

City of The Dalles, Oregon

Adopted Budget

Fiscal Year 2015-16



The Dalles Marine Dock and Union Street Tunnel

CITY OF THE DALLES

ADOPTED BUDGET

Fiscal Year 2015 – 2016

City of The Dalles Budget Committee

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Russ Brown
Taner Elliot

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Corliss Marsh
Barbara Pashek
Richard Mays
Daniel Bonham

Presented By:

Nolan K. Young, City Manager/Budget Officer
Steve Lawrence, Mayor

DEPARTMENT MANAGERS

City Clerk/General Services Director	Julie Krueger, MMC
City Attorney	Gene E. Parker
Finance Director	Kate Mast
Planning Director	Dick Gassman
Library Director	Jeff Wavrunek
Police Chief	Jay Waterbury
Public Works Director	Dave Anderson

**CITY OF THE DALLES
FY15/16 BUDGET**

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City of The Dalles, Oregon
FISCAL YEAR 2015-16
BUDGET MESSAGE

The format of this budget document follows the pattern of previous years. We acknowledge the work of our Finance Director Kate Mast, other Finance Department employees, and all of the Department Managers and their associated personnel who were involved in assembling this document.

The Budget Message begins with the section summarizing issues that affect the entire budget. The three areas that we touch on in Section I are:

1. Fiscal policies involved in the preparation of the budget
2. The City Council's Work Plan and goals as related to the budget
3. Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and other Funds. There are narratives at the beginning of each department budget that provide further information. We also have sent or will send the Budget Committee several Budget Issue Papers (BIP) that further clarify specific issues. We will reference these papers throughout the budget message.

SECTION I. CITY WIDE BUDGET ISSUES

A. **Proposed Fiscal Policies:** Major fiscal policies reflect the Council's goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City proceed. Following is a list of the policies used to prepare the proposed budget.

- Maintain Unappropriated Ending General Fund Balance (BIP 15-004) to equal four months of net operating expenses for the General Operating Fund
- Maintain General Fund Contingency at least at 10% (BIP 15-004)
- Five year Capital Improvement Plans in the General, Street, Water and Wastewater/Storm Sewer Funds (BIP 15-008 and 15-009)
- In-house engineering services for construction projects unless specialized engineering is needed
- Emphasis on maintenance and capital improvements that enhance current assets and Public Works infrastructure
- Implement a three (3) year moratorium on street construction projects and focus resources on preventive maintenance projects (BIP 15-001) (Council Goal A-1)
- The Street Department funding will include:
 - a) Revenues restricted by state law to the operation, maintenance and construction of City streets.

- b) Feeds from underground utilities in right of way (water, sewer, natural gas), and
 - c) Additional funds transferred from the General Fund as identified through a thorough review of revenue opportunities and potential savings in General Fund activities (BIP 15-018) (Council Goal D-1) (Council approved on April 27, 2015)
- Administrative transfers used only as charges for services provided by receiving fund (BIP 15-007)
 - Public Works capital projects that involve construction contracts are to be budgeted in Public Works Capital Funds
 - Water (BIP 15-014) and Wastewater (BIP 15-013) rate increases to implement Master Plan system improvements (Council Goal A-9)
 - Economic Development Division included in City Manager's office with assistance of new Project Coordinator position (BIP 15-022) (Council Goal D-2) (Pending Council consideration on April 27, 2015).
- B. **City Council Goals:** Following the Budget Message is the City Council's 18 month Work Plan and goals. City Council has identified 54 goals under five (5) value statements. Budget Issue Paper (BIP 15-041) identifies where the budget is the resource to pursue each goal.
- C. **Personnel Cost:** For compensation purposes, the City has four categories of employees as listed below.
1. **SEIU Represented General Employees.** This union includes Public Works, clerical, and Library positions. The SEIU employees will be in the second year of a three-year contract in FY15/16. They are scheduled to receive a 2% COLA on July 1, 2015. The City's insurance premium payment increase is capped at 8% in FY15/16 for SEIU employees.
 2. **Police Union Employees.** The current Police Association contract that was effective July 1, 2013, includes a 2% COLA increase on July 1, 2015. Also included in the agreement is a cap on the maximum amount the City will pay toward insurance premium increases in each year: FY14/15 = 9%; and FY15/16 = 8%.
 3. **Exempt Employees.** The proposed budget contains a 2% COLA as of July 1, 2015. The cap on the maximum the City will pay towards insurance premium increases at not more than 8% for FY15/16. The Council is still considering this issue.
 4. **Contract Employees.** The City has two full time contract employees: the City Attorney and City Manager. Salaries will be set after annual performance evaluations in April or May.

SECTION II. GENERAL FUND

- A. **General Fund Resources:** General Fund budgeted resources have increased \$673,105 (7.5%) to the level of \$8,963,483. The beginning fund balance of \$1,926,810 reflects an increase of 19% (\$314,579) over the current year actual. New revenue (\$7,037,673) has increased by \$359,529 (5.4%) as identified below (BIP 15-027). Below is a list of major variances.

1. Property Taxes. We have budgeted for a 3% increase in assessed value with a 93% collection rate in FY 2015-16. Property taxes are 39.2% of General Fund Revenues. This is a slight decrease over last year's 41.1%.
2. Franchise Fees (excluding PUD): This area is estimated at a 12.4% increase. All four franchise fees are up from the prior years.
3. Transient Room Taxes: We are estimating that Transient Room Tax collection will be up \$221,544 (39.8%) over last year's budget. Part of this is due to a new motel.
4. PUD Fees: An increase of \$153,168 (18.0%) is estimated this year over last year's budget.
5. Court Fines: We anticipate a 3.3% decrease (BIP 15-010).

B. **Expenditures**: The following chart summarizes the General Fund budget difference by category. Revised BIP 15-002 summarizes the differences by department. The General Fund operating costs (Personnel and Materials & Services) budget are proposed to increase only about 3.1%, while new revenue increased 5.4%.

Breakdown	Current FY14/15	FY15/16 Request	\$ Difference	% Difference
General Fund Totals	8,290,378	8,963,483	673,105	8.1%
General Fund Breakdown	Current FY14/15	FY15/16 Request	\$ Difference	% Difference
Personnel Services	4,742,673	4,898,848	156,175	3.3%
Materials & Services	1,668,954	1,723,918	54,964	3.3%
Capital Outlay	63,000	146,000	83,000	131.7%
Charges for Services	309,530	241,530	(68,000)	-22.0%
Operating Transfers Out	65,000	229,947	164,947	253.8%
Contributions to Agencies	180,000	286,000	106,000	58.9%
Contingency/Unappropriated	1,261,221	1,437,240	176,019	14.0%
Total	8,290,378	8,963,483	673,105	8.119%

The following is a look at departments that have significant changes for the proposed budget. The following are items that should be highlighted.

1. City Council: This Department's contractual services (where the City budgets several programs where we are involved with other community partners) has been increased by \$31,000. The Sister City donation was increased by \$1,000. We added \$20,000 for the Fourth of July Celebration for a second year and included \$10,000 for the 50th Anniversary Fort Dalles Rodeo.
2. Economic Development: This Division had the largest increase at 35%. BIP 15-016 (Council Goal D-2) describes the plan for this Department this year. We are keeping the Contract Business Recruiter for a second year. We are adding a RARE position (\$22,000)

to do curation of the community's historic assets (Goal C-10). The one year Administrative Fellow position is being replaced with a full-time Project Coordinator.

3. **Police:** For the third straight year, we have used State Office Building rent revenue (BIP 15-039) to purchase two (2) patrol cars (\$60,000) (BIP 15-034). We are also using State Office Building rent revenue to install Bullet-Proof glass in the Police office reception area (\$23,000) (BIP 15-037), fans in the Police garage (\$6,600), and HVAC replacement (\$8,000). The Budget also included \$35,000 for body cameras (BIP 15-036). Police services cost 49% of the General Fund expenditures, and exceed property tax revenue by \$733,737.
4. **Transfer to Street Fund:** We are transferring \$150,000 to the Street Fund (BIP 15-018) (Goal D-1) to help fund our Streets Preventive Maintenance Program (Goal A-1).

SECTION III. PUBLIC WORKS OPERATIONS

- A. **Public Works Reserve Funds:** For the past few years, we have used the three reserve funds associated with each of the Public Works operating funds to budget all capital projects that are being done by outside contracts and as reserves for future projects. The operating funds and their reserve funds are as follows (BIP 15-009):
 1. Street Fund (#05) - Street and Bridge Replacement Fund (#13)
 2. Water Fund (#51) - Water Capital Reserve Fund (#53)
 3. Wastewater Fund (#55) - Sewer Special Reserve Fund (#56) and Sewer Plant Construction Fund (#57)
- B. **Street Fund:** Gas Tax and State Shared Revenues are projected to remain nearly equal to those budgeted in 2014/15. Local Fuel tax is expected to increase by \$48,000 over last year's budget. About \$81,000 from the Northwest Natural franchise fees is being placed in this fund for the second year. We are transferring \$150,000 from the General Fund. Council Goal A-1 (BIP 15-001) has implanted a new Street Preventive Maintenance Program. These funds include \$70,000 for crack sealing by City crews, and \$261,050 for asphalt inlays. Fund 013, the Transportation System Reserve Fund, includes \$250,000 for contracted crack sealing and \$262,780 for contracted chip sealing.
- C. **Water Fund:** We have budgeted a 5% water rate increase to be effective November 1, 2015. 5% increases are planned for each of the following five years. We will review this rate plan in October of each year. 36% of the year's user fees are being transferred to pay for Master Plan Capital Improvements (BIP 15-014). We are budgeting \$56,600 to replace 10% a year of our old water meters for the third year in a row. The transfer to the General Fund for services received has been decreased by \$83,946 (BIP 15-007).
- F. **Water Capital Reserve Fund:** Revenues for this fund include \$180,000 in anticipated grant funding for Watershed Post-Fire Rehabilitation projects, \$2,050,000 is to be transferred from the Water Fund. We are budgeting monies in this fund for completion of specific water projects (BIP 15-009 and 15-014). \$837,165 is budgeted for debt payments for the 2007 Revenue Bond and ARRA loans (BIP 15-011). This is 14.7% of our user fees.

