

# **City of The Dalles, Oregon**

## **Adopted Budget**

### **Fiscal Year 2013-14**



**The new Lewis and Clark Festival Park was completed in the summer of 2012.**

# **CITY OF THE DALLES**

## **ADOPTED BUDGET**

**Fiscal Year 2013 – 2014**

### **City of The Dalles Budget Committee**

#### **CITY COUNCIL**

Bill Dick  
Tim McGlothlin  
Linda Miller  
Dan Spatz  
Carolyn Wood

#### **LAY MEMBERS**

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Gary Grossman  
John Layson  
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#### **Presented By:**

Nolan K. Young, City Manager/Budget Officer  
Steve Lawrence, Mayor

#### **DEPARTMENT MANAGERS**

City Clerk/General Services Director	Julie Krueger, MMC
City Attorney	Gene E. Parker
Finance Director	Kate Mast
Planning Director	Dick Gassman
Library Director	Sheila Dooley
Police Chief	Jay Waterbury
Public Works Director	Dave Anderson

**CITY OF THE DALLES  
FY13/14 ADOPTED BUDGET**

**TABLE OF CONTENTS**

BUDGET MESSAGE ..... I  
CITY COUNCIL 2013 – 2014 GOALS..... VII  
CITY ORGANIZATIONAL FLOW CHART .....XII

**BUDGET SUMMARY**

OVERVIEW SUMMARY OF ALL FUNDS ..... 1

GENERAL FUND (001)

- General Fund Summary..... 2
- Revenues..... 3
- City Council..... 6
- City Clerk ..... 9
- City Manager..... 11
- Economic Development ..... 13
- Legal and Judicial..... 16
- Finance and Utility Billing ..... 19
- Personnel ..... 22
- Planning..... 23
- Police ..... 26
- Technology ..... 28
- City Hall and Transportation Center ..... 30
- Code Enforcement ..... 33
- Dog Control ..... 35
- Other Financing Uses ..... 36

LIBRARY FUND (004) ..... 38

PUBLIC WORKS ..... 43

- Public Works Summary..... 50

STREET FUNDS ..... 51

- Summary ..... 53
- Street Fund (005)..... 54
- Public Works Reserve Fund (009)..... 56
- Transportation System Reserve Fund (013)..... 56

WATER FUND (051) ..... 57

- Summary ..... 60
- Revenues ..... 61
- Water Treatment Department..... 61
- Water Distribution Department ..... 63
- Water Capital Reserve Fund (053)..... 65

WASTEWATER FUND ..... 66

- Summary ..... 69
- Wastewater Fund (055) ..... 70
- Sewer Special Reserve Fund (056)..... 72
- Sewer Plant Construction Fund (057) ..... 73

AIRPORT FUND .....	74
Summary.....	75
Airport Fund (061) .....	76
CAPITAL IMPROVEMENT FUNDS .....	77
Summary.....	77
Special Assessment Fund (036).....	78
Capital Projects Fund (037).....	80
SPECIAL REVENUE FUNDS .....	82
Summary.....	82
Unemployment Reserve Fund (010).....	83
Community Benevolence Fund (011).....	83
Special Grants Fund (018).....	84
State Office Building Fund (021) .....	87
DEBT SERVICE FUNDS .....	89
Summary.....	90
Airport Debt Service Fund (062).....	91
Water Revenue Bond Fund (041).....	91
FFCO 2008 Bond Fund (043).....	92
2009 FFCO Bond Fund (044).....	92
Wastewater Facility Revenue Bond Fund (058).....	93
APPENDICES	
Summary of Property Tax Levies for FY13/14	(Appendix A) ..... 94
Detail of Administrative Transfers	(Appendix B) ..... 95
Detail of Interfund Transfers	(Appendix C) ..... 96
Wage Ranges and Salaries	(Appendix D) ..... 97
RESOLUTION NO. 13-019 ADOPTING THE FY13/14 BUDGET.....	99

**City of The Dalles, Oregon**  
**FISCAL YEAR 2013-14**  
**BUDGET MESSAGE**

The format of this budget document follows the pattern of previous years. We acknowledge the work of our Finance Director Kate Mast, other Finance Department employees, and all of the Department Managers and their associated personnel who were involved in assembling this document.

The Budget Message begins with the section summarizing issues that affect the entire budget. The three areas that we touch on in Section I are:

1. Fiscal policies involved in the preparation of the budget
2. Council goals as related to the budget
3. Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and other Funds. There are narratives at the beginning of each department budget that provide further information. We also have sent or will send the Budget Committee several Budget Issue Papers (BIP) that further clarify specific issues. We will reference these papers throughout the budget message.

**SECTION I. CITY WIDE BUDGET ISSUES**

A. **Proposed Fiscal Policies:** Major fiscal policies reflect the Council's goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City proceed. Following is a list of the policies used to prepare the proposed budget.

- Maintain Unappropriated Ending General Fund Balance (BIP 13-004) to equal four months of net operating expenses for the General Operating Fund
- Maintain General Fund Contingency at least at 10% (BIP 13-004)
- Five year Capital Improvement Plans in the General, Street, Water and Wastewater/Storm Sewer Funds (BIP 13-008 and 13-009)
- In-house engineering services for construction projects unless specialized engineering is needed
- Emphasis on maintenance and capital improvements that enhance current assets and Public Works infrastructure
- Administrative transfers used only as charges for services provided by receiving fund (BIP 13-007)
- Public Works capital projects that involve construction contracts are to be budgeted in Public Works Capital Funds

- B. **City Council Goals:** Following the Budget Message is a list of the City Council's current goals and the objectives, as of February 2013. The Council has adopted six general goals. City staff has identified 60 objectives to achieve these goals. These objectives are assigned to three tiers.

*Tier I: Top priorities to be significantly completed by June, 2014 (38)*

*Tier II: Other priorities to be pursued in Fiscal Year 2013-14 as time, resources, and opportunities permit (18)*

*Tier III: Long term objectives, within five years (4)*

The completion of eight of the Tier I objectives requires specific budgeted funds in the budget proposed as identified by a \*. The remaining objectives require only staff and Council time.

- C. **Personnel Cost:** For compensation purposes, the City has four categories of employees as listed below.

1. **SEIU Represented General Employees.** This union includes Public Works, clerical, and Library positions. The SEIU employees will be in the third year of a three-year contract in FY13/14. They are scheduled to receive a 2% COLA on January 1, 2014. The City's insurance premium payment increase is capped at 8% in FY13/14 for SEIU employees.
2. **Police Union Employees.** We are currently negotiating the Police Association contract and have tentatively agreed on 2% COLA increases each July 1 for three (3) years (2013, 2014, 2015). Also included in the tentative agreement is a cap on the maximum amount the City will pay toward insurance premium increases in each year: FY13/14 = 10%; FY14/15 = 9%; and FY15/16 = 8%.
3. **Exempt Employees.** The proposed budget contains a 2% COLA as of July 1, 2013. The cap on the maximum the City will pay towards insurance premium increases at not more than 8% for FY13/14.
4. **Contract Employees.** The City has two full time contract employees: the City Attorney and City Manager. Salaries will be set after annual performance evaluations in April or May.

## **SECTION II. GENERAL FUND**

- A. **General Fund Resources:** General Fund budgeted resources have increased \$2,657 (.03%) to the level of \$8,151,053. The beginning fund balance of \$1,589,045 reflects a decrease of 9.4% (\$164,906). New revenue (\$5,404,440), excluding Beginning Balance and Transfers In, has increased by \$174,228 (3.3%) as identified below. Below is a list of major variances.
1. **Property Taxes.** We have budgeted for a 3% increase in assessed value with a 93% collection rate in FY 2013-14. We also anticipate \$12,045 from new annexations. The budget anticipates \$92,201 more in prior year taxes over last year's budget. Property taxes are 42.0% of General Fund Revenues. This is a slight increase over last year's 41.1%.

2. Franchise Fees (excluding PUD): This area is estimated for a 2.3% increase. The telephone, Natural Gas and Charter fees are all down from the prior years.
3. Transient Room Taxes: We are estimating a decrease of 3.8% (\$22,027) from the budget estimate from FY12/13.
4. PUD Fees: An increase of \$29,514 (4.3%) is estimated this year..
5. Towing Fines: We expect a 62.5% (\$10,000) decrease in this source as state law has made it more difficult to use this as a deterrent.
6. Court Fines: We anticipate a 1.8% decrease, making this the third year in a row this revenue source is down.

B. **Expenditures**: We are a little concerned that some of the General Fund Revenues are being financed with non-recurring revenues (BIP 13-006). The following chart summarizes the General Fund budget difference by category. BIP 13-003 summarizes the differences by department. Please note that the General Fund budget is proposed to increase only about one third of one percent, even though a 2% COLA has been included. The biggest drop is in Capital Outlay. This is not a result of deferring any major maintenance or equipment need. The drop in Transfers Out is also related to Capital Outlay in other funds.

<b>General Fund Breakdown</b>	<b>Current FY12/13</b>	<b>FY13/14 Request</b>	<b>\$ Difference</b>	<b>% Difference</b>
Personnel Services	4,529,019	4,685,332	156,313	3.5%
Materials & Services	1,497,344	1,498,651	1,307	0.1%
Capital Outlay	140,400	55,200	(85,200)	-60.7%
Charges for Services	230,030	230,030	-	0.0%
Operating Transfers Out	162,339	108,230	(54,109)	-33.3%
Contributions to Agencies	211,465	211,500	35	0.0%
Contingency/Unappropriated	1,377,799	1,362,110	(15,689)	-1.1%
<b>Total</b>	<b>8,148,396</b>	<b>8,151,053</b>	<b>2,657</b>	<b>0.033%</b>

The following is a look at departments that have significant changes for the proposed budget. The following are items that should be highlighted.

1. Personnel: No permanent employees have been added, but the proposed budget does contain funds for an Administrative Intern and the second year of Dan Durow's three year contract as an Economic Specialist (BIP 13-013).
2. City Council: This Department's contractual services (where the City budgets several programs where we are involved with other community partners) has been reduced by \$10,500 due mainly to lesser contributions to Youth Think, the Main Street Manager, and the Celilo Confluence Project. An additional \$5,000 has been added to the Main Street Manager contribution to support a RARE Participant who will assist with that role.

3. City Manager's Office: With the retirement of the Community Development Director, the economic development functions were split off into a new sub-department of the City Manager Department. This new Economic Development Department now includes the personnel costs of the consultant contract with Dan Durow and the Administrative Intern. The intern will perform a number of special projects that will be detailed in BIP 13-013 prior to the April 29<sup>th</sup> Budget hearing. Funds became available when this year's twelve month intern left early for other employment.
4. Judicial Division: The Judicial division of the City Attorney's Legal Department has increased \$13,946 (6.8%) due to increases in contractual costs for professional services (BIP 13-010).
5. Planning Department: Formerly the Community Development Department, this has been renamed the Planning Department, as the Urban Renewal and Economic Development functions were moved to the new Economic Development sub-department under the City Manager. The expenditures in this fund are down 7.2% (BIP 13-003) with the reorganization (BIP 13-013) and no RARE participant in this Department this year. Most of the funds budgeted for a RARE participant last year were not expended.
6. Police – Wasco County 911: The City currently pays for 52% of the costs above the 911 tax revenues. During the next year that amount will be reviewed, as the City service calls have increased with the annexations in the West end of the City. Due to the tight budget this year, for the first time we used State Office Building rent revenue to purchase a patrol car (\$30,000). We also deferred the purchase of an unmarked car. Police services cost a little over 50% of the General Fund expenditures, and exceed property tax revenue by \$576,137.
7. Animal Control: Animal Control has been increased from \$41,776 in FY12/13 to \$77,136 in FY13/14 due to an agreement with Home at Last to house dogs picked up by the Dog Control Officer, and an increase in hours from half-time to three-quarter time for that officer to respond to service demands (BIP 13-012).

### SECTION III.

### PUBLIC WORKS OPERATIONS

- A. **Public Works Reserve Funds**: For the past few years, we have used the three reserve funds associated with each of the Public Works operating funds to budget all capital projects that are being done by outside contracts and as reserves for future projects. The operating funds and their reserve funds are as follows:
  1. Street Fund (#05) - Street and Bridge Replacement Fund (#13)
  2. Water Fund (#51) - Water Capital Reserve Fund (#53)
  3. Wastewater Fund (#55) - Sewer Special Reserve Fund (#56) and Sewer Plant Construction Fund (#57)
- B. **Street Fund**: Gas Tax Revenues have increased 23% during the three prior years because of State Highway Fund tax increases and the addition of two new gas stations. This year we anticipate an additional 4.2% increase. This has helped, but not solved, our street maintenance



challenges (BIP 13-017). We are budgeting more in maintenance and capital activity (see item D. Transportation System Reserve Fund below).

- C. **Public Works Reserve Fund:** (\$512,965) This is for purchase of Public Works equipment and, for FY13/14, includes replacement of the sludge truck, a pickup, an excavator trailer, and a Skid Steer/Trench grinder. The annual payment for the Asphalt Zipper is also funded. If enough funds are available after those items have been taken care of, a new Sweeper (estimated at \$170,000) will be purchased.
- D. **Transportation System Reserve Fund:** \$1,238,059 is budgeted for current and future projects (BIP 13-009). \$638,117 is budgeted for a reserve for the Scenic Drive Stabilization Project (we are currently working on the cost estimates), \$78,250 will be used for the 2<sup>nd</sup> Street/Madison/Lincoln project, and \$525,692 will be used for SDC eligible projects in the Capital Improvement Plan.
- E. **Water Fund:** We have budgeted a 10% water rate increase to be effective September 1, 2013, per Resolution No. 11-026, adopted October 24, 2011. 10% increases are planned for each of the following two years, and the resolution continues to set increases through September 1, 2020 (BIP 13-019).
- F. **Water Capital Reserve Fund:** A \$7.95 million bond was issued in January 2007 to fund the adopted Water Capital Improvement Plan along with existing capital reserves and Water SDCs. We are budgeting monies in this fund for completion of specific water projects (BIP 13-009 and 13-019). \$562,005 is budgeted for debt payments for the revenue bond. In prior years \$400,000 was placed in a rate stabilization line item in this fund to assure that each year our revenue minus operating expense is 125% of our debt requirements. This required \$400,000 reserve has been moved in FY13/14 to the Water Revenue Bond Debt Service Fund. This fund also contains the debt service payment (\$233,952) for the ARRA F-1 and SDWRL-2 loans.
- G. **Wastewater/Storm Sewer:** The Wastewater Facilities Capital Improvement Plan was updated in FY12/13, resulting in the adoption of Resolution No. 13-003 that increased the sewer rates as of March 1, 2013. The resolution provides for sewer rate increases of 3.44% every March 1<sup>st</sup> from 2014 through 2022 (BIP 13-018).
- H. **Sewer Treatment Plant Construction:** This fund included \$1,316,000 in new money and \$3,246,665 in reserve money set aside in prior years for Master Plan capital improvements. The schedule of projects to be funded with these monies was updated with the completion of the new Wastewater Master Plan. This year we are budgeting \$1,392,500 to complete the design on Phase I of Project 3 (BIP 13-018)

#### SECTION IV.

#### OTHER FUNDS

- A. **Library:** The Library Fund has been totally dependent for operating funds on the Library District for the past three years. The District will contribute \$1,045,274 in taxes to the City in FY13/14, which is a 3.0% increase. The District is also paying the General Fund \$36,432 for administrative services.
- B. **Capital Projects Fund:** This fund will be receiving approximately \$95,000 per year from the lease with the State for the State Office Building. \$15,150 per year will be used to pay off the 10-year loan from The Port of The Dalles for the Airport Well. The remaining \$80,000 is

available for projects at the discretion of the City. This fund also has approximately \$287,419 in the Beginning Fund Balance that is discretionary. We have budgeted the following General projects in this fund;

1. Conceptual Design and cost estimate for 2<sup>nd</sup> Floor renovations (\$20,000) (BIP 13-014);
2. Reserve for future City hall improvements (\$273,966);
3. \$26,000 is budgeted for City Hall HVAC unit cleaning/replacement, Police Building HVAC replacement, City Hall bathroom ventilation, replacing roof drains on the Veterans Center, and \$4,000 to replace the Veterans Center drinking fountain, and a new garbage enclosure at the dock;
4. Transfer of \$42,500 to General Fund for purchase of a new Police patrol car (\$30,000); a trailer and mower (\$12,500) for General Fund facilities maintenance.

C. **Special Grants Fund:** The Special Grants Fund includes the following projects:

1. Pass through of the Mid-Columbia Housing CDBG Grant (\$200,000);
2. Washington Street Riverfront Connection (\$7,140,000)
3. Granada Block Project (\$470,000)
4. 1<sup>st</sup> Street Parking Structure (\$4,888,520) – funding for this 362 parking space facility includes \$2.7 million from the Granada hotel developer and about \$1.8 million loan, repaid with Urban Renewal funds and room tax from the new hotel.

## **SECTION V.**

## **SUMMARY**

We feel that the following \$53,000,176 budget fairly represents the financial condition of the City. During the budget process we encourage the Budget Committee to ask questions for clarification and to identify any shifts in emphasis that they think should be made in the City's financial plan for the upcoming fiscal year.

Nolan K. Young, City Manager/Budget Officer

# 2013-14 CITY COUNCIL GOALS

(with all objectives)

**GOAL 1. Provide Public Works infrastructure that will ensure safe and well maintained streets and reliable utility systems for the citizens of The Dalles.**

## OBJECTIVES

### TIER I: Top Priorities, to be significantly completed by June, 2014

- \* A. Continue environmental work for increasing capacity of Crow Creek Dam and Dog River water line replacement in two to three years.
- \* B. Develop plan for intersection of East 10<sup>th</sup>, Thompson and Old Dufur Road.
- \* C. Complete Design Phase I improvements under the Wastewater Master Plan.
- D. Pursue West Sixth Street improvements, including widening of West Sixth Street from Hostetler Street to Snipes Street to allow for turn lane and future signalization at Hostetler Street.
- E. Obtain funding and update the Transportation Plan and its associated SDC projects and fees.
- F. Complete Webber Street Interchange Area Management Plan (IAMP).

### TIER II: Other Priorities to be pursued in Fiscal Year 2013-14 As time, resources and opportunities permit

- A. Investigate need for 10<sup>th</sup> Street and Cherry Heights Road signalization.
- B. Pursue completion of Thompson Street LID.
- C. Pursue expansion of Lone Pine Well
- D. Continue work to connect vital corridors with ADA improvements.
- E. Investigate integration of traffic calming policy into LUDO.

### TIER III: Long term objectives (within 5 years)

- A. Develop city-wide intersection signalization plan.

**GOAL 2. Work and partner with governmental agencies and non-profits to ensure coordination of services and open communication.**

**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2014**

- A. Complete Phase II of the Urban Growth Boundary expansion with an application to the Gorge Commission by July, 2014.
- B. Work with Discovery Center Director to identify continuing partnership opportunities.
- C. Support Library Foundation's fund raising efforts for Library expansion project.
- D. Work with National Scenic Area stakeholders to obtain balance regarding issues of economic vitality and scenic preservation as defined by applicable law.
- E. Prepare updated analysis for downtown flood mitigation.
- F. Provide annual report to Council regarding coordination among schools, special districts, public and private partners to identify and implement potential needs for community facilities and programs.
- G. Participate in efforts to continue YouthThink programs beyond their current budget cycle.
- H. Complete lease with Wasco County for use of Veteran's Office.
- I. Support Mid-Columbia Fire and Rescue efforts to improve community ISO rating.
- J. Assist Parks & Recreation District in efforts to construct a swimming pool.
- K. Investigate city-wide renewable energy projects in cooperation with Northern Wasco County PUD and other agencies, including the college renewable energy program.
- L. Develop a maintenance and operation plan for the Lewis and Clark rock Fort site for potential transfer of ownership from County to City.

**TIER II: Other Priorities to be pursued in Fiscal Year 2013-14**  
**As time, resources and opportunities permit**

- A. Work with local utilities to develop underground service when opportunities are presented, including consideration of safety, view shed, aesthetics and property values.
- B. Partner with School and Parks & Recreation Districts regarding maintaining open/green space, such as Thompson Track and Mill Creek Greenway.
- C. Look for opportunities to retain or maintain property on tax roll.

**TIER III: Long term objectives (within 5 years)**

None identified.

**GOAL 3. Promote economic development opportunities that will provide job creation and retention and enhance livability.**

**TIER I: Top Priorities, to be significantly completed by June, 2014**

- A. Continue Urban Renewal Downtown Renaissance Projects:
  - \* • First Street Urban Renewal treatment
  - \* • Washington Street Railroad Undercrossing
  - \* • Redevelop Granada Block, including parking structure
  - \* • Engineering and architectural design for Civic Auditorium
  - Lewis and Clark Fountain
- B. Work with Port to address infrastructure in support of development of industrial properties.
- C. Convene a task force to develop and implement a plan to fill downtown businesses.
- D. Identify opportunities to support the Port's efforts to develop a Regional Wetlands Permit.
- E. Complete public-private partnership to redevelop Wasco Warehouse and East Gateway.
- F. Proceed with Airport golf course development.
- G. Develop organizational structure and stable funding for Main Street program.
- H. Reconvene Economic Development Barriers Committee to develop an action plan.
- I. Strengthen downtown activities and events.

**TIER II: Other Priorities to be pursued in Fiscal Year 2013-14**  
**As time, resources and opportunities permit**

- A. Assist in construction of Civic Auditorium renovations.
- B. Pursue construction of Third Street Urban Renewal treatment.
- C. Pursue Urban Renewal funding for design of West Third Place streetscape.
- D. Support Urban Renewal Plan through opportunity driven projects.

**TIER III: Long term objectives (within 5 years)**

- A. Enhance national historic districts.
- B. Assist in development of family based recreation center.

**GOAL 4. Maintain a balanced budget that will provide for sustained City operations and capital improvements, while assuring an adequate contingency fund.**

**TIER I: Top Priorities, to be significantly completed by June, 2014**

- A. Investigate funding options for street projects.
- B. Investigate transition of franchise to right of way agreements, including potential franchise agreements with PUD, Chenoweth Water PUD and wireless telecommunications.
- \* C. Investigate opportunities to renovate second floor of City Hall.

**TIER II: Other Priorities to be pursued in Fiscal Year 2013-14  
As time, resources and opportunities permit**

- A. Investigate whether current financial software is sufficient.

**TIER III: Long term objectives (within 5 years)**

None identified.

**GOAL 5. Encourage civic responsibility and promote public safety through programs, plans and policies.**

**TIER I: Top Priorities, to be significantly completed by June, 2014**

- A. Work with Sign Ordinance Committee to review and update the City's Sign Ordinance.
- B. Develop partnerships and financial plan to place Christmas lighting in the downtown corridor by November, 2013 (Starlight Parade).
- C. Develop plan to support community special events.

**TIER II: Other Priorities to be pursued in Fiscal Year 2013-14  
As time, resources and opportunities permit**

- A. Investigate program to increase civic pride in neighborhoods.
- B. Work with partners, such as Soil and Water Conservation District and Master Gardeners, to develop a plan for natural vegetation plantings to screen industrial treatment operations.
- C. Maintain role with other public safety agencies in addressing local emergencies.
- D. Create partnerships and financing plan to replace downtown Christmas lights by 2014 holiday season.

- E. Develop plan for sidewalk repair, in partnership with property owners.
- F. Investigate opportunities to make improvements to landscape, eliminate planting strips, with a focus on Dry Hollow, downtown and historic walking district neighborhoods.

**TIER III: Long term objectives (within 5 years)**

None identified.

**GOAL 6. Provide transparent and efficient administration of City government.**

**TIER I: Top Priorities, to be significantly completed by June, 2013**

- A. Develop a tool and procedure to keep City Council informed regarding progress, tracking and reviewing items that have been approved by City Council.

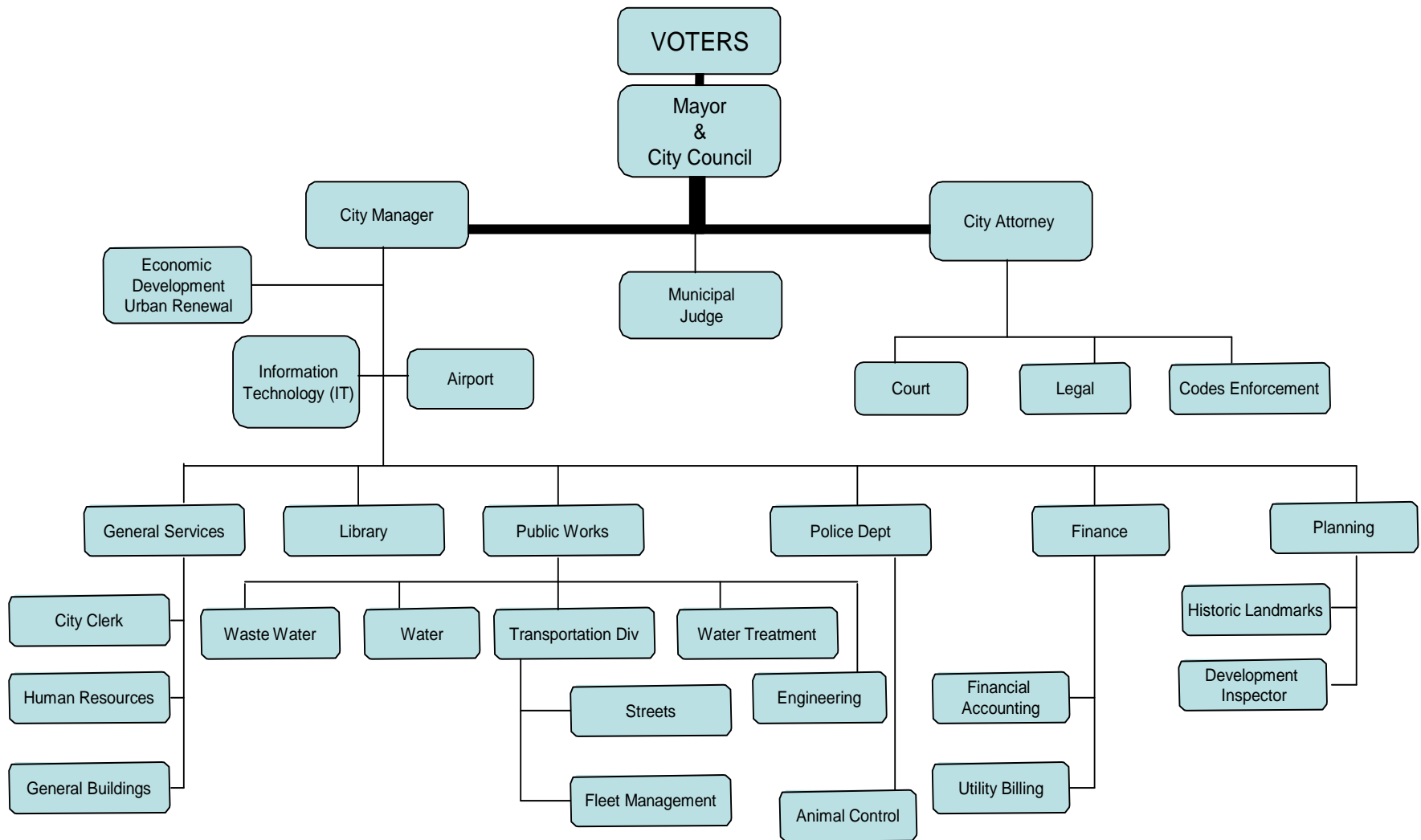
**TIER II: Other Priorities to be pursued in Fiscal Year 2012-13**  
**As time, resources and opportunities permit**

- A. Investigate need for development of an Information Technology Program to update and standardize data processing software city-wide.

**TIER III: Long term objectives (within 5 years)**

None identified.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
ORGANIZATIONAL FLOW CHART**





**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**OVERVIEW SUMMARY OF ALL FUNDS**

REVENUE/ COST CENTERS	GENERAL FUND	LIBRARY FUND	PUBLIC WORKS	AIRPORT SERVICES	CAPITAL IMPRV	SPECIAL REVENUE	DEBT SERVICE	FY13/14 ADOPTED BUDGET
BEGINNING BALANCE	1,589,045	887,868	8,015,777	350,035	300,030	3,363,510	262,795	14,769,060
REVENUES	5,387,940	1,071,062	11,861,855	1,731,000	356,814	5,300,616	1,030,146	26,739,433
OTHER SOURCES	1,157,568	-	4,110,985	65,000	43,230	4,458,126	1,845,274	11,680,183
	-	-	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>8,134,553</b>	<b>1,958,930</b>	<b>23,988,617</b>	<b>2,146,035</b>	<b>700,074</b>	<b>13,122,252</b>	<b>3,138,215</b>	<b>53,188,676</b>
CITY COUNCIL	236,598							236,598
CITY CLERK	142,931							142,931
CITY MGR/ECONOMIC DVLPMNT	386,338							386,338
LEGAL AND JUDICIAL	476,845							476,845
FINANCE/UTILITY BILLING	521,991							521,991
PERSONNEL	9,650							9,650
COMMUNITY DEV	481,170							481,170
POLICE	3,335,390							3,335,390
TECHNOLOGY	216,392							216,392
CITY HALL/TRANS CNTR	275,670							275,670
CODES ENFORCEMENT	80,102							80,102
ANIMAL CONTROL	77,136							77,136
LIBRARY		1,030,200						1,030,200
STREET			1,645,787					1,645,787
WATER UTILITY SERVICES			3,309,955					3,309,955
WASTE WATER UTILITY SERV			2,772,828					2,772,828
STREET/BRIDGE REPLACE			1,238,059					1,238,059
PUBLIC WORKS RESERVE			512,965					512,965
WATER DEPT CAP RESERVE			1,003,703					1,003,703
SEWER SPECIAL RESERVE			2,280,102					2,280,102
SEWER PLANT CONST			4,006,480					4,006,480
AIRPORT SERVICES				2,043,822				2,043,822
SPECIAL ASSESSMENTS					126,098			126,098
CAPITAL PROJECTS					408,963			408,963
FAA GRANT IMPROVEMENT FUND					-			-
UNEMPLOYMENT RESERVE FUND						55,242		55,242
COMMUNITY BENEVOLENCE FUND						15,500		15,500
SPECIAL GRANTS FUND						12,793,520		12,793,520
STATE OFFICE BLDG FUND						254,490		254,490
DEBT SERVICE			233,952				2,915,119	3,149,071
<b>TOTAL EXPENDITURES</b>	<b>6,240,213</b>	<b>1,030,200</b>	<b>17,003,831</b>	<b>2,043,822</b>	<b>535,061</b>	<b>13,118,752</b>	<b>2,915,119</b>	<b>42,886,998</b>
CHARGES FOR SERVICE	230,030	-	-	-	-	-	-	230,030
TRANSERS OUT	108,230	38,621	6,926,314	-	165,013	3,500	-	7,241,678
CONTRIBUTIONS TO AGENCIES	140,000	-	-	-	-	-	-	140,000
CONTINGENCY	632,495	106,648	58,472	102,213	-	-	223,096	1,122,924
UNAPP ENDING FUND BAL	783,585	783,461	-	-	-	-	-	1,567,046
<b>TOTAL OTHER USES</b>	<b>1,894,340</b>	<b>928,730</b>	<b>6,984,786</b>	<b>102,213</b>	<b>165,013</b>	<b>3,500</b>	<b>223,096</b>	<b>10,301,678</b>
<b>TOTALS</b>	<b>8,134,553</b>	<b>1,958,930</b>	<b>23,988,617</b>	<b>2,146,035</b>	<b>700,074</b>	<b>13,122,252</b>	<b>3,138,215</b>	<b>53,188,676</b>
	-	-	-	-	-	-	-	-
<b>FUND TOTALS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
GENERAL FUND SUMMARY**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revenue/Cost Centers</b>	<b>Proposed Budget</b>	<b>Approved Budget</b>	<b>Adopted Budget</b>
1,835,900	1,736,626	1,753,951	<b>BEGINNING BALANCE</b>	1,589,045	1,589,045	1,589,045
4,846,433	5,154,576	5,230,212	<b>REVENUES</b>	5,404,440	5,387,940	5,387,940
1,012,659	1,082,390	1,164,233	<b>OTHER SOURCES</b>	1,157,568	1,157,568	1,157,568
<b>7,694,992</b>	<b>7,973,592</b>	<b>8,148,396</b>	<b>TOTAL RESOURCES</b>	<b>8,151,053</b>	<b>8,134,553</b>	<b>8,134,553</b>
210,469	182,696	237,431	<b>CITY COUNCIL</b>	228,598	236,598	236,598
132,746	135,313	141,458	<b>CITY CLERK</b>	142,931	142,931	142,931
282,303	301,476	355,090	<b>CITY MANAGER</b>	295,562	295,562	295,562
-	-	-	<b>ECONOMIC DEVELOPMENT</b>	90,776	90,776	90,776
433,493	454,339	455,637	<b>LEGAL AND JUDICIAL</b>	476,845	476,845	476,845
417,240	443,179	510,435	<b>FINANCE &amp; UTILITY BILLING</b>	521,991	521,991	521,991
5,776	4,381	10,100	<b>PERSONNEL</b>	9,650	9,650	9,650
541,171	522,102	526,828	<b>COMMUNITY DEVELOPMENT</b>	489,140	489,140	481,170
2,884,678	3,064,054	3,273,330	<b>POLICE</b>	3,335,390	3,335,390	3,335,390
201,039	223,249	246,253	<b>TECHNOLOGY DEPARTMENT</b>	216,392	216,392	216,392
199,883	198,983	281,319	<b>CITY HALL &amp; TRANSPORT. CTR</b>	274,670	275,670	275,670
59,285	71,102	87,106	<b>CODES ENFORCEMENT</b>	80,102	80,102	80,102
-	-	41,776	<b>ANIMAL CONTROL</b>	77,136	77,136	77,136
<b>5,368,085</b>	<b>5,600,875</b>	<b>6,166,763</b>	<b>TOTAL EXPENDITURES</b>	<b>6,239,183</b>	<b>6,248,183</b>	<b>6,240,213</b>
318,912	326,714	230,030	<b>CHARGES FOR SERVICES</b>	230,030	230,030	230,030
140,231	128,231	162,339	<b>TRANSFER OUT</b>	108,230	108,230	108,230
125,834	194,907	211,465	<b>CONTRIBUTIONS TO AGENCIES</b>	211,500	140,000	140,000
-	-	608,897	<b>CONTINGENCY</b>	578,525	624,525	632,495
-	-	768,902	<b>UNAPPROPRIATED ENDING BAL</b>	783,585	783,585	783,585
<b>584,977</b>	<b>649,853</b>	<b>1,981,633</b>	<b>TOTAL OTHER USES</b>	<b>1,911,870</b>	<b>1,886,370</b>	<b>1,894,340</b>
<b>5,953,062</b>	<b>6,250,727</b>	<b>8,148,396</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>8,151,053</b>	<b>8,134,553</b>	<b>8,134,553</b>
<b>1,741,930</b>	<b>1,722,864</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

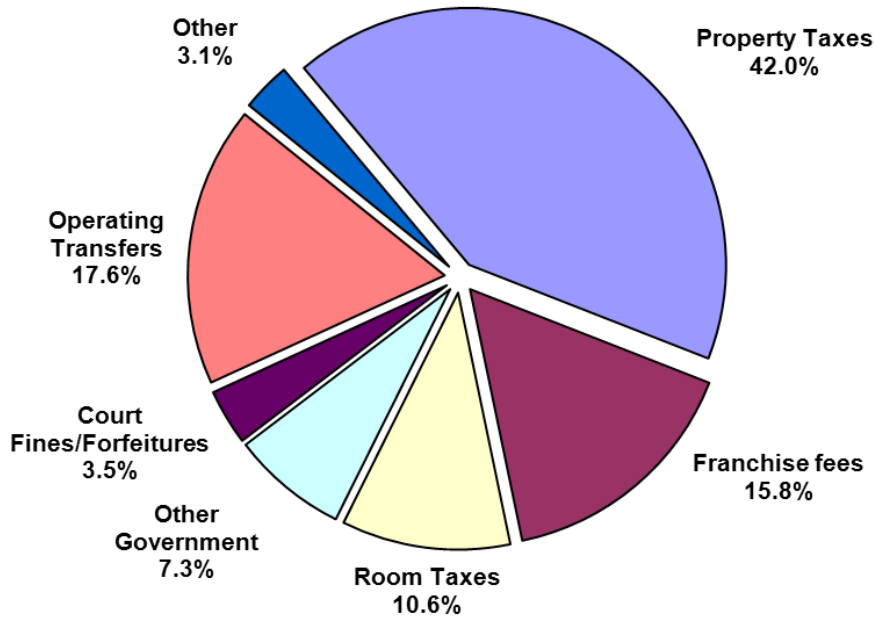
**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**GENERAL FUND RESOURCES**

General Fund resources consist of Beginning Fund Balance, Revenues and Other Financing Sources. The FY13/14 proposed Beginning Fund Balance is \$1,589,045, which is \$133,819 less than the actual for FY12/13. \$1,362,110 of the Beginning Balance is allocated to Contingency and Unappropriated Ending Fund Balance. The City Council has a goal of maintaining a 10% Contingency and this proposed budget falls short of that goal by approximately \$32,561.

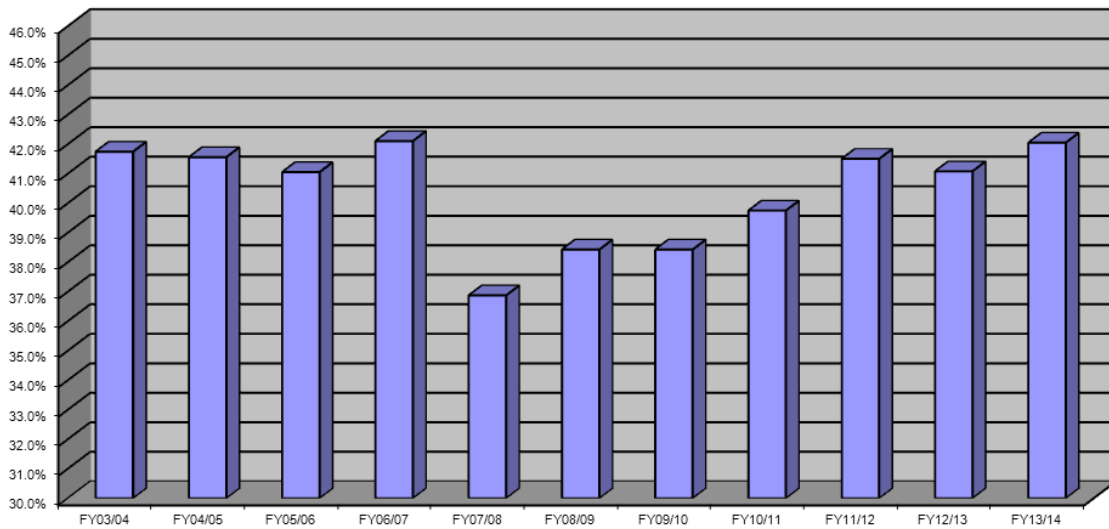
The Revenues in the FY13/14 General Fund budget (\$6,562,008) consist of *Property Taxes* (\$2,759,283), which account for 42.0% of this total. The *Operating Transfers In* is the next largest revenue group and is 17.6% of total new revenues. The *Franchise Fees* are 15.8% and *Transient Room Taxes* is at 10.6% (Parks & Rec tax is at 19.5% of the total Transient Room Taxes). City use *Court Fines & Fees* are at 3.5%, *Other Government* revenues are 7.3%, and *Other* revenues are at 3.1%, as shown below.

**GENERAL FUND REVENUE SOURCES  
\$6,562,008**



Ballot Measure 50 set maximum assessed value for the 1997-98 fiscal year, and allows for only a 3% increase in that value annually, adjusted for new growth and other specific adjustments cited in the legislation. For the purpose of this budget, a 3% increase in value over the value of FY12/13 was used, which includes new value through annexation (\$3,994,254). The City's permanent rate of \$3.0155 per thousand was applied to the estimated value resulting in an estimated levy amount. This amount is then adjusted by the anticipated 93% collection rate. In the last couple of years, Tax Compression due to Ballot Measure 10 has increased and is currently estimated at \$88,647 (3.1%). The following chart gives the percent of anticipated budget represented by property taxes in past years and in the proposed budget.

