

City of The Dalles, Oregon
Fiscal Year 2008-09
Adopted Budget



CITY OF THE DALLES
ADOPTED BUDGET
Fiscal Year 2008 – 2009

City of The Dalles Budget Committee

CITY COUNCIL

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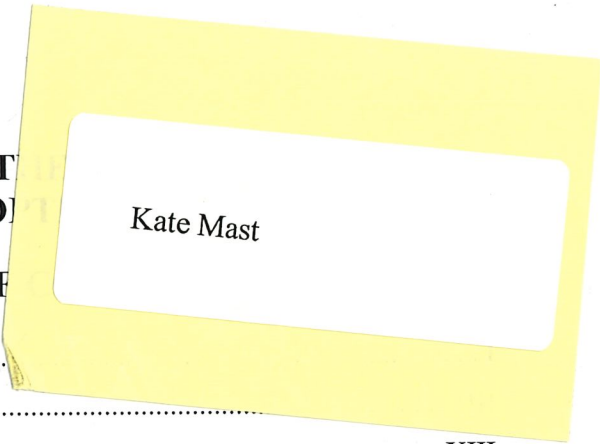
Presented By:

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Robb E. Van Cleave, Mayor

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Finance Director	Kate Mast
Community Development Director	Dan Durow
Police Chief	Jay Waterbury
Library Director	Sheila Dooley
Public Works Director	Dave Anderson

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City of The Dalles, Oregon
Fiscal Year 2008-09 Proposed Budget

FISCAL YEAR 2008-09
BUDGET MESSAGE

The format of this budget document follows the pattern of previous years. We acknowledge the work of our Finance Director Kate Mast, other Finance Department employees, and all of the Department Managers and their associated personnel who were involved in assembling this document.

The Budget Message begins with the section summarizing issues that affect the entire budget. The three areas that we touch on in Section I are:

1. Fiscal policies involved in the preparation of the budget
2. Council goals as related to the budget
3. Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and other Funds. There are narratives at the beginning of each department budget that provide further information. We also have or will send the Budget Committee several Budget Issue Papers (BIP) that further clarify specific issues. We will reference these papers throughout the budget.

SECTION I. CITY WIDE BUDGET ISSUES

- A. **Proposed Fiscal Policies:** Major fiscal policies reflect the Council's goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City proceed. Following is a list of the policies used to prepare the proposed budget.
- Maintain Unappropriated Ending General Fund Balance (BIP 08-011) to equal four months of net operating expenses for both the General Operating Fund and the Library District supported Library Fund (BIP 08-001)
 - Increase number of sworn Police Officers by one in response to annexations (BIP 08-004)
 - Adequate overtime to allow for two officers on duty at all times
 - Maintain General Fund Contingency at least at 10% (BIP 08-011)
 - Five year Capital Improvement Plans in the General, Street, Water and Wastewater/Storm Sewer Funds (BIP 08-014 and 08-015)
 - Maintain partnerships with Wasco County (BIP 08-009)
 - In-house engineering services for construction projects unless specialized engineering is needed
 - Emphasis on maintenance and capital improvements that enhance current assets and

Public Works infrastructure

- Administrative transfers used only as charges for services provided by receiving fund (BIP 08-012)
- New Technology Department will contract for IT Services (BIP 08-007)
- Increase participation in County Animal Control Program (BIP 08-002)
- Public Works capital projects that involve construction contracts are to be budgeted in Public Works Capital Funds

B. City Council Goals: Following the Budget Message is a list of the City Council's current goals and Tier I objectives, as of February 29, 2008. The Council has adopted seven general goals. City staff has identified 68 objectives to achieve these goals. These objectives are assigned to three tiers.

Tier I: Top priorities to be significantly completed by June, 2009 (45)

Tier II: Other priorities to be pursued in Fiscal Year 2008-09 as time, resources and opportunities permit (14)

Tier III: Long term objectives, within five years (9)

The completion of 13 of the Tier I objectives requires specific budgeted funds in the budget proposed as identified by a *. Four other Tier I objectives require Urban Renewal financing as identified by a **. The remaining objectives require staff and Council time.

C. Personnel Cost: For compensation purposes, the City has four categories of employees as listed below. Due to continuing Union negotiations, we have created an estimate for each of the categories that may vary depending on final agreements. We plan a continuation of an 85% pick up of the dependent's share of the health insurance premiums for all regular and union employees.

1. Exempt Employees.
2. SEIU Represented General Employees. This union includes Public Works, clerical, and Library positions. Their three year contract expires June 30, 2008.
3. Police Union Employees. This group's three year contract also expires June 30, 2008.
4. Contract Employees. The City has two full time contract employees: City Attorney and City Manager.

SECTION II.

GENERAL FUND

A. General Fund Resources: General Fund budgeted resources have increased \$451,121 (7%) to the level of \$6,953,011. A big part of this was that resources were higher than anticipated and expenditures were below estimated figures in the FY 2007-08 budget. This is reflected in a beginning fund balance of \$1,411,204, that is an increase of 28.9%

(\$316,191). New revenue (\$4,656,115), excluding Beginning Balance and Transfers In, has increased by \$204,488 (4.5%) as identified below.

1. Property Taxes. We have budgeted for a 7% increase in assessed value and a 93% collection rate in FY 2008-09. The increase in anticipated taxes is from an additional \$11,000,000 from two annexation phases, 1% from new construction and a 3% increase in value of existing structures. This reflects an increase of \$133,745 (7%) over budget last year. Property taxes are 45.7% of General Fund Revenues.
2. Transient Room Tax. We are projecting a 7.1% increase (\$36,288) because commercial stays are up due to regional activity.
3. Court Fines. We anticipate an increase of 8.7%.
4. PUD Franchise Fees. This revenue line item continues to increase because of the increased development in the community, particularly industrial and commercial as well as new annexations. We estimate that in FY 2007-08 we should increase 10.7% to \$680,210 or 15% of all new revenues.
5. Reduction. There is an offset to some of the increase as we have lost \$71,754 in revenue from local government purchase of services (Wasco County and Parks & Recreation) and State cigarette tax.

B. Expenditures: \$284,926 of the increase in resources this fiscal year is being placed in contingency and unappropriated balance (BIP 08-011). This is almost 63% of the additional resources. All but \$64,103 in the beginning fund balance is going into Unappropriated and Contingency. Contingency includes over \$130,000 in reserve for issues not yet resolved and technology replacements in FY 2009-10.

The following chart summarizes the budget difference by category. BIP 08-010 summarizes the differences by department.

	Current FY 07-08	FY 08-09 Request	\$ Difference	% Difference
General Fund Totals	6,500,710	6,950,431	449,721	6.9%
Breakdown Totals	Current FY 07-08	FY 08-09 Request	\$ Difference	% Difference
Personnel Services	3,410,137	3,536,833	126,696	3.7%
Material & Services	1,143,071	1,295,306	152,235	13.3%
Capital Outlay	144,600	158,400	13,800	9.5%
Charges for Services	325,658	322,019	-3,639	-1.1%
Operating Transfers Out	297,823	167,647	-130,176	-43.7%
Contribution to Agencies	117,246	125,900	8,654	0.0%
Contingency/Unappropriated	1,062,175	1,344,326	282,151	26.6%
General Fund Totals	6,500,710	6,950,431	449,721	6.9%

The following is a look at each category and department that has significant change during the proposed budget.

1. City Council. This Department's contractual services have increased from \$88,570 to \$101,870. This is the line item where the City budgets several programs where we are involved with other community partners. This year there are three new items added: \$25,000 for the Columbia Gorge Discovery Center; \$5,000 for the Senior Center; and \$9,000 for the Wasco County Emergency Operation Center. The Budget Issue Paper (BIP) 08-013 provides additional information on each of these and the other Council supported programs. We have also increased Travel and Food by \$5,000 for the meals prior to Council meetings.
2. Judicial. We are proposing \$21,600 to hire a City Prosecutor. This will allow the City Attorney to concentrate on City Legal Issues including re-assuming management of the Codes Enforcement Department (BIP 08-021)
3. Finance Department. We will no longer be providing financial service to Northern Wasco County Parks & Recreation District. The Department will be assisting the City Clerk with some of the new HR responsibilities (see Personnel).
4. Community Development Department. We are expending significant funds for planning activities, \$28,000 in the General Fund for Urban Renewal District expansion investigation (BIP 08-005) and in the Capital Projects Fund \$30,000 is associated with the Urban Growth Boundary expansion as a grant match. We are also budgeting \$9,000 for repair and replacement of Downtown Street Banners (BIP 08-020).
5. Police Department. In this budget, at the cost of approximately \$65,000, we are bringing the number of sworn officers to 21, an increase of one (BIP 08-003). This is in response to recent annexations and a commitment to eventually add four new officers when annexation is complete. We have added two so far. We are budgeting \$100,100 in Police Department Capital including the purchase of three unmarked police cars (see Capital Improvement Plan BIP 08-014).
6. City Hall. We have budgeted an additional \$15,900 to hire a Building/Grounds Worker to assist with maintenance of the General Fund buildings (BIP 08-003). This position has been increased from 20 hours/week, six months per year, to 30 hours year round. The additional expense has been spread between Library, State Office Building and the General Fund.
7. Full Time IT/Technology Department. Last year the City entered into an agreement with Region 9 Education Service District to provide 20 hours of IT assistance per week. This year we are proposing to expand that full time at the additional cost of \$30,265 (BIP 08-007). One of the things we hope this additional assistance will allow is for us to prepare a five year plan for our technology needs. Our phone system and switches are old enough to need replacement/upgrade within the next year or two. We have included additional funds in the General Fund contingency as a reserve for this upgrade next year (BIP 08-011).
8. Tourism. We have increased the budget for the Chamber of Commerce's tourism promotion work plan by \$9,030 to \$215,030. This includes an additional \$20,000 in marketing (BIP 08-012).
9. Library Support. This has changed this year. From this point on it will only be for capital items for maintenance of the buildings and grounds. Last fiscal year we

placed \$164,636 in the Library for the Unappropriated Beginning Fund Balance to handle cash flow for the Library each year. The Library District funds are being added to the unappropriated funds this year.

10. Transfer to Special Grants Fund. \$30,000 is being transferred as matching funds for a \$130,000 DLCDC Grant for Periodic Review and Urban Growth Boundary Expansion.
11. Transfer to Capital Projects Fund. This includes \$16,000 to retire debt with the Port of The Dalles for rehabilitation of the Airport Well.
12. Airport Support. The Airport support is at the same level as last year. The Airport budget includes a \$1,000,000 Grant/loan to develop an industrial park.
13. General Fund Contingency. The Contingency is being maintained at the 10% requirement plus about \$130,000 reserve for a major overhaul of our technology next year (BIP 08-011).
14. Unappropriated Ending Balance. The Unappropriated Ending Balance has increased to reflect increased expenditures (BIP 08-011).

SECTION III.

PUBLIC WORKS OPERATIONS

- A. **Public Works Reserve Funds:** For the past few years, we have used the three reserve funds associated with each of the Public Works operating funds to budget all capital projects, which are being done by outside contracts and as reserves for future projects. The operating funds and their reserve funds are as follows:
 1. Street Fund (#05) - Street and Bridge Replacement Fund (#13)
 2. Water Fund (#51) - Water Capital Reserve Fund (#53)
 3. Wastewater Fund (#55) - Sewer Special Reserve Fund (#56) – Sewer Plant Construction Fund (#57)
- B. **Relocation of Public Works Facility:** All three of the operating funds (Street, Water, Sewer) will be paying 1/3 of the debt retirement costs for the relocation of the Public Works Facility from 6th Street to the East Industrial Park property. The Capital Projects Fund will include significant expenditures with the completion of that project. The amount transferred from each fund will be \$53,512. This amount equals 70% of the total costs. The remaining 30% will be paid out of the capital projects funds from the rent of the State Office Building.
- C. **Street Fund:** Revenues are projected to be flat in this fund, while costs go up. Expenditures: the transfer for the new Public Works Facility has required a reduction in expenditures. \$189,583 has been budgeted for street construction supplies. This is \$70,113 less than last year's budget. This line item is used for purchase of materials for street crew paving projects, with increases in asphalt costs (BIP 08-022). We also have \$30,000 budgeted as a capital item for paving for the Riverfront Trail. Total street work is less than last year. We are concerned about the short and long term future of this fund to address capital needs (BIP 08-015). We feel additional resources are needed and have identified three options:
 1. Increase the Gas Tax by 1 cent (\$120,000)
 2. Increase PUD Franchise Fee by 1% (\$260,000)
 3. Transfer Natural Gas Tax from General Fund to Street Fund (\$109,000)

- D. **Street and Bridge Replacement Fund:** \$429,606 is budgeted for current and future projects. Brewery Grade cliff scaling/clearing (\$100,000) is being paid for with grant funds and we hope to complete the acquisition of ROW for 10th Street widening this year. Expanding the two Webber Street traffic signals to include left turn signals is also planned.
- E. **Public Works Reserve Fund:** This is for purchase of Public Works equipment. Included this year is a used dump truck.
- F. **Water Fund:** We have budgeted a 10% water rate increase to be effective September 1, 2008. In house water projects are identified in BIP 08-015.
- G. **Water Capital Reserve Fund:** A \$7.95 million bond was issued in January 2007 to fund the adopted Water Capital Improvement Plan along with existing capital reserves and Water SDCs. We are budgeting monies in this fund for completion of specific water projects (BIP 08-015 and 08-017). \$435,005 is to help with debt payments for the revenue bond. \$400,000 is placed in a rate stabilization line item to assure that each year our revenue minus operating expense is 125% of our debt requirements.
- H. **Wastewater/Storm Sewer:** To finance the construction of treatment plant improvements, the City issued a \$7 million revenue bond in FY 2002-03. A ten year sewer rate plan was adopted. The next three years, rates will increase by 9% each year. These additional funds are to finance the debt payment, make up 10% in maintenance and operation costs, and fund construction of treatment plant and major collection line repairs (BIP 08-018).
- I. **Sewer Treatment Plant Construction:** This fund included \$1,178,000 in new money and \$1,865,546 in reserve money previously set aside each year for Master Plan capital improvements. \$552,440 will be used for debt service. The remaining amount is available for system improvements (BIP 08-015).

SECTION IV.

OTHER FUNDS

- A. **Library:** This year the Library will be totally dependant for operating funds on the new Library District. Hours at the Library will be increased to 55 hours per week (six days a week). See BIP 08-001.
- B. **Special Assessment Fund:** The Beginning Fund Balance includes \$120,000 for the PW Facility relocation for the East Industrial Park LID. The Fund includes \$25,615 from a NW Natural Gas franchise fee increase that the Council approved to help pay for multi frontage relief for Local Improvement Districts.
- C. **Capital Projects Fund:** Capital Projects Fund includes \$25,000 to complete the design work on the next phase of the City Hall remodel; this will encompass the remaining bottom floor of City Hall. The time line for this remodel is to start the preliminary design work in December of 2007, final design and preparation of construction and bidding documents in 2008, with construction to be funded to begin in July 2009. \$52,177 has been budgeted for the construction (BIP 08-025). The Capital Projects Fund also includes \$1,828,069 rolled over from a bond last year to complete construction of the Public Works facility as part of the relocation from 6th Street to the East Industrial Park area. We also have in reserve \$800,000 for the 911/EOC project. A portion of that money should be spent this year for design work, with the remaining amount being used for

construction the following year.

- D. **Special Grants Fund:** The Special Grants Fund includes four projects: Mid-Columbia Housing (CDBG) \$48,000; UGB/NSA Boundary amendment (LCDC Grant) \$160,000; East Gateway project \$1,920,000; and Washington Street Tunnel project (\$1,192,818).
- E. **Police Debt Fund:** This year we will be paying off the Police Debt fund and shifting the State Building revenue previously used for that debt retirement to pay off the General fund portion of the Public Works Facility relocation and the 911/EOC bond. Wasco County and Mid Columbia Fire and Rescue District are participating in the debt retirement of the 911/EOC.

SECTION V.

SUMMARY

We feel that the following budget fairly represents the financial condition of the City. With the exception of the Street Fund, we feel the City is in solid financial condition. During the budget process we encourage the Budget Committee to ask questions for clarification and to identify any shifts in emphasis that they think should be made in the City's financial plan for the upcoming fiscal year.

Nolan K. Young, City Manager/Budget Officer

2008-09 CITY COUNCIL GOALS
(With All Objectives)

GOAL 1. Provide Public Works infrastructure that will ensure safe and well maintained streets and reliable utility systems for the citizens of The Dalles.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2009

- A. *Complete Public Works Facility Relocation
- B. *Complete Tenth Street Widening Project
- C. *Acquire Right of Way and Complete Construction Plans for East 19th Street Extension
- D. *Continue Environmental Work for Increasing Capacity of Crow Creek Dam and Dog River Water Line Replacement
- E. *Complete Engineering and Construct Signal Upgrades at West Second, West Sixth and Webber Streets, to Include a Left Turn Light
- F. *Upgrade Water Main at Second and Webber Intersection
- G. *Complete Phase I Near Term Improvements at Wicks Water Treatment (upgrade filters and disinfection systems)
- H. *Proceed With West First Street Local Improvement District
- I. Investigate Possible Construction of Roundabout at Mt. Hood and Sixth Street Intersection
- J. Present a Traffic Calming Policy for City Council Consideration
- K. Pursue West Sixth Street Improvements, Including Widening of West Sixth Street from Hostetler Street to Snipes Street to Allow for Turn Lane and Future Signalization at Hostetler Street
- L. Investigate Safety and Traffic Flow Issues at I-84 Off-Ramp onto West Sixth Street near Denny's Restaurant
- M. Investigate Safety/Traffic Concerns in Vicinity of East 10th, East 12th, and Kelly Avenue Intersections
- N. Review LUDO Street and Sidewalk Standards
- O. Begin dialogue with appropriate agencies regarding the possible need for an additional interstate bridge between The Dalles and Dallesport.

TIER II: Other Priorities to be pursued in Fiscal Year 2008-09 as time, resources and opportunities permit

- A. Continue work to connect vital corridors with ADA improvements

TIER III: Long Term Objectives (within five years)

- A. Develop City-wide intersection signalization plan
- B. Investigate need for 10th Street and Cherry Heights Road signalization

GOAL 2. Work and partner with governmental agencies to ensure coordination of services and open communication.

OBJECTIVES:

TIER I: Top Priorities, to be significantly completed by June, 2009

- A. Partner with School District and Parks and Recreation District Regarding Maintaining Open/Green Space at East 19th Street and Thompson Street
- B. *Complete Phase I of Urban Growth Boundary Expansion
- C. Investigate Downtown Parking Structure; Secure Locations and Investigate Opportunities Such as Trolleys and Other Forms of Shuttle Services
- D. Participate in Development of Airport Overlay Zone
- E. Work with Appropriate Agencies to Resolve Mill Creek Tunnel Flooding Issue
- F. Prepare Updated Analysis for Downtown Flood Mitigation
- G. Assist in Acquiring Right of Way for Wasco County With Pursuit of an Overpass at the Intersection of Fremont Street and Highway 197
- H. Coordinate School District Facility Needs With Community Needs

TIER II: Other Priorities to be Pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit

- A. Develop and implement youth government program
- B. Work with Local Utilities to Develop Underground Service When Opportunities are Presented

TIER III: Long Term Objectives (within five years)

- A. Pursue coordinating administrative services with other local agencies
- B. Work with State of Oregon to provide future expansion at State Office Building to allow for increased State services in The Dalles
- C. Develop and implement City volunteer program

GOAL 3. Promote economic development opportunities that will provide job creation and enhance the community's livability.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2009

- A. **Create and Proceed With a Public-Private Partnership to Redevelop the Wasco Warehouse and Milling Company Property and East Gateway
- B. Continue Urban Renewal downtown renaissance projects:
 - **Cruise Dock development design
 - **First Street Urban Renewal treatment
 - **Washington Street Crossing Project design
 - Report regarding vertical housing development zone
 - Engineering of Third Street urban renewal treatment
- C. *Proceed With Expansion of the Current or a New Urban Renewal District for West Sixth Street and West Second Street Commercial District West of Webber Street, Including Aluminum Plant Property
- D. Proceed with Airport golf course development
- E. *Support Riverfront Trail Non-Profit Group and Northern Wasco County Parks and Recreation District to Construct Final 2.5 Miles of the Riverfront Trail; Report to Council Regarding Status and Financial Plan for Assistance Opportunities
- F. Work With Appropriate Agencies to Have the Riverfront Park portion of Riverfront Trail Opened Year Around
- G. Work With QLife Broadband Network to Increase Community Internet Utilization Through Wireless System
- H. *Increase Dialogue and Facilitate Opportunities to Work With Wasco County to Financially Resolve Federal Funding Issues Regarding Discovery Center Infrastructure

TIER II: Other Priorities to be Pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit

- A. Complete Third Street Urban Renewal Streetscape Treatment
- B. Support Urban Renewal Through Opportunity Driven Projects
- C. Develop an Organizational Structure to Promote Downtown Development
- D. Provide Political and Financial Support for Growth of Historic The Dalles Days Annual Celebration
- E. Assist in completion of Civic Auditorium renovations
- F. Assist in development of a family based recreation center
- G. Review and make recommendation regarding implementation of a tree ordinance

TIER III: Long Term Objectives (within five years)

- A. Enhance national historic districts
- B. Promote housing rehabilitation program
- C. Develop West Gateway

GOAL 4. Maintain a balanced budget that will provide for sustained City operations and capital improvements, while building an adequate contingency fund.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2009

- A. Extend State Office Building
- B. Investigate Need for Development of an Information Technology Program to Update and Standardize Data Processing Software City-Wide
- C. Establish Franchise Agreement with Northern Wasco County PUD
- D. Establish Franchise Agreement with Chenoweth Water PUD

TIER II: Other Priorities to be Pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit

- A. Develop a Motor Pool Financing Program Through Saving to Capital Reserve Funds

TIER III: Long Term Objectives (within five years)

- A. Develop financial plan for street improvements identified in Capital Improvement plans

GOAL 5. Investigate City Civic Responsibility.

OBJECTIVES

TIER I: To be significantly completed by June, 2009

- A. Investigate and define components of civic responsibility.
- B. Pursue Opportunities to Improve Sustainability Through Ordinances and Activities.
- C. Amend Transient Room Tax Ordinance to Exempt Tax for Non-Profits Who Provide Temporary Housing Vouchers.
- D. Provide Support to Mid Columbia Senior Center.

TIER II: Other Priorities to be Pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit

None noted at this time

GOAL 6. Promote public safety through programs, plans and policies.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2009

- A. *Work with Wasco County and Columbia Gorge Community College to Design a 9-1-1/Emergency Operations Center
- B. Investigate and Draft a Dangerous Animal Ordinance.
- C. Develop Educational Programs Regarding Public Nuisances and Noxious Vegetation.

TIER II: Other Priorities to be pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit

- A. Construct 9-1-1/Emergency Operations Center
- B. Maintain Role With Other Public Safety Agencies in Addressing Local Emergencies
- C. Investigate Federal COPS Funding for School Resource Officer (SRO)

TIER III: Long Term Objectives (within five years)

None noted at this time.

GOAL 7. Provide Efficient Administration of City Government.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2009

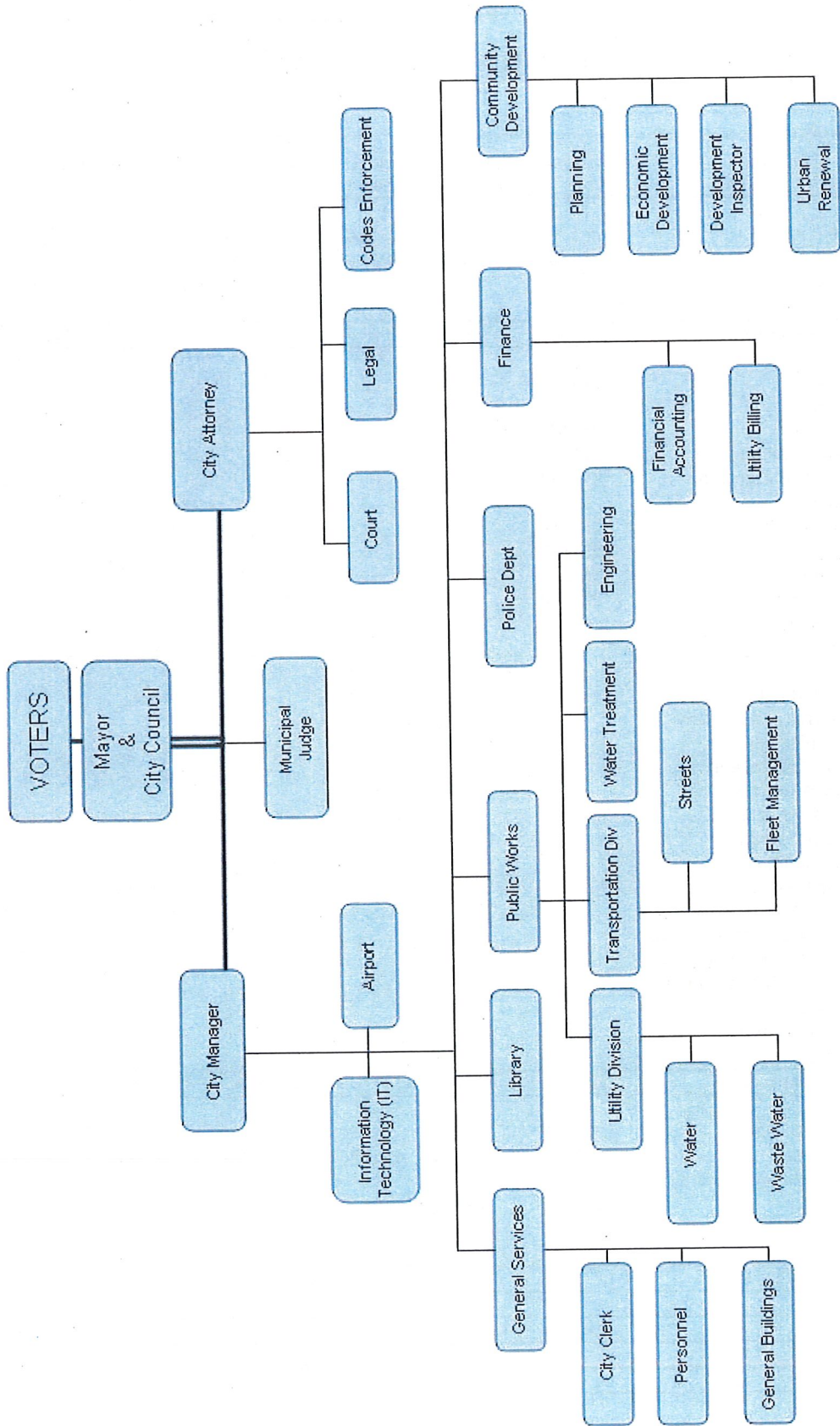
- A. Develop Employment Contracts for City Manager, City Attorney and Municipal Judge Positions.
- B. Develop Plan to Participate In Community Special Events
- C. Hold Fall Town Hall Meeting to Receive Public Input on Various Issues

TIER II: Other Priorities to be pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit

None noted at this time.

City of The Dalles, Oregon
 Fiscal Year 2008-09 Budget

ORGANIZATIONAL FLOW CHART



**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

OVERVIEW SUMMARY OF ALL FUNDS

REVENUE/ COST CENTERS	GENERAL FUND	LIBRARY FUND	PUBLIC WORKS	AIRPORT SERVICES	CAPITAL IMPRV	SPECIAL REVENUE	DEBT SERVICE	FY08/09 ADOPTED BUDGET
BEGINNING BALANCE	1,403,204	212,891	6,517,038	266,316	3,373,736	543,562	391,765	12,708,512
REVENUES	4,656,142	999,242	9,263,685	968,514	113,660	2,900,919	221,105	19,123,267
OTHER SOURCES	883,085	13,901	2,212,326	564,515	59,231	49,091	1,160,521	4,942,670
TOTAL RESOURCES	6,942,431	1,226,034	17,993,049	1,799,345	3,546,627	3,493,572	1,773,391	36,774,449
CITY COUNCIL	216,242							216,242
CITY CLERK	122,498							122,498
CITY MANAGER	255,047							255,047
LEGAL AND JUDICIAL	413,394							413,394
FINANCE/UTILITY BILLING	490,614							490,614
PERSONNEL	11,800							11,800
COMMUNITY DEV	565,466							565,466
POLICE	2,531,032							2,531,032
TECHNOLOGY	168,264							168,264
CITY HALL/TRANS CNTR	227,110							227,110
CODES ENFORCEMENT	67,069							67,069
LIBRARY		929,989						929,989
STREET			1,325,764					1,325,764
WATER UTILITY SERVICES			2,748,894					2,748,894
WASTE WATER UTILITY SERV			2,438,632					2,438,632
STREET/BRIDGE REPLACE			429,606					429,606
PUBLIC WORKS RESERVE			189,453					189,453
WATER DEPT CAP RESERVE			2,653,323					2,653,323
SEWER SPECIAL RESERVE			1,027,821					1,027,821
SEWER PLANT CONST			2,523,873					2,523,873
AIRPORT SERVICES				1,799,345				1,799,345
SPECIAL ASSESSMENTS					739,397			739,397
CAPITAL PROJECTS					2,798,000			2,798,000
FAA GRANT IMPROVEMENT FUND					0			0
UNEMPLOYMENT RESERVE FUND						66,010		66,010
COMMUNITY BENEVOLENCE FUND						9,169		9,169
SPECIAL GRANTS FUND						3,248,564		3,248,564
STATE OFFICE BLDG FUND						166,329		166,329
DEBT SERVICE							1,554,441	1,554,441
TOTAL EXPENDITURES	5,068,536	929,989	13,337,366	1,799,345	3,537,397	3,490,072	1,554,441	29,717,146
CHARGES FOR SERVICE	322,019	2,000	7,501	0	0	0	0	331,520
TRANSERS OUT	167,647	0	4,231,662	0	9,230	3,500	0	4,412,039
CONTRIBUTIONS TO AGENCIES	125,900	0	0	0	0	0	0	125,900
CONTINGENCY	630,680	13,365	416,520	0	0	0	218,950	1,279,515
UNAPP ENDING FUND BAL	627,649	280,680	0	0	0	0	0	908,329
TOTAL OTHER USES	1,873,895	296,045	4,655,683	0	9,230	3,500	218,950	7,057,303
TOTALS	6,942,431	1,226,034	17,993,049	1,799,345	3,546,627	3,493,572	1,773,391	36,774,449
FUND TOTALS	0	0	0	0	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND SUMMARY

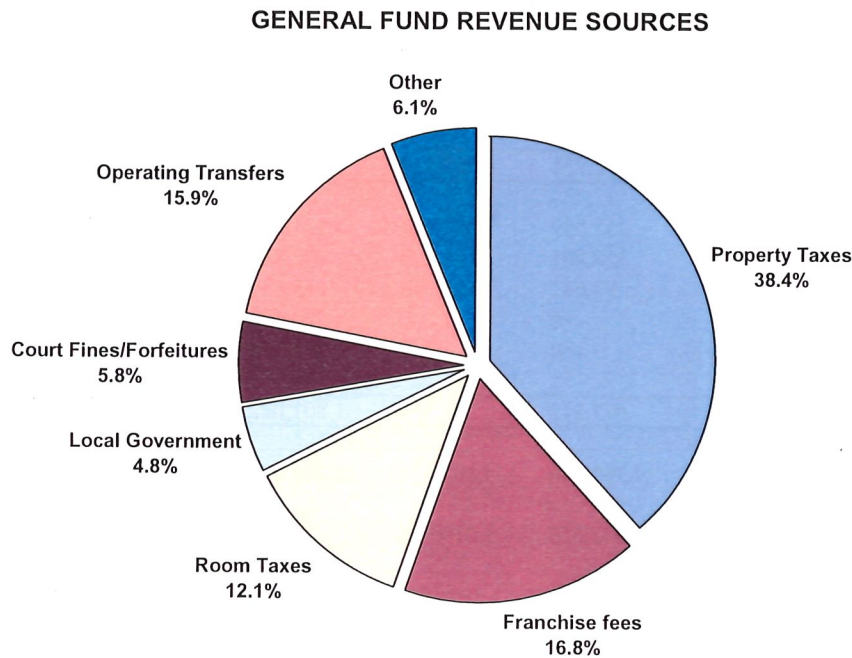
<u>Revenue/Cost Centers</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Budget</u>	<u>FY08/09 Proposed Budget</u>	<u>FY08/09 Approved Budget</u>	<u>FY08/09 Adopted Budget</u>
BEGINNING BALANCE	965,476	982,436	1,095,013	1,411,204	1,411,204	1,403,204
REVENUES	3,632,578	4,204,085	4,454,627	4,656,142	4,656,142	4,656,142
OTHER SOURCES	745,737	835,656	949,250	883,085	883,085	883,085
TOTAL RESOURCES	5,343,791	6,022,177	6,498,890	6,950,431	6,950,431	6,942,431
CITY COUNCIL	109,112	133,917	185,764	196,242	216,242	216,242
CITY CLERK	103,640	107,907	116,757	122,498	122,498	122,498
CITY MANAGER	192,586	211,459	232,104	244,787	244,787	255,047
LEGAL AND JUDICIAL	312,707	342,163	370,038	401,782	401,782	413,394
FINANCE & UTILITY BILLING	488,415	499,275	562,137	498,164	498,164	490,614
PERSONNEL	22,361	24,398	25,301	11,800	11,800	11,800
COMMUNITY DEVELOPMENT	316,396	423,959	520,771	557,971	557,971	565,466
POLICE	1,952,022	2,123,728	2,443,074	2,505,599	2,505,599	2,531,032
TECHNOLOGY DEPARTMENT	0	0	0	168,264	168,264	168,264
CITY HALL & TRANSPORT. CTR	152,618	172,730	181,838	218,718	218,718	227,110
CODES ENFORCEMENT	23,067	25,685	60,024	66,584	66,584	67,069
TOTAL EXPENDITURES	3,672,924	4,065,220	4,697,808	4,992,409	5,012,409	5,068,536
CHARGES FOR SERVICES	255,059	267,194	325,658	322,019	322,019	322,019
TRANSFER OUT	328,801	365,208	297,823	167,647	167,647	167,647
CONTRIBUTIONS TO AGENCIES	93,682	104,948	115,426	125,900	125,900	125,900
CONTINGENCY	0	0	527,442	714,807	694,807	630,680
UNAPPROPRIATED ENDING BAL	0	0	534,733	627,649	627,649	627,649
TOTAL OTHER USES	677,542	737,350	1,801,082	1,958,022	1,938,022	1,873,895
TOTAL EXPENDS & OTHER USES	4,350,466	4,802,571	6,498,890	6,950,431	6,950,431	6,942,431
FUND TOTAL	993,325	1,219,606	0	0	0	0
GENERAL FUND - REVENUES LESS EXPENSES		1,219,606	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

PROPOSED GENERAL FUND RESOURCES

General Fund resources consist of Beginning Working Capital, Revenues and Other Financing Sources. The FY08/09 proposed Beginning Working Capital is \$1,411,204, with \$1,342,456 of that allocated to Contingency and Unappropriated Ending Fund Balance. The City Council has a goal of maintaining a 10% Contingency by FY08/09. This budget contains a 10% operating contingency and a \$130,000 reserve for Capital Projects in FY09/10.