- G. **Wastewater/Storm Sewer Fund:** The Wastewater Facilities Capital Improvement Plan was updated in FY12/13, resulting in the adoption of Resolution No. 13-003 that increased the sewer rates as of March 1, 2013. The resolution provides for sewer rate increases of 3.44% every March 1st from 2014 through 2022. 45.5% of the fees raised by those rates are being used for debt retirement (12.0%) and system improvements (33.5%). The transfer to the General Fund for services received has decreased by \$93,930 (BIP 15-007).
- H. **Sewer Special Reserve Fund:** Revenues are transferred to this fund from the Wastewater/Storm Sewer Fund for wastewater and storm water system control and piping capital improvement projects (BIP 15-009). Dedicated storm water system fees are budgeted in this fund. We will have \$894,825 available for storm water projects and \$2,520,785 for sewer line projects.
- I. **Sewer Treatment Plant Construction:** This fund included \$1,414,000 in new money and \$4,564,267 in reserve money set aside in prior years for Master Plan capital improvements. The schedule of projects to be funded with these monies was updated with the completion of the new Wastewater Master Plan. This year we are budgeting \$5,425,882 to begin work under a design-build contract for the Wastewater Treatment Plant Upgrade Phase I of Project 3 (BIP 15-013). \$552,385 is budgeted for debt payment for the revenue bond issued in 2003 (BIP 15-011).

SECTION IV. OTHER FUNDS

- A. **Library:** The Library Fund has been totally dependent for operating funds on the Library District for the past three years. The District will contribute \$1,162,547 in taxes to the City in FY15/16. The District is paying the General Fund \$70,957 for administrative services (BIP 15-007). This budget includes \$812,299 for a new children’s addition to the Library (BIP 15-026) and \$230,000 for furnishings and exhibits in that new area (BIP 15-040).
- B. **Capital Projects Fund:** This fund will be receiving approximately \$101,761 this year from the lease with the State for the State Office Building (BIP 15-039). \$15,687 per year will be used to pay off the 10-year loan from The Port of The Dalles for the Airport Well. The remaining funds will be available for projects at the discretion of the City. This fund also has approximately \$215,715 in the Beginning Fund Balance that is discretionary. We have budgeted the following General projects in this fund;
 - 1. Reserve for future City hall improvements (\$148,589);
 - 2. \$45,600 is budgeted for City Hall and Police Building HVAC replacement, bullet-proof glass in the Police lobby, and fans in the Police garage.
 - 3. Transfer of \$60,000 to General Fund for purchase of two (2) new Police patrol cars.
 - 4. Transfer of \$26,000 to the Library Fund to overlay and stripe the Library upper parking lot.
- C. **Special Grants Fund:** The Special Grants Fund includes the following projects:
 - 1. Update of the City’s Transportation Master Plan (\$178,250, includes a \$128,250 grant and \$50,000 in Transportation SDCs.

2. Washington Street Riverfront Connection (\$7,140,000) (BIP 15-020) (Goal C-1).
3. Granada Block Project (\$570,000) (BIP 15-016) (Goal C-2).
4. 1st Street Parking Structure (\$3,720,000) – funding for this 226 parking space facility includes \$1,450,800 from the Granada Hotel developer and an estimated \$3.72 million loan, repaid with room tax from the new hotel. (BIP 15-016) (Goal C-2)

SECTION V.

SUMMARY

Page 1 of this budget is an Overview Summary of all funds. The total City Budget of \$61,580,586 represents a 1.08% decrease over last year's \$62,259,177 (as amended).

During the budget process we encourage the Budget Committee to ask questions for clarification and to identify any shifts in emphasis that they think should be made in the City's financial plan for the upcoming fiscal year.

Nolan K. Young, City Manager/Budget Officer

CITY COUNCIL WORKPLAN
For next 18 months (2015-16)

City of The Dalles MISSION STATEMENT

“By working together, we will provide services that enhance the vitality of The Dalles”

Value Statements:

- A.** Provide City-wide infrastructure to support safe and well maintained streets and reliable utility systems for the citizens of The Dalles.
- B.** Work and partner with governmental agencies and non-profits to improve coordination of services and open communication.
- C.** Promote economic development opportunities which will provide jobs and enhance community livability.
- D.** Maintain a balanced budget that will provide for sustained City operations and capital improvements, while assuring an adequate contingency fund.
- E.** Encourage civic responsibility and promote health and public safety through programs, partnerships, plans and policies.
- F.** Provide transparent and efficient administration of City government.

FY 2015-16 Prioritized Goals by Vision:

A. Infrastructure:

1. During the fiscal year 2015-16 budget process implement a 3-year moratorium on Street construction projects and focus resources on prevention maintenance projects (ie: patching, crack sealing, chip sealing).
2. Identify and support opportunities for increased federal and state transportation funding available to local governments.
3. Provide Council with a report on the status of the Dog River waterline replacement and the Crow Creek Dam increasing capacity proposals, process and timeline to complete; and then implement an approved plan.
4. Complete Phase I improvements of the Wastewater Master Plan.
5. Complete Watershed post fire rehabilitation project.
6. Consider developing and implementing a plan to improve the travel surface of Thompson Street.
7. Complete Transportation System Plan (TSP) update.

8. Update Bicycle Master Plan in coordination with Transportation System Plan update.
9. Review Water Capital Improvement Plan and rate structure.
10. Pursue state or federal funding for West Sixth Street improvements, including widening of West Sixth Street from Hostetler Street to Snipes Street to allow for turn lane and future signalization at Hostetler.
11. Pursue resolution of stream temperature issues related to Wicks backwash water discharge.
12. Complete easement acquisition and design of Industrial Fire Flow Waterline Loop.

B. Work with partners:

1. Identify and pursue opportunities to assist the community in enhancing the K through community college education system and improve school facilities, including Regional Center of Innovation with focus on skilled workforce to meet community needs.
2. Work with Scenic Area stakeholders on process to review community request for expansion of the Urban Growth Boundary.
3. Move toward use of renewable energy technique for all city-owned properties: Begin with Library in fiscal year 2015-16.
4. Review current model for City's involvement in County Library Services District, including building ownership, for implementation in fiscal year 2016-17.
5. Support Library Foundation's fund raising efforts for Library expansion project.
6. Work with Regional Solutions Team and Mid-Columbia Economic Development District to support and promote an attainable housing program.
7. Establish an on-going relationship with the four tribes with area interest at Tribunal Council/City Council level.
8. Support Mid-Columbia Fire and Rescue efforts to improve community ISO rating.
9. Participate in efforts to continue YouthThink programs.
10. Consider implementation of a maintenance and operation plan for the Lewis and Clark Rock Fort site for potential transfer of ownership from County to City.
11. Support Senior Center elevator project.
12. Work with Parks & Recreation District, School District, Health District, Wasco County, Mid-Columbia Medical Center and HEAL Cities Campaign to redevelop Kramer Field as a destination outdoor sports complex, improve pedestrian and bicycle connections to Riverfront Trail, identify new public green space opportunities in the Chenoweth area, and promote sports as a business throughout the community.

C. Economic Development:

1. Review and reevaluate the First Street Urban Renewal treatment, and Washington Street Railroad Undercrossing project.

2. Ensure the plan to redevelop the Granada Block meets DDA requirements and proceed with redevelopment and associated parking structure, if needed, after Urban Renewal Board's final acceptance of the redevelopment plan.
3. Adopt and implement infill development standards and policies to encourage new residential development.
4. Develop, in partnership with Main Street, programs and activities to fill empty downtown store fronts and strengthen its economic vitality.
5. During the fiscal year 2015-16 budget process review the City and Chamber's partnership regarding tourism.
6. Complete engineering and architectural design and cost analysis for Civic Auditorium's Theatre renovation.
7. Work with the Chamber and Main Street program to maximize use of the Vertical Housing Zone, and other tools to develop upper levels of downtown buildings, including creation of housing opportunities.
8. Pursue local Bike Hubs as part of the Columbia Gorge Bike Trail.
9. Complete Lewis and Clark Fountain.
10. Pursue funding for Curation of the Community's Historic Assets.
11. Pursue public/private partnerships for redevelopment of the Elk's building.
12. Identify opportunities to support the Port's efforts to develop a Regional Wetland Permit.
13. Proceed with Airport improvement, including the possible golf course development.
14. Work with community partners to develop an RV Park in the community.
15. Complete study regarding Gitchell Building with recommendation regarding whether it should be demolished, stabilized, or rehabilitated.

D. Balanced Budget:

1. During the fiscal year 2015-16 budget process revisit policies on how we fund the Street Division, including General Fund support.
2. During fiscal year 2015-16 budget process consider level and type of resources to make available to economic development with emphasis on manufacturing jobs and revitalization of the downtown, and then implement that plan.
3. Analyze financial viability of continuing current municipal court system or moving toward a traffic court style.
4. Develop and implement a plan to get our Workers Comp experience rating factor down to a .9; develop an incentive based employee safety program.
5. Implement of a method to track costs of City Public Works crew construction projects by the beginning of the 2015-16 fiscal year.
6. Prepare a report for the Council on Human Resources and safety program options prior to the fiscal year 2016-17 budget process.

7. Evaluate the potential of acquiring and implementing an integrated software system, and implementing by end of 2016, including a cost accounting program.
8. Review City's current debt load and future plans for additional debt to determine if it is sustainable, including an analysis of whether there is a better approach, and whether the debt load can or should be reduced.