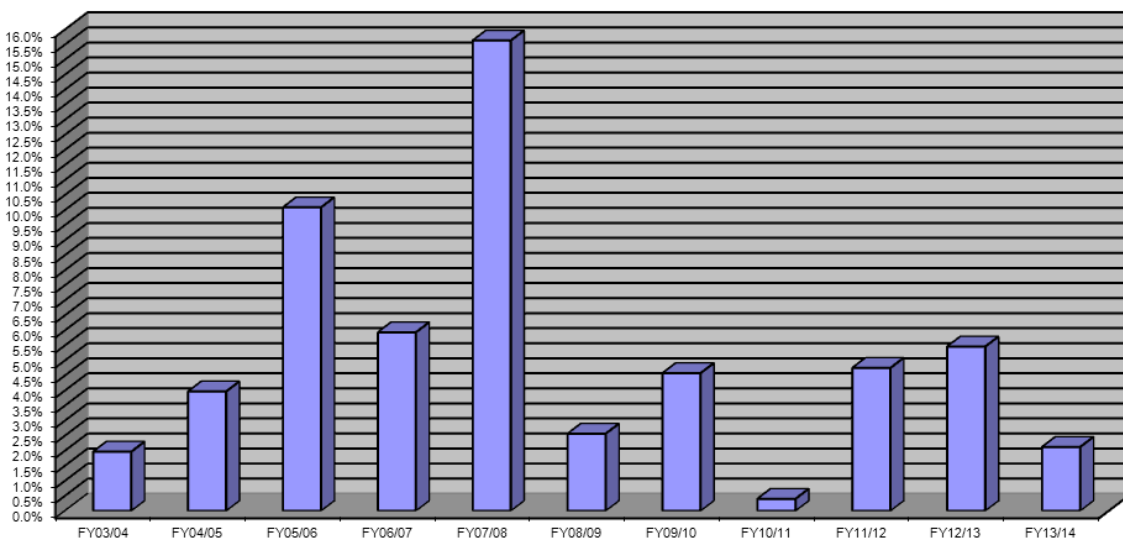
**General Fund Property Taxes as a Percent of General Fund Revenues**



The *Operating Transfers In* revenues (with the exception of the Special Grants Fund and the Special Assessment Fund) represents the operating transfers to the General Fund from the Library and Public Works Funds for FY13/14 to pay for administrative services provided by the General Fund, as well as the General Fund capital needs. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs, and materials charged to these other funds. From another perspective, if the General Fund did not provide these services, the Library and Public Works would be required to purchase them externally in order to provide their specific services. Administrative services provided to these other funds include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Council, City Manager and City Clerk.

The total overall annual increase in the General Fund resources (excluding Beginning Fund Balance) for FY13/14 is 2.6%. New annexations will bring in an estimated \$12,045 in new General Fund revenue. The following chart shows the annual increases in General Fund Revenue for the last 10 years.

**Percent of change in General Fund Revenues (excluding Beginning Balances).**



**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
GENERAL FUND REVENUES**

FY10/11	FY11/12	FY12/13		Account	FY13/14	FY13/14	FY13/14
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
1,835,900	1,736,626	1,753,951	001-0000-300.00-00	BEGINNING BALANCE	1,589,045	1,589,045	1,589,045
2,258,800	2,435,150	2,535,453	001-0000-311.10-00	PROPERTY TAXES-CURR	2,563,020	2,563,020	2,563,020
98,395	126,386	104,032	001-0000-311.15-00	PROPERTY TAXES-PRIOR	196,233	196,233	196,233
48	2,386	30	001-0000-311.19-00	UNSEGREGATED TAX INT	30	30	30
65,844	48,790	64,292	001-0000-318.10-00	SPRINT	52,987	52,987	52,987
10	-	-	001-0000-318.15-00	ELECTRIC LIGHT WAVE	-	-	-
89,019	82,969	87,239	001-0000-318.20-00	NORTHWEST NATURAL	82,595	82,595	82,595
101,987	86,083	90,094	001-0000-318.30-00	CHARTER COMMUNICATIONS	89,560	89,560	89,560
65,877	68,987	67,194	001-0000-318.40-00	THE DALLES DISPOSAL	75,449	75,449	75,449
545,281	545,711	578,488	001-0000-319.10-00	TRANSIENT ROOM TAX	556,461	556,461	556,461
125,834	125,933	140,000	001-0000-319.20-00	TRANSIENT ROOM TAX-PARKS	140,000	140,000	140,000
2,265	2,425	2,000	001-0000-320.10-00	LOCAL LIQUOR LICENSES	2,000	2,000	2,000
3,905	3,060	3,000	001-0000-320.20-00	BUILDING PERMITS	3,000	3,000	3,000
3,105	2,885	2,500	001-0000-320.30-00	SIGN PERMITS	2,500	2,500	2,500
3,747	3,099	3,200	001-0000-320.90-00	OTHER LICENSES	3,823	3,823	3,823
15,284	15,440	10,679	001-0000-330.00-00	WASCO CO - PLANNING SHARE	10,487	10,487	10,487
-	-	11,800	001-0000-331.00-00	FEDERAL REVENUES (Police Grant)	-	-	-
113,810	153,936	122,502	001-0000-334.10-00	STATE REV SHARING	144,833	144,833	144,833
730	730	730	001-0000-334.50-00	STATE SHARE-CRIME	730	730	730
2,480	3,100	6,000	001-0000-334.60-00	DUI GRANTS	6,000	6,000	6,000
-	-	-	001-0000-334.90-00	STATE GRANTS - OTHER	-	-	-
20,564	20,787	19,927	001-0000-335.60-00	STATE CIGARETTE TAX	19,061	19,061	19,061
157,031	184,358	188,731	001-0000-335.70-00	STATE LIQUOR TAXES	206,925	206,925	206,925
-	69,064	71,465	001-0000-335.80-00	911 STATE SHARE PASS THROUGH	71,500	-	-
95,936	84,047	101,891	001-0000-337.10-00	URBAN RENEWAL	119,589	119,589	119,589
692,512	705,216	689,807	001-0000-337.60-00	PUD INTERGOVT	719,321	719,321	719,321
13,139	14,826	15,790	001-0000-337.80-00	QLIFE ROW FEES	16,655	16,655	16,655
3,885	2,405	2,000	001-0000-341.80-00	COPIES, PLANS, ORD'S ETC	2,000	2,000	2,000
2,909	5,096	100	001-0000-341.90-00	MISC SALES AND SRVCS	19,500	19,500	19,500
6,680	7,344	8,000	001-0000-343.01-00	PLANNING FEES	9,000	9,000	9,000
239,520	218,448	228,062	001-0000-351.10-00	COURT FINES/FORFEITURES	223,975	223,975	223,975
15,800	6,000	16,000	001-0000-351.15-00	TOWING FINES & FEES	6,000	6,000	6,000
15,404	212	4,500	001-0000-361.00-00	INTEREST REVENUES	6,400	6,400	6,400
11,105	7,306	7,306	001-0000-363.50-00	PROPERTY RENTALS	7,306	7,306	7,306
14,700	15,597	20,000	001-0000-366.00-00	QLIFE ADMIN SERVICES	20,000	20,000	20,000
60,826	106,801	27,400	001-0000-369.00-00	OTHER MISC REVENUES	27,500	27,500	27,500
-	-	-	001-0000-369.10-00	ENTERPRISE ZONE PAYMENTS	-	55,000	55,000
37,000	35,566	35,465	001-0000-391.04-00	TRNSFR FROM LIBRARY FUND	36,432	36,432	36,432
118,740	124,667	145,119	001-0000-391.05-00	TRNSFR FROM STREET FUND	146,328	146,328	146,328
3,500	31,700	27,574	001-0000-391.18-00	TRNSFR FROM SPECIAL GRANTS FUND	3,500	3,500	3,500
9,230	9,230	10,000	001-0000-391.36-00	TRNSFR FROM SPECIAL ASSESSMENTS FUND	10,000	10,000	10,000
-	-	30,000	001-0000-391.37-00	TRNSFR FROM CAPITAL PROJECT FUND	42,500	42,500	42,500
499,228	497,254	518,924	001-0000-391.51-00	TRNSFR FROM WATER UTILITY FUND	518,590	518,590	518,590
331,961	383,973	397,151	001-0000-391.55-00	TRNSFR FROM WASTEWATER UTILITY	400,218	400,218	400,218
13,000	-	-	001-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
<b>7,694,992</b>	<b>7,973,592</b>	<b>8,148,396</b>		<b>TOTAL GENERAL FUND REVENUES</b>	<b>8,151,053</b>	<b>8,134,553</b>	<b>8,134,553</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**Fund:** General (001)  
**Department:** City Council (01)  
**Program:** Administration (410)

**Mission**

Establishing policies, visions, and goals to lead The Dalles into the future.

**Description**

The City Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council are contained in the City Charter, while Council’s own administrative and operational policies are adopted by the ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles. The Dalles City Council positions are volunteer positions and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving staggered four-year terms.

In addition to regular meetings, the City Council meets at least annually to establish, review, and update goals for the City.

**2013-14 Budget Detail**

The Council’s Contractual Services includes several programs in which the City is involved with other community partners as listed below:

Service	Partner	FY 11/12 Budget	FY 12/13 Budget	FY 13/14 Budget
Ft. Dalles Museum	Wasco County	12,500	15,000	15,000
LINK	MC Council of Gov Transportation	10,000	10,000	10,000
Sister City Program	Local Non-Profit Association	2,500	2,500	2,500
War Memorial	Veteran & Civic Organizations	2,000	2,000	2,000
Business Recruitment	Port of The Dalles	-	5,000	-
Six Rivers Mediation Svc	Six Rivers Mediation Services	4,000	4,000	4,000
Substance Abuse Prevention Fund	Youth Think	5,000	21,500	13,000
Juvenile Work Crew	Wasco County	13,650	13,650	13,650
Discovery Center PW Debt	Wasco County	25,000	-	25,000
Discovery Center Maint. Match	Discovery Center	10,000	5,000	-
Celilo Confluence Project	Several Organizations	-	5,000	-
Main Street Manager	Main Street Program *	-	30,000	25,000
Senior Center Support	The Dalles Senior Center	5,000	5,000	5,000
Cemetery Maintenance	Wasco Co. Historic Society	2,000	2,000	2,000
Wasco County EOC	Wasco Co./Mid-Columbia F&R	9,000	9,000	9,000
	<b>Total:</b>	<b>100,650</b>	<b>129,650</b>	<b>126,150</b>

\* Assistance to fund a new Main Street Manager: RARE position for 11 months.

\$19,000 has been allocated in the City Council’s Travel budget to allow for Council attendance at the annual League of Oregon Cities (LOC) Conference and other official meetings (\$4,500). This has been increased by \$2,000 this year to reflect past history and to allow the Mayor and Council to be more involved statewide. This item also includes \$13,000 for City representatives on the Community Outreach Team (including the City Manager) to participate in the official lobbying trips to Washington D.C., and \$1,500 for Sister City trips to Japan.

In the last ten years, the Washington D.C. lobbying trips have helped secure over \$36 million in direct Federal Appropriation for the community. The Sister City efforts have resulted in a formal relationship and several youth, cultural and economic exchanges.

The Council’s Memberships and Dues line item covers all of the organizations the City belongs to:

1. LOC	\$ 9,602
2. MCCEDD	\$ 5,122
3. MCCOG	\$ 13,620
4. Oregon Mayors Association	\$ 120
5. Chamber of Commerce	\$ 460
6. National Civic League	\$ 85
7. Other-Miscellaneous	<u>\$ 491</u>
<b>TOTAL</b>	<b>\$29,500</b>

Miscellaneous Expenses (\$5,500) includes gifts for dignitaries and \$2,000 for the Washington, D.C. books.

**2013-2014 Goals, Projects and Highlights**

- A major continuing Council priority for fiscal year 2013-14 is to maintain financial stability; and to promote interagency cooperation and communications with the citizens, other agencies and staff.
- Granada Block redevelopment.
- Downtown Riverfront Washington Street Connection Design/Construction.
- Expansion of the Urban Growth Boundary.
- Airport Golf Course.
- Development of a funding strategy to address deteriorating condition of City Streets.

**2012-2013 Accomplishments/Comments**

- Completion of Upper Elevation Reservoir.
- East Gateway Wasco Milling property redevelopment.
- Install automated meter reading system.
- Plan to resolve safety concerns on Kelly Avenue at 10<sup>th</sup> and 12<sup>th</sup> Streets.
- Airport runway rebuild.
- New Wastewater Master Plan and Capital improvement Financing Plan.

**Major Issues to be resolved in the next 5 years**

- Adequate funding for street maintenance.
- Maintaining current General Fund services in tough economic times.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**GENERAL FUND – CITY COUNCIL**

FY10/11 Actual	FY11/12 Actual	FY12/13 Budget	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
1,677	1,048	-	001-0100-410.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
<b>1,677</b>	<b>1,048</b>	<b>-</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>
102,174	97,745	129,650	001-0100-410.31-10	CONTRACTUAL SERVICES	118,150	126,150	126,150
20,440	2,133	20,000	001-0100-410.31-60	LABOR NEGOTIATIONS	20,000	20,000	20,000
38,320	29,850	31,636	001-0100-410.32-10	AUDITING SERVICES	32,448	32,448	32,448
-	-	2,000	001-0100-410.39-00	OTHER CONTRACTUAL SVCS	2,000	2,000	2,000
17,370	17,696	17,000	001-0100-410.58-10	TRAVEL, FOOD & LODGING	19,000	19,000	19,000
355	255	1,000	001-0100-410.58-50	TRAINING AND CONFERENCES	1,000	1,000	1,000
-	281	500	001-0100-410.58-60	WORKSHOPS	1,000	1,000	1,000
26,096	27,749	29,545	001-0100-410.58-70	MEMBERSHIPS/DUES/SUBSCRIP	29,500	29,500	29,500
123	58	600	001-0100-410.60-10	OFFICE SUPPLIES	500	500	500
3,914	5,881	5,500	001-0100-410.69-50	MISCELLANEOUS EXPENSES	5,000	5,000	5,000
<b>208,792</b>	<b>181,648</b>	<b>237,431</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>228,598</b>	<b>236,598</b>	<b>236,598</b>
-	-	-	001-0100-410.74-50	COMPUTER EQUIPMENT	-	-	-
<b>-</b>	<b>-</b>	<b>-</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>210,469</b>	<b>182,696</b>	<b>237,431</b>	<b>TOTAL CITY COUNCIL DEPARTMENT</b>		<b>228,598</b>	<b>236,598</b>	<b>236,598</b>



**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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<b>Fund:</b>	<b>General (001)</b>		
<b>Department:</b>	<b>City Clerk (0200)</b>	<b>Number of Employees:</b>	<b>1</b>
<b>Program:</b>	<b>Administration (410)</b>		

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**Mission**

The City Clerk’s role in municipal government is to support the administration, City Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City’s records and preserving the municipality’s history.

**Description**

The City Clerk Department is a vital communication link between local government and its citizens. The City Clerk’s office provides a wide range of services, including support to the Mayor, City Council, City Manager, City departments, other local governing bodies, and citizens, without exception.

In 2005, duties to supervise the Buildings Maintenance and Codes Enforcement programs were added to this department. This category is now also referred to as General Services. In 2008 fiscal year, administration of personnel services was added to the General Services Department. Codes Enforcement program was moved to Legal Department.

Some major administrative services performed by the department include: Clerk of the City Council, Records Manager, Elections Officer, analyst to the City Manager, personnel administration, Information Officer, supervise buildings maintenance, interpretation of public records and meetings law and parliamentary procedures.

The City Clerk Department will continue striving to provide support services and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive.

**2013-14 Goals, Projects and Highlights**

- Assist with ship scheduling and mooring at Commercial Dock facility.
- Assist users of Lewis & Clark Festival Park with events.
- Begin process of plan review for final phase of City Hall remodel.

**2012-13 Accomplishments/Comments**

- Continued supervision of the City’s Buildings Maintenance Department and coordination of improvement projects for City owned facilities.
- Serve on numerous OAMR and IIMC Committees.
- Performed Human Resources functions.
- Host Team Member for 2012 IIMC Conference in Portland.
- Served as staff to Burn Ban Committee.
- Implementation of Bum Ordinance.
- Implementation Plan for Festival Area Maintenance.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
GENERAL FUND – CITY CLERK**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
86,985	87,420	89,173	001-0200-410.11-00	REGULAR SALARIES	90,956	90,956	90,956
17,145	18,430	20,384	001-0200-410.21-10	MEDICAL INSURANCE	21,271	21,271	21,271
494	510	562	001-0200-410.21-20	L-T DISABILITY INSURANCE	573	573	573
41	46	50	001-0200-410.21-30	LIFE INSURANCE	50	50	50
174	208	384	001-0200-410.21-40	WORKERS COMP INSURANCE	279	279	279
6,461	6,487	6,822	001-0200-410.22-00	FICA	6,958	6,958	6,958
11,743	11,802	12,038	001-0200-410.23-00	RETIREMENT CONTRIBUTIONS	12,279	12,279	12,279
2,676	6,065	5,147	001-0200-410.28-00	VEBA CONTRIBUTIONS	5,247	5,247	5,247
60	60	60	001-0200-410.29-00	OTHER EMPLOYEE BENEFITS	60	60	60
<b>125,780</b>	<b>131,028</b>	<b>134,620</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>137,673</b>	<b>137,673</b>	<b>137,673</b>
27	27	30	001-0200-410.31-10	CONTRACTUAL SERVICES	30	30	30
499	499	550	001-0200-410.43-40	OFFICE EQUIPMENT	550	550	550
111	42	200	001-0200-410.53-20	POSTAGE	150	150	150
1,052	1,010	1,008	001-0200-410.53-30	TELEPHONE	1,028	1,028	1,028
-	-	250	001-0200-410.53-40	LEGAL NOTICES	-	-	-
2,092	1,545	2,800	001-0200-410.58-10	TRAVEL, FOOD & LODGING	1,700	1,700	1,700
835	810	1,000	001-0200-410.58-50	TRAINING AND CONFERENCES	600	600	600
175	185	200	001-0200-410.58-70	MEMBERSHIPS/DUES/SUBS	200	200	200
211	141	500	001-0200-410.60-10	OFFICE SUPPLIES	700	700	700
16	-	100	001-0200-410.64-10	BOOKS AND PERIODICALS	100	100	100
-	27	200	001-0200-410.69-50	MISCELLANEOUS EXPENSES	200	200	200
1,949	-	-	001-0200-410.69-80	ASSETS < \$5000	-	-	-
<b>6,966</b>	<b>4,285</b>	<b>6,838</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>5,258</b>	<b>5,258</b>	<b>5,258</b>
<b>132,746</b>	<b>135,313</b>	<b>141,458</b>	<b>TOTAL CITY CLERK DEPARTMENT</b>		<b>142,931</b>	<b>142,931</b>	<b>142,931</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>City Manager (0300)</b>	<b>Number of Employees: 2.0</b>
<b>Program:</b>	<b>Administration (410)</b>	

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**Mission**

Provide effective, efficient leadership in implementing Council policies and services.

**Description**

The City Manager’s position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager’s charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes, hearing and responding to the issues concerning citizens, offering alternative solutions, representing the position of the governing body, and offering education regarding the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

**2013-14 Goals, Projects, and Highlights**

- The goals of the City Manager relate specifically to implementation of the goals set by Council for the City. These goals reflect the evolution of the City of The Dalles in response to, and in anticipation of changes in the community and the region. The current City Council goals are listed in the front section of the budget document.
- The City Manager will work with individual department managers to enhance and simplify the ease with which we respond to citizen inquiries.
- Obtain funding for and start construction of Washington Street Downtown/Riverfront Access.
- Start Granada Block redevelopment, including the Public Parking Structure.
- Proceed with construction of the Airport golf course and industrial park.

**2012-13 Accomplishments/Comments**

- Re-started public tours at The Dalles Dam.
- Reorganized the Community Development Department to create separate Planning and Economic Development groups (BIP 13-013).
- A majority of Council Goal Objectives will be completed or are on schedule.
- Implemented new City Dog Control program.
- Assisted Mayor and Chamber of Commerce in development of an eleventh Downtown Renaissance program book and Washington D.C. lobbying.

- The City Manager helped to enhance communication with City Council, citizens, department managers, City employees, and other local governments, including new social media program.
- Maintained solid intergovernmental relations with Wasco County, School District, County, Port, and Parks and Recreation.

**Major Issues to be Resolved in the Next 5 Years**

- The issues identified under the City Council budget.
- Increasing citizen trust and confidence in local government.
- Increase information flow to and communication with City Council.
- Funding strategies to maintain and replace the City’s infrastructure.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
GENERAL FUND – CITY MANAGER**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
174,322	175,563	178,057	001-0300-410.11-00	REGULAR SALARIES	180,974	180,974	180,974
12,210	16,159	51,949	001-0300-410.12-00	PARTTIME/TEMP SALARIES	-	-	-
-	-	-	001-0300-410.13-00	OVERTIME SALARIES	-	-	-
32,164	34,262	37,886	001-0300-410.21-10	MEDICAL INSURANCE	39,538	39,538	39,538
797	815	1,122	001-0300-410.21-20	L-T DISABILITY INSURANCE	1,140	1,140	1,140
77	88	99	001-0300-410.21-30	LIFE INSURANCE	99	99	99
523	681	1,214	001-0300-410.21-40	WORKERS COMP INSURANCE	752	752	752
12,732	13,447	14,224	001-0300-410.22-00	FICA	13,845	13,845	13,845
23,533	23,647	24,038	001-0300-410.23-00	RETIREMENT CONTRIBUTIONS	24,431	24,431	24,431
4,852	11,156	8,871	001-0300-410.28-00	VEBA CONTRIBUTIONS	9,043	9,043	9,043
-	-	-	001-0300-410.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
<b>261,211</b>	<b>275,816</b>	<b>317,460</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>269,822</b>	<b>269,822</b>	<b>269,822</b>
92	54	54	001-0300-410.31-10	CONTRACTUAL SERVICES	54	54	54
4,524	4,888	6,000	001-0300-410.43-40	OFFICE EQUIPMENT	6,000	6,000	6,000
3,600	3,600	3,600	001-0300-410.43-53	VEHICLE ALLOWANCE	3,600	3,600	3,600
429	365	500	001-0300-410.53-20	POSTAGE	400	400	400
2,189	2,080	2,076	001-0300-410.53-30	TELEPHONE	1,986	1,986	1,986
2,744	2,488	6,000	001-0300-410.58-10	TRAVEL, FOOD & LODGING	5,000	5,000	5,000
783	711	1,000	001-0300-410.58-50	TRAINING AND CONFERENCES	800	800	800
1,917	1,769	2,100	001-0300-410.58-70	MEMBERSHIPS/DUES/SUBS	2,100	2,100	2,100
3,376	4,424	4,200	001-0300-410.60-10	OFFICE SUPPLIES	4,200	4,200	4,200
52	43	100	001-0300-410.64-10	BOOKS AND PERIODICALS	100	100	100
787	812	11,000	001-0300-410.69-50	MISCELLANEOUS EXPENSES	1,000	1,000	1,000
599	4,426	1,000	001-0300-410.69-80	ASSETS < \$5000	500	500	500
<b>21,092</b>	<b>25,659</b>	<b>37,630</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>25,740</b>	<b>25,740</b>	<b>25,740</b>
<b>282,303</b>	<b>301,476</b>	<b>355,090</b>	<b>SUB-TOTAL CITY MANAGER</b>		<b>295,562</b>	<b>295,562</b>	<b>295,562</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>Economic Development (0350)</b>	<b>Number of Employees: 1.25</b>
<b>Program:</b>	<b>Community Development (417)</b>	

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**Mission**

Improving the community's quality of life through economic development and job creation.

**Description**

The Economic Development Division of the City Manager's office is responsible for the following:

- The Columbia Gateway Urban Renewal District projects
  - Infrastructure Projects
  - Property owner and non-profit property improvement programs
  
- Other Projects:
  - Riverfront Trail
  - Enterprise Zone
  - Wasco County Economic Development Committee
  - Main Street Program
  - The Dalles Dam Tours

To meet these tasks the City Manager has the following tools available to him:

- A) Contract Economic Development Specialist (8-10 hours per week)
- B) City Manager's Executive Secretary
- C) Planning Secretary assists with Urban Renewal Advisory Meetings
- D) MCEDD for Urban Renewal Property owner programs
- E) Full time annual Administrative Fellow to assist with special projects

Of these positions, the only one budgeted in this fund are the full time Administrative Fellow (BIP 13-027), and the Contract Economic Development Specialist. In addition to those employees this year's budget includes a RARE (Resource Assistance for Rural Environments) position (BIP 13-026). That position has been budgeted as a program under contractual services under the City Council because it will be dedicated to the City Council's Main Street Initiative.

The City Manager's office is also involved in the Columbia Gorge Regional Airport which is also considered another economic development tool for the community.

**2013-14 Goals, Projects, and Highlights**

- Completion of design and environmental and archeological work for the completion of the Riverfront Trail and implement final construction.
- Complete environmental, archeological, and demolition activities associated with the Granada Block redevelopment.

- Complete sale of Granada Block properties and commence hotel/convention center construction and Granada Theatre renovation.
- Commence construction of the Downtown Parking Structure associated with the redevelopment of the Granada Block.
- Obtain grant funding and construct two pedestrian bridges associated with the Mill Creek Greenway project.
- Complete first full year of operation of The Dalles Dam Shuttle Tours with volunteer drivers.
- Continue to partner with the Community Outreach Team, Wasco County Economic Development Commission, and the Port of The Dalles, using the Enterprise Zone to expand existing businesses or bring new industry to create jobs in the community.
- Provide a Grant to Civic Auditorium for auditorium restoration engineering and design work.

### **2012-13 Accomplishments/Comments**

- Reorganization of the Community Development Department/Planning Department creating an Economic Development Division; saving the City funds and creating additional synergy for economic development activities (BIP 13-013).
- Completion of the Wasco Mill Warehouse renovation and sales contract for the sale of the facility.
- Substantial completion of archeological and environmental work on the Granada block redevelopment.
- Signing of a Development and disposition Agreement for the Granada Block redevelopment.
- Beginning of the Recreation Building demolition.
- Preparation of the design build proposal for the Downtown Parking Structure.
- Purchase of Shuttles for The Dalles Dam Tours and trial run.
- Worked with Klickitat County to commence construction of Industrial Park and future flex building at the Columbia Gorge Regional Airport.
- Civic Organization Grants to assist The Dalles Art Center, St. Peter's Landmark, The Dalles Mural Society for property rehabilitation, and the Civic Auditorium for architectural design work.
- Substantial work on the Riverfront Trail design.
- New interpretive signs at the Lewis and Clark Festival Park and Dock.

### **Major Issues to be Resolved in the Next 5 Years**

- Completion of the Golf Course at the Columbia Gorge Regional Airport.
- Completion of the Granada Block redevelopment and Parking Lot Construction.
- Completion of the Riverfront Trail.
- Completion of Mill Creek Greenway.
- Work with community partners to provide infrastructure and an environment that will allow for the creation of additional family wage jobs in the community.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**GENERAL FUND – ECONOMIC DEVELOPMENT**

FY10/11	FY11/12	FY12/13		Account	FY13/14	FY13/14	FY13/14
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
-	-	-	001-0350-417.12-00	PARTTIME/TEMP SALARIES (Durow/Interns)	69,740	69,740	69,740
-	-	-	001-0350-417.21-10	MEDICAL INSURANCE	-	-	-
-	-	-	001-0350-417.21-20	L-T DISABILITY INSURANCE	-	-	-
-	-	-	001-0350-417.21-30	LIFE INSURANCE	-	-	-
-	-	-	001-0350-417.21-40	WORKERS COMP INSURANCE	426	426	426
-	-	-	001-0350-417.22-00	FICA	5,335	5,335	5,335
-	-	-	<b>TOTAL PERSONNEL SERVICE</b>		<b>75,501</b>	<b>75,501</b>	<b>75,501</b>
-	-	-	001-0350-417.31-10	CONTRACTUAL SERVICES	5,799	5,799	5,799
-	-	-	001-0350-417.43-45	JOINT USE OF LABOR / EQUIP	500	500	500
-	-	-	001-0350-417.53-20	POSTAGE	200	200	200
-	-	-	001-0350-417.53-30	TELEPHONE	1,386	1,386	1,386
-	-	-	001-0350-417.54-00	ADVERTISING	500	500	500
-	-	-	001-0350-417.58-10	TRAVEL, FOOD & LODGING	2,200	2,200	2,200
-	-	-	001-0350-417.58-50	TRAINING AND CONFERENCES	800	800	800
-	-	-	001-0350-417.58-70	MEMBERSHIP/DUES/SUBSCRIPTIONS	240	240	240
-	-	-	001-0350-417.60-10	OFFICE SUPPLIES	200	200	200
-	-	-	001-0350-417.60-80	SUPPLIES - CLOTHING	210	210	210
-	-	-	001-0350-417.60-85	SPECIAL SUPPLIES	640	640	640
-	-	-	001-0350-417.69-50	MISCELLANEOUS EXPENSES	600	600	600
-	-	-	001-0350-417.69-80	ASSETS < \$5000	2,000	2,000	2,000
-	-	-	<b>TOTAL MATERIALS AND SERVICES</b>		<b>15,275</b>	<b>15,275</b>	<b>15,275</b>
-	-	-	<b>SUB-TOTAL ECONOMIC DEVELOPMENT</b>		<b>90,776</b>	<b>90,776</b>	<b>90,776</b>
<b>282,303</b>	<b>301,476</b>	<b>355,090</b>	<b>TOTAL CITY MANAGER &amp; ECONOMIC DEVELOPMENT DE</b>		<b>386,338</b>	<b>386,338</b>	<b>386,338</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>Legal/Judicial (07)</b>	<b>Number of Employees: 3.58</b>
<b>Program:</b>	<b>Legal/Judicial (412)</b>	<b>Legal: 2.33 Judicial: 1.25 + Judge</b>

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**Mission**

The Legal Department's mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, in a prompt and efficient manner.

The Municipal Court's mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court's jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

**Description:**

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, supervising the prosecution of defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council, Planning Commission, and other City Commissions, when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens' concerns and complaints.

**2013-2014 Goals, Projects and Highlights**

- Complete Development and Disposition Agreement (DDA) for Urban Renewal Granada Block Project and proceed with transfer of properties outlined in the DDA.
- Resolve various issues concerning regulations of utilities using public rights-of-way:
  - \* Consider adoption of a master ordinance that would apply to all utilities which use the public right-of-way, and whether such an ordinance includes wireless communication providers.
  - \* Consider adoption of a franchise ordinance for both the Northern Wasco County PUD and the Chenoweth Water PUD.
- Work with the Sign Ordinance Committee to review and update the City's Sign Ordinance.

**2012-2013 Accomplishments/Comments**

- Assisted with the implementation of a Mental Health Court for the Municipal Court and the preparation and implementation of local rules for the Municipal Court.
- Prepared the following ordinances which were adopted by the City Council: a revised secondhand dealer ordinance, an ordinance regulating dogs, an ordinance establishing regulations for food cart and transient merchant vendors operating on City owned or leased property, an ordinance annexing a large residential property and three parcels owned by the Port of The Dalles, and an ordinance amending certain provisions of the City's Land Use & Development Ordinance.



- Assisted with preparation of Agreement to Construct Water Storage and Pumping Improvements for the Columbia Gorge Regional Airport, Klickitat County, and Dallesport Water District.
- Worked with Aeronautical Management Inc. and the Washington Attorney General's Office in successfully defending a challenge to the stormwater construction permit issued in connection with the Airport Runway Rehabilitation Project.

**Major issues to be resolved in the next 5 years**

- The extent to which the department will be resolved in addressing issues related to the proposed expansion of the Urban Growth Boundary, including the potential for litigation related to the City's efforts to expand its boundary.
- Monitor potential financial impacts of recent state legislation upon the amount of revenue collected by the Municipal Court.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
GENERAL FUND – LEGAL**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
123,547	144,573	138,588	001-0700-412.11-00	REGULAR SALARIES	143,169	143,169	143,169
28,756	13,687	13,653	001-0700-412.12-00	PARTTIME/TEMP SALARIES	13,788	13,788	13,788
131	-	250	001-0700-412.13-00	OVERTIME SALARIES	250	250	250
26,331	30,338	22,932	001-0700-412.21-10	MEDICAL INSURANCE	24,037	24,037	24,037
821	918	959	001-0700-412.21-20	L-T DISABILITY INSURANCE	989	989	989
104	127	124	001-0700-412.21-30	LIFE INSURANCE	149	149	149
345	403	636	001-0700-412.21-40	WORKERS COMP INSURANCE	471	471	471
11,582	12,090	11,666	001-0700-412.22-00	FICA	12,026	12,026	12,026
18,610	15,289	18,519	001-0700-412.23-00	RETIREMENT CONTRIBUTIONS	21,189	21,189	21,189
1,910	5,443	5,337	001-0700-412.28-00	VEBA CONTRIBUTIONS	5,536	5,536	5,536
-	-	-	001-0700-412.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
<b>212,136</b>	<b>222,869</b>	<b>212,664</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>221,604</b>	<b>221,604</b>	<b>221,604</b>
10,443	5,658	10,620	001-0700-412.31-10	CONTRACTUAL SERVICES	10,620	10,620	10,620
1,028	807	1,000	001-0700-412.32-20	SPECIAL LEGAL SERVICES	1,000	1,000	1,000
-	441	200	001-0700-412.43-40	OFFICE EQUIPMENT	200	200	200
46	1,163	1,400	001-0700-412.50-10	CRIME VICTIMS ASSISTANCE	1,000	1,000	1,000
266	262	200	001-0700-412.53-20	POSTAGE	200	200	200
2,709	2,559	2,556	001-0700-412.53-30	TELEPHONE	2,748	2,748	2,748
1,348	912	1,195	001-0700-412.58-10	TRAVEL, FOOD & LODGING	1,200	1,200	1,200
435	672	600	001-0700-412.58-50	TRAINING AND CONFERENCES	600	600	600
597	703	625	001-0700-412.58-70	MEMBERSHIPS/DUES/SUBS	750	750	750
1,594	1,358	1,400	001-0700-412.60-10	OFFICE SUPPLIES	1,300	1,300	1,300
17,056	17,426	16,000	001-0700-412.64-10	BOOKS AND PERIODICALS	17,500	17,500	17,500
-	38	-	001-0700-412.69-50	MISCELLANEOUS EXPENSES	-	-	-
1,026	1,909	3,000	001-0700-412.69-80	ASSETS < \$5000	-	-	-
<b>36,548</b>	<b>33,907</b>	<b>38,796</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>37,118</b>	<b>37,118</b>	<b>37,118</b>
<b>248,684</b>	<b>256,776</b>	<b>251,460</b>	<b>SUB-TOTAL LEGAL</b>		<b>258,722</b>	<b>258,722</b>	<b>258,722</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
GENERAL FUND – JUDICIAL**

FY10/11	FY11/12	FY12/13		Account	FY13/14	FY13/14	FY13/14
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
43,810	44,017	44,642	001-0750-412.11-00	REGULAR SALARIES	45,487	45,487	45,487
25,970	30,457	38,222	001-0750-412.12-00	PARTTIME/TEMP SALARIES	38,144	38,144	38,144
747	1,181	1,932	001-0750-412.13-00	OVERTIME SALARIES	1,968	1,968	1,968
12,908	13,758	15,172	001-0750-412.21-10	MEDICAL INSURANCE	15,938	15,938	15,938
309	317	348	001-0750-412.21-20	L-T DISABILITY INSURANCE	353	353	353
68	73	74	001-0750-412.21-30	LIFE INSURANCE	74	74	74
293	819	1,284	001-0750-412.21-40	WORKERS COMP INSURANCE	904	904	904
5,309	5,697	6,339	001-0750-412.22-00	FICA	6,398	6,398	6,398
6,567	6,771	7,137	001-0750-412.23-00	RETIREMENT CONTRIBUTIONS	7,240	7,240	7,240
796	796	859	001-0750-412.28-00	VEBA CONTRIBUTIONS	1,225	1,225	1,225
<b>96,777</b>	<b>103,885</b>	<b>116,009</b>		<b>TOTAL PERSONNEL SERVICE</b>	<b>117,731</b>	<b>117,731</b>	<b>117,731</b>
8,927	9,884	6,000	001-0750-412.31-10	CONTRACTUAL SERVICES	12,000	12,000	12,000
109	133	2,000	001-0750-412.31-30	PRISONER MEDICAL SVCS	2,000	2,000	2,000
519	44	600	001-0750-412.31-85	WITNESS/JURY FEES	700	700	700
34,878	35,600	36,000	001-0750-412.31-90	PROSECUTING ATTORNEY	39,600	39,600	39,600
35,300	39,145	34,000	001-0750-412.32-30	COURT APPT ATTORNEY FEES	36,000	36,000	36,000
1,683	1,933	2,000	001-0750-412.33-15	INTERPRETOR FEES	2,000	2,000	2,000
1,809	1,768	1,000	001-0750-412.53-20	POSTAGE	1,600	1,600	1,600
507	474	468	001-0750-412.53-30	TELEPHONE	492	492	492
305	739	1,700	001-0750-412.58-10	TRAVEL, FOOD & LODGING	1,700	1,700	1,700
251	290	900	001-0750-412.58-50	TRAINING AND CONFERENCES	900	900	900
395	177	150	001-0750-412.58-70	MEMBERSHIPS/DUES/SUBS	150	150	150
2,756	2,063	1,300	001-0750-412.60-10	OFFICE SUPPLIES	1,800	1,800	1,800
-	60	50	001-0750-412.64-10	BOOKS AND PERIODICALS	50	50	50
-	-	-	001-0750-412.69-70	CASH SHORT/LONG	-	-	-
594	1,370	2,000	001-0750-412.69-80	ASSETS < \$5000	1,400	1,400	1,400
<b>88,032</b>	<b>93,678</b>	<b>88,168</b>		<b>TOTAL MATERIALS AND SERVICES</b>	<b>100,392</b>	<b>100,392</b>	<b>100,392</b>
<b>184,809</b>	<b>197,563</b>	<b>204,177</b>		<b>SUB-TOTAL JUDICIAL</b>	<b>218,123</b>	<b>218,123</b>	<b>218,123</b>
<b>433,493</b>	<b>454,339</b>	<b>455,637</b>		<b>TOTAL LEGAL &amp; JUDICIAL DEPARTMENT</b>	<b>476,845</b>	<b>476,845</b>	<b>476,845</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>Finance/Utility Billing (0900-950)</b>	<b>Number of Employees: 5</b>
<b>Program:</b>	<b>Finance/Utility Billing (415)</b>	<b>Finance: 3 Utility Billing: 2</b>

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**Mission**

To provide accurate and timely financial information, projections and support services to the City Staff, City Manager, City Council, and external users in support of their decision making processes; and to aggressively respond to the needs of City Staff in their quest to provide quality services, while using the City's available resources in the best interests of all involved.

**Description**

The Finance Department is charged with a wide variety of tasks, including coordination of the City's annual budget and audit processes, as well as the general administrative functions, such as payroll, cash receipts, accounts payables, accounts receivables, fixed assets, and general ledger. The Department also processes all utility billing and collections for the City's water and wastewater utilities in a separate cost center (0950). The Finance Department prepares the various internal and external financial reports for use by other organizations, City Council and its commissions, and City Staff, as well as the general citizenship. The Department also maintains all accounting functions and ledgers for the Urban Renewal District, Tourism Promotion Funds, and QLife. This Department maintains the primary Financial/Court computer system software.

**2013-14 Goals, Projects and Highlights**

- Continue to improve policies, processes and controls to increase compliance, efficiency, and security.
- Continue training and cross-training for all Department employees.