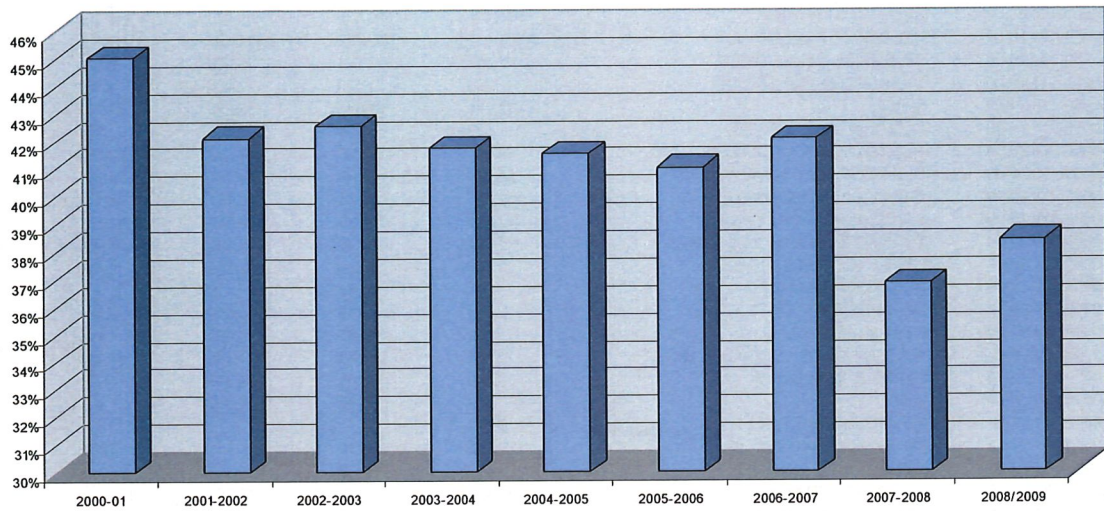
The Revenues in the FY08/09 General Fund budget (\$5,541,807) consist primarily of *Property Taxes* (\$2,128,650), which account for 38.4% of this total. The *Franchise Fees* is the next largest revenue group and is 16.8% of total new revenues. The *Operating Transfers In* is reaching 15.8% and *Transient Room Taxes* is at 12.1% of the total. *Other* revenues are at 6.1%, *Court Fines/Forfeitures* are at 5.8%, and *Local Government* revenues are 4.8%, as shown below.



Ballot Measure 50 set maximum assessed value for the 1997-98 fiscal year, and allows for only a 3% increase in that value annually, adjusted for new growth and other specific adjustments cited in the legislation. For the purpose of this budget, a 7% increase in value over the value of FY07/08, including new value through annexation. The City's permanent rate of \$3.0155 per thousand was applied to the estimated value resulting in an estimated levy amount. This amount is then adjusted by

the anticipated 93% collection rate. The following chart gives the percent of anticipated budget represented by property taxes in past years and in the proposed budget.

General Fund Property Taxes as a Percent of General Fund Revenues



The *Operating Transfers In* revenues (with the exception of the Special Grants Fund and the Special Assessment Fund) represents the operating transfers to the General Fund from Public Works for FY08/09 to pay for administrative services provided by the General Fund, as well as the General Fund capital needs. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs, and materials charged to Public Works. From another perspective, if the General Fund did not provide these services, Public Works would be required to purchase them externally in order to provide street, water and wastewater services. Administrative services provided to Public Works include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Council, City Manager and City Clerk.

Total new financial resources available to the General Fund did slow down during the recent recession, but at no time did the increase stop. The last two years a new development and annexations provided a healthy increase in General Fund revenues. We feel at this time that we have a rebounding economy and the prospects of continued growth are more than likely.

City of The Dalles, Oregon
Fiscal Year 2008-09 Budget
GENERAL FUND REVENUES

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
001-0000-300.00-00	BEGINNING BALANCE	965,476	982,436	1,095,013	1,411,204	1,411,204	1,403,204
001-0000-311.10-00	PROPERTY TAXES-CURR	1,661,648	1,799,522	1,915,405	2,049,150	2,049,150	2,049,150
001-0000-311.15-00	PROPERTY TAXES-PRIOR	77,595	153,364	78,000	78,000	78,000	78,000
001-0000-311.19-00	UNSEGREGATED TAX INT	233	1,503	1,000	1,500	1,500	1,500
001-0000-318.10-00	SPRINT	92,206	89,345	88,886	84,875	84,875	84,875
001-0000-318.15-00	ELECTRIC LIGHT WAVE	83	50	100	100	100	100
001-0000-318.20-00	NORTHWEST NATURAL	99,063	104,799	109,693	109,690	109,690	109,690
001-0000-318.30-00	CHARTER COMMUNICATIONS	67,929	67,510	68,708	64,860	64,860	64,860
001-0000-318.40-00	THE DALLES DISPOSAL	56,476	58,588	63,187	58,587	58,587	58,587
001-0000-319.10-00	TRANSIENT ROOM TAX	412,355	455,517	508,062	544,350	544,350	544,350
001-0000-319.20-00	TRANSIENT ROOM TAX-PARKS	93,682	105,337	115,426	125,900	125,900	125,900
001-0000-320.10-00	LOCAL LIQUOR LICENSES	2,200	1,980	2,500	2,000	2,000	2,000
001-0000-320.20-00	BUILDING PERMITS	-	4,785	-	-	-	-
001-0000-320.30-00	SIGN PERMITS	5,155	5,465	6,600	5,000	5,000	5,000
001-0000-320.90-00	OTHER LICENSES	3,869	3,805	3,900	4,000	4,000	4,000
001-0000-330.00-00	WASCO CO - PLANNING SHARE	29,150	29,182	34,496	22,240	22,240	22,240
001-0000-330.20-00	PARKS & REC. DISTR.	32,400	32,400	33,437	-	-	-
001-0000-330.30-00	PORT	-	9,000	9,000	-	-	-
001-0000-331.00-00	FEDERAL REVENUES	2,177	-	-	-	-	-
001-0000-331.01-00	DRUG FORFEITURES <i>- MINT GRANT</i>	9,750	8,250	-	7,000	7,000	7,000
001-0000-331.03-00	VOCA	-	5	-	-	-	-
001-0000-334.10-00	STATE REV SHARING	94,439	95,340	103,950	104,000	104,000	104,000
001-0000-334.50-00	STATE SHARE-CRIME	1,417	1,324	1,300	1,300	1,300	1,300
001-0000-334.60-00	DUI GRANTS	12,401	7,320	6,000	6,000	6,000	6,000
001-0000-334.70-00	MIP-A GRANTS	-	-	-	15,000	15,000	15,000
001-0000-334.90-00	STATE GRANTS - OTHER	-	4,980	-	-	-	-
001-0000-335.60-00	STATE CIGARETTE TAX	23,164	22,933	20,289	21,263	21,263	21,263
001-0000-335.70-00	STATE LIQUOR TAXES	141,695	133,168	177,384	160,323	160,323	160,323
001-0000-337.10-00	URBAN RENEWAL	68,362	41,852	76,517	82,282	82,282	82,282
001-0000-337.60-00	PUD INTERGOVT	252,745	552,677	614,460	680,210	680,210	680,210
001-0000-341.80-00	COPIES, PLANS, ORD'S ETC	2,244	1,718	2,140	2,000	2,000	2,000
001-0000-341.90-00	MISC SALES AND SRVCS	1,299	1,709	1,820	2,000	2,000	2,000
001-0000-343.02-00	C.U.P.	1,400	1,285	2,505	1,200	1,200	1,200
001-0000-343.03-00	VARIANCES	1,500	1,010	1,682	1,000	1,000	1,000
001-0000-343.04-00	MINOR PARTITION	4,000	4,150	9,720	4,000	4,000	4,000
001-0000-343.05-00	MAJOR PARTITION	-	-	1,600	-	-	-
001-0000-343.06-00	SUBDIVISION	1,600	480	1,600	2,000	2,000	2,000
001-0000-343.07-00	SITE PLAN	3,300	3,883	5,400	5,400	5,400	5,400
001-0000-343.08-00	COMP PLAN AMEND	650	-	-	-	-	-
001-0000-343.09-00	PLAN UNIT DEV	1,600	130	1,200	-	-	-
001-0000-343.10-00	PLANNING APPEALS	300	380	400	400	400	400
001-0000-343.11-00	VACATIONS	1,200	1,140	1,200	1,200	1,200	1,200
001-0000-343.12-00	BALLOT MEASURE 37 CLAIM	-	300	-	-	-	-
001-0000-343.13-00	PROPERTY LINE ADJUSTMENT	-	520	-	-	-	-
001-0000-351.10-00	COURT FINES/FORFEITURES	234,217	258,138	262,600	285,400	285,400	285,400
001-0000-351.15-00	TOWING FINES & FEES	21,125	28,875	29,000	29,000	29,000	29,000
001-0000-361.00-00	INTEREST REVENUES	36,396	51,789	46,000	42,000	42,000	42,000
001-0000-363.50-00	PROPERTY RENTALS	24,120	24,300	23,460	24,912	24,912	24,912
001-0000-365.00-00	GIFTS AND DONATIONS	-	7,000	-	-	-	-
001-0000-365.10-00	POLICE RESERVES	30	-	-	-	-	-
001-0000-366.00-00	QLIFE ADMIN SERVICES	53,400	14,394	20,000	20,000	20,000	20,000
001-0000-367.00-00	VICTIMS ASSISTANCE GRANT	-	434	-	-	-	-
001-0000-369.00-00	OTHER MISC REVENUES	4,003	12,450	6,000	8,000	8,000	8,000
001-0000-391.05-00	TRNSFR FROM STREET FUND	70,580	89,724	99,918	107,240	107,240	107,240
001-0000-391.18-00	TRNSFR FROM SPECIAL GRANTS FND	44,550	7,008	6,080	3,500	3,500	3,500
001-0000-391.36-00	TRNSRR FROM SPECIAL ASSESSMENTS FUND	59,230	59,220	9,230	9,230	9,230	9,230
001-0000-391.37-00	TRNSFR FROM CAPITAL PROJECT FUND	-	24,372	-	-	-	-
001-0000-391.51-00	TRNSFR FROM WATER UTILITY FUND	340,037	383,388	426,252	456,233	456,233	456,233
001-0000-391.55-00	TRNSFR FROM WASTEWATER UTILITY	229,990	271,944	295,770	306,882	306,882	306,882
001-0000-391.60-00	TRNSFR FROM LIBRARY	-	-	102,000	-	-	-
001-0000-392.00-00	SALE OF FIXED ASSETS	1,350	-	10,000	-	-	-
TOTAL GENERAL FUND REVENUES		5,343,791	6,022,177	6,498,890	6,950,431	6,950,431	6,942,431

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: General (001)
Department: City Council (01)
Program: Administration (410)

Mission

Establishing policies, visions and goals to lead The Dalles into the future.

Description

The City Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council is contained in the City Charter, while Council's own administrative and operational policies are adopted by the ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles.

The Dalles City Council positions are volunteer positions and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving staggered four-year terms.

In addition to regular meetings, the City Council meets at least annually to establish, review, and update goals for the City.

2008-2009 Budget Detail

The Council's Contractual Services includes several programs in which the City is involved with other community partners as listed below:

Service	Partner	FY 06/07 Budget	FY 07/08 Budget	FY 08/09 Proposed
Ft. Dalles Museum	Wasco County	12,500	12,500	12,500
LINK	MC Council of Gov Transp	10,000	10,000	10,000
Sister City Program	Local Non-Profit	2,500	2,500	2,500
Riverfront Trail	NWC Parks and Recreation	5,000	5,000	5,000
DT Street Trees	NWC Parks and Recreation	0	7,000	7,000
War Memorial	Veteran & Civic Organizations	2,000	2,000	2,000
The Dalles Sesquicentennial	Community (07-08 For Historical Days)	15,000	10,000	0
Six Rivers Mediation Svc	Six Rivers Mediation Svc	4,000	4,000	4,000
Mayor Meth Prevention Fund	City of The Dalles	5,000	5,000	5,000
Juvenile Work Crew	Wasco County	0	10,530	12,870
Mural Society	Chamber of Commerce	0	18,000	0
Discovery Center	Wasco County	0	0	25,000
Senior Support	The Dalles Senior Center	0	0	5,000
Cemetery Maintenance	Wasco Co. Historic Society	2,000	2,000	2,000
Wasco County EOC	Wasco Co./Mid-Columbia F&R	6,000	6,000	9,000
	Total:	56,000	81,570	101,870

Two new items have been added this year: \$25,000 in support of the Columbia Gorge Discovery Center infrastructure debt and \$5,000 for Senior Center support.

- \$12,000 has been included in the City Council’s Travel budget to allow for Sister City (\$1,500), federal lobbying (\$9,000) travel, and League of Oregon Cities meetings and travel (\$1,500). In the last six years, the Washington D.C. lobbying trips have helped secure over \$10 million in direct Federal Appropriation for the community. The Sister City efforts have resulted in a formal relationship and several youth, cultural and economic exchanges. This year we have added \$5,000 to the budget to pay for food prior to Council meetings.

The Council’s Memberships and Dues line item covers all of the organizations the City belongs to:

1. LOC	\$ 8,728
2. MCCEDD	\$ 3,434
3. MCCOG	\$12,350
4. Oregon Mayors Association	\$ 105
5. Chamber of Commerce	\$ 440
6. National Civic League	\$ 85
7. Downtown Association	\$ 250
8. Other-Miscellaneous	<u>\$ 262</u>
TOTAL	\$25,655

Miscellaneous Expenses (\$3,000) includes \$1,000 for gifts for dignitaries and \$1,500 for the Washington, D.C. books.

2008-2009 Goals, Projects and Highlights

- A major continuing Council priority for fiscal year 2008-2009 is to maintain financial stability; and to promote interagency cooperation and communications with the citizens, other agencies and staff
- Downtown Riverfront Washington Street Connection Design/Construction
- Downtown Riverfront Dock Design/Construction
- East Gateway Wasco Milling property redevelopment
- Expansion of the Urban Growth Boundary
- Airport Golf Course

2007-2008 Accomplishments/Comments

- The Dalles Susquicentennial Celebration
- Water System Master Plan implementation
- Implemented Transportation and Storm Sewer System Development Charges
- Completed and implemented Storm Water Master Plan
- Annexation of new areas
- Budgeted full time Codes Enforcement and an additional Police Detective

Major Issues to be resolved in the next 5 years

- Adequate funding for street maintenance.
- Maintaining current General Fund services in tough economic times.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND – CITY COUNCIL

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
001-0100-410.29-00	OTHER EMPLOYEE BENEFITS	3,495	3,634	3,354	1,817	1,817	1,817
TOTAL PERSONNEL SERVICES		3,495	3,634	3,354	1,817	1,817	1,817
001-0100-410.31-10	CONTRACTUAL SERVICES	33,037	55,182	88,570	101,870	101,870	101,870
001-0100-410.31-60	LABOR NEGOTIATIONS	9,918	13,191	25,000	15,000	15,000	15,000
001-0100-410.32-10	AUDITING SERVICES	25,000	20,370	25,200	27,400	27,400	27,400
001-0100-410.39-00	OTHER CONTRACTUAL SVCS	-	-	2,040	2,000	2,000	2,000
001-0100-410.53-20	POSTAGE	-	-	-	-	-	-
001-0100-410.58-10	TRAVEL, FOOD & LODGING	10,188	11,235	12,000	17,000	17,000	17,000
001-0100-410.58-50	TRAINING AND CONFERENCES	100	250	500	500	500	500
001-0100-410.58-60	WORKSHOPS	396	619	500	500	500	500
001-0100-410.58-70	MEMBERSHIPS/DUES/SUBSCRIP	23,570	23,624	24,100	25,655	25,655	25,655
001-0100-410.60-10	OFFICE SUPPLIES	143	572	600	600	600	600
001-0100-410.60-83	SAIF SAFETY	-	-	-	-	-	-
001-0100-410.64-10	BOOKS AND PERIODICALS	-	-	100	100	100	100
001-0100-410.69-50	MISCELLANEOUS EXPENSES	3,265	5,241	3,800	3,800	3,800	3,800
TOTAL MATERIALS & SERVICES		105,617	130,283	182,410	194,425	194,425	194,425
001-0100-410.74-50	COMPUTER EQUIPMENT	-	-	-	-	20,000	20,000
TOTAL CAPITAL OUTLAY		-	-	-	-	20,000	20,000
TOTAL CITY COUNCIL DEPARTMENT		109,112	133,917	185,764	196,242	216,242	216,242

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: General (001)
Department: City Clerk (0200)
Program: Administration (410)

Mission

The City Clerk's role in municipal government is to support the administration, City Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City's records and preserving the municipality's history.

Description

The City Clerk Department is a vital communication link between local government and its citizens. The City Clerk's office provides a wide range of services, including support to the Mayor, City Council, City Manager, City departments, other local governing bodies, and citizens, without exception.

In 2005, duties to supervise the Buildings Maintenance and Codes Enforcement programs were added to this department. This category is now also referred to as General Services. In 2008 administration of personnel services will be added to the General Services Department.

Some major administrative services performed by the department include: Clerk of the City Council, Records Manager, Elections Officer, analyst to the City Manager, personnel administration, Information Officer, supervise buildings maintenance, codes enforcement program, and interpretation of public records and meetings law and parliamentary procedures.

The City Clerk Department will continue striving to provide support services and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive.

2008-09 Goals, Projects and Highlights

- Continue to promote City's Wellness Program
- Coordinate improvement projects for City owned facilities
- Continue to develop Codes Enforcement programs, to meet Council goals associated with nuisance abatement
- Continue process for extension of State Office Building lease
- Develop Plan for taking over administration of personnel services
- Assist Mayor in developing civic responsibility goal for City Council

2007-08 Accomplishments/Comments

- Continued supervision of the City's Buildings Maintenance Department and coordination of improvement projects for City owned facilities
- Continued supervision of City's Codes Enforcement Program
- Serve on numerous OAMR and IIMC Committees
- Worked on development and promotion of City's wellness program
- Provided City Newsletter for Employees and City Council/Commissions
- Completed City's Sesquicentennial Celebration events
- Hosted Oregon Association of Municipal Records annual conference

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND – CITY CLERK

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
001-0200-410.11-00	REGULAR SALARIES	70,644	73,836	76,790	81,701	81,701	81,701
001-0200-410.13-00	OVERTIME (Cash E days to VEBA)	-	-	-	-	-	-
001-0200-410.21-10	MEDICAL INSURANCE	12,728	13,241	16,721	15,459	15,459	15,459
001-0200-410.21-20	L-T DISABILITY INSURANCE	311	317	338	359	359	359
001-0200-410.21-30	LIFE INSURANCE	41	38	41	36	36	36
001-0200-410.21-40	WORKERS COMP INSURANCE	212	288	214	272	272	272
001-0200-410.22-00	FICA	5,268	5,499	5,874	6,250	6,250	6,250
001-0200-410.23-00	RETIREMENT CONTRIBUTIONS	9,537	10,046	10,367	11,030	11,030	11,030
001-0200-410.29-00	OTHER EMPLOYEE BENEFITS	57	57	57	61	61	61
TOTAL PERSONNEL SERVICE		98,798	103,323	110,402	115,168	115,168	115,168
001-0200-410.31-10	CONTRACTUAL SERVICES	27	27	30	30	30	30
001-0200-410.36-00	ELECTIONS COSTS	-	-	-	-	-	-
001-0200-410.43-40	OFFICE EQUIPMENT	480	480	500	500	500	500
001-0200-410.53-20	POSTAGE	59	154	400	450	450	450
001-0200-410.53-30	TELEPHONE	248	366	500	500	500	500
001-0200-410.53-40	LEGAL NOTICES	32	(63)	200	250	250	250
001-0200-410.58-10	TRAVEL, FOOD & LODGING	2,405	926	2,200	3,400	3,400	3,400
001-0200-410.58-50	TRAINING AND CONFERENCES	1,000	1,020	1,125	1,200	1,200	1,200
001-0200-410.58-70	MEMBERSHIPS/DUES/SUBS	135	150	200	200	200	200
001-0200-410.60-10	OFFICE SUPPLIES	411	204	650	700	700	700
001-0200-410.64-10	BOOKS AND PERIODICALS	45	11	50	100	100	100
001-0200-410.69-50	MISCELLANEOUS EXPENSES	-	1,309	500	-	-	-
TOTAL MATERIALS AND SERVICES		4,842	4,584	6,355	7,330	7,330	7,330
001-0200-410.74-50	COMPUTER EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TOTAL CITY CLERK DEPARTMENT		103,640	107,907	116,757	122,498	122,498	122,498

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: General (001)
Department: City Manager (0300)
Program: Administration (410)

Mission

To support the City Council, connect citizens to their City government, and through professional management tools, help City departments provide responsive, cost effective, efficient local services.

Description

The City Manager's position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager's charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes, hearing and responding to the issues concerning citizens, offering alternative solutions, representing the position of the governing body, and offering education regarding the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

2008-2009 Goals, Projects and Highlights

- The goals of the City Manager relate specifically to implementation of the goals set by Council for the City. These goals reflect the evolution of the City of The Dalles in response to, and in anticipation of changes in the community and the region. The current City Council goals are listed in the front section of the budget document.
- The City Manager will work with individual department managers to enhance and simplify the ease with which we respond to citizen inquiries.
- Implement design and construction of Washington Street Downtown/Riverfront Access connection and Riverfront Dock.
- Complete agreements for Airport Golf Course and proceed with construction.

2007-2008 Accomplishments/Comments

- Sixty-nine percent (69%) of the 48 Council Goal Objectives were completed or are on schedule.
- Implementation of Water System Improvements under Revenue Bond.
- Assisted Mayor and Chamber of Commerce in development of an eighth Downtown Renaissance program book and Washington D.C. lobbying.
- Participated in the League of Oregon Cities Tele-Com task force and standing committee.
- Participated in State-wide committee on organization of Oregon Department of Economic and Community Development.
- The City Manager is continuing to enhance communication with City Council, citizens, department managers, City employees, and other local governments.
- Implementation of Storm Water Master Plan and development fee.

- Maintained solid intergovernmental relations with Wasco County, School District, County Port, and Parks and Recreation.
- Assisted with issuance of a \$3.3 million bond for the Public Works Relocation and 911/EOC.
- Helped to negotiate community partnerships with the National Guard.
- Helped Chamber select new Executive Director and facilitate Chamber of Commerce Board of Directors retreat.

Major Issues to be Resolved in the Next 5 Years

- The issues identified under the City Council budget.
- Increasing citizen trust and confidence in local government.
- Increase information flow to and communication with City Council.
- Funding strategies to maintain and replace the City's infrastructure.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND – CITY MANAGER

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
001-0300-410.11-00	REGULAR SALARIES	125,394	137,575	147,806	154,977	154,977	163,596
001-0300-410.12-00	PARTTIME/TEMP SALARIES	-	-	-	-	-	-
001-0300-410.13-00	OVERTIME SALARIES	-	398	-	-	-	-
001-0300-410.21-10	MEDICAL INSURANCE	21,823	23,621	30,770	28,607	28,607	28,360
001-0300-410.21-20	L-T DISABILITY INSURANCE	553	587	650	682	682	720
001-0300-410.21-30	LIFE INSURANCE	82	77	82	82	82	82
001-0300-410.21-40	WORKERS COMP INSURANCE	471	543	577	687	687	715
001-0300-410.22-00	FICA	9,808	10,357	11,307	11,856	11,856	12,515
001-0300-410.23-00	RETIREMENT CONTRIBUTIONS	15,427	14,959	18,244	20,922	20,922	22,085
001-0300-410-29-00	OTHER EMPLOYEE BENEFITS	-	-	57	-	-	-
001-0300-400-29-10	EMPLOYEE RELATIONS	-	-	57	-	-	-
TOTAL PERSONNEL SERVICE		173,558	188,116	209,550	217,813	217,813	228,073
001-0300-410.31-10	CONTRACTUAL SERVICES	54	105	54	54	54	54
001-0300-410.31-70	RECRUITING EXPENSES	-	-	-	-	-	-
001-0300-410.43-40	OFFICE EQUIPMENT	5,069	4,774	5,100	5,320	5,320	5,320
001-0300-410.43-50	VEHICLES	-	-	-	-	-	-
001-0300-410.43-53	VEHICLE ALLOWANCE	3,600	3,300	3,600	3,600	3,600	3,600
001-0300-410.53-20	POSTAGE	320	566	600	650	650	650
001-0300-410.53-30	TELEPHONE	553	785	800	900	900	900
001-0300-410.53-40	LEGAL NOTICES	-	-	-	-	-	-
001-0300-410.58-10	TRAVEL, FOOD & LODGING	1,285	3,401	5,000	5,600	5,600	5,600
001-0300-410.58-50	TRAINING AND CONFERENCES	505	1,152	1,000	1,000	1,000	1,000
001-0300-410.58-70	MEMBERSHIPS/DUES/SUBS	1,314	1,359	1,450	1,450	1,450	1,450
001-0300-410.60-10	OFFICE SUPPLIES	3,929	3,186	3,600	4,000	4,000	4,000
001-0300-410.64-10	BOOKS AND PERIODICALS	88	42	150	100	100	100
001-0300-410.69-50	MISCELLANEOUS EXPENSES	389	2,218	1,000	1,000	1,000	1,000
001-0300-410.69-80	ASSETS <\$1000	-	200	200	200	200	200
TOTAL MATERIALS AND SERVICES		17,106	21,088	22,554	23,874	23,874	23,874
001-0300-410.74-50	COMPUTER EQUIPMENT	1,922	2,255	-	3,100	3,100	3,100
TOTAL CAPITAL OUTLAY		1,922	2,255	-	3,100	3,100	3,100
TOTAL CITY MANAGER DEPARTMENT		192,586	211,459	232,104	244,787	244,787	255,047

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: General (001)
Department: Legal/Judicial (07)
Program: Legal/Judicial (412)

Mission

The Legal Department's mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, in a prompt and efficient manner.

The Municipal Court's mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court's jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

Description:

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, prosecuting defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and Planning Commission, and other City Commissions, when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens' concerns and complaints.

2008-2009 Goals, Projects and Highlights

- Complete documentation to allow construction of golf course at the Municipal Airport to proceed.
- Assist Community & Economic Development Department with Urban Growth Boundary Expansion Project.
- Adopt ordinance for remaining island annexation area on the West side of the City.
- Assist with negotiations for extension of State Office Building Lease.

2007-2008 Accomplishments/Comments

- Two ordinances establishing transportation system development charges and storm water utility charges were adopted by the City Council.
- Assisted in preparation of paperwork and documentation for the land sale transaction facilitating the relocation of the Public Works facility, and prepared the public contract documents for the design/build for the proposed reconstruction of the Public Works facility.
- Three additional rounds of annexations, under the island and consent annexation ordinance statutes, were adopted through several ordinances presented to the City Council.
- A draft of an ordinance was prepared to establish a policy concerning the use of background criminal history checks.

Major Issues to be resolved in the next 5 years

- Complete the process for the expansion of the City's Urban Growth Boundary.
- Continue to work with the Wasco County Court, the local Circuit Court Judges, the Municipal Court Judge, and other representatives of law enforcement to ensure the Municipal Court has access to bed space at the NORCOR correctional facility.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget
GENERAL FUND – LEGAL**

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
001-0700-412.11-00	REGULAR SALARIES	109,728	116,220	120,870	129,951	129,951	133,997
001-0700-412.12-00	PARTTIME/TEMP SALARIES	7,556	8,972	11,030	11,359	11,359	11,359
001-0700-412.13-00	OVERTIME SALARIES	162	361	250	250	250	250
001-0700-412.21-10	MEDICAL INSURANCE	23,530	23,070	31,140	28,910	28,910	29,018
001-0700-412.21-20	L-T DISABILITY INSURANCE	502	521	580	622	622	640
001-0700-412.21-30	LIFE INSURANCE	96	91	96	96	96	96
001-0700-412.21-40	WORKERS COMP INSURANCE	459	540	506	654	654	666
001-0700-412.22-00	FICA	8,773	9,393	10,109	10,829	10,829	11,139
001-0700-412.23-00	RETIREMENT CONTRIBUTIONS	14,813	16,359	17,806	19,077	19,077	19,623
001-0700-412.29-00	OTHER EMPLOYEE BENEFITS	10	57	57	-	-	-
TOTAL PERSONNEL SERVICE		165,629	175,582	192,444	201,748	201,748	206,788
001-0700-412.31-10	CONTRACTUAL SERVICES	771	1,897	10,000	10,000	10,000	10,000
001-0700-412.31-85	WITNESS/JURY FEES	-	-	-	-	-	-
001-0700-412.32-20	SPECIAL LEGAL SERVICES	269	490	500	500	500	500
001-0700-412.32-30	COURT APPT ATTORNEY FEES	-	-	-	-	-	-
001-0700-412.43-20	COMPUTERS	-	-	-	-	-	-
001-0700-412.43-40	OFFICE EQUIPMENT	35	-	300	150	150	150
001-0700-412.50-10	CRIME VICTIMS ASSISTANCE	1,200	1,450	2,000	1,400	1,400	1,400
001-0700-412.50-20	VOCA	-	-	-	-	-	-
001-0700-412.53-20	POSTAGE	258	322	700	600	600	600
001-0700-412.53-30	TELEPHONE	1,033	1,445	1,500	1,500	1,500	1,500
001-0700-412.55-00	PRINTING & BINDING	-	-	-	-	-	-
001-0700-412.58-10	TRAVEL, FOOD & LODGING	800	1,071	1,200	1,200	1,200	1,200
001-0700-412.58-50	TRAINING AND CONFERENCES	459	439	1,000	1,000	1,000	1,000
001-0700-412.58-70	MEMBERSHIPS/DUES/SUBS	582	632	700	700	700	700
001-0700-412.60-10	OFFICE SUPPLIES	978	1,788	1,400	1,400	1,400	1,400
001-0700-412.64-10	BOOKS AND PERIODICALS	10,161	10,669	10,000	12,000	12,000	12,000
001-0700-412.64-80	COMPUTER SOFTWARE	-	-	-	-	-	-
001-0700-412.69-50	MISCELLANEOUS EXPENSES	-	2,015	-	-	-	-
001-0700-412.69-80	ASSETS <\$1000	-	-	1,350	-	-	-
TOTAL MATERIALS AND SERVICES		16,546	22,217	30,650	30,450	30,450	30,450
001-0700-412.74-30	FURNITURE AND FIXTURES	-	-	-	-	-	-
001-0700-412.74-50	COMPUTER EQUIPMENT	-	-	2,500	2,000	2,000	2,000
TOTAL CAPITAL OUTLAY		-	-	2,500	2,000	2,000	2,000
SUB-TOTAL LEGAL		182,175	197,798	225,594	234,198	234,198	239,238

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND – JUDICIAL

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
001-0750-412.11-00	REGULAR SALARIES	35,412	36,396	39,177	37,897	37,897	42,816
001-0750-412.12-00	PARTTIME/TEMP SALARIES	29,635	28,018	30,579	30,828	30,828	30,828
001-0750-412.13-00	OVERTIME SALARIES	1,354	1,471	1,695	1,640	1,640	1,640
001-0750-412.21-10	MEDICAL INSURANCE	10,872	9,767	14,046	13,093	13,093	13,706
001-0750-412.21-20	L-T DISABILITY INSURANCE	186	180	209	205	205	205
001-0750-412.21-30	LIFE INSURANCE	55	52	51	51	51	51
001-0750-412.21-40	WORKERS COMP INSURANCE	298	310	286	427	427	427
001-0750-412.22-00	FICA	4,971	4,970	5,336	5,258	5,258	5,634
001-0750-412.23-00	RETIREMENT CONTRIBUTIONS	4,887	5,185	5,530	5,375	5,375	6,039
TOTAL PERSONNEL SERVICE		87,670	86,348	96,909	94,774	94,774	101,346
001-0750-412.31-10	CONTRACTUAL SERVICES	9,268	10,114	7,000	7,000	7,000	7,000
001-0750-412.31-30	PRISONER MEDICAL SVCS	31	978	2,400	2,000	2,000	2,000
001-0750-412.31-85	WITNESS/JURY FEES	561	989	1,000	1,000	1,000	1,000
001-0750-412.31-90	PROSECUTING ATTORNEY	-	-	-	21,600	21,600	21,600
001-0750-412.32-30	COURT APPT ATTORNEY FEES	23,148	34,732	21,000	27,000	27,000	27,000
001-0750-412.33-15	INTERPRETOR FEES	2,053	2,320	2,500	2,500	2,500	2,500
001-0750-412.34-40	SOFTWARE MAINTENANCE	2,358	3,946	4,000	-	-	-
001-0750-412.43-40	OFFICE EQUIPMENT	-	409	650	500	500	500
001-0750-412.53-20	POSTAGE	1,608	1,948	4,000	4,000	4,000	4,000
001-0750-412.53-30	TELEPHONE	487	596	800	800	800	800
001-0750-412.58-10	TRAVEL, FOOD & LODGING	1,072	323	1,250	1,575	1,575	1,575
001-0750-412.58-50	TRAINING AND CONFERENCES	240	190	600	600	600	600
001-0750-412.58-70	MEMBERSHIPS/DUES/SUBS	185	105	185	185	185	185
001-0750-412.60-10	OFFICE SUPPLIES	1,812	1,330	1,800	1,500	1,500	1,500
001-0750-412.64-10	BOOKS AND PERIODICALS	39	37	50	50	50	50
001-0750-412.69-80	ASSETS <\$1000	-	-	300	-	-	-
TOTAL MATERIALS AND SERVICES		42,862	58,017	47,535	70,310	70,310	70,310
001-0750-412.74-40	OFFICE EQUIPMENT	-	-	-	-	-	-
001-0750-412.74-50	COMPUTER EQUIPMENT	-	-	-	2,500	2,500	2,500
001-7500-412.74-60	VOICE/DATA NETWORK EQUIP	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	2,500	2,500	2,500
SUB-TOTAL JUDICIAL		130,532	144,365	144,444	167,584	167,584	174,156
TOTAL LEGAL AND JUDICIAL DEPARTMENT		312,707	342,163	370,038	401,782	401,782	413,394

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: General (001)
Department: Finance/Utility Billing (0900-950)
Program: Finance/Utility Billing (415)

Mission

To provide the finest in financial information, projections and support services to the City Staff, City Manager, City Council, and external users in support of their decision making processes; and to aggressively respond to the needs of City Staff in their quest to provide quality services, while using the City's available resources in the best interests of all involved.

Description

The Finance Department is charged with a wide variety of tasks, including coordination of the City's annual budget and audit processes, and grant administration, as well as the general administrative functions, such as payroll, cash receipts, accounts payables, accounts receivables, fixed assets, and general ledger. The Department also processes all utility billing and collections for the City's water and wastewater utilities in a separate cost center (0950). The Finance Department prepares a wide range of internal and external financial reports for use by other organizations, City Council and its commissions, and City Staff, as well as the general citizenship. The Finance Department also maintains all accounting functions and ledgers for the Urban Renewal District, Tourism Promotion Funds, and the QLife, separate from City accounting ledgers. This Department also provided accounting services for the Northern Wasco County Parks and Recreation District from May 1, 2005 through FY07/08. This Department maintains the primary Financial/Court computer system server and software.

An upgrade of the Financial/Court computer software (SunGard) from greenscreen to the Navaline version and a conversion from the on-site AS400 server system to a hosted server system (ASP) provided by SunGard is scheduled to take place during the summer of 2008.

The costs associated with City-wide computer systems and software have been removed from the Finance Department budget into a new General Fund Technology Department budget for FY08/09.

The City will no longer contract with Wasco County for personnel services as of July 1, 2008. Most of the personnel administration duties will be picked up by the City Clerk, but a few, such as administration and reporting compliance for workers compensation (SAIF), will be added to the Payroll Tech position.

2008-09 Goals, Projects and Highlights

- Complete Financial/Court software upgrade and conversion to hosted server system.
- Continue training and cross-training for all Dept employees.
- Improve processes and systems in order to efficiently provide timely and accurate financial information to the City Manager and Staff, City Council, and other users of this information.

