

# **City of The Dalles, Oregon**

## **Fiscal Year 2011-12**

### **Adopted Budget**



The new Vista Reservoir and pump station, completed in June 2011, overlook the City and are located at an elevation higher than the other five reservoirs (760 feet elevation) to accommodate the city's growth and enhance the hydraulics at Garrison and Sorosis Reservoirs. (photo as of April 18, 2011)

# **CITY OF THE DALLES**

## **ADOPTED BUDGET**

**Fiscal Year 2011 – 2012**

### **City of The Dalles Budget Committee**

#### **CITY COUNCIL**

Brian Ahier  
Bill Dick  
Tim McGlothlin  
Dan Spatz  
Carolyn Wood

#### **LAY MEMBERS**

Barry Abrams  
Chuck Covert  
Wil Keyser  
Gary Grossman  
Linda Quackenbush

#### **Presented By:**

Nolan K. Young, City Manager/Budget Officer  
Jim Wilcox, Mayor

#### **DEPARTMENT MANAGERS**

|                                      |                    |
|--------------------------------------|--------------------|
| City Clerk/General Services Director | Julie Krueger, MMC |
| City Attorney                        | Gene E. Parker     |
| Finance Director                     | Kate Mast          |
| Community Development Director       | Dan Durow          |
| Police Chief                         | Jay Waterbury      |
| Library Director                     | Sheila Dooley      |
| Public Works Director                | Dave Anderson      |

**CITY OF THE DALLES  
FY11/12 PROPOSED BUDGET**

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**City of The Dalles, Oregon**  
**Fiscal Year 2011-12 Proposed Budget**

**FISCAL YEAR 2011-12**  
**BUDGET MESSAGE**

The format of this budget document follows the pattern of previous years. We acknowledge the work of our Finance Director Kate Mast, other Finance Department employees, and all of the Department Managers and their associated personnel who were involved in assembling this document.

The Budget Message begins with the section summarizing issues that affect the entire budget. The three areas that we touch on in Section I are:

1. Fiscal policies involved in the preparation of the budget
2. Council goals as related to the budget
3. Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and other Funds. There are narratives at the beginning of each department budget that provide further information. We also have sent or will send the Budget Committee several Budget Issue Papers (BIP) that further clarify specific issues. We will reference these papers throughout the budget message.

**SECTION I. CITY WIDE BUDGET ISSUES**

- A. **Proposed Fiscal Policies:** Major fiscal policies reflect the Council's goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City proceed. Following is a list of the policies used to prepare the proposed budget.
- Maintain Unappropriated Ending General Fund Balance (BIP 11-004) to equal four months of net operating expenses for the General Operating Fund
  - Maintain General Fund Contingency at least at 10% (BIP 11-004)
  - Five year Capital Improvement Plans in the General, Street, Water and Wastewater/Storm Sewer Funds (BIP 11-008 and 11-009)
  - Continue City Council assisted projects at current level (BIP 11-001)
  - Maintain partnerships with Wasco County (BIP 11-006)
  - In-house engineering services for construction projects unless specialized engineering is needed
  - Emphasis on maintenance and capital improvements that enhance current assets and Public Works infrastructure
  - Administrative transfers used only as charges for services provided by receiving fund (BIP 11-007)

- Budget for IT Services, hardware and software in the Technology Department
- Continue Animal Control Program
- Public Works capital projects that involve construction contracts are to be budgeted in Public Works Capital Funds

B. **City Council Goals:** Following the Budget Message is a list of the City Council's current goals and the objectives, as of February 2011. The Council has adopted six general goals. City staff has identified 79 objectives to achieve these goals. These objectives are assigned to three tiers.

*Tier I: Top priorities to be significantly completed by June, 2012 (47)*

*Tier II: Other priorities to be pursued in Fiscal Year 2011-12 as time, resources, and opportunities permit (24)*

*Tier III: Long term objectives, within five years (8)*

The completion of fifteen of the Tier I objectives requires specific budgeted funds in the budget proposed as identified by a \*. Six other Tier I objectives require Urban Renewal financing as identified by a \*\*. The remaining objectives require only staff and Council time.

C. **Personnel Cost:** For compensation purposes, the City has four categories of employees as listed below.

1. SEIU Represented General Employees. This union includes Public Works, clerical, and Library positions.
2. Police Union Employees.
3. Exempt Employees.
4. Contract Employees. The City has two full time contract employees: City Attorney and City Manager.

The City is currently in negotiations with the two unions for new labor contracts, including wages and benefits. No action has been taken on compensation for the other employees. This budget includes a hold the line approach on salaries and benefits because of tight financial resources.

## SECTION II. GENERAL FUND

A. **General Fund Resources:** General Fund budgeted resources have increased \$84,063 (1.1%) to the level of \$7,788,668. The beginning fund balance of \$1,637,885 is a decrease of 10.7% (\$195,799). New revenue (\$5,096,923), excluding Beginning Balance and Transfers In, has increased by \$117,196 (2.4%) as identified below. The new annexations should bring in an estimated \$185,000 in new revenue (BIP 11-028). This means we have lost revenue in other categories of about 1.4%. Below is a list of major variances.

1. Property Taxes. We have budgeted for a 3.4% increase in assessed value with a 93% collection rate in FY 2011-12. We also anticipate \$118,805 from the annexations. Property taxes are 41.1% of General Fund Revenues. This is up from last year when it was 39.7%.

2. Franchise Fees (excluding PUD): This area has shown a 8.5% decrease, despite an additional \$19,000 from the annexations. The telephone and natural gas franchise fees are the big losers.
3. PUD Fees: An increase of \$17,420 (2.5%) mostly from annexations.
4. Court & Towing Fines: We expect a 10.7% (\$31,093) decrease in this source.

B. **Expenditures**: We are a little concerned that \$39,404 of the General Fund Revenues are being financed with non-recurring revenues (BIP 11-010). The following chart summarizes the General Fund budget difference by category. BIP 11-003 summarizes the differences by department.

| <b>Breakdown</b>           | <b>Current<br/>FY10/11</b> | <b>FY11/12<br/>Request</b> | <b>\$<br/>Difference</b> | <b>%<br/>Difference</b> |
|----------------------------|----------------------------|----------------------------|--------------------------|-------------------------|
| <b>General Fund Totals</b> | <b>7,704,605</b>           | <b>7,788,668</b>           | <b>84,063</b>            | <b>1.1%</b>             |

| <b>Breakdown</b>           | <b>Current<br/>FY10/11</b> | <b>FY11/12<br/>Request</b> | <b>\$<br/>Difference</b> | <b>%<br/>Difference</b> |
|----------------------------|----------------------------|----------------------------|--------------------------|-------------------------|
| Personnel Services         | 4,074,942                  | 4,252,434                  | 177,492                  | 4.4%                    |
| Materials & Services       | 1,432,966                  | 1,427,665                  | (5,301)                  | -0.4%                   |
| Capital Outlay             | 158,550                    | 133,900                    | (24,650)                 | -15.5%                  |
| Charges for Services       | 322,606                    | 322,606                    | -                        | 0.0%                    |
| Operating Transfers Out    | 128,231                    | 108,231                    | (20,000)                 | -15.6%                  |
| Contributions to Agencies  | 120,245                    | 199,933                    | 79,688                   | 66.3%                   |
| Contingency/Unappropriated | 1,467,065                  | 1,343,899                  | (123,166)                | -8.4%                   |
| <b>Total</b>               | <b>7,704,605</b>           | <b>7,788,668</b>           | <b>84,063</b>            | <b>1.1%</b>             |

\*when you remove the \$145,000 for two new police officers the increase for Personnel Services is 0.9%.

The following is a look at departments that have significant change for the proposed budget. The following are items that should be highlighted.

1. Personnel: Over the last two years two departments have taken the opportunity to eliminate a total of two positions:
  - a. Full time accountant in Finance in FY 2010-11 and
  - b. a part time position in Community Development (BIP 11-011) this year.

This action by Department Managers adjusting to current workloads will save us around \$87,000 per year.

2. City Council. This Department's contractual services (where the City budgets several programs where we are involved with other community partners) have decreased \$18,000 because we have shifted a contract with the Parks and Recreation District to City Hall as an ongoing expense. This year we added \$5,000 for a September 11<sup>th</sup> Commemorative Event (BIP 011-001).
3. City Manager's Office. \$18,036 has been budgeted for a six month Administrative Intern. This year's projects will include an analysis of water and wastewater rates; a street

maintenance plan; potential use of social networks by the City; and pursuit of grant funds for City projects (BIP 11-022).

4. Community Development Department. \$18,036 has been budgeted to share an Administrative Intern to move the Main Street Program forward (BIP 11-025). \$20,000 is also proposed for the Comp Plan / UGB Consultant to assist with needed activities for the Comp Plan Periodic Review.
5. Police Department. In this budget, we have budgeted two new sworn officers hired this spring because of annexations.
6. Other: Contributions to Wasco County 911 State Share (\$71,465) is new because of a change required by the State Department of Revenue's Local Budget Law Division (BIP 11-027).

### SECTION III.

### PUBLIC WORKS OPERATIONS

- A. **Public Works Reserve Funds**: For the past few years, we have used the three reserve funds associated with each of the Public Works operating funds to budget all capital projects, which are being done by outside contracts and as reserves for future projects. The operating funds and their reserve funds are as follows:
  1. Street Fund (#05) - Street and Bridge Replacement Fund (#13)
  2. Water Fund (#51) - Water Capital Reserve Fund (#53)
  3. Wastewater Fund (#55) - Sewer Special Reserve Fund (#56) – Sewer Plant Construction Fund (#57)
- B. **Street Fund**: Last year we made changes to the Street Fund budget by reducing Administrative overhead and moving street sweeping to the Wastewater Funds in order to balance the budget. This year we will be receiving \$147,000 more from the State Motor Vehicle Fund. Approximately \$67,000 of this increase is due to annexations (BIP 11-028) and the remaining because of the phased in increases of user fees. Even with these changes we had to decrease street construction supplies (street paving materials) by \$47,000.
- C. **Public Works Reserve Fund**: (\$196,011) This is for purchase of Public Works equipment. Included this year are four items: replacement of a pickup truck, 1 ton truck for plowing and sanding, a rodder truck, and the lease purchase of the Asphalt zipper for the next four years.
- D. **Street and Bridge Replacement Fund**: \$487,581 is budgeted for current and future projects (BIP 11-009), including East 12th Street profile and paving from Thompson to Dry Hollow (\$106,449) and \$381,132 for future System Development Charges (SDC) eligible projects. \$878,573 in SDC's and State Aid is being transferred to the Capital Projects Fund for the 19th and Thompson project.
- E. **Water Fund**: We have budgeted a 6% water rate increase to be effective September 1, 2011. 4% increases are planned for each of the following years. Because we have not raised the needed funds to complete all the projects in the Capital Improvement Plan (BIP 11-009), we may need to increase rates more (BIP 11-019). The current rates are providing about \$68,000 less in revenue than estimated. Because of a lower Beginning Fund Balance, Water Fund



Resources are down 1.7%, even with the 6% rate increase. Water Fund Materials and Service expenses have been reduced 3.3%.

- F. **Water Capital Reserve Fund:** A \$7.95 million bond was issued in January 2007 to fund the adopted Water Capital Improvement Plan along with existing capital reserves and Water SDCs. We are budgeting monies in this fund for completion of specific water projects (BIP 11-009 and 11-019). \$777,321 is budgeted for debt payments for the revenue bond. \$400,000 is placed in a rate stabilization line item to assure that each year our revenue minus operating expense is 125% of our debt requirements.
- G. **Wastewater/Storm Sewer:** No rate increase is scheduled for this year. We will need to revisit if the current rates are adequate to operate the system and meet the future system capital needs.
- H. **Sewer Treatment Plant Construction:** This fund included \$1,350,000 in new money and \$2,504,599 in reserve money previously set aside each year for Master Plan capital improvements (BIP 11-018).

#### SECTION IV. OTHER FUNDS

- A. **Library:** This year the Library will be totally dependant for operating funds on the new Library District. The District is also paying the General Fund \$35,566 for administrative services.
- B. **Capital Projects Fund:** This fund will be receiving approximately \$95,000 per year because of the increased revenue available from the new lease with the State for the State Office Building. \$15,150 will be used to pay off the 10-year loan from The Port of The Dalles for the Airport Well. The remaining approximately \$82,000 is available for projects at the discretion of the City. This fund also has \$190,548 in the Beginning Fund Balance that is discretionary. We have budgeted the following City Hall projects in this fund;
  - 1. City Hall ventilation for basement (\$10,000).
  - 2. Upgrade west basement Phase I (in-house) (\$20,000).
  - 3. Replace lighting in basement (\$1,500)
  - 4. Reserve for future City Hall Improvement (\$223,721)The \$2,567,829 Thompson/19<sup>th</sup> Street LID is also budgeted in this fund. Project revenue includes \$232,205 in bond proceeds still available.
- C. **Special Grants Fund:** The Special Grants Fund includes projects:
  - Mid-Columbia Housing CDBG (\$48,000)
  - Washington Street Riverfront Connection (\$5,750,434)
  - Marine Terminal / Festival Area (\$5,576,370)
  - The Dalles Dam Tours Infrastructure/Vehicles (\$373,312)
  - 1<sup>st</sup> Street Parking Structure (\$1,810,993)

**SECTION V.**

**SUMMARY**

We feel that the following \$56,407,283 budget fairly represents the financial condition of the City. During the budget process we encourage the Budget Committee to ask questions for clarification and to identify any shifts in emphasis that they think should be made in the City's financial plan for the upcoming fiscal year.

Nolan K. Young, City Manager/Budget Officer

**2011-12 CITY COUNCIL GOALS**  
(With All Objectives)

**GOAL 1. Provide Public Works infrastructure that will ensure safe and well-maintained streets and reliable utility systems for the citizens of The Dalles.**

**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2012**

- A.\* Complete Tenth Street Widening Project
- B.\* Continue environmental work for increasing capacity of Crow Creek Dam and Dog River water line replacement in two to three years
- C.\* Complete construction of East 19<sup>th</sup> Street and Thompson Street extension
- D. Develop plan for intersection of East 10<sup>th</sup>, Thompson and Old Dufur Road
- E.\* Pursue West Sixth Street improvements, including widening of West Sixth Street from Hostetler Street to Snipes Street to allow for turn lane and future signalization at Hostetler Street
- F.\* Complete abandonment of 19<sup>th</sup> Street Reservoir and declare as surplus property
- G.\* Complete Webber Street Interchange Area Management Plan (IAMP)
- H.\* Following completion of 10<sup>th</sup> Street widening project, investigate safety and traffic concerns in vicinity of East 10<sup>th</sup>, East 12<sup>th</sup> and Kelly Avenue intersections

**TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources, and opportunities permit**

- A. Pursue expansion of Lone Pine Well
- B. Continue work to connect vital corridors with ADA improvements
- C. Investigate integration of traffic calming policy into LUDO
- D. Investigate need for 10<sup>th</sup> Street and Cherry Heights Road signalization

**TIER III: Long Term Objectives (within five years)**

- A. Develop City-wide intersection signalization plan
- B. Continue dialogue with appropriate agencies regarding the possible need for an additional interstate bridge between The Dalles and Dallesport

**GOAL 2. Work and partner with governmental agencies and non-profits to ensure coordination of services and open communication.**

**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2012**

- A.\* Complete Phase I of the Urban Growth Boundary expansion
- B. Negotiate agreement for orderly transition of County roads in the UGB into City jurisdiction
- C.\* Work with the Discovery Center to secure funding sources and achieve financial stability
- D. Work with National Scenic Area stakeholders to obtain balance regarding issues of economic vitality and scenic preservation as defined by applicable law
- E. Prepare updated analysis for downtown flood mitigation
- F. Work with and remind appropriate agencies to resolve Mill Creek tunnel flooding issue
- G. Provide annual report to Council regarding outreach efforts to schools, special districts, public and private partners to identify and implement potential needs for community facilities and programs.
- H. Work with Parks & Recreation District to complete skate park
- I.\* Work with partners to develop and implement operating plan for Dam tours
- J. Investigate renewable energy projects in cooperation with Northern Wasco County PUD and other agencies
- K.\* Support Riverfront Trail non-profit group and Parks & Recreation District to construct final 1.5 miles of the Riverfront Trail
- L. Work with ODOT and Wasco County to identify scope and costs of an overpass at Fremont Street and Highway 197
- M. Develop a maintenance and operation plan for the Lewis and Clark Rock Fort site for potential transfer of ownership from County to City
- N.\* Participate in efforts to continue YouthThink programs beyond their current budget cycle

**TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit**

- A. Continue to offer technical assistance to Parks & Recreation District regarding efficient water use
- B. Work with local utilities to develop underground service when opportunities are presented, including consideration of safety, view shed, aesthetics and property values
- C. Partner with School district and Parks & Recreation District regarding maintaining open/green space
- D. Look for opportunities to retain or maintain property on tax rolls
- E. Investigate expanding public transit services to include fixed loop routes

**TIER III: Long Term Objectives (within five years)**

- A. Pursue coordinating administrative services with other local agencies

**GOAL 3. Promote economic development opportunities that will provide job creation and retention and enhance livability.**

**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2012**

- A. Continue Urban Renewal downtown renaissance projects:
  - ! \*\*Complete construction of marine terminal
  - ! \*\*Construct festival area, including Lewis and Clark fountain
  - ! \*\*First Street urban renewal treatment construction
  - ! \*\*Washington Street Crossing Project construction
  - ! \*\*Redevelopment of Granada block, including associated parking structure
  - ! \*\*Urban Renewal funding for design of Third Place streetscape
  - ! Pursue construction of Third Street urban renewal treatment
- B. Work with Port to address infrastructure in support of development of industrial properties
- C. Complete Vision Action Plan update
- D. Complete public-private partnership to redevelop Wasco Warehouse and East Gateway
- E. Proceed with Airport golf course development
- F. Work with QLife to install Wi-Fi over downtown business district
- G. \*Develop organizational structure and stable funding for Main Street Program
- H. Work with Tree Committee to develop street tree policies
- I. Work with appropriate agencies to ensure Riverfront Park is open year around

**TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit**

- A. Assist in completion of Civic Auditorium renovations
- B. Report regarding vertical housing development zone
- C. Support funding efforts for Confluence Project
- D. Support Urban Renewal through opportunity driven projects
- E. Support coordinated Heritage Celebration
- F. Assist in development of family based recreation center

**TIER III: Long Term Objectives (within five years)**

- A. Enhance national historic districts
- B. Promote housing rehabilitation program
- C. Develop West Gateway

**GOAL 4. Maintain a balanced budget that will provide for sustained City operations and capital improvements, while assuring an adequate contingency fund.**

**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2012**

- A. Investigate funding options for street projects
- B. Re-evaluate water and sewer rates to meet operations and capital improvement needs
- C. Establish franchise agreement with Northern Wasco County PUD
- D. Establish franchise agreement with Chenoweth Water PUD
- E. Investigate telecommunications franchise
- F. Investigate transition of franchises to right of way agreements

**TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit**

- A. Investigate whether current financial software is sufficient.

**TIER III: Long Term Objectives (within five years)**

None identified at this time.

**GOAL 5. Encourage civic responsibility and promote public safety through programs, plans and policies.**

**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2012**

- A. \*Sponsor ten year anniversary 9-11 Ceremony
- B. \*Provide support to Mid Columbia Senior Center
- C. Work toward completion of community walkability assessments
- D. Investigate potential for tree planting to screen industrial treatment operations

**TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit**

- A. Identify opportunities for improving curb appeal of the community from the highways, streets and river
- B. Maintain role with other public safety agencies in addressing local emergencies
- C. Investigate opportunities to make improvements to, landscape, or eliminate planting strips, with a focus on the Dry Hollow, downtown, and historic walking district neighborhoods

**TIER III: Long Term Objectives (within five years)**

None identified at this time.

**GOAL 6. Provide transparent and efficient administration of City government.**  
**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2012**

- A. Develop Mission Statement
- B. Investigate on-line financial tools
- C. Implement method for tracking City website activity
- D. Develop plan to support community special events
- E. Develop information technology strategy to ensure efficiency for staff time and resources and improved access to information for citizens

**TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit**

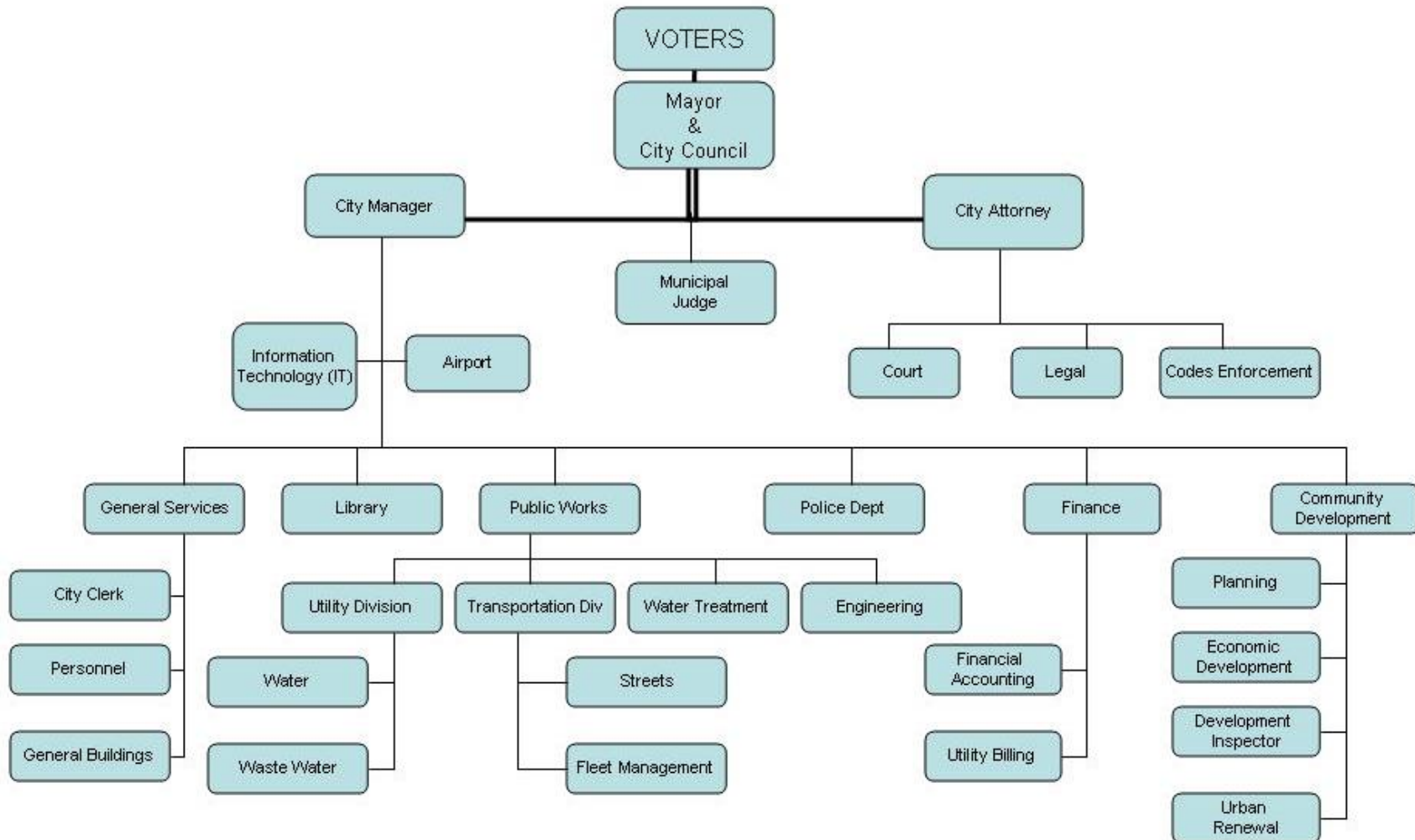
- A. Investigate need for development of an Information Technology Program to update and standardize data processing software City-wide
- B. Develop Social Media Policy

**TIER III: Long Term Objectives (within five years)**

None identified at this time.

**City of The Dalles, Oregon  
Fiscal Year 2010-11 Budget**

**ORGANIZATIONAL FLOW CHART**





**City of The Dalles, Oregon  
Fiscal Year 2010-11 Budget**

**OVERVIEW SUMMARY OF ALL FUNDS**

| REVENUE/<br>COST CENTERS   | GENERAL<br>FUND  | LIBRARY<br>FUND  | PUBLIC<br>WORKS   | AIRPORT<br>SERVICES | CAPITAL<br>IMPRV | SPECIAL<br>REVENUE | DEBT<br>SERVICE  | FY11/12<br>PROPOSED<br>BUDGET |
|----------------------------|------------------|------------------|-------------------|---------------------|------------------|--------------------|------------------|-------------------------------|
| BEGINNING BALANCE          | 1,667,725        | 535,243          | 6,950,458         | 245,000             | 1,178,133        | 5,462,087          | 293,742          | 16,332,388                    |
| REVENUES                   | 5,096,593        | 1,009,927        | 11,422,413        | 5,823,800           | 275,998          | 8,580,381          | 989,338          | 33,198,450                    |
| OTHER SOURCES              | 1,057,190        | -                | 2,579,212         | 65,000              | 2,378,855        | 25,000             | 1,436,598        | 7,541,855                     |
|                            | -                | -                | -                 | -                   | -                | -                  | -                | -                             |
| <b>TOTAL RESOURCES</b>     | <b>7,821,508</b> | <b>1,545,170</b> | <b>20,952,083</b> | <b>6,133,800</b>    | <b>3,832,986</b> | <b>14,067,468</b>  | <b>2,719,678</b> | <b>57,072,693</b>             |
| CITY COUNCIL               | 210,977          |                  |                   |                     |                  |                    |                  | 210,977                       |
| CITY CLERK                 | 135,448          |                  |                   |                     |                  |                    |                  | 135,448                       |
| CITY MANAGER               | 304,185          |                  |                   |                     |                  |                    |                  | 304,185                       |
| LEGAL AND JUDICIAL         | 460,804          |                  |                   |                     |                  |                    |                  | 460,804                       |
| FINANCE/UTILITY BILLING    | 492,062          |                  |                   |                     |                  |                    |                  | 492,062                       |
| PERSONNEL                  | 10,100           |                  |                   |                     |                  |                    |                  | 10,100                        |
| COMMUNITY DEV              | 567,319          |                  |                   |                     |                  |                    |                  | 567,319                       |
| POLICE                     | 3,116,166        |                  |                   |                     |                  |                    |                  | 3,116,166                     |
| TECHNOLOGY                 | 217,760          |                  |                   |                     |                  |                    |                  | 217,760                       |
| CITY HALL/TRANS CNTR       | 227,741          |                  |                   |                     |                  |                    |                  | 227,741                       |
| CODES ENFORCEMENT          | 76,277           |                  |                   |                     |                  |                    |                  | 76,277                        |
| LIBRARY                    |                  | 950,272          |                   |                     |                  |                    |                  | 950,272                       |
| STREET                     |                  |                  | 1,397,136         |                     |                  |                    |                  | 1,397,136                     |
| WATER UTILITY SERVICES     |                  |                  | 3,154,861         |                     |                  |                    |                  | 3,154,861                     |
| WASTE WATER UTILITY SERV   |                  |                  | 2,893,035         |                     |                  |                    |                  | 2,893,035                     |
| STREET/BRIDGE REPLACE      |                  |                  | 717,581           |                     |                  |                    |                  | 717,581                       |
| PUBLIC WORKS RESERVE       |                  |                  | 196,011           |                     |                  |                    |                  | 196,011                       |
| WATER DEPT CAP RESERVE     |                  |                  | 786,412           |                     |                  |                    |                  | 786,412                       |
| SEWER SPECIAL RESERVE      |                  |                  | 1,134,791         |                     |                  |                    |                  | 1,134,791                     |
| SEWER PLANT CONST          |                  |                  | 3,512,884         |                     |                  |                    |                  | 3,512,884                     |
| AIRPORT SERVICES           |                  |                  |                   | 6,131,050           |                  |                    |                  | 6,131,050                     |
| SPECIAL ASSESSMENTS        |                  |                  |                   |                     | 22,500           |                    |                  | 22,500                        |
| CAPITAL PROJECTS           |                  |                  |                   |                     | 2,904,047        |                    |                  | 2,904,047                     |
| FAA GRANT IMPROVEMENT FUND |                  |                  |                   |                     | -                |                    |                  | -                             |
| UNEMPLOYMENT RESERVE FUND  |                  |                  |                   |                     |                  | 36,795             |                  | 36,795                        |
| COMMUNITY BENEVOLENCE FUND |                  |                  |                   |                     |                  | 11,401             |                  | 11,401                        |
| SPECIAL GRANTS FUND        |                  |                  |                   |                     |                  | 13,824,049         |                  | 13,824,049                    |
| STATE OFFICE BLDG FUND     |                  |                  |                   |                     |                  | 188,723            |                  | 188,723                       |
| DEBT SERVICE               |                  |                  | 200,894           |                     |                  |                    | 2,499,813        | 2,700,707                     |
| <b>TOTAL EXPENDITURES</b>  | <b>5,818,839</b> | <b>950,272</b>   | <b>13,993,605</b> | <b>6,131,050</b>    | <b>2,926,547</b> | <b>14,060,968</b>  | <b>2,499,813</b> | <b>46,381,094</b>             |
| CHARGES FOR SERVICE        | 327,606          | -                | -                 | -                   | -                | -                  | -                | 327,606                       |
| TRANSERS OUT               | 128,231          | 35,566           | 6,465,069         | -                   | 906,439          | 6,500              | -                | 7,541,805                     |
| CONTRIBUTIONS TO AGENCIES  | 199,933          | -                | -                 | -                   | -                | -                  | -                | 199,933                       |
| CONTINGENCY                | 596,541          | 39,701           | 493,409           | 2,750               | -                | -                  | 219,865          | 1,352,266                     |
| UNAPP ENDING FUND BAL      | 750,358          | 519,631          | -                 | -                   | -                | -                  | -                | 1,269,989                     |
|                            | -                | -                | -                 | -                   | -                | -                  | -                | -                             |
| <b>TOTAL OTHER USES</b>    | <b>2,002,669</b> | <b>594,898</b>   | <b>6,958,478</b>  | <b>2,750</b>        | <b>906,439</b>   | <b>6,500</b>       | <b>219,865</b>   | <b>10,691,599</b>             |
|                            | -                | -                | -                 | -                   | -                | -                  | -                | -                             |
| <b>TOTALS</b>              | <b>7,821,508</b> | <b>1,545,170</b> | <b>20,952,083</b> | <b>6,133,800</b>    | <b>3,832,986</b> | <b>14,067,468</b>  | <b>2,719,678</b> | <b>57,072,693</b>             |
|                            | -                | -                | -                 | -                   | -                | -                  | -                | -                             |
| <b>FUND TOTALS</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>          | <b>-</b>            | <b>-</b>         | <b>-</b>           | <b>-</b>         | <b>-</b>                      |

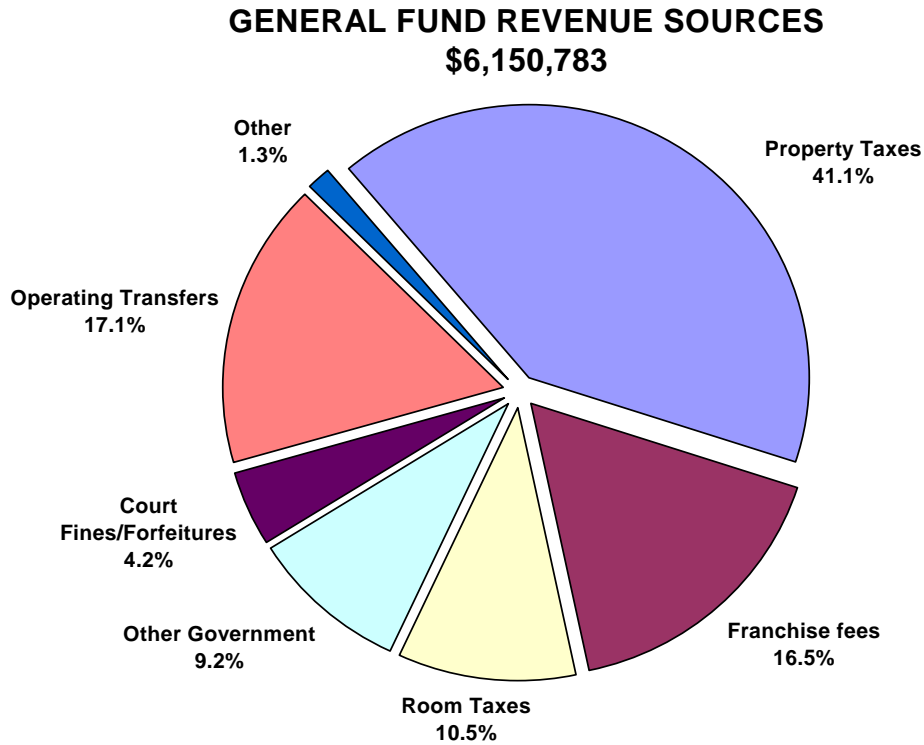
**City of The Dalles, Oregon  
Fiscal Year 2010-11 Budget  
GENERAL FUND SUMMARY**

| <b>FY08/09</b>   | <b>FY09/10</b>   | <b>FY10/11</b>   |                                       | <b>FY11/12</b>   | <b>FY11/12</b>   | <b>FY11/12</b>   |
|------------------|------------------|------------------|---------------------------------------|------------------|------------------|------------------|
| <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Revenue/Cost Centers</b>           | <b>Proposed</b>  | <b>Approved</b>  | <b>Adopted</b>   |
|                  |                  |                  |                                       | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |
| 1,522,373        | 1,657,050        | 1,833,684        | <b>BEGINNING BALANCE</b>              | 1,637,885        | 1,657,725        | 1,667,725        |
| 4,728,962        | 4,720,947        | 4,871,262        | <b>REVENUES</b>                       | 5,096,593        | 5,096,593        | 5,096,593        |
| 884,085          | 978,484          | 999,659          | <b>OTHER SOURCES</b>                  | 1,054,190        | 1,054,190        | 1,057,190        |
| <b>7,135,420</b> | <b>7,356,481</b> | <b>7,704,605</b> | <b>TOTAL RESOURCES</b>                | <b>7,788,668</b> | <b>7,808,508</b> | <b>7,821,508</b> |
| 203,109          | 227,661          | 224,957          | <b>CITY COUNCIL</b>                   | 200,977          | 200,977          | 210,977          |
| 121,395          | 124,435          | 137,284          | <b>CITY CLERK</b>                     | 135,448          | 135,448          | 135,448          |
| 251,465          | 282,695          | 293,554          | <b>CITY MANAGER</b>                   | 304,185          | 304,185          | 304,185          |
| 398,153          | 404,652          | 460,623          | <b>LEGAL AND JUDICIAL</b>             | 460,804          | 460,804          | 460,804          |
| 438,304          | 432,756          | 472,762          | <b>FINANCE &amp; UTILITY BILLING</b>  | 492,062          | 492,062          | 492,062          |
| 5,506            | 4,769            | 9,900            | <b>PERSONNEL</b>                      | 10,100           | 10,100           | 10,100           |
| 521,837          | 512,195          | 587,943          | <b>COMMUNITY DEVELOPMENT</b>          | 552,479          | 567,319          | 567,319          |
| 2,492,399        | 2,585,158        | 2,970,831        | <b>POLICE</b>                         | 3,116,166        | 3,116,166        | 3,116,166        |
| 166,285          | 164,523          | 206,192          | <b>TECHNOLOGY DEPARTMENT</b>          | 217,760          | 217,760          | 217,760          |
| 201,998          | 193,956          | 216,469          | <b>CITY HALL &amp; TRANSPORT. CTR</b> | 227,741          | 227,741          | 227,741          |
| 62,764           | 52,737           | 66,943           | <b>CODES ENFORCEMENT</b>              | 76,277           | 76,277           | 76,277           |
| <b>4,863,214</b> | <b>4,985,537</b> | <b>5,647,458</b> | <b>TOTAL EXPENDITURES</b>             | <b>5,793,999</b> | <b>5,808,839</b> | <b>5,818,839</b> |
| 308,850          | 293,568          | 322,606          | <b>CHARGES FOR SERVICES</b>           | 322,606          | 327,606          | 327,606          |
| 177,237          | 119,173          | 140,231          | <b>TRANSFER OUT</b>                   | 128,231          | 128,231          | 128,231          |
| 129,069          | 122,304          | 127,245          | <b>CONTRIBUTIONS TO AGENCIES</b>      | 199,933          | 199,933          | 199,933          |
| -                | -                | 706,378          | <b>CONTINGENCY</b>                    | 593,541          | 593,541          | 596,541          |
| -                | -                | 760,687          | <b>UNAPPROPRIATED ENDING BAL</b>      | 750,358          | 750,358          | 750,358          |
| <b>615,156</b>   | <b>535,045</b>   | <b>2,057,147</b> | <b>TOTAL OTHER USES</b>               | <b>1,994,669</b> | <b>1,999,669</b> | <b>2,002,669</b> |
| <b>5,478,370</b> | <b>5,520,582</b> | <b>7,704,605</b> | <b>TOTAL EXPENDS &amp; OTHER USES</b> | <b>7,788,668</b> | <b>7,808,508</b> | <b>7,821,508</b> |
| <b>1,657,050</b> | <b>1,835,899</b> | <b>-</b>         | <b>FUND TOTAL</b>                     | <b>-</b>         | <b>-</b>         | <b>-</b>         |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget  
GENERAL FUND RESOURCES**

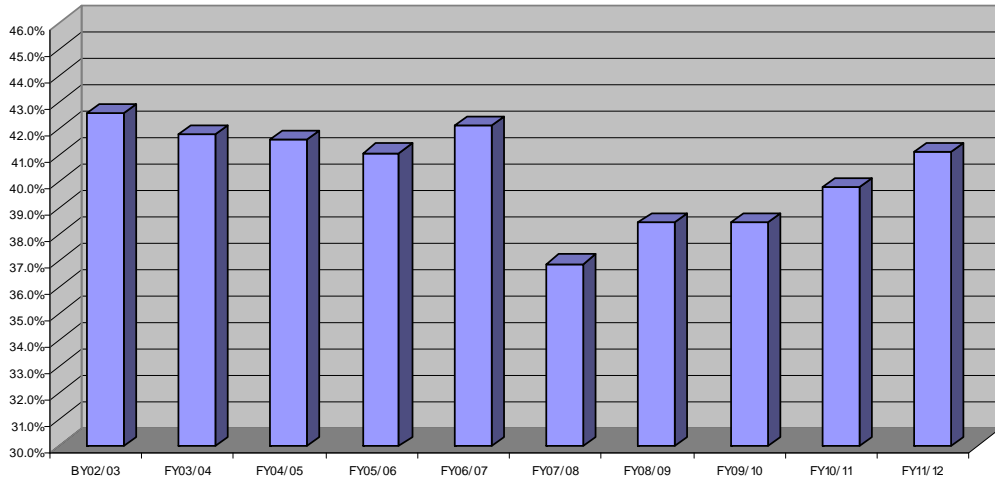
General Fund resources consist of Beginning Fund Balance, Revenues and Other Financing Sources. The FY11/12 proposed Beginning Fund Balance is \$1,637,885, which is \$195,799 less than FY10/11. \$1,343,899 of the Beginning Balance is allocated to Contingency and Unappropriated Ending Fund Balance. The City Council has a goal of maintaining a 10% Contingency and this proposed budget meets that goal.

The Revenues in the FY11/12 General Fund budget (\$6,150,783) consist primarily of *Property Taxes* (\$2,528,579), which account for 41.1% of this total. The *Operating Transfers In* is the next largest revenue group and is 17.1% of total new revenues. The *Franchise Fees* are 16.5% and *Transient Room Taxes* is at 10.5% (Parks & Rec tax is at 18.7% of the total Transient Room Taxes). City use *Court Fines/Forfeitures* are at 4.2%, and *Other Government* revenues are 9.2%, *Other* revenues are at 1.3%, as shown below.



Ballot Measure 50 set maximum assessed value for the 1997-98 fiscal year, and allows for only a 3% increase in that value annually, adjusted for new growth and other specific adjustments cited in the legislation. For the purpose of this budget, a 14.1% increase in value over the value of FY10/11 was used, which includes new value through annexation (\$36,776,167). The City's permanent rate of \$3.0155 per thousand was applied to the estimated value resulting in an estimated levy amount. This amount is then adjusted by the anticipated 93% collection rate. The following chart gives the percent of anticipated budget represented by property taxes in past years and in the proposed budget. The proposed percent is 4.8% higher than the current year.

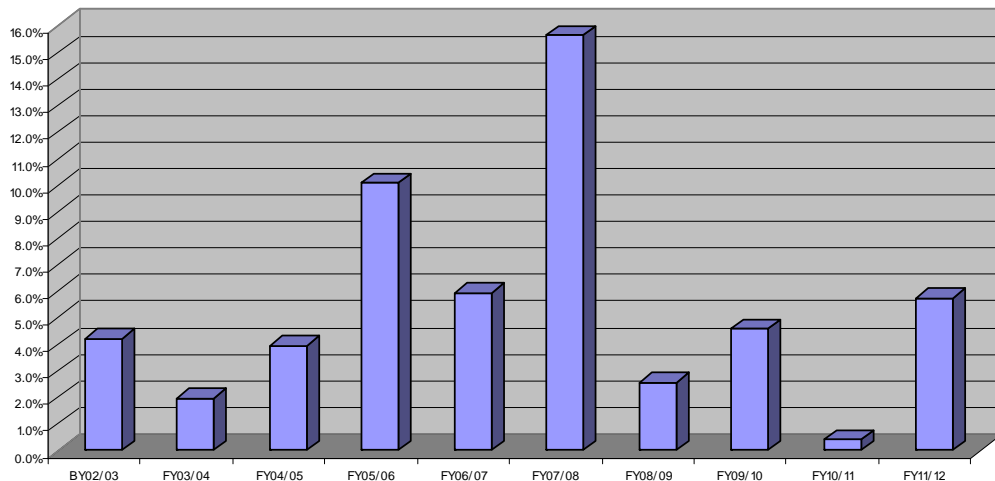
**General Fund Property Taxes as a Percent of General Fund Revenues**



The *Operating Transfers In* revenues (with the exception of the Special Grants Fund and the Special Assessment Fund) represents the operating transfers to the General Fund from the Library and Public Works Funds for FY11/12 to pay for administrative services provided by the General Fund, as well as the General Fund capital needs. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs, and materials charged to these other funds. From another perspective, if the General Fund did not provide these services, the Library and Public Works would be required to purchase them externally in order to provide their specific services. Administrative services provided to these other funds include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Council, City Manager and City Clerk.

The total overall annual increase in the General Fund resources for FY11/12 is 1.8%. However, as explained in the Budget Message (page II, Section II, A.), while property taxes and some franchise fees have increased due to annexations, other new revenues have decreased by approximately 1.4%. New annexations will bring in an estimated \$183,000 in new General Fund revenue. The following chart shows the annual increases in General Fund Revenue for the last 10 years.

**Percent of change in General Fund Revenues (excluding Beginning Balances).**



**City of The Dalles, Oregon**  
**Fiscal Year 2011-12 Budget**  
**GENERAL FUND REVENUES**

| <b>FY08/09</b>   | <b>FY09/10</b>   | <b>FY10/11</b>   | <b>Account</b>                     | <b>Account</b>                       | <b>FY11/12</b>   | <b>FY11/12</b>   | <b>FY11/12</b>   |
|------------------|------------------|------------------|------------------------------------|--------------------------------------|------------------|------------------|------------------|
| <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Number</b>                      | <b>Description</b>                   | <b>Proposed</b>  | <b>Approved</b>  | <b>Adopted</b>   |
| <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |                                    |                                      | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |
| <b>REVENUES</b>  |                  |                  |                                    |                                      |                  |                  |                  |
| 1,522,373        | 1,657,050        | 1,833,684        | 001-0000-300.00-00                 | BEGINNING BALANCE                    | 1,637,885        | 1,657,725        | 1,667,725        |
| 2,071,319        | 2,198,116        | 2,246,775        | 001-0000-311.10-00                 | PROPERTY TAXES-CURR                  | 2,458,054        | 2,458,054        | 2,458,054        |
| 58,611           | 76,170           | 65,024           | 001-0000-311.15-00                 | PROPERTY TAXES-PRIOR                 | 70,453           | 70,453           | 70,453           |
| 137              | 56               | 125              | 001-0000-311.19-00                 | UNSEGREGATED TAX INT                 | 72               | 72               | 72               |
| 82,075           | 74,202           | 74,194           | 001-0000-318.10-00                 | SPRINT                               | 67,676           | 67,676           | 67,676           |
| 140              | 28               | 20               | 001-0000-318.15-00                 | ELECTRIC LIGHT WAVE                  | 20               | 20               | 20               |
| 107,143          | 92,426           | 109,306          | 001-0000-318.20-00                 | NORTHWEST NATURAL                    | 78,520           | 78,520           | 78,520           |
| 72,454           | 56,623           | 74,500           | 001-0000-318.30-00                 | CHARTER COMMUNICATIONS               | 84,926           | 84,926           | 84,926           |
| 62,915           | 65,540           | 70,048           | 001-0000-318.40-00                 | THE DALLES DISPOSAL                  | 68,738           | 68,738           | 68,738           |
| 559,298          | 530,287          | 521,050          | 001-0000-319.10-00                 | TRANSIENT ROOM TAX                   | 524,156          | 524,156          | 524,156          |
| 129,069          | 122,304          | 120,245          | 001-0000-319.20-00                 | TRANSIENT ROOM TAX-PARKS             | 120,889          | 120,889          | 120,889          |
| 2,175            | 2,905            | 2,000            | 001-0000-320.10-00                 | LOCAL LIQUOR LICENSES                | 2,000            | 2,000            | 2,000            |
| 4,925            | 3,140            | 3,000            | 001-0000-320.20-00                 | BUILDING PERMITS                     | 3,000            | 3,000            | 3,000            |
| 3,505            | 4,005            | 2,500            | 001-0000-320.30-00                 | SIGN PERMITS                         | 2,500            | 2,500            | 2,500            |
| 3,300            | 4,623            | 3,900            | 001-0000-320.90-00                 | OTHER LICENSES                       | 3,500            | 3,500            | 3,500            |
| 22,400           | 16,071           | 15,284           | 001-0000-330.00-00                 | WASCO CO - PLANNING SHARE            | 15,440           | 15,440           | 15,440           |
| -                | 17,497           | 17,750           | 001-0000-331.00-00                 | FEDERAL REVENUES (Police Grant)      | -                | -                | -                |
| 2,250            | -                | -                | 001-0000-331.01-00                 | DRUG FORFEITURES                     | -                | -                | -                |
| 108,819          | 114,405          | 131,173          | 001-0000-334.10-00                 | STATE REV SHARING                    | 121,186          | 121,186          | 121,186          |
| 1,433            | 1,433            | 1,100            | 001-0000-334.50-00                 | STATE SHARE-CRIME                    | 1,100            | 1,100            | 1,100            |
| 15,740           | 3,720            | 8,000            | 001-0000-334.60-00                 | DUI GRANTS                           | 6,000            | 6,000            | 6,000            |
| 5,320            | -                | -                | 001-0000-334.70-00                 | MIP-A GRANTS                         | -                | -                | -                |
| -                | -                | -                | 001-0000-334.90-00                 | STATE GRANTS - OTHER                 | 19,474           | 19,474           | 19,474           |
| 20,676           | 19,529           | 17,936           | 001-0000-335.60-00                 | STATE CIGARETTE TAX                  | 20,874           | 20,874           | 20,874           |
| 158,510          | 150,713          | 187,390          | 001-0000-335.70-00                 | STATE LIQUOR TAXES                   | 173,084          | 173,084          | 173,084          |
| -                | -                | -                | 001-0000-335.80-00                 | 911 STATE SHARE PASS THROUGH         | 71,465           | 71,465           | 71,465           |
| 84,948           | 90,640           | 108,682          | 001-0000-337.10-00                 | URBAN RENEWAL                        | 116,152          | 116,152          | 116,152          |
| 666,762          | 694,668          | 700,357          | 001-0000-337.60-00                 | PUD INTERGOVT                        | 717,777          | 717,777          | 717,777          |
| -                | 11,157           | 12,215           | 001-0000-337.80-00                 | QLIFE ROW FEES                       | 14,760           | 14,760           | 14,760           |
| 1,960            | 1,943            | 2,000            | 001-0000-341.80-00                 | COPIES, PLANS, ORD'S ETC             | 2,000            | 2,000            | 2,000            |
| 5,185            | 427              | 2,500            | 001-0000-341.90-00                 | MISC SALES AND SRVCS                 | 2,500            | 2,500            | 2,500            |
| 325              | 6,805            | 10,000           | 001-0000-343.01-00                 | PLANNING FEES                        | 10,000           | 10,000           | 10,000           |
| 2,520            | -                | -                | 001-0000-343.02-00                 | C.U.P.                               | -                | -                | -                |
| 380              | -                | -                | 001-0000-343.03-00                 | VARIANCES                            | -                | -                | -                |
| 1,065            | -                | -                | 001-0000-343.04-00                 | MINOR PARTITION                      | -                | -                | -                |
| 1,440            | -                | -                | 001-0000-343.07-00                 | SITE PLAN                            | -                | -                | -                |
| 2,513            | -                | -                | 001-0000-343.08-00                 | COMP PLAN AMEND                      | -                | -                | -                |
| 1,140            | -                | -                | 001-0000-343.10-00                 | PLANNING APPEALS                     | -                | -                | -                |
| 380              | -                | -                | 001-0000-343.11-00                 | VACATIONS                            | -                | -                | -                |
| 125              | -                | -                | 001-0000-343.13-00                 | PROPERTY LINE ADJUSTMENT             | -                | -                | -                |
| 254,918          | 226,826          | 260,766          | 001-0000-351.10-00                 | COURT FINES/FORFEITURES              | 233,822          | 233,822          | 233,822          |
| 28,805           | 30,640           | 30,360           | 001-0000-351.15-00                 | TOWING FINES & FEES                  | 26,211           | 26,211           | 26,211           |
| 27,165           | 10,413           | 10,150           | 001-0000-361.00-00                 | INTEREST REVENUES                    | 8,000            | 8,000            | 8,000            |
| 26,412           | 26,912           | 24,912           | 001-0000-363.50-00                 | PROPERTY RENTALS                     | 7,244            | 7,244            | 7,244            |
| 10,757           | 12,568           | 20,000           | 001-0000-366.00-00                 | QLIFE ADMIN SERVICES                 | 20,000           | 20,000           | 20,000           |
| 119,947          | 54,157           | 18,000           | 001-0000-369.00-00                 | OTHER MISC REVENUES                  | 25,000           | 25,000           | 25,000           |
| -                | -                | 37,000           | 001-0000-391.04-00                 | TRNSFR FROM LIBRARY FUND             | 35,566           | 35,566           | 35,566           |
| 107,240          | 114,352          | 118,740          | 001-0000-391.05-00                 | TRNSFR FROM STREET FUND              | 124,667          | 124,667          | 124,667          |
| 3,500            | 3,500            | 3,500            | 001-0000-391.18-00                 | TRNSFR FROM SPECIAL GRANTS FUND      | 3,500            | 3,500            | 6,500            |
| 9,230            | 9,230            | 9,230            | 001-0000-391.36-00                 | TRNSFR FROM SPECIAL ASSESSMENTS FUND | 9,230            | 9,230            | 9,230            |
| -                | 48,202           | -                | 001-0000-391.37-00                 | TRNSFR FROM CAPITAL PROJECT FUND     | -                | -                | -                |
| 456,233          | 480,186          | 499,228          | 001-0000-391.51-00                 | TRNSFR FROM WATER UTILITY FUND       | 497,254          | 497,254          | 497,254          |
| 306,882          | 319,304          | 331,961          | 001-0000-391.55-00                 | TRNSFR FROM WASTEWATER UTILITY       | 383,973          | 383,973          | 383,973          |
| 1,000            | 3,710            | -                | 001-0000-392.00-00                 | SALE OF FIXED ASSETS                 | -                | -                | -                |
| <b>7,135,420</b> | <b>7,356,481</b> | <b>7,704,605</b> | <b>TOTAL GENERAL FUND REVENUES</b> |                                      | <b>7,788,668</b> | <b>7,808,508</b> | <b>7,821,508</b> |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**Fund:** General (001)  
**Department:** City Council (01)  
**Program:** Administration (410)

**Mission**

Establishing policies, visions, and goals to lead The Dalles into the future.

**Description**

The City Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council are contained in the City Charter, while Council’s own administrative and operational policies are adopted by the ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles.

The Dalles City Council positions are volunteer positions and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving staggered four-year terms.

In addition to regular meetings, the City Council meets at least annually to establish, review, and update goals for the City.

