830
TOTAL RESOURCES	17,669,806	16,019,502	12,137,552	21,150,183	21,150,183	21,243,623
STREET OPERATIONS	907,039	1,084,681	1,215,851	1,240,020	1,240,020	1,294,020
PUBLIC WORKS RESERVE FUND	175,736	0	118,363	102,888	102,888	102,888
STREET/BRIDGE REPLACEMENT FUND	519	378,545	227,479	193,330	193,330	193,330
WATER TREATMENT	744,325	895,932	1,113,375	1,089,411	1,089,411	1,117,851
WATER DISTRIBUTION	1,094,233	1,139,575	1,287,148	1,462,773	1,462,773	1,462,773
WATER DEPT CAPITAL RESERVE FUND	231,923	113,408	1,323,900	5,612,810	7,776,119	7,776,119
WASTE WATER FUND	1,678,979	2,016,577	2,110,721	2,205,866	2,205,866	2,216,866
SEWER SPECIAL RESERVE FUND	13,360	142,882	607,242	644,764	644,764	644,764
SEWER PLANT CONST	2,209,478	6,167,956	824,434	2,512,691	2,512,691	2,512,691
TOTAL EXPENDITURES	7,055,592	11,939,556	8,828,513	15,064,553	17,227,862	17,321,302
CHARGES FOR SERVICES	19,345	9,001	9,470	9,470	9,470	9,470
TRANSFER OUT	2,079,028	2,244,828	2,978,016	3,430,445	3,430,445	3,430,445
CONTINGENCY	0	140,707	321,553	482,406	482,406	482,406
UNAPPROPRIATED ENDING BAL	0	0	0	2,163,309	0	0
TOTAL OTHER USES	2,098,373	2,394,536	3,309,039	6,085,630	3,922,321	3,922,321
TOTAL EXPENDS & OTHER USES	9,153,965	14,334,092	12,137,552	21,150,183	21,150,183	21,243,623
FUND TOTAL	8,515,841	1,685,410	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

STREET FUND

Fund: Street (005)
Department: Public Works
Program: Street



The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City street systems. The fund's primary source of revenue is the Oregon State Motor Vehicle Fund and a local 3-cent gas tax.

Description

The Street Division manages the operation and maintenance of 78 miles of paved city streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, lighting, various triangle parks, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

2007-08 Goals, Projects, and Highlights

- Complete identified capital and O&M improvements, using in-house engineering when needed, to provide cost-effective, affordable projects.
- Support and advocate the need for Street Department funding as the necessary first step to implementing Roadway Surface Replacement Projects.
- Complete the following surfacing projects:
 - Widen two blocks of East 12th Street, from Dry Hollow to Oregon (full reconstruct)
 - Resurface East 12th Street from Dry Hollow to Thompson Street
 - Alley from Laughlin to Jefferson between 1st and 2nd Streets
 - Continue patching after utility work is installed
 - Pave for River Front Trail at Terminal Ave railroad crossing as match funding for grant
 - West 10th Street, from Cherry Heights to Mill Creek Bridge

East 19th Street, Dry Hollow through the hospital, if funding is available
Deteriorated section repairs on many residential streets
Prepare surface and hire Wasco County to armor coat Reservoir Road

- Thompson Street upgrades to match East 19th or East 16th Street projected use.
- Various neighborhood paving projects and Local Improvement Districts (LIDs) using the gravel street reconstruction policy.
- Help Engineering Division solve drainage issues on accepted substandard areas of the city.
- Provide curb/sidewalk installation and replacement in accordance with ADA requirements.
- Continue to work on ADA extended corridors for pedestrian travel.
- Provide crack seal treatments for future paving projects and for deteriorating roadways to extend service life.
- Provide service for increasing street lighting, paint striping, sign age, and delineation.
- Stay involved in planning issues, especially annexation or procurement of substandard areas which currently lack long term funding source.
- Explore ways to fund increasing demands on the Street Division, including striping and sign replacement, major paving projects, traffic lights, and street sweeping.
- Continue to provide annual equipment evaluations to maximize reliability and value.
- Support Utility Division functions to expedite full surface projects.
- Provide information for formulation of Street and other City studies.
- Implement a more vigorous weed abatement program using public information releases.
- Achieve a balance of efforts between operational, contractual, and combined projects.
- Strive to keep an aging fleet in good working condition with no funding to replace.
- Find affordable solution to dispose of excavated materials generated by all construction activities.

2006-07 Accomplishments

- Patched pavement surfaces after Water Distribution and Wastewater Collection utility work.
- Rocked and graded aggregate roads and alleys in the City and watershed.
- Surface treatments provided at these locations:
 - Reconstructed West 11th Union to Trevitt Street
 - Traffic signal project at West 6th and Cherry Heights
 - Repairs on deteriorated sections of many residential streets
- Also scheduled for current budget year:
 - Profile and pave West 10th from Union to Mt Hood Street
 - Profile and pave Court Street between 4th and 5th Streets
 - Resurface 5th Street from Union to Washington Street
- Supplemented storm water collection efforts by cleaning catch basins and drainage ditches.
- Repaired over 50 catch basins - bottoms, sides, and grates.
- Installed conduit and light poles for the VFW project at Sorosis View Point.
- Seeded the berm at the First and Union site with water-efficient, low-growing groundcover.
- Built access roads to remote utility locations inside easements and rights-of-way.

- Conducted an extensive and successful crack seal project.
- Maintained aging fleet in good character and service order.
- Re-striped paved streets.
- Painted crosswalks and delineations in the City, as well as Mosier, Dufur and surrounding areas, as a trade of efforts agreement with Wasco County Public Works.
- Brushed and trimmed rights-of-way.
- Cleaned and cleared slide areas within city.
- Provided support to General Fund building and grounds efforts, traffic counts for engineering studies, and input for Urban Renewal activities.
- Provided staff support for Traffic Safety Commission issues and resolutions.
- Participated in site team review for new developments, devoting much time to planning and development issues.
- Responded to and assisted with Codes Enforcement issues.
- Worked to achieve a solid street surfacing program for the community.
- Conducted an annual weed abatement spray program for City rights-of-way.
- Assisted the water and wastewater crews with many activities during the year.
- Sanded and plowed in a very moderate winter storm event schedule.
- Assisted with many community functions, parades, events.
- Spent large amount of crew time on Banner displays.

Major Issues to be resolved in the next 5 years

- Find viable funding mechanisms to sustain current service levels as our community continues to expand in growth and needs, allowing for increased costs for traffic lighting and signals, waste disposal, fuel, and increased materials costs.
- Find a funding source for street resurfacing.
- Achieve balance of utility and street efforts to provide at least two miles of total street rehabilitation per year.
- Adopt a Street System Overlay for the community, based on development patterns and citizen input.
- Assure compliance with newest version of Manual on Uniform Traffic Control Devices (MUTCD) with regard to street signs, markings and signals.
- Find long-term funding for annexations and takeovers of substandard infrastructure.
- Expedite traffic signal installations in congested intersections, and build funding for future traffic signal needs. IE: W-6th and Snipes
- Maintain good service character of machinery in light of escalating use, and stretch replacement dates to maximize economic efficiency.
- Identify the funding to purchase the right-of-way needed to finish the East 10th Street widening and connection with Dry Hollow Road.
- Work with the planning department to find a consistent mechanism which will ensure development in right of way frontages as lots build.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
STREET FUND SUMMARY**

<u>Revenue/Cost Centers</u>	<u>FY04/05 Actual</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Budget</u>	<u>FY07/08 Proposed Budget</u>	<u>FY07/08 Approved Budget</u>	<u>FY07/08 Adopted Budget</u>
BEGINNING BALANCE	744,138	720,572	439,197	281,340	281,340	335,340
REVENUES	945,978	1,342,511	1,084,439	1,103,781	1,103,781	1,103,781
OTHER SOURCES	194,714	152,489	277,803	273,119	273,119	273,119
TOTAL RESOURCES	1,884,830	2,215,572	1,801,439	1,658,240	1,658,240	1,712,240
STREET OPERATIONS	907,039	1,084,681	1,215,851	1,240,020	1,240,020	1,294,020
PUBLIC WORKS RESERVE FUND	175,736	0	118,363	102,888	102,888	102,888
STREET/BRIDGE REPLACEMENT FUND	519	378,545	227,479	193,330	193,330	193,330
TOTAL EXPENDITURES	1,083,294	1,463,226	1,561,693	1,536,238	1,536,238	1,590,238
CHARGES FOR SERVICES	938	1,949	1,969	1,969	1,969	1,969
TRANSFER OUT	95,012	90,580	164,727	105,693	105,693	105,693
CONTINGENCY	0	0	73,050	14,340	14,340	14,340
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	95,950	92,529	239,746	122,002	122,002	122,002
TOTAL EXPENDS & OTHER USES	1,179,244	1,555,755	1,801,439	1,658,240	1,658,240	1,712,240
FUND TOTAL	705,586	659,817	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

STREET FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
005-0000-300.00-00	BEGINNING BALANCE	369,640	447,270	346,184	136,622	136,622	190,622
005-0000-319.40-00	LOCAL 3 CENT FUEL TAX	290,165	318,668	320,000	370,000	370,000	370,000
005-0000-335.40-00	STATE MOTOR VEH FND	600,790	603,244	582,650	596,562	596,562	596,562
005-0000-337.10-00	URBAN RENEWAL	3,094	8,989	14,290	10,000	10,000	10,000
005-0000-337.70-00	CHENOWITH PUD	0	0	0	0	0	0
005-0000-341.80-00	COPIES, PLANS, ORD'S	0	442	50	50	50	50
005-0000-341.90-00	MISC SALES AND SRVCE	366	3,644	500	5,000	5,000	5,000
005-0000-348.00-00	INTERDEPARTMENTAL REVENUE	29,561	30,231	32,820	38,169	38,169	38,169
005-0000-361.00-00	INTEREST REVENUES	4,813	9,662	6,000	7,000	7,000	7,000
005-0000-369.00-00	OTHER MISC REVENUES	11,130	473	300	500	500	500
005-0000-391.51-00	WATER UTILITY FUND	63,350	66,366	75,228	84,825	84,825	84,825
005-0000-391.55-00	WASTEWATER UTILITY	56,592	61,123	77,575	113,294	113,294	113,294
005-000-392.00-00	SALE OF FIXED ASSETS	5,772	0	0	0	0	0
TOTAL STREET FUND REVENUES		1,435,273	1,550,112	1,455,597	1,362,022	1,362,022	1,416,022
EXPENDITURES							
005-0500-431.11-00	REGULAR SALARIES	328,411	367,567	393,713	406,934	406,934	406,934
005-0500-431.12-00	PARTTIME/TEMP SALARIES	0	0	0	2,500	2,500	2,500
005-0500-431.13-00	OVERTIME SALARIES	8,788	11,347	12,635	13,945	13,945	13,945
005-0500-431.21-10	MEDICAL INSURANCE	74,351	75,083	86,160	98,002	98,002	98,002
005-0500-431.21-20	L-T DISABILITY INSURANCE	1,465	1,616	1,732	1,791	1,791	1,791
005-0500-431.21-30	LIFE INSURANCE	347	359	388	383	383	383
005-0500-431.21-40	WORKERS COMP INSURANCE	16,548	15,528	22,443	24,779	24,779	24,779
005-0500-431.22-00	FICA	25,936	28,530	31,086	32,388	32,388	32,388
005-0500-431.23-00	RETIREMENT CONTRIBUTIONS	38,979	46,280	53,151	54,496	54,496	54,496
005-0500-431.29-00	OTHER EMPLOYEE BENEFITS	104	95	95	164	164	164
TOTAL PERSONNEL SERVICE		494,929	546,405	601,403	635,382	635,382	635,382
005-0500-431.31-10	CONTRACTUAL SERVICES	540	1,319	2,110	2,205	2,205	2,205
005-0500-431.31-40	WASCO CO COMMUNICATIONS	6,610	6,925	7,916	8,050	8,050	8,050
005-0500-431.34-10	ENGINEERING SERVICES	2,000	1,870	2,000	2,000	2,000	2,000
005-0500-431.34-30	COMPUTER SERVICES	1,911	2,409	2,520	2,577	2,577	2,577
005-0500-431.34-40	SOFTWARE MAINTENANCE	1,855	2,646	2,646	3,700	3,700	3,700
005-0500-431.39-00	OTHER CONTRACTUAL SVCS	6,081	11,192	25,525	24,535	24,535	24,535
005-0500-431.41-10	WATER & SEWER	1,661	5,743	1,895	6,373	6,373	6,373
005-0500-431.41-20	GARBAGE SERVICES	16,230	18,196	18,900	17,276	17,276	17,276
005-0500-431.41-30	NATURAL GAS	2,579	3,164	4,625	5,142	5,142	5,142
005-0500-431.41-40	ELECTRICITY	3,880	3,920	4,196	4,826	4,826	4,826
005-0500-431.41-50	STREET & TRAFFIC LIGHTING	77,579	79,854	81,246	81,296	81,296	81,296
005-0500-431.42-00	JANITORIAL SERVICES	3,400	3,400	3,600	4,700	4,700	4,700
005-0500-431.43-10	BUILDINGS AND GROUNDS	3,598	3,706	5,300	5,884	5,884	5,884
005-0500-431.43-20	COMPUTERS	434	303	350	1,200	1,200	1,200
005-0500-431.43-30	RADIO EQUIPMENT	1,005	498	1,537	1,570	1,570	1,570
005-0500-431.43-40	OFFICE EQUIPMENT	23	234	100	500	500	500
005-0500-431.43-45	JOINT USE OF LABOR/EQUIP	3,723	6,548	4,700	5,250	5,250	5,250
005-0500-431.43-50	VEHICLES	42,761	31,663	38,727	37,930	37,930	37,930
005-0500-431.43-51	GAS/OIL/DIESEL/LUBRICANTS	22,819	31,403	34,470	37,079	37,079	37,079
005-0500-431.43-52	TIRES AND TIRE REPAIRS	5,109	9,428	8,145	7,047	7,047	7,047
005-0500-431.43-70	GENERAL EQUIPMENT	3,035	2,593	3,145	4,110	4,110	4,110
005-0500-431.43-71	SPCL UTILITY EQUIPMENT	5,695	6,734	9,732	9,290	9,290	9,290
005-0500-431.43-80	SHOP EQUIPMENT	4,051	3,699	4,087	4,272	4,272	4,272
005-0500-431.43-81	SERVICE PICKUP TOOLS	600	348	500	700	700	700
005-0500-431.43-87	UTILITIES LOCATES	298	331	300	220	220	220
005-0500-431.44-20	RENTAL OF EQUIPMENT	0	5,765	14,500	15,300	15,300	15,300
005-0500-431.52-10	LIABILITY	4,860	8,711	9,597	8,750	8,750	8,750
005-0500-431.52-30	PROPERTY	829	814	855	777	777	777
005-0500-431.52-50	AUTOMOTIVE	13,603	5,694	6,479	9,902	9,902	9,902
005-0500-431.53-20	POSTAGE	499	545	350	538	538	538
005-0500-431.53-30	TELEPHONE	5,896	5,901	6,195	7,540	7,540	7,540
005-0500-431.53-40	LEGAL NOTICES	0	103	150	150	150	150
005-0500-431.53-60	PUBLIC EDUCATION/INFO	407	331	507	507	507	507
005-0500-431.54-00	ADVERTISING	243	105	500	500	500	500
005-0500-431.55-00	PRINTING AND BINDING	518	210	290	1,190	1,190	1,190

STREET FUND (continued)