2007-08 Accomplishments/Comments

- Hired a Payroll Technician November 2007 and an Accountant February 25, 2008, bringing Department to full strength.
- Completed intensive software training sessions on GMBA, Payroll, and other HTE modules.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND – FINANCIAL

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
001-0900-415.11-00	REGULAR SALARIES	137,913	126,050	183,728	183,300	183,300	186,185
001-0900-415.12-00	PARTTIME/TEMP SALARIES	11,299	39,402	-	-	-	-
001-0900-415.13-00	OVERTIME SALARIES	12,983	9,602	11,743	10,063	10,063	10,063
001-0900-415.21-10	MEDICAL INSURANCE	21,104	30,815	35,766	42,695	42,695	43,753
001-0900-415.21-20	L-T DISABILITY INSURANCE	639	504	808	807	807	807
001-0900-415.21-30	LIFE INSURANCE	128	96	165	165	165	165
001-0900-415.21-40	WORKERS COMP INSURANCE	548	600	627	926	926	926
001-0900-415.22-00	FICA	12,124	13,172	14,954	14,792	14,792	14,792
001-0900-415.23-00	RETIREMENT CONTRIBUTIONS	19,618	12,699	14,229	19,469	19,469	19,469
001-0900-415.29-00	OTHER EMPLOYEE BENEFITS	62	67	113	114	114	114
TOTAL PERSONNEL SERVICE		216,418	233,006	262,133	272,331	272,331	276,274
001-0900-415.31-10	CONTRACTUAL SERVICES	5,121	6,712	5,121	5,554	5,554	5,554
001-0900-415.31-20	ACCOUNTING/ADVISORY SVCS	8,960	-	5,000	5,000	5,000	5,000
001-0900-415.34-30	COMPUTER SERVICES	26,530	20,053	10,000	-	-	-
001-0900-415.34-40	SOFTWARE MAINTENANCE	8,864	22,588	12,350	-	-	-
001-0900-415.43-20	COMPUTERS	12,212	30,170	29,000	-	-	-
001-0900-415.43-40	OFFICE EQUIPMENT	250	503	1,600	1,600	1,600	1,600
001-0900-415.43-45	JOINT USE OF LABOR/EQUIP	-	-	-	-	-	-
001-0900-415.44-20	RENTAL OF EQUIPMENT	3,432	3,432	3,432	3,432	3,432	3,432
001-0900-415.44-30	LEASE OF COMPUTER	9,785	10,675	10,680	9,785	9,785	9,785
001-0900-415.53-20	POSTAGE	2,149	2,273	3,000	3,000	3,000	3,000
001-0900-415.53-30	TELEPHONE	1,549	1,957	2,800	2,800	2,800	2,800
001-0900-415.53-40	LEGAL NOTICES	739	129	1,000	1,500	1,500	1,500
001-0900-415.54-00	ADVERTISING	-	400	-	-	-	-
001-0900-412.55-00	PRINTING & BINDING	1,590	1,980	1,750	2,500	2,500	2,500
001-0900-415.58-10	TRAVEL, FOOD & LODGING	176	1,242	5,500	7,000	7,000	7,000
001-0900-415.58-50	TRAINING AND CONFERENCES	1,208	7,608	9,000	7,500	7,500	7,500
001-0900-415.58-70	MEMBERSHIPS/DUES/SUBS	1,879	1,699	2,100	2,100	2,100	2,100
001-0900-415.60-10	OFFICE SUPPLIES	7,414	5,342	7,500	7,500	7,500	7,500
001-0900-415.64-80	COMPUTER SOFTWARE	886	1,230	-	1,000	1,000	1,000
001-0900-415.69-50	MISCELLANEOUS EXPENSES	1,103	22,459	1,000	1,000	1,000	1,000
001-0900-415-69-70	CASH SHORT/LONG	(3)	(16)	-	-	-	-
001-0900-415.69-80	ASSETS <\$1000	1,420	75	1,000	1,000	1,000	1,000
TOTAL MATERIALS AND SERVICES		95,264	140,511	111,833	62,271	62,271	62,271
001-0900-415-74-30	FURNITURE & FIXTURES	-	150	-	-	-	-
001-0900-415-74-40	OFFICE EQUIPMENT	-	-	8,500	2,000	2,000	2,000
001-0900-415-74-50	COMPUTER EQUIPMENT	37,940	8,247	3,000	3,000	3,000	3,000
001-0900-415-74-60	VOICE/DATA NETWORK EQUIP	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		37,940	8,397	11,500	5,000	5,000	5,000
SUB-TOTAL FINANCE		349,622	381,914	385,466	339,602	339,602	343,545

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND – UTILITY BILLING

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
001-0950-415.11-00	REGULAR SALARIES	54,584	54,141	57,596	62,678	62,678	62,678
001-0950-415.12-00	PARTTIME/TEMP SALARIES	-	2,813	-	-	-	-
001-0950-415.13-00	OVERTIME SALARIES	3,541	4,381	5,649	5,424	5,424	5,424
001-0950-415.21-10	MEDICAL INSURANCE	12,219	6,648	23,069	16,297	16,297	17,804
001-0950-415.21-20	L-T DISABILITY INSURANCE	228	249	253	276	276	276
001-0950-415.21-30	LIFE INSURANCE	74	72	82	82	82	82
001-0950-415.21-40	WORKERS COMP INSURANCE	243	327	229	463	463	463
001-0950-415.22-00	FICA	4,323	4,663	4,838	5,210	5,210	5,210
001-0950-415.23-00	RETIREMENT CONTRIBUTIONS	4,855	4,547	7,775	8,462	8,462	8,462
001-0950-415.29-00	OTHER EMPLOYEE BENEFITS	52	-	-	-	-	-
TOTAL PERSONNEL SERVICE		80,119	77,842	99,491	98,892	98,892	100,399
001-0950-415.31-10	CONTRACTUAL SERVICES	1,488	788	1,120	1,000	1,000	1,000
001-0950-415.34-30	COMPUTER SERVICES	4,971	10	4,000	-	-	-
001-0950-415.34-40	SOFTWARE MAINTENANCE	8,974	11,701	14,660	-	-	-
001-0950-415.43-20	COMPUTERS	1,000	-	1,000	1,000	1,000	1,000
001-0950-415.43-40	OFFICE EQUIPMENT	353	332	600	600	600	600
001-0950-415.53-20	POSTAGE	17,202	17,987	17,700	19,470	19,470	19,470
001-0950-415.53-30	TELEPHONE	1,413	1,614	2,500	2,000	2,000	2,000
001-0950-415.55-00	PRINTING & BINDING	-	831	3,500	3,500	3,500	3,500
001-0950-415.58-10	TRAVEL, FOOD & LODGING	1,814	-	2,500	2,500	2,500	2,500
001-0950-415.58-50	TRAINING AND CONFERENCES	342	-	7,000	7,000	7,000	7,000
001-0950-415.60-10	OFFICE SUPPLIES	3,798	2,584	3,000	3,000	3,000	3,000
001-0950-415.64-80	COMPUTER SOFTWARE	13,080	-	1,000	1,000	1,000	1,000
001-0950-415.69-50	MISCELLANEOUS EXPENSES	849	1,181	1,000	1,000	1,000	1,000
001-0950-415.69-70	CASH SHORT/LONG	(57)	(39)	100	100	100	100
001-0950-415.69-80	ASSETS <\$1000	1,525	75	1,000	1,000	1,000	1,000
TOTAL MATERIALS AND SERVICES		56,752	37,065	60,680	43,170	43,170	43,170
001-0950-415.74-40	OFFICE EQUIPMENT	-	-	-	-	-	-
001-0950-415.74-50	COMPUTER EQUIPMENT	1,922	2,455	16,500	16,500	16,500	3,500
TOTAL CAPITAL OUTLAY		1,922	2,455	16,500	16,500	16,500	3,500
SUB-TOTAL UTILITY BILLING		138,793	117,361	176,671	158,562	158,562	147,069
TOTAL FINANCE & UTILITY BILLING DEPARTMENT		488,415	499,275	562,137	498,164	498,164	490,614

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: General (001)
Department: Personnel (10)
Program: Personnel (416)

Mission

Provide responsive Human Resource management services for the City.

Description

The position of Personnel Director was eliminated from the 1997-98 budget. The City contracted with Wasco County for most human resource activities. The City Clerk assumed the position of City staff liaison with Wasco County. All departments assumed some personnel function previously managed by the Personnel Department. The City also has a Benefits Agent of Record who manages our benefit plans.

In 2008, the General Services Department will resume administration of personnel services.

This budget includes funding to pay for labor attorney fees and for training for the City Clerk to prepare for the transition of personnel services. The amount traditionally budgeted to pay Wasco County has been removed.

2008-09 Goals, Projects and Highlights

- Continue Employee Recognition Program
- Conduct Retirement Fund and Open Enrollment Meetings for employees
- Continue City Wellness Program
- Develop Plan for administration of personnel services

2007-08 Accomplishments/Comments

- Conducted potluck events
- Continued an Employee Wellness Program
- Worked with BCI to provide employee benefits

GENERAL FUND – PERSONNEL

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
001-1000-416-31-10	CONTRACTUAL SERVICES	-	-	-	-	-	-
001-1000-416.34-50	SPECIAL STUDIES & REPORTS	-	394	500	500	500	500
001-1000-416.39-00	OTHER CONTRACTUAL SVCS	17,568	16,152	18,501	-	-	-
001-1000-416.39-10	OTHER LEGAL SERVICES	2,782	3,854	2,000	4,000	4,000	4,000
001-1000-416.50-60	EMPLOYEE RELATIONS	1,929	3,042	3,000	4,000	4,000	4,000
001-1000-416.53-20	POSTAGE	26	89	150	500	500	500
001-1000-416.53-30	TELEPHONE	-	-	50	-	-	-
001-1000-416.54-00	ADVERTISING	-	269	-	-	-	-
001-1000-416.58-50	TRAINING AND CONFERENCES	56	-	-	1,500	1,500	1,500
001-1000-416.60-10	OFFICE SUPPLIES	-	134	300	300	300	300
001-1000-416.60-90	OTHER SUPPLIES	-	-	200	200	200	200
001-1000-416.64-10	BOOKS AND PERIODICALS	-	-	300	300	300	300
001-1000-416.69-50	MISCELLANEOUS EXPENSES	-	464	300	500	500	500
TOTAL MATERIALS AND SERVICES		22,361	24,398	25,301	11,800	11,800	11,800
TOTAL PERSONNEL DEPARTMENT		22,361	24,398	25,301	11,800	11,800	11,800

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund:	General Fund (001)
Department:	Community Development (1100)
Program:	Community Development (421)

Mission

“PREPARING FOR THE FUTURE” a long-standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers.
- Aggressively pursuing meaningful citizen involvement in all planning endeavors.
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal, and Ad Hoc Committees.
- Determined implementation of adopted plans, programs and policies.
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

Description

The Community Development Department is responsible for:

- Current and Long Range Planning within the entire Urban Growth Boundary
- Right-of-Way Coordination
- Land Use Code and Inspection Enforcement
- Historic Landmarks Program
- Urban Renewal Program
- Enterprise Zone Program
- Other special projects as assigned.

There are five permanent, full-time positions in the proposed budget: Director, Senior Planner, Associate Planner, Development Inspector, and Planning Technician. In addition there are two permanent part-time positions in the proposed budget: Codes Enforcement officer, and Administrative Secretary. The RARE planner is not in the proposed budget for 2008-09.

2008-09 Goals, Projects and Highlights

- The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The Department’s Mission Statement will continue to serve as the guiding principle for all actions.
- The customer satisfaction survey will be continued through 2008-09. Anyone who completes a permitting process with the Department will be sent a survey. The Department will try to expand the surveys to other Department customers.
- The Department will continue to follow and complete the 2008 Council Goals and Objectives.

- Implementation of the new requirements for LID's, developer reimbursements, and public improvements payments will be started and maintained on the GIS and Access data bases.
- An additional round of Land Use and Development Ordinance (LUDO) amendments will be completed by June 30, 2009.
- The Comprehensive land use plan, UGB and NSA boundary amendments will be completed through the State's Periodic Review process. This will be completed in 2009 and submitted to the Department of Land Conservation and Development and the Columbia River Gorge Commission for hearing and adoption.
- Implementation of the adopted annexation policy will continue with at least one more round of annexations by June 2009.
- The level of code enforcement work will continue through 2008-09. This is currently at 16 hours per week.
- Support for the development of the Geographic Information System (GIS) will continue.
- Other ongoing work will include timely processing of building permits, development reviews, and a continued emphasis on right-of-way planning and urban growth area planning.
- The Certified Local Government, Historic Preservation Program work will continue, as well as grant work related to historic preservation efforts and other special projects, such as the Pioneer Cemetery.
- Management of the Columbia Gateway Urban Renewal Program and Advisory Committee support will continue. A decision on the future of the current plan will be determined.
- Staff coordination for the Enterprise Zone program will continue.

2007-08 Accomplishments / Comments

- The Department instituted a customer satisfaction survey this year. Anyone who completed a permitting process with the Department within the past three years was sent a survey. The Department has received nearly 50 responses and enjoys an exceptionally high rating in all 12 rating categories.
- Continued development of the City's Geographic Information System (GIS) and initiated in-house mapping capability.
- Continued the Comprehensive Land Use Plan, UGB and National Scenic Area – Urban Exempt Area amendment process. Met with the Warm Springs Tribe to determine a future direction for completing the archeological work.
- Implementation of the annexation policy by annexing three groups of properties.
- Staff continued to be active in support of the Planning Commission, Historic Landmarks Commission, Site (Development) Review Team, Urban Renewal Agency and Advisory Committee, and other community groups and Ad Hoc committees. Many hours per week are dedicated to helping these groups function properly and to carry out their role in the decision making process.
- In both current and long range planning efforts, coordination with other City departments, citizens, special interests groups, and State and Federal agencies have been given much attention. This is an ongoing effort, and the relationships developed over the years have continued to be strong.
- The Department continued to provide planning services to the County Planning and Economic

Development Department within the Urban Growth Area, to City Public Works within the rights-of-way, and to the Urban Renewal Agency.

- Building permit activity continued at a high level, although slightly down from the record high of 2006, and is continuing in 2008 at the 2006 pace. The new Development Inspector has made significant progress in working with the contractors and gaining compliance with many projects.
- On-going coordination with both code enforcement officers has been a major focus of effort. Consistent enforcement of planning ordinances creates the ability to be effective and gives creditability to the entire planning effort.

Major issues to be resolved in the next 5 years

- Update the Comprehensive Land Use Plan, Land Use and Development Ordinance, Transportation Master Plan, Sewer Master Plan, Storm Water Master Plan, Water Master Plan, and Capital Improvement Plan consistent with the UGB and NSA amendments.
- Complete the planning and zoning within the expanded exempt area of the Scenic Area Boundary and within the new Urban Growth Boundary.
- Development of major Urban Renewal projects and a determination of the future of the Urban Renewal program.
- Maintain the Certified Local Government status of the Historic Landmarks Commission.
- Implementation of all the various master plans.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND – COMMUNITY DEVELOPMENT

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
001-1100-417.11-00	REGULAR SALARIES	201,846	248,532	279,304	277,439	277,439	283,157
001-1100-417.12-00	PARTTIME/TEMP SALARIES	-	4,480	15,591	29,771	29,771	29,771
001-1100-417.13-00	OVERTIME SALARIES	1,561	1,586	3,881	3,994	3,994	3,994
001-1100-417.21-10	MEDICAL INSURANCE	41,014	47,560	74,918	61,369	61,369	61,937
001-1100-417.21-20	L-T DISABILITY INSURANCE	872	1,073	1,240	1,295	1,295	1,295
001-1100-417.21-30	LIFE INSURANCE	165	192	247	247	247	247
001-1100-417.21-40	WORKERS COMP INSURANCE	840	1,365	1,278	1,635	1,635	1,635
001-1100-417.22-00	FICA	15,031	18,733	22,559	23,502	23,502	23,939
001-1100-417.23-00	RETIREMENT CONTRIBUTIONS	25,622	28,616	35,942	37,454	37,454	38,226
001-1100-417.29-00	OTHER EMPLOYEE BENEFITS	57	57	171	175	175	175
TOTAL PERSONNEL SERVICE		287,008	352,194	435,131	436,881	436,881	444,376
001-1100-417.31-10	CONTRACTUAL SERVICES	135	29,135	34,740	31,240	31,240	31,240
001-1100-417.34-10	ENGINEERING SERVICES	-	10,670	-	-	-	-
001-1100-417.34-40	SOFTWARE MAINTENANCE	1,355	1,443	-	-	-	-
001-1100-417.35-40	BASE MAPPING	500	-	1,000	1,000	1,000	1,000
001-1100-417.35-60	FILING FEES	-	2,204	500	500	500	500
001-1100-417.39-00	OTHER CONTRACTUAL SVCS	4,000	4,058	3,500	32,000	32,000	32,000
001-1100-417.43-10	BUILDINGS AND GROUNDS	-	-	2,000	2,000	2,000	2,000
001-1100-417.43-20	COMPUTERS	-	385	600	-	-	-
001-1100-417.43-40	OFFICE EQUIPMENT	806	1,053	1,200	1,300	1,300	1,300
001-1100-417.43-50	VEHICLES	218	461	600	600	600	600
001-1100-417.43-51	GAS/OIL/DIESEL/LUBRICANTS	258	809	500	1,200	1,200	1,200
001-1100-417.43-52	TIRES AND TIRE REPAIRS	304	156	200	200	200	200
001-1100-417.53-20	POSTAGE	2,168	2,644	6,500	4,700	4,700	4,700
001-1100-417.53-30	TELEPHONE	1,795	2,712	2,500	3,200	3,200	3,200
001-1100-417.53-40	LEGAL NOTICES	1,080	713	700	1,500	1,500	1,500
001-1100-417.54-00	ADVERTISING	350	-	300	400	400	400
001-1100-417.55-00	PRINTING AND BINDING	1,406	540	3,100	2,000	2,000	2,000
001-1100-417.57-00	PERMITS	942	900	900	900	900	900
001-1100-417.58-10	TRAVEL, FOOD & LODGING	1,345	954	1,200	1,800	1,800	1,800
001-1100-417.58-50	TRAINING AND CONFERENCES	1,413	613	1,000	1,000	1,000	1,000
001-1100-417.58-70	MEMBERSHIPS/DUES/SUBS	1,078	1,014	1,200	1,200	1,200	1,200
001-1100-417.60-10	OFFICE SUPPLIES	3,360	3,883	4,500	4,500	4,500	4,500
001-1100-417.60-85	SPECIAL DEPT SUPPLIES	-	-	-	9,250	9,250	9,250
001-1100-417.64-10	BOOKS AND PERIODICALS	94	125	300	300	300	300
001-1100-417.64-80	COMPUTER SOFTWARE	-	-	2,000	2,000	2,000	2,000
001-1100-417.69-50	MISCELLANEOUS EXPENSES	47	4,130	100	100	100	100
001-1100-417.69-80	ASSETS <\$1000	-	-	-	-	-	-
TOTAL MATERIALS AND SERVICES		22,654	68,602	69,140	102,890	102,890	102,890
001-1100-417.74-20	VEHICLES	-	-	-	12,000	12,000	12,000
001-1100-417.73-30	IMPRV OTHER THAN BUILDING	1,031	99	3,000	4,500	4,500	4,500
001-1100-417.74-40	OFFICE EQUIPMENT	3,800	-	8,500	-	-	-
001-1100-417.74-50	COMPUTER EQUIPMENT	1,903	3,064	5,000	1,700	1,700	1,700
TOTAL CAPITAL OUTLAY		6,734	3,163	16,500	18,200	18,200	18,200
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT		316,396	423,959	520,771	557,971	557,971	565,466

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: General (110)
Department: Police (013)
Program: Public Safety (421)

Mission:

“STRIVE FOR EXCELLENCE”

Description:

The Police Department is responsible for the public safety within the city limits of the City of The Dalles. Services include, but are not limited to:

- Protection of life and property
- The detection and apprehension of offenders
- Enforcement of state laws, City ordinances, and traffic laws
- Protection of The Dalles Municipal Watershed

The department is budgeted for 22 full time positions including: 1 Chief, 1 Captain, 4 Sergeants, 14 Police Officers, 1 Administrative Secretary, and 1 Department Secretary.

Non-enforcement programs include:

- Neighborhood Watch
- Police Reserves

The Department works very closely with other law enforcement agencies in the area as well as the Council and other City departments. The Department’s working relationship with other local law enforcement agencies is one of the finest in the state.

2008-09 Goals, Projects and Highlights

- Continuance of good interagency relationships
- Enhance training
- Maintain a fully staffed department
- Adequately serve the City’s newly annexed areas
- Provide service to the expanding number of commercial businesses

Major Issues to be Resolved in the Next Five Years

- Better retention of personnel

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget
GENERAL FUND – POLICE**

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
001-1300-421.11-00	REGULAR SALARIES	955,663	999,385	1,106,408	1,195,287	1,195,287	1,212,484
001-1300-421.12-00	PARTTIME/TEMP SALARIES	6,271	3,733	10,006	5,772	5,772	5,772
001-1300-421.13-00	OVERTIME SALARIES	60,511	76,693	106,249	90,000	90,000	90,000
001-1300-421.13-10	DUI OVERTIME SALARIES	4,564	7,819	6,000	6,000	6,000	6,000
001-1300-421.13-15	MIP-A OVERTIME SALARIES	-	-	-	15,000	15,000	15,000
001-1300-421.21-10	MEDICAL INSURANCE	205,820	232,198	301,900	273,301	273,301	277,660
001-1300-421.21-20	L-T DISABILITY INSURANCE	4,209	4,293	4,887	5,259	5,259	5,259
001-1300-421.21-30	LIFE INSURANCE	824	781	910	951	951	951
001-1300-421.21-40	WORKERS COMP INSURANCE	34,914	45,360	57,747	64,031	64,031	64,031
001-1300-421.22-00	FICA	77,813	81,397	93,997	100,499	100,499	100,499
001-1300-421.23-00	RETIREMENT CONTRIBUTIONS	203,501	212,407	225,938	250,368	250,368	254,245
001-1300-421.29-00	OTHER EMPLOYEE BENEFITS	219	114	285	301	301	301
TOTAL PERSONNEL SERVICE		1,554,309	1,664,180	1,914,327	2,006,769	2,006,769	2,032,202
001-1300-421.31-10	CONTRACTUAL SERVICES	865	865	4,600	4,600	4,600	4,600
001-1300-421.31-40	WASCO CO COMMUNICATIONS	210,372	232,613	244,174	203,627	203,627	203,627
001-1300-421.31-70	RECRUITING EXPENSES	1,074	1,132	3,000	3,000	3,000	3,000
001-1300-421.33-15	INTERPRETOR FEES	25	11	400	400	400	400
001-1300-421.33-40	TOWING SERVICES	3,100	1,831	3,500	3,000	3,000	3,000
001-1300-421.33-70	CUSTODIAL MEDICAL EXPENSE	-	-	500	500	500	500
001-1300-421.34-30	COMPUTER SERVICES	-	2,936	3,000	-	-	-
001-1300-421.34-40	SOFTWARE MAINTENANCE	3,860	3,860	3,860	3,860	3,860	3,860
001-1300-421.41-10	WATER & SEWER	446	540	705	775	775	775
001-1300-421.41-20	GARBAGE SERVICES	1,367	1,084	1,100	1,300	1,300	1,300
001-1300-421.41-40	ELECTRICITY	7,086	7,303	7,000	8,000	8,000	8,000
001-1300-421.42-00	JANITORIAL SERVICES	2,543	8,000	8,000	8,360	8,360	8,360
001-1300-421.43-10	BUILDINGS AND GROUNDS	5,108	4,166	5,000	5,000	5,000	5,000
001-1300-421.43-20	COMPUTERS	1,771	661	-	-	-	-
001-1300-421.43-30	RADIO EQUIPMENT	2,678	4,017	4,000	4,500	4,500	4,500
001-1300-421.43-40	OFFICE EQUIPMENT	625	1,086	2,000	2,000	2,000	2,000
001-1300-421.43-50	VEHICLES	14,172	16,652	15,000	16,000	16,000	16,000
001-1300-421.43-51	GAS/OIL/DIESEL/LUBRICANTS	31,971	35,010	33,000	40,000	40,000	40,000
001-1300-421.43-52	TIRES AND TIRE REPAIRS	5,196	5,282	5,500	5,500	5,500	5,500
001-1300-421.43-75	ELEVATOR MAINTENANCE	2,740	2,131	2,500	2,500	2,500	2,500
001-1300-421.43-77	HVAC SYSTEMS	341	-	1,000	1,000	1,000	1,000
001-1300-421.50-40	HEPATITIS PROGRAM	315	-	300	300	300	300
001-1300-421.53-20	POSTAGE	1,753	2,938	2,500	2,500	2,500	2,500
001-1300-421.53-30	TELEPHONE	9,510	12,842	10,000	11,000	11,000	11,000
001-1300-721-53-60	PR COMMUNICATIONS	47	-	-	-	-	-
001-1300-421.54-00	ADVERTISING	194	190	300	300	300	300
001-1300-421.56-00	MICROFILMING	2,842	1,205	2,000	2,000	2,000	2,000
001-1300-421.58-50	TRAINING AND CONFERENCES	11,123	9,759	12,000	14,500	14,500	14,500
001-1300-421.58-70	MEMBERSHIPS/DUES/SUBS	328	379	400	400	400	400
001-1300-421.59-10	SERT TEAM	3,608	3,273	5,500	5,500	5,500	5,500
001-1300-421.59-15	RESERVES	327	3,818	6,000	3,000	3,000	3,000
001-1300-421.59-20	EXPLORER PROGRAM	-	-	-	-	-	-
001-1300-421.59-25	CRIME PREVENTION	956	1,313	1,500	1,500	1,500	1,500
001-1300-421.60-10	OFFICE SUPPLIES	4,128	2,977	4,000	4,000	4,000	4,000
001-1300-421.60-20	JANITORIAL SUPPLIES	747	394	600	600	600	600
001-1300-421.60-65	AMMUNITION	3,005	5,325	6,000	6,000	6,000	6,000
001-1300-421.60-70	DRUG FORFEITURE ITEMS	5,580	3,658	7,000	7,000	7,000	7,000
001-1300-421.60-80	CLOTHING	9,428	11,025	13,708	13,708	13,708	13,708
001-1300-421.60-85	SPECIAL DEPT SUPPLIES	6,090	4,144	8,500	8,500	8,500	8,500
001-1300-421.64-80	COMPUTER SOFTWARE	-	63	1,000	1,000	1,000	1,000
001-1300-421.65-00	LLEG EXPENDITURES	2,261	-	-	-	-	-
001-1300-421.69-50	MISCELLANEOUS EXPENSES	-	3,478	-	-	-	-
001-1300-421.69-80	ASSETS <\$1000	2,134	922	2,000	2,000	2,000	2,000
TOTAL MATERIALS AND SERVICES		359,716	396,882	431,147	397,730	397,730	397,730
001-1300-421-72-20	BUILDINGS	-	-	11,500	3,000	3,000	3,000
001-1300-421.74-20	VEHICLES	33,548	56,316	44,000	81,900	81,900	81,900
001-1300-421.74-25	COMMUNICATIONS EQUIPMENT	4,449	-	-	-	-	-
001-1300-421.74-40	OFFICE EQUIPMENT	-	1,350	8,000	-	-	-
001-1300-421.74-50	COMPUTER EQUIPMENT	-	5,000	11,000	2,000	2,000	2,000
001-1300-421.74-90	EQUIPMENT, OTHER	-	-	23,100	14,200	14,200	14,200
TOTAL CAPITAL OUTLAY		37,997	62,666	97,600	101,100	101,100	101,100
TOTAL POLICE DEPARTMENT		1,952,022	2,123,728	2,443,074	2,505,599	2,505,599	2,531,032

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: General (001)
Department: Technology (1700)
Program: Other (419)

Mission

To provide skilled and timely support, maintenance, replacement and upgrades for the City-wide information technology systems, including hardware and software, in order to needs and facilitate the operations of City Staff.

Description

The City in the past managed its Information Technology through service agreements with various vendors to maintain our software and hardware. Most of those costs were charged to the Finance Department, as the prior Finance Director acted as the IT Manager, while spreading the remainder of the City-wide systems costs to other departments and funds.

The City in FY07/08 contracted with the Education Service District Region 9 (ESD) at Columbia Gorge Community College to provide at least 20 hours of IT assistance per week for \$42,000 per year.

The proposed budget for FY08/09 contains a new General Fund Technology Department where the costs for the City-wide information systems have been consolidated. Some major items that are included in this new Department are servers, switches, SunGard maintenance contracts, and the contract with ESD, which has been expanded from 20 hours per week to 40 hours per week. Costs of replacing individual computers, software or maintenance that are specific to individual Departments or Funds have not been included in this proposed Technology Department budget.

2008-09 Goals, Projects and Highlights

- Complete Financial/Court software upgrade and conversion to hosted server system.
- Review all systems and develop a Capital Improvement Plan for the City-wide Information systems.

2007-08 Accomplishments/Comments

-

GENERAL FUND – TECHNOLOGY

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
001-1700-419.31-10	CONTRACTUAL SERVICES				72,265	72,265	72,265
001-1700-419.34-30	COMPUTER SERVICES				72,102	72,102	72,102
001-1700-419.34-40	SOFTWARE MAINTENANCE	-	-	-	22,897	22,897	22,897
001-1700-419.69-50	MISCELLANEOUS EXPENSES				1,000	1,000	1,000
TOTAL MATERIALS AND SERVICES		-	-	-	168,264	168,264	168,264
CAPITAL OUTLAY							
001-1700-419.74-50	COMPUTER EQUIPMENT				-	-	-
001-1700-419.74-60	VOICE/DATA NETWORK EQUIP				-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TOTAL TECHNOLOGY DEPARTMENT		-	-	-	168,264	168,264	168,264

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: General (001)
Department: City Hall (2300) and Transportation Center (2366)
Program: Other (419)

Mission

To provide for maintenance and preservation of the City's facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

Description

The City Hall Department accounts for annual repairs and maintenance to preserve the appearance and integrity of our structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City owned buildings. All insurance costs related to general government services are recorded in this department.

The operation and maintenance of the Transportation Center is budgeted in the City Hall Department as a separate division. The Transportation Center serves as the local depot for the Greyhound bus line and two local transportation programs operated by Mid-Columbia Council of Governments.

Annually, we adjust the distribution of the time of the Maintenance Repair Technician to reflect the prior year's actual costs. After reviewing the current year, we are distributing the 2008-09 fiscal year as follows:

City Hall:	40%
Police Facility	5%
Library	15%
State Office Building	40%

2008-09 Goals, Projects and Highlights

- Continue maintenance and minor repairs to City Hall and other City owned facilities
- HVAC Unit replacement at City Hall
- Demolition of old water lines in City Hall basement
- Evaluation of old electrical wires in City Hall
- Replace roof at Transportation Center
- Replace bathroom fixtures at Transportation Center
- Replace roof at Second Street breezeway
- Repairs to sidewalk along downtown City parking lot (ARCO)
- Add permanent ¾ time position for maintenance

2007-08 Accomplishments/Comments

- Elevator battery upgrade at City Hall
- Repairs to City Hall alley stairs; west building entrance
- Restoration of antique depot bench
- Replacement of one HVAC Unit at City Hall
- Replacement of City Hall generator, approved by Council in March
- Paint exterior of Transportation Center
- Replace bathroom flooring at Transportation Center

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND – CITY HALL

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
001-2300-419.11-00	REGULAR SALARIES	19,134	19,957	21,784	19,275	19,275	19,275
001-2300-419.12-00	PARTTIME/TEMP SALARIES	3,039	3,540	4,680	6,848	6,848	9,981
001-2300-419.13-00	OVERTIME SALARIES	-	181	500	500	500	500
001-2300-419.21-10	MEDICAL INSURANCE	2,221	2,453	2,857	7,773	7,773	7,773
001-2300-419.21-20	L-T DISABILITY INSURANCE	84	86	96	115	115	115
001-2300-419.21-30	LIFE INSURANCE	18	18	19	39	39	39
001-2300-419.21-40	WORKERS COMP INSURANCE	697	817	1,182	1,167	1,167	1,167
001-2300-419.22-00	FICA	1,696	1,810	2,063	2,037	2,037	2,296
001-2300-419.23-00	RETIREMENT	2,583	2,720	2,941	2,602	2,602	2,602
TOTAL PERSONNEL SERVICES		29,472	31,584	36,122	40,356	40,356	43,748
001-2300-419.31-10	CONTRACTUAL SERVICES	45	-	100	100	100	100
001-2300-419.41-10	WATER & SEWER	1,868	2,025	2,592	3,200	3,200	3,200
001-2300-419.41-20	GARBAGE SERVICES	728	847	885	1,100	1,100	1,100
001-2300-419.41-30	NATURAL GAS	125	377	350	600	600	600
001-2300-419.41-40	ELECTRICITY	13,920	13,737	14,000	15,000	15,000	15,000
001-2300-419.42-00	JANITORIAL SERVICES	13,620	13,870	12,000	14,000	14,000	14,000
001-2300-419.43-10	BUILDINGS AND GROUNDS	5,810	2,901	6,700	5,700	5,700	5,700
001-2300-419.43-16	KLINDT ANNEX	-	42	500	500	500	500
001-2300-419.43-45	JOINT USE OF LABOR/EQUIP	452	415	500	600	600	600
001-2300-419.43-50	VEHICLES	514	136	750	750	750	750
001-2300-419.43-51	GAS/OIL/DIESEL/LUBRICANTS	1,692	1,534	2,000	2,200	2,200	2,200
001-2300-419.43-52	TIRES AND TIRE REPAIRS	-	-	300	300	300	300
001-2300-419.43-70	GENERAL EQUIPMENT	120	225	300	400	400	400
001-2300-419.43-72	ELECTRICAL SYSTEMS	554	1,287	900	2,000	2,000	2,000
001-2300-419.43-73	PLUMBING	265	98	500	3,700	3,700	3,700
001-2300-419.43-75	ELEVATORS	3,481	2,271	7,525	2,700	2,700	2,700
001-2300-419.43-77	HVAC SYSTEMS	227	512	5,500	9,500	9,500	9,500
001-2300-419.43-80	SHOP EQUIPMENT	-	275	500	500	500	500
001-2300-419.50-20	PEST CONTROL	-	-	3,500	10,000	10,000	10,000
001-2300-419.52-10	LIABILITY	40,059	43,315	42,061	42,061	42,061	42,061
001-2300-419.52-30	PROPERTY	8,050	7,463	8,452	8,452	8,452	8,452
001-2300-419.52-50	AUTOMOTIVE	12,912	11,416	13,558	13,558	13,558	13,558
001-2300-419.52-70	FIDELITY BOND	1,386	1,386	1,500	1,500	1,500	1,500
001-2300-419.53-30	TELEPHONE	837	957	1,200	1,200	1,200	1,200
001-2300-419.58-10	TRAVEL, FOOD & LODGING	-	-	250	250	250	250
001-2300-419.58-50	TRAINING AND CONFERENCES	-	-	300	300	300	300
001-2300-419.60-10	OFFICE SUPPLIES	-	32	200	200	200	200
001-2300-419.60-20	JANITORIAL SUPPLIES	1,316	1,725	2,000	3,000	3,000	3,000
001-2300-419.60-80	CLOTHING	150	187	200	860	860	860
001-2300-419.60-85	SPECIAL DEPT SUPPLIES	194	193	300	300	300	300
001-2300-419.60-90	OTHER SUPPLIES	37	-	300	300	300	300
001-2300-419.69-50	MISCELLANEOUS EXPENSES	325	798	500	500	500	500
TOTAL MATERIALS AND SERVICES		108,687	108,022	130,223	145,331	145,331	145,331
001-2300-419.74-20	VEHICLES	10,887	-	-	10,000	10,000	10,000
001-2300-419.74-50	COMPUTER EQUIPMENT	-	1,499	-	-	-	-
001-2300-419.74-90	EQUIPMENT, OTHER	-	27,207	-	-	-	-
TOTAL CAPITAL OUTLAY		10,887	28,706	-	10,000	10,000	10,000
SUB-TOTAL CITY HALL		149,046	168,311	166,345	195,687	195,687	199,079

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND – TRANSPORTATION CENTER

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
001-2366-419.41-10	WATER & SEWER	539	498	912	1,200	1,200	1,200
001-2366-419.41-20	GARBAGE SERVICES	660	684	850	950	950	950
001-2366-419.41-30	NATURAL GAS	159	609	900	900	900	900
001-2366-419.41-40	ELECTRICITY	938	1,670	2,000	2,000	2,000	2,000
001-2366-419.43-10	BUILDINGS AND GROUNDS	347	235	9,000	10,000	10,000	15,000
001-2366-419.43-72	ELECTRICAL SYSTEMS	208	-	300	300	300	300
001-2366-419.43-73	PLUMBING	-	100	300	6,100	6,100	6,100
001-2366-419.43-77	HVAC SYSTEMS	-	-	250	250	250	250
001-2366-419-52-30	PROPERTY	315	304	331	331	331	331
001-2366-419.60-20	JANITORIAL SUPPLIES	406	318	650	1,000	1,000	1,000
TOTAL MATERIALS AND SERVICES		3,572	4,419	15,493	23,031	23,031	28,031
SUB-TOTAL TRANSPORTATION CENTER		3,572	4,419	15,493	23,031	23,031	28,031
TOTAL CITY HALL & TRANSPORTATION CENTER		152,618	172,730	181,838	218,718	218,718	227,110

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: General (001)
Department: Codes Enforcement (40)
Program: Public Safety (424)

Mission

Enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly addressing nuisance abatement processes; work with citizens to solve problems and issues while protecting property rights and freedoms.