**2011-12 Budget Detail**

The Council’s Contractual Services includes several programs in which the City is involved with other community partners as listed below:

| Service                              | Partners                                 | FY 09-10<br>Budget | FY 10-11<br>Budget | FY 11-12<br>Proposed |
|--------------------------------------|--|--------------------|--------------------|----------------------|
| Ft. Dalles Museum                    | Wasco County                             | 12,500             | 12,500             | 12,500               |
| LINK                                 | MC Council of Gov Transportation         | 10,000             | 10,000             | 10,000               |
| Sister City Program                  | Local Non-Profit Association             | 2,500              | 2,500              | 2,500                |
| Riverfront Trail                     | NWC Parks and Recreation                 | 8,000              | 8,000              | *                    |
| DT Street Trees                      | NWC Parks and Recreation                 | 10,000             | 10,000             | *                    |
| War Memorial                         | Veteran & Civic Organizations            | 2,000              | 2,000              | 2,000                |
| The Dalles/State<br>Sesquicentennial | Community (09-10 For Historical<br>Days) | 8,000              | 0                  | 0                    |
| Six Rivers Mediation Svc             | Six Rivers Mediation Svc                 | 4,000              | 4,000              | 4,000                |
| Youth Drug Prevention Fund           | YouthThink                               | 5,000              | 5,000              | 5,000                |
| Juvenile Work Crew                   | Wasco County                             | 13,650             | 13,650             | 13,650               |
| Discovery Center                     | Wasco County                             | 25,000             | 25,000             | 25,000               |
| Senior Support                       | The Dalles Senior Center                 | 5,000              | 5,000              | 5,000                |
| Cemetery Maintenance                 | Wasco County Historic Society            | 2,000              | 2,000              | 2,000                |
| Wasco County EOC                     | Wasco County/Mid-Columbia F&R            | 9,000              | 9,000              | 9,000                |
| Match for Infrastructure**           | Discovery Center (added 06/27/11)        | 0                  | 0                  | 10,000               |
|                                      | <b>Total:</b>                            | <b>116,650</b>     | <b>108,650</b>     | <b>100,650</b>       |

\* Moved to other Fund as services purchased

\*\* Only if Beginning Balance is fully realized and with conditions stated in City Manager memo dated 06/23/11.

- \$17,000 has been included in the City Council’s Travel budget to allow for Sister City (\$1,500), federal lobbying (\$9,000) travel, and League of Oregon Cities meetings and travel (\$1,500). In the last seven years, the Washington D.C. lobbying trips have helped secure over \$19 million in direct Federal Appropriation for the community. The Sister City efforts have resulted in a formal relationship and several youth, cultural and economic exchanges.

The Council’s Memberships and Dues line item covers all of the organizations the City belongs to:

|                              |                 |
|------------------------------|-----------------|
| 1. LOC                       | \$ 9,063        |
| 2. MCCEDD                    | \$ 3,777        |
| 3. MCCOG                     | \$12,350        |
| 4. Oregon Mayors Association | \$ 105          |
| 5. Chamber of Commerce       | \$ 440          |
| 6. National Civic League     | \$ 85           |
| 7. Other-Miscellaneous       | <u>\$ 340</u>   |
| <b>TOTAL</b>                 | <b>\$26,200</b> |

Miscellaneous Expenses (\$3,800) includes \$2,000 for gifts for dignitaries and \$1,800 for the Washington, D.C. books and \$5,000 for a ten year Commemoration of the events of September 11, 2001.

### **2011-2012 Goals, Projects and Highlights**

- A major continuing Council priority for fiscal year 2011-12 is to maintain financial stability; and to promote interagency cooperation and communications with the citizens, other agencies and staff
- East Gateway Wasco Milling property redevelopment
- Granada Block redevelopment
- Downtown Riverfront Washington Street Connection Design/Construction
- Downtown Riverfront Dock Design/Construction
- Expansion of the Urban Growth Boundary
- Airport Golf Course
- Tenth Street Widening

### **2010-2011 Accomplishments/Comments**

- Completion of Upper Elevation Reservoir
- East Gateway Project Completion
- Support for Community Skate Park

### **Major Issues to be resolved in the next 5 years**

- Adequate funding for street maintenance.
- Maintaining current General Fund services in tough economic times.

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**GENERAL FUND – CITY COUNCIL**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account Number</b>                 | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|---------------------------------------|--------------------------------|--|--|---------------------------------------|
|                           |                           |                           | <b>REVENUES</b>                       |                                |  |  |                                       |
| 1,522,373                 | 1,657,050                 | 1,833,684                 | 001-0000-300.00-00                    | BEGINNING BALANCE              | 1,637,885                              | 1,657,725                              | 1,667,725                             |
|                           |                           |                           | <b>CITY COUNCIL</b>                   |                                |  |  |                                       |
| 1,677                     | 1,677                     | 1,677                     | 001-0100-410.29-00                    | OTHER EMPLOYEE BENEFITS        | 1,677                                  | 1,677                                  | 1,677                                 |
| <b>1,677</b>              | <b>1,677</b>              | <b>1,677</b>              | <b>TOTAL PERSONNEL SERVICES</b>       |                                | <b>1,677</b>                           | <b>1,677</b>                           | <b>1,677</b>                          |
| 89,059                    | 124,972                   | 108,650                   | 001-0100-410.31-10                    | CONTRACTUAL SERVICES           | 90,650                                 | 90,650                                 | 100,650                               |
| 23,962                    | 28,891                    | 25,000                    | 001-0100-410.31-60                    | LABOR NEGOTIATIONS             | 20,000                                 | 20,000                                 | 20,000                                |
| 24,820                    | 26,930                    | 39,000                    | 001-0100-410.32-10                    | AUDITING SERVICES              | 30,850                                 | 30,850                                 | 30,850                                |
| 2,000                     | -                         | 2,000                     | 001-0100-410.39-00                    | OTHER CONTRACTUAL SVCS         | 2,000                                  | 2,000                                  | 2,000                                 |
| 14,890                    | 16,862                    | 17,000                    | 001-0100-410.58-10                    | TRAVEL, FOOD & LODGING         | 17,000                                 | 17,000                                 | 17,000                                |
| 520                       | -                         | 1,000                     | 001-0100-410.58-50                    | TRAINING AND CONFERENCES       | 1,000                                  | 1,000                                  | 1,000                                 |
| -                         | -                         | 500                       | 001-0100-410.58-60                    | WORKSHOPS                      | 500                                    | 500                                    | 500                                   |
| 25,095                    | 25,023                    | 26,430                    | 001-0100-410.58-70                    | MEMBERSHIPS/DUES/SUBSCRIP      | 26,200                                 | 26,200                                 | 26,200                                |
| 575                       | 617                       | 600                       | 001-0100-410.60-10                    | OFFICE SUPPLIES                | 600                                    | 600                                    | 600                                   |
| 5,477                     | 2,689                     | 3,100                     | 001-0100-410.69-50                    | MISCELLANEOUS EXPENSES         | 10,500                                 | 10,500                                 | 10,500                                |
| <b>186,397</b>            | <b>225,984</b>            | <b>223,280</b>            | <b>TOTAL MATERIALS &amp; SERVICES</b> |                                | <b>199,300</b>                         | <b>199,300</b>                         | <b>209,300</b>                        |
| 15,035                    | -                         | -                         | 001-0100-410.74-50                    | COMPUTER EQUIPMENT             | -                                      | -                                      | -                                     |
| <b>15,035</b>             | <b>-</b>                  | <b>-</b>                  | <b>TOTAL CAPITAL OUTLAY</b>           |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |
| <b>203,109</b>            | <b>227,661</b>            | <b>224,957</b>            | <b>TOTAL CITY COUNCIL DEPARTMENT</b>  |                                | <b>200,977</b>                         | <b>200,977</b>                         | <b>210,977</b>                        |



**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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|                    |                             |                               |
|--------------------|-----------------------------|-------------------------------|
| <b>Fund:</b>       | <b>General (001)</b>        |                               |
| <b>Department:</b> | <b>City Clerk (0200)</b>    | <b>Number of Employees: 1</b> |
| <b>Program:</b>    | <b>Administration (410)</b> |                               |

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**Mission**

The City Clerk's role in municipal government is to support the administration, City Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City's records and preserving the municipality's history.

**Description**

The City Clerk Department is a vital communication link between local government and its citizens. The City Clerk's office provides a wide range of services, including support to the Mayor, City Council, City Manager, City departments, other local governing bodies, and citizens, without exception.

In 2005, duties to supervise the Buildings Maintenance and Codes Enforcement programs were added to this department. This category is now also referred to as General Services. In 2008 fiscal year, administration of personnel services was added to the General Services Department. Codes Enforcement program was moved back to the Legal Department.

Some major administrative services performed by the department include: Clerk of the City Council, Records Manager, Elections Officer, analyst to the City Manager, assist with personnel administration, Information Officer, supervise buildings maintenance, interpretation of public records and meetings law, and parliamentary procedures.

The City Clerk Department will continue striving to provide support services and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive.

**2011-12 Goals, Projects and Highlights**

- Coordinate improvement projects for City owned facilities
- Develop Ten Year 911 Ceremony
- Host Team Member for 2012 IIMC Conference in Portland

**2010-11 Accomplishments/Comments**

- Continued supervision of the City's Buildings Maintenance Department and coordination of improvement projects for City owned facilities
- Serve on numerous OAMR and IIMC Committees
- Performed Human Resources functions

**City of The Dalles, Oregon**  
**Fiscal Year 2011-12 Budget**  
**GENERAL FUND – CITY CLERK**

| <b>FY08/09</b>    | <b>FY09/10</b> | <b>FY10/11</b> | <b>Account</b>                      | <b>Account</b>           | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|-------------------|----------------|----------------|-------------------------------------|--------------------------|-----------------|-----------------|----------------|
| <b>Actual</b>     | <b>Actual</b>  | <b>Budget</b>  | <b>Number</b>                       | <b>Description</b>       | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
|                   |                |                |                                     |                          | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>CITY CLERK</b> |                |                |                                     |                          |                 |                 |                |
| 81,873            | 84,452         | 86,986         | 001-0200-410.11-00                  | REGULAR SALARIES         | 86,986          | 86,986          | 86,986         |
| 14,714            | 16,014         | 19,038         | 001-0200-410.21-10                  | MEDICAL INSURANCE        | 20,158          | 20,158          | 20,158         |
| 406               | 409            | 440            | 001-0200-410.21-20                  | L-T DISABILITY INSURANCE | 440             | 440             | 440            |
| 36                | 43             | 46             | 001-0200-410.21-30                  | LIFE INSURANCE           | 50              | 50              | 50             |
| 281               | 167            | 233            | 001-0200-410.21-40                  | WORKERS COMP INSURANCE   | 275             | 275             | 275            |
| 6,101             | 6,277          | 6,654          | 001-0200-410.22-00                  | FICA                     | 6,654           | 6,654           | 6,654          |
| 11,053            | 11,401         | 11,743         | 001-0200-410.23-00                  | RETIREMENT CONTRIBUTIONS | 11,743          | 11,743          | 11,743         |
| 2,519             | 2,274          | 2,844          | 001-0200-410.28-00                  | VEBA CONTRIBUTIONS       | 2,844           | 2,844           | 2,844          |
| 300               | 60             | 60             | 001-0200-410.29-00                  | OTHER EMPLOYEE BENEFITS  | 60              | 60              | 60             |
| <b>117,282</b>    | <b>121,097</b> | <b>128,044</b> | <b>TOTAL PERSONNEL SERVICE</b>      |                          | <b>129,210</b>  | <b>129,210</b>  | <b>129,210</b> |
| 25                | 27             | 30             | 001-0200-410.31-10                  | CONTRACTUAL SERVICES     | 30              | 30              | 30             |
| 499               | 499            | 550            | 001-0200-410.43-40                  | OFFICE EQUIPMENT         | 550             | 550             | 550            |
| 29                | 20             | 400            | 001-0200-410.53-20                  | POSTAGE                  | 200             | 200             | 200            |
| 746               | 983            | 1,010          | 001-0200-410.53-30                  | TELEPHONE                | 1,008           | 1,008           | 1,008          |
| -                 | -              | 250            | 001-0200-410.53-40                  | LEGAL NOTICES            | 250             | 250             | 250            |
| 1,395             | 977            | 2,700          | 001-0200-410.58-10                  | TRAVEL, FOOD & LODGING   | 2,200           | 2,200           | 2,200          |
| 960               | 250            | 1,200          | 001-0200-410.58-50                  | TRAINING AND CONFERENCES | 1,000           | 1,000           | 1,000          |
| 165               | 175            | 200            | 001-0200-410.58-70                  | MEMBERSHIPS/DUES/SUBS    | 200             | 200             | 200            |
| 246               | 407            | 600            | 001-0200-410.60-10                  | OFFICE SUPPLIES          | 500             | 500             | 500            |
| 40                | -              | 100            | 001-0200-410.64-10                  | BOOKS AND PERIODICALS    | 100             | 100             | 100            |
| 8                 | -              | 200            | 001-0200-410.69-50                  | MISCELLANEOUS EXPENSES   | 200             | 200             | 200            |
| -                 | -              | 2,000          | 001-0200-410.69-80                  | ASSETS < \$5000          | -               | -               | -              |
| <b>4,113</b>      | <b>3,338</b>   | <b>9,240</b>   | <b>TOTAL MATERIALS AND SERVICES</b> |                          | <b>6,238</b>    | <b>6,238</b>    | <b>6,238</b>   |
| <b>121,395</b>    | <b>124,435</b> | <b>137,284</b> | <b>TOTAL CITY CLERK DEPARTMENT</b>  |                          | <b>135,448</b>  | <b>135,448</b>  | <b>135,448</b> |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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|                    |                             |                             |          |
|--------------------|-----------------------------|-----------------------------|----------|
| <b>Fund:</b>       | <b>General (001)</b>        |                             |          |
| <b>Department:</b> | <b>City Manager (0300)</b>  | <b>Number of Employees:</b> | <b>2</b> |
| <b>Program:</b>    | <b>Administration (410)</b> |                             |          |

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**Mission**

Provide effective, efficient leadership in implementing Council policies and services.

**Description**

The City Manager's position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager's charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes, hearing and responding to the issues concerning citizens, offering alternative solutions, representing the position of the governing body, and offering education regarding the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

**2011-12 Goals, Projects, and Highlights**

- The goals of the City Manager relate specifically to implementation of the goals set by Council for the City. These goals reflect the evolution of the City of The Dalles in response to, and in anticipation of changes in the community and the region. The current City Council goals are listed in the front section of the budget document.
- The City Manager will work with individual department managers to enhance and simplify the ease with which we respond to citizen inquiries.
- Obtain funding for and construction of Washington Street Downtown/Riverfront Access connection dock and Lewis and Clark Festival Area.
- Start Granada Block redevelopment
- Complete agreements for Airport Golf Course and proceed with construction of the golf course and industrial park.
- Through an Administrative Intern, complete utility rate study and other projects.
- Pursue solar energy opportunities
- Re-start public tours at The Dalles Dam

**2010-11 Accomplishments/Comments**

- A majority of Council Goal Objectives will be completed or are on schedule.
- Fundraising for Riverfront Dock and Festival Area

- Assisted Mayor and Chamber of Commerce in development of a tenth Downtown Renaissance program book and Washington D.C. lobbying.
- The City Manager helped to enhance communication with City Council, citizens, department managers, City employees, and other local governments.
- Completion East Gateway construction.
- Maintained solid intergovernmental relations with Wasco County, School District, County, Port, and Parks and Recreation.

### Major Issues to be Resolved in the Next 5 Years

- The issues identified under the City Council budget.
- Increasing citizen trust and confidence in local government.
- Increase information flow to and communication with City Council.
- Funding strategies to maintain and replace the City's infrastructure.

## City of The Dalles, Oregon Fiscal Year 2011-12 Budget GENERAL FUND – CITY MANAGER

| FY08/09<br>Actual   | FY09/10<br>Actual | FY10/11<br>Budget | Account<br>Number                    | Account<br>Description   | FY11/12<br>Proposed<br>Budget | FY11/12<br>Approved<br>Budget | FY11/12<br>Adopted<br>Budget |
|---------------------|-------------------|-------------------|--------------------------------------|--------------------------|-------------------------------|-------------------------------|------------------------------|
| <b>CITY MANAGER</b> |                   |                   |                                      |                          |                               |                               |                              |
| 163,842             | 176,033           | 176,187           | 001-0300-410.11-00                   | REGULAR SALARIES         | 174,322                       | 174,322                       | 174,322                      |
| -                   | 14,953            | 15,500            | 001-0300-410.12-00                   | PARTTIME/TEMP SALARIES   | 16,640                        | 16,640                        | 16,640                       |
| -                   | -                 | -                 | 001-0300-410.13-00                   | OVERTIME SALARIES        | -                             | -                             | -                            |
| 27,265              | 29,657            | 33,312            | 001-0300-410.21-10                   | MEDICAL INSURANCE        | 38,337                        | 38,337                        | 38,337                       |
| 601                 | 632               | 881               | 001-0300-410.21-20                   | L-T DISABILITY INSURANCE | 872                           | 872                           | 872                          |
| 62                  | 81                | 92                | 001-0300-410.21-30                   | LIFE INSURANCE           | 99                            | 99                            | 99                           |
| 715                 | 542               | 649               | 001-0300-410.21-40                   | WORKERS COMP INSURANCE   | 882                           | 882                           | 882                          |
| 11,720              | 13,618            | 13,478            | 001-0300-410.22-00                   | FICA                     | 14,609                        | 14,609                        | 14,609                       |
| 22,059              | 22,954            | 23,785            | 001-0300-410.23-00                   | RETIREMENT CONTRIBUTIONS | 23,533                        | 23,533                        | 23,533                       |
| 2,323               | 4,781             | 2,416             | 001-0300-410.28-00                   | VEBA CONTRIBUTIONS       | 4,161                         | 4,161                         | 4,161                        |
| 360                 | -                 | -                 | 001-0300-410.29-00                   | OTHER EMPLOYEE BENEFITS  | -                             | -                             | -                            |
| <b>228,947</b>      | <b>263,252</b>    | <b>266,300</b>    | <b>TOTAL PERSONNEL SERVICE</b>       |                          | <b>273,455</b>                | <b>273,455</b>                | <b>273,455</b>               |
| 49                  | 87                | 54                | 001-0300-410.31-10                   | CONTRACTUAL SERVICES     | 54                            | 54                            | 54                           |
| 4,849               | 5,533             | 6,000             | 001-0300-410.43-40                   | OFFICE EQUIPMENT         | 6,000                         | 6,000                         | 6,000                        |
| 3,600               | 3,600             | 3,600             | 001-0300-410.43-53                   | VEHICLE ALLOWANCE        | 3,600                         | 3,600                         | 3,600                        |
| 402                 | 445               | 500               | 001-0300-410.53-20                   | POSTAGE                  | 500                           | 500                           | 500                          |
| 1,440               | 2,012             | 2,100             | 001-0300-410.53-30                   | TELEPHONE                | 2,076                         | 2,076                         | 2,076                        |
| 3,200               | 1,253             | 6,000             | 001-0300-410.58-10                   | TRAVEL, FOOD & LODGING   | 6,000                         | 6,000                         | 6,000                        |
| 300                 | 150               | 1,500             | 001-0300-410.58-50                   | TRAINING AND CONFERENCES | 1,000                         | 1,000                         | 1,000                        |
| 1,880               | 1,911             | 2,000             | 001-0300-410.58-70                   | MEMBERSHIPS/DUES/SUBS    | 2,000                         | 2,000                         | 2,000                        |
| 3,663               | 4,089             | 4,200             | 001-0300-410.60-10                   | OFFICE SUPPLIES          | 4,200                         | 4,200                         | 4,200                        |
| 20                  | -                 | 100               | 001-0300-410.64-10                   | BOOKS AND PERIODICALS    | 100                           | 100                           | 100                          |
| 238                 | 364               | 1,000             | 001-0300-410.69-50                   | MISCELLANEOUS EXPENSES   | 1,000                         | 1,000                         | 1,000                        |
| 318                 | -                 | 200               | 001-0300-410.69-80                   | ASSETS < \$5000          | 4,200                         | 4,200                         | 4,200                        |
| <b>19,960</b>       | <b>19,443</b>     | <b>27,254</b>     | <b>TOTAL MATERIALS AND SERVICES</b>  |                          | <b>30,730</b>                 | <b>30,730</b>                 | <b>30,730</b>                |
| 2,559               | -                 | -                 | 001-0300-410.74-50                   | COMPUTER EQUIPMENT       | -                             | -                             | -                            |
| <b>2,559</b>        | <b>-</b>          | <b>-</b>          | <b>TOTAL CAPITAL OUTLAY</b>          |                          | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     |
| <b>251,465</b>      | <b>282,695</b>    | <b>293,554</b>    | <b>TOTAL CITY MANAGER DEPARTMENT</b> |                          | <b>304,185</b>                | <b>304,185</b>                | <b>304,185</b>               |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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|                    |                             |   |
|--------------------|-----------------------------|---|
| <b>Fund:</b>       | <b>General (001)</b>        |   |
| <b>Department:</b> | <b>Legal/Judicial (07)</b>  | <b>Number of Employees: 3.58</b>          |
| <b>Program:</b>    | <b>Legal/Judicial (412)</b> | <b>Legal: 2.33 Judicial: 1.25 + Judge</b> |

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**Mission**

The Legal Department’s mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, in a prompt and efficient manner.

The Municipal Court’s mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court’s jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

**Description:**

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, prosecuting defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and Planning Commission, and other City Commissions, when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens’ concerns and complaints.

**2010-2011 Goals, Projects and Highlights**

- Complete adoption of revised Second-Hand Dealer ordinance.
- Establish franchise agreements for Northern Wasco County PUD and Chenoweth PUD.
- Investigate options for possible adoption of master telecommunications ordinance, and explore alternatives for possible transition of franchise agreements to right-of-way agreements.

**2010-2011 Accomplishments/Comments**

- Prepared documents for land sale contract for Klindt’s Annex.
- Assisted Urban Renewal Agency in purchase of six lots from Creekview LLC (Barbara Bailey)
- Assisted with preparation of documents for purchase of properties within the proposed Urban Renewal Granada Block project, including Memorandum of Understanding and Disposition and Development Agreement.
- Responded to two public records requests concerning documents regarding enterprise zone qualifications for Google, and documents concerning the proposed marine terminal near the Union Street undercrossing, both of which required the production of a large volume of documents.
- Assisted in the preparation of contract documents for implementation of the “WiFi Cloud” over the downtown business district.
- Assisted the City Council with the process of appointment of a new Municipal Court Judge and new Municipal Court Judge Pro-Tem.

**Major issues to be resolved in the next 5 years**

- Department involvement in addressing issues related to the proposed expansion of the Urban Growth Boundary, including potential litigation related to the City’s efforts to expand its boundary.

**City of The Dalles, Oregon**  
**Fiscal Year 2011-12 Budget**  
**GENERAL FUND – LEGAL**

| <b>FY08/09</b> | <b>FY09/10</b> | <b>FY10/11</b> | <b>Account</b>                      | <b>Account</b>           | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|----------------|----------------|----------------|-------------------------------------|--------------------------|-----------------|-----------------|----------------|
| <b>Actual</b>  | <b>Actual</b>  | <b>Budget</b>  | <b>Number</b>                       | <b>Description</b>       | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
| <b>Budget</b>  | <b>Budget</b>  | <b>Budget</b>  | <b>Budget</b>                       | <b>Budget</b>            | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>LEGAL</b>   |                |                |                                     |                          |                 |                 |                |
| 134,190        | 140,680        | 142,326        | 001-0700-412.11-00                  | REGULAR SALARIES         | 140,858         | 140,858         | 140,858        |
| 11,484         | 13,079         | 12,933         | 001-0700-412.12-00                  | PARTTIME/TEMP SALARIES   | 13,313          | 13,313          | 13,313         |
| 460            | 189            | 250            | 001-0700-412.13-00                  | OVERTIME SALARIES        | 250             | 250             | 250            |
| 21,854         | 23,780         | 30,533         | 001-0700-412.21-10                  | MEDICAL INSURANCE        | 29,979          | 29,979          | 29,979         |
| 629            | 707            | 776            | 001-0700-412.21-20                  | L-T DISABILITY INSURANCE | 771             | 771             | 771            |
| 80             | 101            | 116            | 001-0700-412.21-30                  | LIFE INSURANCE           | 124             | 124             | 124            |
| 683            | 324            | 431            | 001-0700-412.21-40                  | WORKERS COMP INSURANCE   | 507             | 507             | 507            |
| 11,085         | 11,675         | 11,896         | 001-0700-412.22-00                  | FICA                     | 11,813          | 11,813          | 11,813         |
| 19,666         | 20,420         | 20,960         | 001-0700-412.23-00                  | RETIREMENT CONTRIBUTIONS | 20,813          | 20,813          | 20,813         |
| 2,581          | 3,810          | 4,095          | 001-0700-412.28-00                  | VEBA CONTRIBUTIONS       | 4,075           | 4,075           | 4,075          |
| 360            | -              | -              | 001-0700-412.29-00                  | OTHER EMPLOYEE BENEFITS  | -               | -               | -              |
| <b>203,072</b> | <b>214,766</b> | <b>224,316</b> | <b>TOTAL PERSONNEL SERVICE</b>      |                          | <b>222,503</b>  | <b>222,503</b>  | <b>222,503</b> |
| 9,137          | 5,804          | 16,220         | 001-0700-412.31-10                  | CONTRACTUAL SERVICES     | 10,620          | 10,620          | 10,620         |
| 432            | 975            | 1,000          | 001-0700-412.32-20                  | SPECIAL LEGAL SERVICES   | 1,000           | 1,000           | 1,000          |
| -              | -              | 150            | 001-0700-412.43-40                  | OFFICE EQUIPMENT         | 150             | 150             | 150            |
| 334            | 133            | 1,400          | 001-0700-412.50-10                  | CRIME VICTIMS ASSISTANCE | 1,400           | 1,400           | 1,400          |
| -              | -              | -              | 001-0700-412.50-20                  | VOCA                     | -               | -               | -              |
| 417            | 246            | 500            | 001-0700-412.53-20                  | POSTAGE                  | 500             | 500             | 500            |
| 2,327          | 2,469          | 2,460          | 001-0700-412.53-30                  | TELEPHONE                | 2,556           | 2,556           | 2,556          |
| 260            | -              | -              | 001-0700-412.55-00                  | PRINTING & BINDING       | -               | -               | -              |
| 710            | 810            | 1,205          | 001-0700-412.58-10                  | TRAVEL, FOOD & LODGING   | 1,295           | 1,295           | 1,295          |
| 337            | 310            | 900            | 001-0700-412.58-50                  | TRAINING AND CONFERENCES | 930             | 930             | 930            |
| 582            | 622            | 740            | 001-0700-412.58-70                  | MEMBERSHIPS/DUES/SUBS    | 625             | 625             | 625            |
| 1,217          | 1,454          | 1,300          | 001-0700-412.60-10                  | OFFICE SUPPLIES          | 1,300           | 1,300           | 1,300          |
| 12,918         | 13,727         | 14,000         | 001-0700-412.64-10                  | BOOKS AND PERIODICALS    | 14,000          | 14,000          | 14,000         |
| -              | -              | -              | 001-0700-412.64-80                  | COMPUTER SOFTWARE        | -               | -               | -              |
| -              | -              | -              | 001-0700-412.69-50                  | MISCELLANEOUS EXPENSES   | -               | -               | -              |
| -              | -              | -              | 001-0700-412.69-80                  | ASSETS < \$5000          | 2,000           | 2,000           | 2,000          |
| <b>28,671</b>  | <b>26,551</b>  | <b>39,875</b>  | <b>TOTAL MATERIALS AND SERVICES</b> |                          | <b>36,376</b>   | <b>36,376</b>   | <b>36,376</b>  |
| 1,569          | -              | -              | 001-0700-412.74-50                  | COMPUTER EQUIPMENT       | -               | -               | -              |
| <b>1,569</b>   | <b>-</b>       | <b>-</b>       | <b>TOTAL CAPITAL OUTLAY</b>         |                          | <b>-</b>        | <b>-</b>        | <b>-</b>       |
| <b>233,312</b> | <b>241,317</b> | <b>264,191</b> | <b>SUB-TOTAL LEGAL</b>              |                          | <b>258,879</b>  | <b>258,879</b>  | <b>258,879</b> |

**City of The Dalles, Oregon**  
**Fiscal Year 2011-12 Budget**  
**GENERAL FUND – JUDICIAL**

| <b>FY08/09</b>  | <b>FY09/10</b> | <b>FY10/11</b> | <b>Account</b>                             | <b>Account</b>           | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|-----------------|----------------|----------------|--|--------------------------|-----------------|-----------------|----------------|
| <b>Actual</b>   | <b>Actual</b>  | <b>Budget</b>  | <b>Number</b>                              | <b>Description</b>       | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
|                 |                |                |  |                          | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>JUDICIAL</b> |                |                |  |                          |                 |                 |                |
| 40,372          | 42,075         | 43,810         | 001-0750-412.11-00                         | REGULAR SALARIES         | 43,810          | 43,810          | 43,810         |
| 27,978          | 27,644         | 34,060         | 001-0750-412.12-00                         | PARTTIME/TEMP SALARIES   | 37,960          | 37,960          | 37,960         |
| 1,181           | 1,048          | 1,896          | 001-0750-412.13-00                         | OVERTIME SALARIES        | 1,896           | 1,896           | 1,896          |
| 10,956          | 11,906         | 15,874         | 001-0750-412.21-10                         | MEDICAL INSURANCE        | 14,989          | 14,989          | 14,989         |
| 356             | 307            | 269            | 001-0750-412.21-20                         | L-T DISABILITY INSURANCE | 271             | 271             | 271            |
| 60              | 68             | 69             | 001-0750-412.21-30                         | LIFE INSURANCE           | 74              | 74              | 74             |
| 468             | 259            | 348            | 001-0750-412.21-40                         | WORKERS COMP INSURANCE   | 970             | 970             | 970            |
| 5,246           | 5,335          | 5,957          | 001-0750-412.22-00                         | FICA                     | 6,255           | 6,255           | 6,255          |
| 6,230           | 6,415          | 6,948          | 001-0750-412.23-00                         | RETIREMENT CONTRIBUTIONS | 6,989           | 6,989           | 6,989          |
| 718             | 754            | 843            | 001-0750-412.28-00                         | VEBA CONTRIBUTIONS       | 843             | 843             | 843            |
| <b>93,565</b>   | <b>95,811</b>  | <b>110,074</b> | <b>TOTAL PERSONNEL SERVICE</b>             |                          | <b>114,057</b>  | <b>114,057</b>  | <b>114,057</b> |
| 7,095           | 4,375          | 8,000          | 001-0750-412.31-10                         | CONTRACTUAL SERVICES     | 8,000           | 8,000           | 8,000          |
| 908             | 338            | 2,000          | 001-0750-412.31-30                         | PRISONER MEDICAL SVCS    | 2,500           | 2,500           | 2,500          |
| 262             | 420            | 1,000          | 001-0750-412.31-85                         | WITNESS/JURY FEES        | 1,000           | 1,000           | 1,000          |
| 21,600          | 21,600         | 36,000         | 001-0750-412.31-90                         | PROSECUTING ATTORNEY     | 36,000          | 36,000          | 36,000         |
| 32,932          | 31,109         | 31,000         | 001-0750-412.32-30                         | COURT APPT ATTORNEY FEES | 32,000          | 32,000          | 32,000         |
| 2,152           | 2,332          | 2,000          | 001-0750-412.33-15                         | INTERPRETOR FEES         | 2,000           | 2,000           | 2,000          |
| 1,317           | -              | -              | 001-0750-412.43-40                         | OFFICE EQUIPMENT         | -               | -               | -              |
| 1,870           | 1,987          | 2,700          | 001-0750-412.53-20                         | POSTAGE                  | 2,900           | 2,900           | 2,900          |
| 719             | 446            | 468            | 001-0750-412.53-30                         | TELEPHONE                | 468             | 468             | 468            |
| 612             | 557            | 1,000          | 001-0750-412.58-10                         | TRAVEL, FOOD & LODGING   | 800             | 800             | 800            |
| 570             | 200            | 300            | 001-0750-412.58-50                         | TRAINING AND CONFERENCES | 300             | 300             | 300            |
| 85              | 170            | 240            | 001-0750-412.58-70                         | MEMBERSHIPS/DUES/SUBS    | 250             | 250             | 250            |
| 1,154           | 1,561          | 1,300          | 001-0750-412.60-10                         | OFFICE SUPPLIES          | 1,600           | 1,600           | 1,600          |
| -               | 45             | 50             | 001-0750-412.64-10                         | BOOKS AND PERIODICALS    | 50              | 50              | 50             |
| -               | 13             | -              | 001-0750-412.69-70                         | CASH SHORT/LONG          | -               | -               | -              |
| -               | 2,373          | 300            | 001-0750-412.69-80                         | ASSETS < \$5000          | -               | -               | -              |
| <b>71,276</b>   | <b>67,524</b>  | <b>86,358</b>  | <b>TOTAL MATERIALS AND SERVICES</b>        |                          | <b>87,868</b>   | <b>87,868</b>   | <b>87,868</b>  |
| <b>164,841</b>  | <b>163,335</b> | <b>196,432</b> | <b>SUB-TOTAL JUDICIAL</b>                  |                          | <b>201,925</b>  | <b>201,925</b>  | <b>201,925</b> |
| <b>398,153</b>  | <b>404,652</b> | <b>460,623</b> | <b>TOTAL LEGAL AND JUDICIAL DEPARTMENT</b> |                          | <b>460,804</b>  | <b>460,804</b>  | <b>460,804</b> |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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|                    |   |                                      |
|--------------------|---|--------------------------------------|
| <b>Fund:</b>       | <b>General (001)</b>                      |                                      |
| <b>Department:</b> | <b>Finance/Utility Billing (0900-950)</b> | <b>Number of Employees: 5</b>        |
| <b>Program:</b>    | <b>Finance/Utility Billing (415)</b>      | <b>Finance: 3 Utility Billing: 2</b> |

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**Mission**

To provide accurate and timely financial information, projections and support services to the City Staff, City Manager, City Council, and external users in support of their decision making processes; and to aggressively respond to the needs of City Staff in their quest to provide quality services, while using the City's available resources in the best interests of all involved.

**Description**

The Finance Department is charged with a wide variety of tasks, including coordination of the City's annual budget and audit processes, and grant administration, as well as the general administrative functions, such as payroll, cash receipts, accounts payables, accounts receivables, fixed assets, and general ledger. The Department also processes all utility billing and collections for the City's water and wastewater utilities in a separate cost center (0950). The Finance Department prepares a wide range of internal and external financial reports for use by other organizations, City Council and its commissions, and City Staff, as well as the general citizenship. The Department also maintains all accounting functions and ledgers for the Urban Renewal District, Tourism Promotion Funds, and QLife. This Department maintains the primary Financial/Court computer system software.

**2011-12 Goals, Projects and Highlights**

- Continue to improve policies, processes and controls to increase compliance, efficiency, and security.
- Continue training and cross-training for all Department employees.

**2010-11 Accomplishments/Comments**

- Successfully completed the probationary period of promotion of two department employees as a result of department re-organization in May 2010 (eliminated one FTE position).
- Contracted for Transient Room Tax audits of three lodging operators. Our intention is to audit between three and five per year on a rotating basis.
- Increased customer use (314) of AutoPay system for utility billing payments that allows customers who sign up for the service to have their payments drafted directly from their accounts every month before the due date.
- Produced RFP for Audit Services and signed new three year contract for annual audits with Merina & Company, LLP.
- Produced various monthly financial reports for City Manager, Department Managers and City Council within five days of each month end.
- Provided Workers Compensation reports and statistics from SAIF to City Manager and City Council on a quarterly basis.



**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**GENERAL FUND – FINANCIAL**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>           | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|-------------------------------------|--------------------------------|--|--|---------------------------------------|
| <b>FINANCE</b>            |                           |                           |                                     |                                |  |  |                                       |
| 187,621                   | 177,779                   | 166,191                   | 001-0900-415.11-00                  | REGULAR SALARIES               | 171,065                                | 171,065                                | 171,065                               |
| -                         | -                         | 8,413                     | 001-0900-415.12-00                  | PARTTIME/TEMP SALARIES         | -                                      | -                                      | -                                     |
| 24                        | -                         | 7,678                     | 001-0900-415.13-00                  | OVERTIME SALARIES              | 7,898                                  | 7,898                                  | 7,898                                 |
| 40,636                    | 41,675                    | 45,425                    | 001-0900-415.21-10                  | MEDICAL INSURANCE              | 47,986                                 | 47,986                                 | 47,986                                |
| 934                       | 913                       | 932                       | 001-0900-415.21-20                  | L-T DISABILITY INSURANCE       | 855                                    | 855                                    | 855                                   |
| 148                       | 151                       | 185                       | 001-0900-415.21-30                  | LIFE INSURANCE                 | 149                                    | 149                                    | 149                                   |
| 975                       | 476                       | 573                       | 001-0900-415.21-40                  | WORKERS COMP INSURANCE         | 596                                    | 596                                    | 596                                   |
| 13,896                    | 13,066                    | 14,525                    | 001-0900-415.22-00                  | FICA                           | 13,691                                 | 13,691                                 | 13,691                                |
| 19,074                    | 24,000                    | 25,632                    | 001-0900-415.23-00                  | RETIREMENT CONTRIBUTIONS       | 24,160                                 | 24,160                                 | 24,160                                |
| -                         | -                         | 1,066                     | 001-0900-415.28-00                  | VEBA CONTRIBUTIONS             | 1,098                                  | 1,098                                  | 1,098                                 |
| 295                       | 205                       | 180                       | 001-0900-415.29-00                  | OTHER EMPLOYEE BENEFITS        | 180                                    | 180                                    | 180                                   |
| <b>263,602</b>            | <b>258,264</b>            | <b>270,800</b>            | <b>TOTAL PERSONNEL SERVICE</b>      |                                | <b>267,678</b>                         | <b>267,678</b>                         | <b>267,678</b>                        |
| 7,042                     | 3,780                     | 2,647                     | 001-0900-415.31-10                  | CONTRACTUAL SERVICES           | 3,759                                  | 3,759                                  | 3,759                                 |
| -                         | 6,898                     | 3,000                     | 001-0900-415.31-20                  | ACCOUNTING/ADVISORY SVCS       | 17,000                                 | 17,000                                 | 17,000                                |
| 150                       | -                         | -                         | 001-0900-415.34-30                  | COMPUTER SERVICES              | -                                      | -                                      | -                                     |
| -                         | 263                       | 500                       | 001-0900-415.34-50                  | SPECIAL STUDIES & REPORTS      | 500                                    | 500                                    | 500                                   |
| 144                       | -                         | -                         | 001-0900-415.43-20                  | COMPUTERS                      | -                                      | -                                      | -                                     |
| 261                       | 231                       | 850                       | 001-0900-415.43-40                  | OFFICE EQUIPMENT               | 500                                    | 500                                    | 500                                   |
| 3,410                     | 3,403                     | 3,410                     | 001-0900-415.44-20                  | RENTAL OF EQUIPMENT            | 3,402                                  | 3,402                                  | 3,402                                 |
| 4,586                     | -                         | -                         | 001-0900-415.44-30                  | LEASE OF COMPUTER              | -                                      | -                                      | -                                     |
| 2,328                     | 2,661                     | 3,000                     | 001-0900-415.53-20                  | POSTAGE                        | 3,000                                  | 3,000                                  | 3,000                                 |
| 2,978                     | 2,962                     | 3,036                     | 001-0900-415.53-30                  | TELEPHONE                      | 3,036                                  | 3,036                                  | 3,036                                 |
| 1,866                     | 1,414                     | 1,800                     | 001-0900-415.53-40                  | LEGAL NOTICES                  | 1,800                                  | 1,800                                  | 1,800                                 |
| 1,550                     | 952                       | 2,500                     | 001-0900-412.55-00                  | PRINTING & BINDING             | 2,500                                  | 2,500                                  | 2,500                                 |
| 2,805                     | 952                       | 3,200                     | 001-0900-415.58-10                  | TRAVEL, FOOD & LODGING         | 3,200                                  | 3,200                                  | 3,200                                 |
| 7,605                     | 1,980                     | 2,250                     | 001-0900-415.58-50                  | TRAINING AND CONFERENCES       | 2,250                                  | 2,250                                  | 2,250                                 |
| 1,729                     | 1,609                     | 2,400                     | 001-0900-415.58-70                  | MEMBERSHIPS/DUES/SUBS          | 2,400                                  | 2,400                                  | 2,400                                 |
| 3,052                     | 2,052                     | 7,500                     | 001-0900-415.60-10                  | OFFICE SUPPLIES                | 7,500                                  | 7,500                                  | 7,500                                 |
| -                         | -                         | -                         | 001-0900-415.64-80                  | COMPUTER SOFTWARE              | -                                      | -                                      | -                                     |
| 2,336                     | (161)                     | 2,500                     | 001-0900-415.69-50                  | MISCELLANEOUS EXPENSES         | 2,500                                  | 2,500                                  | 2,500                                 |
| -                         | -                         | -                         | 001-0900-415.69-70                  | CASH SHORT/LONG                | -                                      | -                                      | -                                     |
| 688                       | 5,399                     | 4,000                     | 001-0900-415.69-80                  | ASSETS < \$5000                | 6,500                                  | 6,500                                  | 6,500                                 |
| <b>42,531</b>             | <b>34,394</b>             | <b>42,593</b>             | <b>TOTAL MATERIALS AND SERVICES</b> |                                | <b>59,847</b>                          | <b>59,847</b>                          | <b>59,847</b>                         |
| <b>306,133</b>            | <b>292,658</b>            | <b>313,393</b>            | <b>SUB-TOTAL FINANCE</b>            |                                | <b>327,525</b>                         | <b>327,525</b>                         | <b>327,525</b>                        |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**GENERAL FUND – UTILITY BILLING**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                             | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|---|--------------------------------|--|--|---------------------------------------|
| <b>UTILITY BILLING</b>    |                           |                           |   |                                |  |  |                                       |
| 62,382                    | 65,766                    | 69,590                    | 001-0950-415.11-00                                    | REGULAR SALARIES               | 70,571                                 | 70,571                                 | 70,571                                |
| 1,959                     | 1,961                     | 6,022                     | 001-0950-415.13-00                                    | OVERTIME SALARIES              | 6,107                                  | 6,107                                  | 6,107                                 |
| 20,796                    | 22,625                    | 28,573                    | 001-0950-415.21-10                                    | MEDICAL INSURANCE              | 29,979                                 | 29,979                                 | 29,979                                |
| 309                       | 333                       | 348                       | 001-0950-415.21-20                                    | L-T DISABILITY INSURANCE       | 353                                    | 353                                    | 353                                   |
| 74                        | 88                        | 92                        | 001-0950-415.21-30                                    | LIFE INSURANCE                 | 99                                     | 99                                     | 99                                    |
| 488                       | 205                       | 240                       | 001-0950-415.21-40                                    | WORKERS COMP INSURANCE         | 286                                    | 286                                    | 286                                   |
| 4,690                     | 4,938                     | 5,784                     | 001-0950-415.22-00                                    | FICA                           | 5,866                                  | 5,866                                  | 5,866                                 |
| 8,422                     | 8,878                     | 10,208                    | 001-0950-415.23-00                                    | RETIREMENT CONTRIBUTIONS       | 10,352                                 | 10,352                                 | 10,352                                |
| 640                       | 672                       | 710                       | 001-0950-415.28-00                                    | VEBA CONTRIBUTIONS             | 710                                    | 710                                    | 710                                   |
| -                         | -                         | -                         | 001-0950-415.29-00                                    | OTHER EMPLOYEE BENEFITS        | -                                      | -                                      | -                                     |
| <b>99,760</b>             | <b>105,465</b>            | <b>121,567</b>            | <b>TOTAL PERSONNEL SERVICE</b>                        |                                | <b>124,323</b>                         | <b>124,323</b>                         | <b>124,323</b>                        |
| 506                       | 590                       | 1,076                     | 001-0950-415.31-10                                    | CONTRACTUAL SERVICES           | 1,688                                  | 1,688                                  | 1,688                                 |
| -                         | -                         | 1,000                     | 001-0950-415.43-20                                    | COMPUTERS                      | 1,000                                  | 1,000                                  | 1,000                                 |
| 261                       | 231                       | 600                       | 001-0950-415.43-40                                    | OFFICE EQUIPMENT               | 600                                    | 600                                    | 600                                   |
| 20,637                    | 20,332                    | 22,480                    | 001-0950-415.53-20                                    | POSTAGE                        | 22,480                                 | 22,480                                 | 22,480                                |
| 1,925                     | 1,533                     | 1,546                     | 001-0950-415.53-30                                    | TELEPHONE                      | 1,546                                  | 1,546                                  | 1,546                                 |
| 1,188                     | 2,357                     | 3,500                     | 001-0950-415.55-00                                    | PRINTING & BINDING             | 3,500                                  | 3,500                                  | 3,500                                 |
| 183                       | -                         | 1,000                     | 001-0950-415.58-10                                    | TRAVEL, FOOD & LODGING         | 1,000                                  | 1,000                                  | 1,000                                 |
| 1,795                     | 1,006                     | 1,300                     | 001-0950-415.58-50                                    | TRAINING AND CONFERENCES       | 1,100                                  | 1,100                                  | 1,100                                 |
| 4,089                     | 3,492                     | 4,200                     | 001-0950-415.60-10                                    | OFFICE SUPPLIES                | 4,200                                  | 4,200                                  | 4,200                                 |
| -                         | -                         | -                         | 001-0950-415.64-80                                    | COMPUTER SOFTWARE              | -                                      | -                                      | -                                     |
| 679                       | 497                       | 1,000                     | 001-0950-415.69-50                                    | MISCELLANEOUS EXPENSES         | 1,000                                  | 1,000                                  | 1,000                                 |
| (141)                     | (15)                      | 100                       | 001-0950-415.69-70                                    | CASH SHORT/LONG                | 100                                    | 100                                    | 100                                   |
| 1,290                     | 4,609                     | -                         | 001-0950-415.69-80                                    | ASSETS < \$5000                | 2,000                                  | 2,000                                  | 2,000                                 |
| <b>32,411</b>             | <b>34,632</b>             | <b>37,802</b>             | <b>TOTAL MATERIALS AND SERVICES</b>                   |                                | <b>40,214</b>                          | <b>40,214</b>                          | <b>40,214</b>                         |
| -                         | -                         | -                         | 001-0950-415.74-50                                    | COMPUTER EQUIPMENT             | -                                      | -                                      | -                                     |
| -                         | -                         | -                         | <b>TOTAL CAPITAL OUTLAY</b>                           |                                | -                                      | -                                      | -                                     |
| <b>132,171</b>            | <b>140,098</b>            | <b>159,369</b>            | <b>SUB-TOTAL UTILITY BILLING</b>                      |                                | <b>164,537</b>                         | <b>164,537</b>                         | <b>164,537</b>                        |
| <b>438,304</b>            | <b>432,756</b>            | <b>472,762</b>            | <b>TOTAL FINANCE &amp; UTILITY BILLING DEPARTMENT</b> |                                | <b>492,062</b>                         | <b>492,062</b>                         | <b>492,062</b>                        |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**Fund:** General (001)  
**Department:** Personnel (10)  
**Program:** Personnel (416)

**Mission**

Provide responsive Human Resource management services for the City.

**Description**

The position of Personnel Director was eliminated from the 1997-98 budget. The City contracted with Wasco County for most human resource activities. The City Clerk assumed the position of City staff liaison with Wasco County. All departments assumed some personnel function previously managed by the Personnel Department. The City also has a Benefits Agent of Record who manages our benefit plans.

In the 2008 fiscal year, the General Services Department resumed administration of personnel services. This budget includes funding to pay for labor attorney fees and for training for the City Clerk. The amount traditionally budgeted to pay Wasco County has been removed.

**2011-12 Goals, Projects and Highlights**

- Continue Employee Recognition Program
- Conduct Retirement Fund and Open Enrollment Meetings for employees

**2010-11 Accomplishments/Comments**

- Worked with BCI to provide employee benefits
- Worked with Mercer Corp. to complete PERS “Equal to or Better Than” Study

**GENERAL FUND – PERSONNEL**

| FY08/09<br>Actual | FY09/10<br>Actual | FY10/11<br>Budget | Account<br>Number                   | Account<br>Description    | FY11/12<br>Proposed<br>Budget | FY11/12<br>Approved<br>Budget | FY11/12<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|-------------------------------------|---------------------------|-------------------------------|-------------------------------|------------------------------|
| <b>PERSONNEL</b>  |                   |                   |                                     |                           |                               |                               |                              |
| -                 | -                 | -                 | 001-1000-416.31-10                  | CONTRACTUAL SERVICES      | -                             | -                             | -                            |
| 210               | -                 | 500               | 001-1000-416.34-50                  | SPECIAL STUDIES & REPORTS | 500                           | 500                           | 500                          |
| 44                | 54                | -                 | 001-1000-416.39-00                  | OTHER CONTRACTUAL SVCS    | -                             | -                             | -                            |
| 1,382             | 1,755             | 3,000             | 001-1000-416.39-10                  | OTHER LEGAL SERVICES      | 3,000                         | 3,000                         | 3,000                        |
| 3,265             | 2,422             | 4,500             | 001-1000-416.50-60                  | EMPLOYEE RELATIONS        | 5,000                         | 5,000                         | 5,000                        |
| 34                | 38                | 300               | 001-1000-416.53-20                  | POSTAGE                   | 300                           | 300                           | 300                          |
| -                 | -                 | 500               | 001-1000-416.58-50                  | TRAINING AND CONFERENCES  | 500                           | 500                           | 500                          |
| 28                | 16                | 300               | 001-1000-416.60-10                  | OFFICE SUPPLIES           | 300                           | 300                           | 300                          |
| -                 | -                 | 300               | 001-1000-416.64-10                  | BOOKS AND PERIODICALS     | -                             | -                             | -                            |
| 542               | 486               | 500               | 001-1000-416.69-50                  | MISCELLANEOUS EXPENSES    | 500                           | 500                           | 500                          |
| <b>5,506</b>      | <b>4,769</b>      | <b>9,900</b>      | <b>TOTAL MATERIALS AND SERVICES</b> |                           | <b>10,100</b>                 | <b>10,100</b>                 | <b>10,100</b>                |
| <b>5,506</b>      | <b>4,769</b>      | <b>9,900</b>      | <b>TOTAL PERSONNEL DEPARTMENT</b>   |                           | <b>10,100</b>                 | <b>10,100</b>                 | <b>10,100</b>                |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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|                    |                                     |                                       |
|--------------------|-------------------------------------|---------------------------------------|
| <b>Fund:</b>       | <b>General Fund (001)</b>           |                                       |
| <b>Department:</b> | <b>Community Development (1100)</b> | <b>Number of Employees: 7 (6 FTE)</b> |
| <b>Program:</b>    | <b>Community Development (421)</b>  |                                       |

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**Mission**

“PREPARING FOR THE FUTURE” a long-standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers.
- Aggressively pursuing meaningful citizen involvement in all planning endeavors.
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal, and Ad Hoc Committees.
- Determined implementation of adopted plans, programs and policies.
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

**Description**

The Community Development Department is responsible for:

- Current and Long Range Planning within the entire Urban Growth Boundary
- Right-of-Way Coordination
- Land Use Code Enforcement and Development Inspection
- Historic Landmarks Program
- Urban Renewal Program and Project Management
- Enterprise Zone Program
- Other special projects as assigned.

There are five (5) permanent, full-time positions in the proposed budget: Director, Senior Planner, Associate Planner, Development Inspector, and Administrative Secretary. In addition, there is one (1) permanent, part-time position in the proposed budget: Codes Enforcement Officer.

The Planning Tech position has been eliminated (with that person’s resignation in February 2011) and replaced with a full-time administrative secretary position (hired in March 2011). The current half-time administrative secretary position will be eliminated at the end of the fiscal year. This represents a net reduction of ½ position in the proposed budget and a staffing change from a planning tech to an administrative secretary. The RARE planner is in the current budget for 2010-11. This RARE placement will end in August 2011. A RARE planner will not be requested for FY 11-12.

**2011-12 Goals, Projects and Highlights**

- The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The Department’s mission statement will continue to serve as the guiding principle for all actions.

- The customer satisfaction survey will be continued through 2011-12. Anyone who completes a permit process or is served in any substantial way is offered a survey to complete.
- The Department will continue to follow and complete the 2011 City Council Goals and Objectives.
- Implementation of the requirements for LID's, developer reimbursements, and public improvements payments will continue to be maintained on the GIS and Access data bases.
- An additional round of Land Use and Development Ordinance (LUDO) amendments will be completed by June 30, 2012.
- Completion of the comprehensive land use plan, UGB, and NSA boundary amendments will be attempted through the State's Periodic Review process.
- Implementation of the annexation policy will continue with a few more annexations by June 2012.
- The level of code enforcement work will continue through 2011-12. This is currently at 16 hours per week.
- Support for the continuing development of the Geographic Information System (GIS) will be maintained.
- Other ongoing work will include timely processing of building permits, development reviews, and a continued emphasis on right-of-way planning and urban growth area planning.
- The Certified Local Government, Historic Preservation Program work will continue, as well as grant work related to historic preservation efforts and other special projects such as the Pioneer Cemetery.
- Management of the Columbia Gateway Urban Renewal Program and Advisory Committee support will continue.
- Staff coordination for the Enterprise Zone program will continue.

### **2010-11 Accomplishments / Comments**

- Continuation of the customer satisfaction survey. The Department received many new responses and enjoys the highest possible rating in all 12 categories. The survey will be entering its 4th year.
- Continued work is on-going for the Periodic Review of the Comprehensive Land Use Plan, UGB, and National Scenic Area-Urban Exempt Area amendment process. Meetings with the Scenic Gorge Commission and the Warm Springs Tribe are continuing.
- Continuation of the annexation policy by annexing one group of properties.
- The RARE Planner is updating the Vision Action Plan and also moving the Main Street program forward to a point it can be turned over to a Committee for finalization.
- Staff continues to be active in support of the Planning Commission, Historic Landmarks Commission, Site (Development) Review Team, Urban Renewal Agency and Advisory Committee, and other community groups and Ad Hoc committees. Many hours per week were dedicated to helping these groups function properly and to carry out their role in the decision making process.
- In both current and long range planning efforts, coordination with other City departments, citizens, special interest groups, and State and Federal agencies have been given much attention. This is an

ongoing effort, and the relationships developed over the years have continued to be strong.