**2012-13 Accomplishments/Comments**

- Expanded the use of an Electronic Lien Docket (ELD) to allow for more accurate and timely posting of City financial interests in properties and to provide better customer service to users.
- Implemented online and 24/7 automated phone system options for City customers to pay their utility bills, court fees, and other payments to the City via credit cards.
- Implemented credit card "convenience fees" so that the City is no longer absorbing the costs of accepting credit cards, which were passed on to all ratepayers as an operating cost; now customers that choose to pay by credit card are paying their own fees for doing so.
- Continued participating with Public Works in implementing Radio Read system for water meter reading and integration with utility billing software and billing procedures.
- Contracted for Transient Room Tax audits of two lodging operators. Our intention is to audit between three and five per year on a rotating basis.
- Produced various monthly financial reports for City Manager, Department Managers and City Council within five days of each month end.
- Provided Workers Compensation reports and statistics from SAIF to City Manager and City Council on a quarterly basis.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
GENERAL FUND – FINANCE**

FY10/11	FY11/12	FY12/13		Account	FY13/14	FY13/14	FY13/14
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
165,578	171,818	179,403	001-0900-415.11-00	REGULAR SALARIES	187,124	187,124	187,124
140	189	5,229	001-0900-415.13-00	OVERTIME SALARIES	523	523	523
41,322	44,003	48,528	001-0900-415.21-10	MEDICAL INSURANCE	50,640	50,640	50,640
1,046	1,076	1,130	001-0900-415.21-20	L-T DISABILITY INSURANCE	1,179	1,179	1,179
122	136	149	001-0900-415.21-30	LIFE INSURANCE	149	149	149
466	487	828	001-0900-415.21-40	WORKERS COMP INSURANCE	607	607	607
12,121	12,698	14,354	001-0900-415.22-00	FICA	14,967	14,967	14,967
22,353	23,195	25,331	001-0900-415.23-00	RETIREMENT CONTRIBUTIONS	26,412	26,412	26,412
-	2,229	2,270	001-0900-415.28-00	VEBA CONTRIBUTIONS	2,437	2,437	2,437
180	60	180	001-0900-415.29-00	OTHER EMPLOYEE BENEFITS	120	120	120
<b>243,329</b>	<b>255,893</b>	<b>277,402</b>		<b>TOTAL PERSONNEL SERVICE</b>	<b>284,158</b>	<b>284,158</b>	<b>284,158</b>
2,807	5,584	7,252	001-0900-415.31-10	CONTRACTUAL SERVICES	8,005	8,005	8,005
2,152	8,250	17,000	001-0900-415.31-20	ACCOUNTING/ADVISORY SVCS	10,000	10,000	10,000
73	80	500	001-0900-415.34-50	SPECIAL STUDIES & REPORTS	500	500	500
258	322	500	001-0900-415.43-40	OFFICE EQUIPMENT	500	500	500
3,403	3,400	3,402	001-0900-415.44-20	RENTAL OF EQUIPMENT	3,393	3,393	3,393
2,475	2,621	3,000	001-0900-415.53-20	POSTAGE	3,000	3,000	3,000
3,345	3,415	3,792	001-0900-415.53-30	TELEPHONE	3,300	3,300	3,300
1,136	568	1,800	001-0900-415.53-40	LEGAL NOTICES	1,000	1,000	1,000
1,825	803	2,500	001-0900-412.55-00	PRINTING & BINDING	2,500	2,500	2,500
1,520	2,410	3,200	001-0900-415.58-10	TRAVEL, FOOD & LODGING	3,200	3,200	3,200
1,590	2,120	2,370	001-0900-415.58-50	TRAINING AND CONFERENCES	2,330	2,330	2,330
1,734	1,384	2,090	001-0900-415.58-70	MEMBERSHIPS/DUES/SUBS	1,900	1,900	1,900
2,649	2,895	7,500	001-0900-415.60-10	OFFICE SUPPLIES	7,500	7,500	7,500
1,117	521	2,500	001-0900-415.69-50	MISCELLANEOUS EXPENSES	2,500	2,500	2,500
-	-	-	001-0900-415.69-70	CASH SHORT/LONG	-	-	-
4,025	4,349	5,500	001-0900-415.69-80	ASSETS < \$5000	2,000	2,000	2,000
<b>30,109</b>	<b>38,723</b>	<b>62,906</b>		<b>TOTAL MATERIALS AND SERVICES</b>	<b>51,628</b>	<b>51,628</b>	<b>51,628</b>
<b>273,438</b>	<b>294,616</b>	<b>340,308</b>		<b>SUB-TOTAL FINANCE</b>	<b>335,786</b>	<b>335,786</b>	<b>335,786</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**GENERAL FUND – UTILITY BILLING**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>Account</b>	<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Account Number</b>	<b>Description</b>	<b>Proposed Budget</b>	<b>Approved Budget</b>	<b>Adopted Budget</b>
69,590	70,925	72,979	001-0950-415.11-00	REGULAR SALARIES	74,123	74,123	74,123
1,946	2,064	6,315	001-0950-415.13-00	OVERTIME SALARIES	6,414	6,414	6,414
24,551	26,240	30,344	001-0950-415.21-10	MEDICAL INSURANCE	31,876	31,876	31,876
438	446	460	001-0950-415.21-20	L-T DISABILITY INSURANCE	467	467	467
87	95	99	001-0950-415.21-30	LIFE INSURANCE	99	99	99
219	255	381	001-0950-415.21-40	WORKERS COMP INSURANCE	269	269	269
5,216	5,317	6,066	001-0950-415.22-00	FICA	6,161	6,161	6,161
9,395	9,575	10,705	001-0950-415.23-00	RETIREMENT CONTRIBUTIONS	10,873	10,873	10,873
710	710	724	001-0950-415.28-00	VEBA CONTRIBUTIONS	1,309	1,309	1,309
-	-	-	001-0950-415.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
<b>112,152</b>	<b>115,626</b>	<b>128,073</b>		<b>TOTAL PERSONNEL SERVICE</b>	<b>131,591</b>	<b>131,591</b>	<b>131,591</b>
2,597	1,123	2,168	001-0950-415.31-10	CONTRACTUAL SERVICES	3,117	3,117	3,117
-	-	1,000	001-0950-415.43-20	COMPUTERS	-	-	-
257	322	600	001-0950-415.43-40	OFFICE EQUIPMENT	600	600	600
20,229	21,589	22,480	001-0950-415.53-20	POSTAGE	22,969	22,969	22,969
1,646	1,556	1,906	001-0950-415.53-30	TELEPHONE	1,428	1,428	1,428
2,472	1,003	3,500	001-0950-415.55-00	PRINTING & BINDING	3,500	3,500	3,500
-	997	1,000	001-0950-415.58-10	TRAVEL, FOOD & LODGING	1,000	1,000	1,000
-	605	1,100	001-0950-415.58-50	TRAINING AND CONFERENCES	1,000	1,000	1,000
3,855	3,859	4,200	001-0950-415.60-10	OFFICE SUPPLIES	4,200	4,200	4,200
405	410	1,000	001-0950-415.69-50	MISCELLANEOUS EXPENSES	1,000	1,000	1,000
114	52	100	001-0950-415.69-70	CASH SHORT/LONG	100	100	100
75	1,420	3,000	001-0950-415.69-80	ASSETS < \$5000	3,000	3,000	3,000
<b>31,650</b>	<b>32,937</b>	<b>42,054</b>		<b>TOTAL MATERIALS AND SERVICES</b>	<b>41,914</b>	<b>41,914</b>	<b>41,914</b>
-	-	-	001-0950-415.74-40	OFFICE EQUIPMENT	12,700	12,700	12,700
<b>-</b>	<b>-</b>	<b>-</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>12,700</b>	<b>12,700</b>	<b>12,700</b>
<b>143,802</b>	<b>148,563</b>	<b>170,127</b>		<b>SUB-TOTAL UTILITY BILLING</b>	<b>186,205</b>	<b>186,205</b>	<b>186,205</b>
<b>417,240</b>	<b>443,179</b>	<b>510,435</b>		<b>TOTAL FINANCE &amp; UTILITY BILLING DEPARTMENT</b>	<b>521,991</b>	<b>521,991</b>	<b>521,991</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**Fund:** General (001)  
**Department:** Personnel (10)  
**Program:** Personnel (416)

**Mission**

Provide responsive Human Resource management services for the City.

**Description**

The position of Personnel Director was eliminated from the 1997-98 budget. The City contracted with Wasco County for most human resource activities. The City Clerk assumed the position of City staff liaison with Wasco County. All departments assumed some personnel function previously managed by the Personnel Department. The City also has a Benefits Agent of Record who manages our benefit plans.

In the 2008 fiscal year, the General Services Department resumed administration of personnel services.

This budget includes funding to pay for labor attorney fees and for training for the City Clerk.

**2013-14 Goals, Projects and Highlights**

- Continue Employee Recognition Program.
- Conduct Open Enrollment Meetings for employees.
- Work on annual insurance benefits renewals.

**2012-13 Accomplishments/Comments**

- Worked with BCI to provide employee benefits.
- Continued employee recognition program.
- Moved non-public safety employees' retirement from Nationwide to Standard.
- Completed policy clarification regarding internal job postings.

**GENERAL FUND – PERSONNEL**

FY10/11	FY11/12	FY12/13			FY13/14	FY13/14	FY13/14
Actual	Actual	Budget	Account Number	Account Description	Proposed Budget	Approved Budget	Adopted Budget
-	-	500	001-1000-416.34-50	SPECIAL STUDIES & REPORTS	500	500	500
1,052	53	-	001-1000-416.39-00	OTHER CONTRACTUAL SVCS	100	100	100
-	1,590	3,000	001-1000-416.39-10	OTHER LEGAL SERVICES	2,500	2,500	2,500
3,866	2,521	5,000	001-1000-416.50-60	EMPLOYEE RELATIONS	5,000	5,000	5,000
92	78	200	001-1000-416.53-20	POSTAGE	150	150	150
-	-	500	001-1000-416.58-50	TRAINING AND CONFERENCES	500	500	500
92	-	300	001-1000-416.60-10	OFFICE SUPPLIES	300	300	300
85	-	100	001-1000-416.64-10	BOOKS AND PERIODICALS	100	100	100
590	139	500	001-1000-416.69-50	MISCELLANEOUS EXPENSES	500	500	500
5,776	4,381	10,100		<b>TOTAL MATERIALS AND SERVICES</b>	9,650	9,650	9,650
5,776	4,381	10,100		<b>TOTAL PERSONNEL DEPARTMENT</b>	9,650	9,650	9,650

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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<b>Fund:</b>	<b>General Fund (001)</b>	
<b>Department:</b>	<b>Planning (1100)</b>	<b>Number of Employees: 5</b>
<b>Program:</b>	<b>City Planning (421)</b>	<b>4 FTE + 1 PT + 1 RARE Planner</b>

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**Mission**

“PREPARING FOR THE FUTURE” a long-standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers.
- Aggressively pursuing meaningful citizen involvement in all planning endeavors.
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal, and Ad Hoc Committees.
- Determined implementation of adopted plans, programs and policies.
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

**Description**

The Planning Department is responsible for:

- Current and Long Range Planning within the entire Urban Growth Boundary
- Right-of-Way Coordination
- Land Use Code Enforcement and Development Inspection
- Historic Landmarks Program
- Other special projects as assigned.

There are five (4) permanent, full-time positions in the proposed budget: Director, Senior Planner, Development Inspector, and Administrative Secretary. In addition, there is one (1) permanent, part-time Associate Planner position and one full time (1) RARE (Resource Assistance for Rural Environments) planner in the proposed budget.

**2013-14 Goals, Projects and Highlights**

- The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The Department’s mission statement will continue to serve as the guiding principle for all actions.
- The customer satisfaction survey will be continued and expanded through 2013-14. Anyone who completes a permit process or is served in any substantial way will be offered a survey to complete. Surveys are submitted to the City Manager’s office.
- The Department will continue to follow and complete the 2013 City Council Goals and Objectives.
- The 2013 round of Land Use and development Ordinance (LUDO) amendments will be completed by the end of 2013.

- Completion of the comprehensive land use plan, UGB, and NSA boundary amendments by June 2013 will be attempted through the State's Periodic Review process.
- Other ongoing work will include timely processing of building permits, development reviews, and a continued emphasis on right-of-way planning and urban growth area planning.
- The Certified Local Government, Historic Preservation Program work will continue, as well as grant work related to historic preservation efforts and other special projects such as the Pioneer Cemetery.

### **2012-13 Accomplishments/Comments**

- Continuation of the CDD customer satisfaction survey. The Department received many new responses and continues to enjoy the highest possible rating in all 12 categories showing excellent public service. The survey will be entering its 6th year.
- Continued work is on-going for the Periodic Review work for the Comprehensive Land Use Plan, UGB, and National Scenic Area-Urban Exempt Area amendment process. Meetings with the Scenic Gorge Commission and the four native tribes are continuing as the Cultural Resources Management Plan is developed, a key component of the work program.
- Staff continues to be active in support of the Planning Commission, Historic Landmarks Commission, Site (Development) Review Team, Urban Renewal Agency, and Advisory Committee, and participates on many other community groups and Ad Hoc.
- In both current and long range planning efforts, coordination with other City departments, citizens, special interest groups, and State and Federal agencies have been given much attention. This is an ongoing effort, and the relationships developed over the years have continued to be strong.
- The Department continues to provide planning services to the County Planning and Economic Development Department within the Urban Growth Area, to City Public Works within the rights-of-way, and to the Urban Renewal Agency.

### **Major issues to be resolved in the next 5 years**

- Update the Comprehensive Land Use Plan, Land Use and Development Ordinance, Transportation Master Plan, Sewer Master Plan, Storm Water Master Plan, Water Master Plan, and Capital Improvement Plan consistent with the UGB and NSA amendments.
- Complete the planning and zoning within the expanded exempt area of the Scenic Area Boundary and within the new Urban Growth Boundary.
- Maintain the Certified Local Government status of the Historic Landmarks Commission.
- Implementation of all the various master plans.



**City of The Dalles, Oregon**  
**Fiscal Year 2013-14 Budget**  
**GENERAL FUND – PLANNING**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
304,701	306,521	285,495	001-1100-417.11-00	REGULAR SALARIES	255,746	255,746	255,746
36,429	27,549	15,358	001-1100-417.12-00	PARTTIME/TEMP SALARIES	25,816	25,816	25,816
872	1,080	3,711	001-1100-417.13-00	OVERTIME SALARIES	1,138	1,138	1,138
62,194	66,832	73,660	001-1100-417.21-10	MEDICAL INSURANCE	85,024	85,024	77,054
2,022	1,907	1,988	001-1100-417.21-20	L-T DISABILITY INSURANCE	1,774	1,774	1,774
241	213	248	001-1100-417.21-30	LIFE INSURANCE	248	248	248
1,164	2,340	4,230	001-1100-417.21-40	WORKERS COMP INSURANCE	2,484	2,484	2,484
24,963	25,064	25,594	001-1100-417.22-00	FICA	21,627	21,627	21,627
42,558	37,775	39,211	001-1100-417.23-00	RETIREMENT CONTRIBUTIONS	34,526	34,526	34,526
1,673	6,209	3,722	001-1100-417.28-00	VEBA CONTRIBUTIONS	3,647	3,647	3,647
120	60	120	001-1100-417.29-00	OTHER EMPLOYEE BENEFITS	120	120	120
<b>476,936</b>	<b>475,550</b>	<b>453,337</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>432,150</b>	<b>432,150</b>	<b>424,180</b>
31,436	7,323	22,635	001-1100-417.31-10	CONTRACTUAL SERVICES	10,135	10,135	10,135
-	1,900	4,000	001-1100-417.34-10	ENGINEERING SERVICES	4,000	4,000	4,000
454	528	-	001-1100-417.35-40	BASE MAPPING	400	400	400
61	-	500	001-1100-417.35-60	FILING FEES	500	500	500
4,000	10,650	11,700	001-1100-417.39-00	OTHER CONTRACTUAL SVCS	10,600	10,600	10,600
1,953	828	2,000	001-1100-417.43-10	BUILDINGS AND GROUNDS	2,000	2,000	2,000
2,331	1,728	1,600	001-1100-417.43-40	OFFICE EQUIPMENT	2,000	2,000	2,000
52	39	50	001-1100-417.43-45	JOINT USE OF LABOR / EQUIP (moved to ED)			
562	225	700	001-1100-417.43-50	VEHICLES	700	700	700
1,176	1,222	1,200	001-1100-417.43-51	GAS/OIL/DIESEL/LUBRICANTS	1,200	1,200	1,200
332	-	500	001-1100-417.43-52	TIRES AND TIRE REPAIRS	500	500	500
4,680	1,931	6,000	001-1100-417.53-20	POSTAGE	6,000	6,000	6,000
5,030	4,679	4,656	001-1100-417.53-30	TELEPHONE	5,055	5,055	5,055
1,058	654	1,500	001-1100-417.53-40	LEGAL NOTICES	1,500	1,500	1,500
550	23	400	001-1100-417.54-00	ADVERTISING	400	400	400
686	47	600	001-1100-417.55-00	PRINTING AND BINDING	600	600	600
1,902	740	1,600	001-1100-417.58-10	TRAVEL, FOOD & LODGING	1,600	1,600	1,600
1,000	185	1,000	001-1100-417.58-50	TRAINING AND CONFERENCES	1,000	1,000	1,000
1,171	1,361	1,400	001-1100-417.58-70	MEMBERSHIPS/DUES/SUBS	1,000	1,000	1,000
2,452	2,850	4,000	001-1100-417.60-10	OFFICE SUPPLIES	4,000	4,000	4,000
322	97	250	001-1100-417.60-85	SPECIAL DEPT SUPPLIES	250	250	250
28	-	300	001-1100-417.64-10	BOOKS AND PERIODICALS	150	150	150
356	-	1,400	001-1100-417.64-80	COMPUTER SOFTWARE	1,400	1,400	1,400
459	38	500	001-1100-417.69-50	MISCELLANEOUS EXPENSES	-	-	-
2,186	-	3,500	001-1100-417.69-80	ASSETS < \$5000	2,000	2,000	2,000
<b>64,235</b>	<b>37,049</b>	<b>71,991</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>56,990</b>	<b>56,990</b>	<b>56,990</b>
-	-	1,500	001-1100-417.73-30	IMPRV OTHER THAN BUILDING	-	-	-
-	9,503	-	001-1100-417.74-20	VEHICLES	-	-	-
-	<b>9,503</b>	<b>1,500</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>541,171</b>	<b>522,102</b>	<b>526,828</b>	<b>TOTAL PLANNING DEPARTMENT</b>		<b>489,140</b>	<b>489,140</b>	<b>481,170</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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<b>Fund:</b>	<b>General (110)</b>	
<b>Department:</b>	<b>Police (013)</b>	<b>Number of Employees: 27 (25.5 FTE)</b>
<b>Program:</b>	<b>Public Safety (421)</b>	

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**Mission:**  
“STRIVE FOR EXCELLENCE”

**Description:**  
The Police Department is responsible for the public safety within the city limits of the City of The Dalles. Services include, but are not limited to:

- Protection of life and property
- The detection and apprehension of offenders
- Enforcement of state laws, City ordinances, and traffic laws
- Protection of The Dalles Municipal Watershed

The department is budgeted for 25 full time positions including: 1 Chief, 1 Captain, 4 Sergeants, 17 Police Officers, 1 Administrative Secretary, 1 Department Secretary, 1 part-time Evidence Officer, and 1 part-time Holiday Downtown Parking Officer.

**Non-enforcement programs include:**

- Neighborhood Watch
- Police Reserves
- Parent Aid Drug Testing Program

The Department works very closely with other law enforcement agencies in the area, as well as the Council and other City departments. The Department’s working relationship with other local law enforcement agencies is one of the finest in the state.

**2013-14 Goals, Projects and Highlights**

- Continuance of good interagency relationships.
- Enhance training.
- Maintain a fully staffed department.
- Adequately serve the City’s newly annexed areas.

**2012-13 Accomplishments/Comments**

- All officers attended “Active Shooter” training.

**Major Issues to be Resolved in the Next Five Years**

- Better Retention of personnel

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
GENERAL FUND – POLICE**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
1,379,541	1,467,328	1,528,411	001-1300-421.11-00	REGULAR SALARIES	1,566,451	1,566,451	1,566,451
8,586	9,111	15,328	001-1300-421.12-00	PARTTIME/TEMP SALARIES	14,849	14,849	14,849
118,155	133,412	130,000	001-1300-421.13-00	OVERTIME SALARIES	147,773	147,773	147,773
726	1,406	6,000	001-1300-421.13-10	DUI OVERTIME SALARIES	6,000	6,000	6,000
-	31	-	001-1300-421.13-15	MIP-A OVERTIME SALARIES	-	-	-
1,708	1,751	3,000	001-1300-421.14-00	BI-LINGUAL INCENTIVE 5%	3,000	3,000	3,000
323,406	359,301	417,672	001-1300-421.21-10	MEDICAL INSURANCE	435,796	435,796	435,796
8,353	8,933	9,677	001-1300-421.21-20	L-T DISABILITY INSURANCE	9,915	9,915	9,915
1,009	1,165	1,249	001-1300-421.21-30	LIFE INSURANCE	1,249	1,249	1,249
57,022	63,448	103,956	001-1300-421.21-40	WORKERS COMP INSURANCE	79,245	79,245	79,245
112,512	120,487	128,730	001-1300-421.22-00	FICA	132,963	132,963	132,963
288,261	331,884	309,595	001-1300-421.23-00	RETIREMENT CONTRIBUTIONS	350,910	350,910	350,910
7,429	15,140	10,574	001-1300-421.28-00	VEBA CONTRIBUTIONS	15,731	15,731	15,731
300	345	240	001-1300-421.29-00	OTHER EMPLOYEE BENEFITS	180	180	180
<b>2,307,009</b>	<b>2,513,742</b>	<b>2,664,432</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>2,764,062</b>	<b>2,764,062</b>	<b>2,764,062</b>
865	565	11,065	001-1300-421.31-10	CONTRACTUAL SERVICES	5,565	5,565	5,565
245,974	258,273	275,573	001-1300-421.31-40	WASCO CO COMMUNICATIONS	277,173	277,173	277,173
3,306	747	3,000	001-1300-421.31-70	RECRUITING EXPENSES	3,000	3,000	3,000
43	31	400	001-1300-421.33-15	INTERPRETOR FEES	400	400	400
279	283	2,000	001-1300-421.33-40	TOWING SERVICES	2,000	2,000	2,000
4,053	4,472	6,000	001-1300-421.34-40	SOFTWARE MAINTENANCE	5,000	5,000	5,000
12,000	-	-	001-1300-421.34-50	SPECIAL STUDIES & REPORTS	-	-	-
864	968	1,200	001-1300-421.41-10	WATER & SEWER	1,200	1,200	1,200
1,333	1,345	1,450	001-1300-421.41-20	GARBAGE SERVICES	1,450	1,450	1,450
7,218	6,667	8,500	001-1300-421.41-40	ELECTRICITY	8,000	8,000	8,000
9,360	9,360	10,360	001-1300-421.42-00	JANITORIAL SERVICES	10,360	10,360	10,360
3,681	4,911	6,200	001-1300-421.43-10	BUILDINGS AND GROUNDS	7,000	7,000	7,000
2,677	2,512	7,000	001-1300-421.43-30	RADIO EQUIPMENT	5,000	5,000	5,000
977	1,044	1,500	001-1300-421.43-40	OFFICE EQUIPMENT	1,200	1,200	1,200
15,002	12,392	17,000	001-1300-421.43-50	VEHICLES	17,000	17,000	17,000
45,323	57,680	50,000	001-1300-421.43-51	GAS/OIL/DIESEL/LUBRICANTS	55,000	55,000	55,000
8,580	7,915	9,000	001-1300-421.43-52	TIRES AND TIRE REPAIRS	9,000	9,000	9,000
2,262	1,993	2,500	001-1300-421.43-75	ELEVATOR MAINTENANCE	2,500	2,500	2,500
444	-	1,000	001-1300-421.43-77	HVAC SYSTEMS	1,000	1,000	1,000
296	426	900	001-1300-421.50-40	HEPATITIS PROGRAM	500	500	500
2,228	1,126	2,500	001-1300-421.53-20	POSTAGE	2,500	2,500	2,500
11,792	12,894	13,000	001-1300-421.53-30	TELEPHONE	15,180	15,180	15,180
99	65	400	001-1300-421.54-00	ADVERTISING	400	400	400
1,406	1,337	2,000	001-1300-421.56-00	MICROFILMING	2,000	2,000	2,000
18,462	17,918	19,000	001-1300-421.58-50	TRAINING AND CONFERENCES	19,000	19,000	19,000
761	904	1,050	001-1300-421.58-70	MEMBERSHIPS/DUES/SUBS	1,050	1,050	1,050
5,839	3,553	6,000	001-1300-421.59-10	SERT TEAM	5,000	5,000	5,000
1,321	2,224	4,000	001-1300-421.59-15	RESERVES	3,000	3,000	3,000
1,030	865	1,500	001-1300-421.59-25	CRIME PREVENTION	1,500	1,500	1,500
5,242	4,182	5,000	001-1300-421.60-10	OFFICE SUPPLIES	5,000	5,000	5,000
480	22	600	001-1300-421.60-20	JANITORIAL SUPPLIES	600	600	600
6,303	4,254	6,500	001-1300-421.60-65	AMMUNITION	7,000	7,000	7,000
4,202	3,913	7,000	001-1300-421.60-70	DRUG FORFEITURE ITEMS	6,000	6,000	6,000
15,457	13,691	17,000	001-1300-421.60-80	CLOTHING	16,000	16,000	16,000
6,362	7,620	8,500	001-1300-421.60-85	SPECIAL DEPT SUPPLIES	9,000	9,000	9,000
65	-	1,000	001-1300-421.64-80	COMPUTER SOFTWARE	18,000	18,000	18,000
1,188	1,238	1,200	001-1300-421.69-50	MISCELLANEOUS EXPENSES	1,200	1,200	1,200
17,256	9,717	23,500	001-1300-421.69-80	ASSETS < \$5000	16,550	16,550	16,550
<b>464,030</b>	<b>457,107</b>	<b>534,398</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>541,328</b>	<b>541,328</b>	<b>541,328</b>
1,708	50	8,000	001-1300-421.72-20	BUILDINGS	-	-	-
102,255	93,155	27,500	001-1300-421.74-20	VEHICLES	30,000	30,000	30,000
-	-	9,000	001-1300-421.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
9,676	-	30,000	001-1300-421.74-90	EQUIPMENT, OTHER	-	-	-
<b>113,639</b>	<b>93,205</b>	<b>74,500</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>2,884,678</b>	<b>3,064,054</b>	<b>3,273,330</b>	<b>TOTAL POLICE DEPARTMENT</b>		<b>3,335,390</b>	<b>3,335,390</b>	<b>3,335,390</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>Technology (1700)</b>	<b>Number of Employees: 1 FTE</b>
<b>Program:</b>	<b>Other (419)</b>	

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**Mission**

Provide City Departments with needed information technology tools.

**Description**

The City Council approved the creation of a new Information Technology Manager position. The General Fund Technology Department is where the costs for the City-wide information systems have been consolidated. Some major items that are included in this Department are servers, switches, Navaline maintenance contracts, and the contract with ESD. Costs of replacing individual computers, software, or maintenance that are specific to individual Departments or Funds have not been included in this proposed Technology Department budget, but all computers and components are purchased by the Information Technology manager and that position works closely with the Department Managers to plan and maintain replacement schedules.

**2013-14 Goals, Projects and Highlights**

- Implement a centralized computer hardware/software purchase system.
- Continue to look for and correct system weaknesses.

**2012-13 Accomplishments/Comments**

- Upgrade all PC operating systems to Windows 7.
- Replace the City server / backup complex (four servers) purchased in FY05/06.
- Help Police Department resolve problems with interface with computers in cars (BIP 13-026).

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**GENERAL FUND – TECHNOLOGY**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
-	-	68,345	001-1700-419.11-00	REGULAR SALARIES	72,175	72,175	72,175
-	-	7,759	001-1700-419.21-10	MEDICAL INSURANCE	8,099	8,099	8,099
-	-	431	001-1700-419.21-20	L-T DISABILITY INSURANCE	455	455	455
-	-	50	001-1700-419.21-30	LIFE INSURANCE	50	50	50
-	-	2,244	001-1700-419.21-40	WORKERS COMP INSURANCE	1,722	1,722	1,722
-	-	5,228	001-1700-419.22-00	FICA	5,521	5,521	5,521
-	-	-	001-1700-419.23-00	RETIREMENT CONTRIBUTIONS	9,744	9,744	9,744
-	-	1,334	001-1700-419.28-00	VEBA CONTRIBUTIONS	1,388	1,388	1,388
-	-	60	001-1700-419.29-00	OTHER EMPLOYEE BENEFITS	60	60	60
-	-	<b>85,451</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>99,214</b>	<b>99,214</b>	<b>99,214</b>
95,074	105,286	-	001-1700-419.31-10	CONTRACTUAL SERVICES	-	-	-
70,604	72,721	76,712	001-1700-419.34-30	COMPUTER SERVICES	78,206	78,206	78,206
	9,118	8,400	001-1700-419.34-35	WIFI USE FEES	10,932	10,932	10,932
13,302	11,157	12,280	001-1700-419.34-40	SOFTWARE MAINTENANCE	15,030	15,030	15,030
5,040	5,188	5,390	001-1700-419.39-00	OTHER CONTRACTUAL SERVICES	5,190	5,190	5,190
	-	720	001-1700-419.53-30	TELEPHONE	720	720	720
	-	1,200	001-1700-419.58-10	TRAVEL, FOOD & LODGING	1,200	1,200	1,200
	-	1,000	001-1700-419.58-50	TRAINING AND CONFERENCES	1,000	1,000	1,000
	-	500	001-1700-419.60-10	OFFICE SUPPLIES	500	500	500
	-	7,200	001-1700-419.64-80	COMPUTER SOFTWARE	-	-	-
1,470	2,132	2,000	001-1700-419.69-50	MISCELLANEOUS EXPENSES	2,000	2,000	2,000
3,123	2,170	1,000	001-1700-419.69-80	ASSETS < \$5000	2,400	2,400	2,400
<b>188,612</b>	<b>207,772</b>	<b>116,402</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>117,178</b>	<b>117,178</b>	<b>117,178</b>
			CAPITAL OUTLAY				
-	-	44,400	001-1700-419.74-50	COMPUTER EQUIPMENT	-	-	-
12,427	15,476	-	001-1700-419.74-60	NETWORK EQUIPMENT	-	-	-
<b>12,427</b>	<b>15,476</b>	<b>44,400</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>201,039</b>	<b>223,249</b>	<b>246,253</b>	<b>TOTAL TECHNOLOGY DEPARTMENT</b>		<b>216,392</b>	<b>216,392</b>	<b>216,392</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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<b>Fund:</b>	<b>General (001)</b>		
<b>Department:</b>	<b>City Hall (2300) and Transportation Center (2366)</b>		
<b>Program:</b>	<b>Other (419)</b>	<b>Number of Employees:</b>	<b>2 (2 FTE)</b>

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**Mission**

To provide for maintenance and preservation of the City’s facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

**Description**

The City Hall Department accounts for annual repairs and maintenance to preserve the appearance and integrity of our structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City owned buildings. All insurance costs related to general government services are recorded in this department.

The operation and maintenance of the Transportation Center has historically been budgeted in the City Hall Department as a separate division. The Transportation Center was leased to Wasco County in 2010 for use as the Veteran’s Service Office.

Annually, we adjust the distribution of the time of the Maintenance Workers to reflect the prior year’s actual costs. Maintenance provided to the Airport is billed on a per request basis. After reviewing the current year, we are distributing the 2013-14 fiscal year expenses the same as last year:

City Hall:	40%
Police Facility	5%
Library	15%
State Office Building	40%

**2013-14 Goals, Projects and Highlights**

- Continue maintenance and minor repairs to City Hall and other City owned facilities.
- Assist with events at Lewis & Clerk Festival Park.
- Construct garbage enclosure for Commercial Dock.
- HVAC cleaning and replacement.
- Paint exterior and replace roof drains at Transportation Center.
- Paint and maintenance of Union Street undercrossing.

**2012-13 Accomplishments/Comments**

- Completion of basement improvements.
- Install ventilation system in City Hall basement.
- Continue maintenance and minor repairs to City Hall and other City owned facilities.
- Stripe ARCO and Transportation Center parking lots.
- Add Festival Area Maintenance.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**GENERAL FUND – CITY HALL**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
33,896	28,403	36,370	001-2300-419.11-00	REGULAR SALARIES	34,571	34,571	34,571
-	-	-	001-2300-419.12-00	PARTTIME/TEMP SALARIES	-	-	-
14	321	500	001-2300-419.13-00	OVERTIME SALARIES	500	500	500
8,309	8,546	9,173	001-2300-419.21-10	MEDICAL INSURANCE	11,479	11,479	11,479
205	207	229	001-2300-419.21-20	L-T DISABILITY INSURANCE	218	218	218
37	38	40	001-2300-419.21-30	LIFE INSURANCE	40	40	40
1,020	1,264	2,477	001-2300-419.21-40	WORKERS COMP INSURANCE	1,964	1,964	1,964
2,586	2,204	2,821	001-2300-419.22-00	FICA	2,683	2,683	2,683
4,576	2,211	4,910	001-2300-419.23-00	RETIREMENT	4,667	4,667	4,667
-	-	-	001-2300-419.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
<b>50,643</b>	<b>43,195</b>	<b>56,520</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>56,122</b>	<b>56,122</b>	<b>56,122</b>
-	12,000	22,300	001-2300-419.31-10	CONTRACTUAL SERVICES	20,000	20,000	20,000
2,725	3,169	10,800	001-2300-419.41-10	WATER & SEWER	20,000	20,000	20,000
1,119	1,047	950	001-2300-419.41-20	GARBAGE SERVICES	1,500	1,500	1,500
674	710	800	001-2300-419.41-30	NATURAL GAS	800	800	800
15,957	17,643	16,000	001-2300-419.41-40	ELECTRICITY	16,000	16,000	16,000
15,600	15,600	15,600	001-2300-419.42-00	JANITORIAL SERVICES	16,200	16,200	16,200
7,647	11,188	27,000	001-2300-419.43-10	BUILDINGS AND GROUNDS	11,850	11,850	11,850
164	2,222	500	001-2300-419.43-12	ARCO LOT	200	200	200
729	-	500	001-2300-419.43-13	GITCHELL BUILDING	-	1,000	1,000
-	487	-	001-2300-419.43-16	KLINDT ANNEX	-	-	-
320	91	500	001-2300-419.43-45	JOINT USE OF LABOR/EQUIP	500	500	500
343	274	1,200	001-2300-419.43-50	VEHICLES	1,500	1,500	1,500
3,929	3,053	3,000	001-2300-419.43-51	GAS/OIL/DIESEL/LUBRICANTS	4,000	4,000	4,000
1,386	100	250	001-2300-419.43-52	TIRES AND TIRE REPAIRS	500	500	500
520	-	600	001-2300-419.43-70	GENERAL EQUIPMENT	1,000	1,000	1,000
1,413	3,348	1,000	001-2300-419.43-72	ELECTRICAL SYSTEMS	3,000	3,000	3,000
7	-	1,000	001-2300-419.43-73	PLUMBING	1,000	1,000	1,000
2,741	2,689	3,400	001-2300-419.43-75	ELEVATORS	3,400	3,400	3,400
316	1,311	1,500	001-2300-419.43-77	HVAC SYSTEMS	1,500	1,500	1,500
296	-	500	001-2300-419.43-80	SHOP EQUIPMENT	500	500	500
7,247	5,794	7,500	001-2300-419.50-20	PEST CONTROL	7,500	7,500	7,500
48,561	45,119	47,375	001-2300-419.52-10	LIABILITY INSURANCE	48,018	48,018	48,018
9,484	9,518	14,000	001-2300-419.52-30	PROPERTY INSURANCE	17,506	17,506	17,506
8,508	8,554	8,982	001-2300-419.52-50	AUTOMOTIVE INSURANCE	11,278	11,278	11,278
6,386	1,386	6,500	001-2300-419.52-70	FIDELITY BOND	1,500	1,500	1,500
5,244	5,680	5,784	001-2300-419.53-30	TELEPHONE	7,000	7,000	7,000
-	-	200	001-2300-419.58-10	TRAVEL, FOOD & LODGING	200	200	200
-	-	200	001-2300-419.58-50	TRAINING AND CONFERENCES	200	200	200
31	-	200	001-2300-419.60-10	OFFICE SUPPLIES	200	200	200
2,646	2,975	3,000	001-2300-419.60-20	JANITORIAL SUPPLIES	4,500	4,500	4,500
532	386	860	001-2300-419.60-80	CLOTHING	860	860	860
825	674	900	001-2300-419.69-50	MISCELLANEOUS EXPENSES	1,000	1,000	1,000
-	-	-	001-2300-419.69-80	ASSETS < \$5000	1,500	1,500	1,500
<b>145,349</b>	<b>155,020</b>	<b>202,901</b>		<b>TOTAL MATERIALS AND SERVICES</b>	<b>204,712</b>	<b>205,712</b>	<b>205,712</b>
-	-	-	001-2300-419.72-20	BUILDINGS	-	-	-
-	-	20,000	001-2300-419.74-20	VEHICLES	12,500	12,500	12,500
-	-	<b>20,000</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>
<b>195,992</b>	<b>198,215</b>	<b>279,421</b>		<b>SUB-TOTAL CITY HALL</b>	<b>273,334</b>	<b>274,334</b>	<b>274,334</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**GENERAL FUND – TRANSPORTATION CENTER**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
Actual	Actual	Budget			Budget	Budget	Budget
1,009	-	-	001-2366-419.41-10	WATER & SEWER	-	-	-
349	-	-	001-2366-419.41-20	GARBAGE SERVICES	-	-	-
589	-	-	001-2366-419.41-30	NATURAL GAS	-	-	-
632	-	-	001-2366-419.41-40	ELECTRICITY	-	-	-
862	497	1,500	001-2366-419.43-10	BUILDINGS AND GROUNDS	1,000	1,000	1,000
103	-	-	001-2366-419.43-72	ELECTRICAL SYSTEMS	-	-	-
76	-	-	001-2366-419.43-73	PLUMBING	-	-	-
229	271	398	001-2366-419.52-30	PROPERTY INSURANCE	336	336	336
43	-	-	001-2366-419.60-20	JANITORIAL SUPPLIES	-	-	-
<b>3,892</b>	<b>767</b>	<b>1,898</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>1,336</b>	<b>1,336</b>	<b>1,336</b>
<b>3,892</b>	<b>767</b>	<b>1,898</b>	<b>SUB-TOTAL TRANSPORTATION CENTER</b>		<b>1,336</b>	<b>1,336</b>	<b>1,336</b>
<b>199,883</b>	<b>198,983</b>	<b>281,319</b>	<b>TOTAL CITY HALL &amp; TRANSPORTATION CENTER</b>		<b>274,670</b>	<b>275,670</b>	<b>275,670</b>



**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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<b>Fund:</b>	<b>General (001)</b>		
<b>Department:</b>	<b>Codes Enforcement (40)</b>	<b>Number of Employees:</b>	<b>1</b>
<b>Program:</b>	<b>Public Safety (424)</b>		

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**Mission**

Enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly addressing nuisance abatement processes; work with citizens to solve problems and issues while protecting property rights and freedoms.

**Description**

In 2007-2008, the nuisance codes enforcement budget was increased to fund a full time position. In 2008-2009, responsibility for supervision of the nuisance codes enforcement was transferred from the City Clerk/General Services Director to the City Attorney's office. Land use code enforcement has been assigned to the Planning Department and will continue to be included in that department's budget.

**2013-2014 Goals, Projects and Highlights**

- Expand the number of properties upon which weevils are applied to eradicate puncture vine.
- Continue to work with banks which have foreclosed upon properties to have the banks be responsible for abatement of nuisance conditions upon the properties.
- Promote and encourage use of community signboards for placement of information concerning yard and garage sale signs.
- Develop a graffiti eradication program which would include volunteers, such as local service groups, to assist local property owners in removing graffiti from their property.

**2012-2013 Accomplishments/Comments**

- Abated eight (8) residential properties by hiring local contractors to abate nuisance conditions on those properties. Worked with financial institutions to obtain repayment of nuisance abatement liens for two of the properties.
- Assisted the City Attorney in proceeding with the demolition of a dangerous residential building at 600 East 12<sup>th</sup> Street.
- Arranged for the disposal of 19 abandoned vehicles through a program with the Department of Motor Vehicles with no disposal costs incurred by the City.

**Major Issues to be resolved in the next 5 years**

- Continue securing voluntary compliance with the City's code enforcement regulations and ensure that gains made in cleaning up nuisance conditions are not lost.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**GENERAL FUND – CODES ENFORCEMENT**

FY10/11	FY11/12	FY12/13		Account	FY13/14	FY13/14	FY13/14
Actual	Actual	Budget	Account Number	Description	Budget	Budget	Budget
34,542	35,756	37,565	001-4000-424.11-00	REGULAR SALARIES	39,465	39,465	39,465
219	-	-	001-4000-424.13-00	OVERTIME SALARIES	-	-	-
6,605	7,036	7,759	001-4000-424.21-10	MEDICAL INSURANCE	8,099	8,099	8,099
218	225	237	001-4000-424.21-20	L-T DISABILITY INSURANCE	249	249	249
41	43	50	001-4000-424.21-30	LIFE INSURANCE	50	50	50
148	687	1,259	001-4000-424.21-40	WORKERS COMP INSURANCE	958	958	958
2,714	2,790	2,874	001-4000-424.22-00	FICA	3,019	3,019	3,019
783	4,827	5,071	001-4000-424.23-00	RETIREMENT	5,328	5,328	5,328
-	-	60	001-4000-424-29-00	OTHER EMPLOYEE BENEFITS	-	-	-
<b>45,270</b>	<b>51,365</b>	<b>54,875</b>		<b>TOTAL PERSONNEL SERVICE</b>	<b>57,168</b>	<b>57,168</b>	<b>57,168</b>
4,406	12,888	15,000	001-4000-424.31-10	CONTRACTUAL SERVICES	15,000	15,000	15,000
2,438	2,000	2,500	001-4000-424.39-00	OTHER CONTRACTUAL SRVCS	2,500	2,500	2,500
351	24	-	001-4000-424.43-50	VEHICLES	-	-	-
845	631	900	001-4000-424.43-51	GAS/OIL/DIESEL/LUBRICANTS	900	900	900
108	110	100	001-4000-424.43-52	TIRES AND TIRE REPAIRS	100	100	100
895	990	850	001-4000-424.53-20	POSTAGE	1,200	1,200	1,200
1,734	1,659	1,656	001-4000-424.53-30	TELEPHONE	1,704	1,704	1,704
568	441	500	001-4000-424.58-10	TRAVEL, FOOD & LODGING	250	250	250
59	10	250	001-4000-424.58-50	TRAINING AND CONFERENCES	605	605	605
50	125	75	001-4000-424.58-70	MEMBERSHIPS/DUES/SUBS	75	75	75
580	860	400	001-4000-424.60-10	OFFICE SUPPLIES	600	600	600
573	-	-	001-4000-424.64-80	COMPUTER SOFTWARE	-	-	-
-	-	-	001-4000-424.69-50	MISCELLANEOUS EXPENSES	-	-	-
1,406	-	10,000	001-4000-424.64-80	ASSETS < \$5000	-	-	-
<b>14,015</b>	<b>19,738</b>	<b>32,231</b>		<b>TOTAL MATERIALS AND SERVICES</b>	<b>22,934</b>	<b>22,934</b>	<b>22,934</b>
<b>59,285</b>	<b>71,102</b>	<b>87,106</b>		<b>TOTAL CODES ENFORCEMENT DEPARTMENT</b>	<b>80,102</b>	<b>80,102</b>	<b>80,102</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**Fund:** General (001)  
**Department:** Dog Control (45) **Number of Employees: 1 (.75 FTE)**  
**Program:** Public Safety (425)

**Mission**

Provide Dog Control for the City of The Dalles.