Description

In 2004-05 Codes Enforcement supervision was re-assigned. The nuisance codes enforcement program was assigned to the City Clerk/General Services Director, while land use codes enforcement was assigned to the Community Development Department Director. In 2007-08 the nuisance codes enforcement budget was increased to fund a full time position. Land use codes enforcement will be included in the Community Development Department budget.

2008-09 Goals, Projects and Highlights

- Promote puncture vine eradication program
- Complete development of volunteer program
- Continue partnerships with local companies to assist citizens with voluntary nuisance abatement
- Provide public information announcements regarding seasonal nuisance issues, such as weed abatement, snow removal, noxious vegetation, etc.

2007-08 Accomplishments/Comments

- Pursued abatement of several dangerous buildings in the community
- Maintained partnerships with companies to assist citizens in abating nuisances (The Dalles Disposal, Les Schwab Tires, Oil Can Henry's, etc.)
- Formed new partnership for citizens to purchase inexpensive, custom made vehicle covers
- Continued a neighborhood approach, addressing nuisances on a block by block basis when called to inspect one property
- Update and re-print the City's Codes Enforcement brochure

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

GENERAL FUND – CODES ENFORCEMENT

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
001-4000-424.11-00	REGULAR SALARIES	16,267	19,035	30,815	31,730	31,730	32,037
001-4000-421.21-10	MEDICAL INSURANCE	-	-	16,721	11,506	11,506	11,684
001-4000-421.21-20	L-T DISABILITY INSURANCE	-	-	136	140	140	140
001-4000-421.21-30	LIFE INSURANCE	-	-	41	41	41	41
001-4000-424.21-40	WORKERS COMP INSURANCE	144	135	147	157	157	157
001-4000-424.22-00	FICA	1,238	1,456	2,357	2,427	2,427	2,427
001-4000-424.23-00	RETIREMENT	-	-	-	4,283	4,283	4,283
001-4000-424.29-00	OTHER EMPLOYEE BENEFITS	-	-	57	-	-	-
TOTAL PERSONNEL SERVICE		17,649	20,625	50,274	50,284	50,284	50,769
001-4000-424.31-10	CONTRACTUAL SERVICES	94	512	2,500	7,500	7,500	7,500
001-4000-424.39-00	OTHER CONTRACTUAL SRVCS	2,000	2,000	2,500	2,500	2,500	2,500
001-4000-424.43-20	COMPUTERS	-	-	300	300	300	300
001-4000-424.43-50	VEHICLES	-	-	600	600	600	600
001-4000-424.43-51	GAS/OIL/DIESEL/LUBRICANTS	151	-	250	600	600	600
001-4000-424.43-52	TIRES AND TIRE REPAIRS	527	52	500	500	500	500
001-4000-424.53-20	POSTAGE	330	827	650	1,200	1,200	1,200
001-4000-424.53-30	TELEPHONE	616	875	750	1,000	1,000	1,000
001-4000-424.58-10	TRAVEL, FOOD & LODGING	-	186	500	750	750	750
001-4000-424.58-50	TRAINING AND CONFERENCES	-	225	500	500	500	500
001-4000-424.58-70	MEMBERSHIPS/DUES/SUBS	80	40	100	100	100	100
001-4000-424.60-10	OFFICE SUPPLIES	460	275	600	750	750	750
001-4000-424.64-80	COMPUTER SOFTWARE	1,160	68	-	-	-	-
TOTAL MATERIALS AND SERVICES		5,418	5,059	9,750	16,300	16,300	16,300
001-4000-424.74-50	COMPUTER EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TOTAL CODES ENFORCEMENT DEPARTMENT		23,067	25,685	60,024	66,584	66,584	67,069

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund:	General (001)
Department:	Other Financing Uses (95)
Program:	Other (490)

Description

Other Financing Uses is broken into four groups. They are the following:

- Charges for Services are funding operations needed by the City to be paid to outside agencies and an Internal Service Fund (audit requirement). In this case we are paying Wasco County for Animal Control Operations, the Chamber of Commerce for Tourism Services (see BIP 08-002) and the Unemployment Fund to provide a reserve for City unemployment claims.
- Operating Transfers Out is funding other operating funds of the City. These are the Library Fund, Airport Fund, Special Grants Fund, and Capital Projects Fund for debt service to river access project, and Airport well.
- The third group called “contributions to other agencies” is where the City is contributing its own tax dollars to a public agency to provide products and service to the people of the City. We are providing 1.5% of the 8.0% transient room taxes paid to the City to the Northern Wasco County Parks & Recreation District.
- The General Fund Contingency and the General Fund Unappropriated Ending Fund balance are the fourth piece of the other financing uses. These two items make up the only contingency and working capital reserve of the City outside the Public Works Funds. There are no other financial funds or financial instruments in an investment fund of any type.

2008-2009 Goals, Projects, and Highlights

- To maintain all revenue resources to cover all four groups above with sufficient funding to meet the needs of the City and other entities.
- The Library transfer has decreased significantly, as a new District handles all except Building Capital Improvements. (BIP 08-001) .
- Increasing the City’s contribution to the County Animal Control from 50% to 72%. This amount reflects actual call distribution between the City and the County.
- \$16,000 transfer to Capital Project Fund to pay for a new 10 yr loan with Port of The Dalles for the Airport well.
- The General Fund Contingency at 10% plus about \$130,000 for future technology purchases (BIP 08-011).
- We continue with the practice of separating the Contingency from the Unappropriated Ending Balance to make the budget document and City practices easier to understand. (BIP 08-011)

2007-2008 Accomplishments/Comments

- We continued to meet all of our commitments to “other uses” within the budget.
- Implemented a contractual IT program.

Major Issues to be resolved in the next 5 years

- A reduction in the transfers out to the Airport as it is re-established as a regional airport.
- Establishing a minimum General Fund Contingency, as it is the only reserve for the General, Library Funds. As stated in the City Council goals, we are to maintain the contingency to 10%.
- Maintain an unappropriated ending fund balance that can support the General Fund activities through the revenue shortfall months of July through October, ensuring the City does not have to borrow funds to maintain recurring expenses.

City of The Dalles, Oregon Fiscal Year 2008-09 Budget

GENERAL FUND – OTHER FINANCING ISSUES

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
001-9500-490.80-05	ANIMAL CONTROL	49,764	67,491	68,068	97,399	97,399	97,399
001-9500-490.80-10	TOURISM	196,000	190,115	206,000	215,030	215,030	215,030
001-9500-490.80-15	TO UNEMPLMNT RESV FND	9,295	9,588	9,590	9,590	9,590	9,590
001-9500-490.80-15	TECHNOLOGY	-	-	42,000	-	-	-
TOTAL CHARGES FOR SERVICES		255,059	267,194	325,658	322,019	322,019	322,019
001-9500-490.81-04	LIBRARY	225,454	234,468	174,196	13,901	13,901	13,901
001-9500-490.81-18	SPECIAL GRANTS FUND	-	-	-	30,000	30,000	30,000
001-9500-490.81-37	CAPITAL PROJECTS FND	43,231	43,224	59,231	59,231	59,231	59,231
001-9500-490.81-43	TO FFCO 2008 DEBT SVC	-	-	-	-	-	-
001-9500-490.81-61	TO AIRPORT FUND	60,116	87,516	64,396	64,515	64,515	64,515
001-9500-490.81-62	AIRPORT DEBT SERVICE	-	-	-	-	-	-
TOTAL OPERATING TRANSFERS OUT		328,801	365,208	297,823	167,647	167,647	167,647
001-9500-490.82-05	NW COUNTY PARKS & REC	93,682	104,948	115,426	125,900	125,900	125,900
TOTAL CONTRIBUTION TO AGENCIES		93,682	104,948	115,426	125,900	125,900	125,900
001-9500-490.88-00	CONTINGENCY	-	-	527,442	714,807	694,807	630,680
TOTAL CONTINGENCY		-	-	527,442	714,807	694,807	630,680
001-9500-490.89-00	UNAPPROPRIATED ENDING BAL	-	-	534,733	627,649	627,649	627,649
TOTAL UNAPPROPRIATED ENDING BAL		-	-	534,733	627,649	627,649	627,649
TOTAL OTHER DEPARTMENT		677,542	737,350	1,801,082	1,958,022	1,938,022	1,873,895
TOTAL EXPENSES		4,350,466	4,802,571	6,498,890	6,950,431	6,950,431	6,942,431
GENERAL FUND - REVENUES LESS EXPENSES		993,325	1,219,606	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

LIBRARY FUND

Fund:	Library Fund (004)
Department:	Library (021)
Program:	Library Services (455)

Mission

The Dalles-Wasco County Public Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

Description

The Dalles-Wasco County Public Library serves the residents of the Wasco County Library Service District as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. The Library Service District provides the library's operating funds through an intergovernmental agreement with the City. The agreement also includes funding for support services provided to other County libraries and stations. The library is a member of Gorge LINK, an automated library system shared by eleven libraries in a tri-county area.

Services provided by the library each year include approximately 115,000 loans of books, magazines, books on tape, compact discs, DVDs, videocassettes, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; public access to computers and the Internet; ESL (English as a second language) and literacy services; and children's story hours and programs.

2008-2009 Goals, Projects and Highlights

- Increase library hours to 55 hours per week and 6 days per week, completing the implementation of the library district service plan as outlined in the feasibility study.
- Apply for and receive \$49,500 Library Services and Technology Act (LSTA) Grant to fund library outreach project.
- Develop effective outreach service to provide both library materials and programming to underserved children and adults in geographically isolated areas of district.
- Establish reserve fund for future technology needs.
- Increase number and variety of public programs to reach wider audience.
- Make better use of library space through reorganization of staff room and creation of workspace for three new employees.
- Upgrade three PC workstations for public internet use.
- Provide handheld scanners for inventory and remote checkout at all branch locations.
- Repair concrete wall on Court Street.
- Remove dead locust tree on library grounds.
- Paint exterior of library building.
- Crack seal, slurry seal and stripe lower parking lot.

2007-2008 Accomplishments/Comments

- Implement library district service plan as outlined in feasibility study with increase in hours delayed until FY 2008-2009.
- Establish and maintain library stations at Shaniko and Tygh Valley.
- Develop countywide collection development policy.
- Develop policy for allocation of book funds among libraries.
- Provide countywide children's programming.
- Expand outreach activities in district through programs at child daycare and adult care centers.
- Coordinate ordering and processing of library materials for County libraries and stations.
- Provide toddler story hour program and continue preschool story hour program.
- Provide central reference help and information databases.
- Create and maintain library district web page.
- Complete LSTA Grant Project for retrospective conversion of library collections at Dufur and Maupin.
- Establish Gorge LINK services at County libraries and stations.
- Participate in Gorge LINK migration to web based automated system.
- Receive funding through Trust Management Services Grant to supplement youth programming throughout the County.
- Assist County libraries in evaluating collections and considering materials for withdrawal based on criteria such as use, currency and condition.
- Provide digital microfilm reader scanner and PC for patron use through Library Foundation gift.
- Replace deteriorating front decking system.
- Install outdoor video security system.
- Prune library trees and improve landscaping of grounds.
- Repay tax anticipation note that funded previous year's restoration of library hours.
- Replace main library roof.

Major Issues to be resolved in the next five years

- Develop plan to form more consolidated district.
- Determining allocation of resources among libraries as conditions change.
- Establishing reserve fund to sustain service plan, build capital reserves and fund libraries until tax monies are received each year.

City of The Dalles, Oregon
Fiscal Year 2008-09 Budget

LIBRARY FUND SUMMARY

<u>Account Description</u>	<u>FY05/06</u> <u>Actual</u>	<u>FY06/07</u> <u>Actual</u>	<u>FY07/08</u> <u>Budget</u>	<u>FY08/09</u> <u>Proposed</u> <u>Budget</u>	<u>FY08/09</u> <u>Approved</u> <u>Budget</u>	<u>FY08/09</u> <u>Adopted</u> <u>Budget</u>
BEGINNING BALANCE	77,576	25,042	29,741	203,331	203,331	212,891
REVENUES	190,481	28,843	800,383	984,964	988,864	999,242
OTHER SOURCES	225,454	234,468	174,196	13,901	13,901	13,901
TOTAL RESOURCES	493,511	288,353	1,004,320	1,202,196	1,206,096	1,226,034
LIBRARY	467,526	382,833	725,052	906,151	910,051	929,989
TOTAL EXPENDITURES	467,526	382,833	725,052	906,151	910,051	929,989
CHARGES FOR SERVICES	942	611	1,500	2,000	2,000	2,000
TRANSFER OUT	0	0	102,000	0	0	0
CONTINGENCY	0	0	11,132	13,365	13,365	13,365
UNAPPROPRIATED ENDING BAL	0	0	164,636	280,680	280,680	280,680
TOTAL OTHER USES	942	611	279,268	296,045	296,045	296,045
TOTAL EXPENDS & OTHER USES	468,468	383,444	1,004,320	1,202,196	1,206,096	1,226,034
FUND TOTAL	25,043	-95,091	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

LIBRARY FUND REVENUES & EXPENDITURES

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
004-0000-300.00-00	BEGINNING BALANCE	77,576	25,042	29,741	203,331	203,331	212,891
004-0000-331.90-00	FEDERAL GRANTS/MISC	36,215	8,084	38,668	49,500	49,500	59,878
004-0000-334.20-00	STATE FOR LIBRARY	4,841	4,859	4,850	7,093	7,093	7,093
004-0000-334.90-00	STATE GRANTS, OTHER	-	-	-	-	3,900	3,900
004-0000-337.20-00	COUNTY SHARE OF LIBRARY	138,821	2,653	746,730	914,887	914,887	914,887
004-0000-351.50-00	LIBRARY FINES	7,244	6,081	7,000	7,000	7,000	7,000
004-0000-361.00-00	INTEREST REVENUES	1,576	626	560	2,000	2,000	2,000
004-0000-365.00-00	GIFTS AND DONATIONS	1,784	3,249	2,475	4,384	4,384	4,384
004-0000-369.00-00	OTHER MISC REVENUES	-	3,292	100	100	100	100
004-0000-391.01-00	GENERAL FUND	225,454	234,468	174,196	13,901	13,901	13,901
004-0000-393.10-00	LOAN/BONDS PROCEEDS	-	-	-	-	-	-
TOTAL LIBRARY FUND REVENUES		493,511	288,353	1,004,320	1,202,196	1,206,096	1,226,034
EXPENDITURES							
004-2100-455.11-00	REGULAR SALARIES	161,622	146,926	241,053	314,795	314,795	314,795
004-2100-455.12-00	PARTTIME/TEMP SALARIES	42,439	47,121	54,640	64,389	64,389	69,177
004-2100-455.13-00	OVERTIME SALARIES	-	107	-	1,500	1,500	1,500
004-2100-455.21-10	MEDICAL INSURANCE	46,367	36,368	84,344	108,912	108,912	108,912
004-2100-455.21-20	L-T DISABILITY INSURANCE	868	816	1,172	1,517	1,517	1,517
004-2100-455.21-30	LIFE INSURANCE	225	216	294	377	377	377
004-2100-455.21-40	WORKERS COMP INSURANCE	1,247	1,288	1,728	1,998	1,998	1,998
004-2100-455.22-00	FICA	14,847	13,503	22,575	29,199	29,199	29,199
004-2100-455.23-00	RETIREMENT CONTRIBUTIONS	26,543	25,562	32,542	42,497	42,497	42,497
004-2100-455.29-00	OTHER EMPLOYEE BENEFITS	285	285	285	244	244	244
TOTAL PERSONNEL SERVICE		294,443	272,192	438,633	565,428	565,428	570,216
004-2100-455.31-10	CONTRACTUAL SERVICES	29,328	29,167	53,153	40,340	40,340	45,830
004-2100-455.32-20	SPECIAL LEGAL SERVICES	-	-	221	221	221	221
004-2100-455.34-30	COMPUTER SERVICES	404	349	1,200	1,200	1,200	1,200
004-2100-455.39-00	OTHER CONTRACTUAL SRVC	40,469	-	-	-	-	-
004-2100-455.41-10	WATER & SEWER	1,893	1,369	2,035	2,430	2,430	2,430
004-2100-455.41-20	GARBAGE SERVICES	785	798	829	1,040	1,040	1,040
004-2100-455.41-40	ELECTRICITY	16,816	15,195	18,539	20,634	20,634	20,634
004-2100-455.43-10	BUILDINGS AND GROUNDS	7,877	9,042	26,362	33,425	33,425	42,985
004-2100-455.43-20	COMPUTERS	1,197	852	1,272	1,336	1,336	1,336
004-2100-455.43-40	OFFICE EQUIPMENT	348	1,874	1,845	6,013	6,013	6,013
004-2100-455.43-45	JOINT USE OF LABOR/EQUIP	170	54	-	250	250	250
004-2100-455.43-52	LIBRARY VEHICLE-GAS/OIL/TIRES	-	-	-	3,125	3,125	3,125
004-2100-455.43-70	GENERAL EQUIPMENT	164	-	187	-	-	-
004-2100-455.43-77	HVAC SYSTEMS	345	1,225	2,376	2,496	2,496	2,496
004-2100-455.52-10	LIABILITY	1,216	1,589	1,589	1,412	1,412	1,412
004-2100-455.52-30	PROPERTY	7,516	7,144	7,144	6,349	6,349	6,349
004-2100-455.52-50	AUTOMOTIVE INSURANCE	-	-	-	1,200	1,200	1,200
004-2100-455.53-20	POSTAGE	2,152	1,562	5,500	3,508	3,508	3,508
004-2100-455.53-30	TELEPHONE	3,332	4,359	9,275	8,291	8,291	8,291
004-2100-455.54-00	ADVERTISING	-	416	-	-	-	-
004-2100-455.58-10	TRAVEL, FOOD & LODGING	10	66	4,217	4,840	4,840	4,940
004-2100-455.58-50	TRAINING AND CONFERENCES	-	-	3,103	4,421	4,421	4,421
004-2100-455.58-70	MEMBERSHIPS/DUES/SUBS	175	185	263	336	336	336
004-2100-455.60-10	OFFICE SUPPLIES	7,296	7,907	25,786	20,576	20,576	20,576
004-2100-455.60-20	JANITORIAL SUPPLIES	1,825	1,343	2,430	2,935	2,935	2,935
004-2100-455.60-85	SPECIAL DEPT SUPPLIES	295	450	450	6,000	6,000	6,000
004-2100-455.64-20	LIBRARY BOOKS AND BIND	37,692	14,220	80,730	89,077	89,077	89,077
004-2100-455.64-30	LIBRARY PERIODICALS	3,072	3,134	5,493	5,211	5,211	5,211
004-2100-455.64-40	AUDIO/VISUAL MATERIALS	2,344	872	4,185	9,000	9,000	9,000
004-2100-455.64-80	COMPUTER SOFTWARE	4,854	4,169	12,489	10,877	10,877	10,877
004-2100-455.69-50	MISCELLANEOUS EXPENSES	-	3,300	100	100	100	100
004-2100-455.69-80	ASSETS-\$1000	179	-	-	-	-	-
TOTAL MATERIALS AND SERVICES		171,754	110,641	270,773	286,643	286,643	301,793

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

**LIBRARY FUND EXPENDITURES
(continued)**

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
004-2100-455.74-20	VEHICLES	-	-	-	38,000	38,000	38,000
004-2100-455.74-30	FURNITURE AND FIXTURES	-	-	4,600	1,890	1,890	1,890
004-2100-455.74-40	OFFICE EQUIPMENT	-	-	1,100	-	-	-
004-2100-455.74-50	COMPUTER EQUIPMENT	1,329	-	9,946	14,190	18,090	18,090
004-2100-455.77-10	ROOF-CITY OF THE DALLES	-	-	-	-	-	-
004-2100-455.74-20	ROOF-WASCO COUNTY	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		1,329	-	15,646	54,080	57,980	57,980
004-2100-455.79-60	LOAN INTEREST PAYMENT	-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL LIBRARY OPERATING DEPARTMENT		467,526	382,833	725,052	906,151	910,051	929,989
OTHER USES							
004-9500-455.80-15	TO UNEMPLOYMENT FUND	942	611	1,500	2,000	2,000	2,000
TOTAL CHARGES FOR SERVICES		942	611	1,500	2,000	2,000	2,000
004-9500-419.81-01	TO GENERAL FUND	-	-	102,000	-	-	-
TOTAL INTERFUND TRANSFERS		-	-	102,000	-	-	-
004-9500-455.88-00	CONTINGENCY	-	-	11,132	13,365	13,365	13,365
TOTAL CONTINGENCY		-	-	11,132	13,365	13,365	13,365
004-9500-490.89-00	UNAPPROPRIATED ENDING BAL	-	-	164,636	280,680	280,680	280,680
TOTAL UNAPPROPRIATED FUND BALANCE		-	-	164,636	280,680	280,680	280,680
TOTAL OTHER USES DEPARTMENT		942	611	279,268	296,045	296,045	296,045
GRAND TOTAL LIBRARY FUND		468,468	383,444	1,004,320	1,202,196	1,206,096	1,226,034
LIBRARY FUND - REVENUES LESS EXPENSES		25,043	(95,091)	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

PUBLIC WORKS

Department: Public Works
Program: Enterprise and Dedicated Fund Activities

Mission

To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

Description

The Department of Public Works is composed of three separate divisions: Street Fund, Water Fund and Wastewater Fund. Each Division possesses its own specific revenue sources and budgeted expenditures. Revenues cannot be co-mingled, and joint services must be tracked and charged for appropriate reimbursement. Within the Department, administrative and technical support services are split proportionally among the funds.

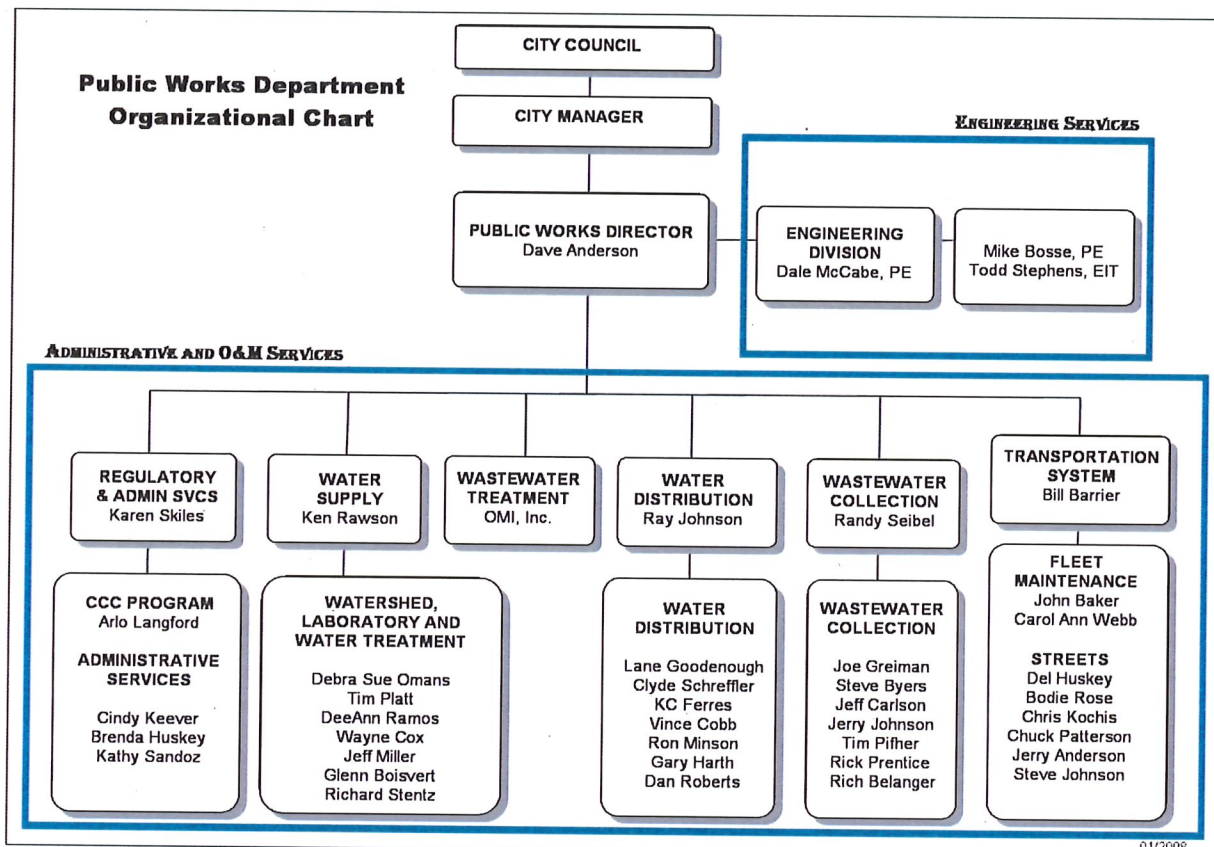
2008-09 Goals, Projects, and Highlights

- Complete the relocation of the City Public Works facilities from the current commercially zoned property to the industrial area.
- Continue a National Environmental Protection Act (NEPA) study for the replacement of the Dog River Diversion Line and completion of a land exchange near Crow Creek Dam.
- Complete the construction of and bring on-line the new Wicks Clearwell to meet US-EPA regulatory compliance for disinfection/disinfection by-product standards.
- Begin the preparation of a Water Management and Conservation Plan for the City of The Dalles, satisfying requirements placed on the City by the Oregon Water Resources Department with the information provided in the Water Master Plan.
- Continue efforts to extend the City's water right on the Columbia River for future development.
- Complete final design engineering for a new reservoir and pump station to serve water to the higher elevations of the City and serve as a backup to Sorosis Reservoir.
- Construct enhancements to Lone Pine Well to increase water supplies from that source.
- Complete construction of a new storm water line and the associated widened street overlay in East 12th Street, between Dry Hollow Road and Oregon Street.
- Complete a scaling and stabilization project near the bottom of Brewery Grade to reduce rock fall hazards for this important emergency vehicle route.

2007-08 Accomplishments

- Completed a land exchange and design of facility modifications to relocate the City Public Works facilities to industrial properties.
- Partnered with Northern Wasco County PUD to study the feasibility of generating renewable energy from City water transmission and wastewater treatment systems.
- Completed construction of the Eastside Inter-tie pipeline Phases I and II to bring more water from Lone Pine Well into the downtown and Port areas.

- Completed construction of the Fremont Collector project to provide storm water and sanitary sewer collection systems for Thompson Street area of the community.
- Implemented a Storm Water Master Plan for the community.
- Implemented Storm Water SDCs and monthly fees to fund construction of new storm water systems in the City.
- Implemented Transportation SDCs based upon updated Transportation System Master Plan.
- Continued National Environmental Protection Act (NEPA) studies and surveys for the replacement of the Dog River Diversion Line and completion of a land exchange near Crow Creek Dam.
- Initiated construction of the Wicks Clearwell to meet US-EPA regulatory compliance for disinfection/disinfection by-product standards.
- Completed the conceptual design for a new reservoir and pump station to serve water to the higher elevations of the City.
- Began the design of enhancements to Lone Pine Well to maximize water production from that source, deferring as much as possible the need for additional water source development projects.
- Implemented an updated Industrial Pretreatment Program in compliance with new state and federal regulations.
- Completed underground utility and street surface improvements under the Gravel Street Policy on streets identified in the City Council's 5-year Capital Improvement Plan.
- Coordinated and completed underground utility and street surface improvements associated with private development projects, including the Joseph G. Wilson Elementary School property.
- Initiated work to widen East 12th Street, between Dry Hollow Road and Oregon Street. Curbs and sidewalks have been relocated.



TECHNICAL SERVICES: Engineering

Description

Provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements and private development inside the Urban Growth Boundary. Assists in devising associated City ordinances and standards. Manages the City's infrastructure archives.

2008-09 Goals, Projects and Highlights

- Perform survey and design, and prepare contract documents for:
 - 10th Street Widening Project – J Street to Lewis
 - Revisit and complete construction Plans for 19th Street Extension Project
 - 2nd and Webber 18" Ductile Iron Water Pipe Upgrade/ Connection
 - Revisit West 1st Street, Terminal and Bargeway LID (As Directed)
 - Begin plans for widening 6th Street from Snipes to Hostetler for center turn lane/signal
 - East 18th Street, west to 19th Street – Full LID
 - East 19th Street, from Dry Hollow west to existing improvements – Full LID
 - Trevitt Street Sanitary and Storm Sewer Improvements – 3rd Place to West 17th Street
 - Alley between 16th and 17th Streets, Trevitt to Pentland – 2" Galvanize Replacement
 - Alley between 11th and 12th Streets, Trevitt to Pentland – 2" Galvanize Replacement
 - Sanitary Sewer Realignment – 10th and Jefferson to 9th and Laughlin
 - 12th and Mt. Hood Stormline – Main extension to tie in catch basin
 - Sanitary Sewer Replacement – Laughlin Street between 7th and 9th Streets
 - 4th Street Grade – Sanitary sewer repairs
 - 11th and Pentland – Install catch basin on south side
 - Alley between 12th and 13th, Pentland to Lincoln – Replace sanitary sewer
 - Sanitary Sewer Upgrade from 7th and Cuort to 11th and Washington
 - 12th Street Stormline, Dry Hollow to Quinton – Install Stormline as per Master Plan
 - East 13th Street, North Stormline System as per Master Plan
 - Scenic Drive: East 15th to 16th Place – Sanitary sewer repairs/upgrades
 - 10th Street Sanitary and Storm Sewer Improvements – Union to Mt. Hood
 - Continuation of design for 3rd Street Downtown Urban Renewal Streetscape Project
 - Gateway Transition Projects – West Gateway (Opportunity Driven)
 - Extension of Oakwood Drive from East 16th to East 14th Street
- Prepare plans and contract documents for:
 - 2008/09 Slipline Project
 - Chemical Root Control
 - Grout Pack Contract for 11th Street Stormline
 - Cleaning of Garrison Reservoir
 - Painting of Columbia View Reservoir
- Provide design oversight and/or construction inspection for:
 - Project Management for completion of Public Works Facility Relocation
 - Designated Left Turn Lanes at 6th and Webber and 2nd and Webber Signals
 - Investigate possible construction of Round-about at Mt. Hood/ 6th Street intersection
 - Investigate safety and traffic concerns at Kelly Avenue and 10th, 11th & 12th intersections

East Gateway/Brewery Grade intersection design
 Washington Street Crossing/ First Street Urban Renewal Treatment Project design
 Continue to provide design and project oversight for paving of numerous Gravel Streets
 Brewery Grade Rock Slope Hazard Mitigation Project
 Lone Pine Well Enhancement Project
 Continue Project Management for design oversight for a new 760 Zone Reservoir
 Address Infiltration/Inflow issues as they arise
 Eastside Lift Station Improvements – Coordination with Lone Pine Development
 Begin Storm Water Master Plan for UGB Expansion
 Begin Wastewater Facility Master Plan for UGB Expansion

- **Miscellaneous Tasks**

- Provide assistance and guidance to Public Works Field Crews
 - Continue making all utility maps and field information GIS Compatible
 - Continue gathering field information with GPS for locations of all manholes, water
 - Continue updating Base Maps with As-Build Drawings and organize archives
 - Continue Construction Plan Review for proposed developments
 - Continue Construction Inspections of Public Improvements for commercial and residential developments
 - Update City of The Dalles Standard Drawings & Specifications with most current ODOT/ APWA drawings and specifications

2007-08 Accomplishments

- Performed survey and design, and prepared contract documents for:
 - Completed the East Side Intertie Phase I Waterline Project
 - Completed the East Side Intertie Phase II Waterline Project
 - Completed design for Fremont Street Interceptor Project – Sanitary and Storm
 - Completed design for 12th Street Storm Line Project – 12th Street from Dry Hollow to Quinton Street
 - 12th Street Widening and Utility Improvements – Dry Hollow to Oregon Street
 - 13th and Thompson – Waterline Installations – Design street for Gravel Street Policy
 - Sanitary Sewer Design – Alley between 7th and 8th, Kelly to F Street, and 8th Street portion
 - Boat Dock walkway and drawings for presentations
 - Clark Street Sanitary and Storm Sewer Replacement – 11th to 12th Street
 - Gravel Streets Design and Utility Upgrades -
 - Clark Street – 11th to 12th and 10th to 11th
 - Pentland Street – 11th to 12th
 - Lincoln Street – 11th to 14th
 - Liberty Street – 11th to 12th
 - Continue Design of 3rd Street Downtown Urban Renewal Streetscape Project
- Prepared plans and contract documents for:
 - Terminal Reservoir Siting and Design Contract
 - Design/Build Contract for Public Works Facility Relocation Contract
 - 2007-08 Slipline Contract
 - Brewery Grade Rock Slope Hazard Mitigation – Geotechnical Design Services Contract

- Provided design oversight and/or construction inspection for:
 - Morton Street, Old Dufur Road to East 9th Street – Storm Line Project
 - Provided Project Oversight on the Terminal Reservoir Siting and Design Contract
 - Provided Project Oversight on the Public Works Relocation Design/Build Contract
 - Prepare cost estimate comparisons for East 19th and East 16th Street Extensions
 - RFPs for East Gateway and Washington Street/First Street
 - Complete Transportation System Development Charge Analysis
 - 12th Street Widening and Utility Improvements – Dry Hollow to Oregon
 - Wicks Clearwell Expansion Project
- Miscellaneous Tasks
 - Continued inputting information and utilizing GIS for producing high quality maps
 - Continued updating Base Maps with As-Built information
 - Continued gathering field information with GPS for locations of all manholes, water valves, water meters, fire hydrants, priv's, etc. for producing more accurate utility maps
 - Provided detailed drawings and maps for Public Works Field Crews
 - Provided assistance and guidance to Public Works Field Crews
 - Completed updating City of The Dalles Standard Drawings & Specifications with most current ODOT/APWA drawings and specifications
 - Continued organizing archives
 - Provided extensive plan review and inspections for many commercial developments
 - Provided extensive plan review and inspections for many residential subdivisions

Major Issues to be resolved in the next 5 years

- Work toward getting Utilities in place in the Eastern and Western portions of the City
- Complete Master Plans for providing services into the UGB Expansion Areas
- Complete the Water, Sanitary Sewer and Storm Sewer System Improvements as outlined in the Project Schedules for each of the Master Plans
- Work toward getting LIDs prepared and implemented for street and utility improvements in developed areas of the City
- Develop a City-wide intersection signalization plan
- Continue updating system models provided with each water, wastewater and storm sewer Master Plan with as-built information when projects are completed
- Continue working toward eliminating all I&I connections within the sanitary sewer system
- Continue developing systems within GIS to track work being performed City-wide, particularly tracking sewer video inspection/repair
- Continue exploring options for new Fill Sites for City-generated spoils material

REGULATORY COMPLIANCE SERVICES

Description

Provides supervision for the Cross Connection Control program and Administrative Services, as well as oversight to assure that regulations relevant to the many areas of Public Works responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the time lines set by regulatory agencies, and performing ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, as well as protection of the environment, and protection from litigation and fines.