Account Number	Account Description	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2007-2008
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
005-0500-431.57-00	PERMITS	39	73	310	130	130	130
005-0500-431.58-10	TRAVEL, FOOD & LODGING	1,019	733	900	550	550	550
005-0500-431.58-50	TRAINING AND CONFERENCES	3,842	7,198	6,372	10,132	10,132	10,132
005-0500-431.58-70	MEMBERSHIPS/DUES/SUBS	304	526	842	791	791	791
005-0500-431.60-10	OFFICE SUPPLIES	2,411	2,324	2,520	2,701	2,701	2,701
005-0500-431.60-20	JANITORIAL SUPPLIES	2,523	2,730	2,775	3,000	3,000	3,000
005-0500-431.60-60	EXPENDABLE SUPPLIES	0	0	100	100	100	100
005-0500-431.60-80	CLOTHING	2,306	2,093	2,204	2,190	2,190	2,190
005-0500-431.60-85	SPECIAL DEPT SUPPLIES	3,218	3,755	4,019	4,209	4,209	4,209
005-0500-431.60-86	CHEMICAL/LAB SUPPLIES	1,854	217	1,745	1,726	1,726	1,726
005-0500-431.60-87	STREET CONST SUPPLIES	97,262	152,473	194,036	205,696	205,696	259,696
005-0500-431.64-10	BOOKS AND PERIODICALS	291	400	728	1,000	1,000	1,000
005-0500-431.64-80	COMPUTER SOFTWARE	17	52	6,568	2,066	2,066	2,066
005-0500-431.69-80	ASSETS <\$1000	180	0	419	765	765	765
TOTAL MATERIALS AND SERVICES		359,598	438,879	531,233	557,942	557,942	611,942
005-0500-431.72-20	BUILDINGS	250	5,907	6,648	262	262	262
005-0500-431.74-10	MACHINERY	6,673	5,316	12,000	2,168	2,168	2,168
005-0500-431.74-25	COMMUNICATIONS EQUIP	0	0	100	100	100	100
005-0500-431.74-30	FURNITURE AND FIXTURES	27	448	334	334	334	334
005-0500-431.74-40	OFFICE EQUIPMENT	1,830	102	650	0	0	0
005-0500-431.74-50	COMPUTER EQUIPMENT	0	541	1,734	5,166	5,166	5,166
005-0500-431.74-90	EQUIPMENT, OTHER	3,189	3,981	1,749	8,666	8,666	8,666
005-0500-431.75-10	CAPITAL PROJECTS	40,543	83,102	60,000	30,000	30,000	30,000
TOTAL CAPITAL OUTLAY		52,512	99,397	83,215	46,696	46,696	46,696
005-0500-431.79-50	LOAN PRINCIPAL PYMENTS	0	0	0	0	0	0
005-0500-431.79-60	LOAN INTEREST PAYMENTS	0	0	0	0	0	0
TOTAL DEBT SERVICE		0	0	0	0	0	0
TOTAL STREET OPERATIONS		907,039	1,084,681	1,215,851	1,240,020	1,240,020	1,294,020
OTHER USES							
005-9500-431.80-15	TO UNEMPLYMNT RESV FND	938	1,949	1,969	1,969	1,969	1,969
TOTAL CHARGES FOR SERVICES		938	1,949	1,969	1,969	1,969	1,969
005-9500-431.81-01	TO GENERAL FUND	65,012	70,580	89,727	99,918	99,918	99,918
005-9500-431.81-09	TO PUBLIC WKS RESV FUND	25,000	10,000	40,000	0	0	0
005-9500-431.81-13	TO STREET & BRIDGE FUND	5,000	10,000	35,000	0	0	0
005-9500-431.81-18	TO SPECIAL GRANTS FUND	0	0	0	5,775	5,775	5,775
TOTAL OPERATING TRANSFERS OUT		95,012	90,580	164,727	105,693	105,693	105,693
005-9500-431.88-00	CONTINGENCY	0	0	73,050	14,340	14,340	14,340
TOTAL CONTINGENCY		0	0	73,050	14,340	14,340	14,340
005-9500-431.89-00	UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL UNAPPROPRIATED ENDING BAL		0	0	0	0	0	0
TOTAL OTHER USES		95,950	92,529	239,746	122,002	122,002	122,002
GRAND TOTAL STREET FUND EXPENSES		1,002,989	1,177,210	1,455,597	1,362,022	1,362,022	1,416,022
STREET FUND - REVENUES LESS EXPENSES		432,284	372,902	0	0	0	0

**City of The Dalles, Oregon
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PUBLIC WORKS RESERVE FUND

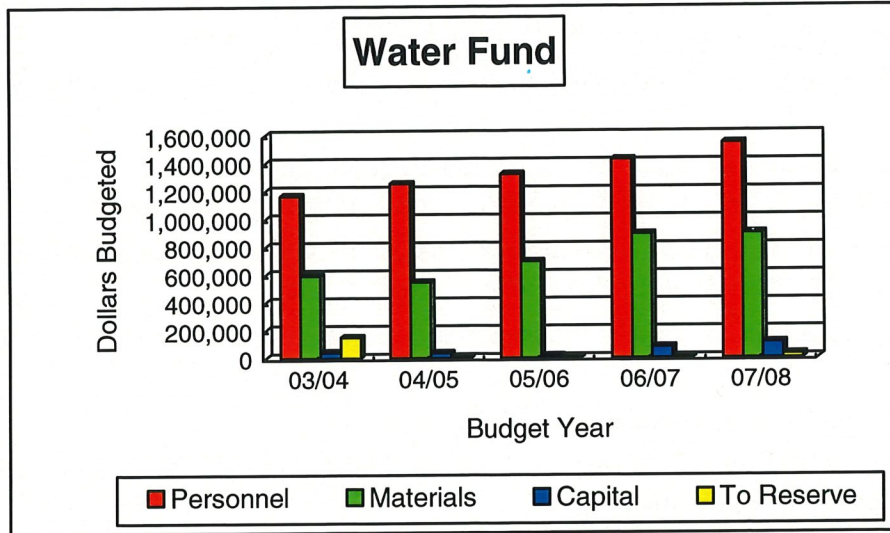
Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
009-0000-300.00-00	BEGINNING BALANCE	122,609	12,363	27,863	26,388	26,388	26,388
009-0000-361.00-00	INTEREST REVENUES	1,490	702	500	1,500	1,500	1,500
009-0000-369.00-00	OTHER MISC REVENUES	0	30,000	0	0	0	0
009-0000-391.05-00	STREET FUND	25,000	10,000	40,000	0	0	0
009-0000-391.51-00	WATER UTILITY FUND	0	0	0	25,000	25,000	25,000
009-0000-391.55-00	WASTEWATER FUND	32,000	5,000	50,000	50,000	50,000	50,000
009-0000-392.10-00	WATER UTILITY	1,111	0	0	0	0	0
009-0000-392.20-00	WASTEWATER UTILITY	5,091	0	0	0	0	0
009-0000-392.30-00	STREET FUND	798	0	0	0	0	0
TOTAL PUBLIC WORKS RESERVE FUND REVENUES		188,099	58,065	118,363	102,888	102,888	102,888
EXPENDITURES							
009-9000-431.74-10	MACHINERY	121,700	0	92,113	70,506	70,506	70,506
009-9000-431.74-20	VEHICLES	54,036	0	26,250	32,382	32,382	32,382
TOTAL CAPITAL OUTLAY		175,736	0	118,363	102,888	102,888	102,888
GRAND TOTAL PUBLIC WORKS RESERVE EXPENSES		175,736	0	118,363	102,888	102,888	102,888
PUBLIC WORKS RESERVE FUND - REVENUES LESS EXPENSES		12,363	58,065	0	0	0	0

STREET BRIDGE REPLACEMENT FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
013-0000-300.00-00	BEGINNING BALANCE	251,889	260,939	65,150	118,330	118,330	118,330
013-0000-331.11-00	FAU EXCHANGE FUNDS	0	329,159	123,929	0	0	0
013-0000-344.20-10	SYSTEM DEVELOPMENT CHRGS	0	0	0	70,000	70,000	70,000
013-0000-361.00-00	INTEREST REVENUES	4,569	7,297	3,400	5,000	5,000	5,000
013-0000-391.05-00	STREET FUND	5,000	10,000	35,000	0	0	0
TOTAL STREET/BRIDGE REPLACEMENT FUND		261,458	607,395	227,479	193,330	193,330	193,330
EXPENDITURES							
013-1400-431.75-10	CAPITAL PROJECTS	519	378,545	227,479	193,330	193,330	193,330
TOTAL CAPITAL OUTLAY		519	378,545	227,479	193,330	193,330	193,330
GRAND TOTAL STREET/BRIDGE REPLACEMENT EXPENSES		519	378,545	227,479	193,330	193,330	193,330
STREET/ BRIDGE REPLCMNT FUND - REVENUE LESS EXPENSE		260,939	228,850	0	0	0	0

**City of The Dalles, Oregon
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Fund: Water (050)
Department: Public Works
Program: Water Treatment and Water Distribution



The Water Fund is an enterprise fund used to account for the operations of the City's water utility. The fund's primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).

WATER TREATMENT

Description

The Water Treatment program accounts for all activities involved in operating and maintaining the Wicks Water Treatment Plant, operating the water quality laboratories, and managing The Dalles Municipal Watershed for the protection and enhancement of water quality and quantity.

2007-08 Goals, Projects and Highlights

- Proceed with construction of a new 4.3 million-gallon Clearwell at Wicks to comply with new drinking water regulations promulgated in January 2006.
- Complete the replacement of the control valves at Wicks.
- Complete the design of projects to upgrade the filters and replace the disinfection systems at the water treatment plant as identified in Water Master Plan.
- Continue work on a land exchange with the US Forest Service to consolidate City ownership around Crow Creek Dam and reservoir.
- Continue work on environmental permitting for Crow Creek Dam expansion and Dog River

Diversion Line replacement projects.

- Continue testing of Wicks source water as required by new drinking water regulations promulgated in January 2006.
- Continue to participate in and apply optimization principles of Partnership for Safe Water.
- Develop and implement a Water Management and Conservation Plan as required by Oregon Water Resources Department; protect undeveloped water rights as feasible.

2006-07 Accomplishments/Comments

- Completed the feasibility study and conceptual design to replace the control valves at the water treatment and automatically operate them through the SCADA system.
- Completed the feasibility study and conceptual design of the upgrades to the water treatment filters at Wicks.
- Maintained national accreditation of the Biolaboratory through the Oregon Environmental Laboratory Accreditation Program (ORELAP) for coliform bacteria and nitrate.
- Safely disposed of obsolete chemicals through the new Tri-County Hazardous Waste Program, taking advantage of the waiver of the first \$400 of disposal fees.
- Continued to participate in and apply the treatment optimization principles of the Partnership for Safe Water.
- Painted the main buildings and residence at Wicks.
- Applied for a \$200,000 grant to reduce fire hazards on City-owned lands within the Watershed; results of the application are pending.
- Activities of the Water Quality Manager:
 - ✓ Represented the City on the Tri-County Household Hazardous Waste Program Steering Committee; design and construction of permanent receiving/storage facilities completed.
 - ✓ Represented the City on DEQ's Miles Creeks TMDL Technical Advisory Committee which is helping DEQ establish water quality standards for degraded streams in the Mid-Columbia area.
 - ✓ Served on The Dalles Watershed Council, a locally-based effort to assess the conditions and prioritize voluntary restoration projects on streams around The Dalles.
 - ✓ Represented the City in the Forest Service's Mill Creek Collaborative Planning Process.

Major Issues to be resolved in the next 5 years

- Complete construction of the new 4.3 million-gallon Clearwell.
- Complete near-term improvements at the Wicks Water Treatment Plant identified in the Water Master Plan.
- Replace the Dog River Diversion line.
- Complete a land exchange with US Forest Service to facilitate Crow Creek Dam enlargement and/or spillway enhancement.
- Complete expansion of Crow Creek Dam.
- Complete forest health improvement/fire fuels reduction projects on City-owned lands within The Dalles Municipal Watershed to reduce the risk of catastrophic wildfire and improve protection of water quality.

WATER DISTRIBUTION

Description

The Water Distribution Division manages the operation and maintenance of a complex water distribution system consisting of two transmission mains from Wicks water treatment plant, two booster stations, 35 pressure regulators, 5 storage reservoirs, and 3 groundwater sources (wells). Premium water quality is maintained throughout the 100 miles of distribution piping and 16 million gallons of water tank storage by: addition of corrosion inhibitor, collection and testing of representative water samples, water quality complaint investigations, backflow prevention, preventive maintenance (of tanks, valves, pumps, pipes, & wells), and needed system upgrades.

2007-08 Goals, Projects, and Highlights

- Protect public health through water quality monitoring, water quality investigations, backflow protection, system maintenance, and assurance of adequate fire flows and pressure.
- Install Eastside Intertie to allow Lone Pine Well to serve the lower part of town from the east.
- Install Morton Street service loop and booster.
- Plan the construction of a new (sixth) reservoir at an elevation higher than the other five to accommodate The Dalles' growth up the hillsides and better support Garrison & Sorosis Reservoirs.
- Install a pressure reducing valve (PRV) between Columbia View Hts and Sorosis Reservoir service zones for more effective water management.
- Repair/replace numerous old mains in a large section of town along Trevitt Street.
- Drain, clean, and repair/paint another reservoir (one each year).
- Perform a "water audit"—a thorough examination of water accounts and system control equipment to determine water distribution efficiency and "unaccounted for" water.
- Continue to upgrade galvanized laterals and main lines for system improvement and in advance of street paving projects.
- Project Goals, listed by percent desired (and percent accomplished in FY 06/07) are:

100%	response to emergencies/water line breaks	(100%)
100%	response to new water service requests	(100%)
100%	response to utilities verifications and locates	(100%)
100%	monthly reading of all 5000 water meters in The Dalles	(100%)
100%	monitoring/minor repair of all 5 reservoirs and all 3 wells	(100%)
100%	annual hydrant flushing and valve exercising	(~50%)
20%	internal & external inspection and/or cleaning of our 5 reservoirs	(20%)
10%	exercising of critical valves	(<1%)
5%	replacement of water mains (i.e. 20-year replacement plan)	(<1%)

2006-07 Accomplishments

- Drained, cleaned and painted the interior of Intermediate Reservoir.
- Connected a new industrial customer with a large capacity for potable water.
- Installed a more efficient (with less chance for water hammer) "soft" start at Jordan Well.
- Removed and replaced the failed deep well pump at Marks Well.

- Performed three blocks of water main upgrades.
- Flushed hydrants in half of the water system and repaired all broken hydrants.
- Read all 5,000 meters monthly, and restarted our meter rebuild program.
- Averaged over 30 utility locates per week, over half of which were for our department.
- Averaged over 5 utility verifications and building permits per week.
- Addressed all emergency water problems (i.e. main breaks, excessive pressure) within 24 hours and with minimal customer impact.

Major Issues to be resolved in the next five years

- Implementation of elements of the approved Water System Master Plan.
- Repair and repainting of Garrison reservoir which currently cannot be drained.
- Installation of radio-read transmitters on our some or all of our water meters.
- Installation of new backup reservoir at Sorosis Park.
- Installation of a looped water main to the Port to meet current fire flow needs and future growth.
- Enhancement to Lone Pine Well and connection of Eastside inter-tie to Brewery Grade.

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WATER UTILITY FUND SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY04/05 Actual</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Budget</u>	<u>FY07/08 Proposed Budget</u>	<u>FY07/08 Approved Budget</u>	<u>FY07/08 Adopted Budget</u>
BEGINNING BALANCE	1,803,059	1,548,703	1,319,669	8,320,163	8,320,163	8,277,333
REVENUES	2,175,157	2,293,202	2,970,459	3,386,310	3,386,310	3,457,580
OTHER SOURCES	0	0	0	0	0	0
TOTAL RESOURCES	3,978,216	3,841,905	4,290,128	11,706,473	11,706,473	11,734,913
WATER TREATMENT	744,325	895,932	1,113,375	1,089,411	1,089,411	1,117,851
WATER DISTRIBUTION	1,094,233	1,139,575	1,287,148	1,462,773	1,462,773	1,462,773
WATER DEPT CAPITAL RESERVE FUND	231,923	113,408	1,323,900	5,612,810	7,776,119	7,776,119
TOTAL EXPENDITURES	2,070,481	2,148,915	3,724,423	8,164,994	10,328,303	10,356,743
CHARGES FOR SERVICES	9,727	4,654	4,656	4,656	4,656	4,656
TRANSFER OUT	384,593	406,403	458,616	963,973	963,973	963,973
CONTINGENCY	0	0	102,433	409,541	409,541	409,541
UNAPPROPRIATED ENDING BAL	0	0	0	2,163,309	0	0
TOTAL OTHER USES	394,320	411,057	565,705	3,541,479	1,378,170	1,378,170
TOTAL EXPENDS & OTHER USES	2,464,801	2,559,972	4,290,128	11,706,473	11,706,473	11,734,913
FUND TOTAL	1,513,415	1,281,933	0	0	0	0

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WATER UTILITY FUND REVENUES

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
051-0000-300.00-00	BEGINNING BALANCE	718,939	643,289	205,669	153,338	153,338	110,508
051-0000-337.10-00	FEDERAL GRANTS-MISC	0	0	0	0	0	0
051-0000-337.10-00	URBAN RENEWAL	3,094	9,155	14,290	10,000	10,000	10,000
051-0000-341.80-00	COPIES, PLANS, ORD'S	0	0	0	400	400	400
051-0000-341.90-00	MISC SALES AND SERVICES	34,844	99,504	70,000	70,000	70,000	70,000
051-0000-344.10-00	UTILITY SERVICE CHARGES	2,055,621	2,014,906	2,507,608	2,827,495	2,827,495	2,827,495
051-0000-344.90-00	DELINQUENT ACCT INT	4,293	5,062	5,000	5,000	5,000	5,000
051-0000-345.05-00	INTERNET CHARGES	-289	-571	0	0	0	0
051-0000-345.20-00	UNCOLLECTIBLE ACCTS	-5,656	-7,347	-6,400	-7,200	-7,200	-7,200
051-0000-345.50-00	WATERSHED UTILIZATION FEE	185	145	145	145	145	145
051-0000-348.00-00	INTERDEPARTMENTAL REV	14,535	8,000	9,700	8,000	8,000	8,000
051-0000-361.00-00	INTEREST REVENUES	9,686	9,151	11,866	7,000	7,000	7,000
051-0000-363.50-00	PROPERTY RENTALS	3,740	4,080	4,080	4,080	4,080	4,080
051-0000-368.00-00	TIMBER RECEIPTS	0	0	142,270	20,000	20,000	91,270
051-0000-369.00-00	OTHER MISC REVENUE	1,887	4,131	2,000	4,200	4,200	4,200
051-0000-392.00-00	SALE OF FIXED ASSETS	0	0	0	0	0	0
TOTAL WATER UTILITY FUND REVENUES		2,840,879	2,789,505	2,966,228	3,102,458	3,102,458	3,130,898