**Description**

The City added the new Dog Control Program as of July 1, 2012, after the County decided to discontinue their Animal Control program. The City's program is budgeted with one three quarter time Dog Control Officer, under the supervision of the Police Chief. This budget includes funding for personnel costs, training and supplies for the Dog Control Officer.

**2013-2014 Goals, Projects and Highlights**

- Determine staffing needs for the position.
- Establish contract with Home at Last.

**2012-2013 Accomplishments/Comments**

- Established a Dog Control Program.
- Hired a Dog Control Officer.

**GENERAL FUND – DOG CONTROL**

FY10/11	FY11/12	FY12/13			FY13/14	FY13/14	FY13/14
Actual	Actual	Budget	Account Number	Account Description	Proposed Budget	Approved Budget	Adopted Budget
-	-	18,861	001-4500-425.12-00	PARTTIME/TEMP SALARIES	27,273	27,273	27,273
-	-	7,586	001-4500-425.21-10	MEDICAL INSURANCE	6,074	6,074	6,074
-	-	119	001-4500-425.21-20	L-T DISABILITY INSURANCE	172	172	172
-	-	50	001-4500-425.21-30	LIFE INSURANCE	50	50	50
-	-	57	001-4500-425.21-40	WORKERS COMP INSURANCE	673	673	673
-	-	1,443	001-4500-425.22-00	FICA	2,086	2,086	2,086
-	-	-	001-4500-425.23-00	RETIREMENT	2,148	2,148	2,148
-	-	60	001-4500-425.29-00	OTHER EMPLOYEE BENEFITS	60	60	60
-	-	<b>28,176</b>		<b>TOTAL PERSONNEL SERVICE</b>	<b>38,536</b>	<b>38,536</b>	<b>38,536</b>
-	-	-	001-4500-425.31-10	CONTRACTUAL SERVICES	22,000	22,000	22,000
-	-	-	001-4500-425.31-90	CONTRACTUAL SERVICES - OTHER	3,000	3,000	3,000
-	-	3,000	001-4500-425.43-50	VEHICLES	4,000	4,000	4,000
-	-	3,500	001-4500-425.43-51	GAS/OIL/DIESEL/LUBRICANTS	3,500	3,500	3,500
-	-	600	001-4500-424.43-52	TIRES AND TIRE REPAIRS	600	600	600
-	-	1,500	001-4500-425.58-50	TRAINING AND CONFERENCES	1,500	1,500	1,500
-	-	1,000	001-4500-425.60-85	SUPPLIES - SPECIAL DEPT	2,000	2,000	2,000
-	-	4,000	001-4500-425.69-80	ASSETS < \$5000	2,000	2,000	2,000
-	-	<b>13,600</b>		<b>TOTAL MATERIALS AND SERVICES</b>	<b>38,600</b>	<b>38,600</b>	<b>38,600</b>
-	-	<b>41,776</b>		<b>TOTAL ANIMAL CONTROL DEPARTMENT</b>	<b>77,136</b>	<b>77,136</b>	<b>77,136</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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**Fund:** General (001)  
**Department:** Other Financing Uses (95)  
**Program:** Other (490)

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**Description**

Other Financing Uses is broken into four groups. They are the following:

- Charges for Services or Special Payments are funding operations needed by the City to be paid to outside agencies. This year we are paying the Chamber of Commerce the same amount as last year for Tourism Services (\$230,030) (BIP 13-005).
- Operating Transfers Out is funding other operating funds of the City. This year we are transferring funds to the Capital Projects Fund for debt service for the Union Street river access project (\$43,230), and to the Airport Fund for operations (\$65,000).
- The third group called “contributions to other agencies” is where the City is contributing its own tax dollars to a public agency to provide products and service to the people of the City. We are providing 1.5% of the 8.0% transient room taxes paid to the City to the Northern Wasco County Parks & Recreation District. We are also accounting for 911 taxes that are sent directly to the County from the State, but which we have to record as revenue and record as paid out through the City’s accounts to comply with a State requirement.
- The General Fund Contingency and the General Fund Unappropriated Ending Fund balance are the fourth piece of the other financing uses.

**2013-14 Goals, Projects, and Highlights**

- To maintain all revenue resources to cover all four groups above with sufficient funding to meet the needs of the City and other entities.
- The General Fund Contingency is proposed at 9.5% (BIP 13-004).

**2012-13 Accomplishments/Comments**

- We continued to meet all of our commitments to “other uses” within the budget

**Major Issues to be resolved in the next 5 years**

- A reduction in the transfers out to the Airport as it is established as a regional airport.
- Maintain the General Fund contingency at 10%.
- Maintain an unappropriated ending fund balance that can support the General Fund activities through the revenue shortfall months of July through October, ensuring the City does not have to borrow funds to maintain recurring expenses (BIP 13-004).

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**GENERAL FUND – OTHER FINANCING ISSUES**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>Account</b>	<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Account Number</b>	<b>Description</b>	<b>Proposed Budget</b>	<b>Approved Budget</b>	<b>Adopted Budget</b>
102,576	102,576	-	001-9500-490.80-05	ANIMAL CONTROL	-	-	-
216,336	224,138	230,030	001-9500-490.80-10	TOURISM	230,030	230,030	230,030
<b>318,912</b>	<b>326,714</b>	<b>230,030</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>230,030</b>	<b>230,030</b>	<b>230,030</b>
-	-	13,745	001-9500-490.81-10	UNEMPLOYMENT FUND	-	-	-
32,000	20,000	40,364	001-9500-490.81-18	SPECIAL GRANTS FUND	-	-	-
43,231	43,231	43,230	001-9500-490.81-37	CAPITAL PROJECTS FUND	43,230	43,230	43,230
65,000	65,000	65,000	001-9500-490.81-61	TO AIRPORT FUND	65,000	65,000	65,000
<b>140,231</b>	<b>128,231</b>	<b>162,339</b>		<b>TOTAL OPERATING TRANSFERS OUT</b>	<b>108,230</b>	<b>108,230</b>	<b>108,230</b>
125,834	125,844	140,000	001-9500-490.82-05	NW COUNTY PARKS & REC	140,000	140,000	140,000
-	69,064	71,465	001-9500-490.82-10	WASCO COUNTY 911 STATE SHARE	71,500	-	-
<b>125,834</b>	<b>194,907</b>	<b>211,465</b>		<b>TOTAL CONTRIBUTION TO AGENCIES</b>	<b>211,500</b>	<b>140,000</b>	<b>140,000</b>
-	-	608,897	001-9500-490.88-00	CONTINGENCY	578,525	624,525	632,495
-	-	<b>608,897</b>		<b>TOTAL CONTINGENCY</b>	<b>578,525</b>	<b>624,525</b>	<b>632,495</b>
-	-	768,902	001-9500-490.89-00	UNAPPROPRIATED ENDING BAL	783,585	783,585	783,585
-	-	<b>768,902</b>		<b>TOTAL UNAPPROPRIATED ENDING BAL</b>	<b>783,585</b>	<b>783,585</b>	<b>783,585</b>
<b>584,977</b>	<b>649,853</b>	<b>1,981,633</b>		<b>TOTAL OTHER DEPARTMENT</b>	<b>1,911,870</b>	<b>1,886,370</b>	<b>1,894,340</b>
<b>5,953,062</b>	<b>6,250,727</b>	<b>8,148,396</b>		<b>TOTAL EXPENSES</b>	<b>8,151,053</b>	<b>8,134,553</b>	<b>8,134,553</b>
<b>1,741,930</b>	<b>1,722,864</b>	<b>-</b>		<b>GENERAL FUND - REVENUES LESS EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**LIBRARY FUND**

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<b>Fund:</b>	<b>Library Fund (004)</b>	
<b>Department:</b>	<b>Library (021)</b>	<b>Number of Employees: 13 (10.25 FTE)</b>
<b>Program:</b>	<b>Library Services (455)</b>	

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**Mission**

The Dalles-Wasco County Public Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

**Description**

The Dalles-Wasco County Public Library serves the residents of the Wasco County Library Service District as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. The Library Service District provides the library's operating funds through an intergovernmental agreement with the City. The agreement also includes funding for support services provided to other County libraries and stations. The library is a member of Sage, an automated library system shared by seventy-seven libraries in a fifteen county area.

Services provided by the library each year include more than 160,000 loans of books, magazines, books on tape, compact discs, DVDs, videocassettes, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; public access to computers and the Internet including Wi-Fi access; downloadable audiobooks, videos and e-books; outreach services; public programs; ESL (English as a second language) and literacy services; and children's story hours and programs.

**2013-2014 Goals, Projects and Highlights**

- Work with Library Foundation and Library Expansion Committee to complete fundraising campaign for children's addition.
- Implement radio frequency identification (RFID) system with self-checkout terminal.
- Continue to work with City of Maupin to support efforts for improved library facility and related fundraising.
- Evaluate library non-fiction collection, and consider materials for withdrawal based on criteria such as use, currency, and condition.
- Develop and maintain children's non-fiction collection to meet Common Core Standards.
- Provide summer reading program for elementary school age children residing in South Wasco County.
- Update five personal computers, two staff workstations, and three public Internet access workstations.
- Replace south side of library courtyard deck, completing deck replacement project.

- Provide security camera in entry walkway and bicycle rack area for improved public safety.
- Prune trees on Seventh Place, Court Street, and north side of building.
- Obtain grant funding to replace outdated microfilm scanner.

### **2012-2013 Accomplishments/Comments**

- Conducted fundraising campaign with Library Foundation and Library Expansion Committee for library building expansion.
- Updated four District personal computers at The Dalles library: one graphic design workstation, one staff cataloging workstation, the Library Director's workstation, and the security software console.
- Utilized grant funding to establish two early literacy workstations for use by children from preschool through middle school age.
- Evaluated library non-book and children's collections and considered materials for withdrawal based on criteria such as use, currency, and condition.
- Provided Kiwanis Club sponsored summer reading program.
- Expanded after school programming offered to teens.
- Served as co-sponsor of Read Across America Day at local schools.
- Made available library mobile app for patron use.
- Provided two weekly story hours in library and outreach story hours in North, Central, and South Wasco County library locations.
- Utilized a grant from the Ford Family Foundation to conduct library facility planning with City of Maupin.
- Replaced community meeting room carpet with carpet tile squares for ease of replacement in high traffic areas.
- Installed security light on 7th Place to light upper public parking lot.
- Crack sealed, seal coated, and striped lower and upper public parking lots.
- Replaced west side of library courtyard deck.
- Reprogrammed and recalibrated HVAC controls for lower operating energy costs.

### **Major Issues to be resolved in the next five years**

- Developing plan to form more consolidated district.
- Determining allocation of resources among libraries as conditions change.
- Establishing reserve fund to sustain service plan, build capital reserves, and fund libraries until tax monies are received each year.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**LIBRARY FUND SUMMARY**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Account Description</b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
567,280	657,645	753,663	<b>BEGINNING BALANCE</b>	887,868	887,868	887,868
983,282	1,008,643	1,039,481	<b>REVENUES</b>	1,071,062	1,071,062	1,071,062
-	-	-	<b>OTHER SOURCES</b>	-	-	-
<b>1,550,562</b>	<b>1,666,289</b>	<b>1,793,144</b>	<b>TOTAL RESOURCES</b>	<b>1,958,930</b>	<b>1,958,930</b>	<b>1,958,930</b>
855,917	821,744	948,907	<b>LIBRARY</b>	1,020,935	1,020,935	1,030,200
855,917	821,744	948,907	<b>TOTAL EXPENDITURES</b>	1,020,935	1,020,935	1,030,200
-	-	-	<b>CHARGES FOR SERVICES</b>	-	-	-
37,000	35,566	37,570	<b>TRANSFER OUT</b>	38,621	38,621	38,621
-	-	105,351	<b>CONTINGENCY</b>	106,648	106,648	106,648
-	-	701,316	<b>UNAPPROPRIATED ENDING BAL</b>	792,726	792,726	783,461
37,000	35,566	844,237	<b>TOTAL OTHER USES</b>	937,995	937,995	928,730
<b>892,917</b>	<b>857,310</b>	<b>1,793,144</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>1,958,930</b>	<b>1,958,930</b>	<b>1,958,930</b>
<b>657,645</b>	<b>808,979</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>



**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**LIBRARY FUND REVENUES & EXPENDITURES**

FY10/11 Actual	FY11/12 Actual	FY12/13 Budget	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
567,280	657,645	753,663	004-0000-300.00-00	BEGINNING BALANCE	887,868	887,868	887,868
3,623	4,183	4,183	004-0000-334.20-00	STATE FOR LIBRARY	4,217	4,217	4,217
956,574	985,271	1,014,829	004-0000-337.20-00	LIBRARY DISTRICT TAXES FROM CO	1,045,274	1,045,274	1,045,274
14,128	11,251	10,249	004-0000-351.50-00	LIBRARY FINES	9,716	9,716	9,716
2,330	2,791	1,806	004-0000-361.00-00	INTEREST REVENUES	3,349	3,349	3,349
5,009	5,103	8,314	004-0000-365.00-00	GIFTS AND DONATIONS	8,406	8,406	8,406
1,618	43	100	004-0000-369.00-00	OTHER MISC REVENUES	100	100	100
<b>1,550,562</b>	<b>1,666,289</b>	<b>1,793,144</b>	<b>TOTAL LIBRARY FUND REVENUES</b>		<b>1,958,930</b>	<b>1,958,930</b>	<b>1,958,930</b>
			<b>EXPENDITURES</b>				
357,796	301,362	325,532	004-2100-455.11-00	REGULAR SALARIES	338,587	338,587	338,587
55,473	99,820	97,208	004-2100-455.12-00	PARTTIME/TEMP SALARIES	97,069	97,069	97,069
5	117	2,500	004-2100-455.13-00	OVERTIME SALARIES	2,500	2,500	2,500
93,026	90,255	99,386	004-2100-455.21-10	MEDICAL INSURANCE	102,059	102,059	102,059
2,424	2,601	2,575	004-2100-455.21-20	L-T DISABILITY INSURANCE	2,651	2,651	2,651
466	503	478	004-2100-455.21-30	LIFE INSURANCE	453	453	453
2,169	2,502	3,279	004-2100-455.21-40	WORKERS COMP INSURANCE	2,590	2,590	2,590
30,096	29,361	32,531	004-2100-455.22-00	FICA	33,519	33,519	33,519
53,075	49,253	55,169	004-2100-455.23-00	RETIREMENT CONTRIBUTIONS	54,381	54,381	54,381
3,504	7,517	6,233	004-2100-455.28-00	VEBA CONTRIBUTIONS	6,524	6,524	6,524
240	180	420	004-2100-455.29-00	OTHER EMPLOYEE BENEFITS	240	240	240
<b>598,275</b>	<b>583,471</b>	<b>625,311</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>640,573</b>	<b>640,573</b>	<b>640,573</b>
35,277	30,517	47,034	004-2100-455.31-10	CONTRACTUAL SERVICES	50,721	50,721	50,721
-	-	297	004-2100-455.32-20	SPECIAL LEGAL SERVICES	297	297	297
2,525	2,221	2,970	004-2100-455.41-10	WATER & SEWER	2,755	2,755	2,755
1,000	992	1,044	004-2100-455.41-20	GARBAGE SERVICES	1,026	1,026	1,026
21,572	19,866	24,388	004-2100-455.41-40	ELECTRICITY	25,120	25,120	25,120
21,127	22,103	29,140	004-2100-455.43-10	BUILDINGS AND GROUNDS	19,125	19,125	28,390
150	-	-	004-2100-455.43-20	COMPUTERS	-	-	-
4,224	2,986	6,096	004-2100-455.43-40	OFFICE EQUIPMENT	6,007	6,007	6,007
-	51	358	004-2100-455.43-45	JOINT USE OF LABOR/EQUIP	376	376	376
943	52	-	004-2100-455.43-51	GAS / OIL / LUBRICANTS	-	-	-
352	913	2,398	004-2100-455.43-52	LIBRARY VEHICLE-GAS/OIL/TIRES	2,398	2,398	2,398
2,128	3,104	5,397	004-2100-455.43-77	HVAC SYSTEMS	3,882	3,882	3,882
2,216	2,255	2,367	004-2100-455.52-10	LIABILITY INSURANCE	2,400	2,400	2,400
3,436	3,768	5,542	004-2100-455.52-30	PROPERTY INSURANCE	4,954	4,954	4,954
290	296	311	004-2100-455.52-50	AUTOMOTIVE INSURANCE	343	343	343
4,016	2,051	3,675	004-2100-455.53-20	POSTAGE	3,859	3,859	3,859
6,787	6,625	7,132	004-2100-455.53-30	TELEPHONE	7,442	7,442	7,442
924	3,802	5,370	004-2100-455.58-10	TRAVEL, FOOD & LODGING	5,640	5,640	5,640
490	1,158	6,995	004-2100-455.58-50	TRAINING AND CONFERENCES	6,995	6,995	6,995
613	574	1,533	004-2100-455.58-70	MEMBERSHIPS/DUES/SUBS	1,610	1,610	1,610
24,847	19,363	27,073	004-2100-455.60-10	OFFICE SUPPLIES	28,428	28,428	28,428
2,001	1,249	2,629	004-2100-455.60-20	JANITORIAL SUPPLIES	2,310	2,310	2,310
2,170	1,235	4,176	004-2100-455.60-85	SPECIAL DEPT SUPPLIES	4,301	4,301	4,301
83,286	79,917	96,109	004-2100-455.64-20	LIBRARY BOOKS AND BIND	98,863	98,863	98,863
4,118	4,075	5,798	004-2100-455.64-30	LIBRARY PERIODICALS	5,831	5,831	5,831
8,852	10,554	14,197	004-2100-455.64-40	AUDIO/VISUAL MATERIALS	14,623	14,623	14,623
10,847	9,691	15,453	004-2100-455.64-80	COMPUTER SOFTWARE	14,330	14,330	14,330
108	75	626	004-2100-455.69-50	MISCELLANEOUS EXPENSES	626	626	626
13,342	8,782	5,488	004-2100-455.69-80	ASSETS < \$5000	7,500	7,500	7,500
<b>257,642</b>	<b>238,273</b>	<b>323,596</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>321,762</b>	<b>321,762</b>	<b>331,027</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**LIBRARY FUND EXPENDITURES  
(continued)**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
Actual	Actual	Budget					
-	-	-	004-2100-455.74-20	VEHICLES	-	-	-
-	-	-	004-2100-455.74-30	FURNITURE AND FIXTURES	-	-	-
-	-	-	004-2100-455.74-40	OFFICE EQUIPMENT	-	-	-
-	-	-	004-2100-455.74-50	COMPUTER EQUIPMENT	58,600	58,600	58,600
-	-	-	<b>TOTAL CAPITAL OUTLAY</b>		<b>58,600</b>	<b>58,600</b>	<b>58,600</b>
<b>855,917</b>	<b>821,744</b>	<b>948,907</b>	<b>TOTAL LIBRARY OPERATING DEPARTMENT</b>		<b>1,020,935</b>	<b>1,020,935</b>	<b>1,030,200</b>
			<b>OTHER USES</b>				
37,000	35,566	35,465	004-9500-419.81-01	TO GENERAL FUND	36,432	36,432	36,432
-	-	2,105	004-9500-419.81-10	TO UNEMPLOYMENT FUND	2,189	2,189	2,189
<b>37,000</b>	<b>35,566</b>	<b>37,570</b>	<b>TOTAL INTERFUND TRANSFERS</b>		<b>38,621</b>	<b>38,621</b>	<b>38,621</b>
-	-	105,351	004-9500-455.88-00	CONTINGENCY	106,648	106,648	106,648
-	-	<b>105,351</b>	<b>TOTAL CONTINGENCY</b>		<b>106,648</b>	<b>106,648</b>	<b>106,648</b>
-	-	-	004-9500-455.88-01	RESERVE FOR FUTURE EXPENDITURES	256,687	256,687	247,422
-	-	701,316	004-9500-490.89-00	UNAPPROPRIATED ENDING BAL	536,039	536,039	536,039
-	-	<b>701,316</b>	<b>TOTAL UNAPPROPRIATED</b>		<b>792,726</b>	<b>792,726</b>	<b>783,461</b>
<b>37,000</b>	<b>35,566</b>	<b>844,237</b>	<b>TOTAL OTHER USES DEPARTMENT</b>		<b>937,995</b>	<b>937,995</b>	<b>928,730</b>
<b>892,917</b>	<b>857,310</b>	<b>1,793,144</b>	<b>GRAND TOTAL LIBRARY FUND</b>		<b>1,958,930</b>	<b>1,958,930</b>	<b>1,958,930</b>
<b>657,645</b>	<b>808,979</b>	-	<b>LIBRARY FUND - REVENUES LESS EXPENSES</b>		-	-	-

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**PUBLIC WORKS**

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<b>Department:</b>	<b>Public Works</b>	<b>Number of Employees:</b>	<b>42</b>
<b>Program:</b>	<b>Enterprise and Dedicated Fund Activities</b>		

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**Mission**

To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

**Description**

The Department of Public Works is composed of five separate divisions with three different enterprise funds: Street Fund, Water Fund and Wastewater Fund. Revenues from individual enterprise funds cannot be co-mingled, and joint services between funds must be tracked and charged for appropriate reimbursement. Within the Department, administrative, engineering, and clerical support services are split proportionally among the funds.

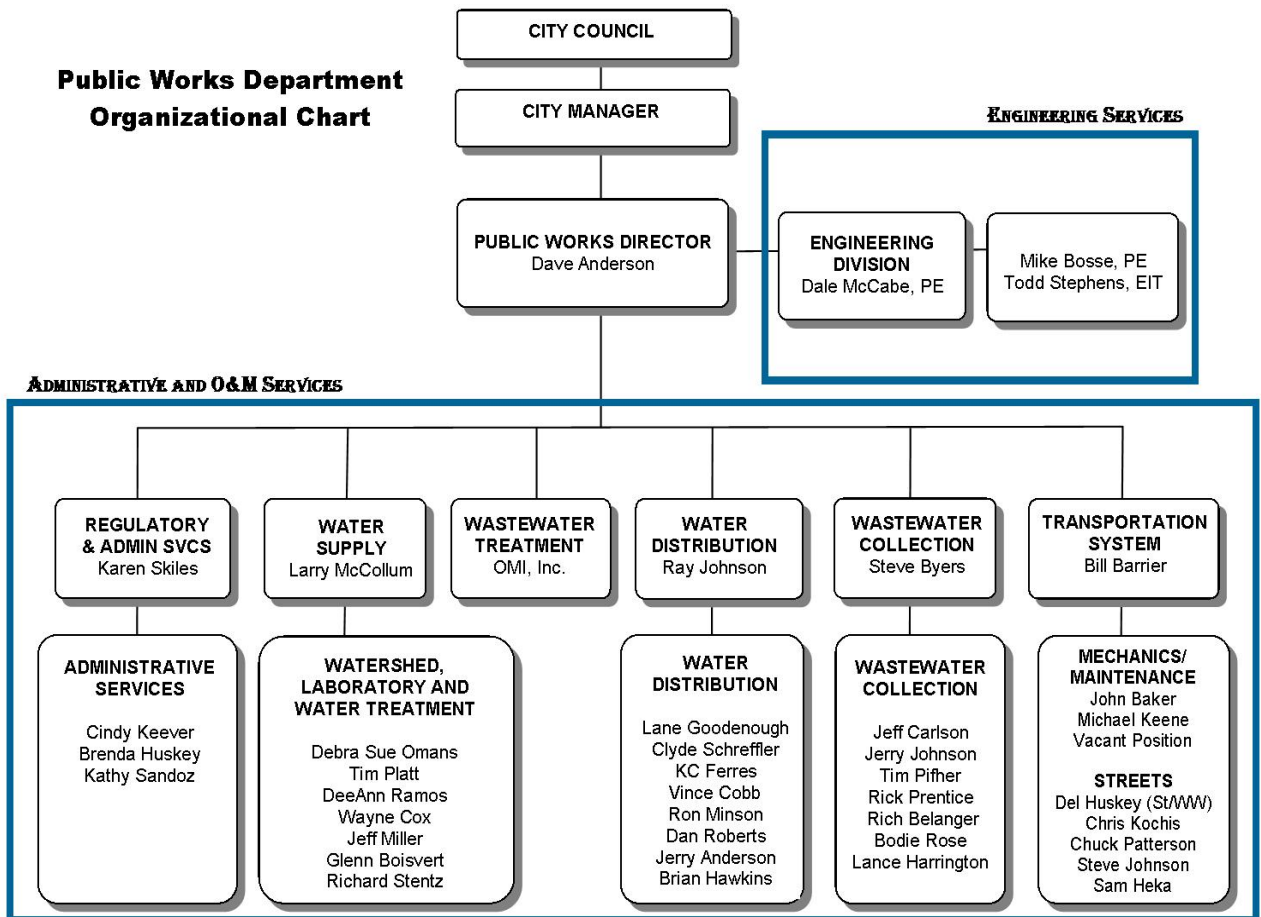
**2013-14 Goals, Projects, and Highlights**

- Complete work on National Environmental Protection Act [NEPA] permitting for the replacement of the Dog River Diversion Line.
- Complete development of a Water Management and Conservation Plan for the City of The Dalles satisfying requirements of the Oregon Water Resources Department.
- Complete design engineering for Wastewater Treatment Plant Expansion Phase II consistent with recommendations of the updated Wastewater Facility Master Plan.
- Construct crosswalks and street modifications on Kelly Avenue from 10<sup>th</sup> to 12<sup>th</sup> Streets to improve pedestrian safety.
- Complete an update of the City's Cross Connection Control Program.
- Obtain funding and complete an update of the City's Transportation System Plan.
- Complete a traffic analysis of the East 10<sup>th</sup>/Thompson Street intersection.

**2012-13 Accomplishments**

- Completed the replacement of the Jordan Street and Meadows sanitary sewer lift stations including the addition of emergency generators at each site.
- Completed the implementation of an Automated Meter Reading (AMR) system for the City's water meters.
- Initiated the preparation of a Water Management and Conservation Plan for the City of The Dalles to satisfy requirements of the Oregon Water Resources Department.
- Completed an update of the Wastewater Facility Master Plan including a revised Capital Improvement Plan and adoption of a supporting rate schedule.
- Constructed crosswalks, ADA ramps and a pedestrian island at the top of Brewery Grade.
- Renewed the Oregon DEQ discharge permit for the City's Wastewater Treatment Plant and completed an associated Mixing Zone Study for the outfall.
- Completed construction of the West First Street, Terminal Way and Bargeway Road Phase 2 LID.

- Completed construction of an 18-inch water main in River Road in support of planned development on the Port Industrial Area.
- Completed the reconstruction of East 19<sup>th</sup> Street from Dry Hollow Road to Oakwood Drive.
- Completed an extension of time for development of the City’s Columbia River water right permit to the year 2073.
- Continued National Environmental Protection Act [NEPA] studies and surveys for the replacement of the Dog River Diversion Line and supported US Forest Service analysis of the City’s “Proposed Action,” and completed surveying and conceptual design for the project.
- Completed the design for a retaining wall to stabilize East Scenic Drive.



## **TECHNICAL SERVICES: Engineering**

### **Description**

Provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements and private development inside the Urban Growth Boundary. Assists in devising associated City ordinances and standards. Manages the City's infrastructure archives.

### **2013-14 Goals, Projects and Highlights**

- Perform survey and design, and prepare contract documents for:
  - Begin plans for intersection improvements at E 10<sup>th</sup>/Thompson/Old Dufur Intersection
  - Begin plans for 6<sup>th</sup> Street Improvements – Widening from Snipes to Hostetler
  - Begin plans for curb/sidewalk/storm improvements – 6<sup>th</sup> Street, Bi-Mart to Hostetler
  - E. Scenic Drive – Jefferson East to Esther Way – Continue street and utility design
  - Begin plans for W 2<sup>nd</sup> St. Improvements: Cherry Heights to Webber – Street & Utilities
  - Street/Pedestrian Crossing Improvements: Kelly Avenue, 10<sup>th</sup> to 12<sup>th</sup> Streets
  - Begin investigations/studies into best intersection improvements at 10<sup>th</sup> & Cherry Heights
  - Prepare designs for ADA ramps for connecting/continuing ADA corridors
  - 13<sup>th</sup> Street and Richmond – Upsize new water main to 12"
  - Alley between 16<sup>th</sup> and 17<sup>th</sup> Streets, Trevitt to Pentland – 2" Galvanize Replacement
  - Alley between 7<sup>th</sup> and 8<sup>th</sup> Streets, Union to Liberty – 2" Galvanize Replacement
  - Brentwood Drive – Galvanized Replacement
  - Bridge Street: Phase 1 – 14<sup>th</sup> to 18<sup>th</sup> – Sanitary sewer design upgrades
  - Clark and 14<sup>th</sup> – New sanitary sewer main
  - 4<sup>th</sup> Street Grade – Sanitary sewer design upgrades
  - W 6<sup>th</sup> Street: Walnut to Myrtle – Upsize existing sanitary sewer to 18"
- Prepare plans and/or contract documents for:
  - 2013/14 Slipline Project
  - 2013/14 Manhole Rehabilitation Project
  - RFP for WWTP Design of Phase II Improvements from the Wastewater Master Plan
- Provide design oversight and/or construction inspection for:
  - Washington Street Crossing/First Street Urban Renewal Treatment Project design
  - 1<sup>st</sup> Street Urban Renewal Treatment
  - Redevelopment of the Granada Block
  - Water Management and Conservation Plan
  - Completion of Riverfront Trail
  - Mill Creek Tunnel Flooding Analysis
  - Study Transition of County Roads to City's Jurisdiction within the UGB
  - Address Port Infrastructure needs for supporting continued development of industrial properties
  - 2<sup>nd</sup> Street Joint Utility Project with Chenoweth Water PUD

## **2012-13 Accomplishments**

- Performed survey and design, and prepared contract documents for:
  - River Road Waterline project – Installation of 18” Ductile Iron Water Pipe
  - West 2<sup>nd</sup> and Webber 18” – Ductile Iron Water Pipe Upgrade/Connection & Repave
  - 1<sup>st</sup> Street/Bargeway/Terminal – Full LID Project – Phase 2
  - Completed Design and Contract Documents for Thompson Street LID
  - Completed Design and Contract Documents for 19<sup>th</sup> Street Extension - (Sunridge Subdivision to Thompson)
  - 10<sup>th</sup> and Thompson, East – New Storm Main installation
  - Sanitary Sewer – 15<sup>th</sup>, Mt. Hood to Bridge
  - Sanitary and Storm Sewers – 15<sup>th</sup> Street from Trevitt to Liberty Way
  - 12<sup>th</sup> and Mt. Hood Storm Drain and Catch Basin
  - Meadows Lift Station Design
  - Jordan Lift Station Design
  - Design of Trail for re-establishing the Dam tours
- Prepared plans and contract documents for:
  - 2012-13 Slipline Contract
  - 2012-2013 Manhole Rehabilitation Project
  - 4<sup>th</sup> Street Grade – Surveying for Sanitary Sewer Re-design
  - Geotechnical Investigation/Surveying – Scenic Drive (East of Jefferson Street)
- Provided design oversight and/or construction inspection for:
  - Construction of Meadows lift Station
  - Construction of Jordan Lift Station
  - Provided Project Management for the completion of the Terminal Reservoir & Pump Station Project
  - Construction of the additional 16 inch Main for Terminal Reservoir Project
  - WWTP Master Plan Completion
  - Brewery Grade Cross Walk Design and Installation
  - Construction of Trail for re-establishing the Dam Tours
  - Study Traffic and Safety concerns at 10<sup>th</sup> and Kelly and 12<sup>th</sup> and Kelly intersections
  - Washington Street/First Street – Design Review
  - Lewis and Clark Festival Area – Design Review and daily Construction Inspections

## **Major Issues to be resolved in the next 5 years**

- Work toward getting Utilities in place in the Eastern and Western portions of the City.
- Complete Master Plans for providing services into the UGB Expansion Areas.
- Complete the Water, Sanitary Sewer, and Storm Sewer System Improvements as outlined in the project schedules for each of the Master Plans.
- Work toward getting storm sewer trunk lines installed so that as development projects occur, infrastructure improvements can occur with the development.
- Develop city-wide intersection signalization plan.

- Continue updating system models provided with each water, wastewater, and storm sewer Master Plan with as-built information when projects are completed.
- Continue working toward creating ADA corridors throughout the City.
- Continue exploring options for new fill sites for City-generated spoils material.
- Complete City of The Dalles Engineering Standards.
- Provide City of The Dalles Engineering Standards and Project Specifications for posting on the City's Website.

## **REGULATORY COMPLIANCE SERVICES**

### **Description**

Provides supervision for Administrative Services, as well as oversight to assure that regulations relevant to the many areas of Public Works responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the time lines set by regulatory agencies, and performing ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, as well as protection of the environment, and protection from litigation and fines.

### **2013-14 Goals, Projects, and Highlights**

- Assist with development of City of The Dalles Water Management and Conservation Plan.
- Assist with development of City's Continuity of Operations Plan.
- Prepare an annual informational mailing to sewer system customers, raising awareness of sewer issues such as the damages caused by grease and "flushable" paper wipes.
- Update and address training requirements for the Water System Emergency Response Plan.
- Complete National Incident Management System (NIMS) training for Public Works in order to maintain eligibility for Department of Homeland Security grants.
- Conduct systematic Job Safety Analysis on department work activities.

### **2012-13 Accomplishments**

- Worked with Oregon Department of Environmental Quality (DEQ) to obtain renewal of the NPDES discharge permit for the City's Wastewater Treatment Plant.
- Assisted with development of an Outfall Mixing Zone Study in connection with NPDES permit renewal. Actual dilutions achieved by the Wastewater Treatment Plant's outfall to the river are needed to determine compliance with Oregon's new Water Quality Standards for discharge to waters of the state, now the most stringent in the nation.
- Completed the DEQ approval process for revision of technically-developed Local Limits, which govern industrial discharges to the City wastewater system, by providing Public Notice, drafting a resolution for City Council adoption and providing information to DEQ.
- Cross Connection Control program:
  - Initiated update of Ordinance No. 01-1240 on Cross Connection Control.

- Assisted with operation and update of Tokay software for tracking of installation and testing of backflow assemblies in the city water system.
- Industrial Pretreatment Program:
  - Administered ongoing permits for two Significant Industrial Users (AmeriTies West and Design LLC), as well as Chenoweth Water PUD, NW Aluminum Specialties, Bonneville Power Administration, AAA Metal Fabrication and Polehn Farms.
  - Wrote discharge permits for two new industries: Columbia PhytoTechnology and Copa Di Vino Winery.
  - Prepared Industrial Pretreatment invoice requests, totaling \$126,471 for 2012.
- Community outreach activities:
  - Provided 14<sup>th</sup> annual Water Quality Report to all water customers as required by EPA.
  - Organized the Public Works booth for the Cherry Festival, with information on water conservation, water meters, sewer video capabilities, and unflushable materials.
  - Prepared news releases for department projects.
  - Prepared numerous doorhangers to provide information on neighborhood water, sewer and paving projects.
- Assured compliance with DEQ's Sanitary Sewer Overflow regulations, reporting two overflows in 2012 due to roots and vandalism as compared with three in 2011 which were caused by blockages of roots, grease and adult diapers.
- Assisted with implementation of the Lucity asset management software as part of the Capacity Management Operations and Maintenance Plan for the Wastewater Collection system.
- Began implementation of the Everbridge notification system for City employees related to the City's Emergency Notification System.
- Assured compliance with all state Drinking Water Program requirements for water testing and reporting.
- Coordinated department Workers Comp claims, preparing and tracking light duty offers.
- Handled hazardous materials issues, sending unneeded chemicals to collection events, tracking recycled scrap metal, solvent, antifreeze and used oil, and reporting to DEQ.
- Served as City representative on Tri-County Hazardous Waste and Recycling Program Steering Committee, serving also on the Budget, Funding, and Goals and Policy subcommittees.
- Provided oversight of the department's Commercial Driver's License (CDL) records, and water/wastewater certifications.
- Provided administration of the City's Drug and Alcohol Program.

### **Major Issues to be resolved in the next 5 years**

- Impacts of Oregon's new Water Quality Standards for discharge to waters of the state, which are now the most stringent in the nation.
- Careful monitoring of Wastewater Treatment effluent test results and the resulting Reasonable Potential Analysis, which will identify Pollutants of Concern in the City's discharge to the river for future permit limits.
- Resolution of the issue of Crane Operator certification for operation of the City's 17-ton boom truck under new OR-OSHA rules effective after November 10, 2014.



## **ADMINISTRATIVE SERVICES**

### **Description**

Provides administrative functions for the Department of Public Works: budgeting, department purchases, manpower cost apportionment, departmental personnel functions, inventory tracking, customer service and timekeeping.

### **2013-14 Goals, Projects, and Highlights**

- Continue to provide a high level of skilled customer service and professionalism, both internally and externally.
- Continue cross training of personnel in all functions associated with front office duties.
- Review/update forms and office Standard Operating Procedures.

### **2012-13 Accomplishments**

- Provided coordination for the 26<sup>th</sup> annual Community Cleanup event.
- Used the Internet Tickets (ITIC) locate system to track 843 locate requests, and provided monthly Locate Report to Oregon Underground Coordinating Council (OUCC).
- Provided administrative support to the Department Director and management staff.
- Processed the monthly Joint Use reports, invoices for department services, and monthly time allocation job reports.
- Provided monthly detailed budget, account activity and revenue reports.
- Assembled bid/proposal packets and contracts for six departmental projects.
- Performed departmental personnel functions, including Personnel Action Forms as needed for Public Works employees.
- Logged and tracked approximately 10 field utility verifications, 24 building permits, 7 physical constraints/cut & fill permits, 8 property line adjustments, 10 blue line plat maps and plans, and 4 miscellaneous permits for processing through the Public Works and Planning Departments.
- Issued 63 Street/Sidewalk Closure permits, 18 Banner permits, 16 Backflow Device Installation Permits, and 29 Right-of-Way Construction permits.
- Provided clerical and administrative support for the monthly City of The Dalles Traffic Safety Commission meetings.
- Assisted in refining the tracking of vehicle maintenance and sign costs.
- Processed purchase orders and obtained approvals in a timely manner.
- Recycled old records from upstairs storage area in accordance with record retention rules.
- Assisted with maintaining hydrant test data and tracked hydrants out of service.
- Arranged registration and lodging for out-of-town employee training and tracked costs.
- Monitored and logged in confined space entries for safety purposes.
- Provided liaison services for employees with insurance and retirement providers.
- Provided liaison services with the phone and alarm companies and computer IT contractor.
- Provided updated City Specifications to area contractors and plan holders.

## Major Issues to be resolved in the next 5 years

- Provide training for appropriate personnel on the applications associated with the HTE/Finance Department programs, as well as any new asset management or computer maintenance management software that may be put into use.
- Continue to analyze procedures, duties and responsibilities to see that personnel, equipment and daily functions perform efficiently and accurately.
- Continue to obtain training to maintain a high level of skill and knowledge in the increasingly technical and complex business world.