2008-09 Goals, Projects, and Highlights

- Prepare Safety Manual, integrating and updating each written safety program.
- Address training requirements for Water System Emergency Response Plan.
- Conduct drills for other department emergency plans for chlorine leaks, trench cave-in rescue, confined space emergencies, and building evacuations.

2007-08 Accomplishments

- Provided management of Public Works Admin Services, including supervision of office staff.
- Provided management of the Cross Connection Control program: Maintained CC Specialist certification; wrote enforcement letters for failure to install or test backflow assemblies; prepared procedure and fees for contractor water arrangements.
- Received US EPA approval of the department's plan for an initial Distribution System Evaluation for disinfectant byproducts, and coordinated sampling and reporting activities.
- Received US EPA approval of the department's Source Water Monitoring Plan for *E. coli*, *Cryptosporidium* and turbidity, and coordinated sampling and reporting activities.
- Assured compliance with all state Drinking water program requirements for water testing/reporting.
- Completed the Oregon Department of Environmental Quality's renewal process for the discharge permit for the Wastewater Treatment Plan, which was issued 10/31/07.
- Industrial Pretreatment Program: Administered ongoing permits for AmeriTies West, Chenoweth Water PUD, and Bonneville Power Administration.
- Issued Significant Industrial User discharge permit to Design LLC, including public notice.
- Processed requests to discharge from additional continuous and batch sources.
- Prepared Industrial Pretreatment Program invoice requests, totaling \$37,768 for 2007.
- Completed changes to the Industrial Pretreatment Program to comply with changes in federal regulations, including revisions to the ordinance, industrial user permits, Enforcement Response Plan and Implementation Manual.

- Community outreach activities:
 - Provided 9th annual Water Quality Report to all customers as required by USEPA
 - Prepared 21 news releases for department projects and numerous doorhangers for neighborhood water, sewer and paving projects.
 - Provided Public Works information for the City's booth at CGCC's Career Fair
- Performed vegetation survival activities to comply with Mitigation Monitoring required in connection with the Union Street Undercrossing Project; final report due 12/31/08.
- Provided follow up on sewer backup, collecting information for insurance claims and reporting by fax to DEQ as required in the City's discharge permit.
- Activities of Cross Connection Specialist:
 - Performed 485 surveys which identified 123 additional cross connection hazards
 - Permitted and inspected 123 installations of new backflow prevention assemblies
 - Administered annual testing requirements for 1405 assemblies in the water system
 - Conducted 78 annual/semiannual tests on 62 City-owned assemblies
 - Performed 21 inspections of replacement assemblies
 - Served as President of Oregon Chapter of American Backflow Prevention Association
 - Assisted in organizing the annual Oregon Chapter ABPA seminar in Salem
 - Served as Chairperson of Oregon Cross Connection Specialists Regional Subcommittee
- Handled hazardous materials issues, arranging for recycling of batteries, fluorescent lights, unneeded chemicals and paint, antifreeze and used oil, and response to fuel spills.
- Arranged for security-related training, including Levels 300 and 400 of the National Incident Management System (NIMS) as required by the Department of Homeland Security.
- Served as City representative on Tri-County Hazardous Waste Management Program Steering Committee and local Air Quality Taskforce.
- Maintained and calibrated department atmospheric gas monitors.
- Served as contact person for insurance claims, accident reports and employee light duty.
- Provided administration of the City's Drug and Alcohol Program.
- Provided oversight of the department's Commercial Drivers License (CDL) records, and water and wastewater certifications.
- Served as coordinator for the City-Wide Safety Committee.

Major Issues to be resolved in the next 5 years

- Improvement of water system security in response to the findings of the Vulnerability Assessment; and continual improvement and training of the Emergency Response Plan.
- Implementation of Storm Water Management Program to protect storm water quality and to prepare for compliance with Phase 2 Storm Water regulations.
- Compliance with recent new Safe Drinking Water Act amendments ("telephone book rules").

ADMINISTRATIVE SERVICES

Description

Provides administrative functions for the Department of Public Works: budgeting, department purchases, manpower cost apportionment, departmental personnel functions, inventory tracking, customer service and timekeeping.

2008-09 Goals, Projects, and Highlights

- Accomplish the move and setup of office services in the new Public Works facility.
- Sort and organize Public Works records, contracts, maps for efficient use of new office storage.
- Review/update office procedures, policies, forms and SOP book for front office.
- Continue to provide a high level of skilled customer service and professionalism, both internally and externally.
- Continue cross training of personnel in all functions associated with front office duties.
- Provide coordination for the annual Community Cleanup.

2007-08 Accomplishments

- Provided administrative support to the Department Director and management staff.
- Processed the monthly Joint Use reports and 153 invoices for department services.
- Provided monthly time allocation job reports.
- Provided monthly detailed budget, account activity and revenue reports.
- Provide cost analysis for Public Works projects as requested.
- Continued cross training efforts within the office staff, as well as continued education for Excel, Handling Difficult Customers, and HTE Training.
- Assembled bid/proposal packets and contracts for departmental projects
- Performed departmental personnel functions as assigned.
- Logged and tracked approximately 40 field utility verifications, 89 building permits, 19 sidewalk/approach permits, 76 physical constraints/cut & fill permits, 76 blue line plat maps and 59 miscellaneous permits for processing through the Public Works and Planning Departments. This totals 359 permits handled last year.
- Issued 37 Street/Sidewalk Closure permits, 16 Banner permits, 77 Backflow Permits, and 34 Street Cut permits.
- Called in, distributed and tracked 907 daily locates; provided monthly Locate Report to Oregon Underground Coordinating Council.
- Provided clerical and administrative support for the monthly City of The Dalles Traffic Safety Commission meetings.
- Provided clerical support for the monthly OUCC meetings.
- Tracked clothing and boot allowances.
- Processed purchase orders and obtained approvals in a timely manner.
- Answered phones and assisted the public with their needs and questions.

- Provided radio support to the field crews.
- Recycled old records from upstairs storage area in accordance with record retention rules.
- Updated Hydrant Report book bi-annually and tracked hydrants out of service.
- Continued updating the parts list with current vendor prices.
- Provided expertise for ongoing care of several landscaped islands and pocket parks.
- Arranged registration and lodging for out-of-town employee training and tracked costs.
- Monitored and logged in confined space entries for safety purposes.
- Tracked vacation schedules and monitored records of borrowed equipment.
- Provided Personnel Action Forms as needed for all Public Works employees.
- Ordered and maintained the inventory of office and janitorial supplies.
- Provided liaison services for employees with insurance companies and with the retirement account provider.
- Provided updated budget forms and worksheets.
- Provide liaison services with the phone company and computer IT contractor.
- Updated ordinance books as changes occurred.

Major Issues to be resolved in the next 5 years

- Provide training for appropriate personnel on the new applications associated with the HTE/Finance Department programs.
- Continue to analyze procedures, duties and responsibilities to see that personnel, equipment and daily functions perform efficiently and accurately.
- Continue to obtain training to maintain a high level of skill and knowledge in the increasingly technical and complex business world.
- Refine flow charts for applications involving both City Hall and Public Works.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

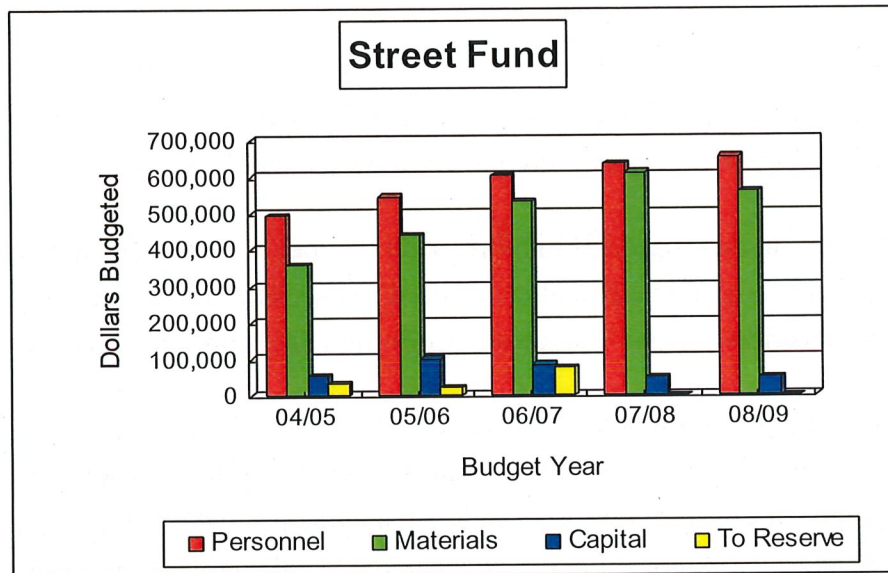
PUBLIC WORKS SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Budget</u>	<u>FY08/09 Proposed Budget</u>	<u>FY08/09 Approved Budget</u>	<u>FY08/09 Adopted Budget</u>
BEGINNING BALANCE	8,290,605	3,948,455	11,022,510	5,756,660	5,756,660	6,517,038
REVENUES	6,672,822	7,519,526	8,592,283	9,263,685	9,263,685	9,263,685
OTHER SOURCES	1,056,075	1,692,201	1,628,830	2,159,559	2,159,559	2,212,326
TOTAL RESOURCES	16,019,502	13,160,182	21,243,623	17,179,904	17,179,904	17,993,049
STREET OPERATIONS	1,084,681	1,018,698	1,294,020	1,257,060	1,257,060	1,325,764
PUBLIC WORKS RESERVE FUND	0	92,876	102,888	189,453	189,453	189,453
STREET/BRIDGE REPLACEMENT FUND	378,545	246,801	193,330	429,606	429,606	429,606
WATER TREATMENT	895,932	902,983	1,117,851	1,151,242	1,151,242	1,155,618
WATER DISTRIBUTION	1,139,575	1,211,101	1,462,773	1,548,700	1,549,100	1,593,276
WATER DEPT CAPITAL RESERVE FUND	113,408	652,805	7,776,119	2,129,832	2,129,832	2,653,323
WASTE WATER FUND	2,016,577	1,900,333	2,216,866	2,421,399	2,421,399	2,438,632
SEWER SPECIAL RESERVE FUND	142,882	108,591	644,764	895,669	895,669	1,027,821
SEWER PLANT CONST	6,167,956	283,800	2,512,691	2,541,106	2,541,106	2,523,873
TOTAL EXPENDITURES	11,939,556	6,417,988	17,321,302	12,564,067	12,564,467	13,337,366
CHARGES FOR SERVICES	9,001	9,468	9,470	9,470	9,470	7,501
TRANSFER OUT	2,244,828	2,435,736	3,430,445	4,178,895	4,178,895	4,231,662
CONTINGENCY	0	0	482,406	427,472	427,072	416,520
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	2,253,829	2,445,204	3,922,321	4,615,837	4,615,437	4,655,683
TOTAL EXPENDS & OTHER USES	14,193,385	8,863,192	21,243,623	17,179,904	17,179,904	17,993,049
FUND TOTAL	1,826,117	4,296,991	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

STREET FUND

Fund: Street (005)
Department: Public Works
Program: Street



The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City street systems. The fund's primary source of revenue is the Oregon State Motor Vehicle Fund and a local 3-cent gas tax.

Description

The Street Division manages the operation and maintenance of 78 miles of paved city streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, lighting, various triangle parks, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

2008-09 Goals, Projects, and Highlights

- Complete identified capital and O&M improvements, using in-house engineering when needed, to provide cost-effective, affordable projects.
- Support and advocate the need for Street Division funding as the necessary first step in Roadway Surface Replacement Projects and meeting increasing maintenance needs.
- Complete the following surfacing projects:
 - Resurface West 6th Street, from Mill Creek Bridge to Cherry Heights
 - Resurface East 12th Street from Dry Hollow to Thompson Street
 - Alley from Laughlin to Jefferson between 1st and 2nd Streets

Continue patching after utility work is installed

Pave for funding match, City obligation section of River Front Trail

West 10th Street, from Cherry Heights to Mill Creek Bridge

East 19th Street, Dry Hollow through the hospital, if funding is available

Deteriorated section repairs on many residential streets

- Thompson Street upgrades to match proposed East 19th or East 16th Street extension.
- Various neighborhood paving projects and Local Improvement Districts (LIDs) using the gravel street reconstruction policy.
- Help Engineering Division solve drainage issues in areas of the City where drainage systems are inadequate.
- Provide curb/sidewalk installation and replacement in accordance with ADA requirements.
- Continue to work on ADA extended corridors for pedestrian travel.
- Provide crack seal treatments for future paving projects and for deteriorating roadways to extend service life.
- Provide service for increasing street lighting, paint striping, sign age, and delineation.
- Continue to provide annual equipment evaluations to maximize reliability and value.
- Support Water Distribution and Wastewater Collection Division functions to expedite full surface projects.
- Provide information for formulation of Street and other City plans.
- Implement a vigorous weed abatement program using public information releases.
- Achieve a balance of efforts between operational, contractual and combined projects.
- Find an affordable solution for fill material generated by all construction activities.
- Provide work sharing on development of the new Public Works site – 1215 West 1st Street.

2007-08 Accomplishments

- Patched pavement surfaces after Water Distribution and Wastewater Collection utility work.
- Rocked and graded aggregate roads and alleys in the City and watershed.
- Surface treatments provided at these locations:
 - Reconstructed East 12th Street, from Dry Hollow to Oregon Street
 - Repairs on deteriorated sections of many residential streets
- Moved the Public Works Department operation to 1215 West 1st Street
- Installed an emergency generator at Sorosis Reservoir for radio communication functions.
- Supplemented storm water collection efforts by cleaning catch basin and drainage ditches.
- Maintained the berm at the First and Union site which was seeded with water-efficient, low-growing groundcover.
- Conducted an extensive and successful crack seal project.
- Maintained aging fleet in good character and service order.
- Re-striped paved streets.
- Painted crosswalks and delineations in the City, as well as Mosier, Dufur and surrounding areas, as a trade of efforts agreement with Wasco County Public Works.

- Brushed and trimmed rights-of-way.
- Cleaned and cleared slide areas within City.
- Provided support to General Fund building and grounds efforts, traffic counts for engineering studies, and input for Urban Renewal activities.
- Provided staff support for Traffic Safety Commission issues and resolutions.
- Participated in site team review for new developments, devoting much time to planning and development issues.
- Responded to and assisted with Codes Enforcement issues.
- Worked hard to achieve a solid street surfacing program for the community.
- Conducted an annual week abatement spray program for City rights-of-way.
- Assisted the water and wastewater crews with many activities during the year.
- Sanded streets through several winter storm and weather events.
- Assisted with many community functions, parades, events.
- Spent large amount of crew time on installing banner displays.

Major Issues to be resolved in the next 5 years

- Find viable funding mechanisms to sustain current service levels as our community continues to expand in growth and needs, allowing for increased costs for traffic lighting and signals, waste disposal, fuel, and increased materials costs.
- Find a long-term funding source for street resurfacing and for maintenance of streets accepted through annexation.
- Achieve balance of utility and street efforts to provide at least two miles of total street rehabilitation per year.
- Adopt a Street System Overlay for the community, based on development patterns and citizen input.
- Expedite traffic signal installations in congested intersections, and build funding for future traffic signal needs, such as W-6th and Snipes.
- Fund and complete the widening of East 10th and Snipes Streets.
- Fund and complete the widening of East 10th Street and its connection with Dry Hollow Road.
- Assure compliance with newest version of Manual on Uniform Traffic Control Devices (MUTCD) with regard to street signs, markings and signals.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

STREET FUND SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Budget</u>	<u>FY08/09 Proposed Budget</u>	<u>FY08/09 Approved Budget</u>	<u>FY08/09 Adopted Budget</u>
BEGINNING BALANCE	720,572	614,611	335,340	366,794	366,794	433,529
REVENUES	1,342,511	1,061,102	1,103,781	1,326,632	1,326,632	1,326,632
OTHER SOURCES	152,489	277,776	273,119	348,082	348,082	348,082
TOTAL RESOURCES	2,215,572	1,953,489	1,712,240	2,041,508	2,041,508	2,108,243
STREET OPERATIONS	1,084,681	1,018,698	1,294,020	1,257,060	1,257,060	1,325,764
PUBLIC WORKS RESERVE FUND	0	92,876	102,888	189,453	189,453	189,453
STREET/BRIDGE REPLACEMENT FUND	378,545	246,801	193,330	429,606	429,606	429,606
TOTAL EXPENDITURES	1,463,226	1,358,376	1,590,238	1,876,119	1,876,119	1,944,823
CHARGES FOR SERVICES	1,949	1,968	1,969	1,969	1,969	0
TRANSFER OUT	90,580	164,712	105,693	160,752	160,752	160,752
CONTINGENCY	0	0	14,340	2,668	2,668	2,668
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	92,529	166,680	122,002	165,389	165,389	163,420
TOTAL EXPENDS & OTHER USES	1,555,755	1,525,056	1,712,240	2,041,508	2,041,508	2,108,243
FUND TOTAL	659,817	428,434	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

STREET FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
005-0000-300.00-00	BEGINNING BALANCE	447,270	357,697	190,622	189,235	189,235	255,970
005-0000-319.40-00	LOCAL 3 CENT FUEL TAX	318,668	306,124	370,000	400,176	400,176	400,176
005-0000-335.40-00	STATE MOTOR VEH FND	603,244	584,727	596,562	570,718	570,718	570,718
005-0000-337.10-00	URBAN RENEWAL	8,989	2,715	10,000	6,000	6,000	6,000
005-0000-337.70-00	CHENOWITH PUD	-	-	-	-	-	-
005-0000-341.80-00	COPIES, PLANS, ORD'S	442	10	50	-	-	-
005-0000-341.90-00	MISC SALES AND SRVCE	3,644	6,017	5,000	5,000	5,000	5,000
005-0000-348.00-00	INTERDEPARTMENTAL REVENUE	30,231	29,075	38,169	31,738	31,738	31,738
005-0000-361.00-00	INTEREST REVENUES	9,662	8,801	7,000	6,000	6,000	6,000
005-0000-369.00-00	OTHER MISC REVENUES	473	2,129	500	500	500	500
005-0000-391.51-00	WATER UTILITY FUND	66,366	75,228	84,825	91,415	91,415	91,415
005-0000-391.55-00	WASTEWATER UTILITY	61,123	77,568	113,294	121,667	121,667	121,667
005-000-392.00-00	SALE OF FIXED ASSETS	-	-	-	-	-	-
TOTAL STREET FUND REVENUES		1,550,112	1,450,091	1,416,022	1,422,449	1,422,449	1,489,184
EXPENDITURES							
005-0500-431.11-00	REGULAR SALARIES	367,567	381,629	406,934	421,480	421,480	433,255
005-0500-431.12-00	PARTTIME/TEMP SALARIES	-	1,639	2,500	2,500	2,500	2,500
005-0500-431.13-00	OVERTIME SALARIES	11,347	10,433	13,945	14,215	14,215	14,215
005-0500-431.21-10	MEDICAL INSURANCE	75,083	76,796	98,002	102,283	102,283	102,567
005-0500-431.21-20	L-T DISABILITY INSURANCE	1,616	1,627	1,791	1,855	1,855	1,855
005-0500-431.21-30	LIFE INSURANCE	359	333	383	342	342	342
005-0500-431.21-40	WORKERS COMP INSURANCE	15,528	23,641	24,779	22,790	22,790	22,790
005-0500-431.22-00	FICA	28,530	29,215	32,388	33,501	33,501	34,423
005-0500-431.23-00	RETIREMENT CONTRIBUTIONS	46,280	49,041	54,496	56,419	56,419	58,016
005-0500-431.29-00	OTHER EMPLOYEE BENEFITS	95	120	164	242	242	242
TOTAL PERSONNEL SERVICE		546,405	574,474	635,382	655,627	655,627	670,205
005-0500-431.31-10	CONTRACTUAL SERVICES	1,319	269	2,205	3,940	3,940	2,440
005-0500-431.31-40	WASCO CO COMMUNICATIONS	6,925	7,916	8,050	8,800	8,800	8,800
005-0500-431.34-10	ENGINEERING SERVICES	1,870	1,000	2,000	1,000	1,000	1,000
005-0500-431.34-30	COMPUTER SERVICES	2,409	2,062	2,577	3,864	3,864	3,864
005-0500-431.34-40	SOFTWARE MAINTENANCE	2,646	3,579	3,700	-	-	-
005-0500-431.39-00	OTHER CONTRACTUAL SVCS	11,192	17,432	24,535	20,323	20,323	20,323
005-0500-431.41-10	WATER & SEWER	5,743	3,083	6,373	8,077	8,077	7,077
005-0500-431.41-20	GARBAGE SERVICES	18,196	11,443	17,276	17,398	17,398	16,398
005-0500-431.41-30	NATURAL GAS	3,164	2,647	5,142	8,000	8,000	8,000
005-0500-431.41-40	ELECTRICITY	3,920	3,872	4,826	8,100	8,100	8,100
005-0500-431.41-50	STREET & TRAFFIC LIGHTING	79,854	71,586	81,296	82,383	82,383	82,383
005-0500-431.42-00	JANITORIAL SERVICES	3,400	3,600	4,700	6,750	6,750	6,750
005-0500-431.43-10	BUILDINGS AND GROUNDS	3,706	3,594	5,884	4,795	4,795	4,795
005-0500-431.43-20	COMPUTERS	303	197	1,200	1,200	1,200	1,200
005-0500-431.43-30	RADIO EQUIPMENT	498	157	1,570	678	678	678
005-0500-431.43-40	OFFICE EQUIPMENT	234	12	500	500	500	500
005-0500-431.43-45	JOINT USE OF LABOR/EQUIP	6,548	3,857	5,250	2,800	2,800	2,800
005-0500-431.43-50	VEHICLES	31,663	39,808	37,930	43,964	43,964	40,964
005-0500-431.43-51	GAS/OIL/DIESEL/LUBRICANTS	31,403	29,389	37,079	41,793	41,793	41,793
005-0500-431.43-52	TIRES AND TIRE REPAIRS	9,428	6,873	7,047	7,902	7,902	7,902
005-0500-431.43-70	GENERAL EQUIPMENT	2,593	4,131	4,110	3,920	3,920	3,920
005-0500-431.43-71	SPCL UTILITY EQUIPMENT	6,734	8,588	9,290	8,941	8,941	8,941
005-0500-431.43-80	SHOP EQUIPMENT	3,699	3,753	4,272	4,293	4,293	4,293
005-0500-431.43-81	SERVICE PICKUP TOOLS	348	475	700	700	700	700
005-0500-431.43-87	UTILITIES LOCATES	331	372	220	437	437	437
005-0500-431.44-20	RENTAL OF EQUIPMENT	5,765	9,933	15,300	10,900	10,900	9,200
005-0500-431.52-10	LIABILITY	8,711	8,250	8,750	8,665	8,665	8,665
005-0500-431.52-30	PROPERTY	814	776	777	1,302	1,302	1,302
005-0500-431.52-50	AUTOMOTIVE	5,694	9,402	9,902	10,898	10,898	10,898
005-0500-431.53-20	POSTAGE	545	412	538	556	556	556
005-0500-431.53-30	TELEPHONE	5,901	7,279	7,540	6,850	6,850	6,850
005-0500-431.53-40	LEGAL NOTICES	103	26	150	150	150	150
005-0500-431.53-60	PUBLIC EDUCATION/INFO	331	125	507	507	507	507
005-0500-431.54-00	ADVERTISING	105	406	500	500	500	500
005-0500-431.55-00	PRINTING AND BINDING	210	18	1,190	1,360	1,360	1,360

STREET FUND (continued)

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
005-0500-431.57-00	PERMITS	73	166	130	130	130	130
005-0500-431.58-10	TRAVEL, FOOD & LODGING	733	931	550	775	775	775
005-0500-431.58-50	TRAINING AND CONFERENCES	7,198	6,324	10,132	10,129	10,129	10,129
005-0500-431.58-70	MEMBERSHIPS/DUES/SUBS	526	780	791	831	831	831
005-0500-431.60-10	OFFICE SUPPLIES	2,324	2,353	2,701	2,665	2,665	2,665
005-0500-431.60-20	JANITORIAL SUPPLIES	2,730	3,023	3,000	3,400	3,400	3,400
005-0500-431.60-60	EXPENDABLE SUPPLIES	-	-	100	100	100	100
005-0500-431.60-80	CLOTHING	2,093	2,419	2,190	650	650	650
005-0500-431.60-85	SPECIAL DEPT SUPPLIES	3,755	4,010	4,209	4,209	4,209	4,209
005-0500-431.60-86	CHEMICAL/LAB SUPPLIES	217	164	1,726	1,757	1,757	1,757
005-0500-431.60-87	STREET CONST SUPPLIES	152,473	93,626	259,696	189,583	189,583	251,909
005-0500-431.64-10	BOOKS AND PERIODICALS	400	537	1,000	1,075	1,075	1,075
005-0500-431.64-80	COMPUTER SOFTWARE	52	5,317	2,066	5,867	5,867	5,867
005-0500-431.69-80	ASSETS <\$1000	-	6,664	765	320	320	320
TOTAL MATERIALS AND SERVICES		438,879	393,047	611,942	553,737	553,737	607,863
005-0500-431.72-20	BUILDINGS	5,907	10,017	262	-	-	-
005-0500-431.74-10	MACHINERY	5,316	-	2,168	-	-	-
005-0500-431.74-25	COMMUNICATIONS EQUIP	-	-	100	6,662	6,662	6,662
005-0500-431.74-30	FURNITURE AND FIXTURES	448	-	334	4,667	4,667	4,667
005-0500-431.74-40	OFFICE EQUIPMENT	102	282	-	-	-	-
005-0500-431.74-50	COMPUTER EQUIPMENT	541	1,357	5,166	5,000	5,000	5,000
005-0500-431.74-90	EQUIPMENT, OTHER	3,981	2,130	8,666	1,367	1,367	1,367
005-0500-431.75-10	CAPITAL PROJECTS	83,102	37,391	30,000	30,000	30,000	30,000
TOTAL CAPITAL OUTLAY		99,397	51,177	46,696	47,696	47,696	47,696
005-0500-431.79-50	LOAN PRINCIPAL PYMENTS	-	-	-	-	-	-
005-0500-431.79-60	LOAN INTEREST PAYMENTS	-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL STREET OPERATIONS		1,084,681	1,018,698	1,294,020	1,257,060	1,257,060	1,325,764
OTHER USES							
005-9500-431.80-15	TO UNEMPLMNT RESV FND	1,949	1,968	1,969	1,969	1,969	-
TOTAL CHARGES FOR SERVICES		1,949	1,968	1,969	1,969	1,969	-
005-9500-431.81-01	TO GENERAL FUND	70,580	89,724	99,918	107,240	107,240	107,240
005-9500-431.81-09	TO PUBLIC WKS RESV FUND	10,000	39,996	-	-	-	-
005-9500-431.81-13	TO STREET & BRIDGE FUND	10,000	34,992	-	-	-	-
005-9500-431.81-18	TO SPECIAL GRANTS FUND	-	-	5,775	-	-	-
005-9500-431.81-43	TO FFCO 2008 DEBT SVC FUND	-	-	-	53,512	53,512	53,512
TOTAL OPERATING TRANSFERS OUT		90,580	164,712	105,693	160,752	160,752	160,752
005-9500-431.88-00	CONTINGENCY	-	-	14,340	2,668	2,668	2,668
TOTAL CONTINGENCY		-	-	14,340	2,668	2,668	2,668
005-9500-431.89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
TOTAL UNAPPROPRIATED ENDING BAL		-	-	-	-	-	-
TOTAL OTHER USES		92,529	166,680	122,002	165,389	165,389	163,420
GRAND TOTAL STREET FUND EXPENSES		1,177,210	1,185,378	1,416,022	1,422,449	1,422,449	1,489,184
STREET FUND - REVENUES LESS EXPENSES		372,902	264,712	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

PUBLIC WORKS RESERVE FUND

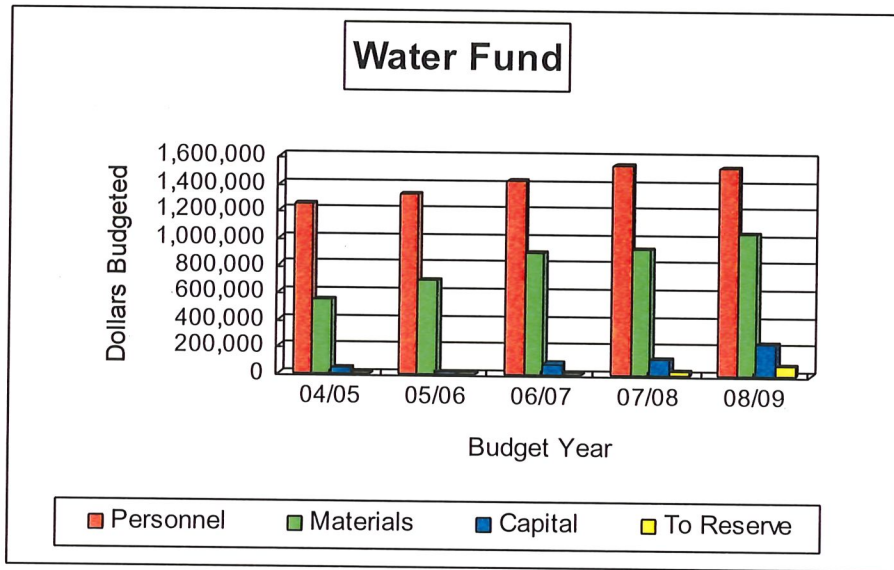
Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
009-0000-300.00-00	BEGINNING BALANCE	12,363	28,064	26,388	52,953	52,953	52,953
009-0000-361.00-00	INTEREST REVENUES	702	463	1,500	1,500	1,500	1,500
009-0000-369.00-00	OTHER MISC REVENUES	30,000	-	-	-	-	-
009-0000-391.05-00	STREET FUND	10,000	39,996	-	-	-	-
009-0000-391.51-00	WATER UTILITY FUND	-	-	25,000	25,000	25,000	25,000
009-0000-391.55-00	WASTEWATER FUND	5,000	49,992	50,000	110,000	110,000	110,000
009-0000-392-10-00	WATER UTILITY	-	-	-	-	-	-
009-0000-392-20-00	WASTEWATER UTILITY	-	-	-	-	-	-
009-0000-392-30-00	STREET FUND	-	-	-	-	-	-
TOTAL PUBLIC WORKS RESERVE FUND REVENUES		58,065	118,515	102,888	189,453	189,453	189,453
EXPENDITURES							
009-9000-431.74-10	MACHINERY	-	67,000	70,506	88,000	88,000	88,000
009-9000-431.74-20	VEHICLES	-	25,876	32,382	101,453	101,453	101,453
TOTAL CAPITAL OUTLAY		-	92,876	102,888	189,453	189,453	189,453
GRAND TOTAL PUBLIC WORKS RESERVE EXPENSES		-	92,876	102,888	189,453	189,453	189,453
PUBLIC WORKS RESERVE FUND - REVENUES LESS EXPENSES		58,065	25,639	-	-	-	-

STREET BRIDGE REPLACEMENT FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
013-0000-300.00-00	BEGINNING BALANCE	260,939	228,850	118,330	124,606	124,606	124,606
013-0000-331.11-00	FAU EXCHANGE FUNDS	329,159	114,880	-	-	-	-
013-0000-331.90-00	FEDERAL GRANTS - MISC	-	-	-	100,000	100,000	100,000
013-0000-344-20-10	CONNECT CHRGS/ TRANS SDC	-	-	70,000	200,000	200,000	200,000
013-0000-361.00-00	INTEREST REVENUES	7,297	6,162	5,000	5,000	5,000	5,000
013-0000-391.05-00	STREET FUND	10,000	34,992	-	-	-	-
TOTAL STREET/BRIDGE REPLACEMENT FUND		607,395	384,884	193,330	429,606	429,606	429,606
EXPENDITURES							
013-1400-431.75-10	CAPITAL PROJECTS	378,545	246,801	193,330	429,606	429,606	429,606
TOTAL CAPITAL OUTLAY		378,545	246,801	193,330	429,606	429,606	429,606
GRAND TOTAL STREET/BRIDGE REPLACEMENT EXPENSES		378,545	246,801	193,330	429,606	429,606	429,606
STREET/ BRIDGE REPLCMNT FUND - REVENUE LESS EXPENSE		228,850	138,082	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: Water (050)
Department: Public Works
Program: Water Treatment and Water Distribution



The Water Fund is an enterprise fund used to account for the operations of the City’s water utility. The fund’s primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).

WATER TREATMENT

Description

The Water Treatment program accounts for all activities involved in operating and maintaining the Wicks Water Treatment Plant, operating the water quality laboratories, and managing The Dalles Municipal Watershed for the protection and enhancement of water quality and quantity. Water Treatment program work is performed by seven Oregon-certified Water Treatment Operators and one Division Manager.

2008-09 Goals, Projects and Highlights

- Complete the construction of a new 4.3 million gallon Clearwell at Wicks to comply with new drinking water regulations promulgated in January 2006.
- Complete the upgrade of the water treatment filters at the Wicks plant.
- Complete the design and replacement of the disinfection systems at the water treatment plant as identified in Water Master Plan.
- Continue work on a land exchange with the US Forest Service to consolidate City ownership around Crow Creek Dam and reservoir.

- Continue work on environmental permitting for Crow Creek Dam expansion and Dog River Diversion Pipeline replacement projects.
- Complete planning for and begin field work on the forest fuels reduction project in The Dalles Water shed utilizing a \$200,00 National Fire Plan grant.
- Replace the Finished Flow Meter at the Wicks Water Treatment Plant.
- Continue additional water quality testing programs on both source water and treated water in compliance with two new federal regulations.
- Continue to participate in and apply optimization principles of *Partnership for Safe Water*.

2007-08 Accomplishments/Comments

- Made substantial progress on construction of a new 4.3 million gallon Clearwell at Wicks.
- Completed the replacement of the control valves and actuators at Wicks.
- Completed the final design of the upgrades to the water treatment filters at Wicks.
- Completed a wetlands assessment related to the proposed Crow Creek Dam land exchange.
- Updated the City's 5-Year Forest Management Plan.
- Initiated an agreement with the Forest Service for completion of environmental and cultural resource surveys related to the replacement of the Dog River Diversion Pipeline.
- Initiated additional water quality testing programs on both source water and treated water in compliance with two new federal regulations.
- Maintained national accreditation of the Biolaboratory through the Oregon Environmental Laboratory Accreditation Program (ORELAP) for coliform bacteria and nitrate.
- Continued to participate in and apply the treatment optimization principles of the *Partnership for Safe Water*.

Major Issues to be resolved in the next 5 years

- Replace the Dog River Diversion line.
- Complete a land exchange with US Forest Service to facilitate Crow Creek Dam enlargement and/or spillway enhancement.
- Complete expansion of Crow Creek Dam.
- Complete forest health improvement/fire fuels reduction projects on City-owned lands within The Dalles Municipal Watershed to reduce the risk of catastrophic wildfire and improve protection of water quality.
- Construct improvements to the mixing systems at the Wicks Water Treatment Plant to improve treatment effectiveness and efficiency, thereby increasing plant capacity.
- Replace the 60 year old Wash Water Reservoir at the Wicks Water Treatment Plant.
- Construct new sludge drying basins at Wicks as per the 2006 Water Master Plan.

WATER DISTRIBUTION

Description

The Water Distribution Division is responsible for providing an uninterrupted supply of clean, safe drinking water for the citizens of the City of The Dalles, while also ensuring that there is an adequate supply of water for fire suppression needs. The City of The Dalles water system is a complex water distribution system consisting of two transmission mains from the Wicks Water Treatment Plant, two booster stations, 35 pressure regulators, 5 storage reservoirs, over 700 fire hydrants, and 3 groundwater sources (wells). Premium water quality is maintained throughout the 100 miles of distribution piping (covering 9.8 square miles) and 16 million gallons of water tank storage by adding chlorine and corrosion inhibitor, collecting and testing representative water samples, investigating water quality complaints, conducting a backflow protection program, performing preventive maintenance (of tanks, valves, pumps, pipes, and wells), and implementing needed system upgrades. The operation and maintenance of the system is performed by eight Oregon-certified Water Distribution Operators and one Division Manager.