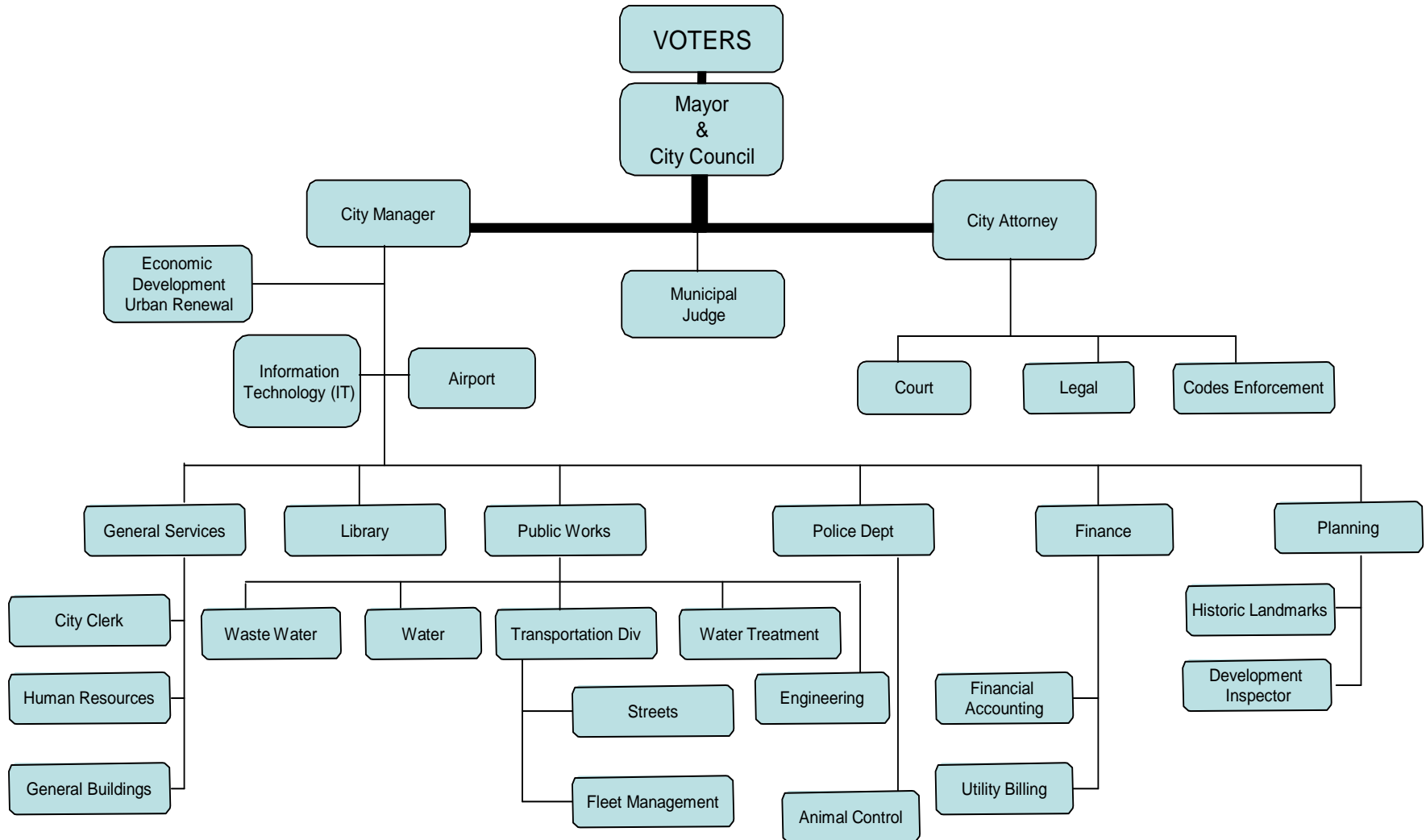
E. Civic Responsibility and Public Safety:

1. Revisit burn ordinance.

F. Transparent Efficient Government:

1. Modernize our communication tools including website and social media.
2. Publicize projects well in advance (i.e. 3rd Street project, Wastewater Phase I design/build).
3. Hold bi-annual town hall meetings to provide information to the public about what we are doing.
4. Develop Council policy regarding support or opposition to political issues.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**



ORGANIZATIONAL FLOW CHART

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

OVERVIEW SUMMARY OF ALL FUNDS

REVENUE/ COST CENTERS	GENERAL FUND	LIBRARY FUND	PUBLIC WORKS	AIRPORT SERVICES	CAPITAL IMPRV	SPECIAL REVENUE	DEBT SERVICE	FY15/16 BUDGET
BEGINNING BALANCE	1,926,810	1,839,769	12,211,848	1,799,188	359,305	3,530,351	741,423	22,408,694
REVENUES	5,951,676	1,382,923	13,203,505	1,034,500	483,816	4,795,677	1,088,054	27,940,151
OTHER SOURCES	1,122,497	26,000	5,129,307	65,000	-	3,758,295	1,439,479	11,540,578
	-	-	-	-	-	-	-	
TOTAL RESOURCES	9,000,983	3,248,692	30,544,660	2,898,688	843,121	12,084,323	3,268,956	61,889,423
CITY COUNCIL	264,610							264,610
CITY CLERK	145,635							145,635
CITY MGR/ECONOMIC DVLPMNT	494,224							494,224
LEGAL AND JUDICIAL	504,999							504,999
FINANCE/UTILITY BILLING	546,874							546,874
PERSONNEL	8,900							8,900
COMMUNITY DEV	493,818							493,818
POLICE	3,498,022							3,498,022
TECHNOLOGY	272,297							272,297
CITY HALL/TRANS CNTR	386,069							386,069
CODES ENFORCEMENT	91,134							91,134
ANIMAL CONTROL	78,684							78,684
LIBRARY		2,149,425						2,149,425
STREET			1,684,963					1,684,963
WATER UTILITY SERVICES			3,386,807					3,386,807
WASTE WATER UTILITY SERV			3,010,495					3,010,495
TRANSPORTATION SYS RSRV			1,396,509					1,396,509
PUBLIC WORKS RESERVE			400,501					400,501
WATER DEPT CAP RESERVE			3,707,712					3,707,712
SEWER SPECIAL RESERVE			3,596,082					3,596,082
SEWER PLANT CONST			5,425,882					5,425,882
AIRPORT SERVICES				2,872,071				2,872,071
SPECIAL ASSESSMENTS					375,522			375,522
CAPITAL PROJECTS					214,876			214,876
FAA GRANT IMPROVEMENT FUND					-			-
UNEMPLOYMENT RESERVE FUND						83,149		83,149
COMMUNITY BENEVOLENCE FUND						16,585		16,585
SPECIAL GRANTS FUND						11,664,150		11,664,150
STATE OFFICE BLDG FUND						316,939		316,939
DEBT SERVICE			238,379				2,643,369	2,881,748
TOTAL EXPENDITURES	6,785,266	2,149,425	22,847,330	2,872,071	590,398	12,080,823	2,643,369	49,968,682
CHARGES FOR SERVICE	241,530	-	-	-	-	-	-	241,530
TRANSERS OUT	229,947	73,351	7,261,057	-	252,723	3,500	-	7,820,578
CONTRIBUTIONS TO AGENCIES	286,000	-	-	-	-	-	-	286,000
CONTINGENCY	570,935	206,991	436,273	26,617	-	-	625,587	1,866,403
UNAPP ENDING FUND BAL	887,305	818,925	-	-	-	-	-	1,706,230
TOTAL OTHER USES	2,215,717	1,099,267	7,697,330	26,617	252,723	3,500	625,587	11,920,741
TOTALS	9,000,983	3,248,692	30,544,660	2,898,688	843,121	12,084,323	3,268,956	61,889,423

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
GENERAL FUND SUMMARY**

FY12/13	FY13/14	FY14/15		FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
				Budget	Budget	Budget
1,722,865	1,573,179	1,612,231	BEGINNING BALANCE	1,926,810	1,926,810	1,926,810
5,040,162	5,338,822	5,438,227	REVENUES	5,914,176	5,951,676	5,951,676
1,165,279	1,157,568	1,239,920	OTHER SOURCES	1,122,497	1,122,497	1,122,497
7,928,305	8,069,569	8,290,378	TOTAL RESOURCES	8,963,483	9,000,983	9,000,983
185,927	216,566	196,785	CITY COUNCIL	244,110	264,610	264,610
135,956	137,172	141,160	CITY CLERK	145,635	145,635	145,635
342,967	297,724	302,803	CITY MANAGER	308,307	308,307	308,307
-	63,580	154,054	ECONOMIC DEVELOPMENT	207,917	207,917	185,917
459,803	476,450	504,362	LEGAL AND JUDICIAL	504,999	504,999	504,999
449,337	475,199	525,673	FINANCE & UTILITY BILLING	546,874	546,874	546,874
7,251	2,791	9,100	PERSONNEL	8,900	8,900	8,900
449,829	434,710	497,906	COMMUNITY DEVELOPMENT	499,818	493,818	493,818
3,160,924	3,106,526	3,428,760	POLICE	3,498,022	3,498,022	3,498,022
233,625	221,286	232,678	TECHNOLOGY DEPARTMENT	248,297	272,297	272,297
277,790	271,990	304,376	GENERAL SERVICES DEPT	386,069	386,069	386,069
86,705	74,135	86,957	CODES ENFORCEMENT	91,134	91,134	91,134
15,902	55,624	90,013	ANIMAL CONTROL	78,684	78,684	78,684
5,806,015	5,833,753	6,474,627	TOTAL EXPENDITURES	6,768,766	6,807,266	6,785,266
229,961	230,008	309,530	CHARGES FOR SERVICES	241,530	241,530	241,530
162,339	68,930	65,000	TRANSFER OUT	229,947	229,947	229,947
156,811	136,135	180,000	CONTRIBUTIONS TO AGENCIES	286,000	286,000	286,000
-	-	487,338	CONTINGENCY	549,935	548,935	570,935
-	-	773,883	UNAPPROPRIATED ENDING BAL	887,305	887,305	887,305
549,111	435,073	1,815,751	TOTAL OTHER USES	2,194,717	2,193,717	2,215,717
6,355,126	6,268,826	8,290,378	TOTAL EXPENDS & OTHER USES	8,963,483	9,000,983	9,000,983
1,573,179	1,800,743	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