### City of The Dalles, Oregon Fiscal Year 2013-14 Budget

## PUBLIC WORKS SUMMARY

FY10/11	FY11/12	FY12/13		FY13/14 Proposed	FY13/14 Approved	FY13/14 Adopted
<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Revenue/Cost Centers</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
7,765,854	8,065,323	8,100,113	BEGINNING BALANCE	7,905,777	7,965,777	8,015,777
10,333,166	10,735,328	11,226,190	REVENUES	11,861,855	11,861,855	11,861,855
2,825,954	3,315,497	3,123,009	OTHER SOURCES	4,110,985	4,110,985	4,110,985
20,924,974	22,116,149	22,449,312	<b>TOTAL RESOURCES</b>	<b>23,878,617</b>	<b>23,938,617</b>	<b>23,988,617</b>
981,781	1,020,187	1,585,778	STREET OPERATIONS	1,645,787	1,645,787	1,645,787
141,310	170,280	279,737	PUBLIC WORKS RESERVE FUND	512,965	512,965	512,965
351,960	226,313	1,219,342	STREET/BRIDGE REPLACEMENT FUND	1,238,059	1,238,059	1,238,059
1,086,974	1,344,264	1,287,406	WATER TREATMENT	1,338,541	1,338,541	1,352,612
1,502,009	1,476,047	1,948,955	WATER DISTRIBUTION	1,897,343	1,957,343	1,957,343
3,524,296	1,352,446	1,216,626	WATER DEPT CAPITAL RESERVE FUND	953,703	953,703	1,003,703
2,502,867	2,451,561	2,802,884	WASTE WATER FUND	2,763,028	2,763,028	2,772,828
881,179	586,481	1,807,562	SEWER SPECIAL RESERVE FUND	2,280,102	2,280,102	2,280,102
379,685	288,247	4,138,972	SEWER PLANT CONST	4,006,480	4,006,480	4,006,480
11,352,060	8,915,826	16,287,262	<b>TOTAL EXPENDITURES</b>	<b>16,636,008</b>	<b>16,696,008</b>	<b>16,769,879</b>
-	-	227,780	DEBT SERVICE	233,952	233,952	233,952
5,106,436	5,284,680	5,419,206	TRANSFER OUT	6,926,314	6,926,314	6,926,314
-	-	515,064	CONTINGENCY	82,343	82,343	58,472
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
5,106,436	5,284,680	6,162,050	<b>TOTAL OTHER USES</b>	<b>7,242,609</b>	<b>7,242,609</b>	<b>7,218,738</b>
<b>16,458,496</b>	<b>14,200,506</b>	<b>22,449,312</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>23,878,617</b>	<b>23,938,617</b>	<b>23,988,617</b>
<b>4,466,478</b>	<b>7,915,642</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

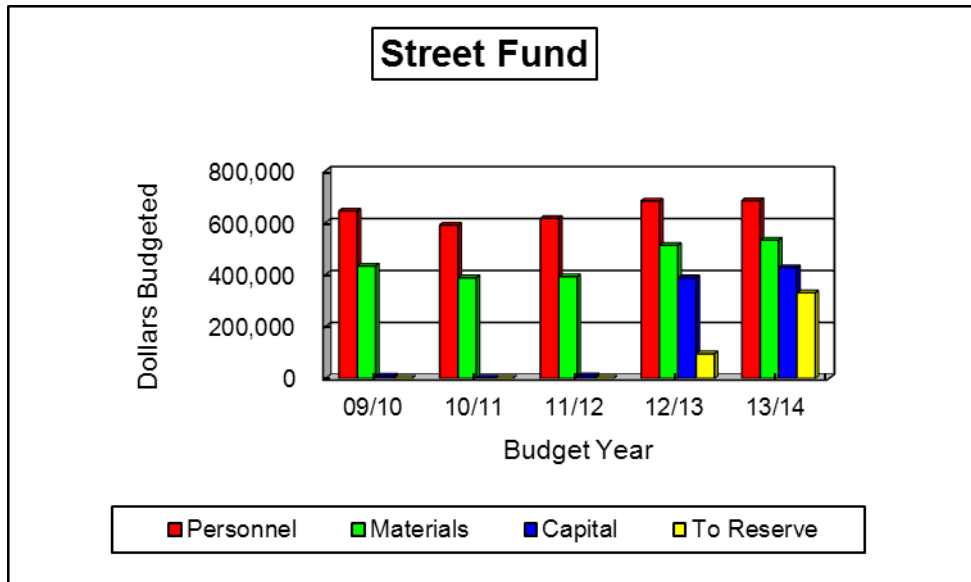
**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**STREET FUND**

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<b>Fund:</b>	<b>Street (005)</b>	<b>Number of Employees:</b>	<b>5 dedicated</b>
<b>Department:</b>	<b>Public Works</b>		<b>12 shared / 7.50 FTE</b>
<b>Program:</b>	<b>Street</b>		

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The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City street systems. The fund's primary sources of revenue are the Oregon State Motor Vehicle Fund and a local 3-cent gas tax.

**Description**

The Street Division manages the operation and maintenance of 75 miles of paved city streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, lighting, various triangle parks, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

**2013-14 Goals, Projects, and Highlights**

- Complete identified capital and O&M improvements, using in-house engineering when needed, to provide cost-effective, affordable projects.
- Complete the following surfacing projects:
  - Resurface East 13<sup>th</sup> Street – Washington to Kelly Avenue
  - Complete paving of West 2<sup>nd</sup> Street after water main project
  - Zip, CTB and pave Bridge Street – West 14<sup>th</sup> through West 18<sup>th</sup> Streets
  - Conduct a 30,000 lb crack seal effort
  - Chip seal Dry Hollow Road – East 9<sup>th</sup> through East 19<sup>th</sup> Street
  - Chip seal Mt Hood – West 10<sup>th</sup> through West 23<sup>rd</sup> Street
  - Construct pedestrian improvements on Kelly Avenue between East 10<sup>th</sup> and 12<sup>th</sup> Streets

Patch failed street surfaces where 30-year-old patches are coming apart

- Help Engineering Division solve drainage issues throughout the City.
- Provide curb/sidewalk installation and replacement in accordance with ADA requirements.
- Provide service for increasing street lighting, paint striping, sign age, and delineation.
- Stay involved in planning issues, including annexation of areas with substandard streets.
- Continue to provide annual equipment evaluations to maximize reliability and value.
- Support Water Distribution and Wastewater Collection Division functions to expedite full surface projects.
- Implement a vigorous noxious weed abatement program using public information releases and contractual services, including spray control of puncture vine in and along City rights-of-ways.
- Provide assistance with increasing community events.

### **2012-13 Accomplishments**

- Completed full depth reconstruction of East 19<sup>th</sup> Street from Dry Hollow to near Oakwood Drive.
- Profiled, repaired, and paved West 7<sup>th</sup> Street from Washington Street to 10<sup>th</sup> and Kelly Avenue.
- Installed a pedestrian passage way at East 9<sup>th</sup> Street and Brewery Grade.
- Completed the following surfacing projects:
  - Resurfaced East 14<sup>th</sup> Street – Washington to Kelly Avenue
  - Profile paved north lane of East 2<sup>nd</sup> Street between Taylor and Lincoln Streets
  - Effected repairs to bridge deck and approaches on West 9<sup>th</sup> Street
- Continued to work on pedestrian corridors throughout the city.
- Provided annual equipment / fleet evaluations.
- Implemented a vigorous weed abatement spray program.
- Performed maintenance patching on many city streets.
- Administered Public Works fleet maintenance.
- Conducted a Traffic Analysis Study of Kelly Avenue between East 10<sup>th</sup> and 12<sup>th</sup> Streets.
- Patched pavement surfaces following Water Distribution and Wastewater Collection utility work.
- Rocked and graded gravel roads and alleys in the City and municipal watershed.
- Re-striped paved streets.
- Painted crosswalks and delineations in the City, as well as Mosier, Dufur and surrounding areas, as a trade of efforts agreement with Wasco County Public Works.
- Cleaned and cleared slide areas within city.
- Worked with all area utilities and contractors on permitting of Right-of-Way work.
- Provided support to General Fund building and grounds efforts, traffic counts for engineering studies, and input for Urban Renewal activities.
- Provided staff support for Traffic Safety Commission issues and resolutions.
- Responded to and assisted with Codes Enforcement and City Development issues.
- Sanded and plowed in one moderate and one intense winter storm event.
- Assisted with many community functions, including parades, rodeo, events, bicycle races, community cleanup, street festivals, cruise-in and car races.
- Installed street banners for various events throughout the year.

- Procured, developed, and initiated fill material sites around the City for disposal of materials generated by construction activities.
- Installed and maintained all traffic signage throughout the city.
- Fabricated and installed metal pedestrian stairways at 14<sup>th</sup> and Washington Streets and 8<sup>th</sup> and Jordon Streets.
- Recoated the roof of the Public Works office in cooperation with General Fund building maintenance staff.
- Trimmed and maintained City-owned riparian areas.

**Major Issues to be resolved in the next 5 years**

- Find viable funding mechanisms to sustain adequate street maintenance and service levels as our community continues to expand in growth and needs.
- Build funding to allow for the 4.0 miles per year of surface treatment required to keep up with street deterioration rates.
- Implement replacement of 30-40 year old equipment and 20-30 year old vehicles within the Street Division.
- Complete East 19th Street connection with Thompson Street.
- Complete upgrade of Thompson Street to City standards from East 10th to 19th Street.
- Complete an updated Transportation System Plan.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**STREET FUND SUMMARY**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revenue/Cost Centers</b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
				<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
633,998	947,039	999,262	<b>BEGINNING BALANCE</b>	1,222,390	1,222,390	1,222,390
1,431,034	1,422,075	1,906,794	<b>REVENUES</b>	1,817,722	1,817,722	1,817,722
424,980	430,612	529,959	<b>OTHER SOURCES</b>	927,935	927,935	927,935
<b>2,490,012</b>	<b>2,799,725</b>	<b>3,436,015</b>	<b>TOTAL RESOURCES</b>	<b>3,968,047</b>	<b>3,968,047</b>	<b>3,968,047</b>
981,781	1,020,187	1,585,778	<b>STREET OPERATIONS</b>	1,645,787	1,645,787	1,645,787
141,310	170,280	279,737	<b>PUBLIC WORKS RESERVE FUND</b>	512,965	512,965	512,965
351,960	226,313	1,219,342	<b>TRANSPORTATION SYS RESERVE FUND</b>	1,238,059	1,238,059	1,238,059
<b>1,475,051</b>	<b>1,416,780</b>	<b>3,084,857</b>	<b>TOTAL EXPENDITURES</b>	<b>3,396,811</b>	<b>3,396,811</b>	<b>3,396,811</b>
-	-	-	<b>CHARGES FOR SERVICES</b>	-	-	-
178,153	184,638	302,585	<b>TRANSFER OUT</b>	538,269	538,269	538,269
-	-	48,573	<b>CONTINGENCY</b>	32,967	32,967	32,967
-	-	-	<b>UNAPPROPRIATED ENDING BAL</b>	-	-	-
<b>178,153</b>	<b>184,638</b>	<b>351,158</b>	<b>TOTAL OTHER USES</b>	<b>571,236</b>	<b>571,236</b>	<b>571,236</b>
<b>1,653,203</b>	<b>1,601,418</b>	<b>3,436,015</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>3,968,047</b>	<b>3,968,047</b>	<b>3,968,047</b>
<b>836,809</b>	<b>1,198,307</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**STREET FUND**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
73,512	365,335	421,415	005-0000-300.00-00	BEGINNING BALANCE	636,945	636,945	636,945
396,102	434,026	415,304	005-0000-319.40-00	LOCAL 3 CENT FUEL TAX	450,000	450,000	450,000
658,647	783,286	810,372	005-0000-335.40-00	STATE MOTOR VEH FND	826,690	826,690	826,690
12,143	12,169	-	005-0000-337.10-00	URBAN RENEWAL	-	-	-
-	-	-	005-0000-337.70-00	CHENOWITH PUD	-	-	-
3	10	-	005-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	-
1,169	5,725	1,000	005-0000-341.90-00	MISC SALES AND SRVCE	500	500	500
14,410	8,194	20,500	005-0000-348.00-00	INTERDEPARTMENTAL REVENUE	16,500	16,500	16,500
439	1,424	1,000	005-0000-361.00-00	INTEREST REVENUES	1,500	1,500	1,500
3,635	6,694	2,386	005-0000-369.00-00	OTHER MISC REVENUES	500	500	500
115,250	115,362	129,118	005-0000-391.51-00	WATER UTILITY FUND	143,469	143,469	143,469
139,730	141,300	135,841	005-0000-391.55-00	WASTEWATER UTILITY	140,919	140,919	140,919
-	257	-	005-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
<b>1,415,039</b>	<b>1,873,781</b>	<b>1,936,936</b>	<b>TOTAL STREET FUND REVENUES</b>		<b>2,217,023</b>	<b>2,217,023</b>	<b>2,217,023</b>
			<b>EXPENDITURES</b>				
375,028	381,386	397,941	005-0500-431.11-00	REGULAR SALARIES	407,929	407,929	407,929
-	1,580	5,400	005-0500-431.12-00	PARTTIME/TEMP SALARIES	9,600	9,600	9,600
15,050	14,958	19,911	005-0500-431.13-00	OVERTIME SALARIES	26,030	26,030	26,030
97,539	101,963	114,591	005-0500-431.21-10	MEDICAL INSURANCE	113,953	113,953	113,953
2,363	2,387	2,507	005-0500-431.21-20	L-T DISABILITY INSURANCE	2,570	2,570	2,570
330	359	365	005-0500-431.21-30	LIFE INSURANCE	415	415	415
25,095	31,142	55,582	005-0500-431.21-40	WORKERS COMP INSURANCE	32,571	32,571	32,571
28,905	29,425	32,234	005-0500-431.22-00	FICA	33,932	33,932	33,932
45,406	50,386	52,023	005-0500-431.23-00	RETIREMENT CONTRIBUTIONS	55,070	55,070	55,070
1,731	3,488	3,807	005-0500-431.28-00	VEBA CONTRIBUTIONS	3,510	3,510	3,510
135	195	178	005-0500-431.29-00	OTHER EMPLOYEE BENEFITS	125	125	125
<b>591,582</b>	<b>617,269</b>	<b>684,539</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>685,705</b>	<b>685,705</b>	<b>685,705</b>
489	3,806	23,595	005-0500-431.31-10	CONTRACTUAL SERVICES	23,570	23,570	23,570
7,082	8,514	9,085	005-0500-431.31-40	WASCO CO COMMUNICATIONS	9,221	9,221	9,221
-	706	1,000	005-0500-431.34-10	ENGINEERING SERVICES	1,000	1,000	1,000
6,073	6,121	6,043	005-0500-431.34-30	COMPUTER SERVICES	7,143	7,143	7,143
-	11,700	-	005-0500-431.34-50	SPECIAL STUDIES & REPORTS	13,000	13,000	13,000
16,977	11,108	-	005-0500-431.39-00	OTHER CONTRACTUAL SVCS	-	-	-
1,753	2,960	7,164	005-0500-431.41-10	WATER & SEWER	6,821	6,821	6,821
1,804	2,322	3,600	005-0500-431.41-20	GARBAGE SERVICES	3,600	3,600	3,600
5,583	4,740	6,150	005-0500-431.41-30	NATURAL GAS	6,150	6,150	6,150
4,567	4,241	5,271	005-0500-431.41-40	ELECTRICITY	5,205	5,205	5,205
79,133	79,459	92,156	005-0500-431.41-50	STREET & TRAFFIC LIGHTING	90,953	90,953	90,953
7,600	7,600	7,600	005-0500-431.42-00	JANITORIAL SERVICES	7,600	7,600	7,600
3,174	3,543	15,922	005-0500-431.43-10	BUILDINGS AND GROUNDS	9,817	9,817	9,817
-	2,066	1,200	005-0500-431.43-20	COMPUTERS	1,200	1,200	1,200
854	859	1,895	005-0500-431.43-30	RADIO EQUIPMENT	1,685	1,685	1,685
25	-	500	005-0500-431.43-40	OFFICE EQUIPMENT	500	500	500
6,689	2,862	9,300	005-0500-431.43-45	JOINT USE OF LABOR/EQUIP	14,550	14,550	14,550
45,993	37,451	43,006	005-0500-431.43-50	VEHICLES	37,747	37,747	37,747
23,899	32,793	38,977	005-0500-431.43-51	GAS/OIL/DIESEL/LUBRICANTS	35,922	35,922	35,922
4,214	13,491	19,820	005-0500-431.43-52	TIRES AND TIRE REPAIRS	17,560	17,560	17,560
6,805	10,302	8,877	005-0500-431.43-70	GENERAL EQUIPMENT	8,855	8,855	8,855
178	344	700	005-0500-431.43-71	SPCL UTILITY EQUIPMENT	700	700	700
5,523	5,931	6,454	005-0500-431.43-80	SHOP EQUIPMENT	7,127	7,127	7,127
428	1,189	700	005-0500-431.43-81	SERVICE PICKUP TOOLS	800	800	800
265	248	476	005-0500-431.43-87	UTILITIES LOCATES	476	476	476
324	-	9,700	005-0500-431.44-20	RENTAL OF EQUIPMENT	14,720	14,720	14,720

## STREET FUND (continued)

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
5,826	5,618	5,899	005-0500-431.52-10	LIABILITY INSURANCE	5,980	5,980	5,980
4,347	4,751	6,988	005-0500-431.52-30	PROPERTY INSURANCE	6,247	6,247	6,247
5,605	5,824	6,115	005-0500-431.52-50	AUTOMOTIVE INSURANCE	6,739	6,739	6,739
-	-	1,500	005-0500-431.52-60	INSURANCE DEDUCTIBLES	1,500	1,500	1,500
324	192	470	005-0500-431.53-20	POSTAGE	470	470	470
5,684	5,695	6,250	005-0500-431.53-30	TELEPHONE	6,450	6,450	6,450
-	21	150	005-0500-431.53-40	LEGAL NOTICES	150	150	150
80	102	407	005-0500-431.53-60	PUBLIC EDUCATION/INFO	407	407	407
-	750	450	005-0500-431.54-00	ADVERTISING	450	450	450
13	84	1,180	005-0500-431.55-00	PRINTING AND BINDING	1,165	1,165	1,165
73	106	186	005-0500-431.57-00	PERMITS	86	86	86
412	147	550	005-0500-431.58-10	TRAVEL, FOOD & LODGING	550	550	550
4,517	7,057	10,811	005-0500-431.58-50	TRAINING AND CONFERENCES	10,520	10,520	10,520
814	996	787	005-0500-431.58-70	MEMBERSHIPS/DUES/SUBS	1,150	1,150	1,150
2,470	2,626	2,998	005-0500-431.60-10	OFFICE SUPPLIES	2,998	2,998	2,998
1,850	1,837	2,500	005-0500-431.60-20	JANITORIAL SUPPLIES	2,500	2,500	2,500
1,821	2,264	2,841	005-0500-431.60-80	CLOTHING	2,820	2,820	2,820
3,676	3,780	4,766	005-0500-431.60-85	SPECIAL DEPT SUPPLIES	4,763	4,763	4,763
161	267	1,555	005-0500-431.60-86	CHEMICAL/LAB SUPPLIES	1,555	1,555	1,555
119,382	89,132	130,696	005-0500-431.60-87	STREET CONST SUPPLIES	137,898	137,898	137,898
384	437	945	005-0500-431.64-10	BOOKS AND PERIODICALS	970	970	970
249	-	-	005-0500-431.64-80	COMPUTER SOFTWARE	833	833	833
-	-	-	005-0500-431.69-50	MISCELLANEOUS EXPENSES	-	-	-
914	6,364	5,875	005-0500-431.69-80	ASSETS < \$5000	10,909	10,909	10,909
<b>388,033</b>	<b>392,407</b>	<b>513,110</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>533,032</b>	<b>533,032</b>	<b>533,032</b>
-	-	-	005-0500-431.72-20	BUILDINGS	-	-	-
-	1,953	-	005-0500-431.74-10	MACHINERY	-	-	-
2,166	-	-	005-0500-431.74-20	VEHICLES	-	-	-
-	-	-	005-0500-431.74-25	COMMUNICATIONS EQUIP	-	-	-
-	-	-	005-0500-431.74-30	FURNITURE AND FIXTURES	-	-	-
-	-	-	005-0500-431.74-50	COMPUTER EQUIPMENT	-	-	-
-	8,558	10,000	005-0500-431.74-90	EQUIPMENT, OTHER	17,100	17,100	17,100
-	-	378,129	005-0500-431.75-10	CAPITAL PROJECTS	409,950	409,950	409,950
<b>2,166</b>	<b>10,511</b>	<b>388,129</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>427,050</b>	<b>427,050</b>	<b>427,050</b>
<b>981,781</b>	<b>1,020,187</b>	<b>1,585,778</b>	<b>TOTAL STREET OPERATIONS</b>		<b>1,645,787</b>	<b>1,645,787</b>	<b>1,645,787</b>
			<b>OTHER USES</b>				
118,740	124,667	145,119	005-9500-431.81-01	TO GENERAL FUND	146,328	146,328	146,328
-	-	65,000	005-9500-431.81-09	TO PUBLIC WKS RESV FUND	30,047	30,047	30,047
-	-	2,022	005-9500-431.81-10	TO UNEMPLOYMENT FUND	2,041	2,041	2,041
-	-	30,000	005-9500-431.81-13	TO TRANSPORTATION SYSTEM FUND	300,000	300,000	300,000
-	-	-	005-9500-431.81-18	TO SPECIAL GRANTS FUND	-	-	-
59,413	59,971	60,444	005-9500-431.81-43	TO FFCO 2008 DEBT SVC FUND	59,853	59,853	59,853
<b>178,153</b>	<b>184,638</b>	<b>302,585</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>538,269</b>	<b>538,269</b>	<b>538,269</b>
-	-	48,573	005-9500-431.88-00	CONTINGENCY	32,967	32,967	32,967
-	-	<b>48,573</b>	<b>TOTAL CONTINGENCY</b>		<b>32,967</b>	<b>32,967</b>	<b>32,967</b>
-	-	-	005-9500-431.89-00	UNAPPROPRIATED ENDING BAL	-	-	-
-	-	-	<b>TOTAL UNAPPROPRIATED ENDING BAL</b>		-	-	-
<b>178,153</b>	<b>184,638</b>	<b>351,158</b>	<b>TOTAL OTHER USES</b>		<b>571,236</b>	<b>571,236</b>	<b>571,236</b>
<b>1,159,934</b>	<b>1,204,825</b>	<b>1,936,936</b>	<b>GRAND TOTAL STREET FUND EXPENSES</b>		<b>2,217,023</b>	<b>2,217,023</b>	<b>2,217,023</b>
<b>255,105</b>	<b>668,956</b>	-	<b>STREET FUND - REVENUES LESS EXPENSES</b>		-	-	-

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**PUBLIC WORKS RESERVE FUND**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
Actual	Actual	Budget					
18,347	47,237	44,237	009-0000-300.00-00	BEGINNING BALANCE	168,918	168,918	168,918
200	351	500	009-0000-361.00-00	INTEREST REVENUES	500	500	500
-	-	-	009-0000-369.00-00	OTHER MISC REVENUES	-	-	-
-	-	65,000	009-0000-391.05-00	STREET FUND	30,047	30,047	30,047
30,000	30,000	30,000	009-0000-391.51-00	WATER UTILITY FUND	23,500	23,500	23,500
140,000	140,000	140,000	009-0000-391.55-00	WASTEWATER FUND	290,000	290,000	290,000
-	1,832	-	009-0000-392.10-00	SALE OF WATER FUND FIXED ASSETS	-	-	-
-	1,424	-	009-0000-392.20-00	SALE OF WASTEWATER FIXED ASSETS	-	-	-
-	437	-	009-0000-392.30-00	SALE OF STREET FUND FIXED ASSETS	-	-	-
<b>188,546</b>	<b>221,281</b>	<b>279,737</b>	<b>TOTAL PUBLIC WORKS RESERVE FUND REVENUES</b>		<b>512,965</b>	<b>512,965</b>	<b>512,965</b>
			<b>EXPENDITURES</b>				
41,108	-	-	009-9000-431.74-10	MACHINERY	-	-	-
100,201	170,280	279,737	009-9000-431.74-20	VEHICLES	512,965	512,965	512,965
<b>141,310</b>	<b>170,280</b>	<b>279,737</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>512,965</b>	<b>512,965</b>	<b>512,965</b>
<b>141,310</b>	<b>170,280</b>	<b>279,737</b>	<b>GRAND TOTAL PUBLIC WORKS RESERVE EXPENSES</b>		<b>512,965</b>	<b>512,965</b>	<b>512,965</b>
<b>47,237</b>	<b>51,001</b>	<b>-</b>	<b>PUBLIC WORKS RESERVE FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>

**TRANSPORTATION SYSTEM RESERVE FUND**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
Actual	Actual	Budget					
542,140	534,468	533,610	013-0000-300.00-00	BEGINNING BALANCE	416,527	416,527	416,527
303,202	-	454,732	013-0000-331.11-00	FAU EXCHANGE FUNDS	319,532	319,532	319,532
-	-	-	013-0000-331.90-00	FEDERAL GRANTS - MISC	-	-	-
39,010	168,629	200,000	013-0000-344.20-10	CONNECT CHRGS/ TRANS SDC	200,000	200,000	200,000
2,076	1,568	1,000	013-0000-361.00-00	INTEREST REVENUES	2,000	2,000	2,000
-	-	30,000	013-0000-391.05-00	STREET FUND	300,000	300,000	300,000
<b>886,428</b>	<b>704,664</b>	<b>1,219,342</b>	<b>TOTAL TRANSPORT SYS RSRV FUND REVENUES</b>		<b>1,238,059</b>	<b>1,238,059</b>	<b>1,238,059</b>
			<b>EXPENDITURES</b>				
351,960	226,313	1,092,054	013-1400-431.75-10	CAPITAL PROJECTS	1,238,059	1,238,059	1,238,059
<b>351,960</b>	<b>226,313</b>	<b>1,092,054</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>1,238,059</b>	<b>1,238,059</b>	<b>1,238,059</b>
			<b>INTERFUND TRANSFERS</b>				
-	-	127,288	013-9500-431.37-00	TO CAPITAL PROJECT FUND	-	-	-
<b>-</b>	<b>-</b>	<b>127,288</b>	<b>TOTAL INTERFUND TRANSFERS</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>351,960</b>	<b>226,313</b>	<b>1,219,342</b>	<b>GRAND TOTAL TRANSPORT SYS RSRV FUND EXPENSES</b>		<b>1,238,059</b>	<b>1,238,059</b>	<b>1,238,059</b>
<b>534,468</b>	<b>478,351</b>	<b>-</b>	<b>TRANSPORT SYS RSRV FUND - REVENUE LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>



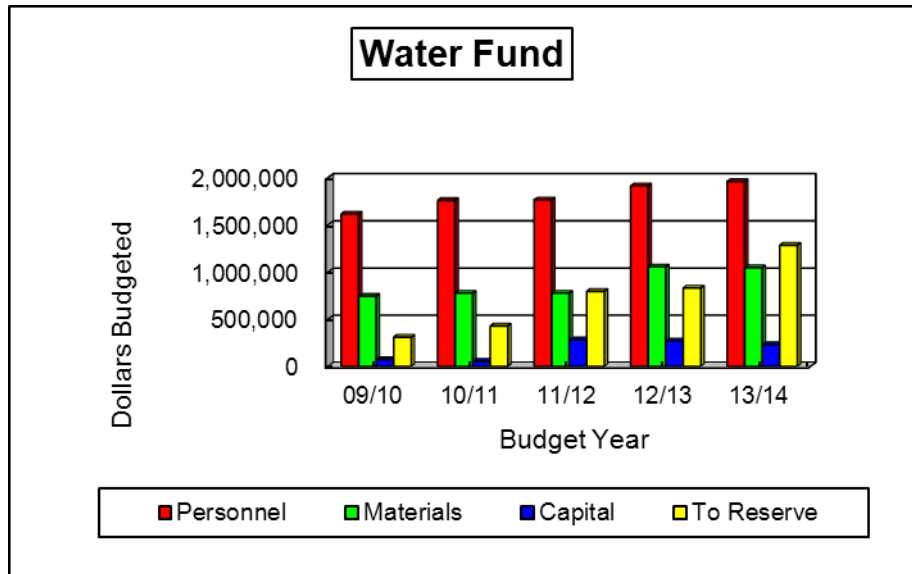
**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**WATER FUND**

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<b>Fund:</b>	<b>Water (050)</b>	<b>Number of Employees: 17 dedicated</b>
<b>Department:</b>	<b>Public Works</b>	<b>11 shared / 21.84 FTE</b>
<b>Program:</b>	<b>Water Treatment and Water Distribution</b>	

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The Water Fund is an enterprise fund used to account for the operations of the City’s water utility. The fund’s primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).

**WATER TREATMENT**

**Description**

The Water Treatment program accounts for all activities involved for daily operations, scheduled and non-scheduled maintenance required to ensure the continuous operation of the Wicks Water Treatment Plant which provides about 94% of the City’s annual water supply and is staffed around the clock. The Water Treatment Division also includes operation and maintenance of the water quality laboratories, and management of The Dalles Municipal Watershed for the protection and enhancement of water quality and quantity. The Water Treatment program work is performed by seven Oregon-certified Water Treatment Operators and one division manager.

**2013-14 Goals, Projects and Highlights**

- Resume work on a land exchange with the US Forest Service to consolidate City ownership around Crow Creek Dam and reservoir.
- Complete work on environmental permitting for the Dog River Diversion Pipeline replacement project.

- Continue to participate in and apply optimization principles of Partnership for Safe Water.
- Complete approval of new DEQ permit for discharge of filter backwash water.
- Continue the process to obtain OR-OSHA Safety and Health Achievement Recognition Program (SHARP) rating.

### **2012-13 Accomplishments/Comments**

- Completed replacement of the log boom and anchors at the Crow Creek Dam.
- Completed installation of new pumped diffusion flash mixer to improve coagulation efficiency.
- Continued to participate in and apply optimization principles of Partnership for Safe Water.
- Worked toward new DEQ permit for discharge of filter backwash water.
- Continued process toward achievement of the OR-OSHA Safety and Health Achievement Recognition Program (SHARP) rating.

### **Major Issues to be resolved in the next 5 years**

- Complete a land exchange with US Forest Service to facilitate Crow Creek Dam enlargement and/or spillway enhancement.
- Plan for expansion of Crow Creek Dam.
- Construct improvements to the mixing systems at the Wicks Water Treatment Plant to improve treatment effectiveness and efficiency, thereby increasing plant capacity.
- Enhance treatment plant operational capabilities through improvements to SCADA communications and further integration of operational controls.
- Replace the 60-year-old Washwater Reservoir at the Wicks Water Treatment Plant.

## **WATER DISTRIBUTION**

### **Description**

The Water Distribution Division is responsible for providing an uninterrupted supply of clean, safe drinking water for the citizens and businesses of the City of The Dalles. Division staff includes eight Oregon-Certified Water Distribution Operators and one division manager. This division operates and maintains 3 wells, 5 storage reservoirs, 3 booster pumping stations, 100 miles of water lines, 13 separate service/pressure zones, over 700 fire hydrants, and 4,850 water meters. The City's Cross Connection Control program is also operated within this division. The Water Distribution Division, in conjunction with the Wastewater Collection Division, maintains a 24-hour per day, 365-day per year emergency response program. This "On-Call" program provides nearly immediate response to any city infrastructure emergency.

### **2013-14 Goals, Projects, and Highlights**

- Continue to protect public health through water quality monitoring, water quality investigations, backflow protection, system maintenance, and assurance of adequate fire flows and pressure.
- Monitor Federal and State drinking water regulation changes and make necessary adjustments and/or improvements required to keep the system in compliance. This budget year will include compliance with the EPA Reduction of Lead in Drinking Water Act (P.L.11-380).
- Begin annual water meter replacement program, replacing about 10 % (approximately 450) old residential water meters with new meters each year.
- Continue the Pressure Reducing Valve maintenance program at a level of rehabilitating 10 PRV stations per year.
- Continue to upgrade galvanized laterals and main lines for system improvement and in advance of street paving projects.
- Install water main line inter-tie at West 2nd and Webber Streets to enhance flow to Port area.

### **2012-13 Accomplishments**

- Completed extensive rehabilitation of the Jordan Well, including pump, motor, bearings and a new flow meter and check valve.
- Completed installation of the Automated Meter Reading radio system.
- Performed approximately 30 utility locates per week, including water, waste water, and storm and Q-life underground lines.
- Repaired 16 water leaks/main breaks, and repaired/ replaced 6 fire hydrants.
- Read all 4,850 meters monthly.
- Addressed all emergency water problems (i.e. main breaks, excessive pressure) within 24 hours and with minimal customer impact.
- Maintained and monitored five dewatering wells.
- Continued to monitor inclinometers for Kelly Landslide Project.
- Placed an average of 165 delinquent door hangers per month reminding customers that their water bill was pass due.

**Major Issues to be resolved in the next five years**

- Implementation of elements of the approved Water System Master Plan.
- Implementation and monitoring of the new Water Management and Conservation Plan.
- Extension and looping of water main around the west end of the Port area to accommodate new development and fire flows.
- Cleaning and painting of the interior and exterior of Sorosis Reservoir.

**WATER UTILITY FUND SUMMARY**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revenue/Cost Centers</b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
				<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
2,131,553	1,903,532	1,842,120	<b>BEGINNING BALANCE</b>	1,281,795	1,341,795	1,391,795
4,710,663	4,255,281	4,390,705	<b>REVENUES</b>	4,912,261	4,912,261	4,912,261
398,175	765,255	1,050,050	<b>OTHER SOURCES</b>	1,260,050	1,260,050	1,260,050
<b>7,240,391</b>	<b>6,924,068</b>	<b>7,282,875</b>	<b>TOTAL RESOURCES</b>	<b>7,454,106</b>	<b>7,514,106</b>	<b>7,564,106</b>
1,086,974	1,344,264	1,287,406	<b>WATER TREATMENT</b>	1,338,541	1,338,541	1,352,612
1,502,009	1,476,047	1,948,955	<b>WATER DISTRIBUTION</b>	1,897,343	1,957,343	1,957,343
3,524,296	1,352,446	1,216,626	<b>WATER DEPT CAPITAL RESERVE FUND</b>	953,703	953,703	1,003,703
<b>6,113,279</b>	<b>4,172,757</b>	<b>4,452,987</b>	<b>TOTAL EXPENDITURES</b>	<b>4,189,587</b>	<b>4,249,587</b>	<b>4,313,658</b>
-	-	227,780	<b>DEBT SERVICE</b>	233,952	233,952	233,952
1,700,373	2,061,662	2,155,612	<b>TRANSFER OUT</b>	3,007,251	3,007,251	3,007,251
-	-	446,496	<b>CONTINGENCY</b>	23,316	23,316	9,245
-	-	-	<b>UNAPPROPRIATED ENDING BAL</b>	-	-	-
<b>1,700,373</b>	<b>2,061,662</b>	<b>2,829,888</b>	<b>TOTAL OTHER USES</b>	<b>3,264,519</b>	<b>3,264,519</b>	<b>3,250,448</b>
<b>7,813,652</b>	<b>6,234,419</b>	<b>7,282,875</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>7,454,106</b>	<b>7,514,106</b>	<b>7,564,106</b>
<b>(573,261)</b>	<b>689,649</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**WATER UTILITY FUND REVENUES**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
329,200	351,203	463,760	051-0000-300.00-00	BEGINNING BALANCE	408,692	468,692	468,692
-	198,346	-	051-0000-331.90-00	FEDERAL GRANTS-MISC	-	-	-
12,143	12,169	-	051-0000-337.10-00	URBAN RENEWAL	-	-	-
3	10	-	051-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	-
49,163	66,745	53,000	051-0000-341.90-00	MISC SALES AND SERVICES	70,000	70,000	70,000
3,593,013	3,923,784	4,303,947	051-0000-344.10-00	UTILITY SERVICE CHARGES	4,782,308	4,782,308	4,782,308
6,776	8,707	6,000	051-0000-344.90-00	DELINQUENT ACCT INT	6,000	6,000	6,000
(8,569)	(11,650)	(10,000)	051-0000-345.20-00	UNCOLLECTIBLE ACCTS	(10,000)	(10,000)	(10,000)
140	-	-	051-0000-345.50-00	WATERSHED UTILIZATION FEE	-	-	-
2,114	2,051	4,025	051-0000-348.00-00	INTERDEPARTMENTAL REV	5,550	5,550	5,550
1,750	2,792	1,500	051-0000-361.00-00	INTEREST REVENUES	3,000	3,000	3,000
4,080	3,413	4,428	051-0000-363.50-00	PROPERTY RENTALS	4,428	4,428	4,428
-	21,697	-	051-0000-368.00-00	TIMBER RECEIPTS	-	-	-
8,439	6,449	635	051-0000-369.00-00	OTHER MISC REVENUE	635	635	635
4,825	366,873	50	051-0000-392.00-00	SALE OF FIXED ASSETS	50	50	50
<b>4,003,077</b>	<b>4,952,589</b>	<b>4,827,345</b>	<b>TOTAL WATER UTILITY FUND REVENUES</b>		<b>5,270,663</b>	<b>5,330,663</b>	<b>5,330,663</b>

**WATER TREATMENT DEPARTMENT EXPENSES**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
476,918	467,563	496,873	051-5000-510.11-00	REGULAR SALARIES	509,212	509,212	509,212
-	-	-	051-5000-510.12-00	PARTTIME/TEMP SALARIES	-	-	12,480
12,862	14,030	13,000	051-5000-510.13-00	OVERTIME SALARIES	16,000	16,000	16,000
109,360	114,106	129,144	051-5000-510.21-10	MEDICAL INSURANCE	141,444	141,444	141,444
2,963	2,885	3,130	051-5000-510.21-20	L-T DISABILITY INSURANCE	3,208	3,208	3,208
393	414	490	051-5000-510.21-30	LIFE INSURANCE	490	490	490
16,779	22,955	31,570	051-5000-510.21-40	WORKERS COMP INSURANCE	22,973	22,973	23,609
36,853	36,145	39,005	051-5000-510.22-00	FICA	40,179	40,179	41,134
64,265	57,390	57,527	051-5000-510.23-00	RETIREMENT CONTRIBUTIONS	68,744	68,744	68,744
2,842	4,896	5,624	051-5000-510.28-00	VEBA CONTRIBUTIONS	6,205	6,205	6,205
118	178	214	051-5000-510.29-00	OTHER EMPLOYEE BENEFITS	238	238	238
<b>723,352</b>	<b>720,563</b>	<b>776,577</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>808,693</b>	<b>808,693</b>	<b>822,764</b>
480	3,111	71,430	051-5000-510.31-10	CONTRACTUAL SERVICES	60,930	60,930	60,930
15,882	17,728	19,501	051-5000-510.33-30	FIRE PATROL	19,455	19,455	19,455
-	488	-	051-5000-510.34-10	ENGINEERING SERVICES	-	-	-
2,034	4,003	8,800	051-5000-510.34-30	COMPUTER SERVICES	8,928	8,928	8,928
-	-	3,500	051-5000-510.34-50	SPECIAL STUDIES & REPORTS	3,500	3,500	3,500
55,335	45,397	-	051-5000-510.39-00	OTHER CONTRACTUAL SVCS	-	-	-
-	305	650	051-5000-510.41-10	WATER & SEWER	650	650	650
1,086	1,068	1,568	051-5000-510.41-20	GARBAGE SERVICES	1,592	1,592	1,592
7,174	4,707	11,350	051-5000-510.41-30	NATURAL GAS	11,350	11,350	11,350
26,198	23,545	24,800	051-5000-510.41-40	ELECTRICITY	24,800	24,800	24,800
-	(150)	300	051-5000-510.42-00	JANITORIAL SERVICES	300	300	300
786	4,858	715	051-5000-510.43-10	BUILDINGS AND GROUNDS	5,515	5,515	5,515
-	42	600	051-5000-510.43-20	COMPUTERS	600	600	600
486	2,331	3,080	051-5000-510.43-30	RADIO EQUIPMENT	1,680	1,680	1,680
-	-	700	051-5000-510.43-40	OFFICE EQUIPMENT	700	700	700
-	734	4,500	051-5000-510.43-45	JOINT USE OF LABOR/EQUIP	3,500	3,500	3,500
4,883	4,305	5,725	051-5000-510.43-50	VEHICLES	5,130	5,130	5,130
6,641	9,340	12,920	051-5000-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	12,608	12,608	12,608

## WATER TREATMENT DEPARTMENT EXPENSES (continued)

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
829	1,996	4,750	051-5000-510.43-52	TIRES AND TIRE REPAIRS	3,400	3,400	3,400
224	1,743	6,150	051-5000-510.43-70	GENERAL EQUIPMENT	6,150	6,150	6,150
9,097	6,500	9,435	051-5000-510.43-71	SPECIAL UTILITY EQUIPMENT	12,975	12,975	12,975
2,622	1,554	4,500	051-5000-510.43-72	ELECTRICAL SYSTEMS	4,500	4,500	4,500
1,237	2,120	6,650	051-5000-510.43-73	PLUMBING	6,650	6,650	6,650
930	410	800	051-5000-510.43-77	HVAC SYSTEMS	800	800	800
1,726	1,254	1,110	051-5000-510.43-80	SHOP EQUIPMENT	1,110	1,110	1,110
92	111	150	051-5000-510.43-85	NUISANCE ABATEMENT	150	150	150
866	1,105	700	051-5000-510.43-86	LINES MNTNCE & SUPPLIES	700	700	700
-	5,534	7,300	051-5000-510.43-88	WATERSHED ROAD CONST/MAINT	7,300	7,300	7,300
176	-	400	051-5000-510.44-20	RENTAL OF EQUIPMENT	400	400	400
-	463	5,670	051-5000-510.50-50	TIMBER MANAGEMENT	670	670	670
6,011	2,203	2,313	051-5000-510.52-10	LIABILITY INSURANCE	6,498	6,498	6,498
13,554	14,814	21,790	051-5000-510.52-30	PROPERTY INSURANCE	19,480	19,480	19,480
1,901	2,720	2,856	051-5000-510.52-50	AUTOMOTIVE INSURANCE	3,148	3,148	3,148
-	-	500	051-5000-510.52-60	INSURANCE DEDUCTIBLES	500	500	500
1,565	1,555	5,590	051-5000-510.53-20	POSTAGE	5,340	5,340	5,340
12,008	11,622	12,700	051-5000-510.53-30	TELEPHONE	12,250	12,250	12,250
414	44	-	051-5000-510.53-40	LEGAL NOTICES	-	-	-
1,966	2,569	2,703	051-5000-510.53-60	PUBLIC EDUCATION/INFO	2,453	2,453	2,453
-	1,891	400	051-5000-510.54-00	ADVERTISING	800	800	800
-	57	700	051-5000-510.55-00	PRINTING AND BINDING	700	700	700
3,894	1,763	15,500	051-5000-510.57-00	PERMITS	15,500	15,500	15,500
475	459	920	051-5000-510.58-10	TRAVEL, FOOD & LODGING	740	740	740
1,657	1,622	4,255	051-5000-510.58-50	TRAINING AND CONFERENCES	4,600	4,600	4,600
1,830	1,548	2,519	051-5000-510.58-70	MEMBERSHIPS/DUES/SUBS	1,522	1,522	1,522
1,347	1,231	2,070	051-5000-510.60-10	OFFICE SUPPLIES	2,070	2,070	2,070
842	1,202	1,360	051-5000-510.60-20	JANITORIAL SUPPLIES	1,360	1,360	1,360
2,000	2,000	2,000	051-5000-510.60-80	CLOTHING	2,000	2,000	2,000
1,270	7,338	4,150	051-5000-510.60-85	SPECIAL DEPT SUPPLIES	4,315	4,315	4,315
129,267	144,793	173,950	051-5000-510.60-86	CHEMICAL/LAB SUPPLIES	177,380	177,380	177,380
-	438	1,049	051-5000-510.64-10	BOOKS AND PERIODICALS	1,049	1,049	1,049
107	-	300	051-5000-510.64-80	COMPUTER SOFTWARE	-	-	-
-	-	-	051-5000-510.69-50	MISCELLANEOUS EXPENSES	-	-	-
17	10,899	9,450	051-5000-510.69-80	ASSETS < \$5000	13,900	13,900	13,900
<b>318,907</b>	<b>355,367</b>	<b>484,829</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>481,648</b>	<b>481,648</b>	<b>481,648</b>
-	5,410	-	051-5000-510.72-20	BUILDINGS	-	-	-
6,243	239,600	26,000	051-5000-510.73-30	IMPRVMTS OTHER THAN BLDGS	28,200	28,200	28,200
-	-	-	051-5000-510.74-10	MACHINERY	-	-	-
6,500	-	-	051-5000-510.74-20	VEHICLES	-	-	-
-	-	-	051-5000-510.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
-	-	-	051-5000-510.74-30	FURNITURE AND FIXTURES	-	-	-
-	-	-	051-5000-510.74-40	OFFICE EQUIPMENT	-	-	-
6,672	-	-	051-5000-510.74-50	COMPUTER EQUIPMENT	-	-	-
25,300	23,325	-	051-5000-510.74-90	EQUIPMENT, OTHER	20,000	20,000	20,000
<b>44,715</b>	<b>268,335</b>	<b>26,000</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>48,200</b>	<b>48,200</b>	<b>48,200</b>
<b>1,086,974</b>	<b>1,344,264</b>	<b>1,287,406</b>	<b>TOTAL WATER TREATMENT EXPENSES</b>		<b>1,338,541</b>	<b>1,338,541</b>	<b>1,352,612</b>