2008-09 Goals, Projects, and Highlights

- Continue to protect public health through water quality monitoring, water quality investigations, backflow protection, system maintenance, and assurance of adequate fire flows and pressure.
- Monitor Federal and State drinking water regulation changes and make necessary adjustments and/or improvements required to keep the system in compliance.
- Plan the construction of a new reservoir at an elevation higher than the other five reservoirs (760 foot elevation) to accommodate the City's growth and enhance the hydraulics at Garrison and Sorosis reservoirs.
- Install a pressure reducing valve (PRV) between Columbia View Heights and Sorosis Reservoir service zones for more effective water management.
- Repair/replace numerous old mains in a large section of town along Trevitt Street.
- Drain, clean and paint interior of Columbia View Reservoir.
- Continue to upgrade galvanized laterals and main lines for system improvement and in advance of street paving projects.
- Conduct propagation studies and cost benefit analysis for the implementation of a Automated Meter Reading (AMR radio) system.
- Complete Lone Pine Well Enhancement project.
- Complete water main line improvements to West 1st Street LID.
- Install water main line inter-tie at 2nd and Webber to enhance flow to Port area.
- Extend 12" water main line up Richmond Street to 13th to provide for future demand due to growth.
- Install water line on new Chenowith Creek Bridge.

2007-08 Accomplishments

- Completed major valve upgrade at Wicks Water Treatment Plant.
- Moved all water parts inventory and equipment to new Public Works facility.
- Renewed water services and upgraded main lines in gravel street improvement areas.

- Completed Phase I & II of Eastside Inter-tie to allow Lone Pine Well to serve the lower part of town from the east.
- Flushed 50% of all fire hydrants and completed flow tests on all new hydrants.
- Read all 5000 meters monthly and continued the meter rebuild program.
- Averaged over 30 utility locates per week, over half of which were for our department.
- Averaged over 5 utility verifications and building permits per week.
- Addressed all emergency water problems (i.e. main breaks, excessive pressure) within 24 hours and with minimal customer impact.
- Replaced pump and motor in de-watering well #6.
- Provided oversight and inspections of water distribution infrastructure (in conjunction with City Inspector) for new development projects:
 - Lone Pine Village
 - Joseph G. Wilson subdivision
 - Rocky Point subdivision
 - Beckley Heights subdivision

Major Issues to be resolved in the next five years

- Implementation of elements of the approved Water System Master Plan.
- Installation of Automated Meter Reading system (AMR).
- Installation of new reservoir at an elevation higher than the other five to accommodate the City's growth and enhance hydraulics at Garrison and Sorosis Reservoirs.
- Drain, clean and repair Sorosis Reservoir after the new reservoir is on-line for backup.
- Installation of 16" pipe to provide connection of Marks Well with the Garrison Reservoir.
- Extension and looping of a water main around the west end of the Port area to accommodate new development and fire flows.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

WATER UTILITY FUND SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Budget</u>	<u>FY08/09 Proposed Budget</u>	<u>FY08/09 Approved Budget</u>	<u>FY08/09 Adopted Budget</u>
BEGINNING BALANCE	1,548,703	1,246,648	8,277,333	2,885,370	2,885,370	3,446,861
REVENUES	2,293,202	2,759,835	3,457,580	3,434,225	3,434,225	3,434,225
OTHER SOURCES	0	1,500	0	96,477	96,477	96,477
TOTAL RESOURCES	3,841,905	4,007,983	11,734,913	6,416,072	6,416,072	6,977,563
WATER TREATMENT	895,932	902,983	1,117,851	1,151,242	1,151,242	1,155,618
WATER DISTRIBUTION	1,139,575	1,211,101	1,462,773	1,548,700	1,549,100	1,593,276
WATER DEPT CAPITAL RESERVE FUND	113,408	652,805	7,776,119	2,129,832	2,129,832	2,653,323
TOTAL EXPENDITURES	2,148,915	2,766,888	10,356,743	4,829,774	4,830,174	5,402,217
CHARGES FOR SERVICES	4,654	4,656	4,656	4,656	4,656	4,656
TRANSFER OUT	406,403	458,616	963,973	1,158,642	1,158,642	1,158,642
CONTINGENCY	0	0	409,541	423,000	422,600	412,048
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	411,057	463,272	1,378,170	1,586,298	1,585,898	1,575,346
TOTAL EXPENDS & OTHER USES	2,559,972	3,230,160	11,734,913	6,416,072	6,416,072	6,977,563
FUND TOTAL	1,281,933	777,823	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

WATER UTILITY FUND REVENUES

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-0000-300.00-00	BEGINNING BALANCE	643,289	307,656	110,508	266,860	266,860	304,860
051-0000-331.90-00	FEDERAL GRANTS-MISC	-	-	-	50,000	50,000	50,000
051-0000-337.10-00	URBAN RENEWAL	9,155	2,715	10,000	6,000	6,000	6,000
051-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	400	200	200	200
051-0000-341.90-00	MISC SALES AND SERVICES	99,504	56,448	70,000	65,000	65,000	65,000
051-0000-344.10-00	UTILITY SERVICE CHARGES	2,014,906	2,449,677	2,827,495	3,047,160	3,047,160	3,047,160
051-0000-344.90-00	DELINQUENT ACCT INT	5,062	5,001	5,000	5,000	5,000	5,000
051-0000-345.05-00	INTERNET CHARGES	(571)	(144)	-	-	-	-
051-0000-345.20-00	UNCOLLECTIBLE ACCTS	(7,347)	(5,532)	(7,200)	(7,200)	(7,200)	(7,200)
051-0000-345.50-00	WATERSHED UTILIZATION FEE	145	145	145	135	135	135
051-0000-348.00-00	INTERDEPARTMENTAL REV	8,000	5,563	8,000	3,000	3,000	3,000
051-0000-361.00-00	INTEREST REVENUES	9,151	2,946	7,000	7,000	7,000	7,000
051-0000-363.50-00	PROPERTY RENTALS	4,080	4,080	4,080	4,080	4,080	4,080
051-0000-368.00-00	TIMBER RECEIPTS	-	910	91,270	-	-	-
051-0000-369.00-00	OTHER MISC REVENUE	4,131	8,765	4,200	3,000	3,000	3,000
051-0000-392.00-00	SALE OF FIXED ASSETS	-	1,500	-	-	-	-
TOTAL WATER UTILITY FUND REVENUES		2,789,505	2,839,729	3,130,898	3,450,235	3,450,235	3,488,235

WATER TREATMENT DEPARTMENT EXPENSES

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-5000-510.11-00	REGULAR SALARIES	386,473	372,109	418,392	410,811	410,811	414,040
051-5000-510.12-00	PARTTIME/TEMP SALARIES	-	1,639	-	-	-	-
051-5000-510.13-00	OVERTIME SALARIES	12,625	10,324	16,240	15,728	15,728	15,728
051-5000-510.21-10	MEDICAL INSURANCE	84,250	84,361	111,321	89,077	89,077	89,723
051-5000-510.21-20	L-T DISABILITY INSURANCE	1,710	1,584	1,841	1,518	1,518	1,518
051-5000-510.21-30	LIFE INSURANCE	364	314	407	324	324	324
051-5000-510.21-40	WORKERS COMP INSURANCE	11,076	15,114	16,063	12,267	12,267	12,267
051-5000-510.22-00	FICA	29,699	28,050	33,686	27,639	27,639	27,792
051-5000-510.23-00	RETIREMENT CONTRIBUTIONS	54,578	50,489	49,410	39,057	39,057	39,405
051-5000-510.29-00	OTHER EMPLOYEE BENEFITS	206	205	210	153	153	153
TOTAL PERSONNEL SERVICE		580,981	564,189	647,570	596,574	596,574	600,950
051-5000-510.31-10	CONTRACTUAL SERVICES	2,376	3,848	40,035	55,000	55,000	55,000
051-5000-510.33-30	FIRE PATROL	10,656	11,275	13,175	12,000	12,000	12,000
051-5000-510.34-10	ENGINEERING SERVICES	5,206	2,667	-	-	-	-
051-5000-510.34-30	COMPUTER SERVICES	949	939	8,956	8,216	8,216	8,216
051-5000-510.34-50	SPECIAL STUDIES & REPORTS	-	-	3,500	3,500	3,500	3,500
051-5000-510.39-00	OTHER CONTRACTUAL SVCS	37,274	41,484	44,919	41,069	41,069	41,069
051-5000-510.41-10	WATER & SEWER	-	-	650	650	650	650
051-5000-510.41-20	GARBAGE SERVICES	770	1,216	900	1,508	1,508	1,508
051-5000-510.41-30	NATURAL GAS	8,535	7,894	10,225	11,350	11,350	11,350
051-5000-510.41-40	ELECTRICITY	24,120	29,330	25,252	25,752	25,752	25,752
051-5000-510.42-00	JANITORIAL SERVICES	-	-	-	300	300	300
051-5000-510.43-10	BUILDINGS AND GROUNDS	394	1,771	1,040	940	940	940
051-5000-510.43-20	COMPUTERS	182	30	600	600	600	600
051-5000-510.43-30	RADIO EQUIPMENT	189	50	380	680	680	680
051-5000-510.43-40	OFFICE EQUIPMENT	253	475	700	700	700	700
051-5000-510.43-45	JOINT USE OF LABOR/EQUIP	1,557	3,599	6,076	7,738	7,738	7,738
051-5000-510.43-50	VEHICLES	4,890	7,112	5,972	4,220	4,220	4,220
051-5000-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	4,400	4,256	7,214	8,678	8,678	8,678
051-5000-510.43-52	TIRES AND TIRE REPAIRS	647	2,253	2,730	2,570	2,570	2,570
051-5000-510.43-70	GENERAL EQUIPMENT	765	3,575	1,350	1,750	1,750	1,750
051-5000-510.43-71	SPECIAL UTILITY EQUIPMENT	18,944	8,208	13,935	13,535	13,535	13,535
051-5000-510.43-72	ELECTRICAL SYSTEMS	5,683	2,525	6,450	8,100	8,100	8,100
051-5000-510.43-73	PLUMBING	3	385	4,650	7,950	7,950	7,950

WATER TREATMENT DEPARTMENT EXPENSES (continued)

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-5000-510.43-77	HVAC SYSTEMS	200	1,089	700	800	800	800
051-5000-510.43-80	SHOP EQUIPMENT	874	1,274	899	884	884	884
051-5000-510.43-85	NUISANCE ABATEMENT	13	24	100	100	100	100
051-5000-510.43-86	LINES MNTNCE & SUPPLIES	218	115	600	600	600	600
051-5000-510.43-88	WATERSHED ROAD CONST/MAINT	-	-	4,000	4,000	4,000	4,000
051-5000-510.44-20	RENTAL OF EQUIPMENT	-	17	550	550	550	550
051-5000-510.50-50	TIMBER MANAGEMENT	-	64	5,775	5,225	5,225	5,225
051-5000-510.52-10	LIABILITY	2,436	3,078	3,079	2,874	2,874	2,874
051-5000-510.52-30	PROPERTY	21,924	21,083	21,084	23,422	23,422	23,422
051-5000-510.52-50	AUTOMOTIVE	1,454	1,681	1,681	1,569	1,569	1,569
051-5000-510.53-20	POSTAGE	2,743	3,104	5,590	5,390	5,390	5,390
051-5000-510.53-30	TELEPHONE	17,993	7,941	10,402	9,802	9,802	9,802
051-5000-510.53-32	TELEMETRY	2,813	2,250	2,250	2,250	2,250	2,250
051-5000-510.53-40	LEGAL NOTICES	-	-	1,500	500	500	500
051-5000-510.53-60	PUBLIC EDUCATION/INFO	1,864	1,811	2,253	2,253	2,253	2,253
051-5000-510.54-00	ADVERTISING	34	4,359	1,400	800	800	800
051-5000-510.55-00	PRINTING AND BINDING	331	138	1,050	1,050	1,050	1,050
051-5000-510.57-00	PERMITS	1,401	1,706	703	1,485	1,485	1,485
051-5000-510.58-10	TRAVEL, FOOD & LODGING	18	760	920	920	920	920
051-5000-510.58-50	TRAINING AND CONFERENCES	3,071	2,158	4,257	4,687	4,687	4,687
051-5000-510.58-70	MEMBERSHIPS/DUES/SUBS	2,213	1,770	2,742	2,720	2,720	2,720
051-5000-510.60-10	OFFICE SUPPLIES	1,485	1,916	2,160	1,890	1,890	1,890
051-5000-510.60-20	JANITORIAL SUPPLIES	1,126	886	1,360	1,360	1,360	1,360
051-5000-510.60-80	CLOTHING	820	926	1,600	-	-	-
051-5000-510.60-85	SPECIAL DEPT SUPPLIES	2,571	2,245	3,810	4,275	4,275	4,275
051-5000-510.60-86	CHEMICAL/LAB SUPPLIES	114,040	99,777	178,744	152,960	152,960	152,960
051-5000-510.64-10	BOOKS AND PERIODICALS	59	436	829	1,049	1,049	1,049
051-5000-510.64-80	COMPUTER SOFTWARE	91	38	500	400	400	400
051-5000-510.69-50	MISCELLANEOUS EXPENSES	-	6,718	-	-	-	-
051-5000-510.69-80	ASSETS <\$1000	150	-	400	800	800	800
TOTAL MATERIALS AND SERVICES		307,735	300,257	459,647	451,421	451,421	451,421
051-5000-510.72-20	BUILDINGS	-	29,782	-	-	-	-
051-5000-510.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-	20,000	20,000	20,000
051-5000-510.74-10	MACHINERY	-	-	-	-	-	-
051-5000-510.74-25	COMMUNICATIONS EQUIPMENT	2,372	-	-	6,397	6,397	6,397
051-5000-510.74-30	FURNITURE AND FIXTURES	20	-	2,500	-	-	-
051-5000-510.74-40	OFFICE EQUIPMENT	-	-	-	-	-	-
051-5000-510.74-50	COMPUTER EQUIPMENT	-	160	3,484	1,700	1,700	1,700
051-5000-510.74-90	EQUIPMENT, OTHER	4,824	8,594	4,650	75,150	75,150	75,150
TOTAL CAPITAL OUTLAY		7,216	38,536	10,634	103,247	103,247	103,247
TOTAL WATER TREATMENT EXPENSES		895,932	902,983	1,117,851	1,151,242	1,151,242	1,155,618

WATER DISTRIBUTION DEPARTMENT EXPENSES

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-5100-510.11-00	REGULAR SALARIES	497,233	526,075	570,621	599,447	599,447	603,104
051-5100-510.12-00	PARTTIME/TEMP SALARIES	-	1,639	2,500	5,167	5,167	5,167
051-5100-510.13-00	OVERTIME SALARIES	17,543	15,543	21,380	22,253	22,253	22,253
051-5100-510.21-10	MEDICAL INSURANCE	106,102	110,392	161,758	148,643	148,643	150,115
051-5100-510.21-20	L-T DISABILITY INSURANCE	2,137	2,239	2,511	2,638	2,638	2,638
051-5100-510.21-30	LIFE INSURANCE	457	437	525	525	525	525
051-5100-510.21-40	WORKERS COMP INSURANCE	16,048	21,000	22,851	23,915	23,915	23,915
051-5100-510.22-00	FICA	38,507	40,481	45,445	47,650	47,650	48,235
051-5100-510.23-00	RETIREMENT CONTRIBUTIONS	62,542	67,351	71,609	75,424	75,424	75,886
051-5100-510.29-00	OTHER EMPLOYEE BENEFITS	226	227	279	279	279	279
TOTAL PERSONNEL SERVICE		740,795	785,383	899,479	925,941	925,941	932,117

WATER DISTRIBUTION DEPARTMENT EXPENSES (continued)

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-5100-510.31-10	CONTRACTUAL SERVICES	359	323	600	200	600	600
051-5100-510.31-40	WASCO CO COMMUNICATIONS	6,925	7,916	8,050	8,800	8,800	8,800
051-5100-510.34-10	ENGINEERING SERVICES	14,079	17,972	25,000	18,000	18,000	18,000
051-5100-510.34-30	COMPUTER SERVICES	8,438	7,588	6,773	9,485	9,485	9,485
051-5100-510.34-40	SOFTWARE MAINTENANCE	2,646	3,579	3,700	-	-	-
051-5100-510.39-00	OTHER CONTRACTUAL SVCS	6,417	9,025	15,311	6,557	6,557	6,557
051-5100-510.41-10	WATER & SEWER	1,381	1,303	2,085	3,252	3,252	3,252
051-5100-510.41-20	GARBAGE SERVICES	2,077	1,584	1,984	2,668	2,668	2,668
051-5100-510.41-30	NATURAL GAS	3,913	4,020	5,042	7,810	7,810	7,810
051-5100-510.41-40	ELECTRICITY	63,722	51,423	82,826	85,900	85,900	85,900
051-5100-510.42-00	JANITORIAL SERVICES	3,400	3,600	4,700	6,750	6,750	6,750
051-5100-510.43-10	BUILDINGS AND GROUNDS	3,489	7,251	7,364	5,444	5,444	5,444
051-5100-510.43-20	COMPUTERS	501	145	1,200	1,200	1,200	1,200
051-5100-510.43-30	RADIO EQUIPMENT	721	978	3,300	2,575	2,575	2,575
051-5100-510.43-40	OFFICE EQUIPMENT	234	12	500	500	500	500
051-5100-510.43-45	JOINT USE OF LABOR/EQUIP	24,951	22,404	20,000	15,000	15,000	15,000
051-5100-510.43-50	VEHICLES	14,185	14,699	11,971	17,115	17,115	17,115
051-5100-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	17,458	18,529	20,007	23,846	23,846	23,846
051-5100-510.43-52	TIRES AND TIRE REPAIRS	3,976	5,287	6,665	8,125	8,125	8,125
051-5100-510.43-70	GENERAL EQUIPMENT	3,263	1,816	3,809	4,940	4,940	4,940
051-5100-510.43-71	SPECIAL UTILITY EQUIPMENT	24,970	22,358	25,800	29,730	29,730	29,730
051-5100-510.43-80	SHOP EQUIPMENT	3,783	4,306	3,620	4,414	4,414	4,414
051-5100-510.43-81	SERVICE PICKUP TOOLS	637	2,890	1,200	1,400	1,400	1,400
051-5100-510.43-86	LINES MAINT & SUPPLIES	71,202	70,317	72,800	84,600	84,600	84,600
051-5100-510.43-87	UTILITIES LOCATES	633	563	650	1,017	1,017	1,017
051-5100-510.44-20	RENTAL OF EQUIPMENT	-	576	800	800	800	800
051-5100-510.52-10	LIABILITY	20,740	16,208	17,207	17,129	17,129	17,129
051-5100-510.52-30	PROPERTY	10,342	9,941	9,941	11,043	11,043	11,043
051-5100-510.52-50	AUTOMOTIVE	4,853	5,138	5,046	5,209	5,209	5,209
051-5100-510.53-20	POSTAGE	1,215	1,682	2,000	1,770	1,770	1,770
051-5100-510.53-30	TELEPHONE	6,692	7,132	6,350	5,610	5,610	5,610
051-5100-510.53-32	TELEMETRY	1,875	1,125	1,125	1,125	1,125	1,125
051-5100-510.53-40	LEGAL NOTICES	-	53	150	550	550	550
051-5100-510.53-60	PUBLIC EDUCATION/INFO	1,878	1,824	2,303	2,253	2,253	2,253
051-5100-510.54-00	ADVERTISING	605	2,348	450	450	450	450
051-5100-510.55-00	PRINTING AND BINDING	440	1,430	1,320	1,535	1,535	1,535
051-5100-510.57-00	PERMITS	1,151	961	903	935	935	935
051-5100-510.58-10	TRAVEL, FOOD & LODGING	492	1,145	630	630	630	630
051-5100-510.58-50	TRAINING AND CONFERENCES	5,601	5,531	10,550	10,042	10,042	10,042
051-5100-510.58-70	MEMBERSHIPS/DUES/SUBS	2,689	2,106	2,897	2,604	2,604	2,604
051-5100-510.60-10	OFFICE SUPPLIES	1,978	2,430	2,570	2,570	2,570	2,570
051-5100-510.60-20	JANITORIAL SUPPLIES	2,600	3,031	3,000	3,400	3,400	3,400
051-5100-510.60-60	EXPENDABLE SUPPLIES	-	-	100	100	100	100
051-5100-510.60-80	CLOTHING	2,267	2,389	2,490	650	650	650
051-5100-510.60-85	SPECIAL DEPT SUPPLIES	3,780	3,707	4,855	5,155	5,155	5,155
051-5100-510.60-86	CHEMICAL/LAB SUPPLIES	13,025	12,154	17,800	19,675	19,675	19,675
051-5100-510.60-87	STREET CONST SUPPLIES	21,188	34,687	31,200	35,980	35,980	35,980
051-5100-510.64-10	BOOKS AND PERIODICALS	485	755	1,220	1,270	1,270	1,270
051-5100-510.64-80	COMPUTER SOFTWARE	81	5,278	1,867	7,367	7,367	7,367
051-5100-510.69-50	MISCELLANEOUS EXPENSES	(107)	8,693	-	-	-	-
051-5100-510.69-80	ASSETS <\$1000	-	47	50	320	320	320
TOTAL MATERIALS AND SERVICES		387,230	410,260	461,781	487,500	487,900	487,900
051-5100-510.70-50	LEASE PURCHASE	-	-	-	-	-	-
051-5100-510.72-20	BUILDINGS	-	1,269	5,462	3,000	3,000	3,000
051-5100-510.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-	-	-	-
051-5100-510.74-10	MACHINERY	-	-	-	-	-	-
051-5100-510.74-20	VEHICLES	-	-	-	-	-	-
051-5100-510.74-25	COMMUNICATIONS EQUIPMENT	187	741	1,500	6,225	6,225	6,225
051-5100-510.74-30	FURNITURE AND FIXTURES	70	449	500	4,667	4,667	4,667
051-5100-510.74-40	OFFICE EQUIPMENT	102	282	-	-	-	-
051-5100-510.74-50	COMPUTER EQUIPMENT	541	2,292	5,284	10,200	10,200	10,200
051-5100-510.74-90	EQUIPMENT, OTHER	2,262	3,443	5,767	16,167	16,167	16,167
051-5100-510.75-10	CAPITAL PROJECTS	7,508	6,982	58,000	20,000	20,000	20,000
051-5100-510.76-20	WATER LINES	880	-	25,000	75,000	75,000	113,000
TOTAL CAPITAL OUTLAY		11,550	15,459	101,513	135,259	135,259	173,259

WATER DISTRIBUTION DEPARTMENT EXPENSES (continued)

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
051-5100-510.87-00	DEPRECIATION EXPENSE	-	-	-	-	-	-
TOTAL DEPRECIATION		-	-	-	-	-	-
TOTAL WATER DISTRIBUTION EXPENSES		1,139,575	1,211,101	1,462,773	1,548,700	1,549,100	1,593,276
TOTAL WATER UTILITY OPERATIONS		2,035,507	2,114,084	2,580,624	2,699,942	2,700,342	2,748,894
051-9500-510.80-15	TO UNEMPLOYMENT RESRV FUND	4,654	4,656	4,656	4,656	4,656	4,656
TOTAL CHARGES FOR SERVICES		4,654	4,656	4,656	4,656	4,656	4,656
051-9500-510.81-01	TO GENERAL FUND	340,037	383,388	426,252	456,233	456,233	456,233
051-9500-510.81-05	TO STREET FUND	66,366	75,228	84,825	91,415	91,415	91,415
051-9500-510.81-09	TO PUBLIC WKS RESRV FUND	-	-	25,000	25,000	25,000	25,000
051-9500-510.81-43	TO FFCO 2008 DEBT SVC FUND	-	-	-	53,512	53,512	53,512
051-9500-510.81-53	WTR DEPT CAP RESRV FUND	-	-	-	96,477	96,477	96,477
051-9500-510.81-58	WATER REVENUE BOND DEBT SVC	-	-	-	-	-	-
TOTAL OPERATING TRANSFERS OUT		406,403	458,616	536,077	722,637	722,637	722,637
051-9500-510.88-00	CONTINGENCY	-	-	9,541	23,000	22,600	12,048
TOTAL CONTINGENCY		-	-	9,541	23,000	22,600	12,048
051-9500-510.89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
TOTAL UNAPPROPRIATED ENDING BAL		-	-	-	-	-	-
TOTAL OTHER USES		411,057	463,272	550,274	750,293	749,893	739,341
GRAND TOTAL WATER UTILITY FUND EXPENSES		2,446,564	2,577,356	3,130,898	3,450,235	3,450,235	3,488,235
WATER UTILITY FUND - REVENUES LESS EXPENSES		342,941	262,373	-	-	-	-

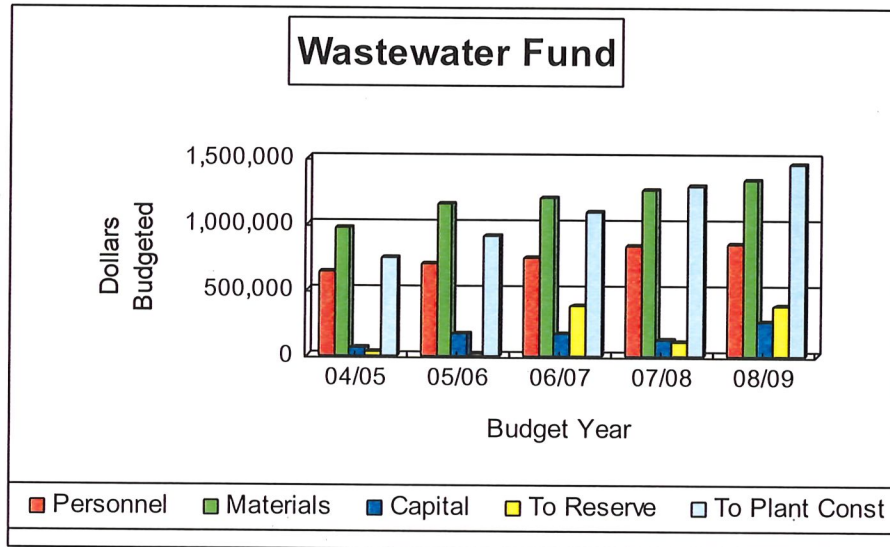
**City of The Dalles, Oregon
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WATER DEPARTMENT CAPITAL RESERVE FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
053-0000-300.00-00	BEGINNING BALANCE	905,414	938,992	8,166,825	2,618,510	2,618,510	3,142,001
053-0000-344.20-00	CONNECT CHRGS/ WA SDC	115,512	109,412	162,190	115,850	115,850	115,850
053-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-	-	-	-
053-0000-361.00-00	INTEREST REVENUES	31,474	119,850	275,000	135,000	135,000	135,000
053-0000-391.51-00	WATER UTILITY FUND	-	-	-	96,477	96,477	96,477
053-0000-393.10-00	LOAN/BOND PROCEEDS	-	7,783,235	-	-	-	-
TOTAL WATER DEPT CAP RESERVE FUND REVENUES		1,052,400	8,951,489	8,604,015	2,965,837	2,965,837	3,489,328
EXPENDITURES							
053-5300-510.32-90	BOND ISSUANCE COSTS	-	28,625	-	-	-	-
053-5300-510.34-10	ENGINEERING SERVICES	83,166	126,933	603,500	400,500	400,500	400,500
TOTAL MATERIALS AND SERVICES		83,166	155,558	603,500	400,500	400,500	400,500
053-5300-510.71-10	LAND	(1,620)	-	100,000	64,670	64,670	64,670
053-5300-510.75-10	CAPITAL PROJECTS	31,862	441,108	6,035,819	1,450,582	1,450,582	1,450,582
053-5300-510.76-10	SOURCE OF SUPPLY	-	39,939	-	-	-	-
053-5300-510.76-20	WATER LINES	-	16,200	1,036,800	214,080	214,080	737,571
TOTAL CAPITAL OUTLAY		30,242	497,247	7,172,619	1,729,332	1,729,332	2,252,823
053-5300-510-79-15	BOND PRINCIPAL	-	-	-	-	-	-
053-5300-510-79-25	BOND INTEREST	-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL WATER CAPITAL RESERVE OPERATIONS		113,408	652,805	7,776,119	2,129,832	2,129,832	2,653,323
053-5300-510-88-10	RATE STABILIZATION ACCT	-	-	400,000	400,000	400,000	400,000
TOTAL CONTINGENCY		-	-	400,000	400,000	400,000	400,000
053-9500-510-81-58	WATER DEBT SERVICE FUND	-	-	427,896	436,005	436,005	436,005
TOTAL OPERATING TRANSFERS OUT		-	-	427,896	436,005	436,005	436,005
053-5300-510-89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
TOTAL UNAPPROPRIATED ENDING BALANCE		-	-	-	-	-	-
GRAND TOTAL WATER CAPITAL RESERVE EXPENSES		113,408	652,805	8,604,015	2,965,837	2,965,837	3,489,328
TOTAL WATER CAPITAL RESERVE - REVENUE LESS EXPENSE		938,992	8,298,684	-	-	-	-

**City of The Dalles, Oregon
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Fund: Wastewater (055)
Department: Public Works
Program: Wastewater Collection, Wastewater Treatment and Storm Water



The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500.

WASTEWATER COLLECTION

Description

The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of more than 70 miles of sanitary sewer mainlines, interceptors, and sanitary sewer lift stations. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and system replacements, which reduce the risk of public exposure to biological hazards associated with wastewater streams.

2008-09 Goals, Projects, and Highlights

- Operate the collection system in an effective and cost-efficient manner to protect the public investment and protect public health and the environment.
- Improve base maps and as-builts of the sanitary and storm systems.
- Repair or replace sewer lines in advance of paving projects.

- Provide new service connections for properties as they develop.
- Replace Eastside Lift Station as Lone Pine Development progresses.
- Install City utilities in proposed Bridge Crossing over Chenoweth Creek.
- Project Goals, listed by percent desired (and percent accomplished in FY 07/08) are:

100% response to emergencies/sewer breaks	(100%)
100% response to new sewer service requests	(100%)
100% weekly preventative cleaning/maintenance of all 7 lift stns	(100%)
100% cutting of roots on lines identified as flow-impaired	(100%)
15% videoing all sewer mains (i.e.7-year plan)	(13%)

2007-08 Accomplishments

- Installed new sewer mains at these locations:
 - Court Street in alley between 9th and 10th Streets (East 250')
 - 8th and F Streets sewer project (1550')
 - Madison Street between 11th and 12th Streets (200')
 - Clark Street between 10th and 12th Streets (600')
 - H Street in alley between 12th and 13th Streets (West 150')
- Repaired or replaced 10 sewer laterals identified as Orangeburg pipe or collapsed pipe.
- Averaged one sanitary service renewal per week, replacing or relocating the service.
- Installed 18 new sanitary sewer services.
- Repaired or replaced 9 manholes and numerous sinkholes.
- Installed numerous cleanouts and performed repairs on existing cleanouts.
- Completed video inspection of 48,000 feet of sewer lines (13% of the system).
- Cleaned and jet-rodged 10,800 feet of lines with a history of grease blockage.
- Evaluated the sewer lines with root problems, performed repairs on a portion of them, and completed root cutting and cleaning of all lines on the root list (about 16,240 feet).
- Repaired or replaced sewer lines in preparation for all major street paving projects.
- Cleaned & maintained all seven lift stations weekly.
- Started a program to clean pressure sewer lines from lift stations to gravity mainlines.

Major Issues to be resolved in the next 5 years

- Continued identification and correction of Inflow and Infiltration within the system.
- Compliance with proposed federal regulations: Sanitary Sewer Overflow (SSO) and Capacity, Management, Operations and Maintenance (CMOM) rules.

WASTEWATER TREATMENT

Description

Wastewater treatment functions are primarily performed under contract with Operations Management International, Inc. with administrative oversight by Public Works staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

2008-09 Goals, Projects, and Highlights

- Provide for Installation of a new Effluent Flow Meter at the plant effluent.
- Rebuild the Hycor Fine Screen unit.
- Evaluate various options for Biosolids removal at the facility.
- Upgrade the control panels in the Influent Pump Station.
- Replace the last two aging Influent Pumps with new dry pit submersible pumps.
- Assess the problem of the sinking seal on the primary digester and determine a solution.

2007-08 Accomplishments

- Completed the issuance of a discharge permit for Design LLC.
- Obtained DEQ approval of an additional Biosolids Application Site.
- Installed a new variable frequency drive (VFD) on the #6 Influent Pump.
- Replaced the aging #2 piston pump.
- Rebuilt the Cyclone Degritter discharge chute to eliminate clogging.
- Rebuilt the hand railing on the Cyclone Degritter to meet OR-OSHA codes.
- Had the Dissolved Air Flotation Thickener (DAFT) control panel's wiring upgraded to eliminate the potential of electrical shock and to meet OR-OSHA requirements.
- Fabricated and installed a permanent ladder to access the MCC building roof.
- Installed a door in the primary digester mixing pump enclosure to improve access to the equipment.

Major issues to be resolved in the next 5 years

- Evaluate different options on the future of Biosolids removal at the facility.
- Evaluation of timing for Phase II improvements at the Wastewater Treatment Plant and update the Wastewater Facility Master Plan to reflect such needs.
- Awareness of the potential for increasing industry flows and increased building in the community to begin to approach the Design Capacity of the treatment plant.

STORM WATER

Description

The Storm Water program accounts for all activities involved in the operation and maintenance of storm water conveyance systems within the City Limits for the protection of property and the enhancement of stream water quality.

2008-09 Goals, Projects, and Highlights

- Continue to improve base mapping and as-built drawings of storm water infrastructure.
- Video storm water sewers to identify and eliminate inflow and infiltration into the collection system, and for repair and replacement projects ahead of planned paving projects.
- Develop a strategy to address issues impacting storm water runoff, such as annexation of substandard areas, requirement for curbs and sidewalks, and open drainage issues.
- Project Goals, listed by percent desired (and percent accomplished in FY 07/08) are:
 - 100% response to emergencies/storm water backups & overflows (100%)
 - 100% annual cleaning of all catch basins and repair of broken ones (100%)
 - 100% cutting of roots on storm lines identified as flow-impaired (<50%)
 - 15% replacement of old and/or poor-condition storm lines (5%)

2007-08 Accomplishments

- Continued to use Vita-DChlor (Vitamin C) for de-chlorination of the hydrant flushing water discharged into the storm water system to meet in-stream limits for chlorine.
- Installed 12 catch basins, including both new and replacements.
- Street Division assisted the storm water effort by annual cleaning of all catch basins.
- Cleaned and maintained open storm ditches.
- Provided storm sewer repairs and maintenance activities in root cutting.
- Responded to complaints about illicit discharges to the storm water system.
- Provided oversight of contractors for erosion control.
- Worked with Planning Department, Wasco County, State Building Codes and Department of Environmental Quality to use the system for identifying building projects for which to require installation of oil-water separators.
- Implemented a storm water monthly rate and SDC to fund construction of new storm water systems.

Major Issues to be resolved in the next 5 years

- Implementation of Storm Water Master Plan, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures for our Public Works operations.
- Revision of Five-Year Capital Improvement Program to fit within revenue projections.
- Annexation of substandard areas and recognition of storm water as a major consideration in growth and development.
- Extension of storm water collection system at these locations: 14th and Thompson; 12th and Thompson; and continue out Old Dufur Road.
- Upgrade and extension of Storm main east from East 12th and Dry Hollow Road.
- Upgrade of Storm line at West 6th and Hostetler Streets.