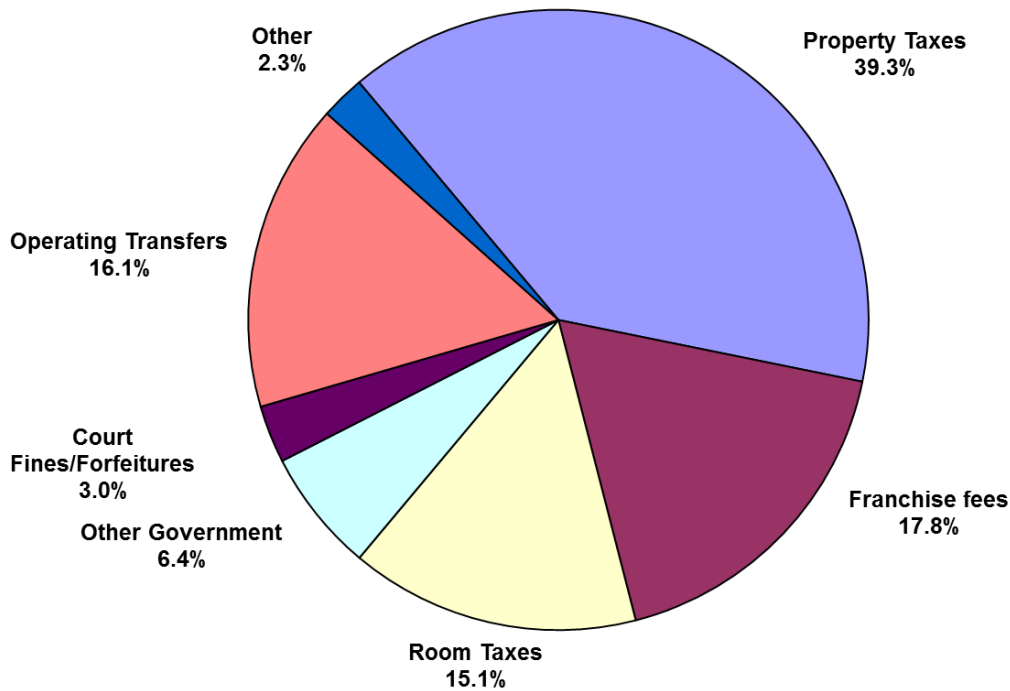
GENERAL FUND RESOURCES

General Fund resources consist of Beginning Fund Balance, Revenues and Other Financing Sources. The FY15/16 proposed Beginning Fund Balance is \$1,926,810, which is \$125,995 more than the actual for FY14/15. \$1,452,809 of the Beginning Balance is allocated to Contingency and Unappropriated Ending Fund Balance. The City Council has a goal of maintaining a 10% Contingency and this proposed budget meets that goal.

The Revenues proposed General Fund budget (\$5,914,176) includes *Property Taxes* (\$2,764,315), which account for 39.2% of this total. The *Franchise Fees* is the next largest revenue group and is 17.8% of total new revenues. The *Operating Transfers In* are at 16.1%, and *Transient Room Taxes* are at 15.1% (Parks & Rec tax is at 25% of the total Transient Room Taxes). *Court Fines & Fees* are at 3.0%, *Other Government* revenues are 6.4%, and *Other* revenues are at 2.4%, as shown below.

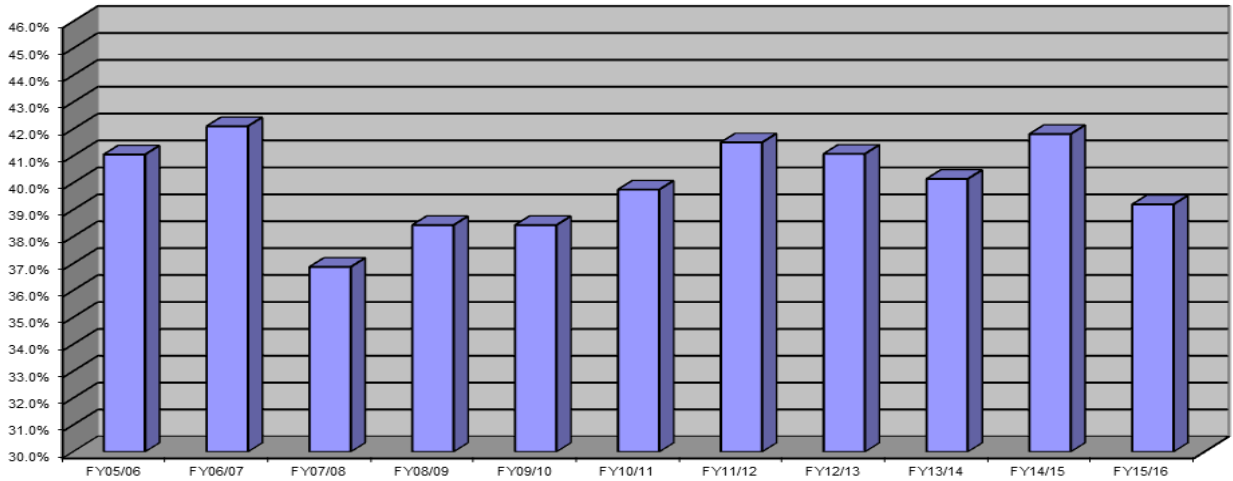
GENERAL FUND REVENUE SOURCES

\$7,036,673



Ballot Measure 50 set maximum assessed value for the 1997-98 fiscal year, and allows for only a 3% increase in that value annually, adjusted for new growth and other specific adjustments cited in the legislation. For the purpose of this budget, a 3% increase in value over the assessed value of 2014 was used, which includes new value through annexation (\$190,292). The City’s permanent rate of \$3.0155 per thousand was applied to the estimated value resulting in an estimated levy amount. This amount is then adjusted by the anticipated 93% collection rate. In the last couple of years, Tax Compression due to Ballot Measure 10 has increased and is currently estimated at \$151,885 (5.0%). The following chart gives the percent of anticipated budget represented by property taxes in past years and in the proposed budget.

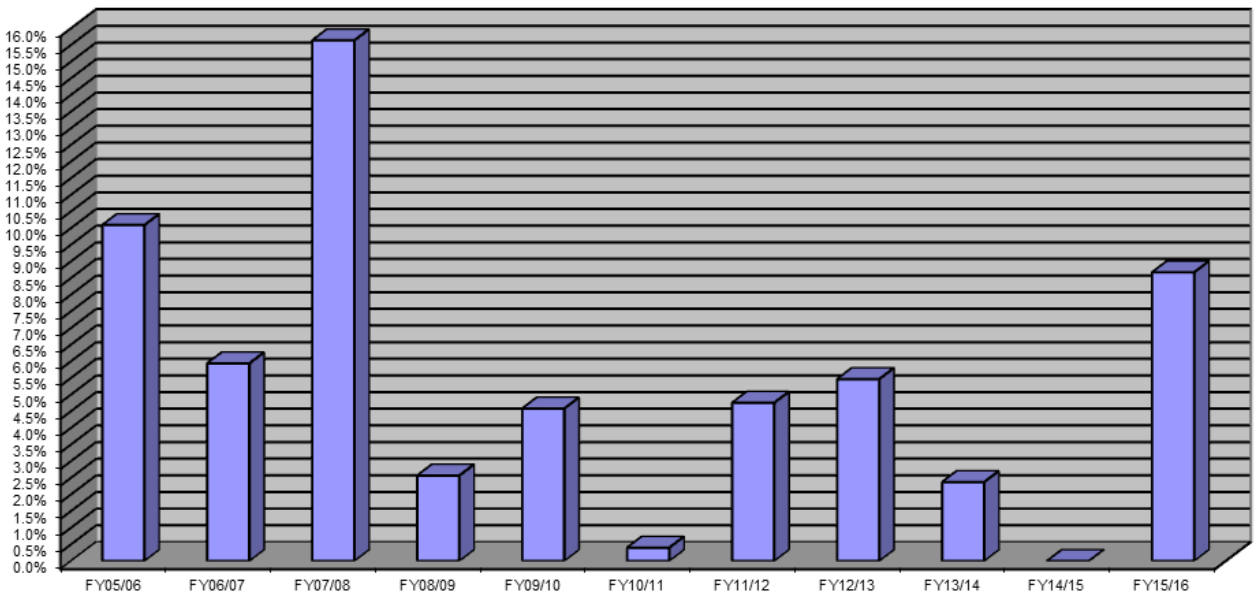
General Fund Property Taxes as a Percent of General Fund Revenues



The *Operating Transfers In* revenues (with the exception of the Special Grants Fund and the Special Assessment Fund) represents the operating transfers to the General Fund from the Library and Public Works Funds for FY15/16 to pay for administrative services provided by the General Fund, as well as the General Fund capital needs. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs, and materials charged to these other funds. From another perspective, if the General Fund did not provide these services, the Library and Public Works would be required to purchase them externally in order to provide their specific services. Administrative services provided to these other funds include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Council, City Manager and City Clerk.

The total overall annual increase in the General Fund resources (excluding Beginning Fund Balance) for FY15/16 is 5.6%. The following chart shows the annual increases in General Fund Revenue for the last 10 years.

Percent of change in General Fund Revenues (excluding Beginning Balances).



When we also exclude Transfers In New Revenue sources only increased \$475,949 (8.7%). This increase is due to a new hotel (transient room tax) and new industrial development (PUD fees). Without those increases the General Fund New Revenue remained virtually flat. Revenue sources that decrease included State Shared Revenues and court fines.