- The Department continues to provide planning services to the County Planning and Economic Development Department within the Urban Growth Area, to City Public Works within the rights-of-way, and to the Urban Renewal Agency.
- Overall building permit activity was up 14% from 2009. Residential interest has increased in early 2011.
- On-going coordination with Code Enforcement has been a major focus of effort. Consistent enforcement of planning ordinances creates the ability to be effective and gives credibility to the entire planning effort.

**Major issues to be resolved in the next 5 years**

- Update the Comprehensive Land Use Plan, Land Use and Development Ordinance, Transportation Master Plan, Sewer Master Plan, Storm Water Master Plan, Water Master Plan, and capital improvement plan consistent with the UGB and NSA amendments.
- Complete the planning and zoning within the expanded exempt area of the Scenic Area Boundary and within the new Urban Growth Boundary.
- Development of major Urban Renewal projects and implementation of the amended Urban Renewal Plan.
- Maintain the Certified Local Government status of the Historic Landmarks Commission.
- Implementation of all the various master plans.

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**GENERAL FUND – COMMUNITY DEVELOPMENT**

| <b>FY08/09</b>               | <b>FY09/10</b> | <b>FY10/11</b> | <b>Account</b>                                | <b>Account</b>             | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|------------------------------|----------------|----------------|---|----------------------------|-----------------|-----------------|----------------|
| <b>Actual</b>                | <b>Actual</b>  | <b>Budget</b>  | <b>Number</b>                                 | <b>Description</b>         | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
|                              |                |                |   |                            | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>COMMUNITY DEVELOPMENT</b> |                |                |   |                            |                 |                 |                |
| 282,776                      | 296,567        | 308,511        | 001-1100-417.11-00                            | REGULAR SALARIES           | 307,251         | 307,251         | 307,251        |
| 31,635                       | 38,820         | 35,877         | 001-1100-417.12-00                            | PARTTIME/TEMP SALARIES     | 32,148          | 32,148          | 32,148         |
| 75                           | 216            | 4,527          | 001-1100-417.13-00                            | OVERTIME SALARIES          | 3,654           | 3,654           | 3,654          |
| 53,480                       | 58,423         | 73,246         | 001-1100-417.21-10                            | MEDICAL INSURANCE          | 77,965          | 77,965          | 77,965         |
| 1,484                        | 1,570          | 1,644          | 001-1100-417.21-20                            | L-T DISABILITY INSURANCE   | 1,536           | 1,536           | 1,536          |
| 225                          | 261            | 278            | 001-1100-417.21-30                            | LIFE INSURANCE             | 248             | 248             | 248            |
| 1,689                        | 1,025          | 1,447          | 001-1100-417.21-40                            | WORKERS COMP INSURANCE     | 3,037           | 3,037           | 3,037          |
| 23,014                       | 24,277         | 26,346         | 001-1100-417.22-00                            | FICA                       | 26,244          | 26,244          | 26,244         |
| 40,109                       | 42,577         | 44,399         | 001-1100-417.23-00                            | RETIREMENT CONTRIBUTIONS   | 38,074          | 38,074          | 38,074         |
| 1,574                        | 1,624          | 3,485          | 001-1100-417.28-00                            | VEBA CONTRIBUTIONS         | 3,485           | 3,485           | 3,485          |
| 340                          | 120            | 120            | 001-1100-417.29-00                            | OTHER EMPLOYEE BENEFITS    | 120             | 120             | 120            |
| <b>436,402</b>               | <b>465,479</b> | <b>499,880</b> | <b>TOTAL PERSONNEL SERVICE</b>                |                            | <b>493,762</b>  | <b>493,762</b>  | <b>493,762</b> |
| 10,305                       | 16,396         | 30,325         | 001-1100-417.31-10                            | CONTRACTUAL SERVICES       | 8,635           | 11,825          | 11,825         |
| -                            | -              | -              | 001-1100-417.34-10                            | ENGINEERING SERVICES       | 3,000           | 3,000           | 3,000          |
| 840                          | -              | 1,000          | 001-1100-417.35-40                            | BASE MAPPING               | 1,000           | 1,000           | 1,000          |
| 112                          | 458            | 700            | 001-1100-417.35-60                            | FILING FEES                | 500             | 500             | 500            |
| 22,203                       | 5,768          | 19,050         | 001-1100-417.39-00                            | OTHER CONTRACTUAL SVCS     | 7,900           | 19,550          | 19,550         |
| 1,999                        | 1,615          | 2,000          | 001-1100-417.43-10                            | BUILDINGS AND GROUNDS      | 2,000           | 2,000           | 2,000          |
| 563                          | 511            | 1,000          | 001-1100-417.43-40                            | OFFICE EQUIPMENT           | 1,400           | 1,400           | 1,400          |
| 44                           | 21             | 50             | 001-1100-417.43-45                            | JOINT USE OF LABOR / EQUIP | 50              | 50              | 50             |
| 113                          | 1,037          | 600            | 001-1100-417.43-50                            | VEHICLES                   | 500             | 500             | 500            |
| 998                          | 992            | 1,200          | 001-1100-417.43-51                            | GAS/OIL/DIESEL/LUBRICANTS  | 1,200           | 1,200           | 1,200          |
| 55                           | 200            | 500            | 001-1100-417.43-52                            | TIRES AND TIRE REPAIRS     | 500             | 500             | 500            |
| 4,743                        | 2,375          | 5,200          | 001-1100-417.53-20                            | POSTAGE                    | 5,200           | 5,200           | 5,200          |
| 4,162                        | 4,012          | 4,188          | 001-1100-417.53-30                            | TELEPHONE                  | 4,682           | 4,682           | 4,682          |
| 1,324                        | 1,485          | 2,000          | 001-1100-417.53-40                            | LEGAL NOTICES              | 1,500           | 1,500           | 1,500          |
| -                            | -              | 400            | 001-1100-417.54-00                            | ADVERTISING                | 400             | 400             | 400            |
| 1,623                        | 236            | 1,000          | 001-1100-417.55-00                            | PRINTING AND BINDING       | 1,000           | 1,000           | 1,000          |
| 900                          | -              | 900            | 001-1100-417.57-00                            | PERMITS                    | 900             | 900             | 900            |
| 1,202                        | 236            | 1,500          | 001-1100-417.58-10                            | TRAVEL, FOOD & LODGING     | 1,500           | 1,500           | 1,500          |
| 354                          | 588            | 1,000          | 001-1100-417.58-50                            | TRAINING AND CONFERENCES   | 800             | 800             | 800            |
| 1,547                        | 1,032          | 1,400          | 001-1100-417.58-70                            | MEMBERSHIPS/DUES/SUBS      | 1,400           | 1,400           | 1,400          |
| 4,217                        | 3,552          | 4,000          | 001-1100-417.60-10                            | OFFICE SUPPLIES            | 4,000           | 4,000           | 4,000          |
| 7,995                        | 250            | 250            | 001-1100-417.60-85                            | SPECIAL DEPT SUPPLIES      | 250             | 250             | 250            |
| 125                          | 304            | 300            | 001-1100-417.64-10                            | BOOKS AND PERIODICALS      | 300             | 300             | 300            |
| 1,998                        | 522            | 500            | 001-1100-417.64-80                            | COMPUTER SOFTWARE          | -               | -               | -              |
| 26                           | 30             | 100            | 001-1100-417.69-50                            | MISCELLANEOUS EXPENSES     | 100             | 100             | 100            |
| -                            | 5,098          | 3,000          | 001-1100-417.69-80                            | ASSETS < \$5000            | -               | -               | -              |
| <b>67,448</b>                | <b>46,716</b>  | <b>82,163</b>  | <b>TOTAL MATERIALS AND SERVICES</b>           |                            | <b>48,717</b>   | <b>63,557</b>   | <b>63,557</b>  |
| 4,500                        | -              | -              | 001-1100-417.73-30                            | IMPRV OTHER THAN BUILDING  | -               | -               | -              |
| 11,950                       | -              | -              | 001-1100-417.74-20                            | VEHICLES                   | 10,000          | 10,000          | 10,000         |
| -                            | -              | 5,900          | 001-1100-417.74-40                            | OFFICE EQUIPMENT           | -               | -               | -              |
| 1,538                        | -              | -              | 001-1100-417.74-50                            | COMPUTER EQUIPMENT         | -               | -               | -              |
| <b>17,987</b>                | <b>-</b>       | <b>5,900</b>   | <b>TOTAL CAPITAL OUTLAY</b>                   |                            | <b>10,000</b>   | <b>10,000</b>   | <b>10,000</b>  |
| <b>521,837</b>               | <b>512,195</b> | <b>587,943</b> | <b>TOTAL COMMUNITY DEVELOPMENT DEPARTMENT</b> |                            | <b>552,479</b>  | <b>567,319</b>  | <b>567,319</b> |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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|                    |                            |   |
|--------------------|----------------------------|---|
| <b>Fund:</b>       | <b>General (110)</b>       |   |
| <b>Department:</b> | <b>Police (013)</b>        | <b>Number of Employees: 27 (25.5 FTE)</b> |
| <b>Program:</b>    | <b>Public Safety (421)</b> |   |

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**Mission:**  
“STRIVE FOR EXCELLENCE”

**Description:**

The Police Department is responsible for the public safety within the city limits of the City of The Dalles. Services include, but are not limited to:

- Protection of life and property
- The detection and apprehension of offenders
- Enforcement of state laws, City ordinances, and traffic laws
- Protection of The Dalles Municipal Watershed

The department is budgeted for 25 full time positions including: 1 Chief, 1 Captain, 4 Sergeants, 17 Police Officers, 1 Administrative Secretary, and 1 Department Secretary.

**Non-enforcement programs include:**

- Neighborhood Watch
- Police Reserves

The Department works very closely with other law enforcement agencies in the area, as well as the Council and other City departments. The Department’s working relationship with other local law enforcement agencies is one of the finest in the state.

**2011-12 Goals, Projects and Highlights**

- Continuance of good interagency relationships
- Enhance training
- Maintain a fully staffed department
- Adequately serve the City’s newly annexed areas
- Provide service to the expanding number of commercial businesses

**2010-11 Accomplishments/Comments**

- Added two police officer positions to deal with current and upcoming annexations

**Major Issues to be Resolved in the Next Five Years**

- Better Retention of personnel



**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget  
GENERAL FUND – POLICE**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account Number</b>               | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|-------------------------------------|--------------------------------|--|--|---------------------------------------|
| 1,213,771                 | 1,255,064                 | 1,380,936                 | 001-1300-421.11-00                  | REGULAR SALARIES               | 1,457,968                              | 1,457,968                              | 1,457,968                             |
| 8,250                     | 17,432                    | 9,720                     | 001-1300-421.12-00                  | PARTTIME/TEMP SALARIES         | 10,086                                 | 10,086                                 | 10,086                                |
| 107,197                   | 116,484                   | 110,000                   | 001-1300-421.13-00                  | OVERTIME SALARIES              | 120,000                                | 120,000                                | 120,000                               |
| 7,752                     | 2,413                     | 8,000                     | 001-1300-421.13-10                  | DUI OVERTIME SALARIES          | 8,000                                  | 8,000                                  | 8,000                                 |
| 3,758                     | 106                       | -                         | 001-1300-421.13-15                  | MIP-A OVERTIME SALARIES        | -                                      | -                                      | -                                     |
| -                         | 773                       | 3,000                     | 001-1300-421.14-00                  | BI-LINGUAL INCENTIVE 5%        | 3,692                                  | 3,692                                  | 3,692                                 |
| 256,590                   | 281,166                   | 350,234                   | 001-1300-421.21-10                  | MEDICAL INSURANCE              | 402,979                                | 402,979                                | 402,979                               |
| 5,791                     | 6,136                     | 6,912                     | 001-1300-421.21-20                  | L-T DISABILITY INSURANCE       | 7,299                                  | 7,299                                  | 7,299                                 |
| 883                       | 979                       | 1,149                     | 001-1300-421.21-30                  | LIFE INSURANCE                 | 1,249                                  | 1,249                                  | 1,249                                 |
| 59,215                    | 53,600                    | 76,062                    | 001-1300-421.21-40                  | WORKERS COMP INSURANCE         | 83,707                                 | 83,707                                 | 83,707                                |
| 101,097                   | 104,325                   | 116,713                   | 001-1300-421.22-00                  | FICA                           | 122,088                                | 122,088                                | 122,088                               |
| 261,237                   | 263,071                   | 281,035                   | 001-1300-421.23-00                  | RETIREMENT CONTRIBUTIONS       | 294,771                                | 294,771                                | 294,771                               |
| 7,063                     | 7,426                     | 7,939                     | 001-1300-421.28-00                  | VEBA CONTRIBUTIONS             | 7,939                                  | 7,939                                  | 7,939                                 |
| 1,320                     | 193                       | 240                       | 001-1300-421.29-00                  | OTHER EMPLOYEE BENEFITS        | 240                                    | 240                                    | 240                                   |
| <b>2,033,924</b>          | <b>2,109,168</b>          | <b>2,351,940</b>          | <b>TOTAL PERSONNEL SERVICE</b>      |                                | <b>2,520,018</b>                       | <b>2,520,018</b>                       | <b>2,520,018</b>                      |
| 818                       | 870                       | 1,065                     | 001-1300-421.31-10                  | CONTRACTUAL SERVICES           | 1,065                                  | 1,065                                  | 1,065                                 |
| 203,627                   | 205,558                   | 245,974                   | 001-1300-421.31-40                  | WASCO CO COMMUNICATIONS        | 258,273                                | 258,273                                | 258,273                               |
| 1,500                     | 2,338                     | 3,000                     | 001-1300-421.31-70                  | RECRUITING EXPENSES            | 3,000                                  | 3,000                                  | 3,000                                 |
| 192                       | 411                       | 400                       | 001-1300-421.33-15                  | INTERPRETOR FEES               | 400                                    | 400                                    | 400                                   |
| 1,107                     | 1,901                     | 2,500                     | 001-1300-421.33-40                  | TOWING SERVICES                | 2,500                                  | 2,500                                  | 2,500                                 |
| 4,118                     | 4,400                     | 4,400                     | 001-1300-421.34-40                  | SOFTWARE MAINTENANCE           | 4,400                                  | 4,400                                  | 4,400                                 |
| -                         | 13,000                    | 12,000                    | 001-1300-421.34-50                  | SPECIAL STUDIES & REPORTS      | -                                      | -                                      | -                                     |
| 792                       | 921                       | 950                       | 001-1300-421.41-10                  | WATER & SEWER                  | 950                                    | 950                                    | 950                                   |
| 1,276                     | 1,316                     | 1,400                     | 001-1300-421.41-20                  | GARBAGE SERVICES               | 1,400                                  | 1,400                                  | 1,400                                 |
| 7,010                     | 7,036                     | 8,500                     | 001-1300-421.41-40                  | ELECTRICITY                    | 8,500                                  | 8,500                                  | 8,500                                 |
| 8,000                     | 8,360                     | 9,360                     | 001-1300-421.42-00                  | JANITORIAL SERVICES            | 9,360                                  | 9,360                                  | 9,360                                 |
| 6,147                     | 4,558                     | 6,200                     | 001-1300-421.43-10                  | BUILDINGS AND GROUNDS          | 6,200                                  | 6,200                                  | 6,200                                 |
| 262                       | -                         | -                         | 001-1300-421.43-20                  | COMPUTERS                      | -                                      | -                                      | -                                     |
| 2,125                     | 2,111                     | 4,500                     | 001-1300-421.43-30                  | RADIO EQUIPMENT                | 7,000                                  | 7,000                                  | 7,000                                 |
| 886                       | 904                       | 2,000                     | 001-1300-421.43-40                  | OFFICE EQUIPMENT               | 1,800                                  | 1,800                                  | 1,800                                 |
| 15,391                    | 15,266                    | 17,000                    | 001-1300-421.43-50                  | VEHICLES                       | 17,500                                 | 17,500                                 | 17,500                                |
| 35,950                    | 35,353                    | 40,000                    | 001-1300-421.43-51                  | GAS/OIL/DIESEL/LUBRICANTS      | 40,000                                 | 40,000                                 | 40,000                                |
| 5,017                     | 8,038                     | 6,500                     | 001-1300-421.43-52                  | TIRES AND TIRE REPAIRS         | 8,500                                  | 8,500                                  | 8,500                                 |
| 2,248                     | 2,357                     | 2,500                     | 001-1300-421.43-75                  | ELEVATOR MAINTENANCE           | 2,500                                  | 2,500                                  | 2,500                                 |
| 379                       | 655                       | 1,000                     | 001-1300-421.43-77                  | HVAC SYSTEMS                   | 1,000                                  | 1,000                                  | 1,000                                 |
| 224                       | 428                       | 300                       | 001-1300-421.50-40                  | HEPATITIS PROGRAM              | 300                                    | 300                                    | 300                                   |
| 1,543                     | 2,030                     | 2,500                     | 001-1300-421.53-20                  | POSTAGE                        | 2,500                                  | 2,500                                  | 2,500                                 |
| 11,730                    | 13,271                    | 18,392                    | 001-1300-421.53-30                  | TELEPHONE                      | 13,000                                 | 13,000                                 | 13,000                                |
| 322                       | 289                       | 400                       | 001-1300-421.54-00                  | ADVERTISING                    | 400                                    | 400                                    | 400                                   |
| 1,467                     | 1,444                     | 2,000                     | 001-1300-421.56-00                  | MICROFILMING                   | 2,000                                  | 2,000                                  | 2,000                                 |
| 110                       | -                         | -                         | 001-1300-421.58-10                  | TRAVEL, FOOD & LODGING         | -                                      | -                                      | -                                     |
| 16,281                    | 17,783                    | 15,000                    | 001-1300-421.58-50                  | TRAINING AND CONFERENCES       | 17,000                                 | 17,000                                 | 17,000                                |
| 754                       | 341                       | 900                       | 001-1300-421.58-70                  | MEMBERSHIPS/DUES/SUBS          | 900                                    | 900                                    | 900                                   |
| 5,405                     | 5,192                     | 6,000                     | 001-1300-421.59-10                  | SERT TEAM                      | 6,000                                  | 6,000                                  | 6,000                                 |
| 586                       | 2,279                     | 4,000                     | 001-1300-421.59-15                  | RESERVES                       | 4,000                                  | 4,000                                  | 4,000                                 |
| 699                       | 1,052                     | 1,500                     | 001-1300-421.59-25                  | CRIME PREVENTION               | 1,500                                  | 1,500                                  | 1,500                                 |
| 2,969                     | 4,942                     | 5,000                     | 001-1300-421.60-10                  | OFFICE SUPPLIES                | 5,000                                  | 5,000                                  | 5,000                                 |
| 240                       | 331                       | 600                       | 001-1300-421.60-20                  | JANITORIAL SUPPLIES            | 600                                    | 600                                    | 600                                   |
| 5,810                     | 5,425                     | 6,500                     | 001-1300-421.60-65                  | AMMUNITION                     | 6,500                                  | 6,500                                  | 6,500                                 |
| 3,891                     | 5,077                     | 7,000                     | 001-1300-421.60-70                  | DRUG FORFEITURE ITEMS          | 7,000                                  | 7,000                                  | 7,000                                 |
| 11,680                    | 11,653                    | 17,000                    | 001-1300-421.60-80                  | CLOTHING                       | 17,000                                 | 17,000                                 | 17,000                                |
| 8,418                     | 6,714                     | 8,500                     | 001-1300-421.60-85                  | SPECIAL DEPT SUPPLIES          | 8,500                                  | 8,500                                  | 8,500                                 |
| -                         | 39                        | 1,000                     | 001-1300-421.64-80                  | COMPUTER SOFTWARE              | 1,000                                  | 1,000                                  | 1,000                                 |
| 4,419                     | 1,188                     | 1,200                     | 001-1300-421.69-50                  | MISCELLANEOUS EXPENSES         | 1,200                                  | 1,200                                  | 1,200                                 |
| 887                       | 9,112                     | 18,700                    | 001-1300-421.69-80                  | ASSETS < \$5000                | 20,500                                 | 20,500                                 | 20,500                                |
| <b>374,280</b>            | <b>403,941</b>            | <b>486,241</b>            | <b>TOTAL MATERIALS AND SERVICES</b> |                                | <b>489,248</b>                         | <b>489,248</b>                         | <b>489,248</b>                        |
| -                         | 6,400                     | 8,000                     | 001-1300-421.72-20                  | BUILDINGS                      | 8,000                                  | 8,000                                  | 8,000                                 |
| 75,460                    | 47,917                    | 103,900                   | 001-1300-421.74-20                  | VEHICLES                       | 98,900                                 | 98,900                                 | 98,900                                |
| -                         | 17,731                    | 10,750                    | 001-1300-421.74-25                  | COMMUNICATIONS EQUIPMENT       | -                                      | -                                      | -                                     |
| 1,563                     | -                         | -                         | 001-1300-421.74-50                  | COMPUTER EQUIPMENT             | -                                      | -                                      | -                                     |
| 7,172                     | -                         | 10,000                    | 001-1300-421.74-90                  | EQUIPMENT, OTHER               | -                                      | -                                      | -                                     |
| <b>84,195</b>             | <b>72,048</b>             | <b>132,650</b>            | <b>TOTAL CAPITAL OUTLAY</b>         |                                | <b>106,900</b>                         | <b>106,900</b>                         | <b>106,900</b>                        |
| <b>2,492,399</b>          | <b>2,585,158</b>          | <b>2,970,831</b>          | <b>TOTAL POLICE DEPARTMENT</b>      |                                | <b>3,116,166</b>                       | <b>3,116,166</b>                       | <b>3,116,166</b>                      |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**Fund:** General (001)  
**Department:** Technology (1700)  
**Program:** Other (419)

**Mission**

Provide City Departments with needed information technology tools.

**Description**

The City will continue contracting with the Education Service District Region 9 (ESD) at Columbia Gorge Community College to provide 40 hours of IT assistance per week. General Fund Technology Department is where the costs for the City-wide information systems costs have been consolidated. Some major items that are included in this new Department are servers, switches, Navaline maintenance contracts, and the contract with ESD. Costs of replacing individual computers, software, or maintenance that are specific to individual Departments or Funds have not been included in this proposed Technology Department budget.

**2011-12 Goals, Projects and Highlights**

- Continue to look for and correct system weaknesses

**2010-11 Accomplishments/Comments**

- Review all systems and develop a Capital Improvement Plan for the City-wide Information systems

**GENERAL FUND – TECHNOLOGY**

| <b>FY08/09<br/>Actual</b>    | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>           | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|------------------------------|---------------------------|---------------------------|-------------------------------------|--------------------------------|--|--|---------------------------------------|
| <b>TECHNOLOGY DEPARTMENT</b> |                           |                           |                                     |                                |  |  |                                       |
| 73,539                       | 82,061                    | 95,074                    | 001-1700-419.31-10                  | CONTRACTUAL SERVICES           | 105,180                                | 105,180                                | 105,180                               |
| 23,658                       | 66,800                    | 76,428                    | 001-1700-419.34-30                  | COMPUTER SERVICES              | 74,540                                 | 74,540                                 | 74,540                                |
| -                            | 8,421                     | 11,000                    | 001-1700-419.34-40                  | SOFTWARE MAINTENANCE           | 11,700                                 | 11,700                                 | 11,700                                |
| 68,967                       | 4,630                     | 5,340                     | 001-1700-419.39-00                  | OTHER CONTRACTUAL SERVICES     | 5,340                                  | 5,340                                  | 5,340                                 |
| 120                          | 2,516                     | 2,200                     | 001-1700-419.69-50                  | MISCELLANEOUS EXPENSES         | 2,000                                  | 2,000                                  | 2,000                                 |
| -                            | 95                        | 3,150                     | 001-1700-419.69-80                  | ASSETS < \$5000                | 2,000                                  | 2,000                                  | 2,000                                 |
| <b>166,285</b>               | <b>164,523</b>            | <b>193,192</b>            | <b>TOTAL MATERIALS AND SERVICES</b> |                                | <b>200,760</b>                         | <b>200,760</b>                         | <b>200,760</b>                        |
| <b>CAPITAL OUTLAY</b>        |                           |                           |                                     |                                |  |  |                                       |
| -                            | -                         | -                         | 001-1700-419.74-50                  | COMPUTER EQUIPMENT             | -                                      | -                                      | -                                     |
| -                            | -                         | 13,000                    | 001-1700-419.74-60                  | NETWORK EQUIPMENT              | 17,000                                 | 17,000                                 | 17,000                                |
| -                            | -                         | <b>13,000</b>             | <b>TOTAL CAPITAL OUTLAY</b>         |                                | <b>17,000</b>                          | <b>17,000</b>                          | <b>17,000</b>                         |
| <b>166,285</b>               | <b>164,523</b>            | <b>206,192</b>            | <b>TOTAL TECHNOLOGY DEPARTMENT</b>  |                                | <b>217,760</b>                         | <b>217,760</b>                         | <b>217,760</b>                        |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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|                    |  |                             |                  |
|--------------------|--|-----------------------------|------------------|
| <b>Fund:</b>       | <b>General (001)</b>                                     |                             |                  |
| <b>Department:</b> | <b>City Hall (2300) and Transportation Center (2366)</b> |                             |                  |
| <b>Program:</b>    | <b>Other (419)</b>                                       | <b>Number of Employees:</b> | <b>2 (2 FTE)</b> |

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**Mission**

To provide for maintenance and preservation of the City’s facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

**Description**

The City Hall Department accounts for annual repairs and maintenance to preserve the appearance and integrity of our structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City owned, non-Public Works buildings. All insurance costs related to general government services are recorded in this department.

The operation and maintenance of the Transportation Center is budgeted in the City Hall Department as a separate division. The Transportation Center for many years served as the local depot for the Greyhound bus line and two local transportation programs operated by Mid-Columbia Council of Governments. However, in 2010 it was leased to Wasco County for use by the Veteran’s Service Officer.

Annually, we adjust the distribution of the time of the Maintenance Repair Technician to reflect the prior year’s actual costs. Maintenance provided to the Airport is billed on a per request basis. After reviewing the current year, we are distributing the 2011-12 fiscal year expenses the same as last year:

|                       |     |
|-----------------------|-----|
| City Hall:            | 40% |
| Police Facility       | 5%  |
| Library               | 15% |
| State Office Building | 40% |

**2011-12 Goals, Projects and Highlights**

- Continue maintenance and minor repairs to City Hall and other City owned facilities
- Install ventilation system in City Hall basement
- Phase I of Basement improvements
- Lighting upgrades in IT portion of basement
- Stripe ARCO and Transportation Center parking lots

**2010-11 Accomplishments/Comments**

- Seismic upgrades
- Second Street Breezeway building sold
- Transportation Center leased to Wasco County
- Assumed maintenance of Union Street Crossing area
- Assumed maintenance of Heka Park

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**GENERAL FUND – CITY HALL**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>           | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|-------------------------------------|--------------------------------|--|--|---------------------------------------|
| <b>CITY HALL</b>          |                           |                           |                                     |                                |  |  |                                       |
| 21,400                    | 22,081                    | 32,926                    | 001-2300-419.11-00                  | REGULAR SALARIES               | 34,932                                 | 34,932                                 | 34,932                                |
| 11,878                    | 12,421                    | -                         | 001-2300-419.12-00                  | PARTTIME/TEMP SALARIES         | -                                      | -                                      | -                                     |
| -                         | 20                        | 500                       | 001-2300-419.13-00                  | OVERTIME SALARIES              | 500                                    | 500                                    | 500                                   |
| 6,811                     | 7,364                     | 8,741                     | 001-2300-419.21-10                  | MEDICAL INSURANCE              | 9,064                                  | 9,064                                  | 9,064                                 |
| 153                       | 165                       | 157                       | 001-2300-419.21-20                  | L-T DISABILITY INSURANCE       | 175                                    | 175                                    | 175                                   |
| 38                        | 40                        | 37                        | 001-2300-419.21-30                  | LIFE INSURANCE                 | 40                                     | 40                                     | 40                                    |
| 1,085                     | 803                       | 1,347                     | 001-2300-419.21-40                  | WORKERS COMP INSURANCE         | 1,667                                  | 1,667                                  | 1,667                                 |
| 2,461                     | 2,542                     | 2,435                     | 001-2300-419.22-00                  | FICA                           | 2,711                                  | 2,711                                  | 2,711                                 |
| 2,878                     | 4,564                     | 4,229                     | 001-2300-419.23-00                  | RETIREMENT                     | 4,716                                  | 4,716                                  | 4,716                                 |
| -                         | 22                        | -                         | 001-2300-419.29-00                  | OTHER EMPLOYEE BENEFITS        | -                                      | -                                      | -                                     |
| <b>46,704</b>             | <b>50,023</b>             | <b>50,372</b>             | <b>TOTAL PERSONNEL SERVICES</b>     |                                | <b>53,805</b>                          | <b>53,805</b>                          | <b>53,805</b>                         |
| -                         | -                         | 100                       | 001-2300-419.31-10                  | CONTRACTUAL SERVICES           | 16,000                                 | 16,000                                 | 16,000                                |
| 2,761                     | 2,879                     | 3,800                     | 001-2300-419.41-10                  | WATER & SEWER                  | 3,800                                  | 3,800                                  | 3,800                                 |
| 941                       | 981                       | 1,200                     | 001-2300-419.41-20                  | GARBAGE SERVICES               | 1,250                                  | 1,250                                  | 1,250                                 |
| 696                       | 758                       | 700                       | 001-2300-419.41-30                  | NATURAL GAS                    | 800                                    | 800                                    | 800                                   |
| 13,943                    | 14,919                    | 16,000                    | 001-2300-419.41-40                  | ELECTRICITY                    | 17,000                                 | 17,000                                 | 17,000                                |
| 13,870                    | 15,300                    | 15,600                    | 001-2300-419.42-00                  | JANITORIAL SERVICES            | 15,600                                 | 15,600                                 | 15,600                                |
| 3,504                     | 4,960                     | 12,730                    | 001-2300-419.43-10                  | BUILDINGS AND GROUNDS          | 10,000                                 | 10,000                                 | 10,000                                |
| 1,107                     | 419                       | 750                       | 001-2300-419.43-12                  | ARCO LOT                       | 2,500                                  | 2,500                                  | 2,500                                 |
| -                         | 54                        | 900                       | 001-2300-419.43-13                  | GITCHELL BUILDING              | 1,500                                  | 1,500                                  | 1,500                                 |
| 37                        | 77                        | 500                       | 001-2300-419.43-16                  | KLINDT ANNEX                   | -                                      | -                                      | -                                     |
| 382                       | 562                       | 500                       | 001-2300-419.43-45                  | JOINT USE OF LABOR/EQUIP       | 500                                    | 500                                    | 500                                   |
| 443                       | 2,066                     | 1,500                     | 001-2300-419.43-50                  | VEHICLES                       | 1,875                                  | 1,875                                  | 1,875                                 |
| 2,243                     | 2,676                     | 2,500                     | 001-2300-419.43-51                  | GAS/OIL/DIESEL/LUBRICANTS      | 3,000                                  | 3,000                                  | 3,000                                 |
| 333                       | 524                       | 1,600                     | 001-2300-419.43-52                  | TIRES AND TIRE REPAIRS         | -                                      | -                                      | -                                     |
| 392                       | 82                        | 400                       | 001-2300-419.43-70                  | GENERAL EQUIPMENT              | 500                                    | 500                                    | 500                                   |
| 917                       | 3,207                     | 1,000                     | 001-2300-419.43-72                  | ELECTRICAL SYSTEMS             | 1,000                                  | 1,000                                  | 1,000                                 |
| 1,904                     | 4                         | 1,000                     | 001-2300-419.43-73                  | PLUMBING                       | 1,000                                  | 1,000                                  | 1,000                                 |
| 2,383                     | 2,498                     | 2,900                     | 001-2300-419.43-75                  | ELEVATORS                      | 3,200                                  | 3,200                                  | 3,200                                 |
| 7,822                     | 2,308                     | 1,500                     | 001-2300-419.43-77                  | HVAC SYSTEMS                   | 1,500                                  | 1,500                                  | 1,500                                 |
| 438                       | 387                       | 500                       | 001-2300-419.43-80                  | SHOP EQUIPMENT                 | 500                                    | 500                                    | 500                                   |
| 5,882                     | 5,624                     | 7,500                     | 001-2300-419.50-20                  | PEST CONTROL                   | 7,500                                  | 7,500                                  | 7,500                                 |
| 37,518                    | 47,513                    | 48,851                    | 001-2300-419.52-10                  | LIABILITY INSURANCE            | 48,562                                 | 48,562                                 | 48,562                                |
| 7,064                     | 10,510                    | 10,868                    | 001-2300-419.52-30                  | PROPERTY INSURANCE             | 8,154                                  | 8,154                                  | 8,154                                 |
| 11,331                    | 9,136                     | 9,453                     | 001-2300-419.52-50                  | AUTOMOTIVE INSURANCE           | 8,600                                  | 8,600                                  | 8,600                                 |
| 1,386                     | 1,386                     | 1,500                     | 001-2300-419.52-70                  | FIDELITY BOND                  | 6,500                                  | 6,500                                  | 6,500                                 |
| 2,400                     | 3,928                     | 4,900                     | 001-2300-419.53-30                  | TELEPHONE                      | 4,900                                  | 4,900                                  | 4,900                                 |
| -                         | -                         | 200                       | 001-2300-419.58-10                  | TRAVEL, FOOD & LODGING         | 200                                    | 200                                    | 200                                   |
| -                         | 100                       | 200                       | 001-2300-419.58-50                  | TRAINING AND CONFERENCES       | 200                                    | 200                                    | 200                                   |
| 62                        | 83                        | 200                       | 001-2300-419.60-10                  | OFFICE SUPPLIES                | 200                                    | 200                                    | 200                                   |
| 2,651                     | 2,540                     | 2,900                     | 001-2300-419.60-20                  | JANITORIAL SUPPLIES            | 2,600                                  | 2,600                                  | 2,600                                 |
| 866                       | 225                       | 860                       | 001-2300-419.60-80                  | CLOTHING                       | 860                                    | 860                                    | 860                                   |
| 128                       | 385                       | -                         | 001-2300-419.60-85                  | SPECIAL DEPT SUPPLIES          | -                                      | -                                      | -                                     |
| 1,286                     | 66                        | 800                       | 001-2300-419.69-50                  | MISCELLANEOUS EXPENSES         | 800                                    | 800                                    | 800                                   |
| -                         | -                         | -                         | 001-2300-419.69-80                  | ASSETS < \$5000                | -                                      | -                                      | -                                     |
| <b>124,688</b>            | <b>136,158</b>            | <b>153,912</b>            | <b>TOTAL MATERIALS AND SERVICES</b> |                                | <b>170,601</b>                         | <b>170,601</b>                         | <b>170,601</b>                        |
| 552                       | -                         | -                         | 001-2300-419.72-20                  | BUILDINGS                      | -                                      | -                                      | -                                     |
| 10,000                    | -                         | -                         | 001-2300-419.74-20                  | VEHICLES                       | -                                      | -                                      | -                                     |
| <b>10,552</b>             | <b>-</b>                  | <b>-</b>                  | <b>TOTAL CAPITAL OUTLAY</b>         |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |
| <b>181,945</b>            | <b>186,181</b>            | <b>204,284</b>            | <b>SUB-TOTAL CITY HALL</b>          |                                | <b>224,406</b>                         | <b>224,406</b>                         | <b>224,406</b>                        |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**GENERAL FUND – TRANSPORTATION CENTER**

| <b>FY08/09<br/>Actual</b>    | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                          | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|------------------------------|---------------------------|---------------------------|--|--------------------------------|--|--|---------------------------------------|
| <b>TRANSPORTATION CENTER</b> |                           |                           |  |                                |  |  |                                       |
| 1,142                        | 1,212                     | 1,500                     | 001-2366-419.41-10                                 | WATER & SEWER                  | -                                      | -                                      | -                                     |
| 805                          | 830                       | 950                       | 001-2366-419.41-20                                 | GARBAGE SERVICES               | -                                      | -                                      | -                                     |
| 574                          | 543                       | 650                       | 001-2366-419.41-30                                 | NATURAL GAS                    | -                                      | -                                      | -                                     |
| 1,722                        | 2,468                     | 2,200                     | 001-2366-419.41-40                                 | ELECTRICITY                    | -                                      | -                                      | -                                     |
| 10,106                       | 1,629                     | 4,000                     | 001-2366-419.43-10                                 | BUILDINGS AND GROUNDS          | 3,000                                  | 3,000                                  | 3,000                                 |
| 147                          | -                         | 500                       | 001-2366-419.43-72                                 | ELECTRICAL SYSTEMS             | -                                      | -                                      | -                                     |
| 4,460                        | 53                        | 1,000                     | 001-2366-419.43-73                                 | PLUMBING                       | -                                      | -                                      | -                                     |
| 15                           | -                         | 250                       | 001-2366-419.43-77                                 | HVAC SYSTEMS                   | -                                      | -                                      | -                                     |
| 297                          | 321                       | 335                       | 001-2366-419.52-30                                 | PROPERTY INSURANCE             | 335                                    | 335                                    | 335                                   |
| 786                          | 718                       | 800                       | 001-2366-419.60-20                                 | JANITORIAL SUPPLIES            | -                                      | -                                      | -                                     |
| <b>20,053</b>                | <b>7,775</b>              | <b>12,185</b>             | <b>TOTAL MATERIALS AND SERVICES</b>                |                                | <b>3,335</b>                           | <b>3,335</b>                           | <b>3,335</b>                          |
| <b>20,053</b>                | <b>7,775</b>              | <b>12,185</b>             | <b>SUB-TOTAL TRANSPORTATION CENTER</b>             |                                | <b>3,335</b>                           | <b>3,335</b>                           | <b>3,335</b>                          |
| <b>201,998</b>               | <b>193,956</b>            | <b>216,469</b>            | <b>TOTAL CITY HALL &amp; TRANSPORTATION CENTER</b> |                                | <b>227,741</b>                         | <b>227,741</b>                         | <b>227,741</b>                        |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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|                    |                               |                             |          |
|--------------------|-------------------------------|-----------------------------|----------|
| <b>Fund:</b>       | <b>General (001)</b>          |                             |          |
| <b>Department:</b> | <b>Codes Enforcement (40)</b> | <b>Number of Employees:</b> | <b>1</b> |
| <b>Program:</b>    | <b>Public Safety (424)</b>    |                             |          |

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**Mission**

Enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly addressing nuisance abatement processes; work with citizens to solve problems and issues while protecting property rights and freedoms.

**Description**

In 2007-2008, the nuisance codes enforcement budget was increased to fund a full time position. In 2008-2009, responsibility for supervision of the nuisance codes enforcement was transferred from the City Clerk/General Services Director to the City Attorney's office. Land use code enforcement has been assigned to the Community Development Department and will continue to be included in that department's budget.

**2011-2012 Goals, Projects and Highlights**

- Implement an approach which focuses upon securing voluntary cooperation from property owners, in part by offering assistance and incentives, to property owners on the west side of town which has recently been annexed to the City. Increased abatement activity is anticipated as a result of the annexation of residential properties which became effective in 2011, and which will also become effective in 2012.
- Implement a program designed to eradicate puncture vine seeds using weevils, in addition to continue to offer the puncture vine collection program.
- Continue with educational efforts to inform citizens concerning nuisance abatement issues throughout the city.

**2010-2011 Accomplishments/Comments**

- Continued to implement the department's philosophy of obtaining voluntary cooperation of local property owners in abating nuisance conditions on their properties.
- Abated eight residential properties by hiring local contractors to abate nuisance conditions on the properties.
- Maintained block-by-block inspection standards for neighborhoods with multiple properties with numerous minor code violations.
- Administered puncture vine collection program with assistance from The Dalles Disposal Service.
- Participated as a board member of the Oregon Codes Enforcement Association

**Major Issues to be resolved in the next 5 years**

- Have the financial and staff resources to continue implementation of efficient, effective, and fair enforcement of nuisance ordinances for properties on west side of the City, which will start becoming subject to the City's nuisance ordinances in March 2011.

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**GENERAL FUND – CODES ENFORCEMENT**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                 | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|---|--------------------------------|--|--|---------------------------------------|
| <b>CODES ENFORCEMENT</b>  |                           |                           |   |                                |  |  |                                       |
| 32,192                    | 30,181                    | 34,540                    | 001-4000-424.11-00                        | REGULAR SALARIES               | 35,576                                 | 35,576                                 | 35,576                                |
| 10,937                    | 5,078                     | 7,566                     | 001-4000-424.21-10                        | MEDICAL INSURANCE              | 7,671                                  | 7,671                                  | 7,671                                 |
| 160                       | 141                       | 173                       | 001-4000-424.21-20                        | L-T DISABILITY INSURANCE       | 178                                    | 178                                    | 178                                   |
| 40                        | 36                        | 46                        | 001-4000-424.21-30                        | LIFE INSURANCE                 | 50                                     | 50                                     | 50                                    |
| 175                       | 138                       | 168                       | 001-4000-424.21-40                        | WORKERS COMP INSURANCE         | 886                                    | 886                                    | 886                                   |
| 2,441                     | 2,357                     | 2,642                     | 001-4000-424.22-00                        | FICA                           | 2,722                                  | 2,722                                  | 2,722                                 |
| 3,959                     | 2,974                     | 777                       | 001-4000-424.23-00                        | RETIREMENT                     | 4,803                                  | 4,803                                  | 4,803                                 |
| 360                       | -                         | 60                        | 001-4000-424.29-00                        | OTHER EMPLOYEE BENEFITS        | 60                                     | 60                                     | 60                                    |
| <b>50,263</b>             | <b>40,904</b>             | <b>45,972</b>             | <b>TOTAL PERSONNEL SERVICE</b>            |                                | <b>51,946</b>                          | <b>51,946</b>                          | <b>51,946</b>                         |
| 4,117                     | 4,530                     | 9,500                     | 001-4000-424.31-10                        | CONTRACTUAL SERVICES           | 15,000                                 | 15,000                                 | 15,000                                |
| 2,652                     | 2,329                     | 2,500                     | 001-4000-424.39-00                        | OTHER CONTRACTUAL SRVCS        | 2,500                                  | 2,500                                  | 2,500                                 |
| 314                       | 885                       | 500                       | 001-4000-424.43-50                        | VEHICLES                       | 500                                    | 500                                    | 500                                   |
| 1,020                     | 852                       | 1,000                     | 001-4000-424.43-51                        | GAS/OIL/DIESEL/LUBRICANTS      | 1,000                                  | 1,000                                  | 1,000                                 |
| 110                       | 78                        | 250                       | 001-4000-424.43-52                        | TIRES AND TIRE REPAIRS         | 125                                    | 125                                    | 125                                   |
| 1,088                     | 611                       | 1,200                     | 001-4000-424.53-20                        | POSTAGE                        | 1,500                                  | 1,500                                  | 1,500                                 |
| 1,543                     | 1,514                     | 1,896                     | 001-4000-424.53-30                        | TELEPHONE                      | 1,656                                  | 1,656                                  | 1,656                                 |
| 537                       | 499                       | 750                       | 001-4000-424.58-10                        | TRAVEL, FOOD & LODGING         | 750                                    | 750                                    | 750                                   |
| 620                       | 175                       | 500                       | 001-4000-424.58-50                        | TRAINING AND CONFERENCES       | 500                                    | 500                                    | 500                                   |
| 125                       | 50                        | 125                       | 001-4000-424.58-70                        | MEMBERSHIPS/DUES/SUBS          | 50                                     | 50                                     | 50                                    |
| 301                       | 308                       | 750                       | 001-4000-424.60-10                        | OFFICE SUPPLIES                | 750                                    | 750                                    | 750                                   |
| 75                        | -                         | -                         | 001-4000-424.64-80                        | COMPUTER SOFTWARE              | -                                      | -                                      | -                                     |
| -                         | -                         | 2,000                     | 001-4000-424.64-80                        | ASSETS < \$5000                | -                                      | -                                      | -                                     |
| <b>12,501</b>             | <b>11,833</b>             | <b>20,971</b>             | <b>TOTAL MATERIALS AND SERVICES</b>       |                                | <b>24,331</b>                          | <b>24,331</b>                          | <b>24,331</b>                         |
| <b>62,764</b>             | <b>52,737</b>             | <b>66,943</b>             | <b>TOTAL CODES ENFORCEMENT DEPARTMENT</b> |                                | <b>76,277</b>                          | <b>76,277</b>                          | <b>76,277</b>                         |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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**Fund:** General (001)  
**Department:** Other Financing Uses (95)  
**Program:** Other (490)

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**Description**

Other Financing Uses is broken into four groups. They are the following:

- Charges for Services are funding operations needed by the City to be paid to outside agencies. This year we are paying Wasco County for Animal Control Operations, and the Chamber of Commerce for Tourism Services.
- Operating Transfers Out is funding other operating funds of the City. This year we are transferring funds to the Airport Fund for operations (\$65,000) and Capital Projects Fund for debt service to river access project.
- The third group called “contributions to other agencies” is where the City is contributing its own tax dollars to a public agency to provide products and service to the people of the City. We are providing 1.5% of the 8.0% transient room taxes paid to the City to the Northern Wasco County Parks & Recreation District. This year we are accounting for 911 taxes previously sent directly to the County from the State, as pass through revenue (BIP 11-028).
- The General Fund Contingency and the General Fund Unappropriated Ending Fund balance are the fourth piece of the other financing uses. These two items make up the only contingency and working capital reserve of the City outside the Public Works Funds. There are no other financial funds or financial instruments in an investment fund of any type.

**2011-12 Goals, Projects, and Highlights**

- To maintain all revenue resources to cover all four groups above with sufficient funding to meet the needs of the City and other entities.
- The General Fund Contingency is proposed at 10% (BIP 11-004).

**2010-11 Accomplishments/Comments**

- We continued to meet all of our commitments to “other uses” within the budget

**Major Issues to be resolved in the next 5 years**

- A reduction in the transfers out to the Airport as it is established as a regional airport.
- Maintain the General Fund contingency at 10%.
- Maintain an unappropriated ending fund balance that can support the General Fund activities through the revenue shortfall months of July through October, ensuring the City does not have to borrow funds to maintain recurring expenses (BIP 10-004).



**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**GENERAL FUND – OTHER FINANCING ISSUES**

| <b>FY08/09</b>    | <b>FY09/10</b>   | <b>FY10/11</b>   | <b>Account</b>                               | <b>Account</b>               | <b>FY11/12</b>   | <b>FY11/12</b>   | <b>FY11/12</b>   |
|-------------------|------------------|------------------|--|------------------------------|------------------|------------------|------------------|
| <b>Actual</b>     | <b>Actual</b>    | <b>Budget</b>    | <b>Number</b>                                | <b>Description</b>           | <b>Proposed</b>  | <b>Approved</b>  | <b>Adopted</b>   |
|                   |                  |                  |  |                              | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |
| <b>OTHER USES</b> |                  |                  |  |                              |                  |                  |                  |
| 97,399            | 93,145           | 102,576          | 001-9500-490.80-05                           | ANIMAL CONTROL               | 102,576          | 102,576          | 102,576          |
| 211,451           | 200,423          | 220,030          | 001-9500-490.80-10                           | TOURISM                      | 220,030          | 225,030          | 225,030          |
| <b>308,850</b>    | <b>293,568</b>   | <b>322,606</b>   | <b>TOTAL CHARGES FOR SERVICES</b>            |                              | <b>322,606</b>   | <b>327,606</b>   | <b>327,606</b>   |
| 13,901            | 5,575            | -                | 001-9500-490.81-04                           | LIBRARY                      | -                | -                | -                |
| 9,590             | -                | -                | 001-9500-490.81-10                           | UNEMPLOYMENT FUND            | -                | -                | -                |
| 30,000            | -                | 32,000           | 001-9500-490.81-18                           | SPECIAL GRANTS FUND          | 20,000           | 20,000           | 20,000           |
| 59,231            | 43,231           | 43,231           | 001-9500-490.81-37                           | CAPITAL PROJECTS FUND        | 43,231           | 43,231           | 43,231           |
| -                 | 5,367            | -                | 001-9500-490.81-56                           | SEWER SPECIAL RESERVE FUND   | -                | -                | -                |
| 64,515            | 65,000           | 65,000           | 001-9500-490.81-61                           | TO AIRPORT FUND              | 65,000           | 65,000           | 65,000           |
| <b>177,237</b>    | <b>119,173</b>   | <b>140,231</b>   | <b>TOTAL OPERATING TRANSFERS OUT</b>         |                              | <b>128,231</b>   | <b>128,231</b>   | <b>128,231</b>   |
| 129,069           | 122,304          | 127,245          | 001-9500-490.82-05                           | NW COUNTY PARKS & REC        | 128,468          | 128,468          | 128,468          |
| -                 | -                | -                | 001-9500-490.82-10                           | WASCO COUNTY 911 STATE SHARE | 71,465           | 71,465           | 71,465           |
| <b>129,069</b>    | <b>122,304</b>   | <b>127,245</b>   | <b>TOTAL CONTRIBUTION TO AGENCIES</b>        |                              | <b>199,933</b>   | <b>199,933</b>   | <b>199,933</b>   |
| -                 | -                | 706,378          | 001-9500-490.88-00                           | CONTINGENCY                  | 593,541          | 593,541          | 596,541          |
| -                 | -                | <b>706,378</b>   | <b>TOTAL CONTINGENCY</b>                     |                              | <b>593,541</b>   | <b>593,541</b>   | <b>596,541</b>   |
| -                 | -                | 760,687          | 001-9500-490.89-00                           | UNAPPROPRIATED ENDING BAL    | 750,358          | 750,358          | 750,358          |
| -                 | -                | <b>760,687</b>   | <b>TOTAL UNAPPROPRIATED ENDING BAL</b>       |                              | <b>750,358</b>   | <b>750,358</b>   | <b>750,358</b>   |
| <b>615,156</b>    | <b>535,045</b>   | <b>2,057,147</b> | <b>TOTAL OTHER DEPARTMENT</b>                |                              | <b>1,994,669</b> | <b>1,999,669</b> | <b>2,002,669</b> |
| <b>5,478,370</b>  | <b>5,520,582</b> | <b>7,704,605</b> | <b>TOTAL EXPENSES</b>                        |                              | <b>7,788,668</b> | <b>7,808,508</b> | <b>7,821,508</b> |
| <b>1,657,050</b>  | <b>1,835,899</b> | <b>-</b>         | <b>GENERAL FUND - REVENUES LESS EXPENSES</b> |                              | <b>-</b>         | <b>-</b>         | <b>-</b>         |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**LIBRARY FUND**

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|                    |                               |  |
|--------------------|-------------------------------|--|
| <b>Fund:</b>       | <b>Library Fund (004)</b>     |  |
| <b>Department:</b> | <b>Library (021)</b>          | <b>Number of Employees: 13 (10.25 FTE)</b> |
| <b>Program:</b>    | <b>Library Services (455)</b> |  |

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**Mission**

The Dalles-Wasco County Public Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

**Description**

The Dalles-Wasco County Public Library serves the residents of the Wasco County Library Service District as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. The Library Service District provides the library's operating funds through an intergovernmental agreement with the City. The agreement also includes funding for support services provided to other County libraries and stations. The library is a member of Sage, an automated library system shared by sixty-seven libraries in a twelve county area.

Services provided by the library each year include more than 120,000 loans of books, magazines, books on tape, compact discs, DVDs, videocassettes, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; public access to computers and the Internet, including Wi-Fi access; downloadable audiobooks, videos and e-books; outreach services; public programs; ESL (English as a second language) and literacy services; and children's story hours and programs.

**2011-2012 Goals, Projects and Highlights**

- Implement open source ILS (Integrated Library System) software for better customer service at a lower cost.
- Provide express (self-checkout) station for faster service and increased privacy for patrons.
- Establish and build endowment fund through Library Foundation for future District needs.
- Participate in cooperative database purchasing through the Libraries of Eastern Oregon (LEO).
- Utilize \$1,000 grant from Wasco County Cultural Trust to provide three public programs related to the cultural heritage of the Mid-Columbia region.
- Evaluate library's non-fiction collection and consider materials for withdrawal based on criteria such as use, currency, and condition.
- Provide ergonomically designed adjustable chairs for public computer workstations.
- Install software that enables staff to have remote access to public PCs for performing administrative upgrades.
- Update three District personal computers: two circulation workstations at The Dalles library and one public automated system computer at the Dufur library.

- Work with City of Maupin to support efforts for new library facility planning and related fundraising.
- Install security light on 7th Place for increased safety in upper parking lot.
- Replace concrete stairs and broken sections of walkway leading to lower parking lot.
- Provide video security camera in walkway and bicycle rack area.
- Remove dying trees in front of meeting room and on north side of building.
- Crack seal lower and upper parking lots.