WATER TREATMENT DEPARTMENT EXPENSES

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
EXPENSES							
051-5000-510.11-00	REGULAR SALARIES	366,656	386,473	404,936	418,392	418,392	418,392
051-5000-510.12-00	PARTTIME/TEMP SALARIES	0	0	0	0	0	0
051-5000-510.13-00	OVERTIME SALARIES	9,032	12,625	18,256	16,240	16,240	16,240
051-5000-510.21-10	MEDICAL INSURANCE	73,933	84,250	96,146	111,321	111,321	111,321
051-5000-510.21-20	L-T DISABILITY INSURANCE	1,583	1,710	1,782	1,841	1,841	1,841
051-5000-510.21-30	LIFE INSURANCE	351	364	375	407	407	407
051-5000-510.21-40	WORKERS COMP INSURANCE	9,774	11,076	15,859	16,063	16,063	16,063
051-5000-510.22-00	FICA	27,559	29,699	32,374	33,686	33,686	33,686
051-5000-510.23-00	RETIREMENT CONTRIBUTIONS	39,209	54,578	54,666	49,410	49,410	49,410
051-5000-510.29-00	OTHER EMPLOYEE BENEFITS	188	206	196	210	210	210
TOTAL PERSONNEL SERVICE		528,285	580,981	624,590	647,570	647,570	647,570
051-5000-510.31-10	CONTRACTUAL SERVICES	5,863	2,376	32,440	11,595	11,595	40,035
051-5000-510.33-30	FIRE PATROL	10,725	10,656	11,965	13,175	13,175	13,175
051-5000-510.34-10	ENGINEERING SERVICES	4,445	5,206	7,085	0	0	0
051-5000-510.34-30	COMPUTER SERVICES	35	949	1,990	8,956	8,956	8,956
051-5000-510.34-50	SPECIAL STUDIES & REPORTS	0	0	6,000	3,500	3,500	3,500
051-5000-510.39-00	OTHER CONTRACTUAL SVCS	32,203	37,274	37,450	44,919	44,919	44,919
051-5000-510.41-10	WATER & SEWER	100	0	650	650	650	650
051-5000-510.41-20	GARBAGE SERVICES	1,045	770	1,400	900	900	900
051-5000-510.41-30	NATURAL GAS	5,335	8,535	11,350	10,225	10,225	10,225
051-5000-510.41-40	ELECTRICITY	30,342	24,120	32,252	25,252	25,252	25,252
051-5000-510.42-00	JANITORIAL SERVICES	0	0	0	0	0	0
051-5000-510.43-10	BUILDINGS AND GROUNDS	734	394	4,390	1,040	1,040	1,040
051-5000-510.43-20	COMPUTERS	325	182	1,000	600	600	600
051-5000-510.43-30	RADIO EQUIPMENT	0	189	380	380	380	380
051-5000-510.43-40	OFFICE EQUIPMENT	131	253	700	700	700	700
051-5000-510.43-45	JOINT USE OF LABOR/EQUIP	4,042	1,557	6,552	6,076	6,076	6,076
051-5000-510.43-50	VEHICLES	2,234	4,890	5,805	5,972	5,972	5,972
051-5000-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	4,719	4,400	7,070	7,214	7,214	7,214
051-5000-510.43-52	TIRES AND TIRE REPAIRS	1,160	647	3,380	2,730	2,730	2,730
051-5000-510.43-70	GENERAL EQUIPMENT	3,372	765	3,600	1,350	1,350	1,350
051-5000-510.43-71	SPECIAL UTILITY EQUIPMENT	10,431	18,944	16,100	13,935	13,935	13,935
051-5000-510.43-72	ELECTRICAL SYSTEMS	2,295	5,683	4,450	6,450	6,450	6,450
051-5000-510.43-73	PLUMBING	1,059	3	5,100	4,650	4,650	4,650

WATER TREATMENT DEPARTMENT EXPENSES (continued)

Account Number	Account Description	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2007-2008
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-5000-510.43-77	HVAC SYSTEMS	0	200	450	700	700	700
051-5000-510.43-80	SHOP EQUIPMENT	451	874	1,649	899	899	899
051-5000-510.43-85	NUISANCE ABATEMENT	4	13	100	100	100	100
051-5000-510.43-86	LINES MNTNCE & SUPPLIES	1,113	218	1,200	600	600	600
051-5000-510.43-88	WATERSHED ROAD CONST/MAINT	692	0	0	4,000	4,000	4,000
051-5000-510.44-20	RENTAL OF EQUIPMENT	0	0	350	550	550	550
051-5000-510.50-50	TIMBER MANAGEMENT	0	0	8,575	5,775	5,775	5,775
051-5000-510.52-10	LIABILITY	4,216	2,436	2,558	3,079	3,079	3,079
051-5000-510.52-30	PROPERTY	22,286	21,924	23,021	21,084	21,084	21,084
051-5000-510.52-50	AUTOMOTIVE	1,761	1,454	1,527	1,681	1,681	1,681
051-5000-510.53-20	POSTAGE	3,144	2,743	4,970	5,590	5,590	5,590
051-5000-510.53-30	TELEPHONE	4,665	17,993	10,972	10,402	10,402	10,402
051-5000-510.53-32	TELEMETRY	2,150	2,813	2,250	2,250	2,250	2,250
051-5000-510.53-40	LEGAL NOTICES	32	0	750	1,500	1,500	1,500
051-5000-510.53-60	PUBLIC EDUCATION/INFO	2,072	1,864	2,153	2,253	2,253	2,253
051-5000-510.54-00	ADVERTISING	0	34	700	1,400	1,400	1,400
051-5000-510.55-00	PRINTING AND BINDING	196	331	1,075	1,050	1,050	1,050
051-5000-510.57-00	PERMITS	1,556	1,401	2,185	703	703	703
051-5000-510.58-10	TRAVEL, FOOD & LODGING	634	18	1,060	920	920	920
051-5000-510.58-50	TRAINING AND CONFERENCES	1,551	3,071	4,574	4,257	4,257	4,257
051-5000-510.58-70	MEMBERSHIPS/DUES/SUBS	1,827	2,213	2,228	2,742	2,742	2,742
051-5000-510.60-10	OFFICE SUPPLIES	1,122	1,485	2,110	2,160	2,160	2,160
051-5000-510.60-20	JANITORIAL SUPPLIES	864	1,126	1,340	1,360	1,360	1,360
051-5000-510.60-80	CLOTHING	765	820	1,600	1,600	1,600	1,600
051-5000-510.60-85	SPECIAL DEPT SUPPLIES	3,035	2,571	3,565	3,810	3,810	3,810
051-5000-510.60-86	CHEMICAL/LAB SUPPLIES	34,887	114,040	161,825	178,744	178,744	178,744
051-5000-510.64-10	BOOKS AND PERIODICALS	272	59	614	829	829	829
051-5000-510.64-80	COMPUTER SOFTWARE	1,867	91	1,525	500	500	500
051-5000-510.69-50	MISCELLANEOUS EXPENSES	0	0	0	0	0	0
051-5000-510.69-80	ASSETS <\$1000	167	150	450	400	400	400
TOTAL MATERIALS AND SERVICES		211,924	307,735	446,485	431,207	431,207	459,647
051-5000-510.73-30	IMPRVMTS OTHER THAN BLDGS	0	0	30,000	0	0	0
051-5000-510.74-10	MACHINERY	421	0	1,700	0	0	0
051-5000-510.74-25	COMMUNICATIONS EQUIPMENT	0	2,372	0	0	0	0
051-5000-510.74-30	FURNITURE AND FIXTURES	13	20	0	2,500	2,500	2,500
051-5000-510.74-40	OFFICE EQUIPMENT	153	0	0	0	0	0
051-5000-510.74-50	COMPUTER EQUIPMENT	3,529	0	0	3,484	3,484	3,484
051-5000-510.74-90	EQUIPMENT, OTHER	0	4,824	10,600	4,650	4,650	4,650
TOTAL CAPITAL OUTLAY		4,116	7,216	42,300	10,634	10,634	10,634
TOTAL WATER TREATMENT EXPENSES		744,325	895,932	1,113,375	1,089,411	1,089,411	1,117,851

WATER DISTRIBUTION DEPARTMENT EXPENSES

Account Number	Account Description	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2007-2008
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-5100-510.11-00	REGULAR SALARIES	485,723	497,233	516,115	570,621	570,621	570,621
051-5100-510.12-00	PARTTIME/TEMP SALARIES	0	0	0	2,500	2,500	2,500
051-5100-510.13-00	OVERTIME SALARIES	14,753	17,543	21,380	21,380	21,380	21,380
051-5100-510.21-10	MEDICAL INSURANCE	112,039	106,102	132,405	161,758	161,758	161,758
051-5100-510.21-20	L-T DISABILITY INSURANCE	2,089	2,137	2,271	2,511	2,511	2,511
051-5100-510.21-30	LIFE INSURANCE	450	457	477	525	525	525
051-5100-510.21-40	WORKERS COMP INSURANCE	15,576	16,048	19,265	22,851	22,851	22,851
051-5100-510.22-00	FICA	37,252	38,507	41,118	45,445	45,445	45,445
051-5100-510.23-00	RETIREMENT CONTRIBUTIONS	56,704	62,542	69,048	71,609	71,609	71,609
051-5100-510.29-00	OTHER EMPLOYEE BENEFITS	178	226	250	279	279	279
TOTAL PERSONNEL SERVICE		724,764	740,795	802,329	899,479	899,479	899,479

WATER DISTRIBUTION DEPARTMENT EXPENSES (continued)

Account Number	Account Description	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2007-2008
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-5100-510.31-10	CONTRACTUAL SERVICES	280	359	300	600	600	600
051-5100-510.31-40	WASCO CO COMMUNICATIONS	6,360	6,925	7,916	8,050	8,050	8,050
051-5100-510.34-10	ENGINEERING SERVICES	15,341	14,079	23,000	25,000	25,000	25,000
051-5100-510.34-30	COMPUTER SERVICES	2,380	8,438	7,403	6,773	6,773	6,773
051-5100-510.34-40	SOFTWARE MAINTENANCE	2,535	2,646	2,646	3,700	3,700	3,700
051-5100-510.39-00	OTHER CONTRACTUAL SVCS	4,680	6,417	10,410	15,311	15,311	15,311
051-5100-510.41-10	WATER & SEWER	1,340	1,381	1,895	2,085	2,085	2,085
051-5100-510.41-20	GARBAGE SERVICES	608	2,077	1,820	1,984	1,984	1,984
051-5100-510.41-30	NATURAL GAS	3,039	3,913	4,650	5,042	5,042	5,042
051-5100-510.41-40	ELECTRICITY	47,041	63,722	77,242	82,826	82,826	82,826
051-5100-510.42-00	JANITORIAL SERVICES	3,400	3,400	3,600	4,700	4,700	4,700
051-5100-510.43-10	BUILDINGS AND GROUNDS	6,262	3,489	5,670	7,364	7,364	7,364
051-5100-510.43-20	COMPUTERS	369	501	350	1,200	1,200	1,200
051-5100-510.43-30	RADIO EQUIPMENT	741	721	1,440	3,300	3,300	3,300
051-5100-510.43-40	OFFICE EQUIPMENT	23	234	100	500	500	500
051-5100-510.43-45	JOINT USE OF LABOR/EQUIP	21,010	24,951	21,820	20,000	20,000	20,000
051-5100-510.43-50	VEHICLES	15,581	14,185	13,705	11,971	11,971	11,971
051-5100-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	11,884	17,458	19,492	20,007	20,007	20,007
051-5100-510.43-52	TIRES AND TIRE REPAIRS	2,865	3,976	6,250	6,665	6,665	6,665
051-5100-510.43-70	GENERAL EQUIPMENT	2,134	3,263	3,125	3,809	3,809	3,809
051-5100-510.43-71	SPECIAL UTILITY EQUIPMENT	27,243	24,970	23,200	25,800	25,800	25,800
051-5100-510.43-80	SHOP EQUIPMENT	3,962	3,783	4,114	3,620	3,620	3,620
051-5100-510.43-81	SERVICE PICKUP TOOLS	1,475	637	1,000	1,200	1,200	1,200
051-5100-510.43-86	LINE MAINT & SUPPLIES	57,080	71,202	64,200	72,800	72,800	72,800
051-5100-510.43-87	UTILITIES LOCATES	463	633	500	650	650	650
051-5100-510.44-20	RENTAL OF EQUIPMENT	180	0	1,500	800	800	800
051-5100-510.52-10	LIABILITY	5,489	20,740	21,010	17,207	17,207	17,207
051-5100-510.52-30	PROPERTY	10,490	10,342	10,860	9,941	9,941	9,941
051-5100-510.52-50	AUTOMOTIVE	8,325	4,853	5,596	5,046	5,046	5,046
051-5100-510.53-20	POSTAGE	1,283	1,215	1,700	2,000	2,000	2,000
051-5100-510.53-30	TELEPHONE	6,310	6,692	5,055	6,350	6,350	6,350
051-5100-510.53-32	TELEMETRY	1,433	1,875	1,125	1,125	1,125	1,125
051-5100-510.53-40	LEGAL NOTICES	0	0	150	150	150	150
051-5100-510.53-60	PUBLIC EDUCATION/INFO	2,077	1,878	2,153	2,303	2,303	2,303
051-5100-510.54-00	ADVERTISING	212	605	250	450	450	450
051-5100-510.55-00	PRINTING AND BINDING	1,292	440	770	1,320	1,320	1,320
051-5100-510.57-00	PERMITS	442	1,151	1,495	903	903	903
051-5100-510.58-10	TRAVEL, FOOD & LODGING	748	492	890	630	630	630
051-5100-510.58-50	TRAINING AND CONFERENCES	3,481	5,601	6,864	10,550	10,550	10,550
051-5100-510.58-70	MEMBERSHIPS/DUES/SUBS	1,944	2,689	2,488	2,897	2,897	2,897
051-5100-510.60-10	OFFICE SUPPLIES	1,766	1,978	2,510	2,570	2,570	2,570
051-5100-510.60-20	JANITORIAL SUPPLIES	2,564	2,600	2,775	3,000	3,000	3,000
051-5100-510.60-60	EXPENDABLE SUPPLIES	0	0	100	100	100	100
051-5100-510.60-80	CLOTHING	2,661	2,267	2,645	2,490	2,490	2,490
051-5100-510.60-85	SPECIAL DEPT SUPPLIES	4,165	3,780	5,140	4,855	4,855	4,855
051-5100-510.60-86	CHEMICAL/LAB SUPPLIES	8,270	13,025	16,250	17,800	17,800	17,800
051-5100-510.60-87	STREET CONST SUPPLIES	33,776	21,188	41,150	31,200	31,200	31,200
051-5100-510.60-90	OTHER SUPPLIES	0	0	0	0	0	0
051-5100-510.64-10	BOOKS AND PERIODICALS	351	485	784	1,220	1,220	1,220
051-5100-510.64-80	COMPUTER SOFTWARE	308	81	6,463	1,867	1,867	1,867
051-5100-510.69-50	MISCELLANEOUS EXPENSES	0	-107	0	0	0	0
051-5100-510.69-80	ASSETS <\$1000	0	0	50	50	50	50
TOTAL MATERIALS AND SERVICES		335,663	387,230	445,621	461,781	461,781	461,781
051-5100-510.70-50	LEASE PURCHASE	0	0	0	0	0	0
051-5100-510.72-20	BUILDINGS	250	0	6,648	5,462	5,462	5,462
051-5100-510.73-30	IMPRVMTS OTHER THAN BLDGS	0	0	0	0	0	0
051-5100-510.74-10	MACHINERY	0	0	0	0	0	0
051-5100-510.74-20	VEHICLES	0	0	0	0	0	0
051-5100-510.74-25	COMMUNICATIONS EQUIPMENT	0	187	1,000	1,500	1,500	1,500
051-5100-510.74-30	FURNITURE AND FIXTURES	13	70	333	500	500	500
051-5100-510.74-40	OFFICE EQUIPMENT	1,831	102	250	0	0	0
051-5100-510.74-50	COMPUTER EQUIPMENT	3,528	541	333	5,284	5,284	5,284
051-5100-510.74-90	EQUIPMENT, OTHER	4,487	2,262	5,634	5,767	5,767	5,767
051-5100-510.75-10	CAPITAL PROJECTS	1,648	7,508	0	58,000	58,000	58,000
051-5100-510.76-10	SOURCE OF SUPPLY	6,373	0	0	0	0	0
051-5100-510.76-20	WATER LINES	15,676	880	25,000	25,000	25,000	25,000
TOTAL CAPITAL OUTLAY		33,806	11,550	39,198	101,513	101,513	101,513

WATER DISTRIBUTION DEPARTMENT EXPENSES (continued)

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
051-5100-510.87-00	DEPRECIATION EXPENSE	0	0	0	0	0	0
TOTAL DEPRECIATION		0	0	0	0	0	0
TOTAL WATER DISTRIBUTION EXPENSES		1,094,233	1,139,575	1,287,148	1,462,773	1,462,773	1,462,773
TOTAL WATER UTILITY OPERATIONS		1,838,558	2,035,507	2,400,523	2,552,184	2,552,184	2,580,624
051-9500-510.80-15	TO UNEMPLOYMENT RESRV FUND	9,727	4,654	4,656	4,656	4,656	4,656
TOTAL CHARGES FOR SERVICES		9,727	4,654	4,656	4,656	4,656	4,656
051-9500-510.81-01	TO GENERAL FUND	321,243	340,037	383,388	426,252	426,252	426,252
051-9500-510.81-05	TO STREET FUND	63,350	66,366	75,228	84,825	84,825	84,825
051-9500-510.81-09	TO PUBLIC WKS RESRV FUND	0	0	0	25,000	25,000	25,000
051-9500-510.81-53	WTR DEPT CAP RESRV FUND	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS OUT		384,593	406,403	458,616	536,077	536,077	536,077
051-9500-510.88-00	CONTINGENCY	0	0	102,433	9,541	9,541	9,541
TOTAL CONTINGENCY		0	0	102,433	9,541	9,541	9,541
051-9500-510.89-00	UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL UNAPPROPRIATED ENDING BAL		0	0	0	0	0	0
TOTAL OTHER USES		394,320	411,057	565,705	550,274	550,274	550,274
GRAND TOTAL WATER UTILITY FUND EXPENSES		2,232,878	2,446,564	2,966,228	3,102,458	3,102,458	3,130,898
WATER UTILITY FUND - REVENUES LESS EXPENSES		608,001	342,941	0	0	0	0