GENERAL FUND REVENUES

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
GENERAL FUND 001							
REVENUES							
1,722,865	1,573,179	1,612,231	001-0000-300.00-00	BEGINNING BALANCE	1,926,810	1,926,810	1,926,810
2,458,612	2,542,100	2,592,402	001-0000-311.10-00	PROPERTY TAXES-CURR	2,640,720	2,640,720	2,640,720
114,428	98,699	121,007	001-0000-311.15-00	PROPERTY TAXES-PRIOR	123,565	123,565	123,565
17	18	30	001-0000-311.19-00	UNSEGREGATED TAX INT	30	30	30
64,758	51,003	37,984	001-0000-318.10-00	SPRINT	41,023	41,023	41,023
-	2,354	1,200	001-0000-318.15-00	ELECTRIC LIGHT WAVE	1,800	1,800	1,800
79,004	85,313	-	001-0000-318.20-00	NORTHWEST NATURAL	-	-	-
89,218	92,275	91,500	001-0000-318.30-00	CHARTER COMMUNICATIONS	97,480	97,480	97,480
71,567	74,806	73,120	001-0000-318.40-00	THE DALLES DISPOSAL	88,803	88,803	88,803
526,815	589,919	556,316	001-0000-319.10-00	TRANSIENT ROOM TAX	777,870	777,870	777,870
121,573	136,135	180,000	001-0000-319.20-00	TRANSIENT ROOM TAX-PARKS	286,000	286,000	286,000
2,405	2,716	2,000	001-0000-320.10-00	LOCAL LIQUOR LICENSES	2,000	2,000	2,000
3,385	4,140	3,000	001-0000-320.20-00	BUILDING PERMITS	3,000	3,000	3,000
3,050	2,595	2,800	001-0000-320.30-00	SIGN PERMITS	2,200	2,200	2,200
4,545	3,794	3,000	001-0000-320.90-00	OTHER LICENSES	3,250	3,250	3,250
10,679	10,487	12,006	001-0000-330.00-00	WASCO CO - PLANNING SHARE	11,193	11,193	11,193
10,811	-	19,704	001-0000-331.00-00	FEDERAL REVENUES (Police Grant)	-	-	-
135,417	143,570	143,967	001-0000-334.10-00	STATE REV SHARING	140,790	140,790	140,790
1,900	-	-	001-0000-334.60-00	DUI GRANTS	-	-	-
20,515	19,432	16,245	001-0000-335.60-00	STATE CIGARETTE TAX	13,126	13,126	13,126
192,395	202,249	195,481	001-0000-335.70-00	STATE LIQUOR TAXES	181,035	181,035	181,035
35,238	-	-	001-0000-335.80-00	911 STATE SHARE PASS THROUGH	-	-	-
74,642	49,831	119,400	001-0000-337.10-00	URBAN RENEWAL	88,794	88,794	88,794
664,923	755,238	853,494	001-0000-337.60-00	PUD INTERGOVT	1,006,662	1,006,662	1,006,662
15,530	17,272	18,830	001-0000-337.80-00	QLIFE ROW FEES	19,442	19,442	19,442
2,366	1,692	2,000	001-0000-341.80-00	COPIES, PLANS, ORD'S ETC	2,000	2,000	2,000
8,870	9,530	6,711	001-0000-341.90-00	MISC SALES AND SRVCS	9,989	9,989	9,989
9,745	6,195	9,000	001-0000-343.01-00	PLANNING FEES	3,000	3,000	3,000
189,454	224,528	213,846	001-0000-351.10-00	COURT FINES/FORFEITURES	206,823	206,823	206,823
5,000	4,900	5,000	001-0000-351.15-00	TOWING FINES & FEES	5,067	5,067	5,067
7,819	7,485	6,200	001-0000-361.00-00	INTEREST REVENUES	6,700	6,700	6,700
7,406	9,864	9,814	001-0000-363.50-00	PROPERTY RENTALS	9,814	9,814	9,814
16,866	15,909	20,000	001-0000-366.00-00	QLIFE ADMIN SERVICES	20,000	20,000	20,000
91,209	119,773	34,670	001-0000-369.00-00	OTHER MISC REVENUES	34,500	34,500	34,500
-	55,000	87,500	001-0000-369.10-00	ENTERPRISE ZONE PAYMENTS	87,500	125,000	125,000
35,465	36,432	36,942	001-0000-391.04-00	TRNSFR FROM LIBRARY FUND	70,957	70,957	70,957
145,119	146,328	149,945	001-0000-391.05-00	TRNSFR FROM STREET FUND	173,653	173,653	173,653
27,574	3,500	50,770	001-0000-391.18-00	TRNSFR FROM SPECIAL GRANTS FUND	3,500	3,500	3,500
10,000	10,000	10,000	001-0000-391.36-00	TRNSFR FROM SPCL ASMNTS FUND	10,000	10,000	10,000
30,000	42,500	55,000	001-0000-391.37-00	TRNSFR FROM CAPITAL PROJECT FUND	105,000	105,000	105,000
518,924	518,590	530,021	001-0000-391.51-00	TRNSFR FROM WATER UTILITY FUND	446,075	446,075	446,075
397,151	400,218	407,242	001-0000-391.55-00	TRNSFR FROM WASTEWATER UTILITY	313,312	313,312	313,312
1,046	-	-	001-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
7,928,305	8,069,569	8,290,378	TOTAL GENERAL FUND REVENUES		8,963,483	9,000,983	9,000,983

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund: General (001)
Department: City Council (01)
Program: Administration (410)

Mission

Establishing policies, visions, and goals to lead The Dalles into the future.

Description

The City Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council are contained in the City Charter, while Council’s own administrative and operational policies are adopted by ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles. The Dalles City Council positions are volunteer positions and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving staggered four-year terms.

In addition to regular meetings, the City Council meets at least annually to establish, review, and update goals for the City. Page VII details the Council’s Work Plan and Goals for FY15/16.

2015-16 Budget Detail

The Council’s Contractual Services includes several programs in which the City is involved with other community partners as listed below (BIP 15-003):

Service	Partner	FY13/14 Actual	FY14/15 Budget	FY15/16 Budget
Ft. Dalles Museum	Wasco County	15,000	15,000	17,500
LINK	MCCOG Transportation	10,000	10,000	10,000
Sister city Program	Local Non-Profit Association	2,500	1,500	2,500
War Memorial	Veterans & Civic Organizations	2,000	2,000	2,000
4th of July Celebration	Veterans & Civic Organizations	20,000	-	20,000
Six Rivers Mediation Services	Six Rivers Mediation Services	4,000	4,000	4,000
Substance Abuse Prevention	Youth Think	13,000	13,000	13,000
Juvenile Work Crew	Wasco County	13,650	13,650	13,650
Discovery Center PW Debt	Wasco County	25,000	-	-
Main Street Manager	Main Street Program	25,000	25,000	25,000
Senior Center Support	The Dalles Senior Center	5,000	5,000	5,000
Youth Shelter	Youth Empowerment Shelter	-	-	20,000
Wasco County EOC	Wasco Co./Mid-Columbia F&R	9,000	9,000	9,000
Fort Dalles Rodeo - 50th	Fort Dalles Rodeo Association	-	-	10,000
	Total	144,150	98,150	151,650

The proposed budget includes one new contribution, which is \$10,000 to the Fort Dalles Rodeo for its 50th Anniversary in 2015.

\$23,500 has been allocated in the City Council's Travel budget to allow for Council attendance at the annual League of Oregon Cities (LOC) Conference and other official meetings (\$2,500). This item also includes \$12,000 for City representatives on the Community Outreach Team (including the City Manager) to participate in the official lobbying trips to Washington D.C., \$3,000 for Sister City trips to Japan, and \$6,000 for City Council meals and functions.

In the last ten years, the Washington D.C. lobbying trips have helped secure over \$45 million in direct Federal Appropriation for the community. The Sister City efforts have resulted in a formal relationship and several youth, cultural and economic exchanges.

The Council's Memberships and Dues line item covers all of the organizations the City belongs to:

1. LOC	\$ 9,700
2. MCCEDD	\$ 6,000
3. MCCOG	\$ 13,620
4. Oregon Mayors Association	\$ 130
5. Chamber of Commerce	\$ 460
6. Other-Miscellaneous	\$ 100
TOTAL	\$30,010

Miscellaneous Expenses (\$5,000) includes gifts for dignitaries and \$2,000 for the Washington, D.C. books.

2015-2016 Goals, Projects and Highlights

- The City Council has revised its goals for Fiscal Year 2015-16. 54 goals in six areas are included in the Council's 18 month 2015-16 Work Plan.

2014-2015 Accomplishments/Comments

- Implemented a Business Recruitment Program.
- Cycle Oregon and other bicycle economic development initiatives.
- Working in partnership with Wasco County to resolve Street and Road Financing issues.

Major Issues to be resolved in the next 5 years

- Adequate funding for street maintenance.
- Maintaining current General Fund services in tough economic times.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
GENERAL FUND – CITY COUNCIL**

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16	
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget	
			CITY COUNCIL					
97,772	118,765	100,150	001-0100-410.31-10	CONTRACTUAL SERVICES	131,150	151,650	151,650	
5,279	11,657	5,000	001-0100-410.31-60	LABOR NEGOTIATIONS	15,000	15,000	15,000	
31,765	34,700	33,625	001-0100-410.32-10	AUDITING SERVICES	34,460	34,460	34,460	
-	-	2,000	001-0100-410.39-00	OTHER CONTRACTUAL SVCS	2,000	2,000	2,000	
15,067	16,050	19,000	001-0100-410.58-10	TRAVEL, FOOD & LODGING	23,500	23,500	23,500	
685	180	1,000	001-0100-410.58-50	TRAINING AND CONFERENCES	1,000	1,000	1,000	
-	-	500	001-0100-410.58-60	WORKSHOPS	500	500	500	
28,821	29,438	30,010	001-0100-410.58-70	MEMBERSHIPS/DUES/SUBSCRIP	31,000	31,000	31,000	
665	175	500	001-0100-410.60-10	OFFICE SUPPLIES	500	500	500	
5,873	3,104	5,000	001-0100-410.69-50	MISCELLANEOUS EXPENSES	5,000	5,000	5,000	
-	2,496	-	001-0100-410.69-80	ASSETS < \$5000	-	-	-	
185,927	216,566	196,785	TOTAL MATERIALS & SERVICES		244,110	264,610	264,610	
185,927	216,566	196,785	TOTAL CITY COUNCIL DEPARTMENT		244,110	264,610	264,610	

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund:	General (001)		
Department:	City Clerk (0200)	Number of Employees:	1
Program:	Administration (410)		

Mission

The City Clerk’s role in municipal government is to support the administration, City Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City’s records and preserving the municipality’s history.

Description

The City Clerk Department is a vital communication link between local government and its citizens. The City Clerk’s office provides a wide range of services, including support to the Mayor, City Council, City Manager, City departments, other local governing bodies, and citizens, without exception.

In 2005, duties to supervise the Buildings Maintenance and Codes Enforcement programs were added to this department. This category is now also referred to as General Services. In 2008 fiscal year, administration of personnel services was added to the General Services Department. Codes Enforcement program was moved to Legal Department.

Some major administrative services performed by the department include: Clerk of the City Council, Records Manager, Elections Officer, analyst to the City Manager, personnel administration, Information Officer, supervise buildings maintenance, interpretation of public records and meetings law and parliamentary procedures.

The City Clerk Department will continue to provide support services and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive.