## WATER DISTRIBUTION DEPARTMENT EXPENSES

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
678,423	667,469	695,256	051-5100-510.11-00	REGULAR SALARIES	703,001	703,001	703,001
-	3,800	5,400	051-5100-510.12-00	PARTTIME/TEMP SALARIES	10,400	10,400	10,400
17,937	16,533	26,165	051-5100-510.13-00	OVERTIME SALARIES	27,165	27,165	27,165
162,971	172,895	196,638	051-5100-510.21-10	MEDICAL INSURANCE	215,046	215,046	215,046
4,182	4,058	4,380	051-5100-510.21-20	L-T DISABILITY INSURANCE	4,429	4,429	4,429
539	573	659	051-5100-510.21-30	LIFE INSURANCE	659	659	659
26,257	31,328	52,257	051-5100-510.21-40	WORKERS COMP INSURANCE	32,220	32,220	32,220
51,902	51,358	55,602	051-5100-510.22-00	FICA	56,653	56,653	56,653
89,983	88,585	92,160	051-5100-510.23-00	RETIREMENT CONTRIBUTIONS	94,905	94,905	94,905
2,900	6,293	7,043	051-5100-510.28-00	VEBA CONTRIBUTIONS	5,739	5,739	5,739
266	211	401	051-5100-510.29-00	OTHER EMPLOYEE BENEFITS	211	211	211
<b>1,035,361</b>	<b>1,043,103</b>	<b>1,135,961</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>1,150,428</b>	<b>1,150,428</b>	<b>1,150,428</b>
983	943	38,665	051-5100-510.31-10	CONTRACTUAL SERVICES	19,525	19,525	19,525
7,082	8,514	9,085	051-5100-510.31-40	WASCO CO COMMUNICATIONS	9,221	9,221	9,221
18,000	18,000	18,000	051-5100-510.34-10	ENGINEERING SERVICES	18,000	18,000	18,000
10,661	14,660	18,241	051-5100-510.34-30	COMPUTER SERVICES	17,491	17,491	17,491
-	-	-	051-5100-510.34-50	SPECIAL STUDIES & REPORTS	-	-	-
5,445	26,826	-	051-5100-510.39-00	OTHER CONTRACTUAL SVCS	-	-	-
1,235	1,419	4,260	051-5100-510.41-10	WATER & SEWER	4,131	4,131	4,131
1,529	19,575	3,300	051-5100-510.41-20	GARBAGE SERVICES	3,600	3,600	3,600
4,810	4,211	5,600	051-5100-510.41-30	NATURAL GAS	5,600	5,600	5,600
55,025	55,425	105,210	051-5100-510.41-40	ELECTRICITY	105,260	105,260	105,260
7,600	7,600	7,600	051-5100-510.42-00	JANITORIAL SERVICES	7,600	7,600	7,600
6,641	4,824	17,672	051-5100-510.43-10	BUILDINGS AND GROUNDS	12,742	12,742	12,742
44	2,065	1,200	051-5100-510.43-20	COMPUTERS	1,200	1,200	1,200
1,341	794	4,315	051-5100-510.43-30	RADIO EQUIPMENT	2,215	2,215	2,215
-	-	500	051-5100-510.43-40	OFFICE EQUIPMENT	500	500	500
13,322	12,195	12,000	051-5100-510.43-45	JOINT USE OF LABOR/EQUIP	12,000	12,000	12,000
22,060	19,568	20,851	051-5100-510.43-50	VEHICLES	22,043	22,043	22,043
24,775	26,533	27,081	051-5100-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	28,097	28,097	28,097
4,813	6,324	4,390	051-5100-510.43-52	TIRES AND TIRE REPAIRS	11,755	11,755	11,755
1,975	3,201	7,947	051-5100-510.43-70	GENERAL EQUIPMENT	8,292	8,292	8,292
28,914	17,187	29,450	051-5100-510.43-71	SPECIAL UTILITY EQUIPMENT	29,450	29,450	29,450
6,266	6,296	6,674	051-5100-510.43-80	SHOP EQUIPMENT	7,493	7,493	7,493
433	1,020	2,800	051-5100-510.43-81	SERVICE PICKUP TOOLS	3,200	3,200	3,200
115,755	40,603	78,116	051-5100-510.43-86	LINES MAINT & SUPPLIES	93,116	93,116	93,116
868	381	1,337	051-5100-510.43-87	UTILITIES LOCATES	1,337	1,337	1,337
1,791	-	1,900	051-5100-510.44-20	RENTAL OF EQUIPMENT	2,400	2,400	2,400
7,055	8,057	8,460	051-5100-510.52-10	LIABILITY INSURANCE	8,575	8,575	8,575
10,416	12,350	18,166	051-5100-510.52-30	PROPERTY INSURANCE	16,240	16,240	16,240
3,063	3,177	3,337	051-5100-510.52-50	AUTOMOTIVE INSURANCE	4,223	4,223	4,223
-	-	1,500	051-5100-510.52-60	INSURANCE DEDUCTIBLES	1,500	1,500	1,500
456	452	1,970	051-5100-510.53-20	POSTAGE	1,720	1,720	1,720
10,486	9,710	10,125	051-5100-510.53-30	TELEPHONE	10,300	10,300	10,300
197	193	150	051-5100-510.53-40	LEGAL NOTICES	150	150	150
1,981	2,614	2,703	051-5100-510.53-60	PUBLIC EDUCATION/INFO	2,453	2,453	2,453
-	1,825	450	051-5100-510.54-00	ADVERTISING	450	450	450
549	238	1,675	051-5100-510.55-00	PRINTING AND BINDING	1,625	1,625	1,625
2,094	936	2,176	051-5100-510.57-00	PERMITS	2,326	2,326	2,326
224	347	630	051-5100-510.58-10	TRAVEL, FOOD & LODGING	810	810	810
5,097	6,562	13,370	051-5100-510.58-50	TRAINING AND CONFERENCES	12,625	12,625	12,625
2,741	3,074	3,470	051-5100-510.58-70	MEMBERSHIPS/DUES/SUBS	4,098	4,098	4,098
2,997	2,820	2,903	051-5100-510.60-10	OFFICE SUPPLIES	2,903	2,903	2,903
1,866	1,869	2,500	051-5100-510.60-20	JANITORIAL SUPPLIES	2,500	2,500	2,500
4,458	3,647	3,958	051-5100-510.60-80	CLOTHING	3,938	3,938	3,938

## WATER DISTRIBUTION DEPARTMENT EXPENSES (continued)

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
4,294	4,284	4,897	051-5100-510.60-85	SPECIAL DEPT SUPPLIES	5,134	5,134	5,134
11,499	8,653	9,525	051-5100-510.60-86	CHEMICAL/LAB SUPPLIES	9,775	9,775	9,775
38,349	35,779	39,150	051-5100-510.60-87	STREET CONST SUPPLIES	39,055	39,055	39,055
580	512	1,260	051-5100-510.64-10	BOOKS AND PERIODICALS	1,130	1,130	1,130
142	-	-	051-5100-510.64-80	COMPUTER SOFTWARE	833	833	833
-	-	-	051-5100-510.69-50	MISCELLANEOUS EXPENSES	-	-	-
7,345	14,355	11,200	051-5100-510.69-80	ASSETS < \$5000	5,484	5,484	5,484
<b>457,256</b>	<b>419,618</b>	<b>569,769</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>564,115</b>	<b>564,115</b>	<b>564,115</b>
-	-	-	051-5100-510.70-50	LEASE PURCHASE	-	-	-
-	-	-	051-5100-510.72-20	BUILDINGS	-	-	-
-	-	-	051-5100-510.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-
-	1,953	-	051-5100-510.74-10	MACHINERY	-	-	-
2,167	-	-	051-5100-510.74-20	VEHICLES	-	-	-
-	-	37,225	051-5100-510.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
-	2,818	-	051-5100-510.74-30	FURNITURE AND FIXTURES	-	-	-
-	-	-	051-5100-510.74-40	OFFICE EQUIPMENT	-	-	-
7,225	-	-	051-5100-510.74-50	COMPUTER EQUIPMENT	5,200	5,200	5,200
-	8,555	13,000	051-5100-510.74-90	EQUIPMENT, OTHER	132,600	132,600	132,600
-	-	140,000	051-5100-510.75-10	CAPITAL PROJECTS	-	60,000	60,000
-	-	-	051-5100-510.76-10	SOURCE OF SUPPLY	-	-	-
-	-	53,000	051-5100-510.76-20	WATER LINES	45,000	45,000	45,000
<b>9,392</b>	<b>13,326</b>	<b>243,225</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>182,800</b>	<b>242,800</b>	<b>242,800</b>
<b>1,502,009</b>	<b>1,476,047</b>	<b>1,948,955</b>	<b>TOTAL WATER DISTRIBUTION EXPENSES</b>		<b>1,897,343</b>	<b>1,957,343</b>	<b>1,957,343</b>
<b>2,588,983</b>	<b>2,820,311</b>	<b>3,236,361</b>	<b>TOTAL WATER UTILITY OPERATIONS</b>		<b>3,235,884</b>	<b>3,295,884</b>	<b>3,309,955</b>
499,228	497,254	518,924	051-9500-510.81-01	TO GENERAL FUND	518,590	518,590	518,590
115,250	115,362	129,118	051-9500-510.81-05	TO STREET FUND	143,469	143,469	143,469
30,000	30,000	30,000	051-9500-510.81-09	TO PUBLIC WKS RESRV FUND	23,500	23,500	23,500
-	-	6,003	051-9500-510.81-10	TO UNEMPLOYMENT FUND	6,051	6,051	6,051
59,413	59,971	60,443	051-9500-510.81-43	TO FFCO 2008 DEBT SVC FUND	59,853	59,853	59,853
398,175	765,255	800,000	051-9500-510.81-53	WTR DEPT CAP RESRV FUND	1,260,000	1,260,000	1,260,000
<b>1,102,066</b>	<b>1,467,842</b>	<b>1,544,488</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>2,011,463</b>	<b>2,011,463</b>	<b>2,011,463</b>
-	-	46,496	051-9500-510.88-00	CONTINGENCY	23,316	23,316	9,245
-	-	<b>46,496</b>	<b>TOTAL CONTINGENCY</b>		<b>23,316</b>	<b>23,316</b>	<b>9,245</b>
-	-	-	051-9500-510.89-00	UNAPPROPRIATED ENDING BAL	-	-	-
-	-	-	<b>TOTAL UNAPPROPRIATED ENDING BAL</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>1,102,066</b>	<b>1,467,842</b>	<b>1,590,984</b>	<b>TOTAL OTHER USES</b>		<b>2,034,779</b>	<b>2,034,779</b>	<b>2,020,708</b>
<b>3,691,049</b>	<b>4,288,153</b>	<b>4,827,345</b>	<b>GRAND TOTAL WATER UTILITY FUND EXPENSES</b>		<b>5,270,663</b>	<b>5,330,663</b>	<b>5,330,663</b>
<b>312,028</b>	<b>664,436</b>	<b>-</b>	<b>WATER UTILITY FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>



**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

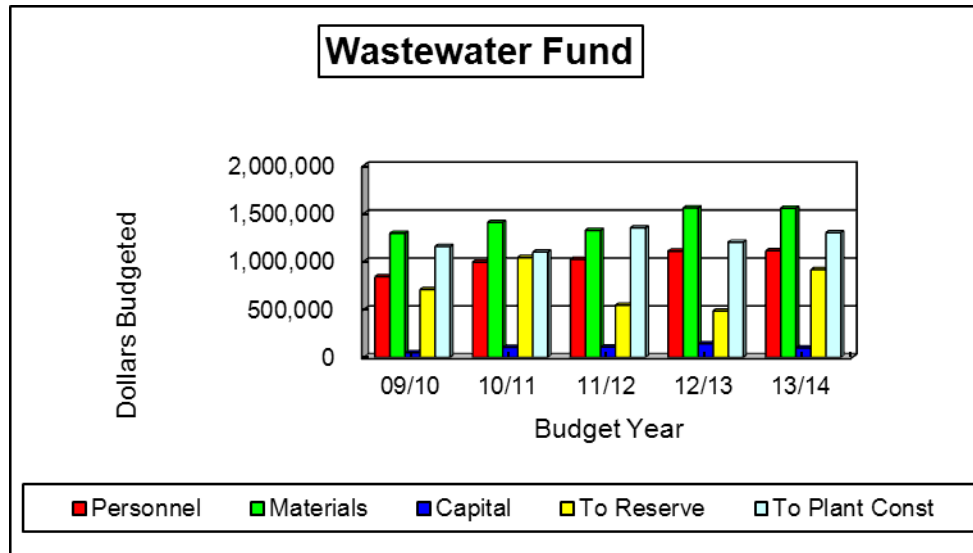
**WATER DEPARTMENT CAPITAL RESERVE FUND**

FY10/11	FY11/12	FY12/13			FY13/14	FY13/14	FY13/14
Actual	Actual	Budget	Account Number	Account Description	Proposed Budget	Approved Budget	Adopted Budget
1,802,353	1,552,329	1,378,360	053-0000-300.00-00	BEGINNING BALANCE	873,103	873,103	923,103
981,641	-	-	053-0000-331.31-21	FED GRANTS - ARRA GRANT	-	-	-
52,392	16,617	23,170	053-0000-344.20-00	CONNECT CHRGS/ WA SDC	46,340	46,340	46,340
-	-	-	053-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-
7,578	4,151	4,000	053-0000-361.00-00	INTEREST REVENUES	4,000	4,000	4,000
398,175	765,255	800,000	053-0000-391.51-00	WATER UTILITY FUND	1,260,000	1,260,000	1,260,000
-	-	-	053-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-
2,432,793	1,052,255	250,000	053-0000-393.10-21	LOAN PROCEEDS - ARRA LOANS	-	-	-
<b>5,674,932</b>	<b>3,390,606</b>	<b>2,455,530</b>		<b>TOTAL WATER DEPT CAP RESERVE FUND REVENUES</b>	<b>2,183,443</b>	<b>2,183,443</b>	<b>2,233,443</b>
				<b>EXPENDITURES</b>			
46,446	10,730	250,000	053-5300-510.34-10	ENGINEERING SERVICES	-	-	50,000
<b>46,446</b>	<b>10,730</b>	<b>250,000</b>		<b>TOTAL MATERIALS AND SERVICES</b>	<b>-</b>	<b>-</b>	<b>50,000</b>
-	107,410	-	053-5300-510.71-10	LAND	-	-	-
30,489	184,850	304,001	053-5300-510.75-10	CAPITAL PROJECTS	953,703	953,703	953,703
-	-	-	053-5300-510.76-10	SOURCE OF SUPPLY	-	-	-
-	-	412,625	053-5300-510.76-20	WATER LINES	-	-	-
<b>30,489</b>	<b>292,260</b>	<b>716,626</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>953,703</b>	<b>953,703</b>	<b>953,703</b>
				<b>TERMINAL RESERVOIR DEPARTMENT (ARRA FUNDS)</b>			
3,447,360	1,049,456	250,000	053-5310-510.75-10	CAPITAL PROJECTS	-	-	-
<b>3,447,360</b>	<b>1,049,456</b>	<b>250,000</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>3,447,360</b>	<b>1,049,456</b>	<b>250,000</b>		<b>TOTAL TERMINAL RESERVOIR DEPT - (ARRA FUNDS)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>3,524,296</b>	<b>1,352,446</b>	<b>1,216,626</b>		<b>TOTAL WATER CAPITAL RESERVE OPERATIONS</b>	<b>953,703</b>	<b>953,703</b>	<b>1,003,703</b>
				<b>DEBT SERVICE</b>			
-	-	126,116	053-5300-510.79-30	SDWRL (ARRA LOAN) PRINCIPAL	-	-	-
-	-	101,664	053-5300-510.79-40	SDWRL (ARRA LOAN) INTEREST	233,952	233,952	233,952
<b>-</b>	<b>-</b>	<b>227,780</b>		<b>TOTAL DEBT SERVICE</b>	<b>233,952</b>	<b>233,952</b>	<b>233,952</b>
-	-	10,000	053-9500-510.81-37	TO CAPITAL PROJECTS FUND	-	-	-
32,703	32,415	33,119	053-9500-510.81-44	TO 2009 FFCO DEBT SVC FUND	33,783	33,783	33,783
565,605	561,405	568,005	053-9500-510.81-58	TO WATER DEBT SERVICE FUND	962,005	962,005	962,005
<b>598,308</b>	<b>593,820</b>	<b>611,124</b>		<b>TOTAL OPERATING TRANSFERS OUT</b>	<b>995,788</b>	<b>995,788</b>	<b>995,788</b>
-	-	400,000	053-9500-510-88-10	RATE STABILIZATION ACCT	-	-	-
<b>-</b>	<b>-</b>	<b>400,000</b>		<b>TOTAL CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>4,122,603</b>	<b>1,946,266</b>	<b>2,455,530</b>		<b>GRAND TOTAL WATER CAPITAL RESERVE EXPENSES</b>	<b>2,183,443</b>	<b>2,183,443</b>	<b>2,233,443</b>
<b>1,552,329</b>	<b>1,444,341</b>	<b>-</b>		<b>TOTAL WATER CAPITAL RESERVE - REVENUE LESS EXPE</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**WASTEWATER FUND**

<b>Fund:</b>	<b>Wastewater (055)</b>	<b>Number of Employees:</b>	<b>8 dedicated</b>
<b>Department:</b>	<b>Public Works</b>		<b>12 shared / 12.46 FTE</b>
<b>Program:</b>	<b>Wastewater Collection, Wastewater Treatment and Storm Water</b>		



The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500.

**WASTEWATER COLLECTION**

**Description**

The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of more than 94 miles of sanitary sewer mainlines, interceptors, and sanitary sewer lift stations. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and system replacements to protect public health and the environment.

**2013-14 Goals, Projects, and Highlights**

- Operate the collection system in an effective and cost-efficient manner to protect the public investment and protect public health and the environment.
- Improve base maps and as-builts of the sanitary and storm systems.
- Continue to implement the goals of the DEQ-required “Capacity, Management, Operations and Maintenance Program” by implementing Lucity asset management software to improve computerized recordkeeping which links GIS mapping with maintenance work, video camera

assessments, sanitary sewer overflow events, and customer complaints.

- Implement Cues pipeline inspection system for managing sewer video inspection files, evaluating asset conditions by nationally-recognized criteria (PACP) and linking videos to GIS mapping.
- Repair or replace sewer lines in advance of paving projects.
- Provide new service connections for properties as they develop.
- Prepare Slip Line contract to rehabilitate sanitary sewer mains.
- Upgrade sanitary and storm sewers around Bridge Street, from 10<sup>th</sup> to 14<sup>th</sup> Streets.

**2012-13 Accomplishments**

- Replaced sanitary sewer mains at these locations: 13<sup>th</sup> and Jefferson Streets; 13<sup>th</sup> and Laughlin Streets; 12<sup>th</sup> and Mt Hood Streets; 15<sup>th</sup> and Mt Hood Streets; Mt Hood between 12<sup>th</sup> and 13<sup>th</sup> Streets; and extensions at 400 block of East 10<sup>th</sup> Street and 1000 block of West 2<sup>nd</sup> Street.
- Completed video inspection of 78,000 feet of sewer lines – about 15% of the system.
- Slip lined about 8,750 feet of sanitary sewer mains under contract.
- Cleaned and jet-rodded 5,000 feet of lines with a history of grease blockage.
- Evaluated sewer lines with root problems, updated the root list, completed root cutting and cleaning of all lines on the root list (about 9,049 feet), and repaired a portion of them.
- Cleaned and maintained all seven lift stations weekly.
- Cleaned (“pigged”) pressure/discharge sewer lines from all lift stations.
- Project Goals, listed by percent desired and percent accomplished in FY 2012-13, are:

<b>Desired</b>	<b>Project Goals</b>	<b>Done in 2012-13</b>
100%	Response to emergencies/sewer breaks	100%
100%	Response to new sewer service requests	100%
100%	Weekly preventative cleaning/maintenance of all 7 lift stations	100%
100%	Cutting of roots on lines identified as flow-impaired	100%
15%	Video inspection of sewer mains -- Whole system in 7 years	About 15%
1%	Replacement of old and/or poor-condition sewer laterals	Less than 1%
5%	Replacement of sewer mains – 20-year replacement plan	Less than 1%

**Major Issues to be resolved in the next 5 years**

- Continued identification and correction of Inflow and Infiltration within the system.
- Compliance with proposed federal regulations: Sanitary Sewer Overflow (SSO) and Capacity, Management, Operations and Maintenance (CMOM) rules.
- Improved documentation of maintenance work through Lucity software.

## STORM WATER

### Description

The Storm Water program accounts for all activities involved in the operation and maintenance of storm water conveyance systems within the City Limits for the protection of property and the enhancement of stream water quality.

### 2013-14 Goals, Projects, and Highlights

- Continue to improve base mapping and as-built drawings of storm water infrastructure.
- Video inspection of storm water system to identify needs for repair and replacement projects ahead of planned paving projects.
- Develop a strategy to address issues impacting storm water runoff, such as annexation of substandard areas, requirements for curbs and sidewalks, and open drainage challenges.

### 2012-13 Accomplishments

- Continued to de-chlorinate the hydrant flushing water discharged to the storm water system to meet in-stream limits for chlorine.
- Installed 12 new or replacement catch basins.
- Performed annual cleaning of all catch basins within the City.
- Cleaned and maintained open storm ditches.
- Provided storm sewer repairs and maintenance activities in root cutting.
- Responded to complaints about illicit discharges to the storm water system.
- Installed new mains on 11<sup>th</sup> and Mt Hood Streets; 10<sup>th</sup> and Thompson; and Thompson Street from 14<sup>th</sup> to 16<sup>th</sup> Street.
- Upgraded sewer main at 14<sup>th</sup> and Bridge Streets.
- Installed new main in East 10<sup>th</sup> Street from Thompson Street to the east about 350 feet.
- Provided oversight of contractors for erosion control.
- Worked with Planning Department, Wasco County, State Building Codes and Department of Environmental Quality to track installation of oil-water separators when required.
- Provided street sweeping of downtown once per week and the rest of the city every two weeks.
- Project Goals, listed by percent desired and percent accomplished in FY 2012-13, are:

Desired	Project Goals	Done in 2012-13
100%	Response to emergencies/storm water backups and overflows	100%
100%	Annual cleaning of all catch basins and repair of broken ones	100%
100%	Cutting of roots on storm lines identified as flow-impaired	About 50%
15%	Video inspection of storm lines -- Whole system in 7 years	About 1%
15%	Replacement of old and/or poor-condition sewer laterals	Less than 1%

## Major Issues to be resolved in the next 5 years

- Implementation of Storm Water Master Plan, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures.
- Extension of storm water collection system at these locations: 14<sup>th</sup> Street from Quinton Street to Thompson, and continue out Old Dufur Road; Thompson Street from 10<sup>th</sup> to 19<sup>th</sup> Street.
- Upgrade of storm line at West 6<sup>th</sup> and Hostetler Streets.
- Upgrade of storm line at East 9<sup>th</sup> and Brewery Grade to Old Dufur Road and Morton Street.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
WASTEWATER FUNDS SUMMARY**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revenue/Cost Centers</b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
				<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
5,000,303	5,214,753	5,258,731	<b>BEGINNING BALANCE</b>	5,401,592	5,401,592	5,401,592
5,173,110	5,057,972	4,928,691	<b>REVENUES</b>	5,131,872	5,131,872	5,131,872
1,997,974	1,752,757	1,543,000	<b>OTHER SOURCES</b>	1,923,000	1,923,000	1,923,000
<b>12,171,387</b>	<b>12,025,482</b>	<b>11,730,422</b>	<b>TOTAL RESOURCES</b>	<b>12,456,464</b>	<b>12,456,464</b>	<b>12,456,464</b>
2,502,867	2,451,561	2,802,884	<b>WASTE WATER FUND</b>	2,763,028	2,763,028	2,772,828
881,179	586,481	1,807,562	<b>SEWER SPECIAL RESERVE FUND</b>	2,280,102	2,280,102	2,280,102
379,685	288,247	4,138,972	<b>SEWER PLANT CONST/DEBT SERV</b>	4,006,480	4,006,480	4,006,480
<b>3,763,731</b>	<b>3,326,289</b>	<b>8,749,418</b>	<b>TOTAL EXPENDITURES</b>	<b>9,049,610</b>	<b>9,049,610</b>	<b>9,059,410</b>
-	-	-	<b>CHARGES FOR SERVICES</b>	-	-	-
3,227,910	3,038,380	2,961,009	<b>TRANSFER OUT</b>	3,380,794	3,380,794	3,380,794
-	-	19,995	<b>CONTINGENCY</b>	26,060	26,060	16,260
-	-	-	<b>UNAPPROPRIATED ENDING BAL</b>	-	-	-
<b>3,227,910</b>	<b>3,038,380</b>	<b>2,981,004</b>	<b>TOTAL OTHER USES</b>	<b>3,406,854</b>	<b>3,406,854</b>	<b>3,397,054</b>
<b>6,991,640</b>	<b>6,364,669</b>	<b>11,730,422</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>12,456,464</b>	<b>12,456,464</b>	<b>12,456,464</b>
<b>5,179,746</b>	<b>5,660,813</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
WASTEWATER FUND**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
588,190	531,778	212,315	055-0000-300.00-00	BEGINNING BALANCE	541,216	541,216	541,216
12,143	12,169	-	055-0000-337.10-00	URBAN RENEWAL	-	-	-
16	10	50	055-0000-341.80-00	COPIES, PLANS, ORD'S	50	50	50
114,849	157,843	115,000	055-0000-341.90-00	MISC SALES AND SRVCE	120,000	120,000	120,000
238,950	244,191	243,000	055-0000-344.05-00	STORMWATER DRAINAGE CHARGES	243,000	243,000	243,000
4,604,945	4,489,672	4,528,056	055-0000-344.10-00	UTILITY SERVICE CHARGES	4,697,302	4,697,302	4,697,302
146,441	94,580	-	055-0000-344.80-00	DELINQUENT SEWER ASSMTS	-	-	-
20,553	17,661	15,000	055-0000-344.90-00	DELINQUENT ACCT INT	12,000	12,000	12,000
-	-	-	055-0000-345.05-00	INTERNET CHARGES	-	-	-
(155,986)	(104,195)	(50,000)	055-0000-345.20-00	UNCOLLECTIBLE ACCTS	(50,000)	(50,000)	(50,000)
12,016	12,032	13,275	055-0000-348.00-00	INTERDEPARTMENTAL REV	17,000	17,000	17,000
1,361	1,819	1,000	055-0000-361.00-00	INTEREST REVENUES	900	900	900
85,238	33,609	25,000	055-0000-369.00-00	OTHER MISC REVENUES	25,000	25,000	25,000
-	257	-	055-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
<b>5,668,715</b>	<b>5,491,426</b>	<b>5,102,696</b>	<b>TOTAL WASTE WATER FUND REVENUES</b>		<b>5,606,468</b>	<b>5,606,468</b>	<b>5,606,468</b>
<b>EXPENSES</b>							
647,054	645,606	675,707	055-5500-550.11-00	REGULAR SALARIES	677,850	677,850	677,850
-	1,800	5,400	055-5500-550.12-00	PARTTIME/TEMP SALARIES	10,400	10,400	10,400
28,902	32,300	41,650	055-5500-550.13-00	OVERTIME SALARIES	43,650	43,650	43,650
150,277	163,085	183,704	055-5500-550.21-10	MEDICAL INSURANCE	192,708	192,708	192,708
4,008	3,994	4,257	055-5500-550.21-20	L-T DISABILITY INSURANCE	4,270	4,270	4,270
536	578	651	055-5500-550.21-30	LIFE INSURANCE	651	651	651
21,953	28,348	44,224	055-5500-550.21-40	WORKERS COMP INSURANCE	27,999	27,999	27,999
50,268	50,409	55,291	055-5500-550.22-00	FICA	56,229	56,229	56,229
85,632	86,058	89,521	055-5500-550.23-00	RETIREMENT CONTRIBUTIONS	91,510	91,510	91,510
3,526	9,029	6,479	005-5500-550.28-00	VEBA CONTRIBUTIONS	5,246	5,246	5,246
200	256	167	055-5500-550.29-00	OTHER EMPLOYEE BENEFITS	200	200	200
<b>992,355</b>	<b>1,021,465</b>	<b>1,107,051</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>1,110,713</b>	<b>1,110,713</b>	<b>1,110,713</b>
881,018	898,344	938,141	055-5500-550.31-10	CONTRACTUAL SERVICES	938,903	938,903	938,903
7,082	8,514	9,085	055-5500-550.31-40	WASCO CO COMMUNICATIONS	9,221	9,221	9,221
-	1,431	-	055-5500-550.34-10	ENGINEERING SERVICES	-	-	-
9,251	10,013	25,641	055-5500-550.34-30	COMPUTER SERVICES	21,961	21,961	21,961
1,481	-	-	055-5500-550.34-50	SPECIAL STUDIES & REPORTS	-	-	-
8,160	4,318	-	055-5500-550.39-00	OTHER CONTRACTUAL SVCS	-	-	-
4,288	7,719	15,385	055-5500-550.41-10	WATER & SEWER	9,491	9,491	9,491
15,803	21,147	30,000	055-5500-550.41-20	GARBAGE SERVICES	24,400	24,400	24,400
5,147	4,735	4,750	055-5500-550.41-30	NATURAL GAS	4,750	4,750	4,750
8,062	8,347	12,395	055-5500-550.41-40	ELECTRICITY	10,885	10,885	10,885
7,600	7,600	7,600	055-5500-550.42-00	JANITORIAL SERVICES	7,600	7,600	7,600
3,145	4,343	18,662	055-5500-550.43-10	BUILDINGS AND GROUNDS	15,232	15,232	15,232
102	2,065	1,200	055-5500-550.43-20	COMPUTERS	1,200	1,200	1,200
1,745	1,074	3,990	055-5500-550.43-30	RADIO EQUIPMENT	3,250	3,250	3,250
-	-	500	055-5500-550.43-40	OFFICE EQUIPMENT	500	500	500
8,001	5,048	12,000	055-5500-550.43-45	JOINT USE OF LABOR/EQUIP	9,000	9,000	9,000
32,958	43,346	29,656	055-5500-550.43-50	VEHICLES	30,645	30,645	30,645
34,460	37,138	36,032	055-5500-550.43-51	GAS/OIL/DIESEL/LUBRICANTS	37,474	37,474	37,474
5,808	10,110	5,760	055-5500-550.43-52	TIRES AND TIRE REPAIRS	11,555	11,555	11,555
1,924	7,165	12,412	055-5500-550.43-70	GENERAL EQUIPMENT	11,657	11,657	11,657
39,168	28,847	81,255	055-5500-550.43-71	SPECIAL UTILITY EQUIPMENT	84,430	84,430	84,430
6,690	6,046	5,728	055-5500-550.43-80	SHOP EQUIPMENT	7,186	7,186	7,186
3,064	4,193	5,000	055-5500-550.43-81	SERVICE PICKUP TOOLS	4,000	4,000	4,000
101,622	18,533	64,942	055-5500-550.43-86	LINES MAINT & SUPPLIES	64,942	64,942	64,942
755	562	1,187	055-5500-550.43-87	UTILITIES LOCATES	1,337	1,337	1,337
20,759	6,816	11,500	055-5500-550.44-20	RENTAL OF EQUIPMENT	11,500	11,500	11,500

## WASTEWATER FUND (continued)

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
28,763	29,985	31,485	055-5500-550.52-10	LIABILITY INSURANCE	31,912	31,912	41,712
12,962	14,110	20,755	055-5500-550.52-30	PROPERTY INSURANCE	18,555	18,555	18,555
5,273	6,217	6,528	055-5500-550.52-50	AUTOMOTIVE INSURANCE	7,195	7,195	7,195
-	-	10,500	055-5500-550.52-60	INSURANCE DEDUCTIBLES	10,500	10,500	10,500
679	816	2,920	055-5500-550.53-20	POSTAGE	2,370	2,370	2,370
7,914	7,543	8,025	055-5500-550.53-30	TELEPHONE	8,100	8,100	8,100
154	21	-	055-5500-550.53-40	LEGAL NOTICES	-	-	-
-	8	2,607	055-5500-550.53-60	PUBLIC EDUCATION/INFO	4,107	4,107	4,107
-	750	450	055-5500-550.54-00	ADVERTISING	450	450	450
55	44	1,275	055-5500-550.55-00	PRINTING AND BINDING	1,275	1,275	1,275
12,531	12,803	13,243	055-5500-550.57-00	PERMITS	13,143	13,143	13,143
291	66	330	055-5500-550.58-10	TRAVEL, FOOD & LODGING	330	330	330
7,984	2,441	9,815	055-5500-550.58-50	TRAINING AND CONFERENCES	10,495	10,495	10,495
2,524	2,461	3,704	055-5500-550.58-70	MEMBERSHIPS/DUES/SUBS	4,259	4,259	4,259
3,188	2,660	2,967	055-5500-550.60-10	OFFICE SUPPLIES	2,967	2,967	2,967
1,888	1,838	2,500	055-5500-550.60-20	JANITORIAL SUPPLIES	2,500	2,500	2,500
3,111	3,516	3,751	055-5500-550.60-80	CLOTHING	3,730	3,730	3,730
5,108	4,954	6,357	055-5500-550.60-85	SPECIAL DEPT SUPPLIES	6,354	6,354	6,354
19,080	4,163	8,750	055-5500-550.60-86	CHEMICAL/LAB SUPPLIES	8,750	8,750	8,750
70,813	72,492	71,300	055-5500-550.60-87	STREET CONST SUPPLIES	76,015	76,015	76,015
374	397	980	055-5500-550.64-10	BOOKS AND PERIODICALS	980	980	980
142	-	4,000	055-5500-550.64-80	COMPUTER SOFTWARE	4,000	4,000	4,000
6,176	-	-	055-5500-550.69-50	MISCELLANEOUS EXPENSES	-	-	-
8,610	8,988	10,775	055-5500-550.69-80	ASSETS < \$5000	15,709	15,709	15,709
<b>1,405,714</b>	<b>1,323,727</b>	<b>1,555,838</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>1,554,815</b>	<b>1,554,815</b>	<b>1,564,615</b>
-	-	38,245	055-5500-550.72-20	BUILDINGS	-	-	-
-	1,953	-	055-5500-550.74-10	MACHINERY	-	-	-
2,167	-	-	055-5500-550.74-20	VEHICLES	-	-	-
-	-	37,225	055-5500-550.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
-	2,818	-	055-5500-550.74-30	FURNITURE AND FIXTURES	-	-	-
6,070	65,000	-	055-5500-550.74-50	COMPUTER EQUIPMENT	20,500	20,500	20,500
-	-	-	055-5500-550.74-80	PUMPS	-	-	-
78,633	16,583	25,000	055-5500-550.74-90	EQUIPMENT, OTHER	13,000	13,000	13,000
-	-	-	055-5500-550.75-10	CAPITAL PROJECTS	-	-	-
17,927	20,016	20,000	055-5500-550.76-30	SEWER LINES	64,000	64,000	64,000
-	-	19,525	055-5500-550.76-40	STORMWATER COLL IMPROVMTS	-	-	-
<b>104,797</b>	<b>106,369</b>	<b>139,995</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>97,500</b>	<b>97,500</b>	<b>97,500</b>
<b>2,502,867</b>	<b>2,451,561</b>	<b>2,802,884</b>	<b>TOTAL WASTEWATER OPERATIONS</b>		<b>2,763,028</b>	<b>2,763,028</b>	<b>2,772,828</b>
			<b>OTHER USES</b>				
331,961	383,973	397,151	055-9500-550.81-01	TO GENERAL FUND	400,218	400,218	400,218
139,730	141,300	135,841	055-9500-550.81-05	TO STREET FUND	140,919	140,919	140,919
140,000	140,000	140,000	055-9500-550.81-09	TO PUBLIC WKS RESRV FUND	290,000	290,000	290,000
-	-	3,381	055-9500-550.81-10	TO UNEMPLOYMENT FUND	3,390	3,390	3,390
59,413	59,971	60,444	055-9500-550.81-43	TO FFCO 2008 DEBT SVC FUND	59,853	59,853	59,853
900,000	402,500	343,000	055-9500-550.81-56	TO SEWER SPCL RESRV FUND	623,000	623,000	623,000
1,097,974	1,350,000	1,200,000	055-9500-550.81-57	PLANT CONSTRUCTION.DEBT	1,300,000	1,300,000	1,300,000
<b>2,669,078</b>	<b>2,477,744</b>	<b>2,279,817</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>2,817,380</b>	<b>2,817,380</b>	<b>2,817,380</b>
-	-	19,995	055-9500-550.88-00	CONTINGENCY	26,060	26,060	16,260
-	-	<b>19,995</b>	<b>TOTAL CONTINGENCY</b>		<b>26,060</b>	<b>26,060</b>	<b>16,260</b>
-	-	-	055-9500-550.89-00	UNAPPROPRIATED ENDING BAL	-	-	-
-	-	-	<b>TOTAL UNAPPROPRIATED ENDING BAL</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>2,669,078</b>	<b>2,477,744</b>	<b>2,299,812</b>	<b>TOTAL OTHER USES</b>		<b>2,843,440</b>	<b>2,843,440</b>	<b>2,833,640</b>
<b>5,171,944</b>	<b>4,929,305</b>	<b>5,102,696</b>	<b>GRAND TOTAL WASTEWATER FUND EXPENSES</b>		<b>5,606,468</b>	<b>5,606,468</b>	<b>5,606,468</b>
<b>496,771</b>	<b>562,121</b>	<b>-</b>	<b>TOTAL WASTEWATER FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**SEWER SPECIAL RESERVE FUND**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
1,631,351	1,723,470	1,565,339	056-0000-300.00-00	BEGINNING BALANCE	1,613,711	1,613,711	1,613,711
-	-	-	056-0000-330.00-00	INTERGOVERNMENTAL REVENUE	-	-	-
50,356	66,535	17,890	056-0000-344.20-00	CONNECT CHRGS/ SW SDC	35,780	35,780	35,780
22,167	12,478	3,420	056-0000-344.20-10	CONNECT CHRGS/ STORM WA SDC	6,840	6,840	6,840
-	-	-	056-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-
7,778	6,045	5,000	056-0000-361.00-00	INTEREST REVENUES	8,000	8,000	8,000
900,000	402,500	343,000	056-0000-391.55-00	WASTEWATER UTILITY FUND	623,000	623,000	623,000
<b>2,611,651</b>	<b>2,211,028</b>	<b>1,934,649</b>	<b>TOTAL SEWER SPECIAL RESERVE FUND REVENUES</b>		<b>2,287,331</b>	<b>2,287,331</b>	<b>2,287,331</b>
			<b>EXPENDITURES</b>				
-	-	-	056-5600-550.31-10	CONTRACTUAL SERVICES	-	-	-
38,188	-	-	056-5600-550.34-10	ENGINEERING SERVICES	-	-	-
-	-	-	056-5600-550.53-40	LEGAL NOTICES	-	-	-
<b>38,188</b>	<b>-</b>	<b>-</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>
-	-	-	056-5600-550.74-80	PUMPS	-	-	-
44,859	6,230	-	056-5600-550.75-10	CAPITAL PROJECTS	-	-	-
516,885	580,251	1,179,569	056-5600-550.76-30	SEWER LINES	1,402,219	1,402,219	1,402,219
281,247	-	627,993	056-5600-550.76-40	STORM WATER IMPROVEMENTS	877,883	877,883	877,883
-	-	-	056-5600-550.78-99	FUTURE CAPITAL PROJECTS	-	-	-
<b>842,991</b>	<b>586,481</b>	<b>1,807,562</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>2,280,102</b>	<b>2,280,102</b>	<b>2,280,102</b>
<b>881,179</b>	<b>586,481</b>	<b>1,807,562</b>	<b>TOTAL SEWER SPECIAL RESERVE FUND OPERATIONS</b>		<b>2,280,102</b>	<b>2,280,102</b>	<b>2,280,102</b>
			<b>OTHER USES</b>				
-	-	120,000	056-9500-550.81-37	TO CAPITAL PROJECT FUND	-	-	-
7,002	6,931	7,087	056-9500-550.81-44	TO 2009 FFCO DEBT SVC FUND	7,229	7,229	7,229
<b>7,002</b>	<b>6,931</b>	<b>127,087</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>7,229</b>	<b>7,229</b>	<b>7,229</b>
<b>7,002</b>	<b>6,931</b>	<b>127,087</b>	<b>TOTAL OTHER USES</b>		<b>7,229</b>	<b>7,229</b>	<b>7,229</b>
<b>888,181</b>	<b>593,412</b>	<b>1,934,649</b>	<b>GRAND TOTAL SEWER SPECIAL RESERVE FUND EXPENSE</b>		<b>2,287,331</b>	<b>2,287,331</b>	<b>2,287,331</b>
<b>1,723,470</b>	<b>1,617,615</b>	<b>-</b>	<b>SEWER SPECIAL RESERVE FUND - REVENUE LESS EXPENS</b>		<b>-</b>	<b>-</b>	<b>-</b>



**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**SEWER PLANT CONSTRUCTION / DEBT SERVICE FUND**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
2,780,762	2,959,506	3,481,077	057-0000-300.00-00	BEGINNING BALANCE	3,246,665	3,246,665	3,246,665
12,284	13,523	12,000	057-0000-361.00-00	INTEREST REVENUES	16,000	16,000	16,000
1,097,974	1,350,000	1,200,000	057-0000-391.55-00	WASTEWATER UTILITY FUND	1,300,000	1,300,000	1,300,000
-	-	-	057-0000-391.56-00	WASTEWATER CAPITAL FUND	-	-	-
-	-	-	057-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-
<b>3,891,020</b>	<b>4,323,029</b>	<b>4,693,077</b>	<b>TOTAL SEWER PLANT CONTS/DEBT SVC REVENUES</b>		<b>4,562,665</b>	<b>4,562,665</b>	<b>4,562,665</b>
			<b>EXPENDITURES</b>				
-	258,632	174,690	057-5700-550.31-10	CONTRACTUAL SERVICES	-	-	-
-	-	42,250	057-5700-550.34-10	ENGINEERING SERVICES	-	-	-
-	-	-	057-5700-550.53-40	LEGAL NOTICES	-	-	-
<b>-</b>	<b>258,632</b>	<b>216,940</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>
-	-	-	057-5700-550.71-10	LAND	-	-	-
6,700	-	-	057-5700-550.72-20	BUILDINGS	-	-	-
-	784	680,000	057-5700-550.73-50	CONSTRUCTION CONTRACTS	-	-	-
-	17,733	-	057-5700-550.74-10	MACHINERY	-	-	-
-	-	-	057-5700-550.74-90	EQUIPMENT, OTHER	-	-	-
372,985	11,098	3,242,032	057-5700-550.75-10	CAPITAL PROJECTS	4,006,480	4,006,480	4,006,480
-	-	-	057-5700-550.76-30	SEWER LINES	-	-	-
<b>379,685</b>	<b>29,615</b>	<b>3,922,032</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>4,006,480</b>	<b>4,006,480</b>	<b>4,006,480</b>
<b>379,685</b>	<b>288,247</b>	<b>4,138,972</b>	<b>TOTAL SEWER PLANT CONST/DEBT SVC OPERATIONS</b>		<b>4,006,480</b>	<b>4,006,480</b>	<b>4,006,480</b>
551,830	553,705	554,105	057-9500-550.81-58	DEBT SERVICE FUND	556,185	556,185	556,185
<b>551,830</b>	<b>553,705</b>	<b>554,105</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>556,185</b>	<b>556,185</b>	<b>556,185</b>
<b>551,830</b>	<b>553,705</b>	<b>554,105</b>	<b>TOTAL OTHER USES</b>		<b>556,185</b>	<b>556,185</b>	<b>556,185</b>
<b>931,515</b>	<b>841,952</b>	<b>4,693,077</b>	<b>GRAND TOTAL SEWER PLANT CONSTRUCTION EXPENSES</b>		<b>4,562,665</b>	<b>4,562,665</b>	<b>4,562,665</b>
<b>2,959,506</b>	<b>3,481,077</b>	<b>-</b>	<b>SEWER PLANT CONSTRUCTION FUND - REVENUES LESS E</b>		<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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**Fund:** Airport (061)  
**Department:** Airport (061)  
**Program:** Airport Operations (610)

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**Mission**

Building to meet the aviation transportation needs of the twenty-first century, and create economic development opportunities.