**City of The Dalles, Oregon
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WASTEWATER FUNDS SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Budget</u>	<u>FY08/09 Proposed Budget</u>	<u>FY08/09 Approved Budget</u>	<u>FY08/09 Adopted Budget</u>
BEGINNING BALANCE	6,021,330	2,087,196	2,409,837	2,504,496	2,504,496	2,636,648
REVENUES	3,037,109	3,698,589	4,030,922	4,502,828	4,502,828	4,502,828
OTHER SOURCES	903,586	1,412,925	1,355,711	1,715,000	1,715,000	1,767,767
TOTAL RESOURCES	9,962,025	7,198,710	7,796,470	8,722,324	8,722,324	8,907,243
WASTE WATER FUND	2,016,577	1,900,333	2,216,866	2,421,399	2,421,399	2,438,632
SEWER SPECIAL RESERVE FUND	142,882	108,591	644,764	895,669	895,669	1,027,821
SEWER PLANT CONST/DEBT SERV	6,167,956	283,800	2,512,691	2,541,106	2,541,106	2,523,873
TOTAL EXPENDITURES	8,327,415	2,292,724	5,374,321	5,858,174	5,858,174	5,990,326
CHARGES FOR SERVICES	2,398	2,844	2,845	2,845	2,845	2,845
TRANSFER OUT	1,747,845	1,812,408	2,360,779	2,859,501	2,859,501	2,912,268
CONTINGENCY	0	0	58,525	1,804	1,804	1,804
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	1,750,243	1,815,252	2,422,149	2,864,150	2,864,150	2,916,917
TOTAL EXPENDS & OTHER USES	10,077,658	4,107,976	7,796,470	8,722,324	8,722,324	8,907,243
FUND TOTAL	-115,633	3,090,734	0	0	0	0

**City of The Dalles, Oregon
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WASTEWATER FUND

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
REVENUES							
055-0000-300.00-00	BEGINNING BALANCE	441,559	508,331	208,089	396,831	396,831	466,831
055-0000-337.10-00	URBAN RENEWAL	12,485	2,715	10,000	6,000	6,000	6,000
055-0000-341.80-00	COPIES, PLANS, ORD'S	100	-	200	200	200	200
055-0000-341.90-00	MISC SALES AND SRVCE	30,000	63,887	60,000	60,000	60,000	60,000
055-0000-344.05-00	STORMWATER DRAINAGE CHARGES	-	-	-	228,000	228,000	228,000
055-0000-344.10-00	UTILITY SERVICE CHARGES	2,946,024	3,413,500	3,776,472	4,055,578	4,055,578	4,055,578
055-0000-344.80-00	DELINQUENT SEWER ASSMTS	-	17,203	-	-	-	-
055-0000-344.90-00	DELINQUENT ACCT INT	10,000	14,729	12,000	12,000	12,000	12,000
055-0000-345.05-00	INTERNET CHARGES	-	(144)	-	-	-	-
055-0000-345.20-00	UNCOLLECTIBLE ACCTS	(5,000)	(5,491)	(6,000)	(50,000)	(50,000)	(50,000)
055-0000-348.00-00	INTERDEPARTMENTAL REV	18,000	19,215	14,750	11,500	11,500	11,500
055-0000-361.00-00	INTEREST REVENUES	1,000	1,095	2,500	8,000	8,000	8,000
055-0000-369.00-00	OTHER MISC REVENUES	1,000	20,516	15,000	5,000	5,000	5,000
055-0000-392.00-00	SALE OF FIXED ASSETS	-	21	-	-	-	-
TOTAL WASTE WATER FUND REVENUES		3,455,168	4,055,576	4,093,011	4,733,109	4,733,109	4,803,109
EXPENSES							
055-5500-550.11-00	REGULAR SALARIES	466,526	484,433	524,661	551,589	551,589	563,996
055-5500-550.12-00	PARTTIME/TEMP SALARIES	5,880	6,233	2,500	5,167	5,167	5,167
055-5500-550.13-00	OVERTIME SALARIES	13,000	19,389	21,800	22,672	22,672	22,672
055-5500-550.21-10	MEDICAL INSURANCE	106,286	96,640	152,280	127,776	127,776	129,695
055-5500-550.21-20	L-T DISABILITY INSURANCE	2,010	2,057	2,309	2,427	2,427	2,427
055-5500-550.21-30	LIFE INSURANCE	448	415	469	469	469	469
055-5500-550.21-40	WORKERS COMP INSURANCE	11,892	17,795	15,006	15,701	15,701	15,701
055-5500-550.22-00	FICA	36,695	37,996	41,996	44,055	44,055	45,275
055-5500-550.23-00	RETIREMENT CONTRIBUTIONS	58,473	58,519	70,149	73,721	73,721	75,408
055-5500-550.29-00	OTHER EMPLOYEE BENEFITS	143	165	60	104	104	104
TOTAL PERSONNEL SERVICE		701,353	723,642	831,230	843,681	843,681	860,914
055-5500-550.31-10	CONTRACTUAL SERVICES	729,129	774,484	806,016	847,565	847,565	847,565
055-5500-550.31-40	WASCO CO COMMUNICATIONS	7,000	7,916	8,050	8,800	8,800	8,800
055-5500-550.34-10	ENGINEERING SERVICES	5,000	4,550	7,000	-	-	-
055-5500-550.34-30	COMPUTER SERVICES	6,211	7,847	8,943	11,035	11,035	11,035
055-5500-550.34-40	SOFTWARE MAINTENANCE	2,040	3,579	3,700	-	-	-
055-5500-550.34-50	SPECIAL STUDIES & REPORTS	25,000	-	-	-	-	-
055-5500-550.39-00	OTHER CONTRACTUAL SVCS	6,266	7,164	8,201	6,807	6,807	6,807
055-5500-550.41-10	WATER & SEWER	4,147	2,896	4,750	11,185	11,185	11,185
055-5500-550.41-20	GARBAGE SERVICES	980	1,866	1,984	2,668	2,668	2,668
055-5500-550.41-30	NATURAL GAS	1,800	2,892	3,997	6,555	6,555	6,555
055-5500-550.41-40	ELECTRICITY	9,289	6,897	14,274	17,548	17,548	17,548
055-5500-550.42-00	JANITORIAL SERVICES	3,800	3,600	4,700	6,750	6,750	6,750
055-5500-550.43-10	BUILDINGS AND GROUNDS	5,915	2,879	6,164	4,544	4,544	4,544
055-5500-550.43-20	COMPUTERS	450	210	1,200	1,200	1,200	1,200
055-5500-550.43-30	RADIO EQUIPMENT	590	534	1,915	2,300	2,300	2,300
055-5500-550.43-40	OFFICE EQUIPMENT	200	42	500	500	500	500
055-5500-550.43-45	JOINT USE OF LABOR/EQUIP	25,000	21,759	33,000	20,700	20,700	20,700
055-5500-550.43-50	VEHICLES	16,696	29,554	19,953	26,459	26,459	26,459
055-5500-550.43-51	GAS/OIL/DIESEL/LUBRICANTS	14,915	18,013	18,887	22,466	22,466	22,466
055-5500-550.43-52	TIRES AND TIRE REPAIRS	5,645	2,958	8,220	8,825	8,825	8,825
055-5500-550.43-70	GENERAL EQUIPMENT	5,010	4,641	4,309	6,421	6,421	6,421
055-5500-550.43-71	SPECIAL UTILITY EQUIPMENT	21,450	17,158	20,590	21,840	21,840	21,840
055-5500-550.43-80	SHOP EQUIPMENT	4,510	4,030	4,155	4,155	4,155	4,155
055-5500-550.43-81	SERVICE PICKUP TOOLS	2,500	2,371	3,500	7,600	7,600	7,600
055-5500-550.43-86	LINE MAINT & SUPPLIES	47,150	58,801	72,500	63,000	63,000	63,000
055-5500-550.43-87	UTILITIES LOCATES	690	560	696	663	663	663
055-5500-550.44-20	RENTAL OF EQUIPMENT	2,500	483	3,500	9,000	9,000	9,000
055-5500-550.52-10	LIABILITY	47,017	24,974	34,272	41,980	41,980	41,980
055-5500-550.52-30	PROPERTY	27,305	23,287	23,287	25,869	25,869	25,869
055-5500-550.52-50	AUTOMOTIVE	12,086	7,771	8,271	8,218	8,218	8,218
055-5500-550.53-20	POSTAGE	400	476	570	570	570	570
055-5500-550.53-30	TELEPHONE	5,610	6,376	6,050	4,770	4,770	4,770
055-5500-550.53-32	TELEMETRY	800	1,125	1,125	1,125	1,125	1,125
055-5500-550.53-40	LEGAL NOTICES	150	-	200	150	150	150
055-5500-550.53-60	PUBLIC EDUCATION/INFO	750	125	707	707	707	707
055-5500-550.54-00	ADVERTISING	250	1,671	400	450	450	450
055-5500-550.55-00	PRINTING AND BINDING	640	875	920	735	735	735

WASTEWATER FUND (continued)

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
055-5500-550.57-00	PERMITS	9,430	7,049	11,318	12,181	12,181	12,181
055-5500-550.58-10	TRAVEL, FOOD & LODGING	590	613	330	330	330	330
055-5500-550.58-50	TRAINING AND CONFERENCES	6,148	3,689	10,156	7,778	7,778	7,778
055-5500-550.58-70	MEMBERSHIPS/DUES/SUBS	2,287	2,210	2,421	2,326	2,326	2,326
055-5500-550.60-10	OFFICE SUPPLIES	2,520	2,732	2,630	2,620	2,620	2,620
055-5500-550.60-20	JANITORIAL SUPPLIES	2,815	3,059	3,000	3,400	3,400	3,400
055-5500-550.60-60	EXPENDABLE SUPPLIES	100	-	100	100	100	100
055-5500-550.60-80	CLOTHING	3,415	2,412	2,290	650	650	650
055-5500-550.60-85	SPECIAL DEPT SUPPLIES	4,745	4,937	5,310	5,430	5,430	5,430
055-5500-550.60-86	CHEMICAL/LAB SUPPLIES	2,550	4,991	7,100	6,875	6,875	6,875
055-5500-550.60-87	STREET CONST SUPPLIES	52,900	67,447	64,670	55,670	55,670	55,670
055-5500-550.64-10	BOOKS AND PERIODICALS	1,048	441	920	970	970	970
055-5500-550.64-80	COMPUTER SOFTWARE	11,410	5,496	2,067	5,866	5,866	5,866
055-5500-550.69-50	MISCELLANEOUS EXPENSES	-	8,047	-	-	-	-
055-5500-550.69-80	ASSETS <\$1000	50	47	50	320	320	320
TOTAL MATERIALS AND SERVICES		1,148,899	1,167,536	1,258,868	1,307,676	1,307,676	1,307,676
055-5500-550.72-20	BUILDINGS	10,525	-	262	-	-	-
055-5500-550.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-	-	-	-
055-5500-550.74-10	MACHINERY	-	-	-	-	-	-
055-5500-550.74-25	COMMUNICATIONS EQUIPMENT	300	741	1,500	6,788	6,788	6,788
055-5500-550.74-30	FURNITURE AND FIXTURES	600	449	333	4,667	4,667	4,667
055-5500-550.74-40	OFFICE EQUIPMENT	150	282	-	-	-	-
055-5500-550.74-50	COMPUTER EQUIPMENT	5,900	4,320	5,166	10,000	10,000	10,000
055-5500-550.74-80	PUMPS	-	-	-	-	-	-
055-5500-550.74-90	EQUIPMENT, OTHER	7,850	3,364	19,507	25,587	25,587	25,587
055-5500-550.75-10	CAPITAL PROJECTS	-	-	-	25,000	25,000	25,000
055-5500-550.76-30	SEWER LINES	141,000	-	50,000	186,000	186,000	186,000
055-5500-550.76-40	STORMWATER COLL IMPROVMTS	-	-	50,000	12,000	12,000	12,000
TOTAL CAPITAL OUTLAY		166,325	9,155	126,768	270,042	270,042	270,042
TOTAL WASTEWATER OPERATIONS		2,016,577	1,900,333	2,216,866	2,421,399	2,421,399	2,438,632
OTHER USES							
055-9500-550.80-15	TO UNEMPLOYMENT RESRV FUND	2,398	2,844	2,845	2,845	2,845	2,845
TOTAL CHARGE FOR SERVICES		2,398	2,844	2,845	2,845	2,845	2,845
055-9500-550.81-01	TO GENERAL FUND	229,990	271,944	295,770	306,882	306,882	306,882
055-9500-550.81-05	TO STREET FUND	61,123	77,568	113,294	121,667	121,667	121,667
055-9500-550.81-09	TO PUBLIC WKS RESRV FUND	5,000	49,992	50,000	110,000	110,000	110,000
055-9500-550.81-43	TO FFCO 2008 DEBT SVC FUND	-	-	-	53,512	53,512	53,512
055-9500-550.81-56	TO SEWER SPCL RESRV FUND	-	330,000	65,000	537,000	537,000	607,000
055-9500-550.81-57	PLANT CONSTRUCTION.DEBT	903,586	1,082,904	1,290,711	1,178,000	1,178,000	1,160,767
TOTAL OPERATING TRANSFERS OUT		1,199,699	1,812,408	1,814,775	2,307,061	2,307,061	2,359,828
055-9500-550.88-00	CONTINGENCY	-	-	58,525	1,804	1,804	1,804
TOTAL CONTINGENCY		-	-	58,525	1,804	1,804	1,804
055-9500-550.89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
TOTAL UNAPPROPRIATED ENDING BAL		-	-	-	-	-	-
TOTAL OTHER USES		1,202,097	1,815,252	1,876,145	2,311,710	2,311,710	2,364,477
GRAND TOTAL WASTEWATER FUND EXPENSES		3,218,674	3,715,585	4,093,011	4,733,109	4,733,109	4,803,109
TOTAL WASTEWATER FUND - REVENUES LESS EXPENSES		236,494	339,992	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

SEWER SPECIAL RESERVE FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
056-0000-300.00-00	BEGINNING BALANCE	169,259	164,890	483,764	242,119	242,119	304,271
056-0000-330.00-00	INTERGOVERNMENTAL REVENUE	-	10,000	-	-	-	-
056-0000-344.20-00	CONNECT CHRGS/ SW SDC	13,200	75,062	90,000	89,450	89,450	89,450
056-0000-344.20-10	CONNECT CHRGS/ STORM WA SDC	-	-	-	17,100	17,100	17,100
056-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-	-	-	-
056-0000-361.00-00	INTEREST REVENUES	300	13,135	6,000	10,000	10,000	10,000
056-0000-391-55-00	WASTEWATER UTILITY FUND	-	330,000	65,000	537,000	537,000	607,000
TOTAL SEWER SPECIAL RESERVE FUND REVENUES		182,759	593,087	644,764	895,669	895,669	1,027,821
EXPENDITURES							
056-5600-550-31-10	CONTRACTUAL SERVICES	-	94,736	185,000	140,000	140,000	140,000
056-5600-550-53-40	LEGAL NOTICES	-	-	600	600	600	600
TOTAL MATERIALS & SERVICES		-	94,736	185,600	140,600	140,600	140,600
056-5600-550-74-80	PUMPS	-	-	-	200,000	200,000	200,000
056-5600-550.75-10	CAPITAL PROJECTS	-	-	-	-	-	-
056-5600-550.76-30	SEWER LINES	142,882	13,855	459,164	283,069	283,069	345,221
056-5600-550.76-40	STORMWATER IMPROVEMENTS	-	-	-	272,000	272,000	342,000
056-5600-550.78-99	FUTURE CAPITAL PROJECTS	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		142,882	13,855	459,164	755,069	755,069	887,221
056-5600-550.79-50	LOAN PRIN PAYMENTS	-	-	-	-	-	-
056-5600-550.79-60	LOAN INT PAYMENTS	-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL SEWER SPECIAL RESERVE FUND OPERATIONS		142,882	108,591	644,764	895,669	895,669	1,027,821
OTHER USES							
056-9500-550.81-57	PLANT CONST/DBT	-	-	-	-	-	-
TOTAL OPERATING TRANSFERS OUT		-	-	-	-	-	-
TOTAL OTHER USES		-	-	-	-	-	-
GRAND TOTAL SEWER SPECIAL RESERVE FUND EXPENSES		142,882	108,591	644,764	895,669	895,669	1,027,821
SEWER SPECIAL RESERVE FUND - REVENUE LESS EXPENSES		39,877	484,496	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

SEWER PLANT CONSTRUCTION / DEBT SERVICE FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
057-0000-300.00-00	BEGINNING BALANCE	5,410,512	1,413,975	1,717,984	1,865,546	1,865,546	1,865,546
057-0000-361.00-00	INTEREST REVENUES	10,000	63,167	50,000	50,000	50,000	50,000
057-0000-391.55-00	WASTEWATER UTILITY FUND	903,586	1,082,904	1,290,711	1,178,000	1,178,000	1,160,767
057-0000-391.56-00	WASTEWATER CAPITAL FUND	-	-	-	-	-	-
057-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-	-	-	-
TOTAL SEWER PLANT CONTS/DEBT SVC REVENUES		6,324,098	2,560,046	3,058,695	3,093,546	3,093,546	3,076,313
EXPENDITURES							
057-5700-550.31-10	CONTRACTUAL SERVICES	-	-	-	-	-	-
057-5700-550.34-10	ENGINEERING SERVICES	645,600	95,625	200,000	48,877	48,877	48,877
TOTAL MATERIALS AND SERVICES		645,600	95,625	200,000	48,877	48,877	48,877
057-5700-550.73-50	CONSTRUCTION CONTRACTS	350,000	-	-	-	-	-
057-5700-550.75-10	CAPITAL PROJECTS	5,172,356	188,175	1,568,368	2,492,229	2,492,229	2,474,996
057-5700-550.76-30	SEWER LINES	-	-	744,323	-	-	-
TOTAL CAPITAL OUTLAY		5,522,356	188,175	2,312,691	2,492,229	2,492,229	2,474,996
TOTAL SEWER PLANT CONST/DEBT SVC OPERATIONS		6,167,956	283,800	2,512,691	2,541,106	2,541,106	2,523,873
057-9500-550.81-58	DEBT SERVICE FUND	548,146	-	546,004	552,440	552,440	552,440
TOTAL OPERATING TRANSFERS OUT		548,146	-	546,004	552,440	552,440	552,440
TOTAL OTHER USES		548,146	-	546,004	552,440	552,440	552,440
GRAND TOTAL SEWER PLANT CONSTRUCTION EXPENSES		6,716,102	283,800	3,058,695	3,093,546	3,093,546	3,076,313
SEWER PLANT CONSTRUCTION FUND - REVENUES LESS EXPE		(392,004)	2,276,246	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: Airport (061)
Department: Airport (061)
Program: Airport Operations (610)

Mission

Building to meet the transportation needs of the twenty-first century, and taking advantage of development opportunities through:

- Broadening and stabilizing the political, financial, and technical support base.
- Implementation and updating of the airport master plan.
- Establishment of protective planning and zoning policies.
- Supporting airport and pilot organizations.
- Being active in both the state administrative and legislative processes.

Description

For the past six years the City has been involved in a partnership with Klickitat County in planning for the future of the Airport. We have signed an agreement creating a long-term management structure for the Airport that includes regional based cost sharing with Klickitat County. A Regional Airport Board has been established and public meetings are held the third Friday of each month. Construction of two 11-unit "T" hangars was completed in 2003. The Master Plan Update has been completed. Federal installation of runway lighting is completed and construction of a new landing system and underway is complete. Development of the Sundoon Golf Course could begin as early as Fall, 2008.

2008-2009 Goals, Projects and Highlights

- Continuation of shared funding with Klickitat County.
- Taxi way engineering and construction (\$50,000 with 95% Grant).
- Construction of the golf course.
- Completion of 17 lot industrial subdivision.
- Completion of a water distribution system in conjunction with the Dallesport Water Association.
- Purchase of a tractor with mower/sweeper/plow attachments.

2007-2008 Accomplishments/Comments

- Well drilled.
- Federal installation of transponder landing system.

Major Issues to be resolved in the next five years

- Development of a world-class golf course.
- Industrial development.
- Runway maintenance.
- Reconstruction of a major portion of runway 12-30.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

AIRPORT SUMMARY

<u>Account Description</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Budget</u>	<u>FY08/09 Proposed Budget</u>	<u>FY08/09 Approved Budget</u>	<u>FY08/09 Adopted Budget</u>
BEGINNING BALANCE	70,572	94,259	58,701	118,191	118,191	266,316
REVENUES	317,159	160,564	1,247,307	838,514	838,514	963,514
OTHER SOURCES	67,259	101,058	1,619,396	569,515	569,515	569,515
TOTAL RESOURCES	454,990	355,881	2,925,404	1,526,220	1,526,220	1,799,345
AIRPORT	454,990	355,881	2,925,404	1,526,220	1,526,220	1,799,345
TOTAL EXPENDITURES	360,753	178,989	2,922,679	1,526,220	1,526,220	1,799,345
CHARGES FOR SERVICES	0	0	0	0	0	0
TRANSFER OUT	0	0	0	0	0	0
CONTINGENCY	0	0	2,725	0	0	0
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	0	0	2,725	0	0	0
TOTAL EXPENDS & OTHER USES	360,753	178,989	2,925,404	1,526,220	1,526,220	1,799,345
FUND TOTAL	94,237	176,892	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

AIRPORT FUND

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
REVENUES							
061-0000-300.00-00	BEGINNING BALANCE	70,572	94,259	58,701	118,191	118,191	266,316
061-0000-330.00-00	INTERGOVERNMENTAL REV	60,116	87,520	64,396	64,514	64,514	64,514
061-0000-330.10-00	OTHER WA	-	-	240,000	-	-	-
061-0000-330.20-00	OTHER OR	-	-	240,000	-	-	125,000
061-0000-331.20-00	FEDERAL GRANTS-FAA	5,742	-	305,000	150,000	150,000	150,000
061-0000-331.90-00	FEDERAL GRANTS-MISC	185,898	1,460	-	-	-	-
061-0000-334.80-00	WASHINGTON STATE GRANTS	-	-	27,500	2,500	2,500	2,500
061-0000-334.80-10	CERB GRANT	-	-	250,000	500,000	500,000	500,000
061-0000-334.90-00	STATE GRANTS, OTHER	13,500	-	25,000	25,000	25,000	25,000
061-0000-347.00-00	AVIATION FUEL SALES	909	3,737	5,000	5,000	5,000	5,000
061-0000-361.00-00	INTEREST REVENUES	3,777	5,835	1,500	1,500	1,500	1,500
061-0000-363.50-00	PROPERTY RENTALS	47,217	62,013	88,911	90,000	90,000	90,000
061-0000-369.00-00	OTHER MISC REVENUES	7,143	5,550	5,000	5,000	5,000	5,000
061-0000-391.01-00	GENERAL FUND	60,116	87,516	64,396	64,515	64,515	64,515
061-0000-391.62-00	AIRPORT DEBT SVC FUND	-	7,992	-	-	-	-
061-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-	-	-	-
061-0000-393.10-10	CERB LOAN	-	-	750,000	500,000	500,000	500,000
061-0000-393.10-20	HANGER LOAN	-	-	800,000	-	-	-
TOTAL AIRPORT FUND REVENUES		454,990	355,881	2,925,404	1,526,220	1,526,220	1,799,345
EXPENSES							
061-6100-610.11-00	REGULAR SALARIES	3,827	-	-	-	-	-
061-6100-610.21-10	MEDICAL INSURANCE	444	-	-	-	-	-
061-6100-610.21-20	L-T DISABILITY INS	17	-	-	-	-	-
061-6100-610.21-30	LIFE INSURANCE	4	-	-	-	-	-
061-6100-610.21-40	WORKERS COMP INSURANCE	163	-	-	-	-	-
061-6100-610.22-00	FICA	293	-	-	-	-	-
061-6100-610.23-00	RETIREMENT CONT	538	-	-	-	-	-
TOTAL PERSONNEL SERVICE		5,286	-	-	-	-	-
061-6100-610.31-10	CONTRACTUAL SERVICES	498	240	1,000	1,100	1,100	1,100
061-6100-610.31-90	CONTRACTUAL SVC - OTHER	80,184	86,779	85,068	88,470	88,470	88,470
061-6100-610.34-10	ENGINEERING SVC	2,774	26,190	70,000	100,000	100,000	100,000
061-6100-610.34-60	WEATHER GRANT SVC	-	-	-	-	-	-
061-6100-610.41-10	WATER & SEWER	1,833	2,420	4,341	4,500	4,500	4,500
061-6100-610.41-40	ELECTRICITY	3,548	2,873	4,000	6,000	6,000	6,000
061-6100-610.41-60	HEATING OIL	443	429	1,800	-	-	-
061-6100-610.43-10	BUILDINGS AND GROUNDS	2,059	6,804	40,000	41,000	41,000	41,000
061-6100-610.43-40	OFFICE EQUIPMENT	-	-	-	-	-	-
061-6100-610.43-45	JOINT USE OF LABOR	230	1,514	1,500	1,600	1,600	1,600
061-6100-610.43-50	VEHICLES - REPAIR/MAINT	-	-	3,500	3,500	3,500	3,500
061-6100-610.43-51	GAS/OIL/DIESEL	-	25	1,000	1,000	1,000	1,000
061-6100-610.43-72	ELECTRICAL SYSTEMS	-	96	-	-	-	-
061-6100-610.43-73	PLUMBING	-	-	-	-	-	-
061-6100-610.43-77	HVAC SYSTEMS	-	-	-	-	-	-
061-6100-610.44-20	RENTAL OF EQUIPMENT	-	-	-	-	-	-
061-6100-610.46-10	PROPERTY TAXES	17,592	16,870	19,000	19,000	19,000	19,000
061-6100-610.52-10	LIABILITY	503	1,281	6,000	6,000	6,000	6,000
061-6100-610.52-30	PROPERTY	4,859	4,342	6,000	6,000	6,000	6,000
061-6100-610.52-50	AUTOMOTIVE	-	-	-	-	-	-
061-6100-610.53-20	POSTAGE	664	698	700	700	700	700
061-6100-610.53-30	TELEPHONE	2,214	3,136	3,100	3,600	3,600	3,600
061-6100-610.53-40	LEGAL NOTICES	-	48	250	250	250	250
061-6100-610.54-00	ADVERTISING	783	629	2,000	2,000	2,000	2,000
061-6100-610.57-00	PERMITS	246	295	300	300	300	300
061-6100-610.58-10	TRAVEL, FOOD & LODGING	-	3,877	6,000	6,000	6,000	6,000
061-6100-610.58-50	TRAINING AND CONFERENCES	-	-	1,000	1,000	1,000	1,000
061-6100-610.58-70	MEMBERSHIPS/DUES	150	87	1,000	1,000	1,000	1,000
061-6100-610.60-10	OFFICE SUPPLIES	344	1,083	1,200	1,200	1,200	1,200
061-6100-610.60-90	OTHER SUPPLIES	-	-	-	-	-	-
061-6100-610.69-50	MISCELLANEOUS EXP	500	394	1,000	1,000	1,000	1,000
061-6100-610.69-80	ASSETS < \$1,000	2	28	1,000	1,000	1,000	1,000
TOTAL MATERIALS AND SERVICES		119,426	160,136	260,759	296,220	296,220	296,220

AIRPORT FUND (continued)

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
061-6100-610.72-20	BUILDINGS	-	1,283	21,920	-	-	-
061-6100-610.72-30	BUILDINGS-HANGER	-	-	800,000	-	-	-
061-6100-610.73-30	IMPROVEMENTS OTHER	232,620	15,157	1,785,000	1,177,500	1,177,500	1,450,625
061-6100-610.74-10	MACHINERY	-	2,413	50,000	50,000	50,000	50,000
061-6100-610.74-50	COMPUTERS	1,949	-	-	2,500	2,500	2,500
061-6100-610.77-30	SPECIAL BUILD IMPROVEMENTS	1,472	-	5,000	-	-	-
TOTAL CAPITAL OUTLAY		236,041	18,852	2,661,920	1,230,000	1,230,000	1,503,125
TOTAL AIRPORT OPERATIONS EXPENSES		360,753	178,989	2,922,679	1,526,220	1,526,220	1,799,345
061-9500-610.80-15	TO UNEMPLOYMENT RESRV	-	-	-	-	-	-
TOTAL CHARGES FOR SERVICES		-	-	-	-	-	-
061-9500-610.81-62	TO AIRPORT DEBT SERVICE	-	-	-	-	-	-
TOTAL OPERATING TRANSFERS OUT		-	-	-	-	-	-
061-9500-610.88-00	CONTINGENCY	-	-	2,725	-	-	-
TOTAL CONTINGENCY		-	-	2,725	-	-	-
TOTAL OTHER USES		-	-	2,725	-	-	-
GRAND TOTAL AIRPORT FUND EXPENSES		360,753	178,989	2,925,404	1,526,220	1,526,220	1,799,345
TOTAL AIRPORT FUND - REVENUES LESS EXPENSES		94,237	176,892	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

CAPITAL IMPROVEMENTS FUND GROUP

Description

The City currently has three active funds in the Capital Improvements Fund Group.

- ✓ The Special Assessments Fund (036), which accounts for LID public infrastructure projects or other assessments such as nuisance abatement of the City;
- ✓ The Capital Projects Fund (037), which accounts for various improvements in City facilities;
- ✓ The FFA Grant Improvement Fund (063), which was established to account for the improvements made at the Airport, funded primarily with grants from the FFA, which has no activity planned this year.

CAPITAL IMPROVEMENTS FUNDS SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Budget</u>	<u>FY08/09 Proposed Budget</u>	<u>FY08/09 Approved Budget</u>	<u>FY08/09 Adopted Budget</u>
BEGINNING BALANCE	484,040	651,743	628,894	3,240,578	3,240,578	3,373,736
REVENUES	221,638	128,007	142,630	116,752	116,752	113,660
OTHER SOURCES	83,231	43,224	2,659,277	59,231	59,231	59,231
TOTAL RESOURCES	788,909	822,974	3,430,801	3,416,561	3,416,561	3,546,627
SPECIAL ASSESMENTS FUND	3,234	107,423	735,912	621,239	621,239	739,397
CAPITAL PROJECTS FUND	74,702	71,601	2,515,659	2,786,092	2,786,092	2,798,000
FAA GRANT IMPROVEMENT FUND	0	0	0	0	0	0
TOTAL EXPENDITURES	77,936	179,024	3,251,571	3,407,331	3,407,331	3,537,397
TRANSFER OUT	59,230	83,592	179,230	9,230	9,230	9,230
CONTINGENCY	0	0	0	0	0	0
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	59,230	83,592	179,230	9,230	9,230	9,230
TOTAL EXPENDS & OTHER USES	137,166	262,616	3,430,801	3,416,561	3,416,561	3,546,627
FUND TOTAL	651,743	560,359	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: Capital Improvements Fund Group
Department: Special Assessments (036)
Program: Other (419)

Description

The Special Assessments fund is used to fund small Local Improvement Districts of the City. This fund was created with General Fund financial resources in prior fiscal years for this specific purpose to reduce the amount of fixed financial expenses associated with borrowing funds.

2008-09 Goals, Projects and Highlights

- The Special Assessments Fund should have a cash balance of \$572,852, with total assets of about \$630,469.
- The NW 1st/Bargeway LID project has been scheduled for FY 2008-09.
- The residential LID CIP identified E. 19th & 18th west of Dry Hollow for FY 2008-09.

2007-08 Accomplishments/Comments

- Creation of a five year Capital Improvement Plan (CIP) for future LID projects under the new Ordinance.
- NW Natural Gas Franchise fee increase budgeted in this fund for corner lot relief.

Major Issues to be resolved in the next five years.

- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.
- E. 16th or E. 19th & Thompson LID project.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

SPECIAL ASSESSMENTS FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
036-0000-300.00-00	BEGINNING BALANCE	464,613	550,045	532,677	576,854	576,854	695,012
036-0000-318.20-00	NW NATURAL GAS FRANCHISE FEES	-	-	59,065	25,615	25,615	25,615
036-0000-341-90-00	MISC SALES & SERVICE	-	-	-	-	-	-
036-0000-361.00-00	INTEREST REVENUES	18,635	19,370	20,400	15,000	15,000	15,000
036-0000-362.10-00	PRE-PAID ASSESSMENTS	-	-	-	-	-	-
036-0000-370.10-00	PRINCIPAL-NONBONDED	99,871	68,646	10,000	10,000	10,000	10,000
036-0000-370.20-00	INTEREST-NONBONDED	29,390	2,914	3,000	3,000	3,000	3,000
036-0000-391.37-00	FROM CAPITAL PROJECTS FUND	-	-	120,000	-	-	-
TOTAL SPECIAL ASSESSMENTS FUND REVENUES		612,509	640,974	745,142	630,469	630,469	748,627
EXPENDITURES							
036-3600-419.31-10	CONTRACTUAL SERVICES	40	84,448	513,412	538,739	538,739	656,897
036-3600-419.31-25	ABATEMENTS	2,709	19,688	50,000	30,000	30,000	30,000
036-3600-419.32-20	SPECIAL LEGAL SERVICES	-	1,152	-	-	-	-
036-3600-419.34-10	ENGINEERING SERVICES	-	-	50,000	50,000	50,000	50,000
036-3600-419.53-20	POSTAGE	327	1,802	1,500	1,500	1,500	1,500
036-3600-419.53-40	LEGAL NOTICES	158	333	1,000	1,000	1,000	1,000
036-3600-419.73-30	IMPROVEMENTS OTHER THAN LAND	-	-	120,000	-	-	-
TOTAL MATERIALS AND SERVICES		3,234	107,423	735,912	621,239	621,239	739,397
TOTAL SPECIAL ASSESSMENTS OPERATIONS		3,234	107,423	735,912	621,239	621,239	739,397
036-9500-419.81-01	TO GENERAL FUND	59,230	59,220	9,230	9,230	9,230	9,230
036-9500-419.81-37	TO CAPITAL PROJECTS FUND	-	-	-	-	-	-
TOTAL OPERATING TRANSFERS OUT		59,230	59,220	9,230	9,230	9,230	9,230
TOTAL OTHER USES		59,230	59,220	9,230	9,230	9,230	9,230
TOTAL SPECIAL ASSESSMENTS FUND EXPENSES		62,464	166,643	745,142	630,469	630,469	748,627
SPECIAL ASSESSMENTS FUND - REVENUES LESS EXPENSES		550,045	474,332	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: Capital Improvements Fund Group
Department: Capital Projects (037)
Program: Other (419)

Description

The Capital Projects Fund is used to fund renovations of City facilities and purchase equipment for those facilities. These facilities are City Hall, Transportation Center, Police Station, and the Library. All these facilities are General Fund facilities and the operating monies for these facilities and operating departments is from General Fund financial resources.

2008-09 Goals, Projects and Highlights

- Public Works Facility relocation project.
- 911/EOC project design.

2007-08 Accomplishments/Comments

- Completion of Library Roof project.
- Architectural work compiled for remodel of Finance Department.
- Restored antique depot bench.
- Repaired City Hall Alley stairs to main floor.