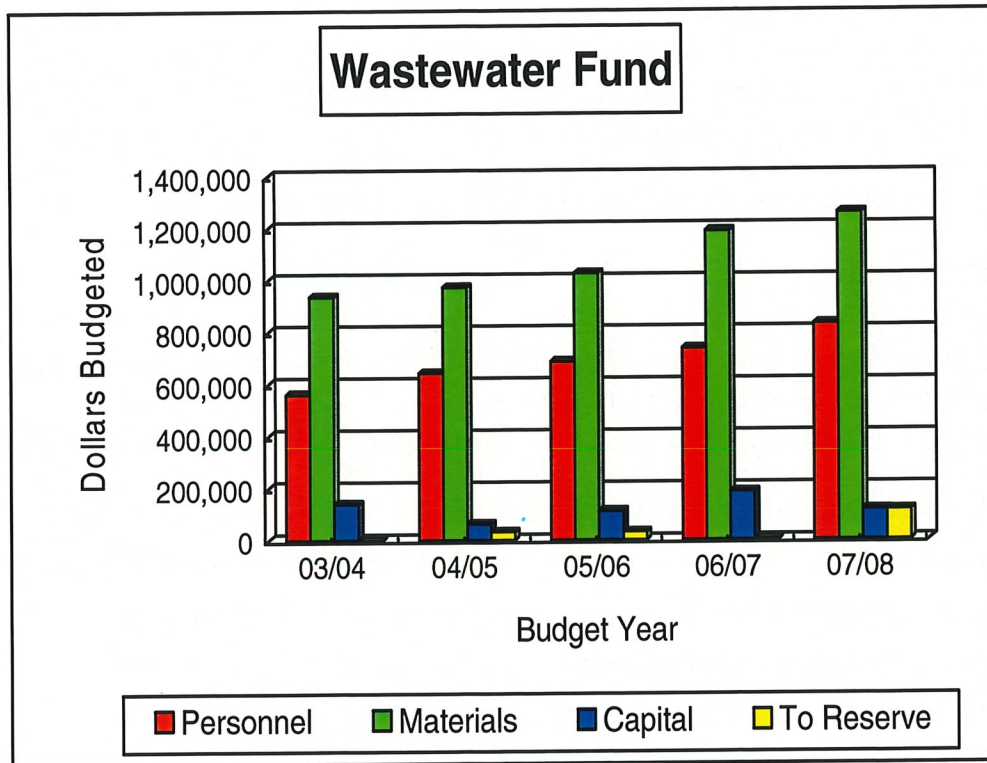
**City of The Dalles, Oregon
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WATER DEPARTMENT CAPITAL RESERVE FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
053-0000-300.00-00	BEGINNING BALANCE	1,084,120	905,414	1,114,000	8,166,825	8,166,825	8,166,825
053-0000-344.20-00	CONNECT CHARGES	34,944	115,512	178,400	162,190	162,190	162,190
053-0000-361.00-00	INTEREST REVENUES	18,273	31,474	31,500	275,000	275,000	275,000
053-0000-391.51-00	WATER UTILITY FUND	0	0	0	0	0	0
TOTAL WATER DEPT CAP RESERVE FUND REVENUES		1,137,337	1,052,400	1,323,900	8,604,015	8,604,015	8,604,015
EXPENDITURES							
053-5300-510.34-10	ENGINEERING SERVICES	112,736	83,166	175,500	603,500	603,500	603,500
TOTAL MATERIALS AND SERVICES		112,736	83,166	175,500	603,500	603,500	603,500
053-5300-51.71-10	LAND	81,764	-1,620	100,000	100,000	100,000	100,000
053-5300-51.75-10	CAPITAL PROJECTS	17,615	31,862	250,000	3,872,510	6,035,819	6,035,819
053-5300-510.76-10	SOURCE OF SUPPLY	0	0	0	0	0	0
053-5300-51.76-20	WATER LINES	19,808	0	248,400	1,036,800	1,036,800	1,036,800
TOTAL CAPITAL OUTLAY		119,187	30,242	598,400	5,009,310	7,172,619	7,172,619
053-5300-510.79-15	BOND PRINCIPAL	0	0	538,227	0	0	0
053-5300-510.79-25	BOND INTEREST	0	0	11,773	0	0	0
TOTAL DEBT SERVICE		0	0	550,000	0	0	0
TOTAL WATER CAPITAL RESERVE OPERATIONS		231,923	113,408	1,323,900	5,612,810	7,776,119	7,776,119
053-5300-510.88-10	RATE STABILIZATION ACCT	0	0	0	400,000	400,000	400,000
TOTAL CONTINGENCY		0	0	0	400,000	400,000	400,000
053-9500-510.81-58	WATER DEBT SERVICE FUND	0	0	0	427,896	427,896	427,896
TOTAL OPERATING TRANSFERS OUT		0	0	0	427,896	427,896	427,896
053-5300-510.89-00	UNAPPROPRIATED ENDING BAL	0	0	0	2,163,309	0	0
TOTAL UNAPPROPRIATED ENDING BALANCE		0	0	0	2,163,309	0	0
GRAND TOTAL WATER CAPITAL RESERVE EXPENSES		231,923	113,408	1,323,900	8,604,015	8,604,015	8,604,015
TOTAL WATER CAPITAL RESERVE - REVENUE LESS EXPENSE		905,414	938,992	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: Wastewater (055)
Department: Public Works
Program: Wastewater Collection, Wastewater Treatment and Storm Water



The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500.

WASTEWATER COLLECTION

Description

The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of more than 70 miles of sanitary sewer mainlines, interceptors, and sanitary sewer lift stations. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and system replacements, which reduce the risk of public exposure to biological hazards associated with wastewater streams.

2007-08 Goals, Projects, and Highlights

- Operate the collection system in an effective and cost-efficient manner to protect the public investment and protect public health and the environment.
- Improve base maps and as-builts of the sanitary and storm systems.
- Repair or replace sewer lines in advance of paving projects.
- Replace Eastside Lift Station.
- Project Goals, listed by percent desired (and percent accomplished in FY 06/07) are:
 - 100% response to emergencies/sewer breaks (100%)
 - 100% response to new sewer service requests (100%)
 - 100% weekly preventative cleaning/maintenance of all 7 lift stns (100%)
 - 100% cutting of roots on lines identified as flow-impaired (100%)
 - 15% videoing all sewer mains (i.e.7-year plan) (~8%)
 - 15% replacement of old and/or poor-condition sewer laterals (~1%)
 - 5% replacement of sewer mains (i.e. 20-year replacement plan) (<1%)

2006-07 Accomplishments

- Installed new sewer mains at these locations:
 - Liberty Street between 4th and the alley (150’)
 - Court Street between 4th and 6th Streets (500’)
 - Alley to the east on Mt Hood Street between West 10th and 11th Streets (150’)
 - Alley to the east between 9th & 10th on J Street (45’)
 - West 12th and Bridge Streets to the east (225’)
- Repaired or replaced 25 sewer laterals identified as Orangeburg pipe or collapsed pipe.
- Averaged 2 sanitary service renewals per week, replacing or relocating the service.
- Installed 18 new sanitary sewer services.
- Repaired or replaced 7 manholes and numerous sinkholes.
- Installed numerous cleanouts and performed repairs on existing cleanouts.
- Completed video inspection of 75,000 feet of sewer lines (~15% of the system).
- Cleaned and jet-rodded 6000 feet of lines with a history of grease blockage.
- Evaluated the sewer lines with root problems, performed repairs on a portion of them, and completed root cutting and cleaning of all lines on the root list.
- Repaired or replaced sewer lines in preparation for all major street paving projects.
- Cleaned & maintained all seven lift stations weekly; responded to customer requests daily.

Major Issues to be resolved in the next 5 years

- Evaluation of funding and staffing for storm water activities within the wastewater fund.
- Continued identification and correction of Inflow and Infiltration within the system.
- Compliance with proposed federal regulations: Sanitary Sewer Overflow (SSO) and Capacity, Management, Operations and Maintenance (CMOM) rules.

WASTEWATER TREATMENT

Description

Wastewater treatment functions are primarily performed under contract with Operations Management International, Inc. with administrative oversight by Public Works staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

2007-08 Goals, Projects, and Highlights

- Complete the new permit for Design LLC.
- Obtain an additional Biosolids Application Site.
- Rebuild the Hycor Fine Screen unit.
- Install new variable frequency drive (VFD) on the #6 influent pump.
- Have a new Parshall Flume and flow meter installed at the plant effluent.
- Replace the aging #2 piston pump.

2006-07 Accomplishments

- Became proficient in the operation of the new equipment resulting from the upgrade.
- Worked with DEQ to address concerns resulting from new industrial loads to the facility.
- Worked with an Industrial User to remove Molybdenum and Boron from their discharge.
- Completed and submitted the NPDES permit renewal application.
- Installed a new variable frequency drive (VFD) on the #4 Influent pump.
- Installed a new variable frequency drive (VFD) on the #5 Influent pump.
- Installed a new variable frequency drive (VFD) on the #1 Effluent pump.
- Installed a new variable frequency drive (VFD) on the #2 Effluent pump.
- Installed a new variable frequency drive (VFD) on the #3 Blower.
- Performed a complete rebuild on the Digester Penn Valley pump.

Major issues to be resolved in the next 5 years

- Evaluate different options on the future of Biosolids removal at the facility.
- Additional flows from Industry and the increase in building in the community may begin to approach the Design Capacity of the treatment plant.
Evaluate when Phase II improvements at the Wastewater Treatment Plant need to be started and update Master Plan to reflect such need.

STORM WATER

Description

The Storm Water program accounts for all activities involved in the operation and maintenance of storm water conveyance systems within the City Limits for the protection of property and the enhancement of stream water quality.

2007-08 Goals, Projects, and Highlights

- Adopt a Storm Water Master Plan which includes a 20-year CIP, monthly utility rate and Service Development Charge.
- Implement a storm water monthly rate and SDC.
- Continue to improve base mapping and as-built drawings of storm water infrastructure.
- Video storm water sewers to identify and eliminate inflow and infiltration into the collection system, and for repair and replacement projects ahead of planned paving projects.
- Develop a strategy to address issues impacting storm water runoff, such as annexation of substandard areas, requirement for curbs and sidewalks, and open drainage issues.
- Project Goals, listed by percent desired (and percent accomplished in FY 06/07) are:
 - 100% response to emergencies/storm water backups & overflows (100%)
 - 100% annual cleaning of all catch basins and repair of broken ones (100%)
 - 100% cutting of roots on storm lines identified as flow-impaired (~50%)
 - 15% videoing all storm lines (7-year plan) (~8%)
 - 15% replacement of old and/or poor-condition storm lines (<1%)

2006-07 Accomplishments

- Installed manhole and diversion pipe to drain Columbia View Reservoir to sanitary sewer.
- Continued to use Vita-DChlor (Vitamin C) for de-chlorination of the hydrant flushing water discharged to the storm water system to meet in-stream limits for chlorine.
- Replaced several deteriorated catch basins.
- Street Division assisted the storm water effort by annual cleaning of all catch basins.
- Provided storm sewer repairs and maintenance activities in root cutting.
- Responded to complaints about illicit discharges to the storm water system.
- Provided oversight of contractors for erosion control.
- Worked with Planning Department, Wasco County, State Building Codes and Department of Environmental Quality to use the system for identifying building projects for which to require installation of oil-water separators.

Major Issues to be resolved in the next 5 years

- Implementation of Storm Water Master Plan and funding strategies, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures for our Public Works operations.
- Annexation of substandard areas and recognition of storm water as a major consideration in growth and development.
- Extension of storm water collection system at these locations: 14th and Thompson; 12th and Thompson; and continue out Old Dufur Road.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

WASTEWATER FUND SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY 2004-2005 Actual</u>	<u>FY 2005-2006 Budget</u>	<u>FY 2006-2007 Budget</u>	<u>2007-2008 Proposed Budget</u>	<u>2007-2008 Approved Budget</u>	<u>2007-2008 Adopted Budget</u>
BEGINNING BALANCE	8,148,732	6,021,330	738,023	2,398,837	2,398,837	2,409,837
REVENUES	2,915,668	3,037,109	3,895,058	4,030,922	4,030,922	4,030,922
OTHER SOURCES	742,360	903,586	1,412,904	1,355,711	1,355,711	1,355,711
TOTAL RESOURCES	11,806,760	9,962,025	6,045,985	7,785,470	7,785,470	7,796,470
WASTE WATER FUND	1,678,979	2,016,577	2,110,721	2,205,866	2,205,866	2,216,866
SEWER SPECIAL RESERVE FUND	13,360	142,882	607,242	644,764	644,764	644,764
SEWER PLANT CONST/DEBT SERV	2,209,478	6,167,956	824,434	2,512,691	2,512,691	2,512,691
TOTAL EXPENDITURES	3,901,817	8,327,415	3,542,397	5,363,321	5,363,321	5,374,321
CHARGES FOR SERVICES	8,680	2,398	2,845	2,845	2,845	2,845
TRANSFER OUT	1,599,423	1,747,845	2,354,673	2,360,779	2,360,779	2,360,779
CONTINGENCY	0	140,707	146,070	58,525	58,525	58,525
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	1,608,103	1,890,950	2,503,588	2,422,149	2,422,149	2,422,149
TOTAL EXPENDS & OTHER USES	5,509,920	10,218,365	6,045,985	7,785,470	7,785,470	7,796,470
FUND TOTAL	6,296,840	-256,340	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
WASTEWATER FUND**

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
055-0000-300.00-00	BEGINNING BALANCE	413,406	441,559	317,103	197,089	197,089	208,089
055-0000-337.10-00	URBAN RENEWAL	3,094	12,485	14,290	10,000	10,000	10,000
055-0000-341.80-00	COPIES, PLANS, ORD'S	900	100	10	200	200	200
055-0000-341.90-00	MISC SALES AND SRVCE	48,897	30,000	48,535	60,000	60,000	60,000
055-0000-344.10-00	UTILITY SERVICE CHARGES	2,686,767	2,946,024	3,668,723	3,776,472	3,776,472	3,776,472
055-0000-344.90-00	DELINQUENT ACCT INT	8,574	10,000	10,000	12,000	12,000	12,000
055-0000-345.05-00	INTERNET CHARGES	-289	0	0	0	0	0
055-0000-345.20-00	UNCOLLECTIBLE ACCTS	-27,767	-5,000	-5,000	-6,000	-6,000	-6,000
055-0000-348.00-00	INTERDEPARTMENTAL REV	14,299	18,000	16,400	14,750	14,750	14,750
055-0000-361.00-00	INTEREST REVENUES	1,112	1,000	1,000	2,500	2,500	2,500
055-0000-369.00-00	OTHER MISC REVENUES	4,985	1,000	1,000	15,000	15,000	15,000
055-0000-392.00-00	SALE OF FIXED ASSETS	0	0	0	0	0	0
TOTAL WASTE WATER FUND REVENUES		3,153,978	3,455,168	4,072,061	4,082,011	4,082,011	4,093,011
EXPENSES							
055-5500-550.11-00	REGULAR SALARIES	435,354	466,526	478,049	524,661	524,661	524,661
055-5500-550.12-00	PARTTIME/TEMP SALARIES	5,600	5,880	5,400	2,500	2,500	2,500
055-5500-550.13-00	OVERTIME SALARIES	11,222	13,000	19,770	21,800	21,800	21,800
055-5500-550.21-10	MEDICAL INSURANCE	97,044	106,286	116,127	152,280	152,280	152,280
055-5500-550.21-20	L-T DISABILITY INSURANCE	1,855	2,010	2,103	2,309	2,309	2,309
055-5500-550.21-30	LIFE INSURANCE	425	448	448	469	469	469
055-5500-550.21-40	WORKERS COMP INSURANCE	11,289	11,892	12,438	15,006	15,006	15,006
055-5500-550.22-00	FICA	33,758	36,695	38,496	41,996	41,996	41,996
055-5500-550.23-00	RETIREMENT CONTRIBUTIONS	45,885	58,473	63,909	70,149	70,149	70,149
055-5500-550.29-00	OTHER EMPLOYEE BENEFITS	80	143	144	60	60	60
TOTAL PERSONNEL SERVICE		642,512	701,353	736,884	831,230	831,230	831,230
055-5500-550.31-10	CONTRACTUAL SERVICES	660,942	729,129	785,591	806,016	806,016	806,016
055-5500-550.31-40	WASCO CO COMMUNICATIONS	6,360	7,000	7,916	8,050	8,050	8,050
055-5500-550.34-10	ENGINEERING SERVICES	2,831	5,000	5,000	7,000	7,000	7,000
055-5500-550.34-30	COMPUTER SERVICES	1,776	6,211	9,614	8,943	8,943	8,943
055-5500-550.34-40	SOFTWARE MAINTENANCE	2,535	2,040	2,646	3,700	3,700	3,700
055-5500-550.34-50	SPECIAL STUDIES & REPORTS	0	25,000	0	0	0	0
055-5500-550.39-00	OTHER CONTRACTUAL SVCS	5,881	6,266	7,450	8,201	8,201	8,201
055-5500-550.41-10	WATER & SEWER	1,909	4,147	4,307	4,750	4,750	4,750
055-5500-550.41-20	GARBAGE SERVICES	758	980	1,820	1,984	1,984	1,984
055-5500-550.41-30	NATURAL GAS	2,038	1,800	3,700	3,997	3,997	3,997
055-5500-550.41-40	ELECTRICITY	5,917	9,289	12,409	14,274	14,274	14,274
055-5500-550.42-00	JANITORIAL SERVICES	3,400	3,800	3,600	4,700	4,700	4,700
055-5500-550.43-10	BUILDINGS AND GROUNDS	3,799	5,915	5,570	6,164	6,164	6,164
055-5500-550.43-20	COMPUTERS	514	450	350	1,200	1,200	1,200
055-5500-550.43-30	RADIO EQUIPMENT	632	590	915	1,915	1,915	1,915
055-5500-550.43-40	OFFICE EQUIPMENT	30	200	100	500	500	500
055-5500-550.43-45	JOINT USE OF LABOR/EQUIP	27,370	25,000	32,400	33,000	33,000	33,000
055-5500-550.43-50	VEHICLES	21,543	16,696	24,157	19,953	19,953	19,953
055-5500-550.43-51	GAS/OIL/DIESEL/LUBRICANTS	12,784	14,915	18,372	18,887	18,887	18,887
055-5500-550.43-52	TIRES AND TIRE REPAIRS	2,519	5,645	3,295	8,220	8,220	8,220
055-5500-550.43-70	GENERAL EQUIPMENT	2,574	5,010	3,525	4,309	4,309	4,309
055-5500-550.43-71	SPECIAL UTILITY EQUIPMENT	12,313	21,450	19,485	20,590	20,590	20,590
055-5500-550.43-80	SHOP EQUIPMENT	3,813	4,510	4,004	4,155	4,155	4,155
055-5500-550.43-81	SERVICE PICKUP TOOLS	2,011	2,500	2,000	3,500	3,500	3,500
055-5500-550.43-86	LINE MAINT & SUPPLIES	37,996	47,150	67,150	72,500	72,500	72,500
055-5500-550.43-87	UTILITIES LOCATES	453	690	500	696	696	696
055-5500-550.44-20	RENTAL OF EQUIPMENT	1,357	2,500	3,500	3,500	3,500	3,500
055-5500-550.52-10	LIABILITY	30,656	47,017	32,692	34,272	34,272	34,272
055-5500-550.52-30	PROPERTY	48,816	27,305	25,521	23,287	23,287	23,287
055-5500-550.52-50	AUTOMOTIVE	10,361	12,086	7,499	8,271	8,271	8,271
055-5500-550.53-20	POSTAGE	560	400	550	570	570	570
055-5500-550.53-30	TELEPHONE	-18,600	5,610	4,205	6,050	6,050	6,050
055-5500-550.53-32	TELEMETRY	717	800	1,125	1,125	1,125	1,125
055-5500-550.53-40	LEGAL NOTICES	314	150	150	200	200	200
055-5500-550.53-60	PUBLIC EDUCATION/INFO	593	750	807	707	707	707
055-5500-550.54-00	ADVERTISING	887	250	250	400	400	400
055-5500-550.55-00	PRINTING AND BINDING	1,014	640	570	920	920	920