### **2010-2011 Accomplishments/Comments**

- Expanded outreach services to underserved residents through service to additional child and adult care centers in District.
- Promoted use of District libraries through increased programming in public locations during summer months.
- Participated in third year of “Sense of Place” workshops and regional Chautauqua programs through Libraries of Eastern Oregon (LEO).
- Provided adult and family programs at District library locations.
- Provided increased access to downloadable audio, video and e-book materials through Library2Go service.
- Migrated District item and patron records to Sage Library System database.
- Provided live training for staff in use of Sage Library System circulation and cataloging modules.
- Made available additional staff training opportunities through self-paced online classes.
- Updated both the Vision/Master Plan and District goals with establishment of an endowment fund adopted as a new goal.
- Celebrated the 100th anniversary of public library services in The Dalles with a variety of events.
- Provided Kiwanis Club sponsored summer reading program.
- Provided services to young adults at NORCOR and Discovery High School.
- Involved teens in planning and implementing programs and services for their age group through Teen Advisory Group activities.
- Served as co-sponsor of Read Across America Day at local schools.
- Provided students with live homework help (tutor.com) through LEO and the Chalkboard project.
- Provided two weekly story hours in library and outreach story hours in North, Central, and South Wasco County library locations.
- Evaluated 33% of the library’s materials collection and consider for withdrawal based on criteria such as use, currency, and condition.
- Reorganized staff workroom and computer placement to accommodate increased staff in work area.
- Provided public copy machine to replace copier previously provided by Friends of the Library.
- Eased crowding in adult fiction area through the addition of two wraparound bookcases.
- Provided three additional bookcases to house expanding DVD and young adult collections.
- Created a comfortable and inviting space that encourages reading by providing age appropriate furniture in the children’s area.
- Updated five District personal computers: three public Internet computers and one staff graphic design station at The Dalles library; and one public Internet computer at the Maupin library.

- Enhanced public access to computers and made Internet access available on the mezzanine through the addition of six computer workstations funded by a \$10,000 Trust Management Services grant.
- Made Kill A Watt energy use monitors available for public loan in collaboration with the Energy Trust of Oregon.
- Provided security cameras in lower parking lot and walkway for improved public safety.
- Installed security light on southeast corner of main building to provide more lighting on stairway, and on upper and lower parking lots.
- Pruned trees on Seventh Pl. and next to library building.
- Replaced underground sprinkler system for better coverage and less waste of water.

**Major Issues to be resolved in the next five years**

- Developing plan to form more consolidated district.
- Determining allocation of resources among libraries as conditions change.
- Establishing reserve fund to sustain service plan, build capital reserves, and fund libraries until tax monies are received each year.

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget  
LIBRARY FUND SUMMARY**

| <b>FY08/09</b>       | <b>FY09/10</b>       | <b>FY10/11</b>       |                                       | <b>FY11/12</b>                | <b>FY11/12</b>                | <b>FY11/12</b>               |
|----------------------|----------------------|----------------------|---------------------------------------|-------------------------------|-------------------------------|------------------------------|
| <b><u>Actual</u></b> | <b><u>Actual</u></b> | <b><u>Budget</u></b> | <b><u>Account Description</u></b>     | <b><u>Proposed Budget</u></b> | <b><u>Approved Budget</u></b> | <b><u>Adopted Budget</u></b> |
| 258,914              | 479,660              | 493,334              | <b>BEGINNING BALANCE</b>              | 535,243                       | 535,243                       | 535,243                      |
| 989,186              | 942,841              | 976,217              | <b>REVENUES</b>                       | 1,009,927                     | 1,009,927                     | 1,009,927                    |
| 13,901               | 5,575                | -                    | <b>OTHER SOURCES</b>                  | -                             | -                             | -                            |
| <b>1,262,001</b>     | <b>1,428,076</b>     | <b>1,469,551</b>     | <b>TOTAL RESOURCES</b>                | <b>1,545,170</b>              | <b>1,545,170</b>              | <b>1,545,170</b>             |
| 780,342              | 860,795              | 923,230              | <b>LIBRARY</b>                        | 950,272                       | 950,272                       | 950,272                      |
| <b>780,342</b>       | <b>860,795</b>       | <b>923,230</b>       | <b>TOTAL EXPENDITURES</b>             | <b>950,272</b>                | <b>950,272</b>                | <b>950,272</b>               |
| -                    | -                    | -                    | <b>CHARGES FOR SERVICES</b>           | -                             | -                             | -                            |
| 2,000                | -                    | 37,000               | <b>TRANSFER OUT</b>                   | 35,566                        | 35,566                        | 35,566                       |
| -                    | -                    | 24,701               | <b>CONTINGENCY</b>                    | 39,701                        | 39,701                        | 39,701                       |
| -                    | -                    | 484,620              | <b>UNAPPROPRIATED ENDING BAL</b>      | 519,631                       | 519,631                       | 519,631                      |
| <b>2,000</b>         | <b>-</b>             | <b>546,321</b>       | <b>TOTAL OTHER USES</b>               | <b>594,898</b>                | <b>594,898</b>                | <b>594,898</b>               |
| <b>782,342</b>       | <b>860,795</b>       | <b>1,469,551</b>     | <b>TOTAL EXPENDS &amp; OTHER USES</b> | <b>1,545,170</b>              | <b>1,545,170</b>              | <b>1,545,170</b>             |
| <b>479,660</b>       | <b>567,280</b>       | <b>-</b>             | <b>FUND TOTAL</b>                     | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**LIBRARY FUND REVENUES & EXPENDITURES**

| <b>FY08/09</b>      | <b>FY09/10</b>   | <b>FY10/11</b>   | <b>Account</b>                     | <b>Account</b>                 | <b>FY11/12</b>   | <b>FY11/12</b>   | <b>FY11/12</b>   |
|---------------------|------------------|------------------|------------------------------------|--------------------------------|------------------|------------------|------------------|
| <b>Actual</b>       | <b>Actual</b>    | <b>Budget</b>    | <b>Number</b>                      | <b>Description</b>             | <b>Proposed</b>  | <b>Approved</b>  | <b>Adopted</b>   |
|                     |                  |                  |                                    |                                | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |
| <b>REVENUES</b>     |                  |                  |                                    |                                |                  |                  |                  |
| 258,914             | 479,660          | 493,334          | 004-0000-300.00-00                 | BEGINNING BALANCE              | 535,243          | 535,243          | 535,243          |
| 47,830              | 24,839           | -                | 004-0000-331.90-00                 | FEDERAL GRANTS/MISC            | -                | -                | -                |
| 5,421               | 5,096            | 5,096            | 004-0000-334.20-00                 | STATE FOR LIBRARY              | 3,623            | 3,623            | 3,623            |
| -                   | -                | -                | 004-0000-334.90-00                 | STATE GRANTS, OTHER            | -                | -                | -                |
| 914,887             | -                | -                | 004-0000-337.20-00                 | COUNTY SHARE OF LIBRARY        | -                | -                | -                |
| -                   | 892,790          | 956,574          | 004-0000-337.20-00                 | LIBRARY DISTRICT TAXES FROM CO | 985,271          | 985,271          | 985,271          |
| 9,775               | 11,137           | 7,500            | 004-0000-351.50-00                 | LIBRARY FINES                  | 10,950           | 10,950           | 10,950           |
| 4,217               | 2,463            | 1,700            | 004-0000-361.00-00                 | INTEREST REVENUES              | 1,751            | 1,751            | 1,751            |
| 7,056               | 6,446            | 5,247            | 004-0000-365.00-00                 | GIFTS AND DONATIONS            | 8,232            | 8,232            | 8,232            |
| -                   | 71               | 100              | 004-0000-369.00-00                 | OTHER MISC REVENUES            | 100              | 100              | 100              |
| 13,901              | 5,575            | -                | 004-0000-391.01-00                 | GENERAL FUND                   | -                | -                | -                |
| <b>1,262,001</b>    | <b>1,428,076</b> | <b>1,469,551</b> | <b>TOTAL LIBRARY FUND REVENUES</b> |                                | <b>1,545,170</b> | <b>1,545,170</b> | <b>1,545,170</b> |
| <b>EXPENDITURES</b> |                  |                  |                                    |                                |                  |                  |                  |
| 269,681             | 327,455          | 344,486          | 004-2100-455.11-00                 | REGULAR SALARIES               | 356,915          | 356,915          | 356,915          |
| 96,805              | 58,031           | 76,617           | 004-2100-455.12-00                 | PARTTIME/TEMP SALARIES         | 73,003           | 73,003           | 73,003           |
| 188                 | 7                | 2,500            | 004-2100-455.13-00                 | OVERTIME SALARIES              | 2,500            | 2,500            | 2,500            |
| 77,084              | 80,504           | 104,348          | 004-2100-455.21-10                 | MEDICAL INSURANCE              | 109,452          | 109,452          | 109,452          |
| 1,724               | 1,877            | 2,000            | 004-2100-455.21-20                 | L-T DISABILITY INSURANCE       | 2,044            | 2,044            | 2,044            |
| 415                 | 464              | 446              | 004-2100-455.21-30                 | LIFE INSURANCE                 | 478              | 478              | 478              |
| 2,220               | 1,834            | 2,520            | 004-2100-455.21-40                 | WORKERS COMP INSURANCE         | 2,949            | 2,949            | 2,949            |
| 26,744              | 28,143           | 32,406           | 004-2100-455.22-00                 | FICA                           | 33,080           | 33,080           | 33,080           |
| 38,369              | 50,316           | 49,598           | 004-2100-455.23-00                 | RETIREMENT CONTRIBUTIONS       | 49,798           | 49,798           | 49,798           |
| 3,290               | 3,386            | 3,505            | 004-2100-455.28-00                 | VEBA CONTRIBUTIONS             | 3,505            | 3,505            | 3,505            |
| 600                 | 368              | 480              | 004-2100-455.29-00                 | OTHER EMPLOYEE BENEFITS        | 480              | 480              | 480              |
| <b>517,120</b>      | <b>552,386</b>   | <b>618,906</b>   | <b>TOTAL PERSONNEL SERVICE</b>     |                                | <b>634,204</b>   | <b>634,204</b>   | <b>634,204</b>   |
| 29,939              | 31,217           | 45,263           | 004-2100-455.31-10                 | CONTRACTUAL SERVICES           | 33,580           | 33,580           | 33,580           |
| -                   | -                | 241              | 004-2100-455.32-20                 | SPECIAL LEGAL SERVICES         | 297              | 297              | 297              |
| -                   | -                | 748              | 004-2100-455.34-30                 | COMPUTER SERVICES              | -                | -                | -                |
| 1,982               | 2,698            | 2,610            | 004-2100-455.41-10                 | WATER & SEWER                  | 2,787            | 2,787            | 2,787            |
| 954                 | 969              | 1,023            | 004-2100-455.41-20                 | GARBAGE SERVICES               | 1,023            | 1,023            | 1,023            |
| 20,111              | 21,580           | 24,108           | 004-2100-455.41-40                 | ELECTRICITY                    | 23,678           | 23,678           | 23,678           |
| 11,153              | 38,262           | 24,955           | 004-2100-455.43-10                 | BUILDINGS AND GROUNDS          | 25,147           | 25,147           | 25,147           |
| -                   | -                | 441              | 004-2100-455.43-20                 | COMPUTERS                      | 920              | 920              | 920              |
| 2,623               | 2,006            | 4,337            | 004-2100-455.43-40                 | OFFICE EQUIPMENT               | 4,232            | 4,232            | 4,232            |
| 817                 | 292              | 321              | 004-2100-455.43-45                 | JOINT USE OF LABOR/EQUIP       | 341              | 341              | 341              |
| 852                 | 917              | -                | 004-2100-455.43-51                 | GAS / OIL / LUBRICANTS         | -                | -                | -                |
| 759                 | 1,248            | 1,964            | 004-2100-455.43-52                 | LIBRARY VEHICLE-GAS/OIL/TIRES  | 2,207            | 2,207            | 2,207            |
| 161                 | -                | -                | 004-2100-455.43-70                 | GENERAL EQUIPMENT              | -                | -                | -                |
| 344                 | 337              | 2,607            | 004-2100-455.43-77                 | HVAC SYSTEMS                   | 3,520            | 3,520            | 3,520            |
| 1,632               | 2,175            | 2,237            | 004-2100-455.52-10                 | LIABILITY INSURANCE            | 2,237            | 2,237            | 2,237            |
| 5,306               | 4,827            | 5,001            | 004-2100-455.52-30                 | PROPERTY INSURANCE             | 3,500            | 3,500            | 3,500            |
| -                   | 317              | 330              | 004-2100-455.52-50                 | AUTOMOTIVE INSURANCE           | 330              | 330              | 330              |
| 2,758               | 2,876            | 4,100            | 004-2100-455.53-20                 | POSTAGE                        | 4,725            | 4,725            | 4,725            |
| 6,686               | 7,082            | 7,099            | 004-2100-455.53-30                 | TELEPHONE                      | 6,434            | 6,434            | 6,434            |
| 837                 | 2,731            | 3,981            | 004-2100-455.58-10                 | TRAVEL, FOOD & LODGING         | 3,981            | 3,981            | 3,981            |
| 967                 | 3,457            | 6,435            | 004-2100-455.58-50                 | TRAINING AND CONFERENCES       | 6,285            | 6,285            | 6,285            |
| 1,153               | 624              | 1,365            | 004-2100-455.58-70                 | MEMBERSHIPS/DUES/SUBS          | 1,478            | 1,478            | 1,478            |
| 21,610              | 22,521           | 24,556           | 004-2100-455.60-10                 | OFFICE SUPPLIES                | 25,784           | 25,784           | 25,784           |
| 1,612               | 1,505            | 2,235            | 004-2100-455.60-20                 | JANITORIAL SUPPLIES            | 2,504            | 2,504            | 2,504            |
| 5,749               | 4,410            | 4,020            | 004-2100-455.60-85                 | SPECIAL DEPT SUPPLIES          | 4,054            | 4,054            | 4,054            |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**LIBRARY FUND EXPENDITURES  
(continued)**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                    | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|--|--------------------------------|--|--|---------------------------------------|
| 87,567                    | 110,024                   | 92,096                    | 004-2100-455.64-20                           | LIBRARY BOOKS AND BIND         | 93,055                                 | 93,055                                 | 93,055                                |
| 4,025                     | 4,393                     | 5,465                     | 004-2100-455.64-30                           | LIBRARY PERIODICALS            | 5,629                                  | 5,629                                  | 5,629                                 |
| 5,231                     | 9,904                     | 11,440                    | 004-2100-455.64-40                           | AUDIO/VISUAL MATERIALS         | 13,783                                 | 13,783                                 | 13,783                                |
| 10,944                    | 10,384                    | 11,446                    | 004-2100-455.64-80                           | COMPUTER SOFTWARE              | 14,424                                 | 14,424                                 | 14,424                                |
| 28                        | -                         | 100                       | 004-2100-455.69-50                           | MISCELLANEOUS EXPENSES         | 608                                    | 608                                    | 608                                   |
| -                         | 8,254                     | 13,800                    | 004-2100-455.69-80                           | ASSETS < \$5000                | 6,750                                  | 6,750                                  | 6,750                                 |
| <b>225,800</b>            | <b>295,012</b>            | <b>304,324</b>            | <b>TOTAL MATERIALS AND SERVICES</b>          |                                | <b>293,293</b>                         | <b>293,293</b>                         | <b>293,293</b>                        |
| 27,556                    | -                         | -                         | 004-2100-455.74-20                           | VEHICLES                       | -                                      | -                                      | -                                     |
| 1,887                     | -                         | -                         | 004-2100-455.74-30                           | FURNITURE AND FIXTURES         | -                                      | -                                      | -                                     |
| -                         | 8,361                     | -                         | 004-2100-455.74-40                           | OFFICE EQUIPMENT               | -                                      | -                                      | -                                     |
| 7,978                     | 5,037                     | -                         | 004-2100-455.74-50                           | COMPUTER EQUIPMENT             | 22,775                                 | 22,775                                 | 22,775                                |
| <b>37,421</b>             | <b>13,398</b>             | -                         | <b>TOTAL CAPITAL OUTLAY</b>                  |                                | <b>22,775</b>                          | <b>22,775</b>                          | <b>22,775</b>                         |
| <b>780,342</b>            | <b>860,795</b>            | <b>923,230</b>            | <b>TOTAL LIBRARY OPERATING DEPARTMENT</b>    |                                | <b>950,272</b>                         | <b>950,272</b>                         | <b>950,272</b>                        |
| <b>OTHER USES</b>         |                           |                           |  |                                |  |  |                                       |
| -                         | -                         | 37,000                    | 004-9500-419.81-01                           | TO GENERAL FUND                | 35,566                                 | 35,566                                 | 35,566                                |
| 2,000                     | -                         | -                         | 004-9500-455.81-10                           | UNEMPLOYMENT FUND              | -                                      | -                                      | -                                     |
| <b>2,000</b>              | -                         | <b>37,000</b>             | <b>TOTAL INTERFUND TRANSFERS</b>             |                                | <b>35,566</b>                          | <b>35,566</b>                          | <b>35,566</b>                         |
| -                         | -                         | 24,701                    | 004-9500-455.88-00                           | CONTINGENCY                    | 39,701                                 | 39,701                                 | 39,701                                |
| -                         | -                         | <b>24,701</b>             | <b>TOTAL CONTINGENCY</b>                     |                                | <b>39,701</b>                          | <b>39,701</b>                          | <b>39,701</b>                         |
| -                         | -                         | 484,620                   | 004-9500-490.89-00                           | UNAPPROPRIATED ENDING BAL      | 519,631                                | 519,631                                | 519,631                               |
| -                         | -                         | <b>484,620</b>            | <b>TOTAL UNAPPROPRIATED FUND BALANCE</b>     |                                | <b>519,631</b>                         | <b>519,631</b>                         | <b>519,631</b>                        |
| <b>2,000</b>              | -                         | <b>546,321</b>            | <b>TOTAL OTHER USES DEPARTMENT</b>           |                                | <b>594,898</b>                         | <b>594,898</b>                         | <b>594,898</b>                        |
| <b>782,342</b>            | <b>860,795</b>            | <b>1,469,551</b>          | <b>GRAND TOTAL LIBRARY FUND</b>              |                                | <b>1,545,170</b>                       | <b>1,545,170</b>                       | <b>1,545,170</b>                      |
| <b>479,660</b>            | <b>567,280</b>            | -                         | <b>LIBRARY FUND - REVENUES LESS EXPENSES</b> |                                | -                                      | -                                      | -                                     |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**PUBLIC WORKS**

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|                    |   |                             |           |
|--------------------|---|-----------------------------|-----------|
| <b>Department:</b> | <b>Public Works</b>                             | <b>Number of Employees:</b> | <b>42</b> |
| <b>Program:</b>    | <b>Enterprise and Dedicated Fund Activities</b> |                             |           |

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**Mission**

To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

**Description**

The Department of Public Works is composed of five separate divisions with three different enterprise funds: Street Fund, Water Fund and Wastewater Fund. Revenues from individual enterprise funds cannot be co-mingled, and joint services between funds must be tracked and charged for appropriate reimbursement. Within the Department, administrative, engineering, and clerical support services are split proportionally among the funds.

**2011-12 Goals, Projects, and Highlights**

- Continue work on National Environmental Protection Act [NEPA] permitting for the replacement of the Dog River Diversion Line and completion of a land exchange near Crow Creek Dam.
- Begin the preparation of a Water Management and Conservation Plan for the City of The Dalles satisfying requirements placed on the City by the Oregon Water Resources Department with the information provided in the Water Master Plan.
- Complete the abandonment of the 19th Street Reservoir near the hospital and surplus property.
- Complete construction of a new storm water line and the associated widened street overlay in East 12<sup>th</sup> Street, between Dry Hollow Road and Oregon Street.
- Complete widening and repaving of East 10<sup>th</sup> Street from J Street to Lewis.
- Initiate work to construct an extension of East 19<sup>th</sup> Street to Thompson, and improvements to Thompson Street.
- Complete a required 5-year update for the Wastewater Treatment Plant Facility Plan.
- Replace the Jordan Street and Meadows sanitary sewer lift stations including the addition of emergency generators at each site.
- Acquire property and plan for construction of a wastewater bio-solids storage facility.
- Complete design engineering for Wastewater Treatment Plant Expansion Phase II.
- Conduct a traffic study for Kelly Avenue from 10<sup>th</sup> to 12<sup>th</sup> Streets after 10<sup>th</sup> Street Widening project is completed.
- Continue partnership with Northern Wasco PUD to develop renewable energy from City facilities.
- Pursue the incremental implementation of an Automated Meter Reading (AMR) system for the City's water meters.

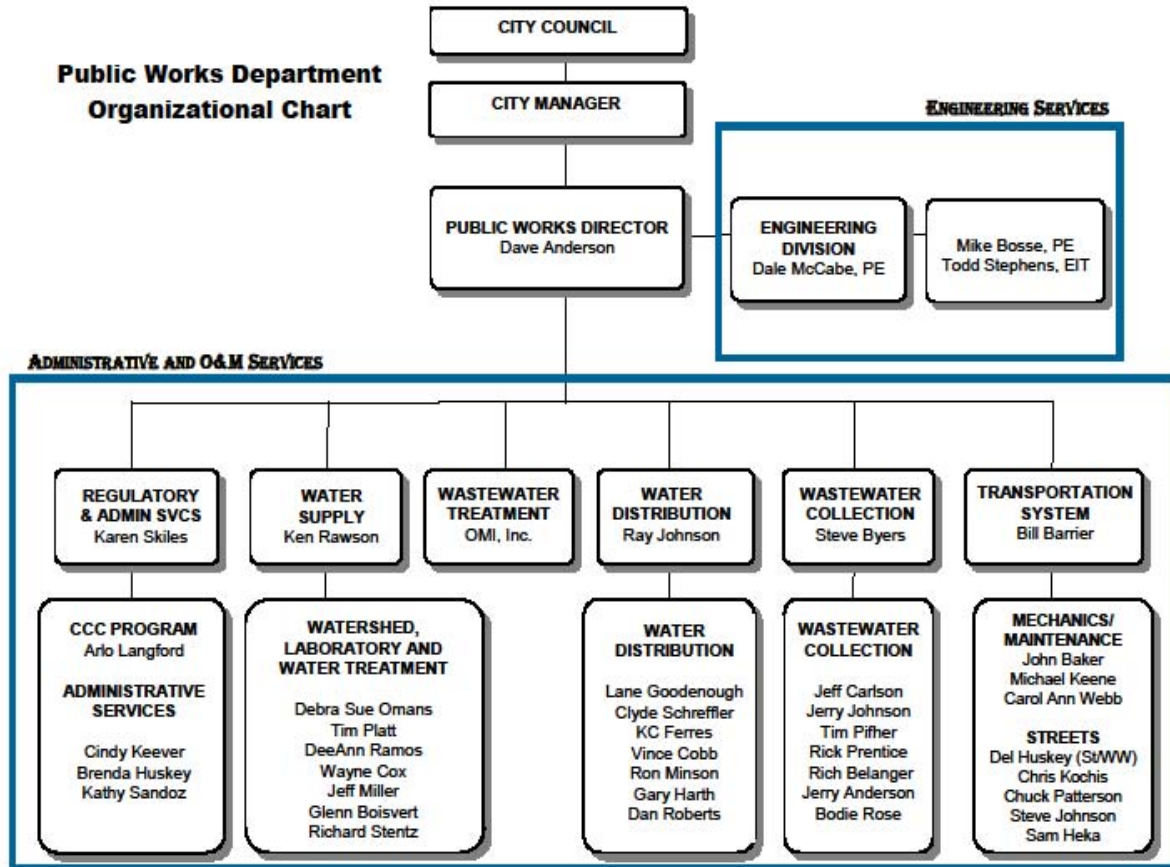
- Water rights: 1) apply for an extension of time for the expansion of Crow Creek Dam; 2) finalize water rights for three Dewatering Wells that supply water to the Middle School for thermal recovery and irrigation; 3) partially perfect the water right for the Kuck Well that supplies domestic water for the Discovery Center.
- Update aerial mapping for the City.

## **2010-11 Accomplishments**

- Submitted a completed application to Oregon Water Resources Department to extend the City's water right on the Columbia River for future development; if granted, that extension will extend that water right permit to the year 2073 for full development.
- Completed construction of a new terminal water reservoir, Vista Reservoir, and pump station utilizing funds allocated through the American Recovery and Reinvestment Act (ARRA – stimulus funds).
- Continued National Environmental Protection Act [NEPA] studies and surveys for the replacement of the Dog River Diversion Line and submitted a “Proposed Action” to the US Forest Service for analysis.
- Began work on a fire fuels reduction project in The Dalles Municipal Watershed to reduce the risk of catastrophic wildfire utilizing funds from a National Fire Plan grant.
- Completed a replacement and upgrade to the Department's Water and Wastewater Supervisory Control and Data Acquisition (SCADA) system.
- Completed the design for replacement of the Jordan Street sanitary sewer lift station.
- Completed a contractual upgrade of the electrical control systems for the Wastewater Treatment Plant Pump Station.
- Completed a design for and began work on the widening of East 10<sup>th</sup> Street between “J” and Lewis Streets based upon suggestions from adjacent property owners.
- Upgraded the Webber Street traffic signals at the intersections with West 2<sup>nd</sup> and West 6<sup>th</sup> Streets to provide dedicated left turn signals for East-West traffic, and adding emergency vehicle pre-emption and video detection systems.
- Continued to monitor the Kelly Avenue Slide Area, installed one new inclinometer to monitor potential land movement near Jefferson and Scenic Drive intersection, and completed a geo-technical evaluation of roadway stability in that area.
- Paved two streets under the City's Gravel Street Renovation Policy which provides a cost-sharing partnership between the City and adjacent property owners; the two streets were Pentland Street between 11<sup>th</sup> and 12<sup>th</sup> Streets and “G” Street between 8<sup>th</sup> and 9<sup>th</sup> Streets.
- Participated in a US Forest Service Collaborative Planning Process that developed recommendations intended to reduce the risk of catastrophic wildfire and improve forest health on federally-owned lands within The Dalles Municipal Watershed.



**Public Works Department  
Organizational Chart**



03/2011

## **TECHNICAL SERVICES: Engineering**

### **Description**

Provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements and private development inside the Urban Growth Boundary. Assists in devising associated City ordinances and standards. Manages the City's infrastructure archives.

### **2011-12 Goals, Projects and Highlights**

- Perform survey and design, and prepare contract documents for:
  - Complete design and contract documents for Thompson Street Rebuild and associated utility work – East 10<sup>th</sup> to 19<sup>th</sup> Street
  - Begin plans for curb/sidewalk/storm improvements – 6<sup>th</sup> Street; Bi-Mart to Hostetler
  - Begin plans for 6<sup>th</sup> Street Improvements – Widening from Snipes to Hostetler
  - Begin plans for intersection improvements at E 10<sup>th</sup>/Thompson/Old Dufur Intersection
  - Clark Street – 10<sup>th</sup> to 11<sup>th</sup>
  - West 2<sup>nd</sup> and Webber – 18” Ductile Iron Water Pipe Upgrade/Connection & Repave
  - 1<sup>st</sup> Street/Bargeway/Terminal – Full LID Project – Phase 2
  - 13<sup>th</sup> Street and Richmond – Upsize new water main to 12"
  - Several projects to replace deteriorated 2” galvanized water mains
  - 11<sup>th</sup> and Thompson – 6" Main Replacement west – 1 ½” Galvanize Replacement east
  - Port – Upsize water main to 18” – Crates Way to Columbia Road
  - 10<sup>th</sup> and Thompson east – New Storm Main installation
  - Alley between 16<sup>th</sup> and 17<sup>th</sup>, Trevitt to Pentland – Replace Sanitary Sewer
  - Alley between 11<sup>th</sup> and 12<sup>th</sup>, Trevitt to Pentland – Replace Sanitary Sewer
  - 14<sup>th</sup> Street – Quinton to Thompson – New Storm main line per Master Plan
  - Union Street, 5<sup>th</sup> to 10<sup>th</sup> – Sanitary Sewer Upgrades
  - 12<sup>th</sup> and Mt. Hood Storm Drain and Catch Basin
  - Completion of Laughlin Sanitary Sewer – 8<sup>th</sup> to 9<sup>th</sup> and alleys
  - 4<sup>th</sup> Street Grade – Sanitary Sewer Repairs
  - Scenic Drive and Jefferson Street - Sanitary Sewer Repairs/Upgrades
  - Eastside Lift Station Improvements - New Force Main from Lift Station to Main
  - Third Place Streetscape
- Prepare plans and/or contract documents for:
  - 2011/12 Slipline Project
  - Cleaning of Garrison Reservoir
  - Sorosis Reservoir Painting – Interior/Exterior
  - 8<sup>th</sup> and Jordan – Sanitary Sewer Pipe Bursting Contract
  - 4<sup>th</sup> Street Grade – Surveying for Sanitary Sewer Re-design
  - RFP for Aerial Photos
  - Meadows Lift Station Replacement
  - RFP for Wastewater Master Plan Update
  - RFP for Wastewater Treatment Plant Expansion Phase 2
  - Prepare Contract Documents for Abandonment of 19<sup>th</sup> Street Reservoir

- Provide design oversight and/or construction inspection for:
  - Work with ODOT on developing scope and cost estimate for Hwy 197/Fremont Overpass
  - Complete Webber Street Interchange Area Management Plan
  - Study Traffic and Safety concerns at 10<sup>th</sup> and Kelly and 12<sup>th</sup> and Kelly intersections
  - Washington Street Crossing/First Street Urban Renewal Treatment Project design
  - Lewis and Clark Festival Area and Fountain
  - Completion of Riverfront Trail
  - Construction of Trail for re-establishing the Dam Tours
  - Mill Creek Tunnel Flooding Analysis (if grant funding is awarded)
  - Study Transition of County Roads to City's Jurisdiction within the UGB
  - Address Port Infrastructure needs for supporting continued development of industrial properties
  - Analyze and study Walkability Access Routes within the community
- Miscellaneous Tasks:
  - Provide assistance and guidance to Public Works Field Crews
  - Continue making all utility maps and field information GIS Compatible
  - Continue gathering field information with GPS for locations of all manholes, water valves, water meters, fire hydrants, PRVs, etc. for producing more accurate utility maps
  - Continue updating Base Maps with As-Built Drawings
  - Continue Construction Plan Review for Proposed Developments
  - Continue Construction Inspections of Public Improvements for Private Developments

## **2010-11 Accomplishments**

- Performed survey and design, and prepared contract documents for:
  - Complete Construction Plans for 19<sup>th</sup> Street Extension - (Sunridge Subdivision to Thompson)
  - Begin Design and Contract Documents for Thompson Street Rebuild – 10<sup>th</sup> to 19<sup>th</sup>
  - 10<sup>th</sup> Street Widening Design – Completed Design and Contract Documents
  - Design of 'G' Street – Gravel Street Policy
  - Design of Pentland Gravel Street Policy – Between 11<sup>th</sup> and 12<sup>th</sup> Streets
  - Completed 12<sup>th</sup> Street Storm Line Design – 12<sup>th</sup> Street between Dry Hollow and Quinton
  - Finish Design of 3<sup>rd</sup> Street Downtown Urban Renewal Streetscape Project
  - Design of the trail to re-establish the Dam tours
  - "I" Street Sanitary Sewer Main between 10<sup>th</sup> and 11<sup>th</sup> – Paid by Property Owners
  - East 14<sup>th</sup> Street Sanitary Sewer Replacement – Between G Street and H Street
  - 8<sup>th</sup> Street Sanitary Sewer – Main line installation
- Prepared plans and contract documents for:
  - 2010-11 Slipline Contract
  - RFP for Geotechnical Investigation/Surveying – Scenic Drive (East of Jefferson Street)
  - Jordan Street Lift Station Replacement
  - Preliminary Design for Hostetler/Chenoweth Loop/10<sup>th</sup> Street Sidewalk Grant
- Provided design oversight and/or construction inspection for:
  - Provided Project Management of the Terminal Reservoir & Pump Station Project

- 10<sup>th</sup> Street Widening Construction Oversight and Inspection
- Sanitary Sewer Replacement – Federal Street between 7<sup>th</sup> and 10<sup>th</sup> Streets
- Sanitary Sewer Upgrade from 7<sup>th</sup> and Court to 11<sup>th</sup> and Washington
- Designated Left Turn Lanes at 6th and Webber and 2nd and Webber Signals
- 12<sup>th</sup> Street Stormline, Dry Hollow to Quinton – Install Stormline as per Master Plan
- Wastewater Treatment Plant Roof Contract
- Wastewater Treatment Plant Electrical Upgrade Contract
- Washington Street/First Street – Design Review
- Lewis and Clark Festival Area – Design Review
- On the Technical Advisory Committee for the Chenoweth Interchange Area Mgt Plan
- On the Technical Advisory Committee for the Wasco County Transportation System Plan
- Miscellaneous Tasks:
  - Continued inputting information and utilizing GIS for producing high quality maps
  - Continued updating Base Maps with As-Built information
  - Continued gathering field information with GPS for locations of all manholes, water valves, water meters, fire hydrants, PRVs, etc. for producing more accurate utility maps
  - Provided assistance and guidance to Public Works Field Crews
  - Completed updating City of The Dalles Standard Drawings & Specifications with most current ODOT/APWA drawings and specifications
  - Continued organizing archives using new map files at the Public Works Facility
  - Provided extensive plan review and inspections for many commercial developments
  - Provided extensive plan review and inspections for many residential subdivisions
  - Provided detailed drawings and maps for Public Works Field Crews

### **Major Issues to be resolved in the next 5 years**

- Work toward getting Utilities in place in the Eastern and Western portions of the City.
- Complete Master Plans for providing services into the UGB Expansion Areas.
- Complete the Water, Sanitary Sewer, and Storm Sewer System Improvements as outlined in the project schedules for each of the Master Plans.
- Work toward getting storm sewer trunk lines installed so that as development projects occur, infrastructure improvements can occur with the development.
- Investigate 10<sup>th</sup> Street/Cherry Heights Intersection for Roundabout or Signalization.
- Continue updating system models provided with each water, wastewater, and storm sewer Master Plan with as-built information when projects are completed.
- Continue working toward creating ADA corridors throughout the City
- Continue developing systems within GIS to track work being performed City-wide, particularly tracking sewer video inspection/repair.
- Continue exploring options for new fill sites for City-generated spoils material.
- Complete City of The Dalles Engineering Standards.
- Post City of The Dalles Engineering Standards and Project Specifications on the City’s Website.

## **REGULATORY COMPLIANCE SERVICES**

### **Description**

Provides supervision for the Cross Connection Control program and Administrative Services, as well as oversight to assure that regulations relevant to the many areas of Public Works responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the time lines set by regulatory agencies, and performing ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, as well as protection of the environment, and protection from litigation and fines.

### **2011-12 Goals, Projects, and Highlights**

- Begin preparation of a “Capacity, Management, Operations and Maintenance Plan” including updated Emergency Notification and Response Plan for sanitary sewer overflows.
- Prepare and submit the application for renewal of the NPDES discharge permit for the City’s Wastewater Treatment Plant.
- Finalize, adopt by resolution and submit to DEQ the revised technically-developed Local Limits governing discharges to the City wastewater system.
- Prepare informational mailing to sewer system customers, raising awareness of sewer issues such as the damages caused by grease and “flushable” paper wipes.
- Update Ordinance No. 01-1240 regarding Cross Connection Control Measures.
- Update Public Works information on City website.
- Prepare Safety Manual, integrating and updating each written safety program.
- Address training requirements for Water System Emergency Response Plan.
- Complete National Incident Management System (NIMS) training required for Public Works.

### **2010-11 Accomplishments**

- Provided oversight for City’s response to Senate Bill 737 which required testing of the Wastewater Treatment Plant effluent for 118 “Persistent Priority Pollutants” in July and November 2010 (\$14,000). A Pollution Prevention and Toxics Reduction Plan will not be required because the only substances detected above Plan Initiation Levels were cholesterol and coprostanol, for which DEQ has exempted the plan requirement.
- Coordinated OR-OSHA Consultative Inspections and corrective action for the Public Works Department.
- Industrial Pretreatment Program: Administered ongoing permits for AmeriTies West, Design LLC, Chenoweth Water PUD, Bonneville Power Administration, and NW Aluminum Specialties.
  - Prepared Industrial Pretreatment Program invoice requests, totaling \$89,527 for 2010, down from \$102,846 in 2009.
  - Issued discharge permit for seasonal discharge by Polehn Farms.

- Community outreach activities:
  - Provided 12<sup>th</sup> annual Water Quality Report to all water customers as required by USEPA.
  - Prepared news releases for department projects.
  - Prepared numerous doorhangers to provide information on neighborhood water, sewer and paving projects.
- Provided follow up for sanitary sewer overflows, collecting information for insurance claims and complying with DEQ's reporting directives.
- Assured compliance with all state Drinking Water Program requirements for water testing and reporting.
- Coordinated department Workers Comp claims, preparing and tracking light duty offers and facilitating receipt of \$2,430 of light duty equipment, including a computer desk and gantry crane.
- Activities of Cross Connection Specialist:
  - Performed 179 hazard surveys
  - Issued permits for 103 installations of new backflow prevention assemblies
  - Administered annual testing requirement for 1,626 assemblies in the water system
  - Conducted annual testing of 62 city-owned assemblies
  - Served as President of Oregon chapter of American Backflow Prevention Assn, organizing annual seminar with state and national speakers, working with ABPA board and lobbyist toward revision of state cross connection regulations
  - Served as chairperson of Oregon Cross Connection Specialists Regional Subcommittee
- Handled hazardous materials issues, sending unneeded chemicals to collection events, tracking recycled scrap metal, solvent, antifreeze and used oil, and reporting to DEQ.
- Served as City representative on Tri-County Hazardous Waste and Recycling Program Steering Committee, serving also on the Budget, Organics, and Bylaws/Agreement Revision subcommittees.
- Provided oversight of the department's Commercial Driver's License (CDL) records, and water/wastewater certifications.
- Provided administration of the City's Drug and Alcohol Program.

### **Major Issues to be resolved in the next 5 years**

- Adoption of a Capacity, Management, Operation and Maintenance (CMOM) program to reduce the likelihood of Sanitary Sewer Overflows, including overflows from manholes and into basements.
- Adoption of computerized maintenance management system for efficient retrieval of documentation regarding sewer system inspections, cleaning, maintenance, repair, overflows and customer complaints.

## **ADMINISTRATIVE SERVICES**

### **Description**

Provides administrative functions for the Department of Public Works: budgeting, department purchases, manpower cost apportionment, departmental personnel functions, inventory tracking, customer service and timekeeping.

### **2011-12 Goals, Projects, and Highlights**

- Continue to provide a high level of skilled customer service and professionalism, both internally and externally.
- Continue cross training of personnel in all functions associated with front office duties.
- Review/update forms and office Standard Operating Procedures.
- Provide coordination for the annual Community Cleanup.

### **2010-11 Accomplishments**

- Upgraded locate request system to Internet Tickets (ITIC), tracked 916 locate requests, and provided monthly Locate Report to Oregon Underground Coordinating Council (OUCC).
- Provided clerical support for the weekly Terminal Reservoir construction meetings.
- Provided administrative support to the Department Director and management staff.
- Processed the monthly Joint Use reports, invoices for department services, and monthly time allocation job reports.
- Provided monthly detailed budget, account activity and revenue reports.
- One person attended Part 2 of regional Water System Customer Service training.
- Assembled bid/proposal packets and contracts for departmental projects.
- Performed departmental personnel functions, including Personnel Action Forms as needed for Public Works employees.
- Logged and tracked approximately 9 field utility verifications, 45 building permits, 10 physical constraints/cut & fill permits, 5 property line adjustments, 8 blue line plat maps and plans, and 19 miscellaneous permits for processing through the Public Works and Planning Departments.
- Issued 52 Street/Sidewalk Closure permits, 16 Banner permits, 55 Backflow Permits, and 41 Right-of-Way Construction permits.
- Provided clerical and administrative support for the monthly City of The Dalles Traffic Safety Commission meetings.
- Assisted in refining the tracking of vehicle maintenance and sign costs.
- Processed purchase orders and obtained approvals in a timely manner.
- Recycled old records from upstairs storage area in accordance with record retention rules.
- Updated Hydrant Report book bi-annually and tracked hydrants out of service.
- Arranged registration and lodging for out-of-town employee training and tracked costs.
- Monitored and logged in confined space entries for safety purposes.
- Tracked and posted vacation schedules.

- Provided liaison services for employees with insurance and retirement providers.
- Provided liaison services with the phone and alarm companies and computer IT contractor.
- Provided updated City Specs to area contractors and plan holders.

### Major Issues to be resolved in the next 5 years

- Provide training for appropriate personnel on the applications associated with the HTE/Finance Department programs, as well as any new asset management or computer maintenance management software that may be put into use.
- Continue to analyze procedures, duties and responsibilities to see that personnel, equipment and daily functions perform efficiently and accurately.
- Continue to obtain training to maintain a high level of skill and knowledge in the increasingly technical and complex business world.
- Refine the process for handling applications involving both City Hall and Public Works.

## City of The Dalles, Oregon Fiscal Year 2011-12 Budget PUBLIC WORKS SUMMARY

| <u>FY08/09</u><br><u>Actual</u> | <u>FY09/10</u><br><u>Actual</u> | <u>FY10/11</u><br><u>Budget</u> | <u>Revenue/Cost Centers</u>           | <u>FY11/12</u><br><u>Proposed</u><br><u>Budget</u> | <u>FY11/12</u><br><u>Approved</u><br><u>Budget</u> | <u>FY11/12</u><br><u>Adopted</u><br><u>Budget</u> |
|---------------------------------|---------------------------------|---------------------------------|---------------------------------------|--|--|---|
| 7,701,631                       | 7,696,518                       | 7,504,230                       | BEGINNING BALANCE                     | 6,440,888  | 6,650,458  | 6,950,458   |
| 9,131,835                       | 9,515,973                       | 11,542,338                      | REVENUES                              | 11,422,413   | 11,422,413   | 11,422,413  |
| 2,212,326                       | 2,419,123                       | 5,868,060                       | OTHER SOURCES                         | 2,579,212  | 2,579,212  | 2,579,212   |
| 19,045,791                      | 19,631,615                      | 24,914,628                      | <b>TOTAL RESOURCES</b>                | 20,442,513   | 20,652,083   | 20,952,083  |
| 1,025,224                       | 1,089,070                       | 1,324,415                       | STREET OPERATIONS                     | 1,370,514  | 1,375,136  | 1,397,136   |
| 131,029                         | 188,897                         | 178,420                         | PUBLIC WORKS RESERVE FUND             | 196,011  | 196,011  | 196,011   |
| -                               | 117,167                         | 867,631                         | STREET/BRIDGE REPLACEMENT FUND        | 1,366,154  | 1,366,154  | 1,596,154   |
| 973,099                         | 999,517                         | 1,532,265                       | WATER TREATMENT                       | 1,492,639  | 1,495,829  | 1,495,829   |
| 1,360,469                       | 1,428,268                       | 1,694,490                       | WATER DISTRIBUTION                    | 1,657,600  | 1,659,032  | 1,659,032   |
| 1,464,518                       | 2,658,669                       | 5,118,790                       | WATER DEPT CAPITAL RESERVE FUND       | 817,306  | 817,306  | 786,412   |
| 2,058,552                       | 2,180,049                       | 2,732,527                       | WASTE WATER FUND                      | 2,865,413  | 2,870,035  | 2,893,035   |
| 23,628                          | 163,309                         | 2,573,643                       | SEWER SPECIAL RESERVE FUND            | 1,109,791  | 1,109,791  | 1,134,791   |
| 73,592                          | 356,837                         | 3,290,702                       | SEWER PLANT CONST                     | 3,312,884  | 3,512,884  | 3,512,884   |
| 7,110,110                       | 9,181,783                       | 19,312,883                      | <b>TOTAL EXPENDITURES</b>             | 14,188,312   | 14,402,178   | 14,671,284  |
| -                               | -                               | -                               | DEBT SERVICE                          | 170,000  | 170,000  | 200,894   |
| 4,239,163                       | 4,318,819                       | 5,164,532                       | TRANSFER OUT                          | 5,586,496  | 5,586,496  | 5,586,496   |
| -                               | -                               | 437,213                         | CONTINGENCY                           | 497,705  | 493,409  | 493,409   |
| -                               | -                               | -                               | UNAPPROPRIATED ENDING BAL             | -  | -  | -   |
| 4,239,163                       | 4,318,819                       | 5,601,745                       | <b>TOTAL OTHER USES</b>               | 6,254,201  | 6,249,905  | 6,280,799   |
| <b>11,349,273</b>               | <b>13,500,602</b>               | <b>24,914,628</b>               | <b>TOTAL EXPENDS &amp; OTHER USES</b> | <b>20,442,513</b>                                  | <b>20,652,083</b>                                  | <b>20,952,083</b>                                 |
| <b>7,696,518</b>                | <b>6,131,013</b>                | <b>-</b>                        | <b>FUND TOTAL</b>                     | <b>-</b>   | <b>-</b>   | <b>-</b>  |



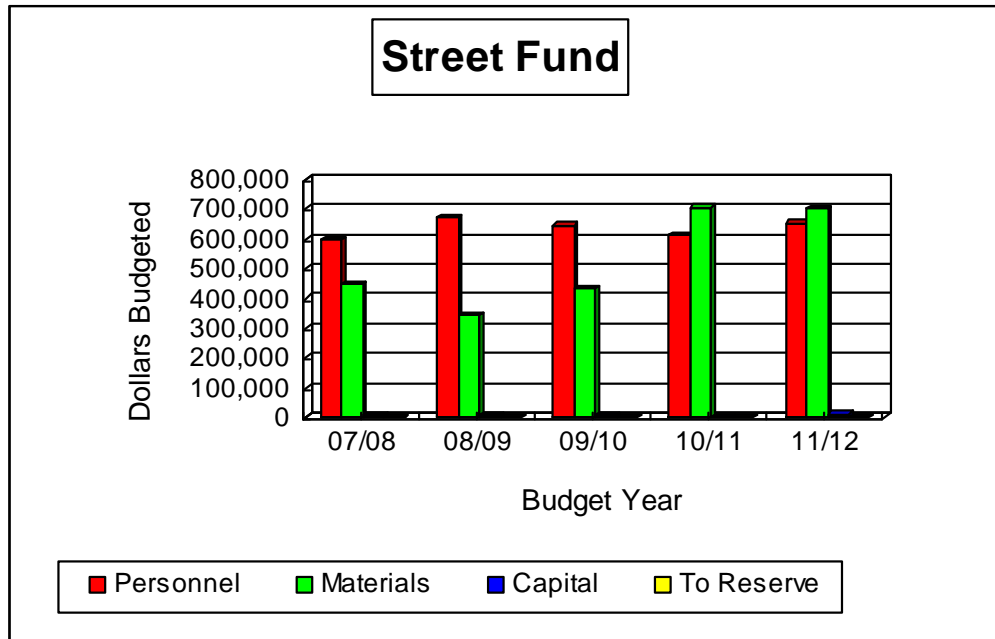
**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**STREET FUND**

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|                    |                     |                             |                             |
|--------------------|---------------------|-----------------------------|-----------------------------|
| <b>Fund:</b>       | <b>Street (005)</b> | <b>Number of Employees:</b> | <b>5 dedicated</b>          |
| <b>Department:</b> | <b>Public Works</b> |                             | <b>12 shared / 7.50 FTE</b> |
| <b>Program:</b>    | <b>Street</b>       |                             |                             |

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The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City street systems. The fund's primary sources of revenue are the Oregon State Motor Vehicle Fund and a local 3-cent gas tax.

**Description**

The Street Division manages the operation and maintenance of 78 miles of paved city streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, lighting, various triangle parks, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

**2011-12 Goals, Projects, and Highlights**

- Complete identified capital and O&M improvements, using in-house engineering when needed, to provide cost-effective, affordable projects.
- Support efforts to develop and implement Street Division funding sufficient to meet the maintenance needs of the City's transportation systems.
- Complete widening of East 10<sup>th</sup> Street between J and Lewis Streets.
- Complete extension of East 19<sup>th</sup> Street to Thompson Street.

- Complete upgrades to Thompson Street from 9<sup>th</sup> to 19<sup>th</sup> Street.
- Complete the following surfacing projects:
  - Resurface East 12th Street from Dry Hollow to Thompson Street
  - Alley from Washington to Federal between 1st and 2nd Streets
  - Alley from Washington to Laughlin between 3<sup>rd</sup> and 4<sup>th</sup> Streets
  - Continue patching after utility work is installed
  - Patch failed street surfaces where 30-year-old patches are coming apart
  - Effect repairs to bridge approaches on West 9<sup>th</sup> and West 10<sup>th</sup> Streets
  - Install new deck surface to 10<sup>th</sup> and Mill Creek Bridge
  - Perform maintenance to keep East 19<sup>th</sup> Street to the hospital passable for traffic until funding is available for reconstruction
  - Repair of deteriorated sections on many residential streets
- Implement an aggressive Chip Seal program to salvage failing streets.
- Complete study to mitigate severe street surface slide movement on Scenic Drive and E 18<sup>th</sup> St.
- Help Engineering Division solve drainage issues throughout the City.
- Provide curb/sidewalk installation and replacement in accordance with ADA requirements.
- Continue to work on ADA extended corridors for pedestrian travel.
- Provide crack seal treatments for future overlay projects and for deteriorating roadways to extend service life.
- Provide service for increasing street lighting, paint striping, signage, and delineation.
- Stay involved in planning issues, including annexation of areas with substandard streets.
- Continue to provide annual equipment evaluations to maximize reliability and value.
- Support Water Distribution and Wastewater Collection Division functions to expedite full surface projects.
- Implement a vigorous noxious weed abatement program using public information releases and contractual services, including spray control of puncture vine in and along City rights-of-ways.
- Achieve a balance of efforts between operational, contractual, and combined projects.
- Find an affordable solution for disposal of fill material generated by all construction activities.
- Provide assistance with increasing community events.

## **2010-11 Accomplishments**

- Continued efforts on new Public Works site by finishing frontage and outbuildings.
- Resurfaced West 6<sup>th</sup> Street from Cherry Heights to Snipes including drainage enhancements.
- Partnered with ODOT to install and implement left hand turn signal phasing for the traffic lights at the intersections of Webber with West 6<sup>th</sup> and West 2<sup>nd</sup> Streets.
- Installed interconnect and Emergency Vehicle Preemption between Webber Street and Cherry Heights signals.

- Patched pavement surfaces after Water Distribution and Wastewater Collection utility work.
- Rocked and graded gravel roads and alleys in the City and watershed.
- Re-stripped paved streets.
- Under the Gravel Street Reconstruction Policy, performed upgrades to: G Street between East 8<sup>th</sup> and East 9<sup>th</sup> Street; and Pentland Street from 11<sup>th</sup> to 12<sup>th</sup> Street.
- Painted crosswalks and delineations in the City, as well as Mosier, Dufur and surrounding areas, as a trade of efforts agreement with Wasco County Public Works.
- Cleaned and cleared slide areas within city.
- Provided support to General Fund building and grounds efforts, traffic counts for engineering studies, and input for Urban Renewal activities.
- Provided staff support for Traffic Safety Commission issues and resolutions.
- Responded to and assisted with Codes Enforcement issues.
- Sanded and plowed in two moderate winter storm events.
- Assisted with many community functions, including parades, rodeo, events, bicycle races, community cleanup, street festivals, cruise-in and car races.
- Installed street banners for various events throughout the year.
- Freshened up paint on the Union Street Underpass.
- Procured, developed, and initiated fill material sites around the City.
- Installed and maintained all traffic signage throughout the city.

### **Major Issues to be resolved in the next 5 years**

- Find viable funding mechanisms to sustain adequate service levels as our community continues to expand in growth and needs, allowing for increased costs for traffic lighting and signals, waste disposal, fuel and materials.
- Build funding for installation of traffic signals in congested intersections.
- Build funding to allow for the 4.0 miles per year of surface treatment required to keep up with street deterioration rates and growth; current funding allows up to ½ mile per year.
- Find funding to allow timely replacement of equipment and vehicles.
- Complete West 1<sup>st</sup> Street and Bargeway Road LID Phase 2.