**Description**

Since 2002 the City has been involved in a partnership with Klickitat County in planning for the future of the Airport. We have signed an agreement creating a long-term management structure for the Airport that includes regional based cost sharing with Klickitat County. A Regional Airport Board has been established and public meetings are held the third Friday of each month. Development of the Sundoon Golf Course could begin as early as Fall 2013 or Spring 2014.

**2013-2014 Goals, Projects and Highlights**

- Construction of new Taxiway A1-A2 to runway.
- Rehabilitate and widen Taxiway A3 to A4.
- Construction of a drainage area for new hangers.
- Start construction of the golf course.
- Completion of 17 lot industrial subdivision.
- Design of new Terminal Building if grant received.
- Completion of a water distribution system in conjunction with the Dallesport Water Association.
- Construct grant funded Flex Building in new Industrial Park.

**2012-2013 Accomplishments/Comments**

- Paid in full 2003 Bond two years early
- Completion of runway improvement project
- New agreements for water with Dallesport Water District
- Completion of new Maintenance Hanger

**Major Issues to be resolved in the next five years**

- Development of a world-class golf course
- Industrial development
- Runway maintenance

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
AIRPORT SUMMARY**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Account Description</b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
				<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
247,131	188,009	275,679	<b>BEGINNING BALANCE</b>	350,035	350,035	350,035
240,733	1,376,325	6,030,500	<b>REVENUES</b>	1,730,000	1,730,000	1,730,000
67,443	71,420	320,000	<b>OTHER SOURCES</b>	66,000	66,000	66,000
<b>555,307</b>	<b>1,635,753</b>	<b>6,626,179</b>	<b>TOTAL RESOURCES</b>	<b>2,146,035</b>	<b>2,146,035</b>	<b>2,146,035</b>
367,199	1,320,542	6,622,979	<b>AIRPORT</b>	2,043,822	2,043,822	2,043,822
<b>367,199</b>	<b>1,320,542</b>	<b>6,622,979</b>	<b>TOTAL EXPENDITURES</b>	<b>2,043,822</b>	<b>2,043,822</b>	<b>2,043,822</b>
-	-	-	<b>CHARGES FOR SERVICES</b>	-	-	-
-	-	-	<b>TRANSFER OUT</b>	-	-	-
-	-	3,200	<b>CONTINGENCY</b>	102,213	102,213	102,213
-	-	-	<b>UNAPPROPRIATED ENDING BAL</b>	-	-	-
<b>-</b>	<b>-</b>	<b>3,200</b>	<b>TOTAL OTHER USES</b>	<b>102,213</b>	<b>102,213</b>	<b>102,213</b>
367,199	1,320,542	6,626,179	<b>TOTAL EXPENDS &amp; OTHER USES</b>	2,146,035	2,146,035	2,146,035
<b>188,109</b>	<b>315,211</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
AIRPORT FUND**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
247,131	188,009	275,679	061-0000-300.00-00	BEGINNING BALANCE	350,035	350,035	350,035
65,000	65,000	65,000	061-0000-330.00-00	INTERGOVERNMENTAL REV	65,000	65,000	65,000
-	-	-	061-0000-330.15-00	OTHER OR	100,000	100,000	100,000
53,668	844,691	2,317,000	061-0000-331.20-00	FEDERAL GRANTS-FAA	1,430,000	1,430,000	1,430,000
-	324,201	3,500,000	061-0000-334.90-00	STATE GRANTS, OTHER	-	-	-
-	4,045	-	061-0000-341.90-00	MISC SALES & SVCS	2,000	2,000	2,000
9,724	7,679	7,000	061-0000-347.00-00	AVIATION FUEL SALES	8,000	8,000	8,000
808	1,174	1,500	061-0000-361.00-00	INTEREST REVENUES	1,000	1,000	1,000
111,533	129,535	140,000	061-0000-363.50-00	PROPERTY RENTALS	124,000	124,000	124,000
2,443	6,420	5,000	061-0000-369.00-00	OTHER MISC REVENUES	1,000	1,000	1,000
65,000	65,000	65,000	061-0000-391.01-00	GENERAL FUND	65,000	65,000	65,000
-	-	-	061-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
-	-	250,000	061-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-
<b>555,307</b>	<b>1,635,753</b>	<b>6,626,179</b>	<b>TOTAL AIRPORT FUND REVENUES</b>		<b>2,146,035</b>	<b>2,146,035</b>	<b>2,146,035</b>
<b>EXPENSES</b>							
1,498	240	10,000	061-6100-610.31-10	CONTRACTUAL SERVICES	-	-	-
96,212	100,092	106,000	061-6100-610.31-90	CONTRACTUAL SVC - OTHER	109,000	109,000	109,000
203,967	-	-	061-6100-610.34-10	ENGINEERING SVC	-	-	-
-	-	-	061-6100-610.34-50	SPECIAL STUDIES & REPORTS	-	-	-
2,379	1,784	4,500	061-6100-610.41-10	WATER & SEWER	4,500	4,500	4,500
851	923	1,000	061-6100-610.41-20	GARBAGE SERVICES	1,000	1,000	1,000
8,640	7,149	7,000	061-6100-610.41-40	ELECTRICITY	7,200	7,200	7,200
19,068	33,964	47,250	061-6100-610.43-10	BUILDINGS AND GROUNDS	43,500	43,500	43,500
233	1,071	1,600	061-6100-610.43-45	JOINT USE OF LABOR	1,600	1,600	1,600
-	-	3,500	061-6100-610.43-50	VEHICLES - REPAIR/MAINT	6,000	6,000	6,000
1,668	1,690	-	061-6100-610.43-51	GAS/OIL/DIESEL	1,600	1,600	1,600
13,149	15,125	14,000	061-6100-610.46-10	PROPERTY TAXES	350	350	350
8,411	8,431	8,700	061-6100-610.52-10	LIABILITY INSURANCE	9,000	9,000	9,000
3,427	4,048	5,954	061-6100-610.52-30	PROPERTY INSURANCE	5,322	5,322	5,322
270	285	800	061-6100-610.53-20	POSTAGE	300	300	300
4,083	3,962	3,500	061-6100-610.53-30	TELEPHONE	4,000	4,000	4,000
-	1,889	750	061-6100-610.53-40	LEGAL NOTICES	750	750	750
935	-	15,000	061-6100-610.54-00	ADVERTISING	15,000	15,000	15,000
460	30	1,000	061-6100-610.57-00	PERMITS	1,000	1,000	1,000
118	-	6,000	061-6100-610.58-10	TRAVEL, FOOD & LODGING	8,500	8,500	8,500
1,150	609	3,000	061-6100-610.58-50	TRAINING AND CONFERENCES	4,000	4,000	4,000
360	615	1,000	061-6100-610.58-70	MEMBERSHIPS/DUES	1,000	1,000	1,000
190	-	1,200	061-6100-610.60-10	OFFICE SUPPLIES	1,200	1,200	1,200
-	-	1,000	061-6100-610.69-50	MISCELLANEOUS EXP	1,000	1,000	1,000
-	-	2,500	061-6100-610.69-80	ASSETS < \$5000	3,000	3,000	3,000
<b>367,068</b>	<b>181,909</b>	<b>245,254</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>228,822</b>	<b>228,822</b>	<b>228,822</b>
-	-	-	061-6100-610.72-20	BUILDINGS	100,000	100,000	100,000
-	-	270,000	061-6100-610.72-30	BUILDINGS-HANGER	-	-	-
131	1,138,633	6,107,725	061-6100-610.73-30	IMPROVEMENTS OTHER	1,715,000	1,715,000	1,715,000
<b>131</b>	<b>1,138,633</b>	<b>6,377,725</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>1,815,000</b>	<b>1,815,000</b>	<b>1,815,000</b>
<b>367,199</b>	<b>1,320,542</b>	<b>6,622,979</b>	<b>TOTAL AIRPORT OPERATIONS EXPENSES</b>		<b>2,043,822</b>	<b>2,043,822</b>	<b>2,043,822</b>
-	-	3,200	061-9500-610.88-00	CONTINGENCY	102,213	102,213	102,213
-	-	<b>3,200</b>	<b>TOTAL CONTINGENCY</b>		<b>102,213</b>	<b>102,213</b>	<b>102,213</b>
-	-	<b>3,200</b>	<b>TOTAL OTHER USES</b>		<b>102,213</b>	<b>102,213</b>	<b>102,213</b>
<b>367,199</b>	<b>1,320,542</b>	<b>6,626,179</b>	<b>GRAND TOTAL AIRPORT FUND EXPENSES</b>		<b>2,146,035</b>	<b>2,146,035</b>	<b>2,146,035</b>
<b>188,109</b>	<b>315,211</b>	-	<b>TOTAL AIRPORT FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**CAPITAL IMPROVEMENTS FUND GROUP**

**Description**

The City currently has three active funds in the Capital Improvements Fund Group.

- ✓ The Special Assessments Fund (036), which accounts for LID public infrastructure projects or other assessments such as nuisance abatement of the City;
- ✓ The Capital Projects Fund (037), which accounts for various improvements in City facilities not funded in part by grants;
- ✓ The FFA Grant Improvement Fund (063), which was established to account for the improvements made at the Airport, funded primarily with grants from the FFA, which has no activity planned this year.

**CAPITAL IMPROVEMENTS FUNDS SUMMARY**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revenue/Cost Centers</b>	<b>Proposed Budget</b>	<b>Approved Budget</b>	<b>Adopted Budget</b>
1,153,269	1,159,327	1,154,573	<b>BEGINNING BALANCE</b>	300,030	300,030	300,030
278,679	203,370	208,286	<b>REVENUES</b>	356,814	356,814	356,814
43,231	43,231	860,518	<b>OTHER SOURCES</b>	43,230	43,230	43,230
<b>1,475,179</b>	<b>1,405,928</b>	<b>2,223,377</b>	<b>TOTAL RESOURCES</b>	<b>700,074</b>	<b>700,074</b>	<b>700,074</b>
43,030	18,800	63,491	<b>SPECIAL ASSESMENTS FUND</b>	126,098	126,098	126,098
109,980	97,147	1,450,467	<b>CAPITAL PROJECTS FUND</b>	408,963	408,963	408,963
<b>153,010</b>	<b>115,947</b>	<b>1,513,958</b>	<b>TOTAL EXPENDITURES</b>	<b>535,061</b>	<b>535,061</b>	<b>535,061</b>
117,386	116,441	709,419	<b>TRANSFER OUT</b>	165,013	165,013	165,013
-	-	-	<b>CONTINGENCY</b>	-	-	-
-	-	-	<b>UNAPPROPRIATED ENDING BAL</b>	-	-	-
<b>117,386</b>	<b>116,441</b>	<b>709,419</b>	<b>TOTAL OTHER USES</b>	<b>165,013</b>	<b>165,013</b>	<b>165,013</b>
<b>270,396</b>	<b>232,388</b>	<b>2,223,377</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>700,074</b>	<b>700,074</b>	<b>700,074</b>
<b>1,204,783</b>	<b>1,173,540</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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**Fund:** Capital Improvements Fund Group  
**Department:** Special Assessments (036)  
**Program:** Other (419)

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**Description**

The Special Assessments fund is used to fund Local Improvement Districts of the City. This fund was created with General Fund financial resources in prior fiscal years for this specific purpose to reduce the amount of fixed financial expenses associated with borrowing funds.

**2013-14 Goals, Projects, and Highlights**

- Update five year Capital Improvement Plan (CIP) for future LID.
- Funding Plan to retire debt for City's share of 1<sup>st</sup> Street/Bargeway LID.

**2012-13 Accomplishments/Comments**

- Funding plan developed for Thompson Street LID

**Major Issues to be resolved in the next five years.**

- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.

**City of The Dalles, Oregon**  
**Fiscal Year 2013-14 Budget**  
**SPECIAL ASSESSMENTS FUND**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
Actual	Actual	Budget			Budget	Budget	Budget
767,043	730,557	655,910	036-0000-300.00-00	BEGINNING BALANCE	12,611	12,611	12,611
22,997	21,875	27,000	036-0000-318.20-00	NW NATURAL GAS FRANCHISE FEES	22,000	22,000	22,000
3,411	3,386	3,000	036-0000-361.00-00	INTEREST REVENUES	4,000	4,000	4,000
37,395	-	20,000	036-0000-362.10-00	PRE-PAID ASSESSMENTS	2,000	2,000	2,000
(5,710)	-	1,000	036-0000-369.00-00	OTHER MISC. REVENUES	1,000	1,000	1,000
101,907	41,381	25,000	036-0000-370.10-00	PRINCIPAL-NONBONDED	188,000	188,000	188,000
4,387	10,260	6,000	036-0000-370.20-00	INTEREST-NONBONDED	13,000	13,000	13,000
<b>931,429</b>	<b>807,459</b>	<b>737,910</b>	<b>TOTAL SPECIAL ASSESSMENTS FUND REVENUES</b>		<b>242,611</b>	<b>242,611</b>	<b>242,611</b>
<b>EXPENDITURES</b>							
2,889	-	60,000	036-3600-419.31-25	ABATEMENTS	30,000	30,000	30,000
11,554	-	-	036-3600-419.31-80	CORNER LOT RELIEF	-	-	-
			036-3600-419.32-20	SPECIAL LEGAL SERVICES	-	-	-
23	-	1,000	036-3600-419.53-20	POSTAGE	2,000	2,000	2,000
52	-	1,000	036-3600-419.53-40	LEGAL NOTICES	1,000	1,000	1,000
-	18,800	-	036-3600-419.69-50	MISCELLANEOUS EXP	-	-	-
<b>14,518</b>	<b>18,800</b>	<b>62,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>33,000</b>	<b>33,000</b>	<b>33,000</b>
28,512	-	1,491	036-3600-419.75-10	CAPITAL PROJECTS LIDS	93,098	93,098	93,098
<b>28,512</b>	<b>-</b>	<b>1,491</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>93,098</b>	<b>93,098</b>	<b>93,098</b>
<b>43,030</b>	<b>18,800</b>	<b>63,491</b>	<b>TOTAL SPECIAL ASSESSMENTS OPERATIONS</b>		<b>126,098</b>	<b>126,098</b>	<b>126,098</b>
9,230	9,230	10,000	036-9500-419.81-01	TO GENERAL FUND	10,000	10,000	10,000
-	-	560,000	036-9500-419.81-37	TO CAPITAL PROJECTS FUND	-	-	-
103,156	102,211	104,419	036-9500-419.81-44	TO 2009 FFCO BOND DEBT SVC FUND	106,513	106,513	106,513
<b>112,386</b>	<b>111,441</b>	<b>674,419</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>116,513</b>	<b>116,513</b>	<b>116,513</b>
<b>112,386</b>	<b>111,441</b>	<b>674,419</b>	<b>TOTAL OTHER USES</b>		<b>116,513</b>	<b>116,513</b>	<b>116,513</b>
<b>155,416</b>	<b>130,241</b>	<b>737,910</b>	<b>TOTAL SPECIAL ASSESSMENTS FUND EXPENSES</b>		<b>242,611</b>	<b>242,611</b>	<b>242,611</b>
<b>776,013</b>	<b>677,218</b>	<b>-</b>	<b>SPECIAL ASSESSMENTS FUND - REVENUES LESS EXPENSE</b>		<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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**Fund:** Capital Improvements Fund Group  
**Department:** Capital Projects (037)  
**Program:** Other (419)

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**Description**

The Capital Projects Fund is used to fund renovations of City facilities and purchase equipment for those facilities. These facilities are City Hall, Transportation Center, Police Station, and the Library. All these facilities are General Fund facilities and the operating monies for these facilities and operating departments is from General Fund financial resources.

**2013-14 Goals, Projects, and Highlights**

- \$42,500 transferred to the General Fund for one (1) police car and a trailer with a lawn mower for general facilities.
- Conceptual Design with cost estimates for City Hall 2<sup>nd</sup> floor renovations (\$20,000).
- Reserve for City Hall improvements (\$292,783).
- Paint Transportation Center and replace its roof drains and drinking fountain.

**2011-12 Accomplishments/Comments**

- Maintenance storage shed (\$8,000).
- Completion of 1<sup>st</sup> Street/Bargeway LID Phase II.

**Major Issues to be resolved in the next five years**

- Completion of City Hall renovation of City Hall 2<sup>nd</sup> Floor



**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
CAPITAL PROJECTS FUND**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
386,226	428,770	498,663	037-0000-300.00-00	BEGINNING BALANCE	287,419	287,419	287,419
21,616	21,616	21,616	037-0000-337.90-00	LOCAL GOV REV-PARTNERS	21,616	21,616	21,616
1,925	2,944	2,000	037-0000-361.00-00	INTEREST REVENUES	1,300	1,300	1,300
83,319	96,989	100,005	037-0000-363.80-00	STATE OFFICE BLDG INC	101,234	101,234	101,234
0	0	-	037-0000-369.00-00	OTHER MISC REVENUES	-	-	-
6,536	3,960	1,679	037-0000-380.10-00	LOAN REV - PRINCIPAL	1,782	1,782	1,782
896	960	986	037-0000-380.20-00	LOAN REV - INTEREST	882	882	882
43,231	43,231	43,230	037-0000-391.01-00	GENERAL FUND	43,230	43,230	43,230
-	-	127,288	037-0000-391.13-00	TRANSPORT SYSTEMS RESERVE FUND	-	-	-
-	-	560,000	037-0000-391.36-00	SPECIAL ASSMT FUND	-	-	-
-	-	10,000	037-0000-391.53-00	WATER CAPITAL RESERVE FUND	-	-	-
-	-	120,000	037-0000-391.56-00	SEWER SPECIAL RESERVE FUND	-	-	-
<b>543,750</b>	<b>598,469</b>	<b>1,485,467</b>		<b>TOTAL CAPITAL PROJECTS FUND REVENUES</b>	<b>457,463</b>	<b>457,463</b>	<b>457,463</b>
				<b>EXPENDITURES</b>			
				<b>*** GENERAL FUND BUILDINGS</b>			
-	1,421	5,000	037-3700-419.69-80	ASSETS < \$5000	5,000	5,000	5,000
<b>-</b>	<b>1,421</b>	<b>5,000</b>		<b>TOTAL MATERIALS AND SERVICES</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
29,984	15,729	310,977	037-3700-419.72-20	BUILDINGS	319,966	319,966	319,966
-	-	2,000	037-3700-419.73-30	IMPRV OTHER THAN BLDG	4,000	4,000	4,000
<b>29,984</b>	<b>15,729</b>	<b>312,977</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>323,966</b>	<b>323,966</b>	<b>323,966</b>
<b>29,984</b>	<b>17,150</b>	<b>317,977</b>		<b>TOTAL GENERAL FUND BUILDINGS</b>	<b>328,966</b>	<b>328,966</b>	<b>328,966</b>
				<b>*** TUNNEL PROJECT - OIB LOAN</b>			
51,642	53,728	55,899	037-3750-419.79-50	PRINCIPAL PAYMENT	58,157	58,157	58,157
13,204	11,118	8,947	037-3750-419.79-60	INTEREST PAYMENT	6,689	6,689	6,689
<b>64,846</b>	<b>64,846</b>	<b>64,846</b>		<b>TOTAL DEBT SERVICE</b>	<b>64,846</b>	<b>64,846</b>	<b>64,846</b>
<b>64,846</b>	<b>64,846</b>	<b>64,846</b>		<b>TOTAL TUNNEL PROJECT</b>	<b>64,846</b>	<b>64,846</b>	<b>64,846</b>
				<b>*** PORT LOAN - AIRPORT WELL</b>			
11,580	12,044	12,526	037-3775-419.79-50	PRINCIPAL PAYMENT	13,027	13,027	13,027
3,570	3,107	2,625	037-3775-419.79-60	INTEREST PAYMENT	2,124	2,124	2,124
<b>15,150</b>	<b>15,151</b>	<b>15,151</b>		<b>TOTAL DEBT SERVICE</b>	<b>15,151</b>	<b>15,151</b>	<b>15,151</b>
<b>15,150</b>	<b>15,151</b>	<b>15,151</b>		<b>TOTAL PORT LOAN - AIRPORT WELL</b>	<b>15,151</b>	<b>15,151</b>	<b>15,151</b>
				<b>*** EAST PORT LID (added FY09/10)</b>			
-	-	1,052,493	037-4400-419.75-10	CAPITAL PROJECTS	-	-	-
<b>-</b>	<b>-</b>	<b>1,052,493</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>-</b>	<b>-</b>	<b>1,052,493</b>		<b>TOTAL EAST PORT LID</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>109,980</b>	<b>97,147</b>	<b>1,450,467</b>		<b>TOTAL CAPITAL PROJECTS FUND OPERATIONS</b>	<b>408,963</b>	<b>408,963</b>	<b>408,963</b>
-	-	30,000	037-9500-419.81-01	TO GENERAL FUND	42,500	42,500	42,500
5,000	5,000	5,000	037-9500-419.81-21	TO STATE OFFICE BLDG FUND	6,000	6,000	6,000
<b>5,000</b>	<b>5,000</b>	<b>35,000</b>		<b>TOTAL OPERATING TRANSFERS OUT</b>	<b>48,500</b>	<b>48,500</b>	<b>48,500</b>
<b>114,980</b>	<b>102,147</b>	<b>1,485,467</b>		<b>TOTAL CAPITAL PROJECTS FUND EXPENSES</b>	<b>457,463</b>	<b>457,463</b>	<b>457,463</b>
<b>428,770</b>	<b>496,322</b>	<b>-</b>		<b>CAPITAL PROJECTS FUND - REVENUES LESS EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**SPECIAL REVENUE FUNDS GROUP**

**Description**

The City has several Special Revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

- The Unemployment Fund (010) provides for the accumulation of financial resources of the City to pay claims of unemployment. Contributions are received from the operating funds of the General Fund, Library Fund, Street Fund, Water Utility Fund, and Wastewater Utility Fund.
- The Community Benevolence Fund (011) provides for the accumulation of financial resources to pay for expenses related to the memorials to Veterans of the community.
- The Special Projects Fund (018) provides for the accumulation of financial resources of the City and other granting agencies in order to pay for expenses related to infrastructure improvements. This infrastructure can be related to historical and community purposes.
- The State Office Building Fund (021) is used to operate one of the City's facilities to be used by the State of Oregon to provide services to the local community.

**SPECIAL REVENUE FUND SUMMARY**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revenue/Cost Centers</b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
				<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
6,452,050	5,768,917	3,741,095	<b>BEGINNING BALANCE</b>	3,318,510	3,318,510	3,363,510
554,759	4,725,753	8,578,361	<b>REVENUES</b>	7,889,290	7,950,616	8,000,616
37,000	25,000	1,278,656	<b>OTHER SOURCES</b>	1,819,452	1,758,126	1,758,126
<b>7,043,809</b>	<b>10,519,669</b>	<b>13,598,112</b>	<b>TOTAL RESOURCES</b>	<b>13,027,252</b>	<b>13,027,252</b>	<b>13,122,252</b>
5,509	20,852	46,394	<b>UNEMPLOYMENT RESERVE FUND</b>	55,242	55,242	55,242
-	-	11,425	<b>COMMUNITY BENEVOLENCE FUND</b>	15,500	15,500	15,500
1,100,330	6,562,500	13,320,196	<b>SPECIAL GRANTS FUND</b>	12,698,520	12,698,520	12,793,520
165,553	164,305	192,523	<b>STATE OFFICE BUILDING FUND</b>	254,490	254,490	254,490
<b>1,271,392</b>	<b>6,747,657</b>	<b>13,570,538</b>	<b>TOTAL EXPENDITURES</b>	<b>13,023,752</b>	<b>13,023,752</b>	<b>13,118,752</b>
3,500	31,700	27,574	<b>TRANSFER OUT</b>	3,500	3,500	3,500
-	-	-	<b>CONTINGENCY</b>	-	-	-
-	-	-	<b>UNAPPROPRIATED ENDING BAL</b>	-	-	-
<b>3,500</b>	<b>31,700</b>	<b>27,574</b>	<b>TOTAL OTHER USES</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>1,274,892</b>	<b>6,779,357</b>	<b>13,598,112</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>13,027,252</b>	<b>13,027,252</b>	<b>13,122,252</b>
<b>5,768,917</b>	<b>3,740,313</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**UNEMPLOYMENT RESERVE FUND**

FY10/11 Actual	FY11/12 Actual	FY12/13 Budget	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
<b>REVENUES</b>							
42,375	37,038	19,138	010-0000-300.00-00	BEGINNING BALANCE	41,571	41,571	41,571
172	118	-	010-0000-361.00-00	INTEREST REVENUES	-	-	-
-	-	13,745	010-0000-391.01-00	GENERAL FUND	-	-	-
-	-	2,105	010-0000-391.04-00	LIBRARY FUND	2,189	2,189	2,189
-	-	2,022	010-0000-391.05-00	STREET FUND	2,041	2,041	2,041
-	-	6,003	010-0000-391.51-00	WATER UTILITY FUND	6,051	6,051	6,051
-	-	3,381	010-0000-391.55-00	WASTEWATER UTILITY	3,390	3,390	3,390
<b>42,548</b>	<b>37,156</b>	<b>46,394</b>	<b>TOTAL UNEMPLOYMENT RESERVE FUND REVENUES</b>		<b>55,242</b>	<b>55,242</b>	<b>55,242</b>
<b>EXPENDITURES</b>							
5,509	20,852	46,394	010-1000-416.25-00	UNEMPLOYMENT EXPENSES	55,242	55,242	55,242
<b>5,509</b>	<b>20,852</b>	<b>46,394</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>55,242</b>	<b>55,242</b>	<b>55,242</b>
<b>5,509</b>	<b>20,852</b>	<b>46,394</b>	<b>TOTAL UNEMPLOYMENT RESERVE FUND EXPENSES</b>		<b>55,242</b>	<b>55,242</b>	<b>55,242</b>
<b>37,038</b>	<b>16,305</b>	<b>-</b>	<b>UNEMPLOYMENT FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>

**COMMUNITY BENEVOLENCE FUND**

FY10/11 Actual	FY11/12 Actual	FY12/13 Budget	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
<b>REVENUES</b>							
7,341	9,375	9,400	011-0000-300.00-00	BEGINNING BALANCE	13,475	13,475	13,475
34	40	25	011-0000-361.00-00	INTEREST REVENUES	25	25	25
2,000	2,000	2,000	011-0000-365.15-00	GIFTS/DONATIONS - WAR MEMORIAL	2,000	2,000	2,000
-	-	-	011-0000-369.00-00	OTHER MISC. REVENUES	-	-	-
<b>9,375</b>	<b>11,415</b>	<b>11,425</b>	<b>TOTAL COMMUNITY BENEVOLENCE FUND REVENUES</b>		<b>15,500</b>	<b>15,500</b>	<b>15,500</b>
<b>EXPENDITURES</b>							
-	-	-	011-1200-419.60-85	SPECIAL DEPT SUPPLIES	-	-	-
<b>-</b>	<b>-</b>	<b>-</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>TOTAL VIETNAM MEMORIAL</b>		<b>-</b>	<b>-</b>	<b>-</b>
-	-	11,425	011-1500-419.60-85	SPECIAL DEPT SPPLIES	15,500	15,500	15,500
<b>-</b>	<b>-</b>	<b>11,425</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>15,500</b>	<b>15,500</b>	<b>15,500</b>
-	-	-	011-1500-419.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-
<b>-</b>	<b>-</b>	<b>-</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>-</b>	<b>-</b>	<b>11,425</b>	<b>TOTAL WAR MEMORIAL FUND</b>		<b>15,500</b>	<b>15,500</b>	<b>15,500</b>
<b>-</b>	<b>-</b>	<b>11,425</b>	<b>TOTAL COMMUNITY BENEVOLENT FUND EXPENSES</b>		<b>15,500</b>	<b>15,500</b>	<b>15,500</b>
<b>9,375</b>	<b>11,415</b>	<b>-</b>	<b>COMMUNITY BENEVOLENT FUND - REVENUES LESS EXPE</b>		<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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**Fund:** Special Revenue Fund Group  
**Department:** Special Grants (018)  
**Program:** Other (415)

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**Description**

The Special Projects Fund provides for the accumulation of financial resources for the purpose of expending those funds on a multitude of capital projects.

**2013-14 Goals, Projects, and Highlights**

- Washington Street Downtown Riverfront Connection (\$7,140,000).
- 1st Street parking structure (\$4,888,520) – Includes \$2.7 million in private contributions.
- Granada Block redevelopment (\$470,000).
- \$3,500 of SHPO is being transferred to the General Fund to help support this year’s Capital expenditures.

**2012-13 Accomplishments/Comments**

- LCDC Grant – UGB/NSA Boundary Amendment/Periodic Review (\$100,000).
- Riverfront Interpretive Signage Grant Project .
- The Dalles Dam Tours.
- Completion of Downtown WiFi system to parks and Discovery Center.
- Design work for Washington Street Downtown Riverfront Connection Project completed.

**Major Issues to be resolved in the next five years.**

- Continued use of the Urban Renewal Agency’s financial resources in the most efficient manner to meet the goals of the community
- Continue Federal lobby efforts for City projects
- Continued searching of all agencies (federal, state and local) for funding of future expansion of the City infrastructure for the benefit of all persons
- 3rd Street Streetscape

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget  
SPECIAL GRANTS FUND**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
<b>REVENUES</b>							
6,386,128	5,721,336	3,712,557	018-0000-300.00-00	BEGINNING BALANCE	3,228,633	3,228,633	3,273,633
48,017	25,428	-	018-0000-331.15-00	FED GRANTS - CDBG HOUSING 2007	200,000	200,000	200,000
-	2,000,000	-	018-0000-331.31-30	FEDERAL GRANTS-EDA	-	-	-
-	349,454	3,012,531	018-0000-331.90-00	FEDERAL GRANTS-MISC	1,633,120	1,633,120	1,683,120
-	2,055,300	1,000,000	018-0000-334.25-00	ODOT GRANTS	1,600,000	1,600,000	1,600,000
150,000	33,437	70,000	018-0000-334.35-00	LCDC GRANT - STATE	-	-	-
-	8,999	-	018-0000-334.40-00	OIB GRANT	-	-	-
1,717	4,350	23,500	018-0000-334.90-00	STATE GRANTS, OTHER	753,500	753,500	753,500
130,000	19,000	50,000	018-0000-336.10-00	PRIVATE SECTOR GRANTS (GOOGLE)	-	-	-
-	-	2,060,000	018-0000-336.20-00	PRIVATE PARTICIPATION PARKING	2,700,000	2,700,000	2,700,000
-	-	2,102,782	018-0000-337.10-00	URBAN RENEWAL	783,986	845,312	845,312
-	28,025	52,000	018-0000-337.40-00	QLIFE CONTRIBUTION	-	-	-
-	3,321	-	018-0000-337.65-00	NWC PUD GRANT	-	-	-
74,451	20,792	18,000	018-0000-361.00-00	INTEREST REVENUES	3,000	3,000	3,000
2,853	17,315	-	018-0000-369.00-00	OTHER MISC. REVENUES	-	-	-
32,000	20,000	40,364	018-0000-391.01-00	TRANSFERS FROM GENERAL	-	-	-
-	-	-	018-0000-391.18-10	TRANSFERS FROM STREET	-	-	-
-	-	1,206,036	018-0000-393.10-00	LOAN/BOND PROCEEDS	1,799,781	1,738,455	1,738,455
<b>6,825,165</b>	<b>10,306,757</b>	<b>13,347,770</b>	<b>TOTAL SPECIAL GRANTS FUND REVENUES</b>		<b>12,702,020</b>	<b>12,702,020</b>	<b>12,797,020</b>
<b>EXPENDITURES</b>							
<b>*** CDBG/ MID COLMBIA HOUSING</b>							
58,567	25,428	-	018-2500-415.39-00	OTHER CONTRACTUAL SVCS	200,000	200,000	200,000
<b>58,567</b>	<b>25,428</b>	<b>-</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>58,567</b>	<b>25,428</b>	<b>-</b>	<b>TOTAL CDBG/ MID COLMBIA HOUSING</b>		<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>*** UGB/NSA BOUNDARY AMENDMENT</b>							
181,274	47,060	111,978	018-2627-415.39-00	OTHER CONTRACTUAL SERV	-	-	25,000
<b>181,274</b>	<b>47,060</b>	<b>111,978</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>-</b>	<b>-</b>	<b>25,000</b>
<b>181,274</b>	<b>47,060</b>	<b>111,978</b>	<b>TOTAL UGB/NSA BOUNDARY AMENDMENT</b>		<b>-</b>	<b>-</b>	<b>25,000</b>
<b>*** SHPO/CERT LOC GOVT</b>							
-	-	-	018-2700-415.31-10	CONTRACTUAL SERVICES	-	-	-
-	4,350	40,227	018-2700-415.69-90	OTHER	-	-	-
<b>-</b>	<b>4,350</b>	<b>40,227</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>-</b>	<b>4,350</b>	<b>40,227</b>	<b>TOTAL SHPO/CERT LOC GOVT</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>*** TUNNEL PROJECT</b>							
344,943	105,326	7,136,000	018-2900-415.75-10	CAPITAL PROJECTS	7,140,000	7,140,000	7,140,000
<b>344,943</b>	<b>105,326</b>	<b>7,136,000</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>7,140,000</b>	<b>7,140,000</b>	<b>7,140,000</b>
<b>344,943</b>	<b>105,326</b>	<b>7,136,000</b>	<b>TOTAL TUNNEL PROJECT</b>		<b>7,140,000</b>	<b>7,140,000</b>	<b>7,140,000</b>
<b>*** MARINE TERMINAL PROJECT</b>							
178,274	5,954,883	403,446	018-3000-415.75-10	CAPITAL PROJECTS	-	-	-
<b>178,274</b>	<b>5,954,883</b>	<b>403,446</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>178,274</b>	<b>5,954,883</b>	<b>403,446</b>	<b>TOTAL MARINE TERMINAL PROJECT</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>*** EAST GATEWAY PROJECT</b>							
107,062	2,612	-	018-3100-415.75-10	CAPITAL PROJECTS	-	-	-
<b>107,062</b>	<b>2,612</b>	<b>-</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>107,062</b>	<b>2,612</b>	<b>-</b>	<b>TOTAL EAST GATEWAY PROJECT</b>		<b>-</b>	<b>-</b>	<b>-</b>

## SPECIAL GRANTS FUND (continued)

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
			<b>*** THOMPSON PARK SKATEPARK PROJECT</b>				
100,000	-	-	018-3200-415.75-10	CAPITAL PROJECTS	-	-	-
<b>100,000</b>	<b>-</b>	<b>-</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>100,000</b>	<b>-</b>	<b>-</b>	<b>TOTAL THOMPSON SKATEPARK PROJECT</b>		<b>-</b>	<b>-</b>	<b>-</b>
			<b>*** THE DALLES DAM TOURS PROJECT</b>				
509	44,236	5,000	018-3300-415.74.20	VEHICLES	-	-	
280	115,175	189,045	018-3300-415.75-10	CAPITAL OUTLAY	-	-	50,000
<b>789</b>	<b>159,410</b>	<b>194,045</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>50,000</b>
<b>789</b>	<b>159,410</b>	<b>194,045</b>	<b>TOTAL THE DALLES DAM TOURS PROJECT</b>		<b>-</b>	<b>-</b>	<b>50,000</b>
			<b>*** GRANADA BLOCK PROJECT</b>				
	-	712,500	018-3710-415.75-10	CAPITAL PROJECTS	470,000	470,000	470,000
	<b>-</b>	<b>712,500</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>470,000</b>	<b>470,000</b>	<b>470,000</b>
	<b>-</b>	<b>712,500</b>	<b>TOTAL GRANADA BLOCK PROJECT</b>		<b>470,000</b>	<b>470,000</b>	<b>470,000</b>
			<b>*** PARKING STRUCTURE CONSTRUCTION</b>				
-	5,100	4,620,000	018-3725-415.75-10	CAPITAL PROJECTS	4,888,520	4,888,520	4,888,520
<b>-</b>	<b>5,100</b>	<b>4,620,000</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>4,888,520</b>	<b>4,888,520</b>	<b>4,888,520</b>
<b>-</b>	<b>5,100</b>	<b>4,620,000</b>	<b>TOTAL PARKING STRUCTURE CONSTRUCTION</b>		<b>4,888,520</b>	<b>4,888,520</b>	<b>4,888,520</b>
			<b>*** FLOUR MILL PROJECT</b>				
125,927	105,664	-	018-3800-415.75-10	CAPITAL PROJECTS	-	-	-
<b>125,927</b>	<b>105,664</b>	<b>-</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>125,927</b>	<b>105,664</b>	<b>-</b>	<b>TOTAL FLOUR MILL PROJECT</b>		<b>-</b>	<b>-</b>	<b>-</b>
			<b>*** 3RD ST. STREET SCAPE</b>				
2,500	22	-	018-3900-415.75-10	CAPITAL PROJECTS	-	-	-
<b>2,500</b>	<b>22</b>	<b>-</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>2,500</b>	<b>22</b>	<b>-</b>	<b>TOTAL 3RD ST. STREET SCAPE</b>		<b>-</b>	<b>-</b>	<b>-</b>
			<b>*** WIFI PROJECT</b>				
994	152,645	102,000	018-4700-415.75-10	CAPITAL PROJECTS	-	-	20,000
<b>994</b>	<b>152,645</b>	<b>102,000</b>	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>20,000</b>
<b>994</b>	<b>152,645</b>	<b>102,000</b>	<b>TOTAL WIFI PROJECT</b>		<b>-</b>	<b>-</b>	<b>20,000</b>
<b>1,100,330</b>	<b>6,562,500</b>	<b>13,320,196</b>	<b>TOTAL SPECIAL GRANTS FUND OPERATIONS</b>		<b>12,698,520</b>	<b>12,698,520</b>	<b>12,793,520</b>
3,500	31,700	27,574	018-9500-415.81-01	TO GENERAL FUND	3,500	3,500	3,500
<b>3,500</b>	<b>31,700</b>	<b>27,574</b>	<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>1,103,830</b>	<b>6,594,200</b>	<b>13,347,770</b>	<b>TOTAL SPECIAL GRANTS FUND EXPENSES</b>		<b>12,702,020</b>	<b>12,702,020</b>	<b>12,797,020</b>
<b>5,721,336</b>	<b>3,712,557</b>	<b>-</b>	<b>SPECIAL GRANTS FUND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

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**Fund:** State Office Building (021)  
**Department:** State Office Building (22)  
**Program:** Other (419)

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**Mission**

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameter specified in the long-term lease agreement with the State of Oregon.