WASTEWATER FUND (continued)

Account Number	Account Description	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2007-2008
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
055-5500-550.57-00	PERMITS	8,727	9,430	9,905	11,318	11,318	11,318
055-5500-550.58-10	TRAVEL, FOOD & LODGING	700	590	540	330	330	330
055-5500-550.58-50	TRAINING AND CONFERENCES	5,375	6,148	5,906	10,156	10,156	10,156
055-5500-550.58-70	MEMBERSHIPS/DUES/SUBS	1,811	2,287	1,877	2,421	2,421	2,421
055-5500-550.60-10	OFFICE SUPPLIES	2,374	2,520	2,510	2,630	2,630	2,630
055-5500-550.60-20	JANITORIAL SUPPLIES	2,564	2,815	2,775	3,000	3,000	3,000
055-5500-550.60-60	EXPENDABLE SUPPLIES	0	100	100	100	100	100
055-5500-550.60-80	CLOTHING	2,213	3,415	2,355	2,290	2,290	2,290
055-5500-550.60-85	SPECIAL DEPT SUPPLIES	4,053	4,745	4,510	5,310	5,310	5,310
055-5500-550.60-86	CHEMICAL/LAB SUPPLIES	955	2,550	5,950	7,100	7,100	7,100
055-5500-550.60-87	STREET CONST SUPPLIES	44,866	52,900	52,900	64,670	64,670	64,670
055-5500-550.64-10	BOOKS AND PERIODICALS	295	1,048	848	920	920	920
055-5500-550.64-80	COMPUTER SOFTWARE	17	11,410	6,568	2,067	2,067	2,067
055-5500-550.69-80	ASSETS <\$1000	0	50	50	50	50	50
TOTAL MATERIALS AND SERVICES		973,323	1,148,899	1,199,539	1,258,868	1,258,868	1,258,868
055-5500-550.72-20	BUILDINGS	750	10,525	6,648	262	262	262
055-5500-550.73-30	IMPRVMTS OTHER THAN BLDGS	0	0	0	0	0	0
055-5500-550.74-10	MACHINERY	0	0	0	0	0	0
055-5500-550.74-25	COMMUNICATIONS EQUIPMENT	0	300	1,000	1,500	1,500	1,500
055-5500-550.74-30	FURNITURE AND FIXTURES	27	600	333	333	333	333
055-5500-550.74-40	OFFICE EQUIPMENT	1,830	150	650	0	0	0
055-5500-550.74-50	COMPUTER EQUIPMENT	3,528	5,900	1,733	5,166	5,166	5,166
055-5500-550.74-80	PUMPS	0	0	0	0	0	0
055-5500-550.74-90	EQUIPMENT, OTHER	2,495	7,850	24,934	8,507	8,507	19,507
055-5500-550.76-30	SEWER LINES	54,009	141,000	100,000	50,000	50,000	50,000
055-5500-550.76-40	STORMWATER COLL IMPROVMTS	505	0	39,000	50,000	50,000	50,000
TOTAL CAPITAL OUTLAY		63,144	166,325	174,298	115,768	115,768	126,768
TOTAL WASTEWATER OPERATIONS		1,678,979	2,016,577	2,110,721	2,205,866	2,205,866	2,216,866
OTHER USES							
055-9500-550.80-15	TO UNEMPLOYMENT RESRV FUND	8,680	2,398	2,845	2,845	2,845	2,845
TOTAL CHARGE FOR SERVICES		8,680	2,398	2,845	2,845	2,845	2,845
055-9500-550.81-01	TO GENERAL FUND	212,731	229,990	271,946	295,770	295,770	295,770
055-9500-550.81-05	TO STREET FUND	56,592	61,123	77,575	113,294	113,294	113,294
055-9500-550.81-09	TO PUBLIC WKS RESRV FUND	32,000	5,000	50,000	50,000	50,000	50,000
055-9500-550.81-56	TO SEWER SPCL RESRV FUND	0	0	330,000	65,000	65,000	65,000
055-9500-550.81-57	PLANT CONSTRUCTION.DEBT	742,360	903,586	1,082,904	1,290,711	1,290,711	1,290,711
TOTAL OPERATING TRANSFERS OUT		1,043,683	1,199,699	1,812,425	1,814,775	1,814,775	1,814,775
055-9500-550.88-00	CONTINGENCY	0	140,707	146,070	58,525	58,525	58,525
TOTAL CONTINGENCY		0	140,707	146,070	58,525	58,525	58,525
055-9500-550.89-00	UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL UNAPPROPRIATED ENDING BAL		0	0	0	0	0	0
TOTAL OTHER USES		1,052,363	1,342,804	1,961,340	1,876,145	1,876,145	1,876,145
GRAND TOTAL WASTEWATER FUND EXPENSES		2,731,342	3,359,381	4,072,061	4,082,011	4,082,011	4,093,011
TOTAL WASTEWATER FUND - REVENUES LESS EXPENSES		422,636	95,787	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

SEWER SPECIAL RESERVE FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
056-0000-300.00-00	BEGINNING BALANCE	454,624	169,259	147,142	483,764	483,764	483,764
056-0000-344.20-00	CONNECT CHARGES	19,536	13,200	125,100	90,000	90,000	90,000
056-0000-361.00-00	INTEREST REVENUES	2,892	300	5,000	6,000	6,000	6,000
056-0000-391-55-00	WASTEWATER UTILITY FUND	0	0	330,000	65,000	65,000	65,000
TOTAL SEWER SPECIAL RESERVE FUND REVENUES		477,052	182,759	607,242	644,764	644,764	644,764
EXPENDITURES							
056-5600-550-31-10	CONTRACTUAL SERVICES	0	0	130,000	185,000	185,000	185,000
056-5600-550-53-40	LEGAL NOTICES	0	0	0	600	600	600
TOTAL MATERIALS & SERVICES		0	0	130,000	185,600	185,600	185,600
056-5600-550-74-80	PUMPS	0	0	80,000	0	0	0
056-5600-550.75-10	CAPITAL PROJECTS	13,018	0	0	0	0	0
056-5600-550.76-30	SEWER LINES	342	142,882	397,242	459,164	459,164	459,164
056-5600-550.78-99	FUTURE CAPITAL PROJECTS	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		13,360	142,882	477,242	459,164	459,164	459,164
056-5600-550.79-50	LOAN PRIN PAYMENTS	0	0	0	0	0	0
056-5600-550.79-60	LOAN INT PAYMENTS	0	0	0	0	0	0
TOTAL DEBT SERVICE		0	0	0	0	0	0
TOTAL SEWER SPECIAL RESERVE FUND OPERATIONS		13,360	142,882	607,242	644,764	644,764	644,764
OTHER USES							
056-9500-550.81-57	PLANT CONST/DBT	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS OUT		0	0	0	0	0	0
TOTAL OTHER USES		0	0	0	0	0	0
GRAND TOTAL SEWER SPECIAL RESERVE FUND EXPENSES		13,360	142,882	607,242	644,764	644,764	644,764
SEWER SPECIAL RESERVE FUND - REVENUE LESS EXPENSES		463,692	39,877	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

SEWER PLANT CONSTRUCTION / DEBT SERVICE FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
057-0000-300.00-00	BEGINNING BALANCE	7,280,702	5,410,512	273,778	1,717,984	1,717,984	1,717,984
057-0000-361.00-00	INTEREST REVENUES	152,668	10,000	10,000	50,000	50,000	50,000
057-0000-391.55-00	WASTEWATER UTILITY FUND	742,360	903,586	1,082,904	1,290,711	1,290,711	1,290,711
057-0000-391.56-00	WASTEWATER CAPITAL FUND	0	0	0	0	0	0
057-0000-393.10-00	LOAN/BOND PROCEEDS	0	0	0	0	0	0
TOTAL SEWER PLANT CONTS/DEBT SVC REVENUES		8,175,730	6,324,098	1,366,682	3,058,695	3,058,695	3,058,695
EXPENDITURES							
057-5700-550.31-10	CONTRACTUAL SERVICES	0	0	0	0	0	0
057-5700-550.34-10	ENGINEERING SERVICES	553,120	645,600	200,000	200,000	200,000	200,000
TOTAL MATERIALS AND SERVICES		553,120	645,600	200,000	200,000	200,000	200,000
057-5700-550.73-50	CONSTRUCTION CONTRACTS	0	350,000	0	0	0	0
057-5700-550.75-10	CAPITAL PROJECTS	1,656,358	5,172,356	624,434	1,568,368	1,568,368	1,568,368
057-5700-550.76-30	SEWER LINES	0	0	0	744,323	744,323	744,323
TOTAL CAPITAL OUTLAY		1,656,358	5,522,356	624,434	2,312,691	2,312,691	2,312,691
TOTAL SEWER PLANT CONST/DEBT SVC OPERATIONS		2,209,478	6,167,956	824,434	2,512,691	2,512,691	2,512,691
057-9500-550.81-58	DEBT SERVICE FUND	555,740	548,146	542,248	546,004	546,004	546,004
TOTAL OPERATING TRANSFERS OUT		555,740	548,146	542,248	546,004	546,004	546,004
TOTAL OTHER USES		555,740	548,146	542,248	546,004	546,004	546,004
GRAND TOTAL SEWER PLANT CONSTRUCTION EXPENSES		2,765,218	6,716,102	1,366,682	3,058,695	3,058,695	3,058,695
SEWER PLANT CONSTRUCTION FUND - REVENUES LESS EXPE		5,410,512	-392,004	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: Airport (061)
Department: Airport (061)
Program: Airport Operations (610)

Mission

Building to meet the transportation needs of the twenty-first century, and taking advantage of development opportunities through:

- Broadening and stabilizing the political, financial, and technical support base.
- Implementation and updating of the airport master plan.
- Establishment of protective planning and zoning policies.
- Supporting airport and pilot organizations.
- Being active in both the state administrative and legislative processes.

Description

For the past five years the City has been involved in a partnership with Klickitat County in planning for the future of the Airport. We have signed an agreement creating a long-term management structure for the Airport that includes regional based cost sharing with Klickitat County. A Regional Airport Board has been established and public meetings are held the third Friday of each month. Construction of two 11-unit "T" hangars was completed in 2003. The Master Plan Update has been completed. Federal installation of runway lighting is completed and construction a new landing system and underway. Development of the Sundoon Golf Course could begin as early as Fall, 2007.

2007-2008 Goals, Projects and Highlights

- Continuation of shared funding with Klickitat County.
- Taxi way engineering and construction (\$50,000 with 95% Grant).
- Construction of the golf course.
- Well rehabilitation (\$480,000)
- Purchase of a tractor with mower/sweeper/plow attachments (100% grant funding)
- Complete runway approach (\$12,500 grant and \$2,500 loan participation)

2006-2007 Accomplishments/Comments

- Airport Layout Plan
- Well rehabilitation study
- Federal installation of transponder landing system and runway lights.
- March 1 new Fixed Base Operator
- Purchase street sweeper

Major Issues to be resolved in the next five years

- Development of a world-class golf course.
- Industrial development.
- Runway maintenance.
- Reconstruction of a major portion of runway 12-30.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

AIRPORT SUMMARY

<u>Account Description</u>	<u>FY 2004-2005 Actual</u>	<u>FY 2005-2006 Actual</u>	<u>FY 2006-2007 Budget</u>	<u>FY 2007-2008 Proposed Budget</u>	<u>FY 2007-2008 Approved Budget</u>	<u>FY 2007-2008 Adopted Budget</u>
BEGINNING BALANCE	119,971	70,572	66,510	58,701	58,701	58,701
REVENUES	620,416	317,159	282,883	1,247,307	1,247,307	1,247,307
OTHER SOURCES	50,754	67,259	100,520	1,619,396	1,619,396	1,619,396
TOTAL RESOURCES	791,141	454,990	449,913	2,925,404	2,925,404	2,925,404
AIRPORT	694,385	360,753	445,420	2,919,179	2,919,179	2,919,179
TOTAL EXPENDITURES	694,385	360,753	445,420	2,919,179	2,919,179	2,919,179
CHARGES FOR SERVICES	0	0	0	0	0	0
TRANSFER OUT	26,183	0	0	0	0	0
CONTINGENCY	0	0	4,493	6,225	6,225	6,225
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	26,183	0	4,493	6,225	6,225	6,225
TOTAL EXPENDS & OTHER USES	720,568	360,753	449,913	2,925,404	2,925,404	2,925,404
FUND TOTAL	70,573	94,237	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