2015-16 Goals, Projects and Highlights

- Assist with ship scheduling and mooring at Commercial Dock facility and park events.
- Revisit Burn Ordinance to ensure it is working well in the community (City Council Goal)
- Assist in developing subject matter and scheduling of Town Hall meetings (City Council Goal)
- Begin process of plan review for final phase of City Hall remodel.

2014-15 Accomplishments/Comments

- Continued supervision of the City’s Buildings Maintenance Department and coordination of improvement projects for City owned facilities.
- Serve on OAMR Committees.
- Performed Human Resources functions.
- Coordinate/schedule all activities at Commercial Dock and Lewis & Clark Festival Park.
- Supervised intern position in conjunction with Portland Community College program.
- Taught Parliamentary Procedure classes in various regions of the State

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
GENERAL FUND – CITY CLERK**

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
89,173	90,956	92,775	001-0200-410.11-00	REGULAR SALARIES	94,631	94,631	94,631
19,229	16,696	16,261	001-0200-410.21-10	MEDICAL INSURANCE	16,275	16,275	16,275
510	510	584	001-0200-410.21-20	L-T DISABILITY INSURANCE	596	596	596
48	51	50	001-0200-410.21-30	LIFE INSURANCE	50	50	50
250	279	293	001-0200-410.21-40	WORKERS COMP INSURANCE	355	355	355
6,614	6,817	7,097	001-0200-410.22-00	FICA	7,239	7,239	7,239
12,038	12,279	12,525	001-0200-410.23-00	RETIREMENT CONTRIBUTIONS	12,775	12,775	12,775
4,631	5,247	5,352	001-0200-410.28-00	VEBA CONTRIBUTIONS	5,459	5,459	5,459
60	-	60	001-0200-410.29-00	OTHER EMPLOYEE BENEFITS	60	60	60
132,553	132,837	134,997		TOTAL PERSONNEL SERVICE	137,440	137,440	137,440
27	27	30	001-0200-410.31-10	CONTRACTUAL SERVICES	30	30	30
499	499	550	001-0200-410.43-40	OFFICE EQUIPMENT	550	550	550
38	39	150	001-0200-410.53-20	POSTAGE	100	100	100
1,036	1,024	1,028	001-0200-410.53-30	TELEPHONE	1,285	1,285	1,285
607	1,439	2,230	001-0200-410.58-10	TRAVEL, FOOD & LODGING	2,280	2,280	2,280
300	457	1,000	001-0200-410.58-50	TRAINING AND CONFERENCES	1,100	1,100	1,100
185	195	275	001-0200-410.58-70	MEMBERSHIPS/DUES/SUBS	350	350	350
636	655	600	001-0200-410.60-10	OFFICE SUPPLIES	600	600	600
55	-	100	001-0200-410.64-10	BOOKS AND PERIODICALS	100	100	100
21	-	200	001-0200-410.69-50	MISCELLANEOUS EXPENSES	200	200	200
-	-	-	001-0200-410.69-80	ASSETS < \$5000	1,600	1,600	1,600
3,403	4,335	6,163		TOTAL MATERIALS AND SERVICES	8,195	8,195	8,195
135,956	137,172	141,160		TOTAL CITY CLERK DEPARTMENT	145,635	145,635	145,635

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund:	General (001)	
Department:	City Manager (0300)	Number of Employees: 2.0
Program:	Administration (410)	

Mission

Provide effective, efficient leadership in implementing Council policies and services.

Description

The City Manager’s position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager’s charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes, hearing and responding to the issues concerning citizens, offering alternative solutions, representing the position of the governing body, and offering education regarding the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

2015-16 Activities and Highlights

- The City Manager will be very involved in moving forward the City Council’s Work Plan for 2015-16. It includes 52 goals in six value areas. The City Council Work Plan is in the front section of the budget document.

2014-15 Accomplishments

- Contract signed for Design/Build of Phase 1 improvements at the Wastewater Treatment Plant (WWTP).
- Obtained funding for three Airport facilities.
- Obtained funding for Transportation Plan update.
- Implemented new Urban Renewal Facade Grant Program.
- Helped to implement a Business Recruitment Program.
- New Tourism Coordinator at the Chamber.
- Maintained solid intergovernmental relations with Wasco County, School District, Port, and Parks & Recreation.

Major Issues to be Resolved in the Next 5 Years

- The issues identified under the City Council Work Plan.
- Continue information flow to and communication with City Council.
- Funding strategies to maintain and replace the City’s street and utility infrastructure.

City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
GENERAL FUND – CITY MANAGER

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
177,764	188,510	184,594	001-0300-410.11-00	REGULAR SALARIES	188,286	188,286	188,286
50,381	158	-	001-0300-410.12-00	PARTTIME/TEMP SALARIES	-	-	-
-	-	-	001-0300-410.13-00	OVERTIME SALARIES	-	-	-
35,646	37,303	40,480	001-0300-410.21-10	MEDICAL INSURANCE	40,512	40,512	40,512
822	833	1,163	001-0300-410.21-20	L-T DISABILITY INSURANCE	1,186	1,186	1,186
91	98	99	001-0300-410.21-30	LIFE INSURANCE	99	99	99
848	731	785	001-0300-410.21-40	WORKERS COMP INSURANCE	1,075	1,075	1,075
16,392	13,408	14,121	001-0300-410.22-00	FICA	14,404	14,404	14,404
24,043	24,432	24,920	001-0300-410.23-00	RETIREMENT CONTRIBUTIONS	25,419	25,419	25,419
8,865	9,043	9,223	001-0300-410.28-00	VEBA CONTRIBUTIONS	9,408	9,408	9,408
-	-	-	001-0300-410.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
314,851	274,514	275,385		TOTAL PERSONNEL SERVICE	280,389	280,389	280,389
54	54	54	001-0300-410.31-10	CONTRACTUAL SERVICES	54	54	54
6,270	6,686	6,800	001-0300-410.43-40	OFFICE EQUIPMENT	7,000	7,000	7,000
3,600	3,600	3,600	001-0300-410.43-53	VEHICLE ALLOWANCE	3,600	3,600	3,600
617	394	500	001-0300-410.53-20	POSTAGE	500	500	500
2,523	2,661	2,664	001-0300-410.53-30	TELEPHONE	2,664	2,664	2,664
3,487	1,356	5,000	001-0300-410.58-10	TRAVEL, FOOD & LODGING	5,000	5,000	5,000
632	688	800	001-0300-410.58-50	TRAINING AND CONFERENCES	800	800	800
2,049	1,988	2,100	001-0300-410.58-70	MEMBERSHIPS/DUES/SUBS	2,100	2,100	2,100
3,899	4,285	4,200	001-0300-410.60-10	OFFICE SUPPLIES	4,200	4,200	4,200
-	188	100	001-0300-410.64-10	BOOKS AND PERIODICALS	100	100	100
1,996	1,309	1,200	001-0300-410.69-50	MISCELLANEOUS EXPENSES	1,500	1,500	1,500
2,989	-	400	001-0300-410.69-80	ASSETS < \$5000	400	400	400
28,115	23,210	27,418		TOTAL MATERIALS AND SERVICES	27,918	27,918	27,918
342,967	297,724	302,803		SUB-TOTAL CITY MANAGER	308,307	308,307	308,307

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund:	General (001) City Manager Dept	
Department:	Economic Development (0350)	Number of Employees: 1.5
Program:	Community Development (417)	

Mission

Improving the community's quality of life through economic development and job creation.

Council Goal D-2: During fiscal year 2015-16 budget process consider level and type of resources to make available to economic development with emphasis on manufacturing jobs and revitalization of the downtown, and then implement that plan. BIP 15-015 discusses the changes we are proposing in our Economic Development Program this year.

Description

The Economic Development Division of the City Manager's office is responsible for the following:

- Business Recruitment
- The Columbia Gateway Urban Renewal District projects
 - Infrastructure Projects
 - Property owner and non-profit property improvement programs
- Other Projects:
 - Riverfront Trail
 - Enterprise Zone
 - Wasco County Economic Development Committee
 - Main Street Program
 - The Dalles Dam Tours
 - Tourism Projects

To meet these tasks we are proposing that the City Manager have the following tools available to him:

- A) Contract Economic Development Specialist (limit time)
- B) City Manager's Executive Secretary
- C) Planning Secretary assists with Urban Renewal
- D) MCEDD for Urban Renewal Property owner programs
- E) Main Street Executive Director
- F) Full time new Project Coordinator
- G) Business Recruitment Professional (Consultant)
- H) A four month Administrative Intern

Of these positions, the ones budgeted in this fund are the Project Coordinator, the Contract Economic Development Specialist, the Business Recruitment Professional, and the Administrative Intern.

The City Manager's office is also involved in the Columbia Gorge Regional Airport which is also considered another economic development tool for the community.

2015-16 Goals, Projects, and Highlights

- Work in partnership with the Port of The Dalles to recruit job creating businesses (Goal D-2).
- Completion of design and environmental and archeological work for the completion of the Riverfront Trail and implement final construction.
- Complete sale of Granada Block properties and commence hotel/convention center construction and Granada Theatre renovation (Goal C-2).
- Commence construction of the Downtown Parking Structure associated with the redevelopment of the Granada Block, if that project proceeds.
- Review and re-evaluate the First Street Urban Renewal Treatment and Washington Street Railroad Undercrossing Project (Goal C-1).
- Continue to work on strengthening the economic vitality of the downtown in partnership with Main Street Program. (Goal C-4).
- Use of Vertical Housing Zone to create housing in downtown (Goal C-7).
- Civic Auditorium Theater Restoration (Goal C-6).
- Continue to partner with the Community Outreach Team, Wasco County Economic Development Commission, and the Port of The Dalles, using the Enterprise Zone to expand existing businesses or bring new industry to create jobs in the community.
- Pursue local bike hubs (Goal C-8).
- Construction of a flex building at the Columbia Gorge Regional Airport.

2014-15 Accomplishments/Comments

- Provided a Grant to Civic Auditorium for auditorium restoration engineering and design work.
- Completion of Lewis & Clark Fountain by June 30, 2015 (Goal C-9).
- Completion of archeological and environmental work on the Granada block redevelopment.
- Purchase of Elks Building and sale of it to a private partner for development as a sign museum.