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget  
STREET FUND SUMMARY**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Revenue/Cost Centers</b>           | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|---------------------------------------|--|--|---------------------------------------|
| 489,880                   | 717,095                   | 644,543                   | <b>BEGINNING BALANCE</b>              | 584,432                                | 587,622                                | 839,622                               |
| 1,196,138                 | 1,194,597                 | 1,479,103                 | <b>REVENUES</b>                       | 2,154,195                              | 2,154,195                              | 2,154,195                             |
| 348,082                   | 398,497                   | 424,980                   | <b>OTHER SOURCES</b>                  | 426,662                                | 426,662                                | 426,662                               |
| <b>2,034,101</b>          | <b>2,310,189</b>          | <b>2,548,626</b>          | <b>TOTAL RESOURCES</b>                | <b>3,165,289</b>                       | <b>3,168,479</b>                       | <b>3,420,479</b>                      |
| 1,025,224                 | 1,089,070                 | 1,324,415                 | <b>STREET OPERATIONS</b>              | 1,370,514                              | 1,375,136                              | 1,397,136                             |
| 131,029                   | 188,897                   | 178,420                   | <b>PUBLIC WORKS RESERVE FUND</b>      | 196,011                                | 196,011                                | 196,011                               |
| -                         | 117,167                   | 867,631                   | <b>STREET/BRIDGE REPLACEMENT FUND</b> | 1,366,154                              | 1,366,154                              | 1,596,154                             |
| <b>1,156,253</b>          | <b>1,395,134</b>          | <b>2,370,466</b>          | <b>TOTAL EXPENDITURES</b>             | <b>2,932,679</b>                       | <b>2,937,301</b>                       | <b>3,189,301</b>                      |
| -                         | -                         | -                         | <b>CHARGES FOR SERVICES</b>           | -                                      | -                                      | -                                     |
| 160,752                   | 170,828                   | 178,160                   | <b>TRANSFER OUT</b>                   | 184,638                                | 184,638                                | 184,638                               |
| -                         | -                         | -                         | <b>CONTINGENCY</b>                    | 47,972                                 | 46,540                                 | 46,540                                |
| -                         | -                         | -                         | <b>UNAPPROPRIATED ENDING BAL</b>      | -                                      | -                                      | -                                     |
| <b>160,752</b>            | <b>170,828</b>            | <b>178,160</b>            | <b>TOTAL OTHER USES</b>               | <b>232,610</b>                         | <b>231,178</b>                         | <b>231,178</b>                        |
| <b>1,317,005</b>          | <b>1,565,962</b>          | <b>2,548,626</b>          | <b>TOTAL EXPENDS &amp; OTHER USES</b> | <b>3,165,289</b>                       | <b>3,168,479</b>                       | <b>3,420,479</b>                      |
| <b>717,095</b>            | <b>744,227</b>            | <b>-</b>                  | <b>FUND TOTAL</b>                     | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**STREET FUND**

| <b>FY08/09</b>      | <b>FY09/10</b>   | <b>FY10/11</b>   | <b>Account</b>                    | <b>Account</b>            | <b>FY11/12</b>   | <b>FY11/12</b>   | <b>FY11/12</b>   |
|---------------------|------------------|------------------|-----------------------------------|---------------------------|------------------|------------------|------------------|
| <b>Actual</b>       | <b>Actual</b>    | <b>Budget</b>    | <b>Number</b>                     | <b>Description</b>        | <b>Proposed</b>  | <b>Approved</b>  | <b>Adopted</b>   |
|                     |                  |                  |                                   |                           | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |
| <b>REVENUES</b>     |                  |                  |                                   |                           |                  |                  |                  |
| 262,664             | 199,371          | 119,672          | 005-0000-300.00-00                | BEGINNING BALANCE         | 76,314           | 79,504           | 101,504          |
| 374,608             | 405,097          | 417,000          | 005-0000-319.40-00                | LOCAL 3 CENT FUEL TAX     | 416,000          | 416,000          | 416,000          |
| 505,977             | 554,319          | 669,785          | 005-0000-335.40-00                | STATE MOTOR VEH FND       | 817,010          | 817,010          | 817,010          |
| 3,249               | 16,307           | 5,000            | 005-0000-337.10-00                | URBAN RENEWAL             | 5,000            | 5,000            | 5,000            |
| 16                  | 13               | -                | 005-0000-341.80-00                | COPIES, PLANS, ORD'S      | -                | -                | -                |
| 2,681               | 9,814            | 2,000            | 005-0000-341.90-00                | MISC SALES AND SRVCE      | 1,000            | 1,000            | 1,000            |
| 13,565              | 9,068            | 33,538           | 005-0000-348.00-00                | INTERDEPARTMENTAL REVENUE | 30,538           | 30,538           | 30,538           |
| 1,241               | 144              | 100              | 005-0000-361.00-00                | INTEREST REVENUES         | 100              | 100              | 100              |
| 8,265               | 11,754           | 500              | 005-0000-369.00-00                | OTHER MISC REVENUES       | 500              | 500              | 500              |
| 91,415              | 107,812          | 115,250          | 005-0000-391.51-00                | WATER UTILITY FUND        | 115,362          | 115,362          | 115,362          |
| 121,667             | 128,941          | 139,730          | 005-0000-391.55-00                | WASTEWATER UTILITY        | 141,300          | 141,300          | 141,300          |
| -                   | 1,000            | -                | 005-0000-392.00-00                | SALE OF FIXED ASSETS      | -                | -                | -                |
| <b>1,385,347</b>    | <b>1,443,639</b> | <b>1,502,575</b> | <b>TOTAL STREET FUND REVENUES</b> |                           | <b>1,603,124</b> | <b>1,606,314</b> | <b>1,628,314</b> |
| <b>EXPENDITURES</b> |                  |                  |                                   |                           |                  |                  |                  |
| 428,539             | 418,971          | 375,639          | 005-0500-431.11-00                | REGULAR SALARIES          | 386,839          | 386,839          | 386,839          |
| 1,188               | 1,627            | 3,000            | 005-0500-431.12-00                | PARTTIME/TEMP SALARIES    | 3,000            | 3,000            | 3,000            |
| 33,190              | 13,281           | 16,225           | 005-0500-431.13-00                | OVERTIME SALARIES         | 19,225           | 19,225           | 19,225           |
| 94,744              | 97,301           | 101,459          | 005-0500-431.21-10                | MEDICAL INSURANCE         | 115,739          | 115,739          | 115,739          |
| 2,110               | 2,169            | 1,878            | 005-0500-431.21-20                | L-T DISABILITY INSURANCE  | 1,934            | 1,934            | 1,934            |
| 366                 | 400              | 334              | 005-0500-431.21-30                | LIFE INSURANCE            | 365              | 365              | 365              |
| 21,124              | 25,841           | 33,170           | 005-0500-431.21-40                | WORKERS COMP INSURANCE    | 41,242           | 41,242           | 41,242           |
| 34,404              | 32,096           | 30,207           | 005-0500-431.22-00                | FICA                      | 31,293           | 31,293           | 31,293           |
| 54,991              | 52,888           | 50,711           | 005-0500-431.23-00                | RETIREMENT CONTRIBUTIONS  | 52,223           | 52,223           | 52,223           |
| 3,878               | 1,402            | 2,082            | 005-0500-431.28-00                | VEBA CONTRIBUTIONS        | 2,082            | 2,082            | 2,082            |
| 294                 | 157              | 178              | 005-0500-431.29-00                | OTHER EMPLOYEE BENEFITS   | 178              | 178              | 178              |
| <b>674,827</b>      | <b>646,133</b>   | <b>614,883</b>   | <b>TOTAL PERSONNEL SERVICE</b>    |                           | <b>654,120</b>   | <b>654,120</b>   | <b>654,120</b>   |
| 2,447               | 469              | 3,840            | 005-0500-431.31-10                | CONTRACTUAL SERVICES      | 4,260            | 7,450            | 7,450            |
| 6,713               | 6,777            | 7,082            | 005-0500-431.31-40                | WASCO CO COMMUNICATIONS   | 7,082            | 8,514            | 8,514            |
| -                   | -                | -                | 005-0500-431.34-10                | ENGINEERING SERVICES      | -                | -                | -                |
| 3,050               | 5,719            | 5,843            | 005-0500-431.34-30                | COMPUTER SERVICES         | 5,843            | 5,843            | 5,843            |
| -                   | -                | 12,000           | 005-0500-431.34-50                | SPECIAL STUDIES & REPORTS | 12,000           | 12,000           | 12,000           |
| 11,509              | 9,862            | 19,392           | 005-0500-431.39-00                | OTHER CONTRACTUAL SVCS    | 19,230           | 19,230           | 19,230           |
| 2,316               | 2,830            | 8,493            | 005-0500-431.41-10                | WATER & SEWER             | 6,513            | 6,513            | 6,513            |
| 14,863              | 31,731           | 3,600            | 005-0500-431.41-20                | GARBAGE SERVICES          | 3,600            | 3,600            | 3,600            |
| 6,840               | 5,252            | 10,725           | 005-0500-431.41-30                | NATURAL GAS               | 6,150            | 6,150            | 6,150            |
| 4,123               | 4,407            | 4,730            | 005-0500-431.41-40                | ELECTRICITY               | 5,020            | 5,020            | 5,020            |
| 77,684              | 76,767           | 83,180           | 005-0500-431.41-50                | STREET & TRAFFIC LIGHTING | 89,003           | 89,003           | 89,003           |
| 5,665               | 7,140            | 7,600            | 005-0500-431.42-00                | JANITORIAL SERVICES       | 7,600            | 7,600            | 7,600            |
| 4,855               | 11,620           | 9,676            | 005-0500-431.43-10                | BUILDINGS AND GROUNDS     | 8,134            | 8,134            | 8,134            |
| 39                  | -                | 1,200            | 005-0500-431.43-20                | COMPUTERS                 | 1,200            | 1,200            | 1,200            |
| 92                  | 358              | 727              | 005-0500-431.43-30                | RADIO EQUIPMENT           | 1,560            | 1,560            | 1,560            |
| 5                   | -                | 500              | 005-0500-431.43-40                | OFFICE EQUIPMENT          | 500              | 500              | 500              |
| 7,993               | 1,124            | 5,275            | 005-0500-431.43-45                | JOINT USE OF LABOR/EQUIP  | 10,075           | 10,075           | 10,075           |
| 36,344              | 37,800           | 41,333           | 005-0500-431.43-50                | VEHICLES                  | 63,198           | 63,198           | 63,198           |
| 34,752              | 25,162           | 39,670           | 005-0500-431.43-51                | GAS/OIL/DIESEL/LUBRICANTS | 41,044           | 41,044           | 41,044           |
| 7,975               | 3,758            | 9,813            | 005-0500-431.43-52                | TIRES AND TIRE REPAIRS    | 19,156           | 19,156           | 19,156           |
| 2,990               | 5,108            | 8,994            | 005-0500-431.43-70                | GENERAL EQUIPMENT         | 9,330            | 9,330            | 9,330            |
| 7,537               | 5,816            | 480              | 005-0500-431.43-71                | SPCL UTILITY EQUIPMENT    | 525              | 525              | 525              |
| 4,949               | 6,076            | 5,249            | 005-0500-431.43-80                | SHOP EQUIPMENT            | 5,597            | 5,597            | 5,597            |
| 531                 | 238              | 700              | 005-0500-431.43-81                | SERVICE PICKUP TOOLS      | 700              | 700              | 700              |
| 261                 | 364              | 436              | 005-0500-431.43-87                | UTILITIES LOCATES         | 436              | 436              | 436              |

## STREET FUND (continued)

| FY08/09           | FY09/10          | FY10/11          | Account                                     | Account                    | FY11/12          | FY11/12          | FY11/12          |
|-------------------|------------------|------------------|---|----------------------------|------------------|------------------|------------------|
| Actual            | Actual           | Budget           | Number                                      | Description                | Proposed         | Approved         | Adopted          |
|                   |                  |                  |   |                            | Budget           | Budget           | Budget           |
| 5,973             | 337              | 200              | 005-0500-431.44-20                          | RENTAL OF EQUIPMENT        | 9,700            | 9,700            | 9,700            |
| 7,702             | 5,655            | 6,815            | 005-0500-431.52-10                          | LIABILITY INSURANCE        | 5,826            | 5,826            | 5,826            |
| 1,088             | 6,460            | 6,199            | 005-0500-431.52-30                          | PROPERTY INSURANCE         | 4,347            | 4,347            | 4,347            |
| 9,108             | 4,782            | 5,448            | 005-0500-431.52-50                          | AUTOMOTIVE INSURANCE       | 5,605            | 5,605            | 5,605            |
| -                 | -                | -                | 005-0500-431.52-60                          | INSURANCE DEDUCTIBLES      | 1,500            | 1,500            | 1,500            |
| 259               | 273              | 470              | 005-0500-431.53-20                          | POSTAGE                    | 470              | 470              | 470              |
| 9,267             | 6,421            | 6,561            | 005-0500-431.53-30                          | TELEPHONE                  | 6,561            | 6,561            | 6,561            |
| 24                | -                | 150              | 005-0500-431.53-40                          | LEGAL NOTICES              | 150              | 150              | 150              |
| -                 | 135              | 407              | 005-0500-431.53-60                          | PUBLIC EDUCATION/INFO      | 407              | 407              | 407              |
| 56                | 320              | -                | 005-0500-431.54-00                          | ADVERTISING                | -                | -                | -                |
| 103               | 81               | 1,345            | 005-0500-431.55-00                          | PRINTING AND BINDING       | 1,355            | 1,355            | 1,355            |
| 150               | 125              | 80               | 005-0500-431.57-00                          | PERMITS                    | 184              | 184              | 184              |
| 437               | 492              | 550              | 005-0500-431.58-10                          | TRAVEL, FOOD & LODGING     | 550              | 550              | 550              |
| 5,261             | 5,265            | 11,177           | 005-0500-431.58-50                          | TRAINING AND CONFERENCES   | 10,991           | 10,991           | 10,991           |
| 908               | 813              | 971              | 005-0500-431.58-70                          | MEMBERSHIPS/DUES/SUBS      | 1,030            | 1,030            | 1,030            |
| 2,594             | 3,275            | 2,748            | 005-0500-431.60-10                          | OFFICE SUPPLIES            | 2,828            | 2,828            | 2,828            |
| 4,196             | 1,988            | 3,900            | 005-0500-431.60-20                          | JANITORIAL SUPPLIES        | 3,900            | 3,900            | 3,900            |
| 4                 | -                | 100              | 005-0500-431.60-60                          | EXPENDABLE SUPPLIES        | -                | -                | -                |
| 2,248             | 2,992            | 3,275            | 005-0500-431.60-80                          | CLOTHING                   | 2,841            | 2,841            | 2,841            |
| 4,613             | 5,030            | 4,514            | 005-0500-431.60-85                          | SPECIAL DEPT SUPPLIES      | 4,096            | 4,096            | 4,096            |
| 80                | 730              | 1,647            | 005-0500-431.60-86                          | CHEMICAL/LAB SUPPLIES      | 1,658            | 1,658            | 1,658            |
| 42,306            | 133,001          | 357,379          | 005-0500-431.60-87                          | STREET CONST SUPPLIES      | 310,108          | 310,108          | 332,108          |
| 368               | 1,065            | 1,025            | 005-0500-431.64-10                          | BOOKS AND PERIODICALS      | 1,045            | 1,045            | 1,045            |
| 2,308             | 3,160            | -                | 005-0500-431.64-80                          | COMPUTER SOFTWARE          | -                | -                | -                |
| 97                | -                | -                | 005-0500-431.69-50                          | MISCELLANEOUS EXPENSES     | -                | -                | -                |
| 528               | 2,682            | 1,866            | 005-0500-431.69-80                          | ASSETS < \$5000            | 2,983            | 2,983            | 2,983            |
| <b>343,211</b>    | <b>433,459</b>   | <b>707,365</b>   | <b>TOTAL MATERIALS AND SERVICES</b>         |                            | <b>705,891</b>   | <b>710,513</b>   | <b>732,513</b>   |
| -                 | 3,176            | -                | 005-0500-431.72-20                          | BUILDINGS                  | -                | -                | -                |
| -                 | -                | -                | 005-0500-431.74-10                          | MACHINERY                  | 2,170            | 2,170            | 2,170            |
| -                 | -                | 2,167            | 005-0500-431.74-20                          | VEHICLES                   | -                | -                | -                |
| 867               | 381              | -                | 005-0500-431.74-25                          | COMMUNICATIONS EQUIP       | -                | -                | -                |
| 1,453             | 3,234            | -                | 005-0500-431.74-30                          | FURNITURE AND FIXTURES     | -                | -                | -                |
| 4,866             | 2,686            | -                | 005-0500-431.74-50                          | COMPUTER EQUIPMENT         | -                | -                | -                |
| -                 | -                | -                | 005-0500-431.74-90                          | EQUIPMENT, OTHER           | 8,333            | 8,333            | 8,333            |
| -                 | -                | -                | 005-0500-431.75-10                          | CAPITAL PROJECTS           | -                | -                | -                |
| <b>7,186</b>      | <b>9,477</b>     | <b>2,167</b>     | <b>TOTAL CAPITAL OUTLAY</b>                 |                            | <b>10,503</b>    | <b>10,503</b>    | <b>10,503</b>    |
| <b>1,025,224</b>  | <b>1,089,070</b> | <b>1,324,415</b> | <b>TOTAL STREET OPERATIONS</b>              |                            | <b>1,370,514</b> | <b>1,375,136</b> | <b>1,397,136</b> |
| <b>OTHER USES</b> |                  |                  |   |                            |                  |                  |                  |
| 107,240           | 114,352          | 118,740          | 005-9500-431.81-01                          | TO GENERAL FUND            | 124,667          | 124,667          | 124,667          |
| -                 | -                | -                | 005-9500-431.81-09                          | TO PUBLIC WKS RESV FUND    | -                | -                | -                |
| -                 | -                | -                | 005-9500-431.81-10                          | TO UNEMPLOYMENT FUND       | -                | -                | -                |
| -                 | -                | -                | 005-9500-431.81-13                          | TO STREET & BRIDGE FUND    | -                | -                | -                |
| -                 | -                | -                | 005-9500-431.81-18                          | TO SPECIAL GRANTS FUND     | -                | -                | -                |
| 53,512            | 56,476           | 59,420           | 005-9500-431.81-43                          | TO FFCO 2008 DEBT SVC FUND | 59,971           | 59,971           | 59,971           |
| <b>160,752</b>    | <b>170,828</b>   | <b>178,160</b>   | <b>TOTAL OPERATING TRANSFERS OUT</b>        |                            | <b>184,638</b>   | <b>184,638</b>   | <b>184,638</b>   |
| -                 | -                | -                | 005-9500-431.88-00                          | CONTINGENCY                | 47,972           | 46,540           | 46,540           |
| -                 | -                | -                | <b>TOTAL CONTINGENCY</b>                    |                            | <b>47,972</b>    | <b>46,540</b>    | <b>46,540</b>    |
| -                 | -                | -                | 005-9500-431.89-00                          | UNAPPROPRIATED ENDING BAL  | -                | -                | -                |
| -                 | -                | -                | <b>TOTAL UNAPPROPRIATED ENDING BAL</b>      |                            | -                | -                | -                |
| <b>160,752</b>    | <b>170,828</b>   | <b>178,160</b>   | <b>TOTAL OTHER USES</b>                     |                            | <b>232,610</b>   | <b>231,178</b>   | <b>231,178</b>   |
| <b>1,185,976</b>  | <b>1,259,898</b> | <b>1,502,575</b> | <b>GRAND TOTAL STREET FUND EXPENSES</b>     |                            | <b>1,603,124</b> | <b>1,606,314</b> | <b>1,628,314</b> |
| <b>199,371</b>    | <b>183,741</b>   | <b>-</b>         | <b>STREET FUND - REVENUES LESS EXPENSES</b> |                            | <b>-</b>         | <b>-</b>         | <b>-</b>         |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**PUBLIC WORKS RESERVE FUND**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                                 | <b>Account<br/>Description</b>   | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|---|----------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>           |                           |                           |   |                                  |  |  |                                       |
| 41,845                    | 46,385                    | 8,320                     | 009-0000-300.00-00  | BEGINNING BALANCE                | 25,911                                 | 25,911                                 | 25,911                                |
| 569                       | 115                       | 100                       | 009-0000-361.00-00  | INTEREST REVENUES                | 100                                    | 100                                    | 100                                   |
| -                         | -                         | -                         | 009-0000-369.00-00  | OTHER MISC REVENUES              | -                                      | -                                      | -                                     |
| -                         | -                         | -                         | 009-0000-391.05-00  | STREET FUND                      | -                                      | -                                      | -                                     |
| 25,000                    | 30,000                    | 30,000                    | 009-0000-391.51-00  | WATER UTILITY FUND               | 30,000                                 | 30,000                                 | 30,000                                |
| 110,000                   | 120,000                   | 140,000                   | 009-0000-391.55-00  | WASTEWATER FUND                  | 140,000                                | 140,000                                | 140,000                               |
| -                         | 9,360                     | -                         | 009-0000-392.10-00  | SALE OF WATER FUND FIXED ASSETS  | -                                      | -                                      | -                                     |
| -                         | 1,021                     | -                         | 009-0000-392.20-00  | SALE OF WASTEWATER FIXED ASSETS  | -                                      | -                                      | -                                     |
| -                         | 363                       | -                         | 009-0000-392.30-00  | SALE OF STREET FUND FIXED ASSETS | -                                      | -                                      | -                                     |
| <b>177,414</b>            | <b>207,243</b>            | <b>178,420</b>            | <b>TOTAL PUBLIC WORKS RESERVE FUND REVENUES</b>           |                                  | <b>196,011</b>                         | <b>196,011</b>                         | <b>196,011</b>                        |
| <b>EXPENDITURES</b>       |                           |                           |   |                                  |  |  |                                       |
| 67,349                    | 37,271                    | 58,000                    | 009-9000-431.74-10  | MACHINERY                        | -                                      | -                                      | -                                     |
| 63,681                    | 151,626                   | 120,420                   | 009-9000-431.74-20  | VEHICLES                         | 196,011                                | 196,011                                | 196,011                               |
| <b>131,029</b>            | <b>188,897</b>            | <b>178,420</b>            | <b>TOTAL CAPITAL OUTLAY</b>                               |                                  | <b>196,011</b>                         | <b>196,011</b>                         | <b>196,011</b>                        |
| <b>131,029</b>            | <b>188,897</b>            | <b>178,420</b>            | <b>GRAND TOTAL PUBLIC WORKS RESERVE EXPENSES</b>          |                                  | <b>196,011</b>                         | <b>196,011</b>                         | <b>196,011</b>                        |
| <b>46,385</b>             | <b>18,346</b>             | <b>-</b>                  | <b>PUBLIC WORKS RESERVE FUND - REVENUES LESS EXPENSES</b> |                                  | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

**STREET BRIDGE REPLACEMENT FUND**

| <b>FY08/09<br/>Actual</b>  | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                                   | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|----------------------------|---------------------------|---------------------------|---|--------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>            |                           |                           |   |                                |  |  |                                       |
| 185,372                    | 471,340                   | 516,551                   | 013-0000-300.00-00  | BEGINNING BALANCE              | 482,207                                | 482,207                                | 712,207                               |
| -                          | -                         | 148,080                   | 013-0000-331.11-00  | FAU EXCHANGE FUNDS             | 282,547                                | 282,547                                | 282,547                               |
| -                          | 85,906                    | -                         | 013-0000-331.90-00  | FEDERAL GRANTS - MISC          | -                                      | -                                      | -                                     |
| 281,081                    | 99,119                    | 200,000                   | 013-0000-344.20-10  | CONNECT CHRGS/ TRANS SDC       | 600,000                                | 600,000                                | 600,000                               |
| 4,887                      | 2,941                     | 3,000                     | 013-0000-361.00-00  | INTEREST REVENUES              | 1,400                                  | 1,400                                  | 1,400                                 |
| <b>471,340</b>             | <b>659,307</b>            | <b>867,631</b>            | <b>TOTAL STREET/BRIDGE REPLACEMENT FUND</b>                 |                                | <b>1,366,154</b>                       | <b>1,366,154</b>                       | <b>1,596,154</b>                      |
| <b>EXPENDITURES</b>        |                           |                           |   |                                |  |  |                                       |
| -                          | 117,167                   | 867,631                   | 013-1400-431.75-10  | CAPITAL PROJECTS               | 487,581                                | 487,581                                | 717,581                               |
| -                          | <b>117,167</b>            | <b>867,631</b>            | <b>TOTAL CAPITAL OUTLAY</b>                                 |                                | <b>487,581</b>                         | <b>487,581</b>                         | <b>717,581</b>                        |
| <b>INTERFUND TRANSFERS</b> |                           |                           |   |                                |  |  |                                       |
| -                          | -                         | -                         | 013-9500-431.37-00  | TO CAPITAL PROJECT FUND        | 878,573                                | 878,573                                | 878,573                               |
| -                          | -                         | -                         | <b>TOTAL INTERFUND TRANSFERS</b>                            |                                | <b>878,573</b>                         | <b>878,573</b>                         | <b>878,573</b>                        |
| -                          | <b>117,167</b>            | <b>867,631</b>            | <b>GRAND TOTAL STREET/BRIDGE REPLACEMENT EXPENSES</b>       |                                | <b>1,366,154</b>                       | <b>1,366,154</b>                       | <b>1,596,154</b>                      |
| <b>471,340</b>             | <b>542,140</b>            | <b>-</b>                  | <b>STREET/ BRIDGE REPLCMNT FUND - REVENUE LESS EXPENSES</b> |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

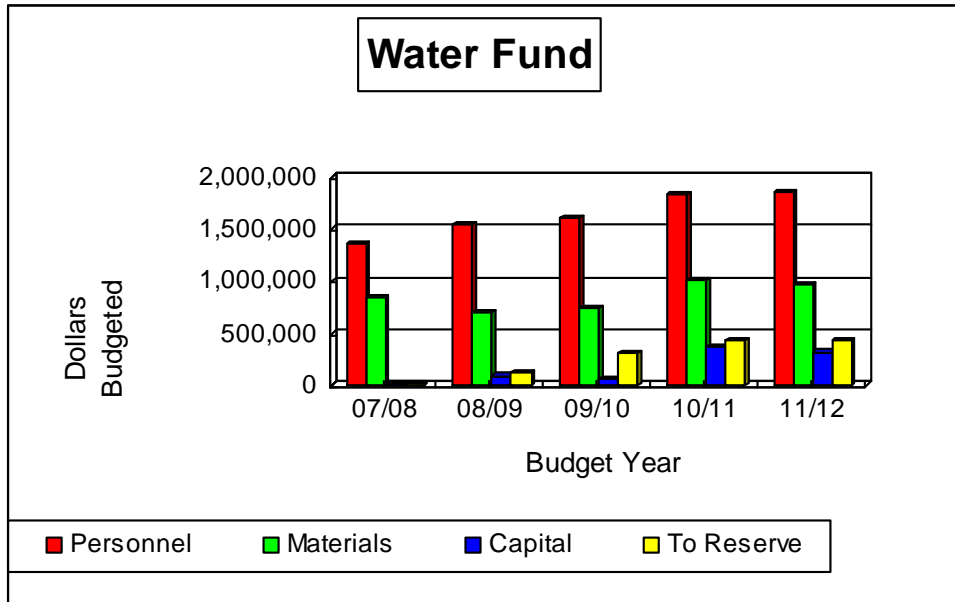
**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**WATER FUND**

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|                    |   |  |
|--------------------|---|--|
| <b>Fund:</b>       | <b>Water (050)</b>                            | <b>Number of Employees: 17 dedicated</b> |
| <b>Department:</b> | <b>Public Works</b>                           | <b>11 shared / 21.84 FTE</b>             |
| <b>Program:</b>    | <b>Water Treatment and Water Distribution</b> |  |

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The Water Fund is an enterprise fund used to account for the operations of the City’s water utility. The fund’s primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).

**WATER TREATMENT**

**Description**

The Water Treatment program accounts for all activities involved for daily operations, scheduled and non-scheduled maintenance required to ensure the continuous operation of the Wicks Water Treatment Plant which is staffed around the clock. The Water Treatment Division also includes operation and maintenance of the water quality laboratories, and management of The Dalles Municipal Watershed for the protection and enhancement of water quality and quantity. The Water Treatment program work is performed by seven Oregon-certified Water Treatment Operators and one division manager.

**2011-12 Goals, Projects and Highlights**

- Repair or replace the bridge at Crow Creek Dam.
- Continue work on a land exchange with the US Forest Service to consolidate City ownership around Crow Creek Dam and reservoir.



- Continue work on environmental permitting for Crow Creek Dam expansion and Dog River Diversion Pipeline replacement projects.
- Complete planning and initial field work on the forest fuels reduction project in The Dalles Watershed utilizing a \$200,000 National Fire Plan grant.
- Continue additional water quality testing programs on both source water and treated water in compliance with new federal regulations.
- Maintain State-mandated continuing education opportunities for Water Treatment Plant Operators.
- Continue to participate in and apply optimization principles of Partnership for Safe Water.
- Obtain new DEQ permit for discharge of filter backwash water. Annual cost to increase from \$448 to \$11,000.
- Complete the conversion from 100% liquid/gas chlorination to bulk-supplied 12.5% liquid sodium hypochlorite for water disinfection.
- Address and correct any safety related items that might pose a hazard to employees to achieve the OR-OSHA Safety and Health Achievement Recognition Program (SHARP) rating.

### **2010-11 Accomplishments/Comments**

- Completed the installation of the clearwell influent control valve.
- Implemented the transition from 100% chlorine gas to 12.5% liquid sodium hypochlorite for water disinfection.
- Continued to work through an agreement with the Forest Service for completion of environmental and cultural resource surveys related to the replacement of the Dog River Diversion Pipeline.
- Continued water quality testing programs on both source water and treated water in compliance with new and existing federal regulations.
- Maintained national accreditation of the Biolaboratory through the Oregon Environmental Laboratory Accreditation Program (ORELAP) for coliform bacteria and nitrate.
- Continued to participate in and apply the treatment optimization principles of the Partnership for Safe Water.
- Completed the alternatives analysis for disposal options for filter backwash water in compliance with new federal and state regulations.
- Begin process for attaining OR-OSHA Safety and Health Achievement Recognition Program (SHARP) rating.

### **Major Issues to be resolved in the next 5 years**

- Replace the Dog River Diversion line.
- Complete a land exchange with US Forest Service to facilitate Crow Creek Dam enlargement and/or spillway enhancement.
- Complete expansion of Crow Creek Dam.
- Construct improvements to the mixing systems at the Wicks Water Treatment Plant to improve treatment effectiveness and efficiency, thereby increasing plant capacity.
- Replace the 60-year-old Washwater Reservoir at the Wicks Water Treatment Plant.

## **WATER DISTRIBUTION**

### **Description**

The eight Oregon-Certified Water Distribution Operators along with a Water Distribution Division Manager are responsible for providing an uninterrupted supply of clean, safe drinking water for the citizens of the City of The Dalles, while also ensuring that there is an adequate supply of water for fire suppression needs. These goals can only be met by maintaining a close and cooperative working relationship with the City's Water Treatment Division. Approximately 94% of the city's water is from a surface source and the remaining 6% is provided by 3 ground water wells. The infrastructure used to store and deliver the city's drinking water incorporates 5 storage reservoirs, three booster pumping stations, 100 miles of water lines, 13 separate service/pressure zones, over 700 fire hydrants, and 4,750 water meters. Operating and maintaining chlorination systems, corrosion inhibitor and fluoridation systems, responding to water quality and pressure questions, reading water meters, conducting a backflow protection program, installing new water services and performing preventive maintenance of tanks, valves, pumps, pipes and wells are daily tasks carried out by the water distribution team.

### **2011-12 Goals, Projects, and Highlights**

- Join the Partnership for Safe Water's Distribution System Optimization Program, with the goal of evaluating distribution system operation against stringent industry criteria to optimize processes, systems, procedures and metric measures.
- Continue to protect public health through water quality monitoring, water quality investigations, backflow protection, system maintenance, and assurance of adequate fire flows and pressure.
- Monitor Federal and State drinking water regulation changes and make necessary adjustments and/or improvements required to keep the system in compliance.
- Continue to completely rehabilitate 5 PRV stations per year.
- Install all required water distribution infrastructure and service stub outs for the 10<sup>th</sup> Street widening project and 19<sup>th</sup> Street improvements.
- Continue to upgrade galvanized laterals and main lines for system improvement and in advance of street paving projects.
- Continue to research and seek funding for installation and operation of an Automated Meter Reading System (AMR).
- Install water main line inter-tie at West 2<sup>nd</sup> and Webber Streets to enhance flow to Port area.
- Complete the cleaning, repair and interior/exterior painting of Sorosis Reservoir.
- Clean Garrison Reservoir.

### **2010-11 Accomplishments**

- Completed construction of the new Vista Reservoir and pump station at an elevation higher than the other five reservoirs (760 feet elevation) to accommodate the city's growth and enhance the hydraulics at Garrison and Sorosis Reservoirs.
- Worked with Vista Reservoir contractor to complete 12 major main line connections.
- Relocated the data transfer station for the hand held meter reading wands from the Finance Department to the Public Works office.
- Continued review of all water customer accounts for inaccuracies to minimize loss of revenue and provide data for "unaccounted for" water.

- Rehabilitated 5 PRV control valves.
- Performed approximately 30 utility locates per week, including water, waste water, and storm and Q-life underground lines.
- Renewed water services and upgraded main lines in gravel street improvement areas.
- Painted exterior of Lone Pine well building.
- Identified, replaced or rebuilt over 300 malfunctioning water meters.
- Read all 4,750 meters monthly.
- Addressed all emergency water problems (i.e. main breaks, excessive pressure) within 24 hours and with minimal customer impact.
- Installed new Chlorine Analyzers at all three wells.
- Maintained and monitored five dewatering wells.

### Major Issues to be resolved in the next five years

- Implementation of elements of the approved Water System Master Plan.
- Installation of Automated Meter Reading system (AMR).
- Engineering and funding for replacement of the Highline and Mill Creek transmission lines.
- Extension and looping of water main around the west end of the Port area to accommodate new development and fire flows.
- Installation of 16" pipe from Marks Well to Garrison Reservoir.
- Upgrade of Lone Pine Well to increase pumping capacity from 1600 to 3000 gallons per minute.

## WATER UTILITY FUND SUMMARY

| <b>FY08/09</b>   | <b>FY09/10</b>   | <b>FY10/11</b>    |  | <b>FY11/12</b>   | <b>FY11/12</b>   | <b>FY11/12</b>   |
|------------------|------------------|-------------------|--|------------------|------------------|------------------|
| <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>     | <b>Revenue/Cost Centers</b>            | <b>Proposed</b>  | <b>Approved</b>  | <b>Adopted</b>   |
|                  |                  |                   |  | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |
| 4,326,086        | 2,826,991        | 2,077,842         | <b>BEGINNING BALANCE</b>               | 1,724,239        | 1,727,429        | 1,727,429        |
| 3,365,811        | 5,480,360        | 5,001,520         | <b>REVENUES</b>                        | 4,145,522        | 4,145,522        | 4,145,522        |
| 96,477           | 279,756          | 3,387,047         | <b>OTHER SOURCES</b>                   | 400,050          | 400,050          | 400,050          |
| <b>7,788,374</b> | <b>8,587,107</b> | <b>10,466,409</b> | <b>TOTAL RESOURCES</b>                 | <b>6,269,811</b> | <b>6,273,001</b> | <b>6,273,001</b> |
| 973,099          | 999,517          | 1,532,265         | <b>WATER TREATMENT</b>                 | 1,492,639        | 1,495,829        | 1,495,829        |
| 1,360,469        | 1,428,268        | 1,694,490         | <b>WATER DISTRIBUTION</b>              | 1,657,600        | 1,659,032        | 1,659,032        |
| 1,464,518        | 2,658,669        | 5,118,790         | <b>WATER DEPT CAPITAL RESERVE FUND</b> | 817,306          | 817,306          | 786,412          |
| <b>3,798,086</b> | <b>5,086,455</b> | <b>8,345,545</b>  | <b>TOTAL EXPENDITURES</b>              | <b>3,967,545</b> | <b>3,972,167</b> | <b>3,941,273</b> |
| -                | -                | -                 | <b>DEBT SERVICE</b>                    | 170,000          | 170,000          | 200,894          |
| 1,163,298        | 1,222,792        | 1,700,396         | <b>TRANSFER OUT</b>                    | 1,709,908        | 1,709,908        | 1,709,908        |
| -                | -                | 420,468           | <b>CONTINGENCY</b>                     | 422,358          | 420,926          | 420,926          |
| -                | -                | -                 | <b>UNAPPROPRIATED ENDING BAL</b>       | -                | -                | -                |
| <b>1,163,298</b> | <b>1,222,792</b> | <b>2,120,864</b>  | <b>TOTAL OTHER USES</b>                | <b>2,302,266</b> | <b>2,300,834</b> | <b>2,331,728</b> |
| <b>4,961,384</b> | <b>6,309,247</b> | <b>10,466,409</b> | <b>TOTAL EXPENDS &amp; OTHER USES</b>  | <b>6,269,811</b> | <b>6,273,001</b> | <b>6,273,001</b> |
| <b>2,826,990</b> | <b>2,277,860</b> | <b>-</b>          | <b>FUND TOTAL</b>                      | <b>-</b>         | <b>-</b>         | <b>-</b>         |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**WATER UTILITY FUND REVENUES**

| <b>FY08/09</b>   | <b>FY09/10</b>   | <b>FY10/11</b>   | <b>Account</b>                           | <b>Account</b>            | <b>FY11/12</b>   | <b>FY11/12</b>   | <b>FY11/12</b>   |
|------------------|------------------|------------------|--|---------------------------|------------------|------------------|------------------|
| <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Number</b>                            | <b>Description</b>        | <b>Proposed</b>  | <b>Approved</b>  | <b>Adopted</b>   |
|                  |                  |                  |  |                           | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |
| <b>REVENUES</b>  |                  |                  |  |                           |                  |                  |                  |
| 324,560          | 430,006          | 392,431          | 051-0000-300.00-00                       | BEGINNING BALANCE         | 170,367          | 173,557          | 173,557          |
| -                | -                | 200,000          | 051-0000-331.90-00                       | FEDERAL GRANTS-MISC       | 200,000          | 200,000          | 200,000          |
| 3,249            | 16,307           | 5,000            | 051-0000-337.10-00                       | URBAN RENEWAL             | 5,000            | 5,000            | 5,000            |
| 16               | 13               | 50               | 051-0000-341.80-00                       | COPIES, PLANS, ORD'S      | 50               | 50               | 50               |
| 82,036           | 61,456           | 62,000           | 051-0000-341.90-00                       | MISC SALES AND SERVICES   | 43,000           | 43,000           | 43,000           |
| 3,048,859        | 3,301,627        | 3,668,000        | 051-0000-344.10-00                       | UTILITY SERVICE CHARGES   | 3,845,427        | 3,845,427        | 3,845,427        |
| 9,675            | 11,832           | 15,000           | 051-0000-344.90-00                       | DELINQUENT ACCT INT       | 6,000            | 6,000            | 6,000            |
| (4,880)          | (8,597)          | (10,000)         | 051-0000-345.20-00                       | UNCOLLECTIBLE ACCTS       | (10,000)         | (10,000)         | (10,000)         |
| -                | 125              | 135              | 051-0000-345.50-00                       | WATERSHED UTILIZATION FEE | 135              | 135              | 135              |
| 4,635            | 1,051            | 4,000            | 051-0000-348.00-00                       | INTERDEPARTMENTAL REV     | 4,075            | 4,075            | 4,075            |
| 9,349            | 3,072            | 3,000            | 051-0000-361.00-00                       | INTEREST REVENUES         | 1,500            | 1,500            | 1,500            |
| 4,080            | 4,420            | 4,080            | 051-0000-363.50-00                       | PROPERTY RENTALS          | 4,080            | 4,080            | 4,080            |
| -                | -                | 5,000            | 051-0000-368.00-00                       | TIMBER RECEIPTS           | 5,000            | 5,000            | 5,000            |
| 9,287            | 36,210           | 500              | 051-0000-369.00-00                       | OTHER MISC REVENUE        | 500              | 500              | 500              |
| -                | 68               | 100              | 051-0000-392.00-00                       | SALE OF FIXED ASSETS      | 50               | 50               | 50               |
| <b>3,490,866</b> | <b>3,857,588</b> | <b>4,349,296</b> | <b>TOTAL WATER UTILITY FUND REVENUES</b> |                           | <b>4,275,184</b> | <b>4,278,374</b> | <b>4,278,374</b> |

**WATER TREATMENT DEPARTMENT EXPENSES**

| <b>FY08/09</b>  | <b>FY09/10</b> | <b>FY10/11</b> | <b>Account</b>                 | <b>Account</b>            | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|-----------------|----------------|----------------|--------------------------------|---------------------------|-----------------|-----------------|----------------|
| <b>Actual</b>   | <b>Actual</b>  | <b>Budget</b>  | <b>Number</b>                  | <b>Description</b>        | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
|                 |                |                |                                |                           | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>EXPENSES</b> |                |                |                                |                           |                 |                 |                |
| 424,366         | 444,800        | 472,425        | 051-5000-510.11-00             | REGULAR SALARIES          | 478,146         | 478,146         | 478,146        |
| -               | -              | -              | 051-5000-510.12-00             | PARTTIME/TEMP SALARIES    | -               | -               | -              |
| 10,167          | 13,794         | 18,120         | 051-5000-510.13-00             | OVERTIME SALARIES         | 15,000          | 15,000          | 15,000         |
| 91,202          | 100,693        | 125,351        | 051-5000-510.21-10             | MEDICAL INSURANCE         | 127,743         | 127,743         | 127,743        |
| 2,087           | 2,227          | 2,362          | 051-5000-510.21-20             | L-T DISABILITY INSURANCE  | 2,391           | 2,391           | 2,391          |
| 338             | 392            | 458            | 051-5000-510.21-30             | LIFE INSURANCE            | 490             | 490             | 490            |
| 11,381          | 10,816         | 22,720         | 051-5000-510.21-40             | WORKERS COMP INSURANCE    | 30,838          | 30,838          | 30,838         |
| 32,813          | 34,466         | 37,527         | 051-5000-510.22-00             | FICA                      | 37,964          | 37,964          | 37,964         |
| 50,092          | 59,970         | 63,777         | 051-5000-510.23-00             | RETIREMENT CONTRIBUTIONS  | 64,550          | 64,550          | 64,550         |
| 2,009           | 889            | 2,793          | 051-5000-510.28-00             | VEBA CONTRIBUTIONS        | 2,822           | 2,822           | 2,822          |
| 145             | 151            | 171            | 051-5000-510.29-00             | OTHER EMPLOYEE BENEFITS   | 214             | 214             | 214            |
| <b>624,599</b>  | <b>668,199</b> | <b>745,704</b> | <b>TOTAL PERSONNEL SERVICE</b> |                           | <b>760,158</b>  | <b>760,158</b>  | <b>760,158</b> |
| 1,039           | 480            | 5,480          | 051-5000-510.31-10             | CONTRACTUAL SERVICES      | 5,480           | 8,670           | 8,670          |
| 15,922          | 16,640         | 18,304         | 051-5000-510.33-30             | FIRE PATROL               | 18,304          | 18,304          | 18,304         |
| -               | -              | -              | 051-5000-510.34-10             | ENGINEERING SERVICES      | -               | -               | -              |
| 5,689           | 2,017          | 9,311          | 051-5000-510.34-30             | COMPUTER SERVICES         | 9,643           | 9,643           | 9,643          |
| 500             | 915            | 3,500          | 051-5000-510.34-50             | SPECIAL STUDIES & REPORTS | 3,500           | 3,500           | 3,500          |
| 39,660          | 9,323          | 101,600        | 051-5000-510.39-00             | OTHER CONTRACTUAL SVCS    | 61,600          | 61,600          | 61,600         |
| -               | -              | 650            | 051-5000-510.41-10             | WATER & SEWER             | 650             | 650             | 650            |
| 1,058           | 1,050          | 1,566          | 051-5000-510.41-20             | GARBAGE SERVICES          | 1,566           | 1,566           | 1,566          |
| 9,016           | 10,278         | 11,350         | 051-5000-510.41-30             | NATURAL GAS               | 11,350          | 11,350          | 11,350         |
| 30,996          | 30,642         | 30,752         | 051-5000-510.41-40             | ELECTRICITY               | 32,290          | 32,290          | 32,290         |
| -               | -              | 300            | 051-5000-510.42-00             | JANITORIAL SERVICES       | 300             | 300             | 300            |
| 9,094           | 1,203          | 715            | 051-5000-510.43-10             | BUILDINGS AND GROUNDS     | 715             | 715             | 715            |
| 365             | -              | 600            | 051-5000-510.43-20             | COMPUTERS                 | 600             | 600             | 600            |
| 190             | 44             | 680            | 051-5000-510.43-30             | RADIO EQUIPMENT           | 2,980           | 2,980           | 2,980          |
| -               | 67             | 700            | 051-5000-510.43-40             | OFFICE EQUIPMENT          | 700             | 700             | 700            |
| 4,829           | 218            | 4,538          | 051-5000-510.43-45             | JOINT USE OF LABOR/EQUIP  | 4,538           | 4,538           | 4,538          |

## WATER TREATMENT DEPARTMENT EXPENSES (continued)

| FY08/09<br>Actual | FY09/10<br>Actual | FY10/11<br>Budget | Account<br>Number                     | Account<br>Description     | FY11/12<br>Proposed<br>Budget | FY11/12<br>Approved<br>Budget | FY11/12<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|---------------------------------------|----------------------------|-------------------------------|-------------------------------|------------------------------|
| 4,086             | 8,238             | 5,688             | 051-5000-510.43-50                    | VEHICLES                   | 5,688                         | 5,688                         | 5,688                        |
| 5,680             | 7,214             | 8,678             | 051-5000-510.43-51                    | GAS/OIL/DIESEL/LUBRICANTS  | 9,528                         | 9,528                         | 9,528                        |
| 2,752             | 816               | 2,210             | 051-5000-510.43-52                    | TIRES AND TIRE REPAIRS     | 2,142                         | 2,142                         | 2,142                        |
| 1,729             | 253               | 2,150             | 051-5000-510.43-70                    | GENERAL EQUIPMENT          | 6,150                         | 6,150                         | 6,150                        |
| 11,233            | 5,204             | 14,790            | 051-5000-510.43-71                    | SPECIAL UTILITY EQUIPMENT  | 12,290                        | 12,290                        | 12,290                       |
| 1,932             | 3,594             | 5,500             | 051-5000-510.43-72                    | ELECTRICAL SYSTEMS         | 4,500                         | 4,500                         | 4,500                        |
| 2,068             | 2,023             | 3,450             | 051-5000-510.43-73                    | PLUMBING                   | 3,450                         | 3,450                         | 3,450                        |
| 280               | -                 | 800               | 051-5000-510.43-77                    | HVAC SYSTEMS               | 800                           | 800                           | 800                          |
| 1,408             | 674               | 1,084             | 051-5000-510.43-80                    | SHOP EQUIPMENT             | 1,084                         | 1,084                         | 1,084                        |
| 7                 | 142               | 100               | 051-5000-510.43-85                    | NUISANCE ABATEMENT         | 100                           | 100                           | 100                          |
| 556               | 753               | 600               | 051-5000-510.43-86                    | LINES MNTNCE & SUPPLIES    | 600                           | 600                           | 600                          |
| 226               | 108               | 4,400             | 051-5000-510.43-88                    | WATERSHED ROAD CONST/MAINT | 4,400                         | 4,400                         | 4,400                        |
| 81                | -                 | 400               | 051-5000-510.44-20                    | RENTAL OF EQUIPMENT        | 400                           | 400                           | 400                          |
| 5,469             | -                 | 2,430             | 051-5000-510.50-50                    | TIMBER MANAGEMENT          | 2,430                         | 2,430                         | 2,430                        |
| 3,965             | 5,767             | 5,930             | 051-5000-510.52-10                    | LIABILITY INSURANCE        | 6,011                         | 6,011                         | 6,011                        |
| 19,574            | 16,514            | 19,661            | 051-5000-510.52-30                    | PROPERTY INSURANCE         | 13,553                        | 13,553                        | 13,553                       |
| 1,311             | 1,722             | 1,782             | 051-5000-510.52-50                    | AUTOMOTIVE INSURANCE       | 1,900                         | 1,900                         | 1,900                        |
| -                 | -                 | -                 | 051-5000-510.52-60                    | INSURANCE DEDUCTIBLES      | 500                           | 500                           | 500                          |
| 3,529             | 2,772             | 5,590             | 051-5000-510.53-20                    | POSTAGE                    | 5,590                         | 5,590                         | 5,590                        |
| 11,086            | 14,315            | 14,811            | 051-5000-510.53-30                    | TELEPHONE                  | 18,026                        | 18,026                        | 18,026                       |
| 1,135             | -                 | -                 | 051-5000-510.53-32                    | TELEMETRY                  | -                             | -                             | -                            |
| 73                | 236               | 500               | 051-5000-510.53-40                    | LEGAL NOTICES              | 500                           | 500                           | 500                          |
| 1,587             | 1,844             | 2,703             | 051-5000-510.53-60                    | PUBLIC EDUCATION/INFO      | 2,703                         | 2,703                         | 2,703                        |
| -                 | -                 | 400               | 051-5000-510.54-00                    | ADVERTISING                | 400                           | 400                           | 400                          |
| 48                | -                 | 1,050             | 051-5000-510.55-00                    | PRINTING AND BINDING       | 750                           | 750                           | 750                          |
| 1,641             | 1,636             | 14,071            | 051-5000-510.57-00                    | PERMITS                    | 15,000                        | 15,000                        | 15,000                       |
| 875               | 113               | 920               | 051-5000-510.58-10                    | TRAVEL, FOOD & LODGING     | 920                           | 920                           | 920                          |
| 2,242             | 3,689             | 4,857             | 051-5000-510.58-50                    | TRAINING AND CONFERENCES   | 4,737                         | 4,737                         | 4,737                        |
| 1,528             | 1,328             | 2,884             | 051-5000-510.58-70                    | MEMBERSHIPS/DUES/SUBS      | 2,884                         | 2,884                         | 2,884                        |
| 1,400             | 979               | 2,070             | 051-5000-510.60-10                    | OFFICE SUPPLIES            | 2,070                         | 2,070                         | 2,070                        |
| 914               | 1,030             | 1,360             | 051-5000-510.60-20                    | JANITORIAL SUPPLIES        | 1,360                         | 1,360                         | 1,360                        |
| 2,000             | 2,000             | 2,000             | 051-5000-510.60-80                    | CLOTHING                   | 2,000                         | 2,000                         | 2,000                        |
| 3,001             | 1,798             | 4,560             | 051-5000-510.60-85                    | SPECIAL DEPT SUPPLIES      | 4,560                         | 4,560                         | 4,560                        |
| 75,315            | 124,838           | 152,450           | 051-5000-510.60-86                    | CHEMICAL/LAB SUPPLIES      | 154,190                       | 154,190                       | 154,190                      |
| 100               | 397               | 1,049             | 051-5000-510.64-10                    | BOOKS AND PERIODICALS      | 1,049                         | 1,049                         | 1,049                        |
| -                 | -                 | 300               | 051-5000-510.64-80                    | COMPUTER SOFTWARE          | 300                           | 300                           | 300                          |
| -                 | -                 | -                 | 051-5000-510.69-50                    | MISCELLANEOUS EXPENSES     | -                             | -                             | -                            |
| 459               | 497               | -                 | 051-5000-510.69-80                    | ASSETS < \$5000            | 2,700                         | 2,700                         | 2,700                        |
| <b>287,647</b>    | <b>283,371</b>    | <b>481,274</b>    | <b>TOTAL MATERIALS AND SERVICES</b>   |                            | <b>449,481</b>                | <b>452,671</b>                | <b>452,671</b>               |
| -                 | -                 | -                 | 051-5000-510.72-20                    | BUILDINGS                  | 9,500                         | 9,500                         | 9,500                        |
| -                 | 20,703            | 290,000           | 051-5000-510.73-30                    | IMPRVMTS OTHER THAN BLDGS  | 250,000                       | 250,000                       | 250,000                      |
| -                 | -                 | -                 | 051-5000-510.74-10                    | MACHINERY                  | -                             | -                             | -                            |
| -                 | -                 | 6,500             | 051-5000-510.74-20                    | VEHICLES                   | -                             | -                             | -                            |
| -                 | 2,336             | -                 | 051-5000-510.74-25                    | COMMUNICATIONS EQUIPMENT   | -                             | -                             | -                            |
| 44                | -                 | -                 | 051-5000-510.74-30                    | FURNITURE AND FIXTURES     | -                             | -                             | -                            |
| -                 | -                 | -                 | 051-5000-510.74-40                    | OFFICE EQUIPMENT           | -                             | -                             | -                            |
| 1,099             | 11,533            | -                 | 051-5000-510.74-50                    | COMPUTER EQUIPMENT         | -                             | -                             | -                            |
| 59,710            | 13,375            | 8,787             | 051-5000-510.74-90                    | EQUIPMENT, OTHER           | 23,500                        | 23,500                        | 23,500                       |
| <b>60,853</b>     | <b>47,948</b>     | <b>305,287</b>    | <b>TOTAL CAPITAL OUTLAY</b>           |                            | <b>283,000</b>                | <b>283,000</b>                | <b>283,000</b>               |
| <b>973,099</b>    | <b>999,517</b>    | <b>1,532,265</b>  | <b>TOTAL WATER TREATMENT EXPENSES</b> |                            | <b>1,492,639</b>              | <b>1,495,829</b>              | <b>1,495,829</b>             |