AIRPORT FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
061-0000-300.00-00	BEGINNING BALANCE	119,971	70,572	66,510	58,701	58,701	58,701
061-0000-330.00-00	INTERGOVERNMENTAL REV	45,500	60,116	87,520	64,396	64,396	64,396
061-0000-330-10-00	OTHER WA	0	0	0	240,000	240,000	240,000
061-0000-330-20-00	OTHER OR	0	0	0	240,000	240,000	240,000
061-0000-331.20-00	FEDERAL GRANTS-FAA	40,342	5,742	92,500	305,000	305,000	305,000
061-0000-331-90-00	FEDERAL GRANTS-MISC	468,965	185,898	0	0	0	0
061-0000-334.80-00	WASHINGTON STATE GRANTS	11,543	0	25,000	27,500	27,500	27,500
061-0000-334-80-10	CERB GRANT	0	0	0	250,000	250,000	250,000
061-0000-334-90-00	STATE GRANTS, OTHER	0	13,500	25,000	25,000	25,000	25,000
061-0000-347.00-00	AVIATION FUEL SALES	2,208	909	2,400	5,000	5,000	5,000
061-0000-361.00-00	INTEREST REVENUES	1,656	3,777	1,300	1,500	1,500	1,500
061-0000-363.50-00	PROPERTY RENTALS	50,202	47,217	49,163	88,911	88,911	88,911
061-0000-369.00-00	OTHER MISC REVENUES	4,016	7,143	5,000	5,000	5,000	5,000
061-0000-391.01-00	GENERAL FUND	46,738	60,116	87,520	64,396	64,396	64,396
061-0000-391-62-00	AIRPORT DEBT SVC FUND	0	0	8,000	0	0	0
061-0000-393.10-00	LOAN/BOND PROCEEDS	0	0	0	0	0	0
061-0000-393-10-10	CERB LOAN	0	0	0	750,000	750,000	750,000
061-0000-393-10-20	HANGER LOAN	0	0	0	800,000	800,000	800,000
TOTAL AIRPORT FUND REVENUES		791,141	454,990	449,913	2,925,404	2,925,404	2,925,404
EXPENSES							
061-6100-610.11-00	REGULAR SALARIES	9,479	3,827	0	0	0	0
061-6100-610.12-00	PARTTIME/TEMP SAL	19,665	0	0	0	0	0
061-6100-610.13-00	OVERTIME SALARIES	17	0	0	0	0	0
061-6100-610.21-10	MEDICAL INSURANCE	2,544	444	0	0	0	0
061-6100-610.21-20	L-T DISABILITY INS	44	17	0	0	0	0
061-6100-610.21-30	LIFE INSURANCE	8	4	0	0	0	0
061-6100-610.21-40	WORKERS COMP INS	1,230	163	0	0	0	0
061-6100-610.22-00	FICA	2,246	293	0	0	0	0
061-6100-610.23-00	RETIREMENT CONT	1,292	538	0	0	0	0
TOTAL PERSONNEL SERVICE		36,525	5,286	0	0	0	0
061-6100-610.31-10	CONTRACTUAL SVC	3,255	498	900	1,000	1,000	1,000
061-6100-610.31-90	CONTRACTUAL SVC - OTHER	10,232	80,184	83,072	85,068	85,068	85,068
061-6100-610.34-10	ENGINEERING SVC	0	2,774	100,000	70,000	70,000	70,000
061-6100-610.34-60	WEATHER GRANT SVC	402	0	0	0	0	0
061-6100-610.41-10	WATER & SEWER	1,549	1,833	1,885	4,341	4,341	4,341
061-6100-610.41-40	ELECTRICITY	2,665	3,548	3,090	4,000	4,000	4,000
061-6100-610.41-60	HEATING OIL	0	443	1,500	1,800	1,800	1,800
061-6100-610.43-10	BUILDINGS AND GROUNDS	5,962	2,059	19,500	40,000	40,000	40,000
061-6100-610.43-40	OFFICE EQUIPMENT	-105	0	0	0	0	0
061-6100-610.43-45	JOINT USE OF LABOR	159	230	1,000	1,500	1,500	1,500
061-6100-610.43-50	Vehicles - Repair/Maint	0	0	0	0	0	3,500
061-6100-610.43-51	GAS/OIL/DIESEL	456	0	1,000	1,000	1,000	1,000
061-6100-610.43-72	ELECTRICAL SYSTEMS	169	0	500	0	0	0
061-6100-610.43-73	PLUMBING	0	0	100	0	0	0
061-6100-610.43-77	HVAC SYSTEMS	0	0	300	0	0	0
061-6100-610.44-20	RENTAL OF EQUIPMENT	0	0	0	0	0	0
061-6100-610.46-10	PROPERTY TAXES	18,849	17,592	18,000	19,000	19,000	19,000
061-6100-610.52-10	LIABILITY	4,863	503	5,808	6,000	6,000	6,000
061-6100-610.52-30	PROPERTY	4,623	4,859	5,595	6,000	6,000	6,000
061-6100-610.52-50	AUTOMOTIVE	362	0	0	0	0	0
061-6100-610.53-20	POSTAGE	435	664	700	700	700	700
061-6100-610.53-30	TELEPHONE	1,579	2,214	2,500	3,100	3,100	3,100
061-6100-610.53-40	LEGAL NOTICES	16	0	250	250	250	250
061-6100-610.54-00	ADVERTISING	985	783	2,000	2,000	2,000	2,000
061-6100-610.57-00	PERMITS	239	246	300	300	300	300
061-6100-610.58-10	TRAVEL, FOOD & LODGING	0	0	5,500	6,000	6,000	6,000
061-6100-610.58-50	TRAINING AND CONFERENCES	105	0	1,000	1,000	1,000	1,000
061-6100-610.58-70	MEMBERSHIPS/DUES	112	150	1,000	1,000	1,000	1,000
061-6100-610.60-10	OFFICE SUPPLIES	660	344	1,000	1,200	1,200	1,200
061-6100-610.60-90	OTHER SUPPLIES	0	0	0	0	0	0
061-6100-610.69-50	MISCELLANEOUS EXP	800	500	1,000	1,000	1,000	1,000
061-6100-610.69-80	ASSETS < \$1,000	870	2	1,000	1,000	1,000	1,000
TOTAL MATERIALS AND SERVICES		59,242	119,426	258,500	257,259	257,259	260,759

AIRPORT FUND (continued)

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
061-6100-610.72-20	BUILDINGS	0	0	21,920	21,920	21,920	21,920
061-6100-610.72-30	BUILDINGS-HANGER	0	0	0	800,000	800,000	800,000
061-6100-610.73-30	IMPROVEMENTS OTHER	598,618	232,620	110,000	1,785,000	1,785,000	1,785,000
061-6100-610.74-10	MACHINERY	0	0	50,000	50,000	50,000	50,000
061-6100-610.74-50	COMPUTERS	0	1,949	0	0	0	0
061-6100-610.77-30	SPECIAL BUILD IMPROVEMENTS	0	1,472	5,000	5,000	5,000	5,000
TOTAL CAPITAL OUTLAY		598,618	236,041	186,920	2,661,920	2,661,920	2,661,920
TOTAL AIRPORT OPERATIONS EXPENSES		694,385	360,753	445,420	2,919,179	2,919,179	2,922,679
061-9500-610.80-15	TO UNEMPLOYMENT RESRV	0	0	0	0	0	0
TOTAL CHARGES FOR SERVICES		0	0	0	0	0	0
061-9500-610.81-62	TO AIRPORT DEBT SERVICE	26,183	0	0	0	0	0
TOTAL OPERATING TRANSFERS OUT		26,183	0	0	0	0	0
061-9500-610.88-00	CONTINGENCY	0	0	4,493	6,225	6,225	2,725
TOTAL CONTINGENCY		0	0	4,493	6,225	6,225	2,725
TOTAL OTHER USES		26,183	0	4,493	6,225	6,225	2,725
GRAND TOTAL AIRPORT FUND EXPENSES		720,568	360,753	449,913	2,925,404	2,925,404	2,925,404
TOTAL AIRPORT FUND - REVENUES LESS EXPENSES		70,573	94,237	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

CAPITAL IMPROVEMENTS FUND GROUP

Description

The City currently has three active funds in the Capital Improvements Fund Group. These are the Special Assessments Fund (036), which accounts for the various public infrastructure projects of the City; the Capital Projects Fund (037), which accounts for various improvements in City facilities; and the FAA Grant Improvement Fund (063), which was established to account for the improvements made at the airport, funded primarily with grants from the FFA.

2007-08 Goals, Projects and Highlights

- The Special Assessments Fund should have a cash balance of \$532,677, with total assets of about 625,142.
- Creation of a five year Capital Improvement Plan (CIP) for future LID projects under the new Ordinance.
- The Special Assessments Fund has identified the NW 1st/Bargeway LID project for FY2007-2008.
- \$50,000 is again being made available from the Special Assessment Fund for Abatement of Dangerous Buildings and Public Nuisances as part of our increased effort in this area. The abatement cost will become a lien that will be collected from the subject properties.
- The FAA fund has no activity planned this year.

2006-07 Accomplishments/Comments

- The Special Assessments Fund has completed the Cherry Heights/6th St. Signalization LID project.
- Amendment of the Special Improvement District Ordinance was completed.

Major Issues to be resolved in the next five years

- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.
- Completion of major renovation of interior of City Hall facility.
- Preservation of the exterior of the Historic Getchell Building.
- Determine future of covered breezeway off of 2nd Street known as Klindt's Annex.
- E. 16th or E. 19th & Thompson LID project.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

CAPITAL IMPROVEMENTS FUND SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY04/05</u> <u>Actual</u>	<u>FY05/06</u> <u>Actual</u>	<u>FY06/07</u> <u>Budget</u>	<u>FY07/08</u> <u>Proposed</u> <u>Budget</u>	<u>FY07/8</u> <u>Approved</u> <u>Budget</u>	<u>FY07/08</u> <u>Adopted</u> <u>Budget</u>
BEGINNING BALANCE	562,054	484,040	626,137	618,894	618,894	628,894
REVENUES	80,330	221,638	143,962	142,630	142,630	142,630
OTHER SOURCES	101,545	83,231	43,231	59,231	59,231	59,231
TOTAL RESOURCES	743,929	788,909	813,330	820,755	820,755	830,755
SPECIAL ASSESMENTS FUND	19,297	3,234	563,237	615,912	615,912	615,912
CAPITAL PROJECTS FUND	132,075	74,702	166,486	195,613	195,613	205,613
FAA GRANT IMPROVEMENT FUND	1,238	0	0	0	0	0
TOTAL EXPENDITURES	152,610	77,936	729,723	811,525	811,525	821,525
TRANSFER OUT	108,517	59,230	83,607	9,230	9,230	9,230
CONTINGENCY	0	0	0	0	0	0
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	108,517	59,230	83,607	9,230	9,230	9,230
TOTAL EXPENDS & OTHER USES	261,127	137,166	813,330	820,755	820,755	830,755
FUND TOTAL	482,802	651,743	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: Capital Improvements Fund Group
Department: Special Assessments (036)
Program: Other (419)

Description

The Special Assessments fund is used to fund small Local Improvement Districts of the City. This fund was created with General Fund financial resources in prior fiscal years for this specific purpose to reduce the amount of fixed financial expenses associated with borrowing funds.

2007-08 Goals, Projects and Highlights

- The Special Assessments Fund should have a cash balance of \$532,677, with total assets of about 625,142.
- Creation of a five year Capital Improvement Plan (CIP) for future LID projects under the new Ordinance.
- The Special Assessments Fund has identified the NW 1st/Bargeway LID project for FY2007-2008.

2006-07 Accomplishments/Comments

- Amendment of the Special Improvement District Ordinance was completed.

Major Issues to be resolved in the next five years.

- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.
- E. 16th or E. 19th & Thompson LID project.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

SPECIAL ASSESSMENTS FUND

Account Number	Account Description	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2007-2008
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
REVENUES							
036-0000-300.00-00	BEGINNING BALANCE	548,645	464,613	527,528	532,677	532,677	532,677
036-0000-341.90-00	MISC SALES & SERVICE	225	0	0	59,065	59,065	59,065
036-0000-361.00-00	INTEREST REVENUES	9,114	18,635	16,400	20,400	20,400	20,400
036-0000-370.10-00	PRINCIPAL-NONBONDED	27,121	99,871	76,139	10,000	10,000	10,000
036-0000-370.20-00	INTEREST-NONBONDED	7,322	29,390	2,400	3,000	3,000	3,000
TOTAL SPECIAL ASSESSMENTS FUND REVENUES		592,427	612,509	622,467	625,142	625,142	625,142
EXPENDITURES							
036-3600-419.31-10	CONTRACTUAL SERVICES	19,188	40	461,237	513,412	513,412	513,412
036-3600-419.31-25	ABATEMENTS	0	2,709	50,000	50,000	50,000	50,000
036-3600-419.34-10	ENGINEERING SERVICES	0	0	50,000	50,000	50,000	50,000
036-3600-419.53-20	POSTAGE	88	327	1,000	1,500	1,500	1,500
036-3600-419.53-40	LEGAL NOTICES	21	158	1,000	1,000	1,000	1,000
TOTAL MATERIALS AND SERVICES		19,297	3,234	563,237	615,912	615,912	615,912
TOTAL SPECIAL ASSESSMENTS OPERATIONS		19,297	3,234	563,237	615,912	615,912	615,912
036-9500-419.81-01	TO GENERAL FUND	38,830	59,230	59,230	9,230	9,230	9,230
036-9500-419.81-37	TO CAPITAL PROJECTS FUND	69,687	0	0	0	0	0
TOTAL OPERATING TRANSFERS OUT		108,517	59,230	59,230	9,230	9,230	9,230
TOTAL OTHER USES		108,517	59,230	59,230	9,230	9,230	9,230
TOTAL SPECIAL ASSESSMENTS FUND EXPENSES		127,814	62,464	622,467	625,142	625,142	625,142
SPECIAL ASSESSMENTS FUND - REVENUES LESS EXPENSES		464,613	550,045	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund:	Capital Improvements Fund Group
Department:	Capital Projects (037)
Program:	Other (419)

Description

The Capital Projects Fund is used to fund renovations of City facilities and purchase equipment for those facilities. These facilities are City Hall, Transportation Center, Police Station, and the Library. All these facilities are General Fund facilities and the operating monies for these facilities and operating departments is from General Fund financial resources.

2007-08 Goals, Projects and Highlights

- Completion of Library Roof project for \$80,000.
- Architectural scoping for remodel of Finance Department.
- Restore antique depot bench.
- Repair City Hall Alley stairs to main floor.
- Repair west City Hall building entrance with new sidewalk.
- Provide revenues for the payment of debt service for the river access tunnel project.

2006-07 Accomplishments/Comments

- \$10,000 spent on engineering for the Library Roof.

Major Issues to be resolved in the next five years

- Completion of City Hall renovation for the remaining departments (Finance and Council Chambers).
- Determination of future rehabilitation of Gitchell Building.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
CAPITAL PROJECTS FUND**

Account Number	Account Description	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2007-2008
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
REVENUES							
037-0000-300.00-00	BEGINNING BALANCE	13,409	19,427	98,609	86,217	86,217	96,217
037-0000-337.90-00	LOCAL GOV REV-PARTNERS	21,615	71,615	21,616	21,616	21,616	21,616
037-0000-361.00-00	INTEREST REVENUES	1,220	2,127	5,330	2,338	2,338	2,338
037-0000-363.80-00	STATE OFFICE BLDG INC	0	0	22,077	26,211	26,211	26,211
037-0000-369.00-00	OTHER MISC REVENUES	13,713	0	0	0	0	0
037-0000-391.01-00	GENERAL FUND	31,858	43,231	43,231	59,231	59,231	59,231
037-0000-391.18-00	SPECIAL GRANTS FUND	0	40,000	0	0	0	0
037-0000-391.36-00	SPECIAL ASSMT FUND	69,687	0	0	0	0	0
TOTAL CAPITAL PROJECTS FUND REVENUES		151,502	176,400	190,863	195,613	195,613	205,613
EXPENDITURES							
*** CITY HALL RENOVATION							
037-3700-419.34-20	ARCHITECTURAL SERVICES	0	0	0	17,266	17,266	17,266
TOTAL MATERIALS AND SERVICES		0	0	0	17,266	17,266	17,266
037-3700-419.72-20	BUILDINGS	58,699	7,000	11,640	14,000	14,000	14,000
037-3700-419.72-30	IMPRV OTHER THAN BLDG	8,530	2,856	0	3,500	3,500	3,500
TOTAL CAPITAL OUTLAY		67,229	9,856	11,640	17,500	17,500	17,500
TOTAL CITY HALL RENOVATION		67,229	9,856	11,640	34,766	34,766	34,766
*** TUNNEL PROJECT							
037-3750-419.79-50	PRINCIPAL PAYMENT	40,719	42,364	44,076	45,857	45,857	45,857
037-3750-419.79-60	INTEREST PAYMENT	24,127	22,482	20,770	18,990	18,990	18,990
TOTAL DEBT SERVICE		64,846	64,846	64,846	64,847	64,847	64,847
TOTAL TUNNEL PROJECT		64,846	64,846	64,846	64,847	64,847	64,847
*** PORT LOAN - AIRPORT WELL							
037-3775-419.79-50	PRINCIPAL PAYMENT	0	0	0	11,000	11,000	11,000
037-3775-419.79-60	INTEREST PAYMENT	0	0	0	5,000	5,000	5,000
TOTAL DEBT SERVICE		0	0	0	16,000	16,000	16,000
TOTAL PORT LOAN - AIRPORT WELL		0	0	0	16,000	16,000	16,000
*** LIBRARY MEZZANINE (ROOF)							
037-3800-419.72-20	BUILDINGS	0	0	90,000	80,000	80,000	90,000
TOTAL CAPITAL OUTLAY		0	0	90,000	80,000	80,000	90,000
TOTAL LIBRARY MEZZANINE		0	0	90,000	80,000	80,000	90,000
*** POLICE FACILITY							
037-3900-419.73-30	IMPRV OTHER THAN BLDG	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0
TOTAL POLICE FACILITY		0	0	0	0	0	0
TOTAL CAPITAL PROJECTS FUND OPERATIONS		132,075	74,702	166,486	195,613	195,613	205,613
037-9500-419-81-01	TO GENERAL FUND	0	0	24,377	0	0	0
TOTAL OPERATING TRANSFERS OUT		0	0	24,377	0	0	0
TOTAL CAPITAL PROJECTS FUND EXPENSES		132,075	74,702	190,863	195,613	195,613	205,613
CAPITAL PROJECTS FUND - REVENUES LESS EXPENSES		19,427	101,698	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: Capital Improvements Fund Group
Department: FAA Grant Improvement Fund (063)
Program: Other (419)

Description

The \$1,800 is what remained of the storm drainage project funded by the Federal Aviation Administration (FAA). It was to complete payment under the contract with David Evans and Associates (DEA) to prepare a revised Airport Layout Plan (ALP). The ALP was completed and submitted to FAA for final approval, but the FAA failed to provide the final approval after many attempts to get that done. Since that time, a newly revised ALP has been completed, so this money was no longer obligated and was transferred to the Airport Fund for general use at the end of FY 2003-2004.

2007-08 Goals, Projects and Highlights

- The FAA Fund has no activity planned this year.

2006-07 Accomplishments/Comments

- The FAA Fund had no activity.