Major Issues to be Resolved in the Next 5 Years

- Completion of the Golf Course at the Columbia Gorge Regional Airport.
- Completion of the Granada Block redevelopment and Parking Lot Construction.
- Completion of the Riverfront Trail.
- Work with community partners to provide infrastructure and an environment that will allow for the creation of additional family wage jobs in the community.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

GENERAL FUND – ECONOMIC DEVELOPMENT

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
-	-	-	001-0350-417.11-00	REGULAR SALARIES	54,776	54,776	54,776
-	53,891	71,240	001-0350-417.12-00	PARTTIME/TEMP SALARIES (Durow/Intems)	38,334	38,334	38,334
-	-	-	001-0350-417.21-10	MEDICAL INSURANCE	13,109	13,109	13,109
-	-	-	001-0350-417.21-20	L-T DISABILITY INSURANCE	345	345	345
-	-	-	001-0350-417.21-30	LIFE INSURANCE	50	50	50
-	494	1,530	001-0350-417.21-40	WORKERS COMP INSURANCE	2,596	2,596	2,596
-	4,178	5,450	001-0350-417.22-00	FICA	7,123	7,123	7,123
-	-	-	001-0350-417.23-00	RETIREMENT CONTRIBUTIONS	-	-	-
-	-	-	001-0350-417.28-00	VEBA CONTRIBUTIONS	-	-	-
-	-	-	001-0350-417.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
-	58,562	78,220		TOTAL PERSONNEL SERVICE	116,333	116,333	116,333
-	260	68,964	001-0350-417.31-10	CONTRACTUAL SERVICES	82,864	82,864	60,864
-	-	1,000	001-0350-417.43-45	JOINT USE OF LABOR / EQUIP	1,000	1,000	1,000
-	720	720	001-0350-417.53-30	TELEPHONE	720	720	720
-	470	500	001-0350-417.54-00	ADVERTISING	500	500	500
-	939	2,200	001-0350-417.58-10	TRAVEL, FOOD & LODGING	4,500	4,500	4,500
-	100	800	001-0350-417.58-50	TRAINING AND CONFERENCES	800	800	800
-	-	200	001-0350-417.58-70	MEMBERSHIP/DUES/SUBSCRIPTIONS	200	200	200
-	-	210	001-0350-417.60-10	OFFICE SUPPLIES	200	200	200
-	-	640	001-0350-417.60-80	SUPPLIES - CLOTHING	200	200	200
-	50	600	001-0350-417.60-85	SPECIAL SUPPLIES	600	600	600
-	490	-	001-0350-417.69-50	MISCELLANEOUS EXPENSES	-	-	-
-	1,989	-	001-0350-417.69-80	ASSETS < \$5000	-	-	-
-	5,018	75,834		TOTAL MATERIALS AND SERVICES	91,584	91,584	69,584
-	63,580	154,054		SUB-TOTAL ECONOMIC DEVELOPMENT	207,917	207,917	185,917
342,967	361,304	456,857		TOTAL CITY MANAGER & ECONOMIC DEVELOPMENT DE	516,224	516,224	494,224

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund:	General (001)	
Department:	Legal/Judicial (07)	Number of Employees: 3.58
Program:	Legal/Judicial (412)	Legal: 2.33 Judicial: 1.25 + Judge

Mission

The Legal Department's mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, in a prompt and efficient manner.

The Municipal Court's mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court's jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

Description:

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, supervising the prosecution of defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council, Planning Commission, and other City Commissions, when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens' concerns and complaints.

2015-2016 Goals, Projects and Highlights

- Assist with implementation of Development and Disposition Agreement (DDA) for Urban Renewal Granada Block Project and complete transfer of properties outlined in the DDA.
- Assist other City staff with implementation of infill development standards and policies to encourage new development.
- Complete process for renewal of franchise ordinance with Charter Communications for cable television service.
- Assist with process of analyzing the financial viability of the current Municipal Court system, including the option of implementing a traffic court style.

2014-2015 Accomplishments/Comments

- Assisted with preparation of Disposition and Development Agreement and other documents to facilitate redevelopment of Elks Lodge Building.
- Assisted Finance Department with preparation of Request for Proposals for possible implementation of an integrated software system.
- Assisted with preparation of compliance and reporting documents associated with the Community Development Block Grant Housing Rehabilitation Program and the Electric Shuttle Grant Program.
- Assisted with preparation of LOCAP financing documents for Airport Project, including construction of flex-space building and acquisition of Hangar D.

- Assisted Finance Department with collection of delinquent balances for sewer utility accounts.
- Prepared and recorded Release of Waiver of Remonstrance Agreements for 132 residential properties.
- Assisted Administrative Fellow with preparation of documents for installation and construction of Lewis & Clark Festival Park Fountain.
- Prepared an ordinance establishing regulations for the operation of medical marijuana dispensaries.

Major issues to be resolved in the next 5 years

- The extent to which the department will be resolved in addressing issues related to the proposed expansion of the Urban Growth Boundary, including the potential for litigation related to the City's efforts to expand its boundary.
- Monitor revenue collected and expenses incurred for the Municipal Court to ensure that the Court continues to operate on a sound financial basis.

City of The Dalles, Oregon Fiscal Year 2015-16 Budget GENERAL FUND – LEGAL

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
138,092	141,956	146,033	001-0700-412.11-00	REGULAR SALARIES	150,212	150,212	150,212
12,118	12,764	14,064	001-0700-412.12-00	PARTTIME/TEMP SALARIES	14,345	14,345	14,345
-	57	250	001-0700-412.13-00	OVERTIME SALARIES	250	250	250
21,675	22,687	24,576	001-0700-412.21-10	MEDICAL INSURANCE	24,597	24,597	24,597
808	819	1,009	001-0700-412.21-20	L-T DISABILITY INSURANCE	1,037	1,037	1,037
114	118	149	001-0700-412.21-30	LIFE INSURANCE	149	149	149
437	494	513	001-0700-412.21-40	WORKERS COMP INSURANCE	699	699	699
11,451	11,796	12,267	001-0700-412.22-00	FICA	12,608	12,608	12,608
20,294	20,887	21,613	001-0700-412.23-00	RETIREMENT CONTRIBUTIONS	22,215	22,215	22,215
3,102	3,164	5,647	001-0700-412.28-00	VEBA CONTRIBUTIONS	5,760	5,760	5,760
-	-	-	001-0700-412.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
208,091	214,744	226,121		TOTAL PERSONNEL SERVICE	231,872	231,872	231,872
3,473	2,291	10,725	001-0700-412.31-10	CONTRACTUAL SERVICES	10,725	10,725	10,725
1,103	1,375	1,000	001-0700-412.32-20	SPECIAL LEGAL SERVICES	1,200	1,200	1,200
-	-	200	001-0700-412.43-40	OFFICE EQUIPMENT	-	-	-
430	618	1,000	001-0700-412.50-10	CRIME VICTIMS ASSISTANCE	1,000	1,000	1,000
244	270	250	001-0700-412.53-20	POSTAGE	250	250	250
2,611	2,649	2,644	001-0700-412.53-30	TELEPHONE	2,700	2,700	2,700
1,741	1,184	1,440	001-0700-412.58-10	TRAVEL, FOOD & LODGING	1,570	1,570	1,570
599	454	775	001-0700-412.58-50	TRAINING AND CONFERENCES	735	735	735
693	642	700	001-0700-412.58-70	MEMBERSHIPS/DUES/SUBS	700	700	700
1,051	1,019	1,400	001-0700-412.60-10	OFFICE SUPPLIES	1,100	1,100	1,100
19,378	22,364	19,000	001-0700-412.64-10	BOOKS AND PERIODICALS	20,000	20,000	20,000
-	75	-	001-0700-412.69-50	MISCELLANEOUS EXPENSES	-	-	-
2,031	-	2,000	001-0700-412.69-80	ASSETS < \$5000	-	-	-
33,355	32,941	41,134		TOTAL MATERIALS AND SERVICES	39,980	39,980	39,980
241,445	247,685	267,255		SUB-TOTAL LEGAL	271,852	271,852	271,852

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
GENERAL FUND – JUDICIAL**

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
44,642	45,487	46,349	001-0750-412.11-00	REGULAR SALARIES	47,672	47,672	47,672
32,569	34,902	40,575	001-0750-412.12-00	PARTTIME/TEMP SALARIES	40,790	40,790	40,790
1,486	796	2,005	001-0750-412.13-00	OVERTIME SALARIES	2,063	2,063	2,063
14,315	14,985	16,261	001-0750-412.21-10	MEDICAL INSURANCE	16,275	16,275	16,275
328	323	360	001-0750-412.21-20	L-T DISABILITY INSURANCE	369	369	369
76	73	74	001-0750-412.21-30	LIFE INSURANCE	74	74	74
918	961	1,031	001-0750-412.21-40	WORKERS COMP INSURANCE	1,393	1,393	1,393
5,926	6,094	6,650	001-0750-412.22-00	FICA	6,767	6,767	6,767
7,114	7,221	7,385	001-0750-412.23-00	RETIREMENT CONTRIBUTIONS	7,593	7,593	7,593
804	820	1,248	001-0750-412.28-00	VEBA CONTRIBUTIONS	1,283	1,283	1,283
108,177	111,662	121,938	TOTAL PERSONNEL SERVICE		124,279	124,279	124,279
11,389	12,955	12,000	001-0750-412.31-10	CONTRACTUAL SERVICES	8,000	8,000	8,000
267	735	1,500	001-0750-412.31-30	PRISONER MEDICAL SVCS	750	750	750
390	180	600	001-0750-412.31-85	WITNESS/JURY FEES	600	600	600
35,859	40,050	39,900	001-0750-412.31-90	PROSECUTING ATTORNEY	39,900	39,900	39,900
52,297	54,426	52,195	001-0750-412.32-30	COURT APPT ATTORNEY FEES	52,195	52,195	52,195
2,284	2,375	2,000	001-0750-412.33-15	INTERPRETOR FEES	2,000	2,000	2,000
1,751	1,924	1,600	001-0750-412.53-20	POSTAGE	1,600	1,600	1,600
465	484	484	001-0750-412.53-30	TELEPHONE	498	498	498
850	747	800	001-0750-412.58-10	TRAVEL, FOOD & LODGING	800	800	800
530	355	400	001-0750-412.58-50	TRAINING AND CONFERENCES	550	550	550
150	190	240	001-0750-412.58-70	MEMBERSHIPS/DUES/SUBS	325	325	325
1,856	1,525	1,800	001-0750-412.60-10	OFFICE SUPPLIES	1,600	1,600	1,600
7	-	50	001-0750-412.64-10	BOOKS AND PERIODICALS	50	50	50
50	206	-	001-0750-412.69-50	MISCELLANEOUS EXPENSES	-	-	-
-	-	-	001-0750-412.69-70	CASH SHORT/LONG	-	-	-
2,036	949	1,600	001-0750-412.69-80	ASSETS < \$5000	-	-	-
110,180	117,102	115,169	TOTAL MATERIALS AND SERVICES		108,868	108,868	108,868
218,357	228,764	237,107	SUB-TOTAL JUDICIAL		233,147	233,147	233,147
459,803	476,450	504,362	TOTAL LEGAL & JUDICIAL DEPARTMENT		504,999	504,999	504,999