## WATER DISTRIBUTION DEPARTMENT EXPENSES

| FY08/09<br>Actual | FY09/10<br>Actual | FY10/11<br>Budget | Account Number                 | Account<br>Description    | FY11/12<br>Proposed<br>Budget | FY11/12<br>Approved<br>Budget | FY11/12<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|--------------------------------|---------------------------|-------------------------------|-------------------------------|------------------------------|
| 601,915           | 622,945           | 680,054           | 051-5100-510.11-00             | REGULAR SALARIES          | 680,745                       | 680,745                       | 680,745                      |
| 1,188             | 1,627             | 3,000             | 051-5100-510.12-00             | PARTTIME/TEMP SALARIES    | 3,000                         | 3,000                         | 3,000                        |
| 21,651            | 13,995            | 30,833            | 051-5100-510.13-00             | OVERTIME SALARIES         | 25,800                        | 25,800                        | 25,800                       |
| 140,308           | 150,423           | 191,364           | 051-5100-510.21-10             | MEDICAL INSURANCE         | 188,807                       | 188,807                       | 188,807                      |
| 2,779             | 3,097             | 3,400             | 051-5100-510.21-20             | L-T DISABILITY INSURANCE  | 3,404                         | 3,404                         | 3,404                        |
| 466               | 530               | 620               | 051-5100-510.21-30             | LIFE INSURANCE            | 659                           | 659                           | 659                          |
| 23,261            | 19,546            | 34,274            | 051-5100-510.21-40             | WORKERS COMP INSURANCE    | 41,203                        | 41,203                        | 41,203                       |
| 46,649            | 47,563            | 54,612            | 051-5100-510.22-00             | FICA                      | 54,280                        | 54,280                        | 54,280                       |
| 79,031            | 83,897            | 91,807            | 051-5100-510.23-00             | RETIREMENT CONTRIBUTIONS  | 91,901                        | 91,901                        | 91,901                       |
| 521               | 1,623             | 3,674             | 051-5100-510.28-00             | VEBA CONTRIBUTIONS        | 3,674                         | 3,674                         | 3,674                        |
| 434               | 265               | 285               | 051-5100-510.29-00             | OTHER EMPLOYEE BENEFITS   | 401                           | 401                           | 401                          |
| <b>918,203</b>    | <b>945,510</b>    | <b>1,093,923</b>  | <b>TOTAL PERSONNEL SERVICE</b> |                           | <b>1,093,874</b>              | <b>1,093,874</b>              | <b>1,093,874</b>             |
| 696               | 923               | 4,840             | 051-5100-510.31-10             | CONTRACTUAL SERVICES      | 1,065                         | 1,065                         | 1,065                        |
| 6,713             | 6,777             | 7,082             | 051-5100-510.31-40             | WASCO CO COMMUNICATIONS   | 7,082                         | 8,514                         | 8,514                        |
| 18,000            | 18,000            | 18,000            | 051-5100-510.34-10             | ENGINEERING SERVICES      | 18,000                        | 18,000                        | 18,000                       |
| 15,177            | 11,169            | 16,264            | 051-5100-510.34-30             | COMPUTER SERVICES         | 16,657                        | 16,657                        | 16,657                       |
| -                 | -                 | -                 | 051-5100-510.34-50             | SPECIAL STUDIES & REPORTS | -                             | -                             | -                            |
| 6,007             | 4,723             | 10,100            | 051-5100-510.39-00             | OTHER CONTRACTUAL SVCS    | 12,400                        | 12,400                        | 12,400                       |
| 1,710             | 1,504             | 3,863             | 051-5100-510.41-10             | WATER & SEWER             | 4,055                         | 4,055                         | 4,055                        |
| 1,573             | 3,661             | 3,600             | 051-5100-510.41-20             | GARBAGE SERVICES          | 3,600                         | 3,600                         | 3,600                        |
| 5,580             | 4,022             | 6,000             | 051-5100-510.41-30             | NATURAL GAS               | 5,600                         | 5,600                         | 5,600                        |
| 75,395            | 62,158            | 83,620            | 051-5100-510.41-40             | ELECTRICITY               | 100,201                       | 100,201                       | 100,201                      |
| 5,665             | 7,140             | 7,600             | 051-5100-510.42-00             | JANITORIAL SERVICES       | 7,600                         | 7,600                         | 7,600                        |
| 8,916             | 13,040            | 12,694            | 051-5100-510.43-10             | BUILDINGS AND GROUNDS     | 8,309                         | 8,309                         | 8,309                        |
| 39                | -                 | 1,200             | 051-5100-510.43-20             | COMPUTERS                 | 1,200                         | 1,200                         | 1,200                        |
| 4,251             | 1,188             | 3,975             | 051-5100-510.43-30             | RADIO EQUIPMENT           | 4,035                         | 4,035                         | 4,035                        |
| 5                 | 180               | 500               | 051-5100-510.43-40             | OFFICE EQUIPMENT          | 500                           | 500                           | 500                          |
| 13,210            | 7,861             | 10,000            | 051-5100-510.43-45             | JOINT USE OF LABOR/EQUIP  | 12,000                        | 12,000                        | 12,000                       |
| 31,954            | 14,162            | 26,052            | 051-5100-510.43-50             | VEHICLES                  | 31,575                        | 31,575                        | 31,575                       |
| 21,177            | 18,430            | 23,871            | 051-5100-510.43-51             | GAS/OIL/DIESEL/LUBRICANTS | 27,196                        | 27,196                        | 27,196                       |
| 5,404             | 1,419             | 5,941             | 051-5100-510.43-52             | TIRES AND TIRE REPAIRS    | 7,305                         | 7,305                         | 7,305                        |
| 3,683             | 3,405             | 6,271             | 051-5100-510.43-70             | GENERAL EQUIPMENT         | 6,688                         | 6,688                         | 6,688                        |
| 27,120            | 26,066            | 38,990            | 051-5100-510.43-71             | SPECIAL UTILITY EQUIPMENT | 28,190                        | 28,190                        | 28,190                       |
| 7,564             | 7,521             | 5,862             | 051-5100-510.43-80             | SHOP EQUIPMENT            | 5,942                         | 5,942                         | 5,942                        |
| 2,243             | 1,513             | 1,900             | 051-5100-510.43-81             | SERVICE PICKUP TOOLS      | 2,300                         | 2,300                         | 2,300                        |
| 61,148            | 146,216           | 82,783            | 051-5100-510.43-86             | LINES MAINT & SUPPLIES    | 74,100                        | 74,100                        | 74,100                       |
| 734               | 480               | 1,337             | 051-5100-510.43-87             | UTILITIES LOCATES         | 1,337                         | 1,337                         | 1,337                        |
| 475               | 257               | 1,400             | 051-5100-510.44-20             | RENTAL OF EQUIPMENT       | 1,900                         | 1,900                         | 1,900                        |
| 15,745            | 6,777             | 7,968             | 051-5100-510.52-10             | LIABILITY INSURANCE       | 7,055                         | 7,055                         | 7,055                        |
| 9,229             | 17,040            | 15,035            | 051-5100-510.52-30             | PROPERTY INSURANCE        | 10,416                        | 10,416                        | 10,416                       |
| 4,419             | 5,637             | 6,333             | 051-5100-510.52-50             | AUTOMOTIVE INSURANCE      | 3,063                         | 3,063                         | 3,063                        |
| -                 | -                 | -                 | 051-5100-510.52-60             | INSURANCE DEDUCTIBLES     | 1,500                         | 1,500                         | 1,500                        |
| 1,857             | 2,680             | 1,970             | 051-5100-510.53-20             | POSTAGE                   | 1,970                         | 1,970                         | 1,970                        |
| 10,187            | 8,858             | 9,886             | 051-5100-510.53-30             | TELEPHONE                 | 9,886                         | 9,886                         | 9,886                        |
| 799               | -                 | -                 | 051-5100-510.53-32             | TELEMETRY                 | -                             | -                             | -                            |
| 124               | -                 | 450               | 051-5100-510.53-40             | LEGAL NOTICES             | 150                           | 150                           | 150                          |
| 1,587             | 1,959             | 2,703             | 051-5100-510.53-60             | PUBLIC EDUCATION/INFO     | 2,703                         | 2,703                         | 2,703                        |
| 56                | -                 | 450               | 051-5100-510.54-00             | ADVERTISING               | 450                           | 450                           | 450                          |
| 365               | 212               | 1,575             | 051-5100-510.55-00             | PRINTING AND BINDING      | 1,605                         | 1,605                         | 1,605                        |
| 1,096             | 1,308             | 2,498             | 051-5100-510.57-00             | PERMITS                   | 1,202                         | 1,202                         | 1,202                        |
| 244               | 658               | 900               | 051-5100-510.58-10             | TRAVEL, FOOD & LODGING    | 580                           | 580                           | 580                          |
| 5,892             | 7,940             | 9,977             | 051-5100-510.58-50             | TRAINING AND CONFERENCES  | 11,042                        | 11,042                        | 11,042                       |
| 2,285             | 2,603             | 3,769             | 051-5100-510.58-70             | MEMBERSHIPS/DUES/SUBS     | 3,777                         | 3,777                         | 3,777                        |
| 2,913             | 3,124             | 2,653             | 051-5100-510.60-10             | OFFICE SUPPLIES           | 2,753                         | 2,753                         | 2,753                        |

## WATER DISTRIBUTION DEPARTMENT EXPENSES (continued)

| FY08/09<br>Actual | FY09/10<br>Actual | FY10/11<br>Budget | Account Number                                     | Account<br>Description     | FY11/12<br>Proposed<br>Budget | FY11/12<br>Approved<br>Budget | FY11/12<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|--|----------------------------|-------------------------------|-------------------------------|------------------------------|
| 4,163             | 2,023             | 3,900             | 051-5100-510.60-20                                 | JANITORIAL SUPPLIES        | 3,900                         | 3,900                         | 3,900                        |
| 4                 | -                 | 100               | 051-5100-510.60-60                                 | EXPENDABLE SUPPLIES        | -                             | -                             | -                            |
| 2,663             | 3,761             | 3,563             | 051-5100-510.60-80                                 | CLOTHING                   | 3,958                         | 3,958                         | 3,958                        |
| 5,817             | 5,398             | 5,110             | 051-5100-510.60-85                                 | SPECIAL DEPT SUPPLIES      | 3,942                         | 3,942                         | 3,942                        |
| 13,342            | 8,992             | 16,775            | 051-5100-510.60-86                                 | CHEMICAL/LAB SUPPLIES      | 17,325                        | 17,325                        | 17,325                       |
| -                 | 16,404            | 38,715            | 051-5100-510.60-87                                 | STREET CONST SUPPLIES      | 39,150                        | 39,150                        | 39,150                       |
| 264               | 692               | 1,180             | 051-5100-510.64-10                                 | BOOKS AND PERIODICALS      | 1,275                         | 1,275                         | 1,275                        |
| 2,371             | -                 | -                 | 051-5100-510.64-80                                 | COMPUTER SOFTWARE          | -                             | -                             | -                            |
| 97                | 86                | -                 | 051-5100-510.69-50                                 | MISCELLANEOUS EXPENSES     | -                             | -                             | -                            |
| 896               | 1,875             | 7,650             | 051-5100-510.69-80                                 | ASSETS < \$5000            | 9,351                         | 9,351                         | 9,351                        |
| <b>410,855</b>    | <b>459,843</b>    | <b>526,905</b>    | <b>TOTAL MATERIALS AND SERVICES</b>                |                            | <b>525,890</b>                | <b>527,322</b>                | <b>527,322</b>               |
| -                 | -                 | -                 | 051-5100-510.70-50                                 | LEASE PURCHASE             | -                             | -                             | -                            |
| 7                 | 4,179             | -                 | 051-5100-510.72-20                                 | BUILDINGS                  | -                             | -                             | -                            |
| -                 | -                 | -                 | 051-5100-510.73-30                                 | IMPRVMTS OTHER THAN BLDGS  | -                             | -                             | -                            |
| -                 | -                 | -                 | 051-5100-510.74-10                                 | MACHINERY                  | 2,170                         | 2,170                         | 2,170                        |
| -                 | -                 | 2,167             | 051-5100-510.74-20                                 | VEHICLES                   | -                             | -                             | -                            |
| 867               | 3,058             | -                 | 051-5100-510.74-25                                 | COMMUNICATIONS EQUIPMENT   | -                             | -                             | -                            |
| 2,930             | 3,233             | 3,333             | 051-5100-510.74-30                                 | FURNITURE AND FIXTURES     | 3,333                         | 3,333                         | 3,333                        |
| -                 | -                 | -                 | 051-5100-510.74-40                                 | OFFICE EQUIPMENT           | -                             | -                             | -                            |
| 9,776             | 12,444            | -                 | 051-5100-510.74-50                                 | COMPUTER EQUIPMENT         | -                             | -                             | -                            |
| -                 | -                 | -                 | 051-5100-510.74-90                                 | EQUIPMENT, OTHER           | 8,333                         | 8,333                         | 8,333                        |
| -                 | -                 | -                 | 051-5100-510.75-10                                 | CAPITAL PROJECTS           | -                             | -                             | -                            |
| -                 | -                 | -                 | 051-5100-510.76-10                                 | SOURCE OF SUPPLY           | -                             | -                             | -                            |
| 17,830            | -                 | 68,162            | 051-5100-510.76-20                                 | WATER LINES                | 24,000                        | 24,000                        | 24,000                       |
| <b>31,411</b>     | <b>22,915</b>     | <b>73,662</b>     | <b>TOTAL CAPITAL OUTLAY</b>                        |                            | <b>37,836</b>                 | <b>37,836</b>                 | <b>37,836</b>                |
| -                 | -                 | -                 | 051-5100-510.87-00                                 | DEPRECIATION EXPENSE       | -                             | -                             | -                            |
| -                 | -                 | -                 | <b>TOTAL DEPRECIATION</b>                          |                            | -                             | -                             | -                            |
| <b>1,360,469</b>  | <b>1,428,268</b>  | <b>1,694,490</b>  | <b>TOTAL WATER DISTRIBUTION EXPENSES</b>           |                            | <b>1,657,600</b>              | <b>1,659,032</b>              | <b>1,659,032</b>             |
| <b>2,333,567</b>  | <b>2,427,785</b>  | <b>3,226,755</b>  | <b>TOTAL WATER UTILITY OPERATIONS</b>              |                            | <b>3,150,239</b>              | <b>3,154,861</b>              | <b>3,154,861</b>             |
| 456,233           | 480,186           | 499,228           | 051-9500-510.81-01                                 | TO GENERAL FUND            | 497,254                       | 497,254                       | 497,254                      |
| 91,415            | 107,812           | 115,250           | 051-9500-510.81-05                                 | TO STREET FUND             | 115,362                       | 115,362                       | 115,362                      |
| 25,000            | 30,000            | 30,000            | 051-9500-510.81-09                                 | TO PUBLIC WKS RESRV FUND   | 30,000                        | 30,000                        | 30,000                       |
| 4,656             | -                 | -                 | 051-9500-510.81-10                                 | TO UNEMPLOYMENT FUND       | -                             | -                             | -                            |
| 53,512            | 56,473            | 59,420            | 051-9500-510.81-43                                 | TO FFCO 2008 DEBT SVC FUND | 59,971                        | 59,971                        | 59,971                       |
| 96,477            | 279,756           | 398,175           | 051-9500-510.81-53                                 | WTR DEPT CAP RESRV FUND    | 400,000                       | 400,000                       | 400,000                      |
| <b>727,293</b>    | <b>954,227</b>    | <b>1,102,073</b>  | <b>TOTAL OPERATING TRANSFERS OUT</b>               |                            | <b>1,102,587</b>              | <b>1,102,587</b>              | <b>1,102,587</b>             |
| -                 | -                 | 20,468            | 051-9500-510.88-00                                 | CONTINGENCY                | 22,358                        | 20,926                        | 20,926                       |
| -                 | -                 | <b>20,468</b>     | <b>TOTAL CONTINGENCY</b>                           |                            | <b>22,358</b>                 | <b>20,926</b>                 | <b>20,926</b>                |
| -                 | -                 | -                 | 051-9500-510.89-00                                 | UNAPPROPRIATED ENDING BAL  | -                             | -                             | -                            |
| -                 | -                 | -                 | <b>TOTAL UNAPPROPRIATED ENDING BAL</b>             |                            | -                             | -                             | -                            |
| <b>727,293</b>    | <b>954,227</b>    | <b>1,122,541</b>  | <b>TOTAL OTHER USES</b>                            |                            | <b>1,124,945</b>              | <b>1,123,513</b>              | <b>1,123,513</b>             |
| <b>3,060,860</b>  | <b>3,382,012</b>  | <b>4,349,296</b>  | <b>GRAND TOTAL WATER UTILITY FUND EXPENSES</b>     |                            | <b>4,275,184</b>              | <b>4,278,374</b>              | <b>4,278,374</b>             |
| <b>430,005</b>    | <b>475,576</b>    | <b>-</b>          | <b>WATER UTILITY FUND - REVENUES LESS EXPENSES</b> |                            | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

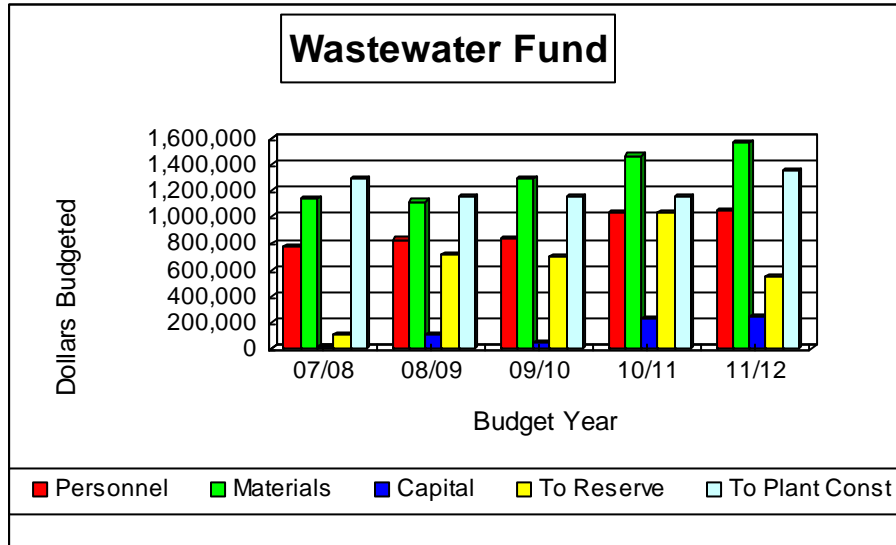
**WATER DEPARTMENT CAPITAL RESERVE FUND**

| <b>FY08/09<br/>Actual</b>                         | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                                | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---|---------------------------|---------------------------|--|--------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>                                   |                           |                           |  |                                |  |  |                                       |
| 4,001,526   | 2,396,985                 | 1,685,411                 | 053-0000-300.00-00                                       | BEGINNING BALANCE              | 1,553,872                              | 1,553,872                              | 1,553,872                             |
| -   | -                         | -                         | 053-0000-331.31-20                                       | FED GRANTS-ECONOMIC STIMULUS   | -                                      | -                                      | -                                     |
| -   | 2,007,132                 | 1,000,000                 | 053-0000-331.31-21                                       | FED GRANTS - ARRA GRANT        | -                                      | -                                      | -                                     |
| 120,826   | 24,815                    | 34,755                    | 053-0000-344.20-00                                       | CONNECT CHRGS/ WA SDC          | 34,755                                 | 34,755                                 | 34,755                                |
| -   | -                         | -                         | 053-0000-344.20-20                                       | REIMBURSEMENT DISTRICT PMTS    | -                                      | -                                      | -                                     |
| 78,679  | 20,899                    | 10,000                    | 053-0000-361.00-00                                       | INTEREST REVENUES              | 6,000                                  | 6,000                                  | 6,000                                 |
| 96,477  | 279,756                   | 398,175                   | 053-0000-391.51-00                                       | WATER UTILITY FUND             | 400,000                                | 400,000                                | 400,000                               |
| -   | -                         | -                         | 053-0000-393.10-00                                       | LOAN/BOND PROCEEDS             | -                                      | -                                      | -                                     |
| -   | -                         | 2,988,772                 | 053-0000-393.10-21                                       | LOAN PROCEEDS - ARRA LOANS     | -                                      | -                                      | -                                     |
| <b>4,297,508</b>                                  | <b>4,729,587</b>          | <b>6,117,113</b>          | <b>TOTAL WATER DEPT CAP RESERVE FUND REVENUES</b>        |                                | <b>1,994,627</b>                       | <b>1,994,627</b>                       | <b>1,994,627</b>                      |
| <b>EXPENDITURES</b>                               |                           |                           |  |                                |  |  |                                       |
| 795,380   | 467,124                   | 130,000                   | 053-5300-510.34-10                                       | ENGINEERING SERVICES           | -                                      | -                                      | -                                     |
| <b>795,380</b>                                    | <b>467,124</b>            | <b>130,000</b>            | <b>TOTAL MATERIALS AND SERVICES</b>                      |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |
| -   | -                         | -                         | 053-5300-510.71-10                                       | LAND                           | 64,670                                 | 64,670                                 | 64,670                                |
| 470,956   | 5,086                     | 410,018                   | 053-5300-510.75-10                                       | CAPITAL PROJECTS               | 552,636                                | 552,636                                | 521,742                               |
| -   | -                         | -                         | 053-5300-510.76-10                                       | SOURCE OF SUPPLY               | -                                      | -                                      | -                                     |
| 198,183   | 91,017                    | 440,000                   | 053-5300-510.76-20                                       | WATER LINES                    | 200,000                                | 200,000                                | 200,000                               |
| <b>669,138</b>                                    | <b>96,104</b>             | <b>850,018</b>            | <b>TOTAL CAPITAL OUTLAY</b>                              |                                | <b>817,306</b>                         | <b>817,306</b>                         | <b>786,412</b>                        |
| <b>TERMINAL RESERVOIR DEPARTMENT (ARRA FUNDS)</b> |                           |                           |  |                                |  |  |                                       |
| -   | 2,095,442                 | 4,138,772                 | 053-5310-510.75-10                                       | CAPITAL PROJECTS               | -                                      | -                                      | -                                     |
| -   | <b>2,095,442</b>          | <b>4,138,772</b>          | <b>TOTAL CAPITAL OUTLAY</b>                              |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |
| -   | <b>2,095,442</b>          | <b>4,138,772</b>          | <b>TOTAL TERMINAL RESERVOIR DEPT - (ARRA FUNDS)</b>      |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |
| <b>1,464,518</b>                                  | <b>2,658,669</b>          | <b>5,118,790</b>          | <b>TOTAL WATER CAPITAL RESERVE OPERATIONS</b>            |                                | <b>817,306</b>                         | <b>817,306</b>                         | <b>786,412</b>                        |
| <b>DEBT SERVICE</b>                               |                           |                           |  |                                |  |  |                                       |
| -   | -                         | -                         | 053-5300-510.79-30                                       | SDWRL (ARRA LOAN) PRINCIPAL    | 170,000                                | 170,000                                | 111,230                               |
| -   | -                         | -                         | 053-5300-510.79-40                                       | SDWRL (ARRA LOAN) INTEREST     | -                                      | -                                      | 89,664                                |
| -   | -                         | -                         | <b>TOTAL DEBT SERVICE</b>                                |                                | <b>170,000</b>                         | <b>170,000</b>                         | <b>200,894</b>                        |
| -   | -                         | -                         | 053-9500-510.81-37                                       | TO CAPITAL PROJECTS FUND       | 13,495                                 | 13,495                                 | 13,495                                |
| -   | 33,360                    | 32,718                    | 053-9500-510.81-44                                       | TO 2009 FFCO DEBT SVC FUND     | 32,421                                 | 32,421                                 | 32,421                                |
| 436,005   | 235,205                   | 565,605                   | 053-9500-510.81-58                                       | TO WATER DEBT SERVICE FUND     | 561,405                                | 561,405                                | 561,405                               |
| <b>436,005</b>                                    | <b>268,565</b>            | <b>598,323</b>            | <b>TOTAL OPERATING TRANSFERS OUT</b>                     |                                | <b>607,321</b>                         | <b>607,321</b>                         | <b>607,321</b>                        |
| -   | -                         | 400,000                   | 053-9500-510-88-10                                       | RATE STABILIZATION ACCT        | 400,000                                | 400,000                                | 400,000                               |
| -   | -                         | <b>400,000</b>            | <b>TOTAL CONTINGENCY</b>                                 |                                | <b>400,000</b>                         | <b>400,000</b>                         | <b>400,000</b>                        |
| -   | -                         | -                         | 053-9500-510.89-00                                       | UNAPPROPRIATED ENDING BAL      | -                                      | -                                      | -                                     |
| -   | -                         | -                         | <b>TOTAL UNAPPROPRIATED ENDING BALANCE</b>               |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |
| <b>1,900,523</b>                                  | <b>2,927,234</b>          | <b>6,117,113</b>          | <b>GRAND TOTAL WATER CAPITAL RESERVE EXPENSES</b>        |                                | <b>1,994,627</b>                       | <b>1,994,627</b>                       | <b>1,994,627</b>                      |
| <b>2,396,985</b>                                  | <b>1,802,353</b>          | <b>-</b>                  | <b>TOTAL WATER CAPITAL RESERVE - REVENUE LESS EXPENS</b> |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |



**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget  
WASTEWATER FUND**

|                    |  |                             |                              |
|--------------------|--|-----------------------------|------------------------------|
| <b>Fund:</b>       | <b>Wastewater (055)</b>  | <b>Number of Employees:</b> | <b>8 dedicated</b>           |
| <b>Department:</b> | <b>Public Works</b>  |                             | <b>12 shared / 12.46 FTE</b> |
| <b>Program:</b>    | <b>Wastewater Collection, Wastewater Treatment and Storm Water</b> |                             |                              |



The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500.

**WASTEWATER COLLECTION**

**Description**

The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of more than 70 miles of sanitary sewer mainlines, interceptors, and sanitary sewer lift stations. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and system replacements, which reduce the risk of public exposure to biological hazards associated with wastewater streams.

**2011-12 Goals, Projects, and Highlights**

- Operate the collection system in an effective and cost-efficient manner to protect the public investment and protect public health and the environment.
- Improve base maps and as-builts of the sanitary and storm systems.

- Prepare for adoption of a DEQ-required “Capacity, Management, Operations and Maintenance Program” by improving computerized recordkeeping which links GIS mapping with maintenance work, video camera assessments, sanitary sewer overflow events, and customer complaints.
- Repair or replace sewer lines in advance of paving projects, including E 10<sup>th</sup> for widening project.
- Provide new service connections for properties as they develop.
- Prepare Slip Line contract to rehabilitate about twice as much as was done in 2010-11.
- Upgrade sanitary and storm sewers on Thompson Street and 19<sup>th</sup> Street.
- Laughlin Street sanitary sewer replacement from 8<sup>th</sup> to 9<sup>th</sup> and alleys to the east and west.
- Complete the replacement of Jordan Lift Station and replace Meadows Lift Station.
- Project Goals, listed by percent desired (and percent accomplished in FY 10/11) are:
 

|      |   |                |
|------|---|----------------|
| 100% | response to emergencies/sewer breaks                            | (100%)         |
| 100% | response to new sewer service requests                          | 100%           |
| 100% | weekly preventative cleaning/maintenance of all 7 lift stations | (100%)         |
| 100% | cutting of roots on lines identified as flow-impaired           | (100%)         |
| 15%  | videoing all sewer mains (i.e. 7-year plan)                     | (About 25%)    |
| 1%   | replacement of old and/or poor-condition sewer laterals         | (< 1%)         |
| 5%   | replacement of sewer mains (i.e. 20-year replacement plan)      | (Less than 1%) |

**2010-11 Accomplishments**

- Installed three new sanitary sewer mains: 3<sup>rd</sup> and Taylor; I Street between 10<sup>th</sup> and 11<sup>th</sup> east; 8<sup>th</sup> Street between Laughlin and Kelly Avenue.
- Replaced sanitary sewer mains at these locations: Laughlin Street between 7<sup>th</sup> and 8<sup>th</sup> Streets; 14<sup>th</sup> Street between H and G; 10<sup>th</sup> Street from J Street to Lewis and Clark Streets.
- Completed video inspection of 95,040 feet of sewer lines (About 25% of the system).
- Slip lined about 7,100 feet of sanitary sewer mains under contract.
- Cleaned and jet rodded 5,000 feet of lines with a history of grease blockage.
- Evaluated sewer lines with root problems, updated the root list, completed root cutting and cleaning of all lines on the root list (about 14,861 feet), and repaired a portion of them.
- Cleaned and maintained all seven lift stations weekly.
- Cleaned (“pigged”) pressure/discharge sewer lines from all lift stations.
- Completed pipe storage area for division supplies.
- Completed 2-day on-site training for all division employees in the nationally recognized “Pipeline Condition Assessment Program” for standardized evaluation of sewer video inspections.

**Major Issues to be resolved in the next 5 years**

- Continued identification and correction of Inflow and Infiltration within the system.
- Compliance with proposed federal regulations: Sanitary Sewer Overflow (SSO) and Capacity, Management, Operations and Maintenance (CMOM) rules.
- Improve documentation of maintenance work.

## **STORM WATER**

### **Description**

The Storm Water program accounts for all activities involved in the operation and maintenance of storm water conveyance systems within the City Limits for the protection of property and the enhancement of stream water quality.

### **2011-12 Goals, Projects, and Highlights**

- Continue to improve base mapping and as-built drawings of storm water infrastructure.
- Video storm water system to identify needs for repair and replacement projects ahead of planned paving projects.
- Develop a strategy to address issues impacting storm water runoff, such as annexation of substandard areas, requirements for curbs and sidewalks, and open drainage challenges.
- Replace main from 14<sup>th</sup> and Quinton to Thompson Street and all connected work for extension of East 19<sup>th</sup> Street.
- Project Goals, listed by percent desired (and percent accomplished in FY 10/11) are:
  - 100% response to emergencies/storm water backups & overflows (100%)
  - 100% annual cleaning of all catch basins and repair of broken ones (100%)
  - 100% cutting of roots on storm lines identified as flow-impaired (About 50%)
  - 15% videoing all storm lines (7-year plan) (About 5%)
  - 15% replacement of old and/or poor-condition storm lines (Less than 1%)

### **2010-11 Accomplishments**

- Continued to de-chlorinate the hydrant flushing water discharged to the storm water system to meet in-stream limits for chlorine.
- Installed 11 new or replacement catch basins.
- Performed annual cleaning of all catch basins within the City.
- Cleaned and maintained open storm ditches.
- Provided storm sewer repairs and maintenance activities in root cutting.
- Responded to complaints about illicit discharges to the storm water system.
- Replaced main at Trevitt Street and 3<sup>rd</sup> Place.
- Replaced main in Pentland Street between 11<sup>th</sup> and 12<sup>th</sup> Streets.
- Replace main on Clark Street and 10<sup>th</sup> Street.
- Replace main from Dry Hollow and 12<sup>th</sup> Street to Quinton and 14<sup>th</sup> Street.
- Provided oversight of contractors for erosion control.
- Worked with Planning Department, Wasco County, State Building Codes and Department of Environmental Quality to track installation of oil-water separators when required.
- Provided street sweeping of downtown once per week and the rest of the city every two weeks.

## **Major Issues to be resolved in the next 5 years**

- Implementation of Storm Water Master Plan, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures for all Public Works operations.
- Extension of storm water collection system at these locations: 12<sup>th</sup> and Thompson; and continue out Old Dufur Road.
- Upgrade of Storm line at West 6<sup>th</sup> and Hostetler Streets.
- Upgrade of Storm line at East 9<sup>th</sup> and Brewery Grade to Old Dufur Road and Morton Street.

## **WASTEWATER TREATMENT**

### **Description**

Wastewater treatment functions are primarily performed under contract with Operations Management International, Inc. with administrative oversight by Public Works staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

### **2011-12 Goals, Projects, and Highlights**

- Complete Five-Year Wastewater Facility Master Plan update.
- Complete design engineering for Wastewater Treatment Plant Expansion, Phase 2.
- Identify locations for the future thickened biosolids storage facility.
- Replace laboratory dishwasher: \$7,000
- Purchase backup *E. coli* incubator: \$2,500
- Replace the grating platform in the Diversion Manhole: Estimate \$20,000
- Purchase replacement parts for the Penn Valley Pump: \$5,000
- Purchase and install VFD for the 3<sup>rd</sup> Blower: \$13,000
- Purchase replacement parts for the grit pump: \$3,000

### **2010-11 Accomplishments**

- Completed an upgrade of pump station electrical systems.
- Initiated an update to Five-Year Wastewater Facility Master Plan, anticipating electrical power generation from methane produced.
- Rebuilt the Hycor Fine Screen unit.
- Replaced the roof over the laboratory building.
- Replaced the Influent Composite Sampler.
- Purchased and installed a new boiler.

- Replaced the windows in the pump house.
- Added an air diffuser on the inlet to the Gravity Belt.
- Rebuilt the Moyno pump after the Gravity Belt.
- Rebuilt the polymer mixing pump.
- Replaced the 4" flow meter on the TWAS line with a 6" flow meter.
- Adjusted our process to eliminate the need for Sodium Hypochlorite for filament control.
- Replaced the Influent automatic sampler.
- Installed new air conditioner in the electrical building.
- Rebuilt the Masport pump on the Biosolids truck
- Replaced the in ground valve from the RAS line to the Gravity Belt.
- Replaced the UV lamps and sleeves on both UV channels.
- Installed an electric hoist above the grit pump to improve the ease and safety of the procedure.
- Replaced the panel view on the UV system with a new one.
- Rebuilt the hand rails in the Pump House to conform to OR-OSHA standards.
- Had a major rebuild on the emergency generator.
- Repaired the check valve on the #6 influent pump.

**Major issues to be resolved in the next 5 years**

- Awareness of the potential for increasing industry flows and increased building in the community to begin to approach the Design Capacity of the treatment plant.
- Complete Wastewater Treatment Plant Expansion, Phase 2.
- Partner with Northern Wasco County PUD to install and operate electrical power generation systems utilizing methane.
- Replace the last two aging Influent Pumps with new dry pit submersible pumps: \$89,000
- Replace the #4 and #5 influent pumps: \$89,000

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**WASTEWATER FUNDS SUMMARY**

| <b>FY08/09</b>   | <b>FY09/10</b>    | <b>FY10/11</b>    |                                       | <b>FY11/12</b>    | <b>FY11/12</b>    | <b>FY11/12</b>    |
|------------------|-------------------|-------------------|---------------------------------------|-------------------|-------------------|-------------------|
| <b>Actual</b>    | <b>Actual</b>     | <b>Budget</b>     | <b>Revenue/Cost Centers</b>           | <b>Proposed</b>   | <b>Approved</b>   | <b>Adopted</b>    |
|                  |                   |                   |                                       | <b>Budget</b>     | <b>Budget</b>     | <b>Budget</b>     |
| 2,885,664        | 4,152,432         | 4,781,845         | <b>BEGINNING BALANCE</b>              | 4,132,217         | 4,335,407         | 4,383,407         |
| 4,569,885        | 4,848,148         | 5,061,715         | <b>REVENUES</b>                       | 5,122,696         | 5,122,696         | 5,122,696         |
| 1,767,767        | 1,740,802         | 2,056,033         | <b>OTHER SOURCES</b>                  | 1,752,500         | 1,752,500         | 1,752,500         |
| <b>9,223,317</b> | <b>10,741,383</b> | <b>11,899,593</b> | <b>TOTAL RESOURCES</b>                | <b>11,007,413</b> | <b>11,210,603</b> | <b>11,258,603</b> |
| 2,058,552        | 2,180,049         | 2,732,527         | <b>WASTE WATER FUND</b>               | 2,865,413         | 2,870,035         | 2,893,035         |
| 23,628           | 163,309           | 2,573,643         | <b>SEWER SPECIAL RESERVE FUND</b>     | 1,109,791         | 1,109,791         | 1,134,791         |
| 73,592           | 356,837           | 3,290,702         | <b>SEWER PLANT CONST/DEBT SERV</b>    | 3,312,884         | 3,512,884         | 3,512,884         |
| <b>2,155,771</b> | <b>2,700,194</b>  | <b>8,596,872</b>  | <b>TOTAL EXPENDITURES</b>             | <b>7,288,088</b>  | <b>7,492,710</b>  | <b>7,540,710</b>  |
| -                | -                 | -                 | <b>CHARGES FOR SERVICES</b>           | -                 | -                 | -                 |
| 2,915,113        | 2,925,199         | 3,285,976         | <b>TRANSFER OUT</b>                   | 3,691,950         | 3,691,950         | 3,691,950         |
| -                | -                 | 16,745            | <b>CONTINGENCY</b>                    | 27,375            | 25,943            | 25,943            |
| -                | -                 | -                 | <b>UNAPPROPRIATED ENDING BAL</b>      | -                 | -                 | -                 |
| <b>2,915,113</b> | <b>2,925,199</b>  | <b>3,302,721</b>  | <b>TOTAL OTHER USES</b>               | <b>3,719,325</b>  | <b>3,717,893</b>  | <b>3,717,893</b>  |
| <b>5,070,884</b> | <b>5,625,393</b>  | <b>11,899,593</b> | <b>TOTAL EXPENDS &amp; OTHER USES</b> | <b>11,007,413</b> | <b>11,210,603</b> | <b>11,258,603</b> |
| <b>4,152,432</b> | <b>5,115,990</b>  | <b>-</b>          | <b>FUND TOTAL</b>                     | <b>-</b>          | <b>-</b>          | <b>-</b>          |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget  
WASTEWATER FUND**

| <b>FY08/09</b>   | <b>FY09/10</b>   | <b>FY10/11</b>   | <b>Account</b>                         | <b>Account</b>              | <b>FY11/12</b>   | <b>FY11/12</b>   | <b>FY11/12</b>   |
|------------------|------------------|------------------|--|-----------------------------|------------------|------------------|------------------|
| <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Number</b>                          | <b>Description</b>          | <b>Proposed</b>  | <b>Approved</b>  | <b>Adopted</b>   |
|                  |                  |                  |  |                             | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |
| <b>REVENUES</b>  |                  |                  |  |                             |                  |                  |                  |
| 507,102          | 478,743          | 480,441          | 055-0000-300.00-00                     | BEGINNING BALANCE           | 309,456          | 312,646          | 335,646          |
| 3,249            | 15,111           | 5,000            | 055-0000-337.10-00                     | URBAN RENEWAL               | 5,000            | 5,000            | 5,000            |
| 16               | 13               | 50               | 055-0000-341.80-00                     | COPIES, PLANS, ORD'S        | 50               | 50               | 50               |
| 124,764          | 100,950          | 100,000          | 055-0000-341.90-00                     | MISC SALES AND SRVCE        | 100,000          | 100,000          | 100,000          |
| 235,264          | 235,049          | 235,000          | 055-0000-344.05-00                     | STORMWATER DRAINAGE CHARGES | 235,000          | 235,000          | 235,000          |
| 3,965,617        | 4,301,293        | 4,657,650        | 055-0000-344.10-00                     | UTILITY SERVICE CHARGES     | 4,710,026        | 4,710,026        | 4,710,026        |
| 39,727           | 28,577           | -                | 055-0000-344.80-00                     | DELINQUENT SEWER ASSMTS     | -                | -                | -                |
| 15,235           | 25,149           | 15,000           | 055-0000-344.90-00                     | DELINQUENT ACCT INT         | 15,000           | 15,000           | 15,000           |
| -                | -                | -                | 055-0000-345.05-00                     | INTERNET CHARGES            | -                | -                | -                |
| (43,236)         | (35,957)         | (50,000)         | 055-0000-345.20-00                     | UNCOLLECTIBLE ACCTS         | (50,000)         | (50,000)         | (50,000)         |
| 15,595           | 6,488            | 8,275            | 055-0000-348.00-00                     | INTERDEPARTMENTAL REV       | 14,000           | 14,000           | 14,000           |
| 4,823            | 2,900            | 3,000            | 055-0000-361.00-00                     | INTEREST REVENUES           | 1,000            | 1,000            | 1,000            |
| 31,813           | 91,129           | 22,000           | 055-0000-369.00-00                     | OTHER MISC REVENUES         | 31,000           | 31,000           | 31,000           |
| -                | -                | -                | 055-0000-392.00-00                     | SALE OF FIXED ASSETS        | -                | -                | -                |
| <b>4,899,968</b> | <b>5,249,447</b> | <b>5,476,416</b> | <b>TOTAL WASTE WATER FUND REVENUES</b> |                             | <b>5,370,532</b> | <b>5,373,722</b> | <b>5,396,722</b> |
| <b>EXPENSES</b>  |                  |                  |  |                             |                  |                  |                  |
| 545,456          | 550,867          | 647,413          | 055-5500-550.11-00                     | REGULAR SALARIES            | 653,424          | 653,424          | 653,424          |
| 1,188            | 1,627            | 3,000            | 055-5500-550.12-00                     | PARTTIME/TEMP SALARIES      | 3,000            | 3,000            | 3,000            |
| 27,117           | 26,838           | 37,700           | 055-5500-550.13-00                     | OVERTIME SALARIES           | 37,700           | 37,700           | 37,700           |
| 121,155          | 123,528          | 166,220          | 055-5500-550.21-10                     | MEDICAL INSURANCE           | 176,158          | 176,158          | 176,158          |
| 2,728            | 2,725            | 3,237            | 055-5500-550.21-20                     | L-T DISABILITY INSURANCE    | 3,267            | 3,267            | 3,267            |
| 437              | 479              | 577              | 055-5500-550.21-30                     | LIFE INSURANCE              | 651              | 651              | 651              |
| 15,149           | 14,217           | 28,565           | 055-5500-550.21-40                     | WORKERS COMP INSURANCE      | 36,492           | 36,492           | 36,492           |
| 43,347           | 43,338           | 52,641           | 055-5500-550.22-00                     | FICA                        | 53,100           | 53,100           | 53,100           |
| 73,076           | 73,335           | 87,401           | 055-5500-550.23-00                     | RETIREMENT CONTRIBUTIONS    | 88,212           | 88,212           | 88,212           |
| 375              | 2,591            | 3,045            | 005-5500-550.28-00                     | VEBA CONTRIBUTIONS          | 3,045            | 3,045            | 3,045            |
| 312              | 157              | 110              | 055-5500-550.29-00                     | OTHER EMPLOYEE BENEFITS     | 167              | 167              | 167              |
| <b>830,338</b>   | <b>839,702</b>   | <b>1,029,909</b> | <b>TOTAL PERSONNEL SERVICE</b>         |                             | <b>1,055,216</b> | <b>1,055,216</b> | <b>1,055,216</b> |
| 847,736          | 868,538          | 884,802          | 055-5500-550.31-10                     | CONTRACTUAL SERVICES        | 929,502          | 932,692          | 932,692          |
| 6,713            | 6,777            | 7,082            | 055-5500-550.31-40                     | WASCO CO COMMUNICATIONS     | 7,082            | 8,514            | 8,514            |
| 1,100            | 1,222            | -                | 055-5500-550.34-10                     | ENGINEERING SERVICES        | -                | -                | -                |
| 12,667           | 9,958            | 17,399           | 055-5500-550.34-30                     | COMPUTER SERVICES           | 18,037           | 18,037           | 18,037           |
| -                | -                | 20,000           | 055-5500-550.34-50                     | SPECIAL STUDIES & REPORTS   | -                | -                | -                |
| 4,593            | 4,828            | 12,050           | 055-5500-550.39-00                     | OTHER CONTRACTUAL SVCS      | 8,250            | 8,250            | 8,250            |
| 8,527            | 7,144            | 13,420           | 055-5500-550.41-10                     | WATER & SEWER               | 13,612           | 13,612           | 13,612           |
| 3,378            | 8,119            | 24,580           | 055-5500-550.41-20                     | GARBAGE SERVICES            | 30,000           | 30,000           | 30,000           |
| 6,842            | 5,192            | 9,225            | 055-5500-550.41-30                     | NATURAL GAS                 | 4,750            | 4,750            | 4,750            |
| 7,647            | 7,802            | 10,060           | 055-5500-550.41-40                     | ELECTRICITY                 | 10,840           | 10,840           | 10,840           |
| 5,665            | 7,140            | 7,600            | 055-5500-550.42-00                     | JANITORIAL SERVICES         | 7,600            | 7,600            | 7,600            |
| 10,396           | 12,128           | 9,356            | 055-5500-550.43-10                     | BUILDINGS AND GROUNDS       | 8,409            | 8,409            | 8,409            |
| 184              | -                | 1,200            | 055-5500-550.43-20                     | COMPUTERS                   | 1,200            | 1,200            | 1,200            |
| 3,893            | 2,001            | 2,375            | 055-5500-550.43-30                     | RADIO EQUIPMENT             | 2,510            | 2,510            | 2,510            |
| 38               | -                | 650              | 055-5500-550.43-40                     | OFFICE EQUIPMENT            | 500              | 500              | 500              |
| 4,901            | 6,073            | 26,000           | 055-5500-550.43-45                     | JOINT USE OF LABOR/EQUIP    | 22,000           | 22,000           | 22,000           |
| 31,945           | 30,492           | 42,281           | 055-5500-550.43-50                     | VEHICLES                    | 49,450           | 49,450           | 49,450           |
| 23,785           | 18,555           | 26,699           | 055-5500-550.43-51                     | GAS/OIL/DIESEL/LUBRICANTS   | 36,031           | 36,031           | 36,031           |
| 5,186            | 5,726            | 6,633            | 055-5500-550.43-52                     | TIRES AND TIRE REPAIRS      | 14,318           | 14,318           | 14,318           |
| 3,056            | 5,938            | 6,721            | 055-5500-550.43-70                     | GENERAL EQUIPMENT           | 12,093           | 12,093           | 12,093           |
| 16,665           | 30,831           | 44,062           | 055-5500-550.43-71                     | SPECIAL UTILITY EQUIPMENT   | 102,970          | 102,970          | 102,970          |
| 5,373            | 5,782            | 5,833            | 055-5500-550.43-80                     | SHOP EQUIPMENT              | 5,583            | 5,583            | 5,583            |
| 1,993            | 2,735            | 4,000            | 055-5500-550.43-81                     | SERVICE PICKUP TOOLS        | 5,000            | 5,000            | 5,000            |
| 31,699           | 63,853           | 63,309           | 055-5500-550.43-86                     | LINES MAINT & SUPPLIES      | 65,800           | 65,800           | 65,800           |
| 635              | 477              | 1,337            | 055-5500-550.43-87                     | UTILITIES LOCATES           | 1,337            | 1,337            | 1,337            |
| 1,225            | 762              | 4,000            | 055-5500-550.44-20                     | RENTAL OF EQUIPMENT         | 4,000            | 4,000            | 4,000            |

## WASTEWATER FUND (continued)

| FY08/09           | FY09/10          | FY10/11          | Account   | Account                    | FY11/12          | FY11/12          | FY11/12          |
|-------------------|------------------|------------------|---|----------------------------|------------------|------------------|------------------|
| Actual            | Actual           | Budget           | Number  | Description                | Proposed         | Approved         | Adopted          |
|                   |                  |                  |   |                            | Budget           | Budget           | Budget           |
| 38,515            | 30,391           | 41,248           | 055-5500-550.52-10                                    | LIABILITY INSURANCE        | 28,763           | 28,763           | 28,763           |
| 21,619            | 16,723           | 17,292           | 055-5500-550.52-30                                    | PROPERTY INSURANCE         | 12,962           | 12,962           | 12,962           |
| 6,868             | 5,839            | 6,541            | 055-5500-550.52-50                                    | AUTOMOTIVE INSURANCE       | 5,273            | 5,273            | 5,273            |
| -                 | -                | -                | 055-5500-550.52-60                                    | INSURANCE DEDUCTIBLES      | 10,500           | 10,500           | 10,500           |
| 770               | 365              | 550              | 055-5500-550.53-20                                    | POSTAGE                    | 2,370            | 2,370            | 2,370            |
| 9,040             | 6,608            | 7,801            | 055-5500-550.53-30                                    | TELEPHONE                  | 7,801            | 7,801            | 7,801            |
| 568               | -                | -                | 055-5500-550.53-32                                    | TELEMETRY                  | -                | -                | -                |
| 186               | 193              | 1,800            | 055-5500-550.53-40                                    | LEGAL NOTICES              | -                | -                | -                |
| -                 | 698              | 607              | 055-5500-550.53-60                                    | PUBLIC EDUCATION/INFO      | 2,307            | 2,307            | 2,307            |
| 56                | 678              | 450              | 055-5500-550.54-00                                    | ADVERTISING                | 450              | 450              | 450              |
| 102               | 120              | 1,275            | 055-5500-550.55-00                                    | PRINTING AND BINDING       | 1,305            | 1,305            | 1,305            |
| 20,160            | 15,193           | 12,231           | 055-5500-550.57-00                                    | PERMITS                    | 12,635           | 12,635           | 12,635           |
| 136               | 562              | 330              | 055-5500-550.58-10                                    | TRAVEL, FOOD & LODGING     | 330              | 330              | 330              |
| 1,469             | 6,446            | 10,208           | 055-5500-550.58-50                                    | TRAINING AND CONFERENCES   | 9,733            | 9,733            | 9,733            |
| 2,070             | 2,188            | 3,301            | 055-5500-550.58-70                                    | MEMBERSHIPS/DUES/SUBS      | 3,629            | 3,629            | 3,629            |
| 2,612             | 3,043            | 2,717            | 055-5500-550.60-10                                    | OFFICE SUPPLIES            | 2,817            | 2,817            | 2,817            |
| 4,173             | 1,988            | 3,900            | 055-5500-550.60-20                                    | JANITORIAL SUPPLIES        | 3,900            | 3,900            | 3,900            |
| 4                 | -                | 100              | 055-5500-550.60-60                                    | EXPENDABLE SUPPLIES        | -                | -                | -                |
| 2,421             | 3,173            | 3,525            | 055-5500-550.60-80                                    | CLOTHING                   | 3,752            | 3,752            | 3,752            |
| 5,697             | 5,504            | 5,490            | 055-5500-550.60-85                                    | SPECIAL DEPT SUPPLIES      | 5,937            | 5,937            | 5,937            |
| 5,681             | 5,934            | 22,500           | 055-5500-550.60-86                                    | CHEMICAL/LAB SUPPLIES      | 5,650            | 5,650            | 5,650            |
| (54,438)          | 52,451           | 63,125           | 055-5500-550.60-87                                    | STREET CONST SUPPLIES      | 75,550           | 75,550           | 75,550           |
| 264               | 363              | 1,080            | 055-5500-550.64-10                                    | BOOKS AND PERIODICALS      | 1,080            | 1,080            | 1,080            |
| 2,036             | 10,200           | -                | 055-5500-550.64-80                                    | COMPUTER SOFTWARE          | -                | -                | -                |
| 96                | 5,633            | -                | 055-5500-550.69-50                                    | MISCELLANEOUS EXPENSES     | -                | -                | -                |
| 3,092             | 6,091            | 11,800           | 055-5500-550.69-80                                    | ASSETS < \$5000            | 9,953            | 9,953            | 9,953            |
| <b>1,119,039</b>  | <b>1,292,456</b> | <b>1,468,545</b> | <b>TOTAL MATERIALS AND SERVICES</b>                   |                            | <b>1,567,571</b> | <b>1,572,193</b> | <b>1,572,193</b> |
| 10,689            | 3,268            | 23,000           | 055-5500-550.72-20                                    | BUILDINGS                  | -                | -                | 23,000           |
| -                 | -                | -                | 055-5500-550.74-10                                    | MACHINERY                  | 2,170            | 2,170            | 2,170            |
| -                 | -                | 2,167            | 055-5500-550.74-20                                    | VEHICLES                   | -                | -                | -                |
| 867               | 3,028            | -                | 055-5500-550.74-25                                    | COMMUNICATIONS EQUIPMENT   | -                | -                | -                |
| 3,174             | 3,233            | 3,334            | 055-5500-550.74-30                                    | FURNITURE AND FIXTURES     | 3,334            | 3,334            | 3,334            |
| 9,776             | 10,900           | -                | 055-5500-550.74-50                                    | COMPUTER EQUIPMENT         | 90,000           | 90,000           | 90,000           |
| 19,169            | 6,095            | 91,742           | 055-5500-550.74-90                                    | EQUIPMENT, OTHER           | 8,334            | 8,334            | 8,334            |
| 65,500            | 21,366           | 113,830          | 055-5500-550.76-30                                    | SEWER LINES                | 104,018          | 104,018          | 104,018          |
| -                 | -                | -                | 055-5500-550.76-40                                    | STORMWATER COLL IMPROVMTS  | 34,770           | 34,770           | 34,770           |
| <b>109,174</b>    | <b>47,890</b>    | <b>234,073</b>   | <b>TOTAL CAPITAL OUTLAY</b>                           |                            | <b>242,626</b>   | <b>242,626</b>   | <b>265,626</b>   |
| <b>2,058,552</b>  | <b>2,180,049</b> | <b>2,732,527</b> | <b>TOTAL WASTEWATER OPERATIONS</b>                    |                            | <b>2,865,413</b> | <b>2,870,035</b> | <b>2,893,035</b> |
| <b>OTHER USES</b> |                  |                  |   |                            |                  |                  |                  |
| 306,882           | 319,304          | 331,961          | 055-9500-550.81-01                                    | TO GENERAL FUND            | 383,973          | 383,973          | 383,973          |
| 121,667           | 128,941          | 139,730          | 055-9500-550.81-05                                    | TO STREET FUND             | 141,300          | 141,300          | 141,300          |
| 110,000           | 120,000          | 140,000          | 055-9500-550.81-09                                    | TO PUBLIC WKS RESRV FUND   | 140,000          | 140,000          | 140,000          |
| 2,845             | -                | -                | 055-9500-550.81-10                                    | TO UNEMPLOYMENT FUND       | -                | -                | -                |
| 53,512            | 56,474           | 59,420           | 055-9500-550.81-43                                    | TO FFCO 2008 DEBT SVC FUND | 59,971           | 59,971           | 59,971           |
| 607,000           | 586,054          | 900,000          | 055-9500-550.81-56                                    | TO SEWER SPCL RESRV FUND   | 402,500          | 402,500          | 402,500          |
| 1,160,767         | 1,154,748        | 1,156,033        | 055-9500-550.81-57                                    | PLANT CONSTRUCTION.DEBT    | 1,350,000        | 1,350,000        | 1,350,000        |
| <b>2,362,673</b>  | <b>2,365,521</b> | <b>2,727,144</b> | <b>TOTAL OPERATING TRANSFERS OUT</b>                  |                            | <b>2,477,744</b> | <b>2,477,744</b> | <b>2,477,744</b> |
| -                 | -                | 16,745           | 055-9500-550.88-00                                    | CONTINGENCY                | 27,375           | 25,943           | 25,943           |
| -                 | -                | <b>16,745</b>    | <b>TOTAL CONTINGENCY</b>                              |                            | <b>27,375</b>    | <b>25,943</b>    | <b>25,943</b>    |
| -                 | -                | -                | 055-9500-550.89-00                                    | UNAPPROPRIATED ENDING BAL  | -                | -                | -                |
| -                 | -                | -                | <b>TOTAL UNAPPROPRIATED ENDING BAL</b>                |                            | -                | -                | -                |
| <b>2,362,673</b>  | <b>2,365,521</b> | <b>2,743,889</b> | <b>TOTAL OTHER USES</b>                               |                            | <b>2,505,119</b> | <b>2,503,687</b> | <b>2,503,687</b> |
| <b>4,421,225</b>  | <b>4,545,570</b> | <b>5,476,416</b> | <b>GRAND TOTAL WASTEWATER FUND EXPENSES</b>           |                            | <b>5,370,532</b> | <b>5,373,722</b> | <b>5,396,722</b> |
| <b>478,743</b>    | <b>703,878</b>   | <b>-</b>         | <b>TOTAL WASTEWATER FUND - REVENUES LESS EXPENSES</b> |                            | <b>-</b>         | <b>-</b>         | <b>-</b>         |