Major Issues to be resolved in the next five years

-

FAA GRANT IMPROVEMENT FUND

Account Number	Account Description	FY04/05 Actual	FY05/06 Actual	FY06/07 Budget	FY07/08 Proposed Budget	FY07/08 Approved Budget	FY0708 Adopted Budget
063-0000-300.00-00	BEGINNING BALANCE	1,221	0	0	0	0	0
* BEGINNING BALANCE		1,221	0	0	0	0	0
063-0000-361.00-00	INTEREST REVENUES	18	0	0	0	0	0
* INTEREST REVENUES		18	0	0	0	0	0
*** FAA GRANT IMPROVEMENT FUND		1,239	0	0	0	0	0
EXPENDITURES							
063-9500-610-81-90	OTHER TRANSFERS OUT	1,238	0	0	0	0	0
* OPERATING TRANSFERS OUT		1,238	0	0	0	0	0
** OTHER		1,238	0	0	0	0	0
** OTHER USES		1,238	0	0	0	0	0
**** FAA GRANT IMPROVEMENT FUND		1,238	0	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

SPECIAL REVENUE FUNDS GROUP

Description

The City has several Special Revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

- The Unemployment Fund (010) provides for the accumulation of financial resources of the City to pay claims of unemployment. Contribution are received from the operating funds of the General Fund, Library Fund, Street Fund, Water Utility Fund, and Wastewater Utility Fund.
- The Community Benevolence Fund (011) provides for the accumulation of financial resources to pay for expenses related to the memorials to Veterans of the community.
- The Special Projects Fund (018) provides for the accumulation of financial resources of the city and other granting agencies in order to pay for expenses related to infrastructure improvements. This infrastructure can be related to historical and community purposes.
- The State Office Building Fund (021) is used to operate one of the City's facilities to be used by the State of Oregon to provide services to the local community.

2007-08 Goals, Projects and Highlights

- Grant projects are budgeted in the Special Projects Fund.
- Use of grant and Urban Renewal funds to design Washington Street/1st Street.
- Urban Growth Boundary (UGB).

2006-07 Accomplishments/Comments

- Completion of LCDC Grant for UGB expansion.

Major Issues to be resolved in the next five years

- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.
- Completion of major renovation of interior of City Hall facility.
- Preservation of the exterior of the Historic Getchell Building.
- Determine future of covered breezeway off of 2nd Street known as Klindt's Annex.
- E. 16th or E. 19th & Thompson LID project.

City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
SPECIAL REVENUE FUND SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY06/07</u> <u>Actual</u>	<u>FY06/07</u> <u>Budget</u>	<u>FY06/07</u> <u>Budget</u>	<u>FY07/08</u> <u>Proposed</u> <u>Budget</u>	<u>FY07/08</u> <u>Approved</u> <u>Budget</u>	<u>FY07/08</u> <u>Adopted</u> <u>Budget</u>
BEGINNING BALANCE	313,309	117,280	54,179	73,566	73,566	73,566
REVENUES	415,889	328,363	1,217,885	870,760	870,760	870,760
OTHER SOURCES	24,199	19,238	20,783	26,335	26,335	26,335
TOTAL RESOURCES	753,397	464,881	1,292,847	970,661	970,661	970,661
UNEMPLOYMENT RESERVE FUND	22,828	3,771	30,986	39,246	39,246	39,246
COMMUNITY BENEVOLENCE FUND	3,736	0	5,975	8,288	8,288	8,288
SPECIAL GRANTS FUND	444,511	160,383	1,076,250	749,225	749,225	749,225
STATE OFFICE BUILDING FUND	165,037	142,292	172,620	167,822	167,822	167,822
TOTAL EXPENDITURES	636,112	306,446	1,285,831	964,581	964,581	964,581
TRANSFER OUT	0	84,550	7,016	6,080	6,080	6,080
CONTINGENCY	0	0	0	0	0	0
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	0	84,550	7,016	6,080	6,080	6,080
TOTAL EXPENDS & OTHER USES	636,112	390,996	1,292,847	970,661	970,661	970,661
FUND TOTAL	117,285	73,885	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

UNEMPLOYMENT RESERVE FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
010-0000-300.00-00	BEGINNING BALANCE	4,269	5,786	9,803	18,286	18,286	18,286
010-0000-361.00-00	INTEREST REVENUES	146	479	400	400	400	400
010-0000-362.01-00	GENERAL FUND	4,375	9,295	9,590	9,590	9,590	9,590
010-0000-362.04-00	LIBRARY FUND	479	942	1,723	1,500	1,500	1,500
010-0000-362.05-00	STREET FUND	938	1,949	1,969	1,969	1,969	1,969
010-0000-362.51-00	WATER UTILITY FUND	9,727	4,654	4,656	4,656	4,656	4,656
010-0000-362.55-00	WASTEWATER UTILITY	8,680	2,398	2,845	2,845	2,845	2,845
010-0000-391.01-00	GENERAL FUND	0	0	0	0	0	0
010-0000-391.04-00	LIBRARY FUND	0	0	0	0	0	0
010-0000-391.05-00	STREET FUND	0	0	0	0	0	0
010-0000-391.51-00	WATER UTILITY FUND	0	0	0	0	0	0
010-0000-391.55-00	WASTEWATER UTILITY	0	0	0	0	0	0
010-0000-391.61-00	AIRPORT FUND	0	0	0	0	0	0
TOTAL UNEMPLOYMENT RESERVE FUND REVENUES		28,614	25,503	30,986	39,246	39,246	39,246
EXPENDITURES							
010-1000-416.25-00	UNEMPLOYMENT CONT	22,828	3,771	30,986	39,246	39,246	39,246
TOTAL PERSONNEL SERVICE		22,828	3,771	30,986	39,246	39,246	39,246
TOTAL UNEMPLOYMENT RESERVE FUND EXPENSES		22,828	3,771	30,986	39,246	39,246	39,246
UNEMPLOYMENT FUND - REVENUES LESS EXPENSES		5,786	21,732	0	0	0	0

COMMUNITY BENEVOLENCE FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
011-0000-300.00-00	BEGINNING BALANCE	4,626	910	1,937	4,248	4,248	4,248
011-0000-361.00-00	INTEREST REVENUES	23	36	38	40	40	40
011-0000-369.00-00	OTHER MISC. REVENUES	0	1,000	4,000	4,000	4,000	4,000
TOTAL COMMUNITY BENEVOLENCE FUND REVENUES		4,649	1,946	5,975	8,288	8,288	8,288
EXPENDITURES							
011-1200-419.60-85	SPECIAL DEPT SUPPLIES	0	0	5,975	0	0	0
TOTAL MATERIALS AND SERVICES		0	0	5,975	0	0	0
TOTAL VIETNAM MEMORIAL		0	0	5,975	0	0	0
011-1500-419-60-85	SPECIAL DEPT SPPLIES	0	0	0	8,288	8,288	8,288
TOTAL MATERIALS AND SERVICES		0	0	0	8,288	8,288	8,288
011-1500-419.73-30	IMPRVMTS OTHER THAN BLDGS	3,736	0	0	0	0	0
TOTAL CAPITAL OUTLAY		3,736	0	0	0	0	0
TOTAL WAR MEMORIAL FUND		3,736	0	0	8,288	8,288	8,288
TOTAL COMMUNITY BENEVOLENT FUND EXPENSES		3,736	0	5,975	8,288	8,288	8,288
COMMUNITY BENEVOLENT FUND - REVENUES LESS EXPENSE		913	1,946	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund:	Special Revenue Fund Group
Department:	Special Projects (018)
Program:	Other (415)

Description

The Special Projects Fund provides for the accumulation of financial resources for the purpose of expending those funds on a multitude of capital projects.

2007-08 Goals, Projects and Highlights

- Community Action Program (\$5,775)
- CDBG Grant as partner with Mid-Columbia Housing (\$70,000)
- LCDC Grant – UGB/NSA Boundary Amendment (\$95,000)
- LCDC Grant – TGM Grant (\$172,700)
- SHPO/Certification LOC Government Grant (\$375 Grant + \$375 Donations = \$750)
- Washington Street Downtown Riverfront Connection Project – (\$500,000)
- \$6,080 of SHPO is being transferred to the General Fund to help support this year's Capital expenditures.

2006-07 Accomplishments/Comments

- Completion of Planning Grant for expansion of UGB.

Major Issues to be resolved in the next five years.

- Continued use of the Urban Renewal Agency's financial resources in the most efficient manner to meet the goals of the community.
- Continue Federal lobby efforts for City projects.
- Continued searching of all agencies (federal, state and local) for funding of future expansion of the City infrastructure for the benefit of all persons.

City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
SPECIAL GRANTS FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
018-0000-300.00-00	BEGINNING BALANCE	253,266	94,066	12,041	6,755	6,755	6,755
018-0000-331.90-00	FEDERAL GRANTS-MISC	275,780	375	250,000	250,000	250,000	250,000
018-0000-334-15-00	CDBG GRANT 2007	0	0	70,000	70,000	70,000	70,000
018-0000-334-25-00	ODOT GRANTS	0	0	0	95,000	95,000	95,000
018-0000-334-35-00	LCDC GRANT	0	0	72,000	70,000	70,000	70,000
018-0000-334.90-00	STATE GRANTS, OTHER	5,875	50,915	3,000	6,455	6,455	6,455
018-0000-337.10-00	URBAN RENEWAL	0	111,594	675,000	250,000	250,000	250,000
018-0000-361.00-00	INTEREST REVENUES	2,584	1,501	100	445	445	445
018-0000-364.00-00	PROGRAM INCOME-CDBG	697	0	500	500	500	500
018-0000-369.00-00	OTHER MISC. REVENUES	375	280	625	375	375	375
018-0000-391-18-10	TRANSFERS FROM STREET	0	0	0	5,775	5,775	5,775
TOTAL SPECIAL GRANTS FUND REVENUES		538,577	258,731	1,083,266	755,305	755,305	755,305
EXPENDITURES							
*** COMMUNITY ACTION PROGRAM							
018-1900-415.31-50	COMMUNITY ACTION PROGRAM	0	0	5,000	5,775	5,775	5,775
TOTAL MATERIALS AND SERVICES		0	0	5,000	5,775	5,775	5,775
TOTAL COMMUNITY ACTION PROGRAM		0	0	5,000	5,775	5,775	5,775
*** Q-LIFE PROJECT							
018-2400-415.31-10	CONTRACTUAL SERVICES	198,820	0	0	0	0	0
TOTAL MATERIALS & SERVICES		198,820	0	0	0	0	0
TOTAL Q-LIFE PROJECT		198,820	0	0	0	0	0
*** CDBG/ MID COLUMBIA HOUSING							
018-2500-415-32-10	AUDITING SERVICES	0	0	500	0	0	0
018-2500-415-39-00	OTHER CONTRACTUAL SVCS	0	0	69,400	70,000	70,000	70,000
018-2500-415-53-40	LEGAL NOTICES	0	0	100	0	0	0
TOTAL MATERIALS & SERVICES		0	0	70,000	70,000	70,000	70,000
TOTAL CDBG/ MID COLUMBIA HOUSING		0	0	70,000	70,000	70,000	70,000
*** UGB/NSA BOUNDARY AMENDMENT							
018-2627-415-39-00	OTHER CONTRACTUAL SERV	0	0	72,000	95,000	95,000	95,000
TOTAL MATERIALS & SERVICES		0	0	72,000	95,000	95,000	95,000
TOTAL UGB/NSA BOUNDARY AMENDMENT		0	0	72,000	95,000	95,000	95,000
*** TGM GRANT							
018-2628-415-39-00	OTHER CONTRACTUAL SERV	0	0	0	77,700	77,700	77,700
TOTAL MATERIALS & SERVICES		0	0	0	77,700	77,700	77,700
TOTAL TGM GRANT		0	0	0	77,700	77,700	77,700
*** SHPO/CERT LOC GOVT							
018-2700-415.31-10	CONTRACTUAL SERVICES	4,530	3,750	3,000	375	375	375
018-2700-415.69-90	OTHER	0	580	1,250	375	375	375
TOTAL MATERIALS AND SERVICES		4,530	4,330	4,250	750	750	750
TOTAL SHPO/CERT LOC GOVT		4,530	4,330	4,250	750	750	750
*** PARKING LOT CONSTRUCTION							
018-2800-415-75-10	CAPITAL PROJECTS	0	111,594	0	0	0	0
TOTAL CAPITAL OUTLAY		0	111,594	0	0	0	0
TOTAL PARKING LOT CONSTRUCTION		0	111,594	0	0	0	0
*** TUNNEL PROJECT							
018-2900-415.75-10	CAPITAL PROJECTS	164,424	0	500,000	500,000	500,000	500,000
TOTAL CAPITAL OUTLAY		164,424	0	500,000	500,000	500,000	500,000
TOTAL TUNNEL PROJECT		164,424	0	500,000	500,000	500,000	500,000

SPECIAL GRANTS FUND (continued)

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
*** LAW ENFORCEMENT GRANT							
018-3500-415.74-25	COMMUNICATIONS EQUIPMENT	76,737	0	0	0	0	0
018-3500-415.74-90	EQUIPMENT, OTHER	0	44,459	0	0	0	0
TOTAL CAPITAL OUTLAY		76,737	44,459	0	0	0	0
TOTAL LAW ENFORCEMENT GRANT		76,737	44,459	0	0	0	0
TOTAL SPECIAL GRANTS FUND OPERATIONS		444,511	160,383	651,250	749,225	749,225	749,225
018-9500-415.81-01	TO GENERAL FUND	0	44,550	7,016	6,080	6,080	6,080
018-9500-415.81-90	OTHER TRANSFERS OUT	0	40,000	0	0	0	0
TOTAL OPERATING TRANSFERS OUT		0	84,550	7,016	6,080	6,080	6,080
TOTAL SPECIAL GRANTS FUND EXPENSES		444,511	244,933	658,266	755,305	755,305	755,305
SPECIAL GRANTS FUND - REVENUES LESS EXPENSES		94,066	13,798	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

Fund: State Office Building (021)
Department: State Office Building (22)
Program: Other (419)

Mission

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameter specified in the long-term lease agreement with the State of Oregon.

Description

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility located at 700 Union Street. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures relate to operational expenses such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

2007-08 Goals, Projects and Highlights

- Electrical and plumbing upgrades and replace HVAC unit(s)
- Replacement of defective windows
- Continue replacement of trees and sidewalks

2006-07 Accomplishments/Comments

- Major repairs to State Office Building HVAC system
- Upgraded one restroom
- Painted exterior of building
- Removed trees, damaged sidewalks and replaced at State Office Building

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

STATE OFFICE BUILDING FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
021-0000-300.00-00	BEGINNING BALANCE	51,148	16,518	30,398	44,277	44,277	44,277
021-0000-361.01-00	OPERATIONS	1,011	962	650	1,000	1,000	1,000
021-0000-363.80-01	OPERATIONS	68,917	87,428	93,371	81,741	81,741	81,741
021-0000-363.80-02	MAINTENANCE	59,656	73,793	48,201	40,804	40,804	40,804
021-0000-369.01-00	OPERATIONS	825	0	0	0	0	0
021-0000-369.02-00	MAINTENANCE	0	0	0	0	0	0
TOTAL STATE OFFICE BUILDING FUND REVENUES		181,557	178,701	172,620	167,822	167,822	167,822
EXPENDITURES							
021-2200-419.11-00	REGULAR SALARIES	9,858	12,524	15,052	16,943	16,943	16,943
021-2200-419.12-00	PARTTIME/TEMP SALARIES	3,316	684	4,420	4,680	4,680	4,680
021-2200-419.13-00	OVERTIME SALARIES	51	0	500	500	500	500
021-2200-419.21-10	MEDICAL INSURANCE	2,391	1,454	2,097	2,222	2,222	2,222
021-2200-419.21-20	L-T DISABILITY INSURANCE	57	55	66	75	75	75
021-2200-419.21-30	LIFE INSURANCE	15	12	14	14	14	14
021-2200-419.21-40	WORKERS COMP INSURANCE	577	512	840	962	962	962
021-2200-419.22-00	FICA	1,100	1,011	1,528	1,673	1,673	1,673
021-2200-419.23-00	RETIREMENT	1,662	1,691	2,032	2,287	2,287	2,287
TOTAL PERSONNEL SERVICE		19,027	17,943	26,549	29,356	29,356	29,356
021-2200-419.41-10	WATER & SEWER	8,295	5,292	6,100	7,320	7,320	7,320
021-2200-419.41-20	GARBAGE SERVICES	2,573	2,679	3,700	3,850	3,850	3,850
021-2200-419.41-30	NATURAL GAS	1,990	2,735	1,500	3,000	3,000	3,000
021-2200-419.41-40	ELECTRICITY	11,925	13,373	16,000	17,000	17,000	17,000
021-2200-419.42-00	JANITORIAL SERVICES	55,020	54,888	60,200	42,900	42,900	42,900
021-2200-419.43-10	BUILDINGS AND GROUNDS	42,592	26,280	25,000	25,000	25,000	25,000
021-2200-419.43-45	JOINT USE OF LABOR/EQUIP	88	845	700	1,000	1,000	1,000
021-2200-419.43-70	GENERAL EQUIPMENT	0	6	0	0	0	0
021-2200-419.43-72	ELECTRICAL SYSTEMS	345	963	1,500	2,500	2,500	2,500
021-2200-419.43-73	PLUMBING	161	725	7,500	7,000	7,000	7,000
021-2200-419.43-75	ELEVATORS	3,164	3,463	3,000	3,325	3,325	3,325
021-2200-419.43-77	HVAC SYSTEMS	12,609	5,381	13,500	17,400	17,400	17,400
021-2200-419.52-10	LIABILITY	130	90	0	0	0	0
021-2200-419.52-30	PROPERTY	4,762	4,734	4,971	4,971	4,971	4,971
021-2200-419.53-30	TELEPHONE	396	315	500	500	500	500
021-2200-419.60-20	JANITORIAL SUPPLIES	1,960	2,580	1,900	2,700	2,700	2,700
TOTAL MATERIALS AND SERVICES		146,010	124,349	146,071	138,466	138,466	138,466
TOTAL STATE OFFICE BUILDING EXPENSES		165,037	142,292	172,620	167,822	167,822	167,822
STATE OFFICE BUILDING FUND - REVENUES LESS EXPENSES		16,520	36,409	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

DEBT SERVICE FUNDS GROUP

Description

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City is proposing operating four debt service funds for the upcoming year.