**Description**

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility located at 700 Union Street. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures relate to operational expenses such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

**2013-14 Goals, Projects and Highlights**

- Complete computer control upgrade project.
- Complete elevator upgrades.

**2012-13 Accomplishments/Comments**

- Sidewalk repair and tree replacement.
- Final phase of partial carpet replacement project.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**STATE OFFICE BUILDING FUND**

FY10/11	FY11/12	FY12/13		Account	FY13/14	FY13/14	FY13/14
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
<b>REVENUES</b>							
16,206	1,168	-	021-0000-300.00-00	BEGINNING BALANCE	34,831	34,831	34,831
109	34	-	021-0000-361.01-00	INTEREST	-	-	-
83,400	73,951	83,400	021-0000-363.80-01	OPERATIONS	83,400	83,400	83,400
62,006	84,187	104,123	021-0000-363.80-02	MAINTENANCE	130,259	130,259	130,259
5,000	5,000	5,000	021-0000-391.37-00	FROM CAPITAL PROJECTS FUND	6,000	6,000	6,000
<b>166,721</b>	<b>164,341</b>	<b>192,523</b>	<b>TOTAL STATE OFFICE BUILDING FUND REVENUES</b>		<b>254,490</b>	<b>254,490</b>	<b>254,490</b>
<b>EXPENDITURES</b>							
31,671	25,732	36,370	021-2200-419.11-00	REGULAR SALARIES	34,571	34,571	34,571
-	-	-	021-2200-419.12-00	PARTTIME/TEMP SALARIES	-	-	-
12	304	500	021-2200-419.13-00	OVERTIME SALARIES	500	500	500
7,757	8,546	9,173	021-2200-419.21-10	MEDICAL INSURANCE	11,479	11,479	11,479
192	208	229	021-2200-419.21-20	L-T DISABILITY INSURANCE	218	218	218
34	38	35	021-2200-419.21-30	LIFE INSURANCE	35	35	35
1,019	1,262	2,477	021-2200-419.21-40	WORKERS COMP INSURANCE	1,964	1,964	1,964
2,417	1,994	2,821	021-2200-419.22-00	FICA	2,683	2,683	2,683
4,276	2,212	2,801	021-2200-419.23-00	RETIREMENT	4,667	4,667	4,667
100	-	-	021-2200-419.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
<b>47,477</b>	<b>40,295</b>	<b>54,406</b>	<b>TOTAL PERSONNEL SERVICE</b>		<b>56,117</b>	<b>56,117</b>	<b>56,117</b>
7,128	7,743	8,700	021-2200-419.41-10	WATER & SEWER	10,302	10,302	10,302
3,297	3,328	2,900	021-2200-419.41-20	GARBAGE SERVICES	3,000	3,000	3,000
1,701	1,368	2,000	021-2200-419.41-30	NATURAL GAS	1,500	1,500	1,500
14,914	13,558	15,000	021-2200-419.41-40	ELECTRICITY	15,500	15,500	15,500
44,187	44,187	44,187	021-2200-419.42-00	JANITORIAL SERVICES	44,187	44,187	44,187
30,149	42,357	40,500	021-2200-419.43-10	BUILDINGS AND GROUNDS	50,000	50,000	50,000
154	-	500	021-2200-419.43-45	JOINT USE OF LABOR/EQUIP	500	500	500
-	-	300	021-2200-419.43-70	GENERAL EQUIPMENT	300	300	300
5,323	643	2,000	021-2200-419.43-72	ELECTRICAL SYSTEMS	1,500	1,500	1,500
1,388	-	1,000	021-2200-419.43-73	PLUMBING	1,000	1,000	1,000
2,883	2,839	3,000	021-2200-419.43-75	ELEVATORS	15,200	15,200	15,200
2,469	2,695	2,000	021-2200-419.43-77	HVAC SYSTEMS	1,500	1,500	1,500
2,673	2,927	5,955	021-2200-419.52-30	PROPERTY INSURANCE	5,324	5,324	5,324
185	318	500	021-2200-419.53-30	TELEPHONE	400	400	400
1,624	2,045	2,800	021-2200-419.60-20	JANITORIAL SUPPLIES	2,800	2,800	2,800
-	-	-	021-2200-419.69-50	MISCELLANEOUS EXPENSES	-	-	-
<b>118,076</b>	<b>124,009</b>	<b>131,342</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>153,013</b>	<b>153,013</b>	<b>153,013</b>
-	-	6,775	021-9500-419.88-00	CONTINGENCY	45,360	45,360	45,360
-	-	<b>6,775</b>	<b>TOTAL CONTINGENCY</b>		<b>45,360</b>	<b>45,360</b>	<b>45,360</b>
<b>165,553</b>	<b>164,305</b>	<b>192,523</b>	<b>TOTAL STATE OFFICE BUILDING EXPENSES</b>		<b>254,490</b>	<b>254,490</b>	<b>254,490</b>
<b>1,168</b>	<b>36</b>	<b>-</b>	<b>STATE OFFICE BUILDING FUND - REVENUES LESS EXPENS</b>		<b>-</b>	<b>-</b>	<b>-</b>



**City of The Dalles, Oregon**  
**Fiscal Year 2013-14 Budget**

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**DEBT SERVICE FUNDS GROUP**

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**Description**

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City is proposing operating five debt service funds for the upcoming year.

**2013-14 Goals, Projects and Highlights**

- Fully fund the debt obligations for the fiscal year as follows:
  - FFCO 2009 Debt Svc Fund (044) – debt incurred for Phase I of the West 1<sup>st</sup> Street, Terminal Way and Bargeway Road Reconstruction LID and to provide a loan to the Columbia Gateway Urban Renewal Agency to pay off the current Urban Renewal bond, fund a reserve for the loan, and provide funds for additional projects, including:
    - ✓ Improvements to the East Gateway and Brewery Grade intersection
    - ✓ Flour Mill Project
    - ✓ Marine Terminal and Festival Area
    - ✓ Streetscape improvements on 1<sup>st</sup>, 3<sup>rd</sup>, and Washington Streets
  - FFCO 2008 Debt Svc Fund (043) – debt incurred in 2008 for Public Works Facility relocation and City Hall remodel debt.
  - Water Bond Debt Fund (041) - debt incurred in 2007 by the sale of revenue bonds to:
    - ✓ Build a Clearwell
    - ✓ Build a new 760 reservoir and pump station
    - ✓ Build a new pump station on Morton Street
    - ✓ Enhance the Lone Pine well
    - ✓ Replace the control valves, upgrade the filters, and replace disinfection systems at WICKS
    - ✓ Complete environmental permitting for watershed projects
    - ✓ Build a new pipeline (Eastside Intertie Phases I and II)
  - Wastewater Plant Debt Service Fund (058) – debt incurred in 2003 by the sale of revenue bonds for the reconstruction of the wastewater plant. This bond covered Phase I of the reconstruction.

**2012-13 Accomplishments/Comments**

- Made payment of principal and interest on a timely basis for the Wastewater Facilities Bond, the Water Revenue Bond, the FFCO 2008 Bond, the 2009 FFCO Bond, and the Airport Revenue Bond.
- Paid in full (two years early) the Airport Debt Service Fund (062) – debt incurred in 2003 by the sale of revenue bonds for the construction of a new 22-unit hangar on the Airport property.

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**DEBT SERVICE FUND SUMMARY**

<b>FY10/11</b>	<b>FY11/12</b>	<b>FY12/13</b>		<b>FY13/14</b>	<b>FY13/14</b>	<b>FY13/14</b>
<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Revenue/Cost Centers</b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
				<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
286,204	299,180	323,885	<b>BEGINNING BALANCE</b>	262,795	262,795	262,795
993,939	1,009,388	1,021,011	<b>REVENUES</b>	1,030,146	1,030,146	1,030,146
1,438,534	1,436,580	1,448,066	<b>OTHER SOURCES</b>	1,845,274	1,845,274	1,845,274
<b>2,718,677</b>	<b>2,745,148</b>	<b>2,792,962</b>	<b>TOTAL RESOURCES</b>	<b>3,138,215</b>	<b>3,138,215</b>	<b>3,138,215</b>
55,536	55,219	194,474	<b>AIRPORT DEBT SERVICE FUND</b>	144,036	144,036	144,036
565,605	561,405	568,005	<b>WATER REVENUE BOND</b>	562,005	562,005	562,005
301,928	304,724	307,132	<b>FFCO 2008 DEBT SERVICE FUND</b>	304,130	304,130	304,130
944,598	945,895	947,563	<b>FFCO 2009 DEBT SERVICE FUND</b>	948,763	948,763	948,763
551,830	553,705	554,105	<b>WASTEWATER REVENUE BOND</b>	556,185	556,185	556,185
<b>2,419,497</b>	<b>2,420,947</b>	<b>2,571,279</b>	<b>TOTAL EXPENDITURES</b>	<b>2,515,119</b>	<b>2,515,119</b>	<b>2,515,119</b>
-	-	221,683	<b>CONTINGENCY/RESERVES</b>	623,096	623,096	623,096
-	-	221,683	<b>TOTAL OTHER USES</b>	623,096	623,096	623,096
<b>2,419,497</b>	<b>2,420,947</b>	<b>2,792,962</b>	<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>3,138,215</b>	<b>3,138,215</b>	<b>3,138,215</b>
<b>299,180</b>	<b>324,200</b>	<b>-</b>	<b>FUND TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**AIRPORT DEBT SERVICE FUND**

**Bond Issue Date: 04/01/03; Principal Payment Due: 12/01;  
Interest Payments Due: 12/01 & 06/01; Paid in Full in February 2013.**

FY10/11 Actual	FY11/12 Actual	FY12/13 Budget	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
<b>REVENUES</b>							
66,321	78,496	102,702	062-0000-300.00-00	BEGINNING BALANCE	40,449	40,449	40,449
254	382	200	062-0000-361.00-00	INTEREST REVENUES	200	200	200
67,457	78,944	91,572	062-0000-363.50-00	PROPERTY RENTALS	103,387	103,387	103,387
<b>134,032</b>	<b>157,823</b>	<b>194,474</b>	<b>TOTAL AIRPORT DEBT SERV FUND REVENUES</b>		<b>144,036</b>	<b>144,036</b>	<b>144,036</b>
<b>EXPENDITURES</b>							
44,000	46,000	156,000	062-6100-470.79-15	BOND PRINCIPAL	-	-	-
11,536	9,219	5,700	062-6100-470.79-25	BOND INTEREST	-	-	-
-	-	25,000	062-6100-470.79-50	PRINCIPAL PMTS - K. CO. 11/1/12	25,000	25,000	25,000
-	-	7,500	062-6100-470.79-60	INTEREST PMTS - K. CO. 11/1/12	7,500	7,500	7,500
-	-	-	062-6100-470.79-55	PRINCIPAL PMTS - K. CO. CERB LOAN	28,000	28,000	28,000
-	-	-	062-6100-470.79-65	INTEREST PMTS - K. CO. CERB LOAN	5,000	5,000	5,000
-	-	-	062-6100-470.79-66	PRINCIPAL PMTS - K. CO. FY13/14	30,000	30,000	30,000
-	-	-	062-6100-470.79-67	INTEREST PMTS - K. CO. FY13/14	4,000	4,000	4,000
-	-	274	062-6100-470.79-80	RSRV FOR FUTURE DEBT	44,536	44,536	44,536
<b>55,536</b>	<b>55,219</b>	<b>194,474</b>	<b>TOTAL DEBT SERVICE</b>		<b>144,036</b>	<b>144,036</b>	<b>144,036</b>
<b>55,536</b>	<b>55,219</b>	<b>194,474</b>	<b>TOTAL AIRPORT DEBT SERVICE FUND EXPENSES</b>		<b>144,036</b>	<b>144,036</b>	<b>144,036</b>
<b>78,496</b>	<b>102,604</b>	<b>-</b>	<b>AIRPORT DEBT SERVICE FUND - REVENUE LESS EXPENSE</b>		<b>-</b>	<b>-</b>	<b>-</b>

**WATER REVENUE BOND FUND**

**Issue Date: 02/22/07; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01**

FY10/11 Actual	FY11/12 Actual	FY12/13 Budget	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
<b>REVENUES</b>							
-	-	-	041-0000-300.00-00	BEGINNING BALANCE	-	-	-
-	-	-	041-0000-361.00-00	INTEREST REVENUES	-	-	-
565,605	561,405	568,005	041-0000-391.53-00	WATER DEPT CAP RESERVE FUND	962,005	962,005	962,005
<b>565,605</b>	<b>561,405</b>	<b>568,005</b>	<b>TOTAL WATER REVENUE BOND REVENUES</b>		<b>962,005</b>	<b>962,005</b>	<b>962,005</b>
<b>EXPENDITURES</b>							
230,000	235,000	250,000	041-4100-470.79-15	BOND PRINCIPAL	255,000	255,000	255,000
335,605	326,405	318,005	041-4100-470.79-25	BOND INTEREST	307,005	307,005	307,005
<b>565,605</b>	<b>561,405</b>	<b>568,005</b>	<b>TOTAL DEBT SERVICE</b>		<b>562,005</b>	<b>562,005</b>	<b>562,005</b>
-	-	-	041-9500-470.88-10	RATE STABILIZATION ACCT	400,000	400,000	400,000
-	-	-	<b>TOTAL CONTINGENCY</b>		<b>400,000</b>	<b>400,000</b>	<b>400,000</b>
<b>565,605</b>	<b>561,405</b>	<b>568,005</b>	<b>TOTAL WATER REVENUE BOND EXPENSES</b>		<b>962,005</b>	<b>962,005</b>	<b>962,005</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>WATER REVENUE BOND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**FFCO 2008 BOND FUND**

**Issue Date: 02/20/08; Principal Payment Due: 05/27; Interest Payments Due: 12/01 & 05/27**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
Actual	Actual	Budget			Budget	Budget	Budget
<b>REVENUES</b>							
18	-	-	043-0000-300.00-00	BEGINNING BALANCE	-	-	-
-	-	-	043-0000-361.00-00	INTEREST REVENUES	-	-	-
123,671	124,811	125,801	043-0000-363.80-00	STATE OFFICE BLDG INCOME	124,571	124,571	124,571
59,413	59,971	60,444	043-0000-391.05-00	FROM STREET FUND	59,853	59,853	59,853
59,413	59,971	60,443	043-0000-391.51-00	FROM WATER UTILITY FUND	59,853	59,853	59,853
59,413	59,971	60,444	043-0000-391.55-00	FROM WASTEWATER UTILITY FUND	59,853	59,853	59,853
<b>301,928</b>	<b>304,724</b>	<b>307,132</b>	<b>TOTAL FFCO 2008 DEBT SVC FUND REVENUES</b>		<b>304,130</b>	<b>304,130</b>	<b>304,130</b>
<b>EXPENDITURES</b>							
180,000	190,000	200,000	043-4300-470.79-50	PRINCIPAL PMTS	205,000	205,000	205,000
121,928	114,724	107,132	043-4300-470.79-60	INTEREST PMTS	99,130	99,130	99,130
<b>301,928</b>	<b>304,724</b>	<b>307,132</b>	<b>TOTAL DEBT SERVICE</b>		<b>304,130</b>	<b>304,130</b>	<b>304,130</b>
<b>301,928</b>	<b>304,724</b>	<b>307,132</b>	<b>TOTAL FFCO 2008 DEBT SVC FUND EXPENSES</b>		<b>304,130</b>	<b>304,130</b>	<b>304,130</b>
-	-	-	<b>FFCO 2008 DEBT SVC FUND - REVENUES LESS EXPENSES</b>		-	-	-

**2009 FFCO BOND FUND**

**Issue Date: 10/15/09; Principal Payment Due: 06/01; Interest Payments Due: 12/01 & 06/01**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
Actual	Actual	Budget			Budget	Budget	Budget
<b>REVENUES</b>							
-	-	-	044-0000-300.00-00	BEGINNING BALANCE	-	-	-
801,738	804,338	802,938	044-0000-332.50-00	FROM URBAN RENEWAL	801,238	801,238	801,238
-	-	-	044-0000-361.00-00	INTEREST REVENUES	-	-	-
103,156	102,211	104,419	044-0000-391.36-00	FROM SPECIAL ASSESSMENT FUND	106,513	106,513	106,513
32,703	32,415	33,119	044-0000-391.53-00	FROM WA CAPITAL RESERVE FUND	33,783	33,783	33,783
7,002	6,931	7,087	044-0000-391.56-00	FROM SW SPECIAL RESERVE FUND	7,229	7,229	7,229
<b>944,599</b>	<b>945,895</b>	<b>947,563</b>	<b>TOTAL FFCO 2009 DEBT SVC FUND REVENUES</b>		<b>948,763</b>	<b>948,763</b>	<b>948,763</b>
<b>EXPENDITURES</b>							
435,000	445,000	460,000	044-4300-470.79-50	PRINCIPAL PMTS	475,000	475,000	475,000
509,598	500,895	487,563	044-4300-470.79-60	INTEREST PMTS	473,763	473,763	473,763
<b>944,598</b>	<b>945,895</b>	<b>947,563</b>	<b>TOTAL DEBT SERVICE</b>		<b>948,763</b>	<b>948,763</b>	<b>948,763</b>
<b>944,598</b>	<b>945,895</b>	<b>947,563</b>	<b>TOTAL 2009 FFCO DEBT SVC FUND EXPENSES</b>		<b>948,763</b>	<b>948,763</b>	<b>948,763</b>
<b>1</b>	-	-	<b>2009 FFCO DEBT SVC FUND - REVENUES LESS EXPENSES</b>		-	-	-

**City of The Dalles, Oregon  
Fiscal Year 2013-14 Budget**

**WASTEWATER UTILITY REVENUE BOND FUND**

**Issue Date: 05/01/03; Principal Payment Due: 04/01; Interest Payments Due: 10/01 & 04/01**

FY10/11	FY11/12	FY12/13	Account Number	Account Description	FY13/14 Proposed Budget	FY13/14 Approved Budget	FY13/14 Adopted Budget
			<b>REVENUES</b>				
219,865	220,683	221,183	058-0000-300.00-00	BEGINNING BALANCE	222,346	222,346	222,346
819	913	500	058-0000-361.00-00	INTEREST REVENUES	750	750	750
551,830	553,705	554,105	058-0000-391.57-00	WASTEWATER CONST	556,185	556,185	556,185
<b>772,513</b>	<b>775,301</b>	<b>775,788</b>	<b>TOTAL WASTEWATER PLANT DEBT SVC FUND REVENUES</b>		<b>779,281</b>	<b>779,281</b>	<b>779,281</b>
			<b>EXPENDITURES</b>				
350,000	365,000	380,000	058-5800-470.79-15	BOND PRINCIPAL	395,000	395,000	395,000
201,830	188,705	174,105	058-5800-470.79-25	BOND INTEREST	161,185	161,185	161,185
<b>551,830</b>	<b>553,705</b>	<b>554,105</b>	<b>TOTAL DEBT SERVICE</b>		<b>556,185</b>	<b>556,185</b>	<b>556,185</b>
-	-	221,683	058-9500-550.88-10	RATE STABILIZATION ACCT	223,096	223,096	223,096
-	-	<b>221,683</b>	<b>TOTAL CONTINGENCY</b>		<b>223,096</b>	<b>223,096</b>	<b>223,096</b>
<b>551,830</b>	<b>553,705</b>	<b>775,788</b>	<b>TOTAL WASTEWATER PLANT DEBT SVC FUND EXPENSES</b>		<b>779,281</b>	<b>779,281</b>	<b>779,281</b>
<b>220,683</b>	<b>221,596</b>	<b>-</b>	<b>WASTEWATER PLANT DEBT SVC FUND - REVENUES LESS I</b>		<b>-</b>	<b>-</b>	<b>-</b>

## City of The Dalles, Oregon

## SUMMARY OF PROPERTY TAX LEVIES FOR FY13/14

<b>General Fund</b>			
	2013 Estimated Assessed Value		945,550,713
	Permanent Rate	x	\$ 0.0030155
	Estimated taxes		\$ 2,851,308
	Less Compression		\$ 88,697
	Less Appeal Reserves		\$ -
	Less uncollectible in year levied		\$ 199,592
	General Fund taxes to Balance Budget		<b>\$ 2,563,020</b>
Total Levies			<b>\$ 2,851,308</b>
Estimated Taxes Not to be Received			<b>\$ 288,289</b>
<b>Total Taxes to Balance Budget</b>			<b>\$ 2,563,020</b>

**DETAIL OF ADMINISTRATIVE TRANSFERS TO THE GENERAL FUND  
FROM PUBLIC WORKS FUNDS FOR FY13/14**

<u>Department</u>	<u>Total</u>	<u>General Fund</u>		<u>Street Fund</u>		<u>Water Fund</u>		<u>W. Water Fund</u>		<u>% Total</u>
	<u>Expenditures</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	
City Council	223,598	75.0%	167,699	5.0%	11,180	10.0%	22,360	10.0%	22,360	100.00%
City Clerk	142,931	60.0%	85,759	8.0%	11,434	13.5%	19,296	18.5%	26,442	100.00%
City Manager	295,562	58.0%	171,426	8.0%	23,645	18.0%	53,201	16.0%	47,290	100.00%
Economic Development	90,776	100.0%	90,776	0.0%	-	0.0%	-	0.0%	-	100.00%
City Attorney	258,597	57.0%	147,400	8.0%	20,688	18.0%	46,547	17.0%	43,961	100.00%
Finance	335,786	34.0%	114,167	11.0%	36,936	28.0%	94,020	27.0%	90,662	100.00%
Utility Billing	186,205	0.0%	-	0.0%	-	54.0%	100,551	46.0%	85,654	100.00%
Technology	216,392	30.0%	64,918	4.0%	8,656	43.0%	93,049	23.0%	49,770	100.00%
Personnel	9,650	65.0%	6,273	10.0%	965	12.0%	1,158	13.0%	1,255	100.00%
Court	218,123	100.0%	218,123	0.0%	-	0.0%	-	0.0%	-	100.00%
Planning	479,140	100.0%	479,140	0.0%	-	0.0%	-	0.0%	-	100.00%
Police	3,337,923	100.0%	3,337,923	0.0%	-	0.0%	-	0.0%	-	100.00%
City Hall/Trans Center	274,670	100.0%	274,670	0.0%	-	0.0%	-	0.0%	-	100.00%
Code Enforcement	80,102	100.0%	80,102	0.0%	-	0.0%	-	0.0%	-	100.00%
Animal Control	77,136	100.0%	77,136	0.0%	-	0.0%	-	0.0%	-	100.00%
Totals	6,226,591		5,315,511		113,504		430,181		367,395	
	6,213,891									-
Right of Way Planner - 1/2 of personal services costs				52,175	17,218		17,218		17,218	
Infrastructure Inspector/Codes - 1/2 of personal services costs				47,291	15,606		16,079		15,606	
Watershed Patrol- 1/2 of personal services costs***				55,112	-		55,112		-	
Sub Total					32,824		88,409		32,824	
General Fund Subsidy of Street Fund					-					
<b>Total Interfund Transfer from Other Funds for Admin Services</b>					<b>146,328</b>		<b>518,590</b>		<b>400,218</b>	

City of The Dalles, Oregon

Appendix C

ALL INTERFUND TRANSFERS FOR FY13/14

	<b>Transferred From:</b>													Total
	General Fund	Library Fund	Street Fund	Trans Sys Reserve Fund	Special Grants Fund	Special Assessments Fund	Capital Projects Fund	Water Fund	Water Reserve Fund	Wastewater Fund	Sewer Reserve Fund	Sewer Plant Recon/Debt	Transfers In	
<b>Transferred To:</b>														
General Fund		36,432	146,328		3,500	10,000	42,500	518,590		400,218				1,157,568
Library Fund														-
Street Fund								143,469		140,919				284,388
Unemployment Fund		2,189	2,041					6,051		3,390				13,671
Special Grants Fund														-
State Office Building Fund							6,000							6,000
Capital Projects Fund	43,230													43,230
PW Reserve Fund			30,047					23,500		290,000				343,547
Trans Sys Reserve Fund			300,000											300,000
Water Capital Reserve Fund								1,260,000						1,260,000
Water Bond Debt Svc Fund									962,005					962,005
Sewer Special Reserve Fund										623,000				623,000
Sewer Plant Construction Fund										1,300,000				1,300,000
Sewer Bond Debt Svc Fund												556,185		556,185
FFCO 2008 Debt Service Fund			59,853					59,853		59,853				179,559
2009 FFCO Debt Service Fund						106,513				33,783		7,229		147,525
Airport Fund	65,000													65,000
Airport Debt Service Fund														-
<b>Total Transfers Out:</b>	<b>108,230</b>	<b>38,621</b>	<b>538,269</b>	<b>-</b>	<b>3,500</b>	<b>116,513</b>	<b>48,500</b>	<b>2,011,463</b>	<b>995,788</b>	<b>2,817,380</b>	<b>7,229</b>	<b>556,185</b>		<b>7,241,678</b>



City of The Dalles, Oregon

Appendix D

**WAGE RANGES AND SALARIES FOR FY13/14**

GENERAL FUND SALARIES		Salary Range		Budgeted Salaries
		Low	High	
Administration				
	City Manager	0	0	130,614
	Executive Secretary	3,412	4,197	50,360
	Economic Specialist (Contractual)	0	0	28,140
	Intern (PT Temp)	0	0	41,600
				<u>250,714</u>
City Clerk				
	City Clerk	6,163	7,580	90,956
				<u>90,956</u>
Legal and Judicial				
	City Attorney	0	0	102,818
	Legal Secretary	2,886	3,549	40,351
	Municipal Court Clerk	2,943	3,620	45,487 (1)
	Municipal Court Judge (2 PT)	0	0	27,600
	Victim Witness Advocate/Asst Court Clerk (PT)	2,858	3,515	24,332
				<u>240,588</u>
Finance				
	Director	6,163	7,580	90,515
	Accountant in Training	3,620	4,452	51,368
	Account Clerk III	2,977	3,555	45,241
	Account Clerk I	2,653	3,168	38,400
	Clerk	2,468	2,947	35,723
				<u>261,247</u>
Planning Development				
	Director	6,163	7,580	88,307
	Senior Planner	4,723	5,809	66,037
	Associate Planner (PT - .5)	4,197	5,161	25,816
	Development Inspector / Project Manager	4,197	5,161	61,937
	Administrative Secretary	2,943	3,620	39,465
				<u>281,562</u>
Police				
	Chief	6,348	7,807	93,685
	Captain	5,316	6,538	78,460
	Sergeant (4)	4,865	5,983	286,162
	Patrol Officers (17)	4,143	4,947	1,024,436 (4)
	Administrative Secretary	2,943	3,620	43,441
	Department Secretary (1 FT = 1 PT (\$2,000))	2,889	3,449	42,267
	Evidence Clerk (PT)	14.01/hr	17.23/hr	6,202
	Holiday Parking Patrol (PT)			2,326
	Language Incentive			3,000
	Maintenance Worker (2) (Equip Operator wage range)	3,232	3,859	4,322 (3)
				<u>1,584,301</u>
City Hall				
	Maintenance Worker (2) (Equip Operator wage range)	3,232	3,859	34,571 (3)
				<u>34,571</u>
Codes Enforcement				
	Code Enforcement Officer	2,858	3,515	39,465
				<u>39,465</u>
IT Department				
	Information Technology Manager	4,865	5,983	72,175
				<u>72,175</u>
Dog Control Department				
	Dog Control Officer (PT)	2,858	3,515	27,273
				<u>27,273</u>

Appendix D – cont'd

<b>LIBRARY FUND</b>		<b>Salary Range</b>		<b>Budgeted</b>
		<u>Low</u>	<u>High</u>	<u>Salaries</u>
	Director	6,163	7,580	90,956
	Senior Library Tech	3,123	3,841	46,778
	Library Clerk II (3)	2,829	3,378	116,443
	Library Clerk I (2 FT + 4 PT)	2,468	2,947	153,628
	Maintenance Worker (2) (Equip Operator wage range)	3,232	3,859	12,964 (3)
	Library Page (2 PT)	9.21/hr	11.32/hr	14,887
				<u>435,656</u>
<b>SPECIAL REVENUE FUND</b>				
State Office Building				
	Maintenance Worker (2) (Equip Operator wage range)	3,232	3,859	34,571 (3)
				<u>34,571</u>
	(1) Includes \$200 per month for judge pro-tem			
	(2) Includes incentive/certification pay			
	(3) Position divided 40% City Hall, 5% Police, 40% SOB, 15% Library			
	(4) Certification pay included			
<b>PUBLIC WORKS FUNDS</b>		<b>Salary Range</b>		<b>Budgeted</b>
		<u>Low</u>	<u>High</u>	<u>Salaries</u>
	Director	6,348	7,807	93,685
	Public Works Engineer	5,640	6,936	83,238
	Project Engineer (2)	4,865	5,983	137,839
	Utilities Supervisor (2)	4,865	5,983	141,512
	Transportation Supervisor	4,865	5,983	71,802
	Regulatory Comp Supervisor	4,865	5,983	71,802
	Administrative Assistant	2,943	3,620	43,441
	Department Secretary	2,653	3,168	38,400
	Acct Clerk II	2,977	3,555	42,880
	Equipment Operator (9)	3,232	3,859	425,339
	Water Quality Manager	5,161	6,348	74,326
	Bio Lab Technician	3,580	4,275	52,846
	Lead Certified Operator (5)			18,200 (2)
	Certified Operator (18)	3,323	4,444	966,141 (1)
	Maintenance Worker	2,909	3,473	36,542
	Part-Time			42,880
				<u>2,340,873</u>
	(1) Includes incentive/certification pay			
	(2) Includes 10% for lead worker			
			<b>Total</b>	<b>5,693,952</b>

Appendix D – cont'd

**RESOLUTION NO. 13-019**

**A RESOLUTION ADOPTING THE FISCAL YEAR 2013-2014 BUDGET FOR THE CITY OF THE DALLES, MAKING APPROPRIATIONS, AUTHORIZING EXPENDITURES, LEVYING TAXES, AND AUTHORIZING THE CITY MANAGER TO TAKE SUCH ACTION AS NECESSARY TO CARRY OUT THE ADOPTED BUDGET.**

**WHEREAS**, the City Budget Committee has reviewed and acted on the proposed City budget, and, on April 30, 2013, approved and recommended a balanced budget to the City Council; and

**WHEREAS**, in accordance with State Law, the City held a Public Hearing on the approved budget on June 10, 2013; and

**WHEREAS**, the City Council has amended the budget previously approved by the Budget Committee, as permitted by ORS 294.435; and

**WHEREAS**, the City Council wishes to adopt the approved budget with amendments and carry out the programs identified in the budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:**

**Section 1. Clerical Changes.** The City Council hereby authorizes City staff to make the necessary clerical changes to the amended budget.

**Section 2. Adoption of the Budget.** The City Council of the City of The Dalles, Oregon, hereby adopts the budget for Fiscal Year 2013-2014 in the total of \$53,188,676, now on file in the office of the City Finance Director.

**Section 3. Setting Appropriations.** The amounts for the Fiscal Year beginning July 1, 2013 and for the purposes shown are hereby appropriated as follows:

<b>GENERAL FUND (001)</b>	
City Council	236,598
City Clerk	142,931
City Manager / Economic Development	386,338
Legal / Judicial	476,845
Finance / Utility Billing	521,991
Personnel	9,650
Planning Department	481,170
Police	3,335,390
Technology	216,392
City Hall / Transportation Center	275,670
Code Enforcement	80,102
Animal Control	77,136

Special Payments	370,030
Interfund Transfers	108,230
Contingency	632,495
<b>TOTAL GENERAL FUND (001) *</b>	<b>7,350,968</b>
<b>LIBRARY FUND (004)</b>	
Personnel Services	640,573
Materials & Services	331,027
Capital Outlay	58,600
Interfund Transfers	38,621
Contingency	106,648
<b>TOTAL LIBRARY FUND (004)</b>	<b>1,175,469</b>
<b>STREET FUND (005)</b>	
Personnel Services	685,705
Materials & Services	533,032
Capital Outlay	427,050
Interfund Transfers	538,269
Contingency	32,967
<b>TOTAL STREET FUND (005)</b>	<b>2,217,023</b>
<b>PUBLIC WORKS RESERVE FUND (009)</b>	
Capital Outlay	512,965
<b>TOTAL PUBLIC WORKS RESERVE FUND (009)</b>	<b>512,965</b>
<b>UNEMPLOYMENT RESERVE FUND (010)</b>	
Personnel Services	55,242
<b>TOTAL PUBLIC WORKS RESERVE FUND (010)</b>	<b>55,242</b>
<b>COMMUNITY BENEVOLENCE FUND - VIETNAM MEMORIAL (011)</b>	
Materials & Services	15,500
<b>TOTAL PUBLIC WORKS RESERVE FUND (011)</b>	<b>15,500</b>
<b>TRANSPORTATION SYSTEM RESERVE FUND</b>	
Capital Outlay	1,238,059
Interfund Transfers	-
<b>TOTAL TRANSPORTATION SYSTEM RESERVE FUND (013)</b>	<b>1,238,059</b>
<b>SPECIAL GRANTS FUND (018)</b>	
Materials & Services	225,000
Capital Outlay	12,568,520
Interfund Transfers	3,500
<b>TOTAL SPECIAL GRANTS FUND (018)</b>	<b>12,797,020</b>

<b>STATE OFFICE BUILDING FUND (021)</b>		
Personnel Services		56,117
Materials & Services		153,013
Contingency		45,360
	<b>TOTAL STATE OFFICE BUILDING FUND (021)</b>	<b>254,490</b>
<b>SPECIAL ASSESSMENTS FUND (036)</b>		
Materials & Services		33,000
Capital Outlay		93,098
Interfund Transfers		116,513
	<b>TOTAL SPECIAL ASSESSMENTS FUND (036)</b>	<b>242,611</b>
<b>CAPITAL PROJECTS FUND (037)</b>		
Materials & Services		5,000
Capital Outlay		323,966
Debt Service		79,997
Interfund Transfers		48,500
	<b>TOTAL CAPITAL PROJECTS FUND (037)</b>	<b>457,463</b>
<b>WATER REVENUE BOND FUND (041)</b>		
Debt Service		562,005
Contingency		400,000
	<b>TOTAL WATER REVENUE BOND FUND (041)</b>	<b>962,005</b>
<b>FFCO 2008 BOND FUND (043)</b>		
Debt Service		304,130
	<b>TOTAL FFCO 2008 BOND FUND (043)</b>	<b>304,130</b>
<b>2009 FFCO BOND FUND (044)</b>		
Debt Service		948,763
	<b>TOTAL 2009 FFCO BOND FUND (044)</b>	<b>948,763</b>
<b>WATER FUND (51)</b>		
<b>WATER TREATMENT</b>		
Personnel Services		822,764
Materials & Services		481,648
	<b>TOTAL WATER TREATMENT</b>	<b>1,304,412</b>
<b>WATER DISTRIBUTION</b>		
Personnel Services		1,150,428
Materials & Services		564,115
	<b>TOTAL WATER DISTRIBUTION</b>	<b>1,714,543</b>
Capital Outlay		291,000
Interfund Transfers		2,011,463
Contingency		9,245
	<b>TOTAL WATER FUND (051)</b>	<b>5,330,663</b>

<b>WATER CAPITAL RESERVE FUND (053)</b>		
Materials & Services		50,000
Capital Outlay		953,703
Debt Service		233,952
Interfund Transfers		995,788
Contingency		-
	<b>TOTAL WATER CAPITAL RESERVE FUND (053)</b>	<b>2,233,443</b>
<b>WASTEWATER FUND (055)</b>		
Personnel Services		1,110,713
Materials & Services		1,564,615
Capital Outlay		97,500
Interfund Transfers		2,817,380
Contingency		16,260
	<b>TOTAL WASTEWATER FUND (055)</b>	<b>5,606,468</b>
<b>SEWER CAPITAL RESERVE FUND (056)</b>		
Materials & Services		-
Capital Outlay		2,280,102
Interfund Transfers		7,229
	<b>TOTAL WASTEWATER CAPITAL RESERVE FUND (056)</b>	<b>2,287,331</b>
<b>SEWER PLANT CONSTRUCTION FUND (057)</b>		
Materials & Services		-
Capital Outlay		4,006,480
Interfund Transfers		556,185
	<b>TOTAL SEWER PLAN CONSTRUCTION FUND (057)</b>	<b>4,562,665</b>
<b>SEWER DEBT SERVICE FUND (058)</b>		
Debt Service		556,185
Contingency		223,096
	<b>TOTAL SEWER DEBT SERVICE FUND (058)</b>	<b>779,281</b>
<b>AIRPORT FUND (061)</b>		
Materials & Services		228,822
Capital Outlay		1,815,000
Contingency		102,213
	<b>TOTAL AIRPORT FUND (061)</b>	<b>2,146,035</b>
<b>AIRPORT DEBT SERVICE FUND (062)</b>		
Debt Service		144,036
	<b>TOTAL AIRPORT DEBT SERVICE FUND (062)</b>	<b>144,036</b>
	<b>TOTAL ALL FUNDS</b>	<b>51,621,630</b>

		<b>TOTAL ALL FUNDS</b>	<b>51,621,630</b>
		* An Unappropriated Ending Fund Balance has been set for the General Fund in the amount of:	783,585
		** An Unappropriated Ending Fund Balance has been set for the Library Fund in the amount of:	783,461
		<b>TOTAL ADOPTED BUDGET</b>	<b>53,188,676</b>

**Section 4. Authority of City Manager.** The City Council hereby authorizes the City Manager to take such action as is necessary and consistent with State Statutes and City Ordinances, including, but not limited to, entering into contracts to carry out the programs, projects and services identified in the adopted budget.

**Section 5. Imposing and Categorizing the Tax.** The City Council of the City of The Dalles, Oregon, hereby imposes the taxes provided for in this adopted budget in the General Fund at the rate of \$3.0155 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2013-2014 upon the assessed value of all taxable property within the City of The Dalles as of 12:01 AM, July 1, 2013.

	<b>Subject to General Government Limitation</b>	<b>Excluded from Limitation</b>
General Fund - Tax Base	\$ 2,851,308	0
Category Total	\$ 2,851,308	0
<b>TOTAL TAX IMPOSED</b>	<b>\$ 3.0155 per 1,000 of assessed value</b>	

**Section 6. Certifying the Tax Levy.** The City Finance Director shall certify to the County Clerk and County Assessor, the tax levy made by this Resolution, and shall file with them and to the State of Oregon, copies of the budget as finally adopted.

**PASSED AND ADOPTED THIS 10th DAY OF JUNE, 2013.**

Voting Yes, Councilors: Dick, Wood, McGlothlin, Miller, Spatz

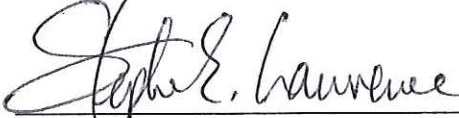
Voting No, Councilors: None

Absent, Councilors: None

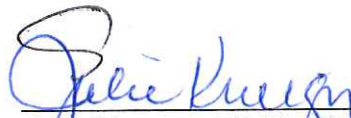
Abstaining, Councilors: None

**AND APPROVED BY THE MAYOR THIS 10th DAY OF JUNE, 2013.**

SIGNED:

  
Stephen E. Lawrence, Mayor

ATTEST:

  
Julie Krueger, MMC, City Clerk