**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**SEWER SPECIAL RESERVE FUND**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                                 | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|---|--------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>           |                           |                           |   |                                |  |  |                                       |
| 433,490                   | 1,153,007                 | 1,629,905                 | 056-0000-300.00-00  | BEGINNING BALANCE              | 1,318,172                              | 1,318,172                              | 1,343,172                             |
| -                         | -                         | -                         | 056-0000-330.00-00  | INTERGOVERNMENTAL REVENUE      | -                                      | -                                      | -                                     |
| 102,135                   | 43,781                    | 35,780                    | 056-0000-344.20-00  | CONNECT CHRGS/ SW SDC          | 35,780                                 | 35,780                                 | 35,780                                |
| 21,760                    | 11,074                    | 6,960                     | 056-0000-344.20-10  | CONNECT CHRGS/ STORM WA SDC    | 6,840                                  | 6,840                                  | 6,840                                 |
| -                         | -                         | -                         | 056-0000-344.20-20  | REIMBURSEMENT DISTRICT PMTS    | -                                      | -                                      | -                                     |
| 12,250                    | 7,881                     | 8,000                     | 056-0000-361.00-00  | INTEREST REVENUES              | 7,000                                  | 7,000                                  | 7,000                                 |
| 607,000                   | 586,054                   | 900,000                   | 056-0000-391.55-00  | WASTEWATER UTILITY FUND        | 402,500                                | 402,500                                | 402,500                               |
| <b>1,176,635</b>          | <b>1,801,797</b>          | <b>2,580,645</b>          | <b>TOTAL SEWER SPECIAL RESERVE FUND REVENUES</b>          |                                | <b>1,770,292</b>                       | <b>1,770,292</b>                       | <b>1,795,292</b>                      |
| <b>EXPENDITURES</b>       |                           |                           |   |                                |  |  |                                       |
| -                         | -                         | -                         | 056-5600-550.31-10  | CONTRACTUAL SERVICES           | -                                      | -                                      | -                                     |
| -                         | -                         | 50,000                    | 056-5600-550.34-10  | ENGINEERING SERVICES           | -                                      | -                                      | -                                     |
| -                         | -                         | -                         | 056-5600-550.53-40  | LEGAL NOTICES                  | -                                      | -                                      | -                                     |
| -                         | -                         | <b>50,000</b>             | <b>TOTAL MATERIALS &amp; SERVICES</b>                     |                                | -                                      | -                                      | -                                     |
| 1,055                     | -                         | -                         | 056-5600-550.74-80  | PUMPS                          | -                                      | -                                      | -                                     |
| -                         | 44,114                    | 6,234                     | 056-5600-550.75-10  | CAPITAL PROJECTS               | -                                      | -                                      | -                                     |
| 22,573                    | 119,195                   | 1,706,409                 | 056-5600-550.76-30  | SEWER LINES                    | 1,109,791                              | 1,109,791                              | 1,134,791                             |
| -                         | -                         | 811,000                   | 056-5600-550.76-40  | STORM WATER IMPROVEMENTS       | -                                      | -                                      | -                                     |
| -                         | -                         | -                         | 056-5600-550.78-99  | FUTURE CAPITAL PROJECTS        | -                                      | -                                      | -                                     |
| <b>23,628</b>             | <b>163,309</b>            | <b>2,523,643</b>          | <b>TOTAL CAPITAL OUTLAY</b>                               |                                | <b>1,109,791</b>                       | <b>1,109,791</b>                       | <b>1,134,791</b>                      |
| <b>23,628</b>             | <b>163,309</b>            | <b>2,573,643</b>          | <b>TOTAL SEWER SPECIAL RESERVE FUND OPERATIONS</b>        |                                | <b>1,109,791</b>                       | <b>1,109,791</b>                       | <b>1,134,791</b>                      |
| <b>OTHER USES</b>         |                           |                           |   |                                |  |  |                                       |
| -                         | -                         | -                         | 056-9500-550.81-37  | TO CAPITAL PROJECT FUND        | 653,564                                | 653,564                                | 653,564                               |
| -                         | 7,138                     | 7,002                     | 056-9500-550.81-44  | TO 2009 FFCO DEBT SVC FUND     | 6,937                                  | 6,937                                  | 6,937                                 |
| -                         | -                         | -                         | 056-9500-550.81-57  | TO SW PLANT CONST/DBT          | -                                      | -                                      | -                                     |
| -                         | <b>7,138</b>              | <b>7,002</b>              | <b>TOTAL OPERATING TRANSFERS OUT</b>                      |                                | <b>660,501</b>                         | <b>660,501</b>                         | <b>660,501</b>                        |
| -                         | <b>7,138</b>              | <b>7,002</b>              | <b>TOTAL OTHER USES</b>                                   |                                | <b>660,501</b>                         | <b>660,501</b>                         | <b>660,501</b>                        |
| <b>23,628</b>             | <b>170,447</b>            | <b>2,580,645</b>          | <b>GRAND TOTAL SEWER SPECIAL RESERVE FUND EXPENSES</b>    |                                | <b>1,770,292</b>                       | <b>1,770,292</b>                       | <b>1,795,292</b>                      |
| <b>1,153,007</b>          | <b>1,631,351</b>          | <b>-</b>                  | <b>SEWER SPECIAL RESERVE FUND - REVENUE LESS EXPENSES</b> |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**SEWER PLANT CONSTRUCTION / DEBT SERVICE FUND**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account Number</b>                                    | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|--|--------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>           |                           |                           |  |                                |  |  |                                       |
| 1,945,072                 | 2,520,682                 | 2,671,499                 | 057-0000-300.00-00                                       | BEGINNING BALANCE              | 2,504,589                              | 2,704,589                              | 2,704,589                             |
| 40,875                    | 14,708                    | 15,000                    | 057-0000-361.00-00                                       | INTEREST REVENUES              | 12,000                                 | 12,000                                 | 12,000                                |
| 1,160,767                 | 1,154,748                 | 1,156,033                 | 057-0000-391.55-00                                       | WASTEWATER UTILITY FUND        | 1,350,000                              | 1,350,000                              | 1,350,000                             |
| -                         | -                         | -                         | 057-0000-391.56-00                                       | WASTEWATER CAPITAL FUND        | -                                      | -                                      | -                                     |
| -                         | -                         | -                         | 057-0000-393.10-00                                       | LOAN/BOND PROCEEDS             | -                                      | -                                      | -                                     |
| <b>3,146,714</b>          | <b>3,690,138</b>          | <b>3,842,532</b>          | <b>TOTAL SEWER PLANT CONTS/DEBT SVC REVENUES</b>         |                                | <b>3,866,589</b>                       | <b>4,066,589</b>                       | <b>4,066,589</b>                      |
| <b>EXPENDITURES</b>       |                           |                           |  |                                |  |  |                                       |
| -                         | -                         | 200,000                   | 057-5700-550.31-10                                       | CONTRACTUAL SERVICES           | 200,000                                | 400,000                                | 400,000                               |
| 27,348                    | -                         | 225,000                   | 057-5700-550.34-10                                       | ENGINEERING SERVICES           | -                                      | -                                      | -                                     |
| -                         | 66                        | -                         | 057-5700-550.53-40                                       | LEGAL NOTICES                  | -                                      | -                                      | -                                     |
| <b>27,348</b>             | <b>66</b>                 | <b>425,000</b>            | <b>TOTAL MATERIALS AND SERVICES</b>                      |                                | <b>200,000</b>                         | <b>400,000</b>                         | <b>400,000</b>                        |
| -                         | -                         | -                         | 057-5700-550.71-10                                       | LAND                           | 100,000                                | 100,000                                | 100,000                               |
| -                         | -                         | 15,000                    | 057-5700-550.72-20                                       | BUILDINGS                      | -                                      | -                                      | -                                     |
| -                         | -                         | 311,467                   | 057-5700-550.73-50                                       | CONSTRUCTION CONTRACTS         | 340,000                                | 340,000                                | 340,000                               |
| -                         | -                         | -                         | 057-5700-550.74-10                                       | MACHINERY                      | 89,000                                 | 89,000                                 | 89,000                                |
| -                         | -                         | -                         | 057-5700-550.74-90                                       | EQUIPMENT, OTHER               | 13,000                                 | 13,000                                 | 13,000                                |
| 46,244                    | 356,771                   | 2,539,235                 | 057-5700-550.75-10                                       | CAPITAL PROJECTS               | 2,570,884                              | 2,570,884                              | 2,570,884                             |
| -                         | -                         | -                         | 057-5700-550.76-30                                       | SEWER LINES                    | -                                      | -                                      | -                                     |
| <b>46,244</b>             | <b>356,771</b>            | <b>2,865,702</b>          | <b>TOTAL CAPITAL OUTLAY</b>                              |                                | <b>3,112,884</b>                       | <b>3,112,884</b>                       | <b>3,112,884</b>                      |
| <b>73,592</b>             | <b>356,837</b>            | <b>3,290,702</b>          | <b>TOTAL SEWER PLANT CONST/DEBT SVC OPERATIONS</b>       |                                | <b>3,312,884</b>                       | <b>3,512,884</b>                       | <b>3,512,884</b>                      |
| 552,440                   | 552,540                   | 551,830                   | 057-9500-550.81-58                                       | DEBT SERVICE FUND              | 553,705                                | 553,705                                | 553,705                               |
| <b>552,440</b>            | <b>552,540</b>            | <b>551,830</b>            | <b>TOTAL OPERATING TRANSFERS OUT</b>                     |                                | <b>553,705</b>                         | <b>553,705</b>                         | <b>553,705</b>                        |
| <b>552,440</b>            | <b>552,540</b>            | <b>551,830</b>            | <b>TOTAL OTHER USES</b>                                  |                                | <b>553,705</b>                         | <b>553,705</b>                         | <b>553,705</b>                        |
| <b>626,032</b>            | <b>909,377</b>            | <b>3,842,532</b>          | <b>GRAND TOTAL SEWER PLANT CONSTRUCTION EXPENSES</b>     |                                | <b>3,866,589</b>                       | <b>4,066,589</b>                       | <b>4,066,589</b>                      |
| <b>2,520,682</b>          | <b>2,780,762</b>          | <b>-</b>                  | <b>SEWER PLANT CONSTRUCTION FUND - REVENUES LESS EXP</b> |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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**Fund:** Airport (061)  
**Department:** Airport (061)  
**Program:** Airport Operations (610)

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**Mission**

Building to meet the aviation transportation needs of the twenty-first century, and create economic development opportunities.

**Description**

Since 2002 the City has been involved in a partnership with Klickitat County in planning for the future of the Airport. We have signed an agreement creating a long-term management structure for the Airport that includes regional based cost sharing with Klickitat County. A Regional Airport Board has been established and public meetings are held the third Friday of each month. Development of the Sundoon Golf Course could begin as early as Fall 2011 or Spring 2012.

**2011-2012 Goals, Projects and Highlights**

- Completion of \$5.5 million runway improvement project
- Construction of the golf course
- Completion of 17 lot industrial subdivision
- Completion of a water distribution system in conjunction with the Dallesport Water Association

**2010-2011 Accomplishments/Comments**

- Purchase of a tractor with mower/sweeper/plow attachments
- Master Plan Update
- Obtain funding for runway improvement project
- Develop plan for water distribution system

**Major Issues to be resolved in the next five years**

- Development of a world-class golf course
- Industrial development
- Runway maintenance
- Reconstruction of a major portion of runway 12-30 (FY11/12)

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget  
AIRPORT SUMMARY**

| <b>FY08/09</b>       | <b>FY09/10</b>       | <b>FY10/11</b>       |                                       | <b>FY11/12</b>         | <b>FY11/12</b>         | <b>FY11/12</b>        |
|----------------------|----------------------|----------------------|---------------------------------------|------------------------|------------------------|-----------------------|
| <b><u>Actual</u></b> | <b><u>Actual</u></b> | <b><u>Budget</u></b> | <b><u>Account Description</u></b>     | <b><u>Proposed</u></b> | <b><u>Approved</u></b> | <b><u>Adopted</u></b> |
|                      |                      |                      |                                       |                        |                        | <b><u>Budget</u></b>  |
| 298,961              | 239,448              | 53,841               | <b>BEGINNING BALANCE</b>              | 245,000                | 245,000                | 245,000               |
| 180,865              | 410,010              | 5,611,500            | <b>REVENUES</b>                       | 5,817,300              | 5,817,300              | 5,817,300             |
| 196,782              | 86,635               | 70,000               | <b>OTHER SOURCES</b>                  | 71,500                 | 71,500                 | 71,500                |
| <b>676,608</b>       | <b>736,093</b>       | <b>5,735,341</b>     | <b>TOTAL RESOURCES</b>                | <b>6,133,800</b>       | <b>6,133,800</b>       | <b>6,133,800</b>      |
| 437,159              | 489,063              | 5,733,841            | <b>AIRPORT</b>                        | 6,131,050              | 6,131,050              | 6,131,050             |
| <b>437,159</b>       | <b>489,063</b>       | <b>5,733,841</b>     | <b>TOTAL EXPENDITURES</b>             | <b>6,131,050</b>       | <b>6,131,050</b>       | <b>6,131,050</b>      |
| -                    | -                    | -                    | <b>CHARGES FOR SERVICES</b>           | -                      | -                      | -                     |
| -                    | -                    | -                    | <b>TRANSFER OUT</b>                   | -                      | -                      | -                     |
| -                    | -                    | 1,500                | <b>CONTINGENCY</b>                    | 2,750                  | 2,750                  | 2,750                 |
| -                    | -                    | -                    | <b>UNAPPROPRIATED ENDING BAL</b>      | -                      | -                      | -                     |
| <b>-</b>             | <b>-</b>             | <b>1,500</b>         | <b>TOTAL OTHER USES</b>               | <b>2,750</b>           | <b>2,750</b>           | <b>2,750</b>          |
| 437,159              | 489,063              | 5,735,341            | <b>TOTAL EXPENDS &amp; OTHER USES</b> | 6,133,800              | 6,133,800              | 6,133,800             |
| <b>239,449</b>       | <b>247,030</b>       | <b>-</b>             | <b>FUND TOTAL</b>                     | <b>-</b>               | <b>-</b>               | <b>-</b>              |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**AIRPORT FUND**

| <b>FY08/09</b>  | <b>FY09/10</b> | <b>FY10/11</b>   | <b>Account Number</b>                              | <b>Account Description</b> | <b>FY11/12 Proposed Budget</b> | <b>FY11/12 Approved Budget</b> | <b>FY11/12 Adopted Budget</b> |
|-----------------|----------------|------------------|--|----------------------------|--------------------------------|--------------------------------|-------------------------------|
| <b>Actual</b>   | <b>Actual</b>  | <b>Budget</b>    |  |                            | <b>Budget</b>                  | <b>Budget</b>                  | <b>Budget</b>                 |
| <b>REVENUES</b> |                |                  |  |                            |                                |                                |                               |
| 298,961         | 239,448        | 53,841           | 061-0000-300.00-00                                 | BEGINNING BALANCE          | 245,000                        | 245,000                        | 245,000                       |
| 64,514          | 65,000         | 65,000           | 061-0000-330.00-00                                 | INTERGOVERNMENTAL REV      | 65,000                         | 65,000                         | 65,000                        |
| 7,250           | -              | -                | 061-0000-330.10-00                                 | OTHER WA                   | -                              | -                              | -                             |
| -               | 249,542        | 2,150,000        | 061-0000-331.20-00                                 | FEDERAL GRANTS-FAA         | 2,150,000                      | 2,150,000                      | 2,150,000                     |
| 365             | (36)           | -                | 061-0000-331.90-00                                 | FEDERAL GRANTS-MISC        | -                              | -                              | -                             |
| -               | -              | 3,300,000        | 061-0000-334.90-00                                 | STATE GRANTS, OTHER        | 3,500,000                      | 3,500,000                      | 3,500,000                     |
| -               | -              | -                | 061-0000-341.90-00                                 | MISC SALES & SVCS          | -                              | -                              | -                             |
| 5,298           | 6,396          | 5,000            | 061-0000-347.00-00                                 | AVIATION FUEL SALES        | 6,000                          | 6,000                          | 6,000                         |
| 5,188           | 1,369          | 1,500            | 061-0000-361.00-00                                 | INTEREST REVENUES          | 1,300                          | 1,300                          | 1,300                         |
| 98,250          | 87,740         | 90,000           | 061-0000-363.50-00                                 | PROPERTY RENTALS           | 95,000                         | 95,000                         | 95,000                        |
| 7,267           | 6,681          | 5,000            | 061-0000-369.00-00                                 | OTHER MISC REVENUES        | 6,500                          | 6,500                          | 6,500                         |
| 64,515          | 65,000         | 65,000           | 061-0000-391.01-00                                 | GENERAL FUND               | 65,000                         | 65,000                         | 65,000                        |
| -               | 14,954         | -                | 061-0000-392.00-00                                 | SALE OF FIXED ASSETS       | -                              | -                              | -                             |
| 125,000         | -              | -                | 061-0000-393.10-00                                 | LOAN/BOND PROCEEDS         | -                              | -                              | -                             |
| <b>676,608</b>  | <b>736,093</b> | <b>5,735,341</b> | <b>TOTAL AIRPORT FUND REVENUES</b>                 |                            | <b>6,133,800</b>               | <b>6,133,800</b>               | <b>6,133,800</b>              |
| <b>EXPENSES</b> |                |                  |  |                            |                                |                                |                               |
| 220             | 3,635          | 10,000           | 061-6100-610.31-10                                 | CONTRACTUAL SERVICES       | 10,000                         | 10,000                         | 10,000                        |
| 88,471          | 91,567         | 94,314           | 061-6100-610.31-90                                 | CONTRACTUAL SVC - OTHER    | 103,000                        | 103,000                        | 103,000                       |
| 24,689          | 288,178        | 700,000          | 061-6100-610.34-10                                 | ENGINEERING SVC            | 600,000                        | 600,000                        | 600,000                       |
| (10,000)        | -              | -                | 061-6100-610.34-50                                 | SPECIAL STUDIES & REPORTS  | -                              | -                              | -                             |
| 2,440           | 2,508          | 4,500            | 061-6100-610.41-10                                 | WATER & SEWER              | 4,500                          | 4,500                          | 4,500                         |
| 337             | 651            | 984              | 061-6100-610.41-20                                 | GARBAGE SERVICES           | 1,000                          | 1,000                          | 1,000                         |
| 4,163           | 7,178          | 6,000            | 061-6100-610.41-40                                 | ELECTRICITY                | 7,000                          | 7,000                          | 7,000                         |
| 14,804          | 11,003         | 45,000           | 061-6100-610.43-10                                 | BUILDINGS AND GROUNDS      | 47,250                         | 47,250                         | 47,250                        |
| 1,055           | -              | 1,600            | 061-6100-610.43-45                                 | JOINT USE OF LABOR         | 1,600                          | 1,600                          | 1,600                         |
| 943             | 1,449          | 3,500            | 061-6100-610.43-50                                 | VEHICLES - REPAIR/MAINT    | 3,500                          | 3,500                          | 3,500                         |
| 674             | 939            | -                | 061-6100-610.43-51                                 | GAS/OIL/DIESEL             | -                              | -                              | -                             |
| 15,684          | 13,944         | 19,000           | 061-6100-610.46-10                                 | PROPERTY TAXES             | 14,000                         | 14,000                         | 14,000                        |
| 4,137           | 8,333          | 8,568            | 061-6100-610.52-10                                 | LIABILITY INSURANCE        | 8,700                          | 8,700                          | 8,700                         |
| 5,014           | 4,811          | 4,975            | 061-6100-610.52-30                                 | PROPERTY INSURANCE         | 5,000                          | 5,000                          | 5,000                         |
| 201             | 191            | 700              | 061-6100-610.53-20                                 | POSTAGE                    | 800                            | 800                            | 800                           |
| 3,404           | 4,241          | 3,500            | 061-6100-610.53-30                                 | TELEPHONE                  | 3,500                          | 3,500                          | 3,500                         |
| -               | -              | 500              | 061-6100-610.53-40                                 | LEGAL NOTICES              | 500                            | 500                            | 500                           |
| -               | 109            | 15,000           | 061-6100-610.54-00                                 | ADVERTISING                | 15,000                         | 15,000                         | 15,000                        |
| 893             | 403            | 1,000            | 061-6100-610.57-00                                 | PERMITS                    | 1,000                          | 1,000                          | 1,000                         |
| 261             | 1,107          | 6,000            | 061-6100-610.58-10                                 | TRAVEL, FOOD & LODGING     | 6,000                          | 6,000                          | 6,000                         |
| 250             | 200            | 3,000            | 061-6100-610.58-50                                 | TRAINING AND CONFERENCES   | 3,000                          | 3,000                          | 3,000                         |
| 370             | 375            | 1,000            | 061-6100-610.58-70                                 | MEMBERSHIPS/DUES           | 1,000                          | 1,000                          | 1,000                         |
| 64              | 318            | 1,200            | 061-6100-610.60-10                                 | OFFICE SUPPLIES            | 1,200                          | 1,200                          | 1,200                         |
| 135             | -              | 1,000            | 061-6100-610.69-50                                 | MISCELLANEOUS EXP          | 1,000                          | 1,000                          | 1,000                         |
| -               | -              | 2,500            | 061-6100-610.69-80                                 | ASSETS < \$5000            | 2,500                          | 2,500                          | 2,500                         |
| <b>158,209</b>  | <b>441,141</b> | <b>933,841</b>   | <b>TOTAL MATERIALS AND SERVICES</b>                |                            | <b>841,050</b>                 | <b>841,050</b>                 | <b>841,050</b>                |
| 1,268           | -              | -                | 061-6100-610.72-20                                 | BUILDINGS                  | -                              | -                              | -                             |
| 277,682         | -              | 4,800,000        | 061-6100-610.73-30                                 | IMPROVEMENTS OTHER         | 5,290,000                      | 5,290,000                      | 5,290,000                     |
| -               | 47,922         | -                | 061-6100-610.74-10                                 | MACHINERY                  | -                              | -                              | -                             |
| <b>278,950</b>  | <b>47,922</b>  | <b>4,800,000</b> | <b>TOTAL CAPITAL OUTLAY</b>                        |                            | <b>5,290,000</b>               | <b>5,290,000</b>               | <b>5,290,000</b>              |
| <b>437,159</b>  | <b>489,063</b> | <b>5,733,841</b> | <b>TOTAL AIRPORT OPERATIONS EXPENSES</b>           |                            | <b>6,131,050</b>               | <b>6,131,050</b>               | <b>6,131,050</b>              |
| -               | -              | 1,500            | 061-9500-610.88-00                                 | CONTINGENCY                | 2,750                          | 2,750                          | 2,750                         |
| -               | -              | <b>1,500</b>     | <b>TOTAL CONTINGENCY</b>                           |                            | <b>2,750</b>                   | <b>2,750</b>                   | <b>2,750</b>                  |
| -               | -              | <b>1,500</b>     | <b>TOTAL OTHER USES</b>                            |                            | <b>2,750</b>                   | <b>2,750</b>                   | <b>2,750</b>                  |
| <b>437,159</b>  | <b>489,063</b> | <b>5,735,341</b> | <b>GRAND TOTAL AIRPORT FUND EXPENSES</b>           |                            | <b>6,133,800</b>               | <b>6,133,800</b>               | <b>6,133,800</b>              |
| <b>239,449</b>  | <b>247,030</b> | <b>-</b>         | <b>TOTAL AIRPORT FUND - REVENUES LESS EXPENSES</b> |                            | <b>-</b>                       | <b>-</b>                       | <b>-</b>                      |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**CAPITAL IMPROVEMENTS FUND GROUP**

**Description**

The City currently has three active funds in the Capital Improvements Fund Group.

- ✓ The Special Assessments Fund (036), which accounts for LID public infrastructure projects or other assessments such as nuisance abatement of the City;
- ✓ The Capital Projects Fund (037), which accounts for various improvements in City facilities;
- ✓ The FFA Grant Improvement Fund (063), which was established to account for the improvements made at the Airport, funded primarily with grants from the FFA, which has no activity planned this year.

**CAPITAL IMPROVEMENTS FUNDS SUMMARY**

| <b>FY08/09</b>   | <b>FY09/10</b>   | <b>FY10/11</b>   |                                       | <b>FY11/12</b>   | <b>FY11/12</b>   | <b>FY11/12</b>   |
|------------------|------------------|------------------|---------------------------------------|------------------|------------------|------------------|
| <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Revenue/Cost Centers</b>           | <b>Proposed</b>  | <b>Approved</b>  | <b>Adopted</b>   |
|                  |                  |                  |                                       | <b>Budget</b>    | <b>Budget</b>    | <b>Budget</b>    |
| 3,291,973        | 1,063,848        | 1,192,144        | <b>BEGINNING BALANCE</b>              | 1,198,133        | 1,198,133        | 1,178,133        |
| 196,338          | 139,426          | 251,412          | <b>REVENUES</b>                       | 275,998          | 275,998          | 275,998          |
| 59,231           | 43,231           | 837,214          | <b>OTHER SOURCES</b>                  | 2,378,855        | 2,378,855        | 2,378,855        |
| <b>3,547,542</b> | <b>1,246,505</b> | <b>2,280,770</b> | <b>TOTAL RESOURCES</b>                | <b>3,852,986</b> | <b>3,852,986</b> | <b>3,832,986</b> |
| 2,107            | 15,729           | 54,500           | <b>SPECIAL ASSESMENTS FUND</b>        | 22,500           | 22,500           | 22,500           |
| 2,530,197        | 2,066,289        | 1,344,901        | <b>CAPITAL PROJECTS FUND</b>          | 2,904,047        | 2,904,047        | 2,904,047        |
| -                | -                | -                | <b>FAA GRANT IMPROVEMENT FUND</b>     | -                | -                | -                |
| <b>2,532,303</b> | <b>2,082,018</b> | <b>1,399,401</b> | <b>TOTAL EXPENDITURES</b>             | <b>2,926,547</b> | <b>2,926,547</b> | <b>2,926,547</b> |
| 43,993           | 162,611          | 881,369          | <b>TRANSFER OUT</b>                   | 926,439          | 926,439          | 906,439          |
| -                | -                | -                | <b>CONTINGENCY</b>                    | -                | -                | -                |
| -                | -                | -                | <b>UNAPPROPRIATED ENDING BAL</b>      | -                | -                | -                |
| <b>43,993</b>    | <b>162,611</b>   | <b>881,369</b>   | <b>TOTAL OTHER USES</b>               | <b>926,439</b>   | <b>926,439</b>   | <b>906,439</b>   |
| <b>2,576,296</b> | <b>2,244,629</b> | <b>2,280,770</b> | <b>TOTAL EXPENDS &amp; OTHER USES</b> | <b>3,852,986</b> | <b>3,852,986</b> | <b>3,832,986</b> |
| 971,245          | (998,124)        | -                | <b>FUND TOTAL</b>                     | -                | -                | -                |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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**Fund:** Capital Improvements Fund Group  
**Department:** Special Assessments (036)  
**Program:** Other (419)

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**Description**

The Special Assessments fund is used to fund Local Improvement Districts of the City. This fund was created with General Fund financial resources in prior fiscal years for this specific purpose to reduce the amount of fixed financial expenses associated with borrowing funds.

**2011-12 Goals, Projects, and Highlights**

- The Special Assessments Fund should have a beginning cash balance of \$774,380
- Prepare for construction of 19<sup>th</sup> Street extension and Thompson Street rebuild (in Capital Projects Fund)
- Update five year Capital Improvement Plan (CIP) for future LID

**2010-11 Accomplishments/Comments**

- Funding plan developed for Thompson Street/19th Street LID

**Major Issues to be resolved in the next five years.**

- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.

**City of The Dalles, Oregon**  
**Fiscal Year 2011-12 Budget**  
**SPECIAL ASSESSMENTS FUND**

| <b>FY08/09</b>      | <b>FY09/10</b> | <b>FY10/11</b> | <b>Account</b>   | <b>Account</b>                  | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|---------------------|----------------|----------------|--|---------------------------------|-----------------|-----------------|----------------|
| <b>Actual</b>       | <b>Actual</b>  | <b>Budget</b>  | <b>Number</b>  | <b>Description</b>              | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
| <b>Budget</b>       |                |                |  |                                 | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>REVENUES</b>     |                |                |  |                                 |                 |                 |                |
| 656,620             | 761,083        | 804,385        | 036-0000-300.00-00                                       | BEGINNING BALANCE               | 774,380         | 774,380         | 774,380        |
| 32,913              | 24,372         | 33,484         | 036-0000-318.20-00                                       | NW NATURAL GAS FRANCHISE FEES   | 24,000          | 24,000          | 24,000         |
| 12,874              | 4,687          | 5,000          | 036-0000-361.00-00                                       | INTEREST REVENUES               | 3,400           | 3,400           | 3,400          |
| -                   | 54,461         | 10,000         | 036-0000-362.10-00                                       | PRE-PAID ASSESSMENTS            | 10,000          | 10,000          | 10,000         |
| (625)               | 40             | 1,000          | 036-0000-369.00-00                                       | OTHER MISC. REVENUES            | 1,000           | 1,000           | 1,000          |
| 8,266               | 6,027          | 75,000         | 036-0000-370.10-00                                       | PRINCIPAL-NONBONDED             | 111,159         | 111,159         | 111,159        |
| 2,056               | 1,056          | 2,000          | 036-0000-370.20-00                                       | INTEREST-NONBONDED              | -               | -               | -              |
| <b>712,104</b>      | <b>851,725</b> | <b>930,869</b> | <b>TOTAL SPECIAL ASSESSMENTS FUND REVENUES</b>           |                                 | <b>923,939</b>  | <b>923,939</b>  | <b>923,939</b> |
| <b>EXPENDITURES</b> |                |                |  |                                 |                 |                 |                |
| -                   | -              | 20,000         | 036-3600-419.31-25                                       | ABATEMENTS                      | 20,000          | 20,000          | 20,000         |
| 1,995               | -              | 2,000          | 036-3600-419.31-80                                       | CORNER LOT RELIEF               | -               | -               | -              |
| -                   | -              | -              | 036-3600-419.32-20                                       | SPECIAL LEGAL SERVICES          | -               | -               | -              |
| -                   | -              | -              | 036-3600-419.34-10                                       | ENGINEERING SERVICES            | -               | -               | -              |
| 31                  | 22             | 1,500          | 036-3600-419.53-20                                       | POSTAGE                         | 1,500           | 1,500           | 1,500          |
| 82                  | 44             | 1,000          | 036-3600-419.53-40                                       | LEGAL NOTICES                   | 1,000           | 1,000           | 1,000          |
| <b>2,107</b>        | <b>66</b>      | <b>24,500</b>  | <b>TOTAL MATERIALS AND SERVICES</b>                      |                                 | <b>22,500</b>   | <b>22,500</b>   | <b>22,500</b>  |
| -                   | -              | -              | 036-3600-419.73-30                                       | IMPROVEMENTS OTHER THAN LAND    | -               | -               | -              |
| -                   | 15,663         | 30,000         | 036-3600-419.75-10                                       | CAPITAL PROJECTS LIDS           | -               | -               | -              |
| -                   | <b>15,663</b>  | <b>30,000</b>  | <b>TOTAL CAPITAL OUTLAY</b>                              |                                 | <b>-</b>        | <b>-</b>        | <b>-</b>       |
| <b>2,107</b>        | <b>15,729</b>  | <b>54,500</b>  | <b>TOTAL SPECIAL ASSESSMENTS OPERATIONS</b>              |                                 | <b>22,500</b>   | <b>22,500</b>   | <b>22,500</b>  |
| 9,230               | 9,230          | 9,230          | 036-9500-419.81-01                                       | TO GENERAL FUND                 | 9,230           | 9,230           | 9,230          |
| -                   | -              | 763,983        | 036-9500-419.81-37                                       | TO CAPITAL PROJECTS FUND        | 789,992         | 789,992         | 789,992        |
| -                   | 105,179        | 103,156        | 036-9500-419.81-44                                       | TO 2009 FFCO BOND DEBT SVC FUND | 102,217         | 102,217         | 102,217        |
| <b>9,230</b>        | <b>114,409</b> | <b>876,369</b> | <b>TOTAL OPERATING TRANSFERS OUT</b>                     |                                 | <b>901,439</b>  | <b>901,439</b>  | <b>901,439</b> |
| <b>9,230</b>        | <b>114,409</b> | <b>876,369</b> | <b>TOTAL OTHER USES</b>                                  |                                 | <b>901,439</b>  | <b>901,439</b>  | <b>901,439</b> |
| <b>11,337</b>       | <b>130,138</b> | <b>930,869</b> | <b>TOTAL SPECIAL ASSESSMENTS FUND EXPENSES</b>           |                                 | <b>923,939</b>  | <b>923,939</b>  | <b>923,939</b> |
| <b>700,768</b>      | <b>721,588</b> | <b>-</b>       | <b>SPECIAL ASSESSMENTS FUND - REVENUES LESS EXPENSES</b> |                                 | <b>-</b>        | <b>-</b>        | <b>-</b>       |



**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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**Fund:** Capital Improvements Fund Group  
**Department:** Capital Projects (037)  
**Program:** Other (419)

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**Description**

The Capital Projects Fund is used to fund renovations of City facilities and purchase equipment for those facilities. These facilities are City Hall, Transportation Center, Police Station, and the Library. All these facilities are General Fund facilities and the operating monies for these facilities and operating departments is from General Fund financial resources.

**2011-12 Goals, Projects, and Highlights**

- Reconstruction of Thompson Street and extension of 19<sup>th</sup> Street
- Ventilation system for City Hall basement
- Improvements to City Hall Basement Phase I
- Reserve for City Hall improvements (\$223,721)

**2010-11 Accomplishments/Comments**

- City Hall Window rehab
- Repairs of 2<sup>nd</sup> Street Breezeway roof and water/sewer

**Major Issues to be resolved in the next five years**

- Completion of City Hall renovation of City Hall 2<sup>nd</sup> Floor

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget  
CAPITAL PROJECTS FUND**

| <b>FY08/09<br/>Actual</b>                   | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                   | <b>Account<br/>Description</b>       | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---|---------------------------|---------------------------|---|--------------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>                             |                           |                           |   |                                      |  |  |                                       |
| 2,635,353                                   | 302,765                   | 387,759                   | 037-0000-300.00-00                          | BEGINNING BALANCE                    | 423,753                                | 423,753                                | 403,753                               |
| 23,416                                      | 21,615                    | 21,616                    | 037-0000-337.90-00                          | LOCAL GOV REV-PARTNERS               | 21,616                                 | 21,616                                 | 21,616                                |
| 38,364                                      | 4,723                     | 1,000                     | 037-0000-361.00-00                          | INTEREST REVENUES                    | 1,200                                  | 1,200                                  | 1,200                                 |
| 59,180                                      | 101,318                   | 102,312                   | 037-0000-363.80-00                          | STATE OFFICE BLDG INC                | 100,958                                | 100,958                                | 100,958                               |
| 52,180                                      | -                         | -                         | 037-0000-369.00-00                          | OTHER MISC REVENUES                  | -                                      | -                                      | -                                     |
| -   | -                         | -                         | 037-0000-380.10-00                          | LOAN REV - PRINCIPAL (added 9/17/10) | 1,581                                  | 1,581                                  | 1,581                                 |
| -   | -                         | -                         | 037-0000-380.20-00                          | LOAN REV - INTEREST (added 9/17/10)  | 1,084                                  | 1,084                                  | 1,084                                 |
| 59,231                                      | 43,231                    | 43,231                    | 037-0000-391.01-00                          | GENERAL FUND                         | 43,231                                 | 43,231                                 | 43,231                                |
| -   | -                         | -                         | 037-0000-391.13-00                          | STREET/BRIDGE REPLACEMENT FUND       | 878,573                                | 878,573                                | 878,573                               |
| -   | -                         | 793,983                   | 037-0000-391.36-00                          | SPECIAL ASSMT FUND                   | 789,992                                | 789,992                                | 789,992                               |
| -   | -                         | -                         | 037-0000-391.53-00                          | WATER CAPITAL RESERVE FUND           | 13,495                                 | 13,495                                 | 13,495                                |
| -   | -                         | -                         | 037-0000-391.56-00                          | SEWER SPECIAL RESERVE FUND           | 653,564                                | 653,564                                | 653,564                               |
| -   | 2,027,065                 | -                         | 037-0000-393.10-00                          | LOAN/BOND PROCEEDS                   | -                                      | -                                      | -                                     |
| <b>2,867,725</b>                            | <b>2,500,717</b>          | <b>1,349,901</b>          | <b>TOTAL CAPITAL PROJECTS FUND REVENUES</b> |                                      | <b>2,929,047</b>                       | <b>2,929,047</b>                       | <b>2,909,047</b>                      |
| <b>EXPENDITURES</b>                         |                           |                           |   |                                      |  |  |                                       |
| <b>*** GENERAL FUND BUILDINGS</b>           |                           |                           |   |                                      |  |  |                                       |
| 88,582                                      | -                         | -                         | 037-3700-419.34-20                          | ARCHITECTURAL SERVICES               | -                                      | -                                      | -                                     |
| -   | -                         | -                         | 037-3700-419.69-80                          | ASSETS < \$5,000                     | -                                      | 5,000                                  | 5,000                                 |
| <b>88,582</b>                               | <b>-</b>                  | <b>-</b>                  | <b>TOTAL MATERIALS AND SERVICES</b>         |                                      | <b>-</b>                               | <b>5,000</b>                           | <b>5,000</b>                          |
| 356,133                                     | 162,320                   | 241,713                   | 037-3700-419.72-20                          | BUILDINGS                            | 256,221                                | 251,221                                | 251,221                               |
| -   | 425                       | -                         | 037-3700-419.73-30                          | IMPRV OTHER THAN BLDG                | -                                      | -                                      | -                                     |
| <b>356,133</b>                              | <b>162,745</b>            | <b>241,713</b>            | <b>TOTAL CAPITAL OUTLAY</b>                 |                                      | <b>256,221</b>                         | <b>251,221</b>                         | <b>251,221</b>                        |
| <b>444,715</b>                              | <b>162,745</b>            | <b>241,713</b>            | <b>TOTAL GENERAL FUND BUILDINGS</b>         |                                      | <b>256,221</b>                         | <b>256,221</b>                         | <b>256,221</b>                        |
| <b>*** TUNNEL PROJECT - OIB LOAN</b>        |                           |                           |   |                                      |  |  |                                       |
| 47,709                                      | 49,636                    | 51,643                    | 037-3750-419.79-50                          | PRINCIPAL PAYMENT                    | 53,728                                 | 53,728                                 | 53,728                                |
| 17,137                                      | 15,209                    | 13,205                    | 037-3750-419.79-60                          | INTEREST PAYMENT                     | 11,118                                 | 11,118                                 | 11,118                                |
| <b>64,846</b>                               | <b>64,846</b>             | <b>64,848</b>             | <b>TOTAL DEBT SERVICE</b>                   |                                      | <b>64,846</b>                          | <b>64,846</b>                          | <b>64,846</b>                         |
| <b>64,846</b>                               | <b>64,846</b>             | <b>64,848</b>             | <b>TOTAL TUNNEL PROJECT</b>                 |                                      | <b>64,846</b>                          | <b>64,846</b>                          | <b>64,846</b>                         |
| <b>*** PORT LOAN - AIRPORT WELL</b>         |                           |                           |   |                                      |  |  |                                       |
| 11,000                                      | 9,543                     | 10,114                    | 037-3775-419.79-50                          | PRINCIPAL PAYMENT                    | 12,044                                 | 12,044                                 | 12,044                                |
| 5,000                                       | 5,607                     | 5,038                     | 037-3775-419.79-60                          | INTEREST PAYMENT                     | 3,107                                  | 3,107                                  | 3,107                                 |
| <b>16,000</b>                               | <b>15,150</b>             | <b>15,152</b>             | <b>TOTAL DEBT SERVICE</b>                   |                                      | <b>15,151</b>                          | <b>15,151</b>                          | <b>15,151</b>                         |
| <b>16,000</b>                               | <b>15,150</b>             | <b>15,152</b>             | <b>TOTAL PORT LOAN - AIRPORT WELL</b>       |                                      | <b>15,151</b>                          | <b>15,151</b>                          | <b>15,151</b>                         |
| <b>*** PW COMPOUND MOVE (added FY07/08)</b> |                           |                           |   |                                      |  |  |                                       |
| 105,654                                     | -                         | -                         | 037-4200-419.34-20                          | ARCHITECTURAL SERVICES               | -                                      | -                                      | -                                     |
| <b>105,654</b>                              | <b>-</b>                  | <b>-</b>                  | <b>TOTAL MATERIALS AND SERVICES</b>         |                                      | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |
| 1,898,983                                   | -                         | -                         | 037-4200-419.75-10                          | CAPITAL PROJECTS                     | -                                      | -                                      | -                                     |
| <b>1,898,983</b>                            | <b>-</b>                  | <b>-</b>                  | <b>TOTAL CAPITAL OUTLAY</b>                 |                                      | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |
| <b>2,004,636</b>                            | <b>-</b>                  | <b>-</b>                  | <b>TOTAL PW COMPOUND MOVE</b>               |                                      | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |
| <b>*** EAST PORT LID (added FY09/10)</b>    |                           |                           |   |                                      |  |  |                                       |
| -   | 16,500                    | -                         | 037-4400-419.31-10                          | 2009 FFCO ADMIN FEES                 | -                                      | -                                      | -                                     |
| -   | 1,807,048                 | 232,205                   | 037-4400-419.75-10                          | CAPITAL PROJECTS                     | -                                      | -                                      | -                                     |
| -   | <b>1,823,548</b>          | <b>232,205</b>            | <b>TOTAL CAPITAL OUTLAY</b>                 |                                      | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |
| -   | <b>1,823,548</b>          | <b>232,205</b>            | <b>TOTAL EAST PORT LID</b>                  |                                      | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

## CAPITAL PROJECTS FUND (continued)

| FY08/09<br>Actual | FY09/10<br>Actual | FY10/11<br>Budget | Account<br>Number                                     | Account<br>Description                   | FY11/12<br>Proposed<br>Budget | FY11/12<br>Approved<br>Budget | FY11/12<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|---|--|-------------------------------|-------------------------------|------------------------------|
|                   |                   |                   |   | *** THOMPSON/19TH ST LID (added FY10/11) |                               |                               |                              |
| -                 | -                 | 790,983           | 037-4410-419.75-10                                    | CAPITAL PROJECTS                         | 2,567,829                     | 2,567,829                     | 2,567,829                    |
| -                 | -                 | <b>790,983</b>    | <b>TOTAL CAPITAL OUTLAY</b>                           |  | <b>2,567,829</b>              | <b>2,567,829</b>              | <b>2,567,829</b>             |
| -                 | -                 | <b>790,983</b>    | <b>TOTAL THOMPSON/19TH ST LID</b>                     |  | <b>2,567,829</b>              | <b>2,567,829</b>              | <b>2,567,829</b>             |
| <b>2,530,197</b>  | <b>2,066,289</b>  | <b>1,344,901</b>  | <b>TOTAL CAPITAL PROJECTS FUND OPERATIONS</b>         |  | <b>2,904,047</b>              | <b>2,904,047</b>              | <b>2,904,047</b>             |
| -                 | 48,202            | -                 | 037-9500-419.81-01                                    | TO GENERAL FUND                          | -                             | -                             | -                            |
| -                 | -                 | 5,000             | 037-9500-419.81-21                                    | TO STATE OFFICE BLDG FUND                | 25,000                        | 25,000                        | 5,000                        |
| 34,763            | -                 | -                 | 037-9500-419.81-43                                    | TO FFCO 2008 DEBT SVC FUND               | -                             | -                             | -                            |
| <b>34,763</b>     | <b>48,202</b>     | <b>5,000</b>      | <b>TOTAL OPERATING TRANSFERS OUT</b>                  |  | <b>25,000</b>                 | <b>25,000</b>                 | <b>5,000</b>                 |
| <b>2,564,960</b>  | <b>2,114,491</b>  | <b>1,349,901</b>  | <b>TOTAL CAPITAL PROJECTS FUND EXPENSES</b>           |  | <b>2,929,047</b>              | <b>2,929,047</b>              | <b>2,909,047</b>             |
| <b>302,765</b>    | <b>386,226</b>    | <b>-</b>          | <b>CAPITAL PROJECTS FUND - REVENUES LESS EXPENSES</b> |  | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**SPECIAL REVENUE FUNDS GROUP**

**Description**

The City has several Special Revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

- The Unemployment Fund (010) provides for the accumulation of financial resources of the City to pay claims of unemployment. Contributions are received from the operating funds of the General Fund, Library Fund, Street Fund, Water Utility Fund, and Wastewater Utility Fund.
- The Community Benevolence Fund (011) provides for the accumulation of financial resources to pay for expenses related to the memorials to Veterans of the community.
- The Special Projects Fund (018) provides for the accumulation of financial resources of the City and other granting agencies in order to pay for expenses related to infrastructure improvements. This infrastructure can be related to historical and community purposes.
- The State Office Building Fund (021) is used to operate one of the City's facilities to be used by the State of Oregon to provide services to the local community.

**SPECIAL REVENUE FUND SUMMARY**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Revenue/Cost Centers</b>           | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|---------------------------------------|--|--|---------------------------------------|
| 605,575                   | 256,163                   | 6,431,768                 | <b>BEGINNING BALANCE</b>              | 5,298,853                              | 5,298,853                              | 5,462,087                             |
| 1,669,470                 | 8,443,024                 | 7,776,317                 | <b>REVENUES</b>                       | 8,580,615                              | 8,580,615                              | 8,580,381                             |
| 49,091                    | -                         | 37,000                    | <b>OTHER SOURCES</b>                  | 45,000                                 | 45,000                                 | 25,000                                |
| <b>2,324,136</b>          | <b>8,699,187</b>          | <b>14,245,085</b>         | <b>TOTAL RESOURCES</b>                | <b>13,924,468</b>                      | <b>13,924,468</b>                      | <b>14,067,468</b>                     |
| 11,121                    | 14,297                    | 56,856                    | <b>UNEMPLOYMENT RESERVE FUND</b>      | 36,795                                 | 36,795                                 | 36,795                                |
| -                         | 1,950                     | 10,559                    | <b>COMMUNITY BENEVOLENCE FUND</b>     | 11,401                                 | 11,401                                 | 11,401                                |
| 1,924,195                 | 2,167,850                 | 13,979,222                | <b>SPECIAL GRANTS FUND</b>            | 13,684,049                             | 13,684,049                             | 13,824,049                            |
| 131,157                   | 161,411                   | 194,948                   | <b>STATE OFFICE BUILDING FUND</b>     | 188,723                                | 188,723                                | 188,723                               |
| <b>2,066,474</b>          | <b>2,345,508</b>          | <b>14,241,585</b>         | <b>TOTAL EXPENDITURES</b>             | <b>13,920,968</b>                      | <b>13,920,968</b>                      | <b>14,060,968</b>                     |
| 3,500                     | 3,500                     | 3,500                     | <b>TRANSFER OUT</b>                   | 3,500                                  | 3,500                                  | 6,500                                 |
| -                         | -                         | -                         | <b>CONTINGENCY</b>                    | -                                      | -                                      | -                                     |
| -                         | -                         | -                         | <b>UNAPPROPRIATED ENDING BAL</b>      | -                                      | -                                      | -                                     |
| <b>3,500</b>              | <b>3,500</b>              | <b>3,500</b>              | <b>TOTAL OTHER USES</b>               | <b>3,500</b>                           | <b>3,500</b>                           | <b>6,500</b>                          |
| <b>2,069,974</b>          | <b>2,349,008</b>          | <b>14,245,085</b>         | <b>TOTAL EXPENDS &amp; OTHER USES</b> | <b>13,924,468</b>                      | <b>13,924,468</b>                      | <b>14,067,468</b>                     |
| <b>254,163</b>            | <b>6,350,179</b>          | <b>-</b>                  | <b>FUND TOTAL</b>                     | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**UNEMPLOYMENT RESERVE FUND**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                         | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|---|--------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>           |                           |                           |   |                                |  |  |                                       |
| 47,491                    | 56,356                    | 56,606                    | 010-0000-300.00-00                                | BEGINNING BALANCE              | 36,695                                 | 36,695                                 | 36,695                                |
| 896                       | 316                       | 250                       | 010-0000-361.00-00                                | INTEREST REVENUES              | 100                                    | 100                                    | 100                                   |
| 9,590                     | -                         | -                         | 010-0000-391.01-00                                | GENERAL FUND                   | -                                      | -                                      | -                                     |
| 2,000                     | -                         | -                         | 010-0000-391.04-00                                | LIBRARY FUND                   | -                                      | -                                      | -                                     |
| -                         | -                         | -                         | 010-0000-391.05-00                                | STREET FUND                    | -                                      | -                                      | -                                     |
| 4,656                     | -                         | -                         | 010-0000-391.51-00                                | WATER UTILITY FUND             | -                                      | -                                      | -                                     |
| 2,845                     | -                         | -                         | 010-0000-391.55-00                                | WASTEWATER UTILITY             | -                                      | -                                      | -                                     |
| -                         | -                         | -                         | 010-0000-391.61-00                                | AIRPORT FUND                   | -                                      | -                                      | -                                     |
| <b>67,477</b>             | <b>56,672</b>             | <b>56,856</b>             | <b>TOTAL UNEMPLOYMENT RESERVE FUND REVENUES</b>   |                                | <b>36,795</b>                          | <b>36,795</b>                          | <b>36,795</b>                         |
| <b>EXPENDITURES</b>       |                           |                           |   |                                |  |  |                                       |
| 11,121                    | 14,297                    | 56,856                    | 010-1000-416.25-00                                | UNEMPLOYMENT EXPENSES          | 36,795                                 | 36,795                                 | 36,795                                |
| <b>11,121</b>             | <b>14,297</b>             | <b>56,856</b>             | <b>TOTAL PERSONNEL SERVICE</b>                    |                                | <b>36,795</b>                          | <b>36,795</b>                          | <b>36,795</b>                         |
| <b>11,121</b>             | <b>14,297</b>             | <b>56,856</b>             | <b>TOTAL UNEMPLOYMENT RESERVE FUND EXPENSES</b>   |                                | <b>36,795</b>                          | <b>36,795</b>                          | <b>36,795</b>                         |
| <b>56,356</b>             | <b>42,375</b>             | <b>-</b>                  | <b>UNEMPLOYMENT FUND - REVENUES LESS EXPENSES</b> |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

**COMMUNITY BENEVOLENCE FUND**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                               | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|---|--------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>           |                           |                           |   |                                |  |  |                                       |
| 5,159                     | 7,249                     | 8,529                     | 011-0000-300.00-00                                      | BEGINNING BALANCE              | 9,371                                  | 9,371                                  | 9,371                                 |
| 90                        | 42                        | 30                        | 011-0000-361.00-00                                      | INTEREST REVENUES              | 30                                     | 30                                     | 30                                    |
| 2,000                     | 2,000                     | -                         | 011-0000-365.15-00                                      | GIFTS/DONATIONS - WAR MEMORIAL | -                                      | -                                      | -                                     |
| -                         | -                         | 2,000                     | 011-0000-369.00-00                                      | OTHER MISC. REVENUES           | 2,000                                  | 2,000                                  | 2,000                                 |
| <b>7,249</b>              | <b>9,291</b>              | <b>10,559</b>             | <b>TOTAL COMMUNITY BENEVOLENCE FUND REVENUES</b>        |                                | <b>11,401</b>                          | <b>11,401</b>                          | <b>11,401</b>                         |
| <b>EXPENDITURES</b>       |                           |                           |   |                                |  |  |                                       |
| -                         | 1,950                     | -                         | 011-1200-419.60-85                                      | SPECIAL DEPT SUPPLIES          | -                                      | -                                      | -                                     |
| -                         | <b>1,950</b>              | -                         | <b>TOTAL MATERIALS AND SERVICES</b>                     |                                | -                                      | -                                      | -                                     |
| -                         | <b>1,950</b>              | -                         | <b>TOTAL VIETNAM MEMORIAL</b>                           |                                | -                                      | -                                      | -                                     |
| -                         | -                         | 10,559                    | 011-1500-419.60-85                                      | SPECIAL DEPT SPPLIES           | 11,401                                 | 11,401                                 | 11,401                                |
| -                         | -                         | <b>10,559</b>             | <b>TOTAL MATERIALS AND SERVICES</b>                     |                                | <b>11,401</b>                          | <b>11,401</b>                          | <b>11,401</b>                         |
| -                         | -                         | -                         | 011-1500-419.73-30                                      | IMPRVMTS OTHER THAN BLDGS      | -                                      | -                                      | -                                     |
| -                         | -                         | -                         | <b>TOTAL CAPITAL OUTLAY</b>                             |                                | -                                      | -                                      | -                                     |
| -                         | -                         | <b>10,559</b>             | <b>TOTAL WAR MEMORIAL FUND</b>                          |                                | <b>11,401</b>                          | <b>11,401</b>                          | <b>11,401</b>                         |
| -                         | <b>1,950</b>              | <b>10,559</b>             | <b>TOTAL COMMUNITY BENEVOLENT FUND EXPENSES</b>         |                                | <b>11,401</b>                          | <b>11,401</b>                          | <b>11,401</b>                         |
| <b>7,249</b>              | <b>7,341</b>              | <b>-</b>                  | <b>COMMUNITY BENEVOLENT FUND - REVENUES LESS EXPENS</b> |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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**Fund:** Special Revenue Fund Group  
**Department:** Special Grants (018)  
**Program:** Other (415)

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**Description**

The Special Projects Fund provides for the accumulation of financial resources for the purpose of expending those funds on a multitude of capital projects.