Major Issues to be resolved in the next five years

- Completion of City Hall renovation for the remaining departments (Finance and Council Chambers).
- Determination of future rehabilitation of Gitchell Building.
- Maintenance of sufficient operating monies with LID fund so as to internally finance small projects without added complexities of use of bonding or other debt instruments.
- Determine future of covered breezeway off of 2nd Street known as the 2nd Street Breezeway (formerly Klindt's Annex).
- E. 16th or E. 19th and Thompson LID project.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget
CAPITAL PROJECTS FUND**

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
037-0000-300.00-00	BEGINNING BALANCE	19,427	101,698	96,217	2,663,724	2,663,724	2,678,724
037-0000-337.90-00	LOCAL GOV REV-PARTNERS	71,615	21,615	21,616	21,616	21,616	21,616
037-0000-361.00-00	INTEREST REVENUES	2,127	4,008	2,338	2,000	2,000	2,000
037-0000-363.80-00	STATE OFFICE BLDG INC	-	11,455	26,211	39,521	39,521	36,429
037-0000-391.01-00	GENERAL FUND	43,231	43,224	59,231	59,231	59,231	59,231
037-0000-391.18-00	SPECIAL GRANTS FUND	40,000	-	-	-	-	-
037-0000-392.40-00	LAND SALE - PW COMPOUND	-	-	230,046	-	-	-
037-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	2,250,000	-	-	-
TOTAL CAPITAL PROJECTS FUND REVENUES		176,400	182,000	2,685,659	2,786,092	2,786,092	2,798,000
EXPENDITURES							
*** CITY HALL RENOVATION							
037-3700-419.34-20	ARCHITECTURAL SERVICES	-	-	17,266	25,000	25,000	36,908
TOTAL MATERIALS AND SERVICES		-	-	17,266	25,000	25,000	36,908
037-3700-419.72-20	BUILDINGS	7,000	6,755	14,000	52,177	52,177	52,177
037-3700-419.73-30	IMPRV OTHER THAN BLDG	2,856	-	3,500	-	-	-
TOTAL CAPITAL OUTLAY		9,856	6,755	17,500	52,177	52,177	52,177
TOTAL CITY HALL RENOVATION		9,856	6,755	34,766	77,177	77,177	89,085
*** TUNNEL PROJECT							
037-3750-419.79-50	PRINCIPAL PAYMENT	42,364	44,076	45,857	47,709	47,709	47,709
037-3750-419.79-60	INTEREST PAYMENT	22,482	20,770	18,990	17,137	17,137	17,137
TOTAL DEBT SERVICE		64,846	64,846	64,847	64,846	64,846	64,846
TOTAL TUNNEL PROJECT		64,846	64,846	64,847	64,846	64,846	64,846
*** PORT LOAN - AIRPORT WELL							
037-3775-419.79-50	PRINCIPAL PAYMENT	-	-	11,000	11,000	11,000	11,000
037-3775-419.79-60	INTEREST PAYMENT	-	-	5,000	5,000	5,000	5,000
TOTAL DEBT SERVICE		-	-	16,000	16,000	16,000	16,000
TOTAL PORT LOAN - AIRPORT WELL		-	-	16,000	16,000	16,000	16,000
*** LIBRARY MEZZANINE (ROOF)							
037-3800-419.72-20	BUILDINGS	-	-	90,000	-	-	-
TOTAL CAPITAL OUTLAY		-	-	90,000	-	-	-
TOTAL LIBRARY MEZZANINE		-	-	90,000	-	-	-
*** PW COMPOUND MOVE (added FY07/08)							
037-4200-419.34-20	ARCHITECTURAL SERVICES	-	-	100,000	105,663	105,663	105,663
TOTAL MATERIALS AND SERVICES		-	-	100,000	105,663	105,663	105,663
037-4200-419.71-10	LAND	-	-	18,673	-	-	-
037-4200-419.72-20	BUILDINGS	-	-	300,000	-	-	-
037-4200-419.75-10	CAPITAL PROJECTS	-	-	1,891,373	1,722,406	1,722,406	1,722,406
TOTAL CAPITAL OUTLAY		-	-	2,210,046	1,722,406	1,722,406	1,722,406
TOTAL PW COMPOUND MOVE		-	-	2,310,046	1,828,069	1,828,069	1,828,069
*** 911 CENTER (added FY07/08)							
037-4600-419.75-10	CAPITAL PROJECTS	-	-	-	800,000	800,000	800,000
TOTAL CAPITAL OUTLAY		-	-	-	800,000	800,000	800,000
TOTAL 911 CENTER		-	-	-	800,000	800,000	800,000
TOTAL CAPITAL PROJECTS FUND OPERATIONS		74,702	71,601	2,515,659	2,786,092	2,786,092	2,798,000
037-9500-419.81-01	TO GENERAL FUND	-	24,372	-	-	-	-
037-9500-419.81-36	TO SPECIAL ASSESSMENTS FUND	-	-	120,000	-	-	-
037-9500-419.81-43	TO FFCO 2008 DEBT SVC FUND	-	-	50,000	-	-	-
TOTAL OPERATING TRANSFERS OUT		-	24,372	170,000	-	-	-
TOTAL CAPITAL PROJECTS FUND EXPENSES		74,702	95,973	2,685,659	2,786,092	2,786,092	2,798,000
CAPITAL PROJECTS FUND - REVENUES LESS EXPENSES		101,698	86,027	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

SPECIAL REVENUE FUNDS GROUP

Description

The City has several Special Revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

- The Unemployment Fund (010) provides for the accumulation of financial resources of the City to pay claims of unemployment. Contributions are received from the operating funds of the General Fund, Library Fund, Street Fund, Water Utility Fund, and Wastewater Utility Fund.
- The Community Benevolence Fund (011) provides for the accumulation of financial resources to pay for expenses related to the memorials to Veterans of the community.
- The Special Projects Fund (018) provides for the accumulation of financial resources of the City and other granting agencies in order to pay for expenses related to infrastructure improvements. This infrastructure can be related to historical and community purposes.
- The State Office Building Fund (021) is used to operate one of the City's facilities to be used by the State of Oregon to provide services to the local community.

SPECIAL REVENUE FUND SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY06/07 Actual</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Budget</u>	<u>FY08/09 Proposed Budget</u>	<u>FY08/09 Approved Budget</u>	<u>FY08/09 Adopted Budget</u>
BEGINNING BALANCE	117,280	112,786	73,566	93,562	93,562	543,562
REVENUES	328,363	288,055	1,068,739	3,420,081	3,420,081	2,900,919
OTHER SOURCES	19,238	17,667	26,335	51,060	51,060	49,091
TOTAL RESOURCES	464,881	418,508	1,168,640	3,564,703	3,564,703	3,493,572
UNEMPLOYMENT RESERVE FUND	3,771	16,756	39,246	67,979	67,979	66,010
COMMUNITY BENEVOLENCE FUND	0	0	8,288	9,169	9,169	9,169
SPECIAL GRANTS FUND	160,383	92,560	947,204	3,320,818	3,320,818	3,248,564
STATE OFFICE BUILDING FUND	142,292	158,640	167,822	163,237	163,237	166,329
TOTAL EXPENDITURES	306,446	267,956	1,162,560	3,561,203	3,561,203	3,490,072
TRANSFER OUT	84,550	7,008	6,080	3,500	3,500	3,500
CONTINGENCY	0	0	0	0	0	0
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	84,550	7,008	6,080	3,500	3,500	3,500
TOTAL EXPENDS & OTHER USES	390,996	274,964	1,168,640	3,564,703	3,564,703	3,493,572
FUND TOTAL	73,885	143,544	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

UNEMPLOYMENT RESERVE FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
010-0000-300.00-00	BEGINNING BALANCE	5,786	21,732	18,286	46,669	46,669	46,669
010-0000-361.00-00	INTEREST REVENUES	479	977	400	250	250	250
010-0000-362.01-00	GENERAL FUND	9,295	9,588				
010-0000-362.04-00	LIBRARY FUND	942	611				
010-0000-362.05-00	STREET FUND	1,949	1,968				
010-0000-362.51-00	WATER UTILITY FUND	4,654	2,656				
010-0000-362.55-00	WASTEWATER UTILITY	2,398	2,844				
010-0000-391.01-00	GENERAL FUND	-	-	9,590	9,590	9,590	9,590
010-0000-391.04-00	LIBRARY FUND	-	-	1,500	2,000	2,000	2,000
010-0000-391.05-00	STREET FUND	-	-	1,969	1,969	1,969	-
010-0000-391.51-00	WATER UTILITY FUND	-	-	4,656	4,656	4,656	4,656
010-0000-391.55-00	WASTEWATER UTILITY	-	-	2,845	2,845	2,845	2,845
010-0000-391.61-00	AIRPORT FUND	-	-	-	-	-	-
TOTAL UNEMPLOYMENT RESERVE FUND REVENUES		25,503	40,376	39,246	67,979	67,979	66,010
EXPENDITURES							
010-1000-416.25-00	UNEMPLOYMENT EXPENSES	3,771	16,756	39,246	67,979	67,979	66,010
TOTAL PERSONNEL SERVICE		3,771	16,756	39,246	67,979	67,979	66,010
TOTAL UNEMPLOYMENT RESERVE FUND EXPENSES		3,771	16,756	39,246	67,979	67,979	66,010
UNEMPLOYMENT FUND - REVENUES LESS EXPENSES		21,732	23,620	-	-	-	-

COMMUNITY BENEVOLENCE FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
011-0000-300.00-00	BEGINNING BALANCE	910	1,948	4,248	5,129	5,129	5,129
011-0000-361.00-00	INTEREST REVENUES	36	81	40	40	40	40
011-0000-365.15-00	GIFTS/DONATIONS - WAR MEMORIAL	-	-	-	-	-	-
011-0000-369.00-00	OTHER MISC. REVENUES	1,000	1,000	4,000	4,000	4,000	4,000
TOTAL COMMUNITY BENEVOLENCE FUND REVENUES		1,946	3,029	8,288	9,169	9,169	9,169
EXPENDITURES							
011-1200-419.60-85	SPECIAL DEPT SUPPLIES	-	-	-	-	-	-
TOTAL MATERIALS AND SERVICES		-	-	-	-	-	-
TOTAL VIETNAM MEMORIAL		-	-	-	-	-	-
011-1500-419-60-85	SPECIAL DEPT SPPLIES	-	-	8,288	9,169	9,169	9,169
TOTAL MATERIALS AND SERVICES		-	-	8,288	9,169	9,169	9,169
011-1500-419.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
TOTAL WAR MEMORIAL FUND		-	-	8,288	9,169	9,169	9,169
TOTAL COMMUNITY BENEVOLENT FUND EXPENSES		-	-	8,288	9,169	9,169	9,169
COMMUNITY BENEVOLENT FUND - REVENUES LESS EXPENSE		1,946	3,029	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: Special Revenue Fund Group
Department: Special Projects (018)
Program: Other (415)

Description

The Special Projects Fund provides for the accumulation of financial resources for the purpose of expending those funds on a multitude of capital projects.

2008-09 Goals, Projects and Highlights

- CDBG Grant as partner with Mid-Columbia Housing third year (\$48,000)
- LCDC Grant – UGB/NSA Boundary Amendment/Periodic Review (\$160,000)
- LCDC Grant – TGM Grant (\$172,700)
- East Gateway project – (\$1,920,000)
- Washington Street Downtown Riverfront Connection Project – (\$1,912,818)
- \$3,500 of SHPO is being transferred to the General Fund to help support this year’s Capital expenditures.

2007-08 Accomplishments/Comments

- Completion of Planning Grant for expansion of UGB.
- Completion of second year of Housing Grant.

Major Issues to be resolved in the next five years.

- Continued use of the Urban Renewal Agency’s financial resources in the most efficient manner to meet the goals of the community.
- Continue Federal lobby efforts for City projects.
- Continued searching of all agencies (federal, state and local) for funding of future expansion of the City infrastructure for the benefit of all persons.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget
SPECIAL GRANTS FUND**

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
018-0000-300.00-00	BEGINNING BALANCE	94,066	13,771	6,755	-	-	450,000 ✓
018-0000-331.90-00	FEDERAL GRANTS-MISC	375	-	250,000	920,000	920,000	920,000 ✓
018-0000-334.15-00	CDBG GRANT 2007	-	46,254	70,000	48,000	48,000	48,000
018-0000-334.25-00	ODOT GRANTS	-	-	95,000	250,000	250,000	250,000 ✓
018-0000-334.35-00	LCDC GRANT	-	72,000	70,000	130,000	130,000	130,000
018-0000-334.90-00	STATE GRANTS, OTHER	50,915	2,830	6,455	3,500	3,500	3,500
018-0000-337.10-00	URBAN RENEWAL	111,594	-	447,979	1,942,818	1,942,818	1,420,564 ✓
018-0000-361.00-00	INTEREST REVENUES	1,501	245	445	-	-	-
018-0000-364.00-00	PROGRAM INCOME-CDBG	-	-	500	-	-	-
018-0000-369.00-00	OTHER MISC. REVENUES	280	-	375	-	-	-
018-0000-391.01-00	TRANSFERS FROM GENERAL	-	-	-	30,000	30,000	30,000
018-0000-391.18-10	TRANSFERS FROM STREET	-	-	5,775	-	-	-
TOTAL SPECIAL GRANTS FUND REVENUES		258,731	135,100	953,284	3,324,318	3,324,318	3,252,064
EXPENDITURES							
*** COMMUNITY ACTION PROGRAM							
018-1900-415.31-50	COMMUNITY ACTION PROGRAM	-	-	5,775	-	-	-
TOTAL MATERIALS AND SERVICES		-	-	5,775	-	-	-
TOTAL COMMUNITY ACTION PROGRAM		-	-	5,775	-	-	-
*** CDBG/ MID COLUMBIA HOUSING							
018-2500-415.32-10	AUDITING SERVICES	-	-	-	-	-	-
018-2500-415.39-00	OTHER CONTRACTUAL SVCS	-	17,119	70,000	48,000	48,000	48,000
018-2500-415.53-40	LEGAL NOTICES	-	66	-	-	-	-
TOTAL MATERIALS & SERVICES		-	17,185	70,000	48,000	48,000	48,000
TOTAL CDBG/ MID COLUMBIA HOUSING		-	17,185	70,000	48,000	48,000	48,000
*** UGB/NSA BOUNDARY AMENDMENT							
018-2627-415.39-00	OTHER CONTRACTUAL SERV	-	72,000	95,000	160,000	160,000	160,000
TOTAL MATERIALS & SERVICES		-	72,000	95,000	160,000	160,000	160,000
TOTAL UGB/NSA BOUNDARY AMENDMENT		-	72,000	95,000	160,000	160,000	160,000
*** TGM GRANT							
018-2628-415.39-00	OTHER CONTRACTUAL SERV	-	-	77,700	-	-	-
TOTAL MATERIALS & SERVICES		-	-	77,700	-	-	-
TOTAL TGM GRANT		-	-	77,700	-	-	-
*** SHPO/CERT LOC GOVT							
018-2700-415.31-10	CONTRACTUAL SERVICES	3,750	2,500	375	-	-	-
018-2700-415.69-90	OTHER	580	875	375	-	-	-
TOTAL MATERIALS AND SERVICES		4,330	3,375	750	-	-	-
TOTAL SHPO/CERT LOC GOVT		4,330	3,375	750	-	-	-
*** PARKING LOT CONSTRUCTION							
018-2800-415.75-10	CAPITAL PROJECTS	111,594	-	-	-	-	-
TOTAL CAPITAL OUTLAY		111,594	-	-	-	-	-
TOTAL PARKING LOT CONSTRUCTION		111,594	-	-	-	-	-
*** TUNNEL PROJECT							
018-2900-415.75-10	CAPITAL PROJECTS	-	-	500,000	1,192,818	1,192,818	1,060,564 ✓
TOTAL CAPITAL OUTLAY		-	-	500,000	1,192,818	1,192,818	1,060,564 ✓
TOTAL TUNNEL PROJECT		-	-	500,000	1,192,818	1,192,818	1,060,564 ✓

SPECIAL GRANTS FUND (continued)

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
*** EAST GATEWAY PROJECT							
018-3100-415.31-10	CONTRACTUAL SERVICES	-	-	197,979	-	-	-
TOTAL MATERIALS & SERVICES		-	-	197,979	-	-	-
018-3100-415.75-10	CAPITAL OUTLAY	-	-	-	1,920,000	1,920,000	1,980,000 ✓
TOTAL CAPITAL OUTLAY		-	-	-	1,920,000	1,920,000	1,980,000
TOTAL EAST GATEWAY PROJECT		-	-	197,979	1,920,000	1,920,000	1,980,000
*** LAW ENFORCEMENT GRANT							
018-3500-415.74-25	COMMUNICATIONS EQUIPMENT	-	-	-	-	-	-
018-3500-415-74-90	EQUIPMENT, OTHER	44,459	-	-	-	-	-
TOTAL CAPITAL OUTLAY		44,459	-	-	-	-	-
TOTAL LAW ENFORCEMENT GRANT		44,459	-	-	-	-	-
TOTAL SPECIAL GRANTS FUND OPERATIONS		160,383	92,560	947,204	3,320,818	3,320,818	3,248,564
018-9500-415.81-01	TO GENERAL FUND	44,550	7,008	6,080	3,500	3,500	3,500
018-9500-415.81-90	OTHER TRANSFERS OUT	40,000	-	-	-	-	-
TOTAL OPERATING TRANSFERS OUT		84,550	7,008	6,080	3,500	3,500	3,500
TOTAL SPECIAL GRANTS FUND EXPENSES		244,933	99,568	953,284	3,324,318	3,324,318	3,252,064
SPECIAL GRANTS FUND - REVENUES LESS EXPENSES		13,798	35,532	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

Fund: State Office Building (021)
Department: State Office Building (22)
Program: Other (419)

Mission

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameter specified in the long-term lease agreement with the State of Oregon.

Description

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility located at 700 Union Street. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures relate to operational expenses such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

2008-09 Goals, Projects and Highlights

- Add permanent ¾ time maintenance position
- Replacement of defective windows
- Continue replacement of trees and sidewalks
- Upgrade interior ADA doors
- Replace back deck
- Re-stripe parking lot

2007-08 Accomplishments/Comments

- Electrical and plumbing upgrades and replace HVAC unit(s)
- Removed trees, damaged sidewalks and replaced at State Office Building

City of The Dalles, Oregon
Fiscal Year 2008-09 Budget
STATE OFFICE BUILDING FUND

Account Number	Account Description	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2008-2009
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
REVENUES							
021-0000-300.00-00	BEGINNING BALANCE	16,518	75,335	44,277	41,764	41,764	41,764
021-0000-361.00-01	INTEREST	962	2,739	1,000	1,500	1,500	1,500
021-0000-363.80-01	OPERATIONS	87,428	108,896	81,741	76,200	76,200	76,200
021-0000-363.80-02	MAINTENANCE	73,793	53,268	40,804	43,773	43,773	46,865
021-0000-369-01-00	OPERATIONS	-	-	-	-	-	-
021-0000-369.02-00	MAINTENANCE	-	(233)	-	-	-	-
TOTAL STATE OFFICE BUILDING FUND REVENUES		178,701	240,004	167,822	163,237	163,237	166,329
EXPENDITURES							
021-2200-419.11-00	REGULAR SALARIES	12,524	14,838	16,943	14,992	14,992	14,992
021-2200-419.12-00	PARTTIME/TEMP SALARIES	684	3,540	4,680	6,848	6,848	9,940
021-2200-419.13-00	OVERTIME SALARIES	-	141	500	500	500	500
021-2200-419.21-10	MEDICAL INSURANCE	1,454	1,812	2,222	7,135	7,135	7,135
021-2200-419.21-20	L-T DISABILITY INSURANCE	55	64	75	96	96	96
021-2200-419.21-30	LIFE INSURANCE	12	13	14	29	29	29
021-2200-419.21-40	WORKERS COMP INSURANCE	512	525	962	983	983	983
021-2200-419.22-00	FICA	1,011	1,414	1,673	1,709	1,709	1,709
021-2200-419.23-00	RETIREMENT	1,691	2,019	2,287	2,024	2,024	2,024
TOTAL PERSONNEL SERVICE		17,943	24,366	29,356	34,316	34,316	37,408
021-2200-419.41-10	WATER & SEWER	5,292	5,061	7,320	9,000	9,000	9,000
021-2200-419.41-20	GARBAGE SERVICES	2,679	2,679	3,850	4,300	4,300	4,300
021-2200-419.41-30	NATURAL GAS	2,735	2,380	3,000	3,000	3,000	3,000
021-2200-419.41-40	ELECTRICITY	13,373	16,571	17,000	17,000	17,000	17,000
021-2200-419.42-00	JANITORIAL SERVICES	54,888	60,216	42,900	42,900	42,900	42,900
021-2200-419.43-10	BUILDINGS AND GROUNDS	26,280	20,334	25,000	30,000	30,000	30,000
021-2200-419.43-45	JOINT USE OF LABOR/EQUIP	845	86	1,000	750	750	750
021-2200-419-43-70	GENERAL EQUIPMENT	6	-	-	-	-	-
021-2200-419.43-72	ELECTRICAL SYSTEMS	963	642	2,500	2,500	2,500	2,500
021-2200-419.43-73	PLUMBING	725	4,515	7,000	1,500	1,500	1,500
021-2200-419.43-75	ELEVATORS	3,463	2,271	3,325	7,000	7,000	7,000
021-2200-419.43-77	HVAC SYSTEMS	5,381	11,123	17,400	2,000	2,000	2,000
021-2200-419-52-10	LIABILITY	90	1,134	-	-	-	-
021-2200-419.52-30	PROPERTY	4,734	4,565	4,971	4,971	4,971	4,971
021-2200-419.53-30	TELEPHONE	315	320	500	500	500	500
021-2200-419.60-20	JANITORIAL SUPPLIES	2,580	2,311	2,700	3,500	3,500	3,500
TOTAL MATERIALS AND SERVICES		124,349	134,274	138,466	128,921	128,921	128,921
TOTAL STATE OFFICE BUILDING EXPENSES		142,292	158,640	167,822	163,237	163,237	166,329
STATE OFFICE BUILDING FUND - REVENUES LESS EXPENSES		36,409	81,364	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

DEBT SERVICE FUNDS GROUP

Description

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City is proposing operating five debt service funds for the upcoming year.

2008-09 Goals, Projects and Highlights

- Water Bond Debt Fund (041) - funding of the obligation to pay for debt incurred by the sale of revenue bonds in 2007 to:
 - ✓ Build a Clearwell
 - ✓ Build a new 760 reservoir and pump station
 - ✓ Build a new pump station on Morton Street
 - ✓ Enhance the Lone Pine well
 - ✓ Replace the control valves, upgrade the filters, and replace disinfection systems at WICKS
 - ✓ Complete environmental permitting for watershed projects
 - ✓ Build a new pipeline (Eastside Intertie Phases I and II)
- FFCO 2008 Debt Svc Fund (043) for Public Works Facility relocation and 911/EOC facility debt.
- Police Facility Revenue Bond Fund (045) - continued funding of the obligation to pay for debt incurred building a new police station – final year.
- Wastewater Plant Debt Service Fund (058) – continued funding of the obligation to pay for debt incurred by the sale of revenue bonds for the reconstruction of the wastewater plant. This bond will cover Phase I of the reconstruction.
- Airport Debt Service Fund (062) – continued funding of the obligation to pay for debt incurred by the sale of revenue bonds for the construction of a new 22-unit hangar on the Airport property.

2007-08 Accomplishments/Comments

- Made payment of principal and interest on a timely basis for the Police Facility Bond, the Wastewater Facilities Bond, and the Airport Revenue Bond.

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

DEBT SERVICE FUND SUMMARY

<u>Revenue/Cost Centers</u>	<u>FY05/06 Actual</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Budget</u>	<u>FY08/09 Proposed Budget</u>	<u>FY08/09 Approved Budget</u>	<u>FY08/09 Adopted Budget</u>
BEGINNING BALANCE	343,910	357,351	374,127	391,765	391,765	391,765
REVENUES	202,205	241,289	219,152	232,645	232,645	232,645
OTHER SOURCES	548,146	542,628	973,900	1,148,981	1,148,981	1,148,981
TOTAL RESOURCES	1,094,261	1,141,268	1,567,179	1,773,391	1,773,391	1,773,391
AIRPORT DEBT SERVICE FUND	55,579	55,755	124,887	114,580	114,580	114,580
WATER REVENUE BOND	0	0	427,896	436,005	436,005	436,005
FFCO 2008 DEBT SERVICE FUND	0	0	0	312,761	312,761	312,761
WASTEWATER REVENUE BOND	555,440	553,440	556,115	552,990	552,990	552,990
POLICE FACILITY REVENUE BOND	140,873	145,278	258,281	138,105	138,105	138,105
TOTAL EXPENDITURES	751,892	754,473	1,367,179	1,554,441	1,554,441	1,554,441
CHARGES FOR SERVICES	0	0	0	0	0	0
TRANSFER OUT	0	7,992	0	0	0	0
CONTINGENCY	0	0	200,000	218,950	218,950	218,950
UNAPPROPRIATED ENDING BAL	0	0	0	0	0	0
TOTAL OTHER USES	0	7,992	200,000	218,950	218,950	218,950
TOTAL EXPENDS & OTHER USES	751,892	762,465	1,567,179	1,773,391	1,773,391	1,773,391
FUND TOTAL	342,369	378,804	0	0	0	0

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

AIRPORT DEBT SERVICE FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
062-0000-300.00-00	BEGINNING BALANCE	25,513	37,510	61,208	50,700	50,700	50,700
062-0000-361.00-00	INTEREST REVENUES	250	1,102	500	500	500	500
062-0000-363.50-00	PROPERTY RENTALS	52,344	59,394	63,179	63,380	63,380	63,380
062-0000-391.01-00	GENERAL FUND	-	-	-	-	-	-
062-0000-391.62-00	AIRPORT FUND	-	-	-	-	-	-
TOTAL AIRPORT DEBT SERV FUND REVENUES		78,107	98,006	124,887	114,580	114,580	114,580
EXPENDITURES							
062-6100-470.79-15	BOND PRINCIPAL	34,000	36,000	38,000	40,000	40,000	40,000
062-6100-470.79-25	BOND INTEREST	21,579	19,755	17,871	15,862	15,862	15,862
062-6100-470.79-80	RSRV FOR FUTURE DEBT	-	-	69,016	58,718	58,718	58,718
TOTAL DEBT SERVICE		55,579	55,755	124,887	114,580	114,580	114,580
062-9500-470-81-61	AIRPORT	-	7,992	-	-	-	-
OTHER TRANSFERS OUT		-	7,992	-	-	-	-
TOTAL AIRPORT DEBT SERVICE FUND EXPENSES		55,579	63,747	124,887	114,580	114,580	114,580
AIRPORT DEBT SERVICE FUND - REVENUE LESS EXPENSES		22,528	34,259	-	-	-	-

WATER REVENUE BOND FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
041-0000-300.00-00	BEGINNING BALANCE	-	-	-	-	-	-
041-0000-361.00-00	INTEREST REVENUES	-	-	-	-	-	-
041-0000-391-51-00	WATER UTILITY FUND	-	-	-	-	-	-
041-0000-391-57-00	WATER DEPT CAP RESERVE FUND	-	-	427,896	436,005	436,005	436,005
TOTAL WATER REVENUE BOND REVENUES		-	-	427,896	436,005	436,005	436,005
EXPENDITURES							
041-4100-470.79-15	BOND PRINCIPAL	-	-	-	-	-	-
041-4100-470.79-25	BOND INTEREST	-	-	427,896	335,605	335,605	335,605
041-4100-470.79-70	PAYMTS TO AGENT	-	-	-	400	-	-
041-4100-470.79-80	RSRV FOR FUTURE DEBT	-	-	-	100,000	100,400	100,400
TOTAL DEBT SERVICE		-	-	427,896	436,005	436,005	436,005
041-9500-550.88-10	RATE STABIL. ACCT	-	-	-	-	-	-
TOTAL CONTINGENCY		-	-	-	-	-	-
TOTAL WATER REVENUE BOND EXPENSES		-	-	427,896	436,005	436,005	436,005
WATER REVENUE BOND - REVENUES LESS EXPENSES		-	-	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

FFCO 2008 BOND FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
043-0000-300.00-00	BEGINNING BALANCE	-	-	-	-	-	-
043-0000-332.20-00	WASCO COUNTY	-	-	-	26,072	26,072	26,072
043-0000-332.40-00	MID-COLUMBIA FIRE & RESCUE	-	-	-	8,691	8,691	8,691
043-0000-361.00-00	INTEREST REVENUES	-	-	-	1,000	1,000	1,000
043-0000-363.80-00	STATE OFFICE BLDG INCOME	-	-	-	116,462	116,462	116,462
043-0000-391.05-00	FROM STREET FUND	-	-	-	53,512	53,512	53,512
043-0000-391.51-00	FROM WATER UTILITY FUND	-	-	-	53,512	53,512	53,512
043-0000-391.55-00	FROM WASTEWATER UTILITY FUND	-	-	-	53,512	53,512	53,512
TOTAL FFCO 2008 DEBT SVC FUND REVENUES		-	-	-	312,761	312,761	312,761
EXPENDITURES							
043-4300-470.79-50	PRINCIPAL PMTS	-	-	-	130,000	130,000	130,000
043-4300-470.79-60	INTEREST PMTS	-	-	-	171,761	171,761	171,761
043-4300-470.79-70	PAYMTS TO AGENT	-	-	-	-	-	-
043-4300-470.79-80	RSRV FOR FUTURE DEBT	-	-	-	11,000	11,000	11,000
TOTAL DEBT SERVICE		-	-	-	312,761	312,761	312,761
043-9500-550.88-10	RATE STABIL. ACCT	-	-	-	-	-	-
TOTAL CONTINGENCY		-	-	-	-	-	-
TOTAL FFCO 2008 DEBT SVC FUND EXPENSES		-	-	-	312,761	312,761	312,761
FFCO 2008 DEBT SVC FUND - REVENUES LESS EXPENSES		-	-	-	-	-	-

WASTEWATER UTILITY REVENUE BOND FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
058-0000-300.00-00	BEGINNING BALANCE	203,556	204,473	200,111	215,500	215,500	215,500
058-0000-361.00-00	INTEREST REVENUES	8,211	27,166	10,000	4,000	4,000	4,000
058-0000-391.57-00	WASTEWATER CONST	548,146	542,628	546,004	552,440	552,440	552,440
TOTAL WASTEWATER PLANT DEBT SVC FUND REVENUES		759,913	774,267	756,115	771,940	771,940	771,940
EXPENDITURES							
058-5800-470.79-15	BOND PRINCIPAL	310,000	315,000	325,000	330,000	330,000	330,000
058-5800-470.79-25	BOND INTEREST	244,640	238,440	230,565	222,440	222,440	222,440
058-5800-470.79-70	PAYMTS TO AGENT	800	-	550	550	550	550
TOTAL DEBT SERVICE		555,440	553,440	556,115	552,990	552,990	552,990
058-9500-550.88-10	RATE STABIL. ACCT	-	-	200,000	218,950	218,950	218,950
TOTAL CONTINGENCY		-	-	200,000	218,950	218,950	218,950
TOTAL WASTEWATER PLANT DEBT SVC FUND EXPENSES		555,440	553,440	756,115	771,940	771,940	771,940
WASTEWATER PLANT DEBT SVC FUND - REVENUES LESS EXP		204,473	220,827	-	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2008-09 Budget**

POLICE FACILITY REVENUE BOND FUND

Account Number	Account Description	FY 2005-2006 Actual	FY 2006-2007 Actual	FY 2007-2008 Budget	FY 2008-2009 Proposed Budget	FY 2008-2009 Approved Budget	FY 2008-2009 Adopted Budget
REVENUES							
045-0000-300.00-00	BEGINNING BALANCE	114,841	115,368	112,808	125,565	125,565	125,565
045-0000-361.00-00	INTEREST REVENUES	3,419	4,049	1,192	1,000	1,000	1,000
045-0000-363.80-00	STATE OFFICE BLDG INC	137,981	149,579	144,281	11,540	11,540	11,540
TOTAL POLICE FACILITY REV BOND		256,241	268,996	258,281	138,105	138,105	138,105
EXPENDITURES							
045-4500-470-79-15	BOND PRIN-97 BONDS	120,000	130,000	135,000	135,000	135,000	135,000
045-4500-470-79-25	BOND INT-97 BONDS	20,873	15,278	9,281	3,105	3,105	3,105
045-4500-470-79-80	RSRV FOR FUTURE DEBT	-	-	114,000	-	-	-
TOTAL DEBT SERVICE		140,873	145,278	258,281	138,105	138,105	138,105
TOTAL POLICE FACILITY REV BOND EXPENSES		140,873	145,278	258,281	138,105	138,105	138,105
POLICE FACILITY REV BOND - REVENUES LESS EXPENSES		115,368	123,718	-	-	-	-

City of The Dalles, Oregon

SUMMARY OF PROPERTY TAX LEVIES FOR FY08/09

General Fund	2008-2009 Estimated Assessed Value	745,782,139
	Permanent Rate	x \$ <u>0.0030155</u>
	Estimated taxes	\$ 2,248,906
	Less Compression	\$ 45,519
	Less Appeal Reserves	\$ -
	Less uncollectible in year levied	\$ <u>154,237</u>
	General Fund taxes to Balance Budget	\$ 2,049,150
		<hr/>
Total Levies		\$ 2,248,906
Estimated Taxes Not to be Received		\$ <u>199,756</u>
Total Taxes to Balance Budget		\$ <u>2,049,150</u>

City of The Dalles, Oregon

**DETAIL OF ADMINISTRATIVE TRANSFERS TO THE GENERAL FUND
FROM PUBLIC WORKS FUNDS FOR FY08/09**

Department	Total Expenditures	General Fund		Street Fund		Water Fund		W. Water Fund		% Total
		%	Amount	%	Amount	%	Amount	%	Amount	
City Council	194,372	81.0%	157,441	4.8%	9,330	8.3%	16,133	5.9%	11,468	100.00%
City Clerk	122,498	60.0%	73,499	3.0%	3,675	22.0%	26,950	15.0%	18,375	100.00%
City Manager	244,592	60.0%	146,755	3.0%	7,338	22.0%	53,810	15.0%	36,689	100.00%
City Attorney	234,198	60.0%	140,519	3.0%	7,026	22.0%	51,524	15.0%	35,130	100.00%
Finance	339,602	40.0%	135,841	10.0%	33,960	30.8%	104,597	19.2%	65,204	100.00%
Utility Billing	158,562	0.0%	-	0.0%	-	50.0%	79,281	50.0%	79,281	100.00%
Technology	165,264	40.0%	66,106	10.0%	16,526	30.8%	50,901	19.2%	31,731	100.00%
Personnel	11,800	52.4%	6,183	13.0%	1,534	23.0%	2,714	11.6%	1,369	100.00%
Court	167,584	100.0%	101,963	0.0%	-	0.0%	-	0.0%	-	100.00%
Comm. Dev.	557,971	100.0%	557,971	0.0%	-	0.0%	-	0.0%	-	100.00%
Police	2,505,599	100.0%	2,505,599	0.0%	-	0.0%	-	0.0%	-	100.00%
City Hall/Trans Center	218,718	100.0%	218,718	0.0%	-	0.0%	-	0.0%	-	100.00%
Code Enforcement	66,584	100.0%	66,584	0.0%	-	0.0%	-	0.0%	-	100.00%
Totals	4,987,344 (4,987,344)		4,177,179		79,389		385,910		279,245	
Right of Way Planner - 1/2 of personal services costs					13,331		13,331		13,331	
Infrastructure Inspector/Codes					14,520		14,920		14,306	
Watershed Patrol- 1/2 of personal services costs					-		42,072		-	
Sub Total					27,851		70,323		27,637	
Total Interfund Transfer from the Public Works Funds					107,240		456,233		306,882	
	FY2007-08 Budget				99,918		426,252		295,770	

City of The Dalles, Oregon
OTHER INTERFUND TRANSFERS FOR FY08/09

<u>Transferred From:</u>		General Fund	Library Fund	Street Fund	Special Projects Fund	Special Assessments Fund	Water Fund	Water Reserve Fund	Sewer Fund	Sewer Plant Reconstruction	Total Transfers In
<u>To:</u>	General Fund	13,901		107,240	3,500	9,230	456,233		306,882		883,085
	Library Fund										13,901
	Street Fund						91,415		121,667		213,082
	Unemployment Fund	9,590	2,000	1,969			4,656		2,845		21,060
	Special Projects Fund	30,000									30,000
	PW Reserve Fund						25,000		110,000		135,000
	Street/Bridge Replacement										-
	Water Utility Cap. Reserve										-
	Water Bond Debt Svc Fund							436,005			436,005
	Sewer Utility Cap. Reserve								537,000		537,000
	Sewer Plant Reconstruction								1,178,000		1,178,000
	Sewer Bond Debt Svc Fund									552,440	552,440
	FFCO Debt Service Fund								53,512		53,512
	Airport Fund	64,515		53,512							160,536
	Airport Debt Service Fund										64,515
	Capital Projects Fund	59,231									59,231
	Total Transfers Out:	177,237	2,000	162,721	3,500	9,230	630,816	436,005	2,309,906	552,440	4,283,855