2007-08 Goals, Projects and Highlights

- Water Bond Debt Fund (041) - funding of the obligation to pay for debt incurred by the sale of revenue bonds in 2007 to:
 - ✓ Build a Clearwell
 - ✓ Build a new 760 reservoir and pump station
 - ✓ Build a new pump station on Morton Street
 - ✓ Enhance the Lone Pine well
 - ✓ Replace the control valves, upgrade the filters, and replace disinfection systems at WICKS
 - ✓ Complete environmental permitting for watershed projects
 - ✓ Build a new pipeline (Eastside Intertie Phases I and II)
- Police Facility Revenue Bond Fund (045) - continued funding of the obligation to pay for debt incurred building a new police station.
- Wastewater Plant Debt Service Fund (058) – continued funding of the obligation to pay for debt incurred by the sale of revenue bonds for the reconstruction of the wastewater plant. This bond will cover Phase I of the reconstruction.
- Airport Debt Service Fund (062) – continued funding of the obligation to pay for debt incurred by the sale of revenue bonds for the construction of a new 22-unit hangar on the Airport property.

2006-07 Accomplishments/Comments

- Made payment of principal and interest on a timely basis for the Police Facility Bond.
- Made payment of principal and interest on a timely basis for the Wastewater Facilities Bond.
- Made payment of principal and interest on a timely basis for the Airport Revenue Bond.
- Based on current occupancy, we were able to increase the reserve for future debt by \$42,388 over the FY 2006-2007 budget.

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

DEBT SERVICE FUND SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY04/05 Actual</u>	<u>FY05/06 Actual</u>	<u>FY07/08 Budget</u>	<u>FY07/08 Proposed Budget</u>	<u>FY07/08 Approved Budget</u>	<u>FY07/08 Adopted Budget</u>
BEGINNING BALANCE	320,644	343,910	349,416	374,127	374,127	374,127
REVENUES	194,338	202,205	211,628	219,152	219,152	74,871
OTHER SOURCES	581,923	548,146	542,628	973,900	973,900	1,118,181
TOTAL RESOURCES	1,096,905	1,094,261	1,103,672	1,567,179	1,567,179	1,567,179
AIRPORT DEBT SERVICE FUND	55,278	76,011	82,404	124,887	124,887	124,887
WATER REVENUE BOND	0	0	0	427,896	427,896	427,896
WASTEWATER REVENUE BOND	556,140	555,440	553,990	556,115	556,115	556,115
POLICE FACILITY REVENUE BOND	141,073	140,873	259,278	258,281	258,281	258,281
TOTAL EXPENDITURES	752,491	772,324	895,672	1,367,179	1,367,179	1,367,179
CHARGES FOR SERVICES	0	0	0	0	0	0
TRANSFER OUT	0	0	8,000	0	0	0
CONTINGENCY	0	0	200,000	200,000	200,000	200,000
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	0	0	208,000	200,000	200,000	200,000
TOTAL EXPENDS & OTHER USES	752,491	772,324	1,103,672	1,567,179	1,567,179	1,567,179
FUND TOTAL	344,414	321,937	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

AIRPORT DEBT SERVICE FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
062-0000-300.00-00	BEGINNING BALANCE	6,934	25,513	31,304	61,208	61,208	61,208
062-0000-361.00-00	INTEREST REVENUES	285	250	900	500	500	500
062-0000-363.50-00	PROPERTY RENTALS	47,389	52,344	58,200	63,179	63,179	63,179
062-0000-391.01-00	GENERAL FUND	0	0	0	0	0	0
062-0000-391.62-00	AIRPORT FUND	26,183	0	0	0	0	0
TOTAL AIRPORT DEBT SERV FUND REVENUES		80,791	78,107	90,404	124,887	124,887	124,887
EXPENDITURES							
062-6100-470.79-15	BOND PRIN	32,000	34,000	36,000	38,000	38,000	38,000
062-6100-470.79-25	BOND INT	23,278	21,579	19,776	17,871	17,871	17,871
062-6100-470.79-80	RSRV FOR FUTURE DEBT	0	20,432	26,628	69,016	69,016	69,016
TOTAL DEBT SERVICE		55,278	76,011	82,404	124,887	124,887	124,887
062-9500-470-81-61	AIRPORT	0	0	8,000	0	0	0
OTHER TRANSFERS OUT		0	0	8,000	0	0	0
TOTAL AIRPORT DEBT SERVICE FUND EXPENSES		55,278	76,011	90,404	124,887	124,887	124,887
AIRPORT DEBT SERVICE FUND - REVENUE LESS EXPENSES		25,513	2,096	0	0	0	0

WATER REVENUE BOND FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
041-0000-300.00-00	BEGINNING BALANCE	0	0	0	0	0	0
041-0000-361.00-00	INTEREST REVENUES	0	0	0	0	0	0
041-0000-391-57-00	WATER DEPT CAP RESERVE FUND	0	0	0	427,896	427,896	427,896
TOTAL WATER REVENUE BOND REVENUES		0	0	0	427,896	427,896	427,896
EXPENDITURES							
041-4100-470.79-15	BOND PRINCIPAL	0	0	0	0	0	0
041-4100-470.79-25	BOND INTEREST	0	0	0	427,896	427,896	427,896
041-4100-470.79-70	PAYMTS TO AGENT	0	0	0	0	0	0
TOTAL DEBT SERVICE		0	0	0	427,896	427,896	427,896
041-9500-550.88-10	RATE STABIL. ACCT	0	0	0	0	0	0
TOTAL CONTINGENCY		0	0	0	0	0	0
TOTAL WATER REVENUE BOND EXPENSES		0	0	0	427,896	427,896	427,896
WATER REVENUE BOND - REVENUES LESS EXPENSES		0	0	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

WASTEWATER UTILITY REVENUE BOND FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
058-0000-300-00-00	BEGINNING BALANCE	200,000	203,556	203,162	200,111	200,111	200,111
058-0000-361.00-00	INTEREST REVENUES	4,461	8,211	8,200	10,000	10,000	10,000
058-0000-300.00-00	WASTEWATER CONST	555,740	548,146	542,628	546,004	546,004	546,004
TOTAL WASTEWATER PLANT DEBT SVC FUND REVENUES		760,201	759,913	753,990	756,115	756,115	756,115
EXPENDITURES							
058-5800-470.79-15	BOND PRINCIPAL	305,000	310,000	315,000	325,000	325,000	325,000
058-5800-470.79-25	BOND INTEREST	250,740	244,640	238,440	230,565	230,565	230,565
058-5800-470.79-70	PAYMTS TO AGENT	400	800	550	550	550	550
TOTAL DEBT SERVICE		556,140	555,440	553,990	556,115	556,115	556,115
058-9500-550.88-10	RATE STABIL. ACCT	0	0	200,000	200,000	200,000	200,000
TOTAL CONTINGENCY		0	0	200,000	200,000	200,000	200,000
TOTAL WASTEWATER PLANT DEBT SVC FUND EXPENSES		556,140	555,440	753,990	756,115	756,115	756,115
WASTEWATER PLANT DEBT SVC FUND - REVENUES LESS EXP.		204,061	204,473	0	0	0	0

POLICE FACILITY REVENUE BOND FUND

Account Number	Account Description	FY 2004-2005 Actual	FY 2005-2006 Actual	FY 2006-2007 Budget	FY 2007-2008 Proposed Budget	FY 2007-2008 Approved Budget	FY 2007-2008 Adopted Budget
REVENUES							
045-0000-300.00-00	BEGINNING BALANCE	113,710	114,841	114,950	112,808	112,808	112,808
045-0000-361.00-00	INTEREST REVENUES	1,710	3,419	3,310	1,192	1,192	1,192
045-0000-363.80-00	STATE OFFICE BLDG INC	140,493	137,981	141,018	144,281	144,281	144,281
TOTAL POLICE FACILITY REV BOND		255,913	256,241	259,278	258,281	258,281	258,281
EXPENDITURES							
045-4500-470-79-15	BOND PRIN-97 BONDS	115,000	120,000	130,000	135,000	135,000	135,000
045-4500-470-79-25	BOND INT-97 BONDS	26,073	20,873	15,278	9,281	9,281	9,281
045-4500-470-79-80	RSRV FOR FUTURE DEBT	0	0	114,000	114,000	114,000	114,000
TOTAL DEBT SERVICE		141,073	140,873	259,278	258,281	258,281	258,281
TOTAL POLICE FACILITY REV BOND EXPENSES		141,073	140,873	259,278	258,281	258,281	258,281
POLICE FACILTY REV BOND - REVENUES LESS EXPENSES		114,840	115,368	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget**

SUMMARY OF PROPERTY TAX LEVIES FOR FY07/08

General Fund		
	2007-2008 Estimated Assessed Value	691,862,528
	Permanent Rate	x \$ <u>0.0030155</u>
	Estimated taxes to be received	\$ 2,086,311
	Less Compression	\$ 27,115
	Less Appeal Reserves	\$ -
	Less uncollectible in year levied	<u>\$ 143,791</u>
	General Fund taxes to Balance Budget	\$ 1,915,405
Total Levies		\$ 2,086,311
Estimated Taxes Not to be Received		<u>\$ 170,906</u>
Total Taxes to Balance Budget		<u><u>\$ 1,915,405</u></u>

City of The Dalles, Oregon
Fiscal Year 2007-08 Budget

**DETAIL OF ADMINISTRATIVE TRANSFERS TO THE GENERAL FUND
FROM PUBLIC WORKS FUNDS FOR FY07/08**

Department	Total Expenditures	General Fund		Street Fund		Water Fund		W. Water Fund		% Total
		%	Amount	%	Amount	%	Amount	%	Amount	
City Council	176,724	81.0%	143,146	4.8%	8,483	8.3%	14,668	5.9%	10,427	100.00%
City Clerk	116,757	67.0%	78,227	3.0%	3,503	17.0%	19,849	13.0%	15,178	100.00%
City Manager	232,104	60.0%	139,262	3.0%	6,963	22.0%	51,063	15.0%	34,816	100.00%
City Attorney	225,594	60.0%	135,356	3.0%	6,768	22.0%	49,631	15.0%	33,839	100.00%
Finance	385,466	40.0%	154,186	10.0%	38,547	30.8%	118,724	19.2%	74,009	100.00%
Utility Billing	176,671	0.0%	-	0.0%	-	50.0%	88,336	50.0%	88,336	100.00%
Personnel	25,301	52.4%	13,258	13.0%	3,289	23.0%	5,819	11.6%	2,935	100.00%
Court	144,444	100.0%	101,963	0.0%	-	0.0%	-	0.0%	-	100.00%
Comm. Dev.	520,771	100.0%	520,771	0.0%	-	0.0%	-	0.0%	-	100.00%
Police	2,443,068	100.0%	2,443,068	0.0%	-	0.0%	-	0.0%	-	100.00%
City Hall/Trans Center	179,054	100.0%	179,054	0.0%	-	0.0%	-	0.0%	-	100.00%
Code Enforcement	60,024	100.0%	60,024	0.0%	-	0.0%	-	0.0%	-	100.00%
Other: IT Service	42,000	40.0%	16,800	10.0%	4,200	30.8%	12,936	19.2%	8,064	100.00%
Totals	4,727,978		3,985,117		71,752		361,025		267,604	
Right of Way Planner - 1/2 of personal services costs					13,860		13,860		13,860	
Infrastructure Inspector/Codes					14,306		14,306		14,306	
Watershed Patrol- 1/2 of personal services costs					-		37,061		-	
Sub Total			28,166		28,166		65,227		28,166	
Total Interfund Transfer from the Public Works Funds			99,918		426,252		295,770			
		FY2006-07 Budget	89,727		383,388		217,946			

City of The Dalles, Oregon
Fiscal Year 2007-08 Budget

OTHER INTERFUND TRANSFERS FOR FY07/08

Transferred From:

	General Fund	Street Fund	Special Projects Fund	Special Assessments Fund	Capital Projects Fund	Water Fund	PW Reserve Fund	Sewer Fund	Sewer Plant Reconstruction	Total Transfers In
General Fund		99,918	6,080	9,230		426,252		295,770		837,250
Library Fund	9,560									9,560
Street Fund						84,825		113,294		198,119
PW Reserve Fund						25,000		50,000		75,000
Street/Bridge Replacement										-
Water Utility Cap. Reserve										-
Water Bond Debt Svc Fund							427,896			427,896
Sewer Utility Cap. Reserve								65,000		65,000
Sewer Plant Reconstruction								1,290,711		1,290,711
Sewer Bond Debt Svc Fund									546,004	546,004
Airport Fund	64,396									64,396
Airport Debt Service Fund										-
Capital Projects Fund	75,231	5,775								81,006
Total Transfers Out:	149,187	105,693	6,080	9,230	-	536,077	427,896	1,814,775	546,004	3,594,942

**City of The Dalles, Oregon
Fiscal Year 2007-08 Budget
SALARIES FOR FY07/08**

Appendix D

GENERAL FUND SALARIES

	Salary Range		2007-2008
	<u>Low</u>	<u>High</u>	<u>Salaries</u>
Administration			
City Manager	0	0	109,803
Executive Secretary	2,797	3,440	<u>38,003</u>
			147,806
City Clerk			
City Clerk	5,204	6,400	<u>76,790</u>
			76,790
Legal and Judicial			
City Attorney	0	0	87,372
Legal Secretary	2,560	3,148	37,815
Municipal Court Judge (PT)	0	0	22,200
Municipal Court Clerk	2,442	2,918	61,377 (1)
Victim Witness Advocate/Asst Court Clerk (Part-time)	2,485	3,057	<u>19,409</u>
			228,173
Finance			
Director	4,204	6,400	63,998
Accountant	3,650	4,489	47,547
Payroll Technician	2,797	3,440	41,314
Account Clerk II	2,442	2,918	30,869
Account Clerk I Clerk	2,177	2,601	31,677
	2,005	2,395	<u>25,919</u>
			241,324
Community Economic Development			
Director	5,204	6,400	76,790
Senior Planner	4,108	5,052	57,911
Associate Planner	3,650	4,489	50,201
Planner Tech	2,797	3,440	39,498
Inspector/Code Enforcement			54,904
Administrative Secretary	2,560	3,148	<u>15,591</u>
			294,895
Police			
Chief	5,204	6,400	76,790
Captain	4,489	5,521	66,294
Sergeant (4)	4,108	5,052	242,712
Patrol Officers (14)	3,109	3,712	648,298 (5)
Administrative Secretary	2,560	3,148	37,815
Department Secretary	2,177	2,601	32,715
Evidence Clerk (PT)			3,983
Holiday Parking Patrol (PT)			1,723
Language Incentive			1,784
Maintenance Repair Tech	2,807	3,355	<u>4,300 (2)(3)</u>
			1,116,414
City Hall			
Maintenance Repair Tech	2,807	3,355	21,784 (2)(3)
Seasonal Building & Grounds Worker			<u>4,680</u>
			26,464

SALARIES FOR FY07/08 (continued)

Codes Enforcement			
Code Enforcement Officer	14.34	17.64	30,815 (4)

LIBRARY FUND

	Salary Range		2007-2008
	<u>Low</u>	<u>High</u>	<u>Salaries</u>
Library			
Director	5,204	6,400	76,789
Library Clerk III	2,724	3,253	34,165
Library Clerk II (3)	2,389	2,856	93,375
Library Clerk I	2,087	2,492	29,463
Maintenance Repair Tech	2,807	3,355	7,261 (2)(3)
Library Clerk I (3 part-time)	2,087	2,492	45,050
Library Page	8.00		0
Janitor	9.14		<u>8,990</u>
			295,093

SPECIAL REVENUE FUND

State Office Building			
Maintenance Repair Tech	807	3,355	16,943 (2)(4)
Seasonal Building & Grounds Worker			<u>4,680</u>
			21,623

(1) Includes \$200 per month for judge pro-tem

PUBLIC WORKS FUNDS

	Salary Range		2007-2008
	<u>Low</u>	<u>High</u>	<u>Salaries</u>
Public Works			
Director	5,204	6,400	72,922
Public Works Engineer	4,623	5,686	71,709
Engineer in Training	3,650	4,489	48,258
Project Engineer	4,231	5,204	62,487
Utilities Supervisor (2)	4,231	5,204	117,576
Transportation Supervisor	4,231	5,204	62,487
Regulatory Comp Supervisor	3,759	4,623	61,535
Administrative Assistant	2,560	3,148	37,816
Department Secretary	2,177	2,601	30,726
Acct Clerk II	2,442	2,918	29,634
Equipment Operator (8)	2,733	3,263	320,419
Water Quality Manager	4,489	5,521	63,385
Bio Lab Technician	3,032	3,614	42,542
Lead Certified Operator (5)			12,804 (2)(3)
Certified Operator (18)	2,807	3,355	780,690 (1)
Maintenance Workers (3)			105,617
Part-Time			<u>7,500</u>
			1,928,107

(1) Includes incentive/certification pay

(2) Includes 10% for lead worker

(3) Includes a vacant position in the Street Department