**2011-12 Goals, Projects, and Highlights**

- CDBG Grant as partner with Mid-Columbia Housing fourth year (\$48,000)
- LCDC Grant – UGB/NSA Boundary Amendment/Periodic Review (\$125,000)
- Marine Terminal / Festival area project (\$5,576,370)
- Washington Street Downtown Riverfront Connection (\$5,750,434)
- The Dalles Dam Tours Trail and Shuttles (\$373,312)
- Granada Block Redevelopment/1st Street parking structure (\$1,810,993)
- \$3,500 of SHPO is being transferred to the General Fund to help support this year's Capital expenditures

**2010-11 Accomplishments/Comments**

- Granada Block Property Purchase
- LCDC Periodic Review work Phase I and II
- Completion of East Gateway Project.
- Completion of fifth year of Housing Grant.
- Design work for Washington Street Downtown Riverfront Connection and Dock Project completed
- Thompson Park Skate Park
- Funds obtained for Dock and Lewis and Clark Festival Area

**Major Issues to be resolved in the next five years.**

- Continued use of the Urban Renewal Agency's financial resources in the most efficient manner to meet the goals of the community
- Continue Federal lobby efforts for City projects
- Continued searching of all agencies (federal, state and local) for funding of future expansion of the City infrastructure for the benefit of all persons
- 3rd Street Streetscape

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget  
SPECIAL GRANTS FUND**

| <b>FY08/09<br/>Actual</b>             | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                 | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------------------|---------------------------|---------------------------|---|--------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>                       |                           |                           |   |                                |  |  |                                       |
| 482,956                               | 145,100                   | 6,365,752                 | 018-0000-300.00-00                        | BEGINNING BALANCE              | 5,276,021                              | 5,276,021                              | 5,416,021                             |
| 53,259                                | 49,653                    | 48,000                    | 018-0000-331.15-00                        | FED GRANTS - CDBG HOUSING 2007 | 48,000                                 | 48,000                                 | 48,000                                |
| -                                     | -                         | -                         | 018-0000-331.31-20                        | FED GRANTS-ECONOMIC STIMULUS   | -                                      | -                                      | -                                     |
| -                                     | -                         | 2,000,000                 | 018-0000-331.31-30                        | FEDERAL GRANTS-EDA             | 2,000,000                              | 2,000,000                              | 2,000,000                             |
| 232,803                               | 58,691                    | 2,213,120                 | 018-0000-331.90-00                        | FEDERAL GRANTS-MISC            | 2,173,120                              | 2,173,120                              | 2,173,120                             |
| -                                     | -                         | 3,015,000                 | 018-0000-334.25-00                        | ODOT GRANTS                    | 3,055,300                              | 3,055,300                              | 3,055,300                             |
| -                                     | -                         | 130,000                   | 018-0000-334.35-00                        | LCDC GRANT - STATE             | 95,000                                 | 95,000                                 | 95,000                                |
| -                                     | -                         | 10,000                    | 018-0000-334.40-00                        | OIB GRANT                      | 10,000                                 | 10,000                                 | 10,000                                |
| -                                     | 8,971                     | 8,850                     | 018-0000-334.90-00                        | STATE GRANTS, OTHER            | 3,500                                  | 3,500                                  | 6,500                                 |
| -                                     | -                         | 130,000                   | 018-0000-336.10-00                        | PRIVATE SECTOR GRANTS (GOOGLE) | -                                      | -                                      | -                                     |
| 1,255,600                             | 7,500,000                 | -                         | 018-0000-337.10-00                        | URBAN RENEWAL                  | 969,296                                | 969,296                                | 969,296                               |
| -                                     | -                         | 10,000                    | 018-0000-337.40-00                        | QLIFE CONTRIBUTION             | -                                      | -                                      | -                                     |
| -                                     | -                         | 10,000                    | 018-0000-337.65-00                        | NWC PUD GRANT                  | 3,312                                  | 3,312                                  | 3,312                                 |
| 18,177                                | 64,261                    | 10,000                    | 018-0000-361.00-00                        | INTEREST REVENUES              | 24,000                                 | 24,000                                 | 24,000                                |
| -                                     | 630,931                   | -                         | 018-0000-369.00-00                        | OTHER MISC. REVENUES           | 10,000                                 | 10,000                                 | 10,000                                |
| -                                     | 99,870                    | -                         | 018-0000-390.10-00                        | EAST GATEWAY II                | -                                      | -                                      | -                                     |
| 30,000                                | -                         | 32,000                    | 018-0000-391.01-00                        | TRANSFERS FROM GENERAL         | 20,000                                 | 20,000                                 | 20,000                                |
| -                                     | -                         | -                         | 018-0000-391.18-10                        | TRANSFERS FROM STREET          | -                                      | -                                      | -                                     |
| <b>2,072,795</b>                      | <b>8,557,477</b>          | <b>13,982,722</b>         | <b>TOTAL SPECIAL GRANTS FUND REVENUES</b> |                                | <b>13,687,549</b>                      | <b>13,687,549</b>                      | <b>13,830,549</b>                     |
| <b>EXPENDITURES</b>                   |                           |                           |   |                                |  |  |                                       |
| <b>*** CDBG/ MID COLUMBIA HOUSING</b> |                           |                           |   |                                |  |  |                                       |
| 55,845                                | 53,373                    | 60,000                    | 018-2500-415.39-00                        | OTHER CONTRACTUAL SVCS         | 48,000                                 | 48,000                                 | 48,000                                |
| <b>55,845</b>                         | <b>53,373</b>             | <b>60,000</b>             | <b>TOTAL MATERIALS &amp; SERVICES</b>     |                                | <b>48,000</b>                          | <b>48,000</b>                          | <b>48,000</b>                         |
| <b>55,845</b>                         | <b>53,373</b>             | <b>60,000</b>             | <b>TOTAL CDBG/ MID COLUMBIA HOUSING</b>   |                                | <b>48,000</b>                          | <b>48,000</b>                          | <b>48,000</b>                         |
| <b>*** UGB/NSA BOUNDARY AMENDMENT</b> |                           |                           |   |                                |  |  |                                       |
| -                                     | 5,124                     | 180,000                   | 018-2627-415.39-00                        | OTHER CONTRACTUAL SERV         | 125,000                                | 125,000                                | 125,000                               |
| -                                     | <b>5,124</b>              | <b>180,000</b>            | <b>TOTAL MATERIALS &amp; SERVICES</b>     |                                | <b>125,000</b>                         | <b>125,000</b>                         | <b>125,000</b>                        |
| -                                     | <b>5,124</b>              | <b>180,000</b>            | <b>TOTAL UGB/NSA BOUNDARY AMENDMENT</b>   |                                | <b>125,000</b>                         | <b>125,000</b>                         | <b>125,000</b>                        |
| <b>*** TGM GRANT</b>                  |                           |                           |   |                                |  |  |                                       |
| -                                     | -                         | -                         | 018-2628-415.39-00                        | OTHER CONTRACTUAL SERV         | -                                      | -                                      | -                                     |
| -                                     | -                         | -                         | <b>TOTAL MATERIALS &amp; SERVICES</b>     |                                | -                                      | -                                      | -                                     |
| -                                     | -                         | -                         | <b>TOTAL TGM GRANT</b>                    |                                | -                                      | -                                      | -                                     |
| <b>*** SHPO/CERT LOC GOVT</b>         |                           |                           |   |                                |  |  |                                       |
| -                                     | -                         | -                         | 018-2700-415.31-10                        | CONTRACTUAL SERVICES           | -                                      | -                                      | -                                     |
| (232)                                 | -                         | 5,350                     | 018-2700-415.69-90                        | OTHER                          | -                                      | -                                      | -                                     |
| (232)                                 | -                         | <b>5,350</b>              | <b>TOTAL MATERIALS AND SERVICES</b>       |                                | -                                      | -                                      | -                                     |
| (232)                                 | -                         | <b>5,350</b>              | <b>TOTAL SHPO/CERT LOC GOVT</b>           |                                | -                                      | -                                      | -                                     |
| <b>*** TUNNEL PROJECT</b>             |                           |                           |   |                                |  |  |                                       |
| 744,795                               | 287,652                   | 4,887,106                 | 018-2900-415.75-10                        | CAPITAL PROJECTS               | 5,750,434                              | 5,750,434                              | 5,750,434                             |
| <b>744,795</b>                        | <b>287,652</b>            | <b>4,887,106</b>          | <b>TOTAL CAPITAL OUTLAY</b>               |                                | <b>5,750,434</b>                       | <b>5,750,434</b>                       | <b>5,750,434</b>                      |
| <b>744,795</b>                        | <b>287,652</b>            | <b>4,887,106</b>          | <b>TOTAL TUNNEL PROJECT</b>               |                                | <b>5,750,434</b>                       | <b>5,750,434</b>                       | <b>5,750,434</b>                      |
| <b>*** MARINE TERMINAL PROJECT</b>    |                           |                           |   |                                |  |  |                                       |
| -                                     | 480,090                   | 5,286,766                 | 018-3000-415.75-10                        | CAPITAL PROJECTS               | 5,576,370                              | 5,576,370                              | 5,576,370                             |
| -                                     | <b>480,090</b>            | <b>5,286,766</b>          | <b>TOTAL CAPITAL OUTLAY</b>               |                                | <b>5,576,370</b>                       | <b>5,576,370</b>                       | <b>5,576,370</b>                      |
| -                                     | <b>480,090</b>            | <b>5,286,766</b>          | <b>TOTAL MARINE TERMINAL PROJECT</b>      |                                | <b>5,576,370</b>                       | <b>5,576,370</b>                       | <b>5,576,370</b>                      |

## SPECIAL GRANTS FUND (continued)

| FY08/09<br>Actual | FY09/10<br>Actual | FY10/11<br>Budget | Account<br>Number  | Account<br>Description                              | FY11/12<br>Proposed<br>Budget | FY11/12<br>Approved<br>Budget | FY11/12<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|--------------------|---|-------------------------------|-------------------------------|------------------------------|
|                   |                   |                   |                    | <b>*** EAST GATEWAY PROJECT</b>                     |                               |                               |                              |
| 1,123,788         | 857,051           | -                 | 018-3100-415.75-10 | CAPITAL PROJECTS                                    | -                             | -                             | -                            |
| <b>1,123,788</b>  | <b>857,051</b>    | -                 |                    | <b>TOTAL CAPITAL OUTLAY</b>                         | -                             | -                             | -                            |
| <b>1,123,788</b>  | <b>857,051</b>    | -                 |                    | <b>TOTAL EAST GATEWAY PROJECT</b>                   | -                             | -                             | -                            |
|                   |                   |                   |                    | <b>*** THOMPSON PARK SKATEPARK PROJECT</b>          |                               |                               |                              |
| -                 | -                 | 100,000           | 018-3200-415.75-10 | CAPITAL PROJECTS                                    | -                             | -                             | -                            |
| -                 | -                 | <b>100,000</b>    |                    | <b>TOTAL CAPITAL OUTLAY</b>                         | -                             | -                             | -                            |
| -                 | -                 | <b>100,000</b>    |                    | <b>TOTAL THOMPSON SKATEPARK PROJECT</b>             | -                             | -                             | -                            |
|                   |                   |                   |                    | <b>*** THE DALLES DAM TOURS PROJECT</b>             |                               |                               |                              |
| -                 | -                 | 70,000            | 018-3300-415.74.20 | VEHICLES  | 45,000                        | 45,000                        | 45,000                       |
| -                 | -                 | 320,000           | 018-3300-415.75-10 | CAPITAL OUTLAY                                      | 328,312                       | 328,312                       | 328,312                      |
| -                 | -                 | <b>390,000</b>    |                    | <b>TOTAL CAPITAL OUTLAY</b>                         | <b>373,312</b>                | <b>373,312</b>                | <b>373,312</b>               |
| -                 | -                 | <b>390,000</b>    |                    | <b>TOTAL THE DALLES DAM TOURS PROJECT</b>           | <b>373,312</b>                | <b>373,312</b>                | <b>373,312</b>               |
|                   |                   |                   |                    | <b>*** PARKING STRUCTURE CONSTRUCTION</b>           |                               |                               |                              |
| -                 | -                 | -                 | 018-3725-415.75-10 | CAPITAL PROJECTS                                    | 1,810,933                     | 1,810,933                     | 1,810,933                    |
| -                 | -                 | -                 |                    | <b>TOTAL CAPITAL OUTLAY</b>                         | <b>1,810,933</b>              | <b>1,810,933</b>              | <b>1,810,933</b>             |
| -                 | -                 | -                 |                    | <b>TOTAL PARKING STRUCTURE CONSTRUCTION</b>         | <b>1,810,933</b>              | <b>1,810,933</b>              | <b>1,810,933</b>             |
|                   |                   |                   |                    | <b>*** FLOUR MILL PROJECT</b>                       |                               |                               |                              |
| -                 | 484,561           | 180,000           | 018-3800-415.75-10 | CAPITAL PROJECTS                                    | -                             | -                             | -                            |
| -                 | <b>484,561</b>    | <b>180,000</b>    |                    | <b>TOTAL CAPITAL OUTLAY</b>                         | -                             | -                             | -                            |
| -                 | <b>484,561</b>    | <b>180,000</b>    |                    | <b>TOTAL FLOUR MILL PROJECT</b>                     | -                             | -                             | -                            |
|                   |                   |                   |                    | <b>*** 3RD ST. STREET SCAPE</b>                     |                               |                               |                              |
| -                 | -                 | 2,750,000         | 018-3900-415.75-10 | CAPITAL PROJECTS                                    | -                             | -                             | -                            |
| -                 | -                 | <b>2,750,000</b>  |                    | <b>TOTAL CAPITAL OUTLAY</b>                         | -                             | -                             | -                            |
| -                 | -                 | <b>2,750,000</b>  |                    | <b>TOTAL 3RD ST. STREET SCAPE</b>                   | -                             | -                             | -                            |
|                   |                   |                   |                    | <b>*** WIFI PROJECT</b>                             |                               |                               |                              |
| -                 | -                 | 140,000           | 018-4700-415.75-10 | CAPITAL PROJECTS                                    | -                             | -                             | 140,000                      |
| -                 | -                 | <b>140,000</b>    |                    | <b>TOTAL CAPITAL OUTLAY</b>                         | -                             | -                             | <b>140,000</b>               |
| -                 | -                 | <b>140,000</b>    |                    | <b>TOTAL WIFI PROJECT</b>                           | -                             | -                             | <b>140,000</b>               |
| <b>1,924,195</b>  | <b>2,167,850</b>  | <b>13,979,222</b> |                    | <b>TOTAL SPECIAL GRANTS FUND OPERATIONS</b>         | <b>13,684,049</b>             | <b>13,684,049</b>             | <b>13,824,049</b>            |
| 3,500             | 3,500             | 3,500             | 018-9500-415.81-01 | TO GENERAL FUND                                     | 3,500                         | 3,500                         | 6,500                        |
| <b>3,500</b>      | <b>3,500</b>      | <b>3,500</b>      |                    | <b>TOTAL OPERATING TRANSFERS OUT</b>                | <b>3,500</b>                  | <b>3,500</b>                  | <b>6,500</b>                 |
| <b>1,927,695</b>  | <b>2,171,350</b>  | <b>13,982,722</b> |                    | <b>TOTAL SPECIAL GRANTS FUND EXPENSES</b>           | <b>13,687,549</b>             | <b>13,687,549</b>             | <b>13,830,549</b>            |
| <b>145,100</b>    | <b>6,386,127</b>  | <b>-</b>          |                    | <b>SPECIAL GRANTS FUND - REVENUES LESS EXPENSES</b> | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     |



**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

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**Fund:** State Office Building (021)  
**Department:** State Office Building (22)  
**Program:** Other (419)

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**Mission**

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameter specified in the long-term lease agreement with the State of Oregon.

**Description**

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility located at 700 Union Street. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures relate to operational expenses such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

**2011-12 Goals, Projects and Highlights**

- Paint interior of first floor
- Partial carpet replacement project

**2010-11 Accomplishments/Comments**

- Continued replacement of trees and sidewalks
- Replacement of defective windows
- Added emergency lighting in building
- Completed a section of carpet project
- Upgrade to employee restroom

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**STATE OFFICE BUILDING FUND**

| <b>FY08/09</b>      | <b>FY09/10</b> | <b>FY10/11</b> | <b>Account</b>   | <b>Account</b>             | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|---------------------|----------------|----------------|--|----------------------------|-----------------|-----------------|----------------|
| <b>Actual</b>       | <b>Actual</b>  | <b>Budget</b>  | <b>Number</b>  | <b>Description</b>         | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
| <b>Budget</b>       | <b>Budget</b>  | <b>Budget</b>  |  |                            | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>REVENUES</b>     |                |                |  |                            |                 |                 |                |
| 69,969              | 47,458         | 881            | 021-0000-300.00-00   | BEGINNING BALANCE          | (23,234)        | (23,234)        | -              |
| 1,838               | 190            | 250            | 021-0000-361.01-00   | INTEREST                   | -               | -               | -              |
| 67,328              | 83,400         | 83,400         | 021-0000-363.80-01   | OPERATIONS                 | 83,400          | 83,400          | 83,400         |
| 40,304              | 46,568         | 105,417        | 021-0000-363.80-02   | MAINTENANCE                | 103,557         | 103,557         | 100,323        |
| (825)               | -              | -              | 021-0000-369.01-00   | OPERATIONS                 | -               | -               | -              |
| -                   | -              | 5,000          | 021-0000-391.37-00   | FROM CAPITAL PROJECTS FUND | 25,000          | 25,000          | 5,000          |
| <b>178,615</b>      | <b>177,616</b> | <b>194,948</b> | <b>TOTAL STATE OFFICE BUILDING FUND REVENUES</b>           |                            | <b>188,723</b>  | <b>188,723</b>  | <b>188,723</b> |
| <b>EXPENDITURES</b> |                |                |  |                            |                 |                 |                |
| 16,645              | 17,174         | 18,489         | 021-2200-419.11-00   | REGULAR SALARIES           | 34,932          | 34,932          | 34,932         |
| 9,238               | 9,661          | 12,837         | 021-2200-419.12-00   | PARTTIME/TEMP SALARIES     | -               | -               | -              |
| -                   | 16             | 500            | 021-2200-419.13-00   | OVERTIME SALARIES          | 500             | 500             | 500            |
| 5,263               | 5,680          | 9,791          | 021-2200-419.21-10   | MEDICAL INSURANCE          | 9,064           | 9,064           | 9,064          |
| 115                 | 128            | 157            | 021-2200-419.21-20   | L-T DISABILITY INSURANCE   | 102             | 102             | 102            |
| 29                  | 31             | 32             | 021-2200-419.21-30   | LIFE INSURANCE             | 35              | 35              | 35             |
| 929                 | 805            | 1,347          | 021-2200-419.21-40   | WORKERS COMP INSURANCE     | 1,667           | 1,667           | 1,667          |
| 1,914               | 1,977          | 2,435          | 021-2200-419.22-00   | FICA                       | 2,711           | 2,711           | 2,711          |
| 2,238               | 3,550          | 4,229          | 021-2200-419.23-00   | RETIREMENT                 | 2,746           | 2,746           | 2,746          |
| -                   | 17             | -              | 021-2200-419.29-00   | OTHER EMPLOYEE BENEFITS    | -               | -               | -              |
| <b>36,371</b>       | <b>39,039</b>  | <b>49,817</b>  | <b>TOTAL PERSONNEL SERVICE</b>                             |                            | <b>51,757</b>   | <b>51,757</b>   | <b>51,757</b>  |
| 7,585               | 7,618          | 10,500         | 021-2200-419.41-10   | WATER & SEWER              | 9,000           | 9,000           | 9,000          |
| 3,189               | 3,252          | 4,000          | 021-2200-419.41-20   | GARBAGE SERVICES           | 3,200           | 3,200           | 3,200          |
| 3,143               | 1,832          | 3,000          | 021-2200-419.41-30   | NATURAL GAS                | 2,500           | 2,500           | 2,500          |
| 15,929              | 16,971         | 18,000         | 021-2200-419.41-40   | ELECTRICITY                | 17,000          | 17,000          | 17,000         |
| 42,900              | 44,187         | 44,187         | 021-2200-419.42-00   | JANITORIAL SERVICES        | 44,187          | 44,187          | 44,187         |
| 7,399               | 36,845         | 40,500         | 021-2200-419.43-10   | BUILDINGS AND GROUNDS      | 42,500          | 42,500          | 42,500         |
| 295                 | 97             | 500            | 021-2200-419.43-45   | JOINT USE OF LABOR/EQUIP   | 500             | 500             | 500            |
| -                   | -              | 300            | 021-2200-419.43-70   | GENERAL EQUIPMENT          | 300             | 300             | 300            |
| 1,321               | 752            | 5,000          | 021-2200-419.43-72   | ELECTRICAL SYSTEMS         | 2,000           | 2,000           | 2,000          |
| 577                 | 272            | 4,500          | 021-2200-419.43-73   | PLUMBING                   | 1,000           | 1,000           | 1,000          |
| 2,511               | 2,633          | 2,800          | 021-2200-419.43-75   | ELEVATORS                  | 3,000           | 3,000           | 3,000          |
| 1,961               | 1,266          | 2,000          | 021-2200-419.43-77   | HVAC SYSTEMS               | 2,000           | 2,000           | 2,000          |
| 305                 | -              | -              | 021-2200-419.52-10   | LIABILITY INSURANCE        | -               | -               | -              |
| 4,154               | 3,755          | 4,200          | 021-2200-419.52-30   | PROPERTY INSURANCE         | 2,700           | 2,700           | 2,700          |
| 319                 | 168            | 500            | 021-2200-419.53-30   | TELEPHONE                  | 700             | 700             | 700            |
| 3,199               | 2,636          | 3,300          | 021-2200-419.69-50   | JANITORIAL SUPPLIES        | 2,000           | 2,000           | 2,000          |
| -                   | 88             | -              | 021-2200-419.60-21   | MISCELLANEOUS EXPENSES     | -               | -               | -              |
| <b>94,786</b>       | <b>122,372</b> | <b>143,287</b> | <b>TOTAL MATERIALS AND SERVICES</b>                        |                            | <b>132,587</b>  | <b>132,587</b>  | <b>132,587</b> |
| -                   | -              | 1,844          | 021-9500-419.88-00   | CONTINGENCY                | 4,379           | 4,379           | 4,379          |
| -                   | -              | <b>1,844</b>   | <b>TOTAL CONTINGENCY</b>                                   |                            | <b>4,379</b>    | <b>4,379</b>    | <b>4,379</b>   |
| <b>131,157</b>      | <b>161,411</b> | <b>194,948</b> | <b>TOTAL STATE OFFICE BUILDING EXPENSES</b>                |                            | <b>188,723</b>  | <b>188,723</b>  | <b>188,723</b> |
| <b>47,458</b>       | <b>16,206</b>  | <b>-</b>       | <b>STATE OFFICE BUILDING FUND - REVENUES LESS EXPENSES</b> |                            | <b>-</b>        | <b>-</b>        | <b>-</b>       |

**City of The Dalles, Oregon**  
**Fiscal Year 2011-12 Budget**

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**DEBT SERVICE FUNDS GROUP**

**Description**

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City is proposing operating five debt service funds for the upcoming year.

**2011-12 Goals, Projects and Highlights**

- Fully fund the debt obligations for the fiscal year as follows:
  - FFCO 2009 Debt Svc Fund (044) – debt incurred for Phase I of the West 1<sup>st</sup> Street, Terminal Way and Bargeway Road Reconstruction LID and to provide a loan to the Columbia Gateway Urban Renewal Agency to pay off the current Urban Renewal bond, fund a reserve for the loan, and provide funds for additional projects, including:
    - ✓ Improvements to the East Gateway and Brewery Grade intersection
    - ✓ Flour Mill Project
    - ✓ Marine Terminal and Festival Area
    - ✓ Streetscape improvements on 1<sup>st</sup>, 3<sup>rd</sup>, and Washington Streets
  - FFCO 2008 Debt Svc Fund (043) – debt incurred in 2008 for Public Works Facility relocation and City Hall remodel debt.
  - Water Bond Debt Fund (041) - debt incurred in 2007 by the sale of revenue bonds to:
    - ✓ Build a Clearwell
    - ✓ Build a new 760 reservoir and pump station
    - ✓ Build a new pump station on Morton Street
    - ✓ Enhance the Lone Pine well
    - ✓ Replace the control valves, upgrade the filters, and replace disinfection systems at WICKS
    - ✓ Complete environmental permitting for watershed projects
    - ✓ Build a new pipeline (Eastside Intertie Phases I and II)
  - Wastewater Plant Debt Service Fund (058) – debt incurred in 2003 by the sale of revenue bonds for the reconstruction of the wastewater plant. This bond covered Phase I of the reconstruction.
  - Airport Debt Service Fund (062) – debt incurred in 2003 by the sale of revenue bonds for the construction of a new 22-unit hangar on the Airport property.

**2010-11 Accomplishments/Comments**

- Made payment of principal and interest on a timely basis for the Wastewater Facilities Bond, the Water Revenue Bond, the FFCO 2008 Bond, the 2009 FFCO Bond, and the Airport Revenue Bond.

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**DEBT SERVICE FUND SUMMARY**

| <b>FY08/09</b>       | <b>FY09/10</b>       | <b>FY10/11</b>       |                                       | <b>FY11/12</b>         | <b>FY11/12</b>         | <b>FY11/12</b>        |
|----------------------|----------------------|----------------------|---------------------------------------|------------------------|------------------------|-----------------------|
| <b><u>Actual</u></b> | <b><u>Actual</u></b> | <b><u>Budget</u></b> | <b><u>Revenue/Cost Centers</u></b>    | <b><u>Proposed</u></b> | <b><u>Approved</u></b> | <b><u>Adopted</u></b> |
|                      |                      |                      |                                       | <b><u>Budget</u></b>   | <b><u>Budget</u></b>   | <b><u>Budget</u></b>  |
| 393,491              | 390,263              | 284,438              | <b>BEGINNING BALANCE</b>              | 293,742                | 293,742                | 293,742               |
| 196,755              | 186,581              | 986,209              | <b>REVENUES</b>                       | 989,338                | 989,338                | 989,338               |
| 1,183,744            | 1,102,845            | 1,438,571            | <b>OTHER SOURCES</b>                  | 1,436,598              | 1,436,598              | 1,436,598             |
| <b>1,773,991</b>     | <b>1,679,690</b>     | <b>2,709,218</b>     | <b>TOTAL RESOURCES</b>                | <b>2,719,678</b>       | <b>2,719,678</b>       | <b>2,719,678</b>      |
| 55,862               | 55,751               | 125,319              | <b>AIRPORT DEBT SERVICE FUND</b>      | 134,059                | 134,059                | 134,059               |
| 335,605              | 335,605              | 565,605              | <b>WATER REVENUE BOND</b>             | 561,405                | 561,405                | 561,405               |
| -                    | 303,912              | 301,931              | <b>FFCO 2008 DEBT SERVICE FUND</b>    | 304,731                | 304,731                | 304,731               |
| -                    | 145,677              | 944,614              | <b>FFCO 2009 DEBT SERVICE FUND</b>    | 945,913                | 945,913                | 945,913               |
| 555,565              | 552,540              | 551,830              | <b>WASTEWATER REVENUE BOND</b>        | 553,705                | 553,705                | 553,705               |
| 138,105              | -                    | -                    | <b>POLICE FACILITY REVENUE BOND</b>   | -                      | -                      | -                     |
| <b>1,085,137</b>     | <b>1,393,485</b>     | <b>2,489,299</b>     | <b>TOTAL EXPENDITURES</b>             | <b>2,499,813</b>       | <b>2,499,813</b>       | <b>2,499,813</b>      |
| -                    | -                    | -                    | <b>CHARGES FOR SERVICES</b>           | -                      | -                      | -                     |
| -                    | -                    | -                    | <b>TRANSFER OUT</b>                   | -                      | -                      | -                     |
| -                    | -                    | 219,919              | <b>CONTINGENCY</b>                    | 219,865                | 219,865                | 219,865               |
| -                    | -                    | -                    | <b>UNAPPROPRIATED ENDING BAL</b>      | -                      | -                      | -                     |
| <b>-</b>             | <b>-</b>             | <b>219,919</b>       | <b>TOTAL OTHER USES</b>               | <b>219,865</b>         | <b>219,865</b>         | <b>219,865</b>        |
| <b>1,085,137</b>     | <b>1,393,485</b>     | <b>2,709,218</b>     | <b>TOTAL EXPENDS &amp; OTHER USES</b> | <b>2,719,678</b>       | <b>2,719,678</b>       | <b>2,719,678</b>      |
| <b>688,854</b>       | <b>286,205</b>       | <b>-</b>             | <b>FUND TOTAL</b>                     | <b>-</b>               | <b>-</b>               | <b>-</b>              |

**City of The Dalles, Oregon  
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**AIRPORT DEBT SERVICE FUND**

**Issue Date: 04/01/03; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                                | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|--|--------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>           |                           |                           |  |                                |  |  |                                       |
| 48,933                    | 60,530                    | 64,919                    | 062-0000-300.00-00                                       | BEGINNING BALANCE              | 73,859                                 | 73,859                                 | 73,859                                |
| 574                       | 196                       | 400                       | 062-0000-361.00-00                                       | INTEREST REVENUES              | 200                                    | 200                                    | 200                                   |
| 66,885                    | 61,346                    | 60,000                    | 062-0000-363.50-00                                       | PROPERTY RENTALS               | 60,000                                 | 60,000                                 | 60,000                                |
| <b>116,392</b>            | <b>122,072</b>            | <b>125,319</b>            | <b>TOTAL AIRPORT DEBT SERV FUND REVENUES</b>             |                                | <b>134,059</b>                         | <b>134,059</b>                         | <b>134,059</b>                        |
| <b>EXPENDITURES</b>       |                           |                           |  |                                |  |  |                                       |
| 40,000                    | 42,000                    | 44,000                    | 062-6100-470.79-15                                       | BOND PRINCIPAL                 | 46,000                                 | 46,000                                 | 46,000                                |
| 15,862                    | 13,751                    | 11,536                    | 062-6100-470.79-25                                       | BOND INTEREST                  | 9,219                                  | 9,219                                  | 9,219                                 |
| -                         | -                         | 69,783                    | 062-6100-470.79-80                                       | RSRV FOR FUTURE DEBT           | 78,840                                 | 78,840                                 | 78,840                                |
| <b>55,862</b>             | <b>55,751</b>             | <b>125,319</b>            | <b>TOTAL DEBT SERVICE</b>                                |                                | <b>134,059</b>                         | <b>134,059</b>                         | <b>134,059</b>                        |
| <b>55,862</b>             | <b>55,751</b>             | <b>125,319</b>            | <b>TOTAL AIRPORT DEBT SERVICE FUND EXPENSES</b>          |                                | <b>134,059</b>                         | <b>134,059</b>                         | <b>134,059</b>                        |
| <b>60,530</b>             | <b>66,322</b>             | <b>-</b>                  | <b>AIRPORT DEBT SERVICE FUND - REVENUE LESS EXPENSES</b> |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

**WATER REVENUE BOND FUND**

**Issue Date: 02/22/07; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01**

| <b>FY08/09<br/>Actual</b> | <b>FY09/10<br/>Actual</b> | <b>FY10/11<br/>Budget</b> | <b>Account<br/>Number</b>                          | <b>Account<br/>Description</b> | <b>FY11/12<br/>Proposed<br/>Budget</b> | <b>FY11/12<br/>Approved<br/>Budget</b> | <b>FY11/12<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|--|--------------------------------|--|--|---------------------------------------|
| <b>REVENUES</b>           |                           |                           |  |                                |  |  |                                       |
| -                         | 100,400                   | -                         | 041-0000-300.00-00                                 | BEGINNING BALANCE              | -                                      | -                                      | -                                     |
| -                         | -                         | -                         | 041-0000-361.00-00                                 | INTEREST REVENUES              | -                                      | -                                      | -                                     |
| 436,005                   | 235,205                   | 565,605                   | 041-0000-391.57-00                                 | WATER DEPT CAP RESERVE FUND    | 561,405                                | 561,405                                | 561,405                               |
| <b>436,005</b>            | <b>335,605</b>            | <b>565,605</b>            | <b>TOTAL WATER REVENUE BOND REVENUES</b>           |                                | <b>561,405</b>                         | <b>561,405</b>                         | <b>561,405</b>                        |
| <b>EXPENDITURES</b>       |                           |                           |  |                                |  |  |                                       |
| -                         | -                         | 230,000                   | 041-4100-470.79-15                                 | BOND PRINCIPAL                 | 235,000                                | 235,000                                | 235,000                               |
| 335,605                   | 335,605                   | 335,605                   | 041-4100-470.79-25                                 | BOND INTEREST                  | 326,405                                | 326,405                                | 326,405                               |
| <b>335,605</b>            | <b>335,605</b>            | <b>565,605</b>            | <b>TOTAL DEBT SERVICE</b>                          |                                | <b>561,405</b>                         | <b>561,405</b>                         | <b>561,405</b>                        |
| <b>335,605</b>            | <b>335,605</b>            | <b>565,605</b>            | <b>TOTAL WATER REVENUE BOND EXPENSES</b>           |                                | <b>561,405</b>                         | <b>561,405</b>                         | <b>561,405</b>                        |
| <b>100,400</b>            | <b>-</b>                  | <b>-</b>                  | <b>WATER REVENUE BOND - REVENUES LESS EXPENSES</b> |                                | <b>-</b>                               | <b>-</b>                               | <b>-</b>                              |

**City of The Dalles, Oregon  
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**FFCO 2008 BOND FUND**

**Issue Date: 02/20/08; Principal Payment Due: 05/27; Interest Payments Due: 12/01 & 05/27**

| <b>FY08/09</b>      | <b>FY09/10</b> | <b>FY10/11</b> | <b>Account</b>  | <b>Account</b>               | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|---------------------|----------------|----------------|---|------------------------------|-----------------|-----------------|----------------|
| <b>Actual</b>       | <b>Actual</b>  | <b>Budget</b>  | <b>Number</b>   | <b>Description</b>           | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
|                     |                |                |   |                              | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>REVENUES</b>     |                |                |   |                              |                 |                 |                |
| -                   | 10,017         | -              | 043-0000-300.00-00                                      | BEGINNING BALANCE            | 18              | 18              | 18             |
| -                   | -              | -              | 043-0000-361.00-00                                      | INTEREST REVENUES            | -               | -               | -              |
| 116,434             | 124,490        | 123,671        | 043-0000-363.80-00                                      | STATE OFFICE BLDG INCOME     | 124,800         | 124,800         | 124,800        |
| 53,512              | 56,476         | 59,420         | 043-0000-391.05-00                                      | FROM STREET FUND             | 59,971          | 59,971          | 59,971         |
| 34,763              | -              | -              | 043-0000-391.37-00                                      | FROM CAPITAL PROJECTS FUND   | -               | -               | -              |
| 53,512              | 56,473         | 59,420         | 043-0000-391.51-00                                      | FROM WATER UTILITY FUND      | 59,971          | 59,971          | 59,971         |
| 53,512              | 56,474         | 59,420         | 043-0000-391.55-00                                      | FROM WASTEWATER UTILITY FUND | 59,971          | 59,971          | 59,971         |
| <b>311,733</b>      | <b>303,930</b> | <b>301,931</b> | <b>TOTAL FFCO 2008 DEBT SVC FUND REVENUES</b>           |                              | <b>304,731</b>  | <b>304,731</b>  | <b>304,731</b> |
| <b>EXPENDITURES</b> |                |                |   |                              |                 |                 |                |
| -                   | 175,000        | 180,000        | 043-4300-470.79-50                                      | PRINCIPAL PMTS               | 190,000         | 190,000         | 190,000        |
| -                   | 128,913        | 121,931        | 043-4300-470.79-60                                      | INTEREST PMTS                | 114,731         | 114,731         | 114,731        |
| -                   | -              | -              | 043-4300-470.79-80                                      | RSRV FOR FUTURE DEBT         | -               | -               | -              |
| -                   | <b>303,912</b> | <b>301,931</b> | <b>TOTAL DEBT SERVICE</b>                               |                              | <b>304,731</b>  | <b>304,731</b>  | <b>304,731</b> |
| -                   | <b>303,912</b> | <b>301,931</b> | <b>TOTAL FFCO 2008 DEBT SVC FUND EXPENSES</b>           |                              | <b>304,731</b>  | <b>304,731</b>  | <b>304,731</b> |
| <b>311,733</b>      | <b>18</b>      | <b>-</b>       | <b>FFCO 2008 DEBT SVC FUND - REVENUES LESS EXPENSES</b> |                              | <b>-</b>        | <b>-</b>        | <b>-</b>       |

**2009 FFCO BOND FUND**

**Issue Date: 10/15/09; Principal Payment Due: 06/01; Interest Payments Due: 12/01 & 06/01**

| <b>FY08/09</b>      | <b>FY09/10</b> | <b>FY10/11</b> | <b>Account</b>  | <b>Account</b>               | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|---------------------|----------------|----------------|---|------------------------------|-----------------|-----------------|----------------|
| <b>Actual</b>       | <b>Actual</b>  | <b>Budget</b>  | <b>Number</b>   | <b>Description</b>           | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
|                     |                |                |   |                              | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>REVENUES</b>     |                |                |   |                              |                 |                 |                |
| -                   | -              | -              | 044-0000-300.00-00                                      | BEGINNING BALANCE            | -               | -               | -              |
| -                   | -              | 801,738        | 044-0000-332.50-00                                      | URBAN RENEWAL                | -               | -               | -              |
| -                   | -              | -              | 044-0000-361.00-00                                      | INTEREST REVENUES            | -               | -               | -              |
| -                   | -              | -              | 044-0000-380.10-00                                      | LOAN - PRINCIPAL (UR)        | 380,000         | 380,000         | 380,000        |
| -                   | -              | -              | 044-0000-380.20-00                                      | LOAN - INTEREST (UR)         | 424,338         | 424,338         | 424,338        |
| -                   | 105,179        | 103,156        | 044-0000-391.36-00                                      | FROM SPECIAL ASSESSMENT FUND | 102,217         | 102,217         | 102,217        |
| -                   | 33,360         | 32,718         | 044-0000-391.53-00                                      | FROM WA CAPITAL RESERVE FUND | 32,421          | 32,421          | 32,421         |
| -                   | 7,138          | 7,002          | 044-0000-391.56-00                                      | FROM SW SPECIAL RESERVE FUND | 6,937           | 6,937           | 6,937          |
| -                   | <b>145,677</b> | <b>944,614</b> | <b>TOTAL FFCO 2009 DEBT SVC FUND REVENUES</b>           |                              | <b>945,913</b>  | <b>945,913</b>  | <b>945,913</b> |
| <b>EXPENDITURES</b> |                |                |   |                              |                 |                 |                |
| -                   | 95,000         | 435,000        | 044-4300-470.79-50                                      | PRINCIPAL PMTS               | 445,000         | 445,000         | 445,000        |
| -                   | 50,677         | 509,614        | 044-4300-470.79-60                                      | INTEREST PMTS                | 500,913         | 500,913         | 500,913        |
| -                   | <b>145,677</b> | <b>944,614</b> | <b>TOTAL DEBT SERVICE</b>                               |                              | <b>945,913</b>  | <b>945,913</b>  | <b>945,913</b> |
| -                   | <b>145,677</b> | <b>944,614</b> | <b>TOTAL 2009 FFCO DEBT SVC FUND EXPENSES</b>           |                              | <b>945,913</b>  | <b>945,913</b>  | <b>945,913</b> |
| -                   | -              | -              | <b>2009 FFCO DEBT SVC FUND - REVENUES LESS EXPENSES</b> |                              | <b>-</b>        | <b>-</b>        | <b>-</b>       |

**City of The Dalles, Oregon  
Fiscal Year 2011-12 Budget**

**WASTEWATER UTILITY REVENUE BOND FUND**

**Issue Date: 05/01/03; Principal Payment Due: 04/01; Interest Payments Due: 10/01 & 04/01**

| <b>FY08/09</b>      | <b>FY09/10</b> | <b>FY10/11</b> |  | <b>Account</b>          | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|---------------------|----------------|----------------|--|-------------------------|-----------------|-----------------|----------------|
| <b>Actual</b>       | <b>Actual</b>  | <b>Budget</b>  | <b>Account Number</b>                                    | <b>Description</b>      | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
|                     |                |                |  |                         | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>REVENUES</b>     |                |                |  |                         |                 |                 |                |
| 217,579             | 219,316        | 219,519        | 058-0000-300.00-00                                       | BEGINNING BALANCE       | 219,865         | 219,865         | 219,865        |
| 1,737               | 549            | 400            | 058-0000-361.00-00                                       | INTEREST REVENUES       | -               | -               | -              |
| 552,440             | 552,540        | 551,830        | 058-0000-391.57-00                                       | WASTEWATER CONST        | 553,705         | 553,705         | 553,705        |
| <b>771,756</b>      | <b>772,405</b> | <b>771,749</b> | <b>TOTAL WASTEWATER PLANT DEBT SVC FUND REVENUES</b>     |                         | <b>773,570</b>  | <b>773,570</b>  | <b>773,570</b> |
| <b>EXPENDITURES</b> |                |                |  |                         |                 |                 |                |
| 325,000             | 340,000        | 350,000        | 058-5800-470.79-15                                       | BOND PRINCIPAL          | 365,000         | 365,000         | 365,000        |
| 230,565             | 212,540        | 201,830        | 058-5800-470.79-25                                       | BOND INTEREST           | 188,705         | 188,705         | 188,705        |
| <b>555,565</b>      | <b>552,540</b> | <b>551,830</b> | <b>TOTAL DEBT SERVICE</b>                                |                         | <b>553,705</b>  | <b>553,705</b>  | <b>553,705</b> |
| -                   | -              | 219,919        | 058-9500-550.88-10                                       | RATE STABILIZATION ACCT | 219,865         | 219,865         | 219,865        |
| -                   | -              | <b>219,919</b> | <b>TOTAL CONTINGENCY</b>                                 |                         | <b>219,865</b>  | <b>219,865</b>  | <b>219,865</b> |
| <b>555,565</b>      | <b>552,540</b> | <b>771,749</b> | <b>TOTAL WASTEWATER PLANT DEBT SVC FUND EXPENSES</b>     |                         | <b>773,570</b>  | <b>773,570</b>  | <b>773,570</b> |
| <b>216,191</b>      | <b>219,865</b> | -              | <b>WASTEWATER PLANT DEBT SVC FUND - REVENUES LESS EX</b> |                         | -               | -               | -              |

**POLICE FACILITY REVENUE BOND FUND**

**Issue Date: 02/01/99; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01  
Paid in Full FY08/09**

| <b>FY08/09</b>      | <b>FY09/10</b> | <b>FY10/11</b> |  | <b>Account</b>        | <b>FY11/12</b>  | <b>FY11/12</b>  | <b>FY11/12</b> |
|---------------------|----------------|----------------|--|-----------------------|-----------------|-----------------|----------------|
| <b>Actual</b>       | <b>Actual</b>  | <b>Budget</b>  | <b>Account Number</b>                                    | <b>Description</b>    | <b>Proposed</b> | <b>Approved</b> | <b>Adopted</b> |
|                     |                |                |  |                       | <b>Budget</b>   | <b>Budget</b>   | <b>Budget</b>  |
| <b>REVENUES</b>     |                |                |  |                       |                 |                 |                |
| 126,979             | -              | -              | 045-0000-300.00-00                                       | BEGINNING BALANCE     | -               | -               | -              |
| 1,040               | -              | -              | 045-0000-361.00-00                                       | INTEREST REVENUES     | -               | -               | -              |
| 10,085              | -              | -              | 045-0000-363.80-00                                       | STATE OFFICE BLDG INC | -               | -               | -              |
| <b>138,105</b>      | -              | -              | <b>TOTAL POLICE FACILITY REV BOND</b>                    |                       | -               | -               | -              |
| <b>EXPENDITURES</b> |                |                |  |                       |                 |                 |                |
| 135,000             | -              | -              | 045-4500-470.79-15                                       | BOND PRIN-97 BONDS    | -               | -               | -              |
| 3,105               | -              | -              | 045-4500-470.79-25                                       | BOND INT-97 BONDS     | -               | -               | -              |
| <b>138,105</b>      | -              | -              | <b>TOTAL DEBT SERVICE</b>                                |                       | -               | -               | -              |
| <b>138,105</b>      | -              | -              | <b>TOTAL POLICE FACILITY REV BOND EXPENSES</b>           |                       | -               | -               | -              |
| -                   | -              | -              | <b>POLICE FACILITY REV BOND - REVENUES LESS EXPENSES</b> |                       | -               | -               | -              |

**City of The Dalles, Oregon**  
**SUMMARY OF PROPERTY TAX LEVIES FOR FY11/12**

**General Fund**

|                                      |                            |
|--------------------------------------|----------------------------|
| 2011 Estimated Assessed Value        | 898,626,851                |
| Permanent Rate                       | x <u>\$ 0.0030155</u>      |
| Estimated taxes                      | \$ 2,709,809               |
| Less Compression                     | \$ 66,739                  |
| Less Appeal Reserves                 | \$ -                       |
| Less uncollectible in year levied    | <u>\$ 185,015</u>          |
| General Fund taxes to Balance Budget | <b>\$ 2,458,055</b>        |
| <hr/>                                |                            |
| Total Levies                         | <b>\$ 2,709,809</b>        |
| Estimated Taxes Not to be Received   | <u>\$ 251,754</u>          |
| <b>Total Taxes to Balance Budget</b> | <b><u>\$ 2,458,055</u></b> |



City of The Dalles, Oregon

**DETAIL OF ADMINISTRATIVE TRANSFERS TO THE GENERAL FUND  
FROM PUBLIC WORKS FUNDS FOR FY11/12**

| <u>Department</u>   | <u>Total Expenditures</u> | <u>General Fund</u> |                  | <u>Street Fund</u> |                | <u>Water Fund</u> |                | <u>W. Water Fund</u> |                | <u>% Total</u> |
|---|---------------------------|---------------------|------------------|--------------------|----------------|-------------------|----------------|----------------------|----------------|----------------|
|   |                           | <u>%</u>            | <u>Amount</u>    | <u>%</u>           | <u>Amount</u>  | <u>%</u>          | <u>Amount</u>  | <u>%</u>             | <u>Amount</u>  |                |
| City Council  | 218,477                   | 75.0%               | 163,858          | 5.0%               | 10,924         | 10.0%             | 21,848         | 10.0%                | 21,848         | 100.00%        |
| City Clerk  | 135,448                   | 60.0%               | 81,269           | 8.0%               | 10,836         | 13.5%             | 18,285         | 18.5%                | 25,058         | 100.00%        |
| City Manager  | 304,185                   | 58.0%               | 176,427          | 8.0%               | 24,335         | 18.0%             | 54,753         | 16.0%                | 48,670         | 100.00%        |
| City Attorney   | 258,879                   | 57.0%               | 147,561          | 8.0%               | 20,710         | 18.0%             | 46,598         | 17.0%                | 44,009         | 100.00%        |
| Finance   | 327,525                   | 34.0%               | 111,359          | 11.0%              | 36,028         | 28.0%             | 91,707         | 27.0%                | 88,432         | 100.00%        |
| Utility Billing   | 164,537                   | 0.0%                | -                | 0.0%               | -              | 54.0%             | 88,850         | 46.0%                | 75,687         | 100.00%        |
| Technology  | 217,760                   | 30.0%               | 65,328           | 4.0%               | 8,710          | 43.0%             | 93,637         | 23.0%                | 50,085         | 100.00%        |
| Personnel   | 10,100                    | 65.0%               | 6,565            | 10.0%              | 1,010          | 12.0%             | 1,212          | 13.0%                | 1,313          | 100.00%        |
| Court   | 201,925                   | 100.0%              | 201,925          | 0.0%               | -              | 0.0%              | -              | 0.0%                 | -              | 100.00%        |
| Comm. Dev.  | 572,479                   | 100.0%              | 572,479          | 0.0%               | -              | 0.0%              | -              | 0.0%                 | -              | 100.00%        |
| Police  | 3,116,166                 | 100.0%              | 3,116,166        | 0.0%               | -              | 0.0%              | -              | 0.0%                 | -              | 100.00%        |
| City Hall/Trans Center  | 227,741                   | 100.0%              | 227,741          | 0.0%               | -              | 0.0%              | -              | 0.0%                 | -              | 100.00%        |
| Code Enforcement  | 76,277                    | 100.0%              | 76,277           | 0.0%               | -              | 0.0%              | -              | 0.0%                 | -              | 100.00%        |
| <b>Totals</b>   | <b>5,831,499</b>          |                     | <b>4,946,954</b> |                    | <b>112,553</b> |                   | <b>416,890</b> |                      | <b>355,101</b> |                |
| Right of Way Planner - 1/2 of personal services costs               |                           |                     |                  | 48,558             | 16,024         |                   | 16,024         |                      | 16,024         |                |
| Infrastructure Inspector/Codes - 1/2 of personal services cost      |                           |                     |                  | 38,933             | 12,848         |                   | 13,237         |                      | 12,848         |                |
| Watershed Patrol- 1/2 of personal services costs***                 |                           |                     |                  | 51,102             | -              |                   | 51,102         |                      | -              |                |
| Sub Total   |                           |                     |                  |                    | 28,872         |                   | 80,363         |                      | 28,872         |                |
| General Fund Subsidy of Street Fund                                 |                           |                     |                  |                    | (16,758)       |                   |                |                      |                |                |
| <b>Total Interfund Transfer from Other Funds for Admin Services</b> |                           |                     |                  |                    | <b>124,667</b> |                   | <b>497,254</b> |                      | <b>383,973</b> |                |

**City of The Dalles, Oregon**  
**ALL INTERFUND TRANSFERS FOR FY11/12**

| <u>Transferred To:</u>      | <u>Transferred From:</u> |               |                |                            |                     |                          |                       |                  |                    |                  |                    |                        | Total Transfers In |
|-----------------------------|--------------------------|---------------|----------------|----------------------------|---------------------|--------------------------|-----------------------|------------------|--------------------|------------------|--------------------|------------------------|--------------------|
|                             | General Fund             | Library Fund  | Street Fund    | St/Bridge Replacement Fund | Special Grants Fund | Special Assessments Fund | Capital Projects Fund | Water Fund       | Water Reserve Fund | Wastewater Fund  | Sewer Reserve Fund | Sewer Plant Recor/Debt |                    |
| General Fund                |                          | 35,566        | 124,667        |                            | 3,500               | 9,230                    |                       | 497,254          |                    | 383,973          |                    |                        | 1,054,190          |
| Library Fund                |                          |               |                |                            |                     |                          |                       |                  |                    |                  |                    |                        | -                  |
| Street Fund                 |                          |               |                |                            |                     |                          |                       | 115,362          |                    | 141,300          |                    |                        | 256,662            |
| Unemployment Fund           |                          |               |                |                            |                     |                          |                       |                  |                    |                  |                    |                        | -                  |
| Special Grants Fund         | 20,000                   |               |                |                            |                     |                          |                       |                  |                    |                  |                    |                        | 20,000             |
| State Office Building Fund  |                          |               |                |                            |                     | 25,000                   |                       |                  |                    |                  |                    |                        | 25,000             |
| Capital Projects Fund       | 43,231                   |               |                | 878,573                    |                     | 789,992                  |                       |                  | 13,495             |                  | 653,564            |                        | 2,378,855          |
| PW Reserve Fund             |                          |               |                |                            |                     |                          |                       | 30,000           |                    | 140,000          |                    |                        | 170,000            |
| Street/Bridge Replacement   |                          |               |                |                            |                     |                          |                       |                  |                    |                  |                    |                        | -                  |
| Water Utility Cap. Reserve  |                          |               |                |                            |                     |                          |                       | 400,000          |                    |                  |                    |                        | 400,000            |
| Water Bond Debt Svc Fund    |                          |               |                |                            |                     |                          |                       |                  | 561,405            |                  |                    |                        | 561,405            |
| Sewer Utility Cap. Reserve  |                          |               |                |                            |                     |                          |                       |                  |                    | 402,500          |                    |                        | 402,500            |
| Sewer Plant Reconstruction  |                          |               |                |                            |                     |                          |                       |                  |                    | 1,350,000        |                    |                        | 1,350,000          |
| Sewer Bond Debt Svc Fund    |                          |               |                |                            |                     |                          |                       |                  |                    |                  |                    | 553,705                | 553,705            |
| FFCO 2008 Debt Service Fund |                          |               | 59,971         |                            |                     |                          |                       | 59,971           |                    | 59,971           |                    |                        | 179,913            |
| 2009 FFCO Debt Service Fund |                          |               |                |                            |                     | 102,217                  |                       |                  | 32,421             |                  | 6,937              |                        | 141,575            |
| Airport Fund                | 65,000                   |               |                |                            |                     |                          |                       |                  |                    |                  |                    |                        | 65,000             |
| Airport Debt Service Fund   |                          |               |                |                            |                     |                          |                       |                  |                    |                  |                    |                        | -                  |
| Capital Projects Fund       |                          |               |                |                            |                     |                          |                       |                  |                    |                  |                    |                        | -                  |
| <b>Total Transfers Out:</b> | <b>128,231</b>           | <b>35,566</b> | <b>184,638</b> | <b>878,573</b>             | <b>3,500</b>        | <b>901,439</b>           | <b>25,000</b>         | <b>1,102,587</b> | <b>607,321</b>     | <b>2,477,744</b> | <b>660,501</b>     | <b>553,705</b>         | <b>7,558,805</b>   |