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund:	General (001)	
Department:	Finance/Utility Billing (0900-0950)	Number of Employees: 5
Program:	Finance/Utility Billing (415)	Finance: 3 Utility Billing: 2

Mission

To provide accurate and timely financial information, projections and support services to the City Manager and Staff, City Council, and external users in support of their decision making processes; and to aggressively respond to the needs of City Staff in their quest to provide quality services, while using the City's available resources in the best interests of all involved.

Description

The Finance Department is charged with a wide variety of tasks, including coordination of the City's annual budget and audit processes, as well as the general administrative functions, such as payroll, cash receipts, accounts payables, accounts receivables, fixed assets, and general ledger. This Department maintains the primary Financial/Utility/Court computer system software.

The Department also processes all utility billing and collections for the City's water and wastewater utilities in a separate cost center (0950).

The Finance Department prepares the various internal and external financial reports for use by City Council and its commissions, City Staff, and other organizations, as well as the general citizenship.

The Department also maintains all accounting functions and ledgers for the Urban Renewal District, Tourism Promotion Funds, and QLife.

2015-16 Goals, Projects and Highlights

- Evaluate the potential of acquiring and implementing an integrated software system, and implementing by end of 2016, including a cost accounting program (Goal D-7).
- Continue to improve policies, processes and controls to increase compliance, efficiency, and security.
- Continue training and cross-training for all Department employees.

2014-15 Accomplishments/Comments

- Produced various monthly financial reports for City Manager, Department Managers and City Council within five days of each month end.
- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the City's 2014 Comprehensive Annual Financial Report (CAFR).
- Continued to work with Public Works on improving communication and processes between our Departments.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
GENERAL FUND – FINANCE**

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
179,403	187,124	192,888	001-0900-415.11-00	REGULAR SALARIES	197,752	197,752	197,752
160	273	522	001-0900-415.13-00	OVERTIME SALARIES	523	523	523
45,779	47,901	51,980	001-0900-415.21-10	MEDICAL INSURANCE	52,025	52,025	52,025
1,099	1,118	1,215	001-0900-415.21-20	L-T DISABILITY INSURANCE	1,246	1,246	1,246
139	148	149	001-0900-415.21-30	LIFE INSURANCE	149	149	149
573	640	643	001-0900-415.21-40	WORKERS COMP INSURANCE	775	775	775
13,194	13,796	14,796	001-0900-415.22-00	FICA	15,168	15,168	15,168
24,219	25,262	26,110	001-0900-415.23-00	RETIREMENT CONTRIBUTIONS	26,767	26,767	26,767
2,331	2,449	2,853	001-0900-415.28-00	VEBA CONTRIBUTIONS	2,913	2,913	2,913
120	60	120	001-0900-415.29-00	OTHER EMPLOYEE BENEFITS	120	120	120
267,018	278,770	291,276		TOTAL PERSONNEL SERVICE	297,438	297,438	297,438
6,865	7,788	8,545	001-0900-415.31-10	CONTRACTUAL SERVICES	9,768	9,768	9,768
2,725	-	12,250	001-0900-415.31-20	ACCOUNTING/ADVISORY SVCS	20,250	20,250	20,250
244	185	250	001-0900-415.34-50	SPECIAL STUDIES & REPORTS	200	200	200
265	286	500	001-0900-415.43-40	OFFICE EQUIPMENT	500	500	500
3,393	3,393	3,393	001-0900-415.44-20	RENTAL OF EQUIPMENT	3,393	3,393	3,393
2,143	2,546	3,200	001-0900-415.53-20	POSTAGE	3,200	3,200	3,200
3,245	2,385	3,300	001-0900-415.53-30	TELEPHONE	2,520	2,520	2,520
525	490	1,000	001-0900-415.53-40	LEGAL NOTICES	600	600	600
1,710	1,341	2,500	001-0900-412.55-00	PRINTING & BINDING	2,000	2,000	2,000
1,222	1,316	3,200	001-0900-415.58-10	TRAVEL, FOOD & LODGING	3,200	3,200	3,200
1,930	1,795	2,330	001-0900-415.58-50	TRAINING AND CONFERENCES	2,300	2,300	2,300
1,289	1,399	1,600	001-0900-415.58-70	MEMBERSHIPS/DUES/SUBS	1,445	1,445	1,445
2,845	2,778	7,500	001-0900-415.60-10	OFFICE SUPPLIES	5,000	5,000	5,000
660	1,938	2,500	001-0900-415.69-50	MISCELLANEOUS EXPENSES	2,500	2,500	2,500
-	10	-	001-0900-415.69-70	CASH SHORT/LONG	-	-	-
-	-	2,300	001-0900-415.69-80	ASSETS < \$5000	7,800	7,800	7,800
29,062	27,650	54,368		TOTAL MATERIALS AND SERVICES	64,676	64,676	64,676
296,080	306,419	345,644		SUB-TOTAL FINANCE	362,114	362,114	362,114

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

GENERAL FUND – UTILITY BILLING

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
72,669	74,123	75,605	001-0950-415.11-00	REGULAR SALARIES	77,881	77,881	77,881
2,099	2,146	6,543	001-0950-415.13-00	OVERTIME SALARIES	6,740	6,740	6,740
27,281	28,583	32,523	001-0950-415.21-10	MEDICAL INSURANCE	32,550	32,550	32,550
459	468	476	001-0950-415.21-20	L-T DISABILITY INSURANCE	491	491	491
97	102	99	001-0950-415.21-30	LIFE INSURANCE	99	99	99
289	309	281	001-0950-415.21-40	WORKERS COMP INSURANCE	334	334	334
5,446	5,552	6,284	001-0950-415.22-00	FICA	6,473	6,473	6,473
9,810	10,007	11,090	001-0950-415.23-00	RETIREMENT CONTRIBUTIONS	11,424	11,424	11,424
863	880	1,335	001-0950-415.28-00	VEBA CONTRIBUTIONS	1,375	1,375	1,375
-	-	-	001-0950-415.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
119,013	122,169	134,236		TOTAL PERSONNEL SERVICE	137,367	137,367	137,367
1,870	1,777	3,793	001-0950-415.31-10	CONTRACTUAL SERVICES	3,793	3,793	3,793
265	286	600	001-0950-415.43-40	OFFICE EQUIPMENT	600	600	600
22,297	23,490	23,500	001-0950-415.53-20	POSTAGE	24,000	24,000	24,000
1,548	1,311	1,500	001-0950-415.53-30	TELEPHONE	1,500	1,500	1,500
1,729	1,434	3,500	001-0950-415.55-00	PRINTING & BINDING	3,500	3,500	3,500
292	598	500	001-0950-415.58-10	TRAVEL, FOOD & LODGING	500	500	500
350	300	600	001-0950-415.58-50	TRAINING AND CONFERENCES	500	500	500
4,260	4,238	4,500	001-0950-415.60-10	OFFICE SUPPLIES	4,700	4,700	4,700
940	472	1,000	001-0950-415.69-50	MISCELLANEOUS EXPENSES	1,000	1,000	1,000
29	90	100	001-0950-415.69-70	CASH SHORT/LONG	100	100	100
663	300	6,200	001-0950-415.69-80	ASSETS < \$5000	7,200	7,200	7,200
34,244	34,297	45,793		TOTAL MATERIALS AND SERVICES	47,393	47,393	47,393
-	12,314	-	001-0950-415.74-40	OFFICE EQUIPMENT	-	-	-
-	12,314	-		TOTAL CAPITAL OUTLAY	-	-	-
153,257	168,780	180,029		SUB-TOTAL UTILITY BILLING	184,760	184,760	184,760
449,337	475,199	525,673		TOTAL FINANCE & UTILITY BILLING DEPARTMENT	546,874	546,874	546,874

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund: General (001)
Department: Personnel (10)
Program: Personnel (416)

Mission

Provide responsive Human Resource management services for the City.

Description

The position of Personnel Director was eliminated from the 1997-98 budget. The City contracted with Wasco County for most human resource activities. The City Clerk assumed the position of City staff liaison with Wasco County. All departments assumed some personnel function previously managed by the Personnel Department. The City also has a Benefits Agent of Record who manages our benefit plans.

In the 2008 fiscal year, the General Services Department resumed administration of personnel services.

This budget includes funding to pay for labor attorney fees and for training for the City Clerk.

2015-16 Goals, Projects and Highlights

- Continue Employee Recognition Program.
- Conduct Open Enrollment Meetings for employees.
- Work on annual insurance benefits renewals.
- Work with staff to provide information concerning Human Resources Program (City Council Goal D-6)

2014-15 Accomplishments/Comments

- Worked with BCI to provide employee benefits.
- Continued employee recognition program.

GENERAL FUND – PERSONNEL

FY12/13	FY13/14	FY14/15			FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
-	-	500	001-1000-416.34-50	SPECIAL STUDIES & REPORTS	500	500	500
56	59	100	001-1000-416.39-00	OTHER CONTRACTUAL SVCS	100	100	100
1,169	-	2,000	001-1000-416.39-10	OTHER LEGAL SERVICES	2,000	2,000	2,000
5,880	2,620	5,000	001-1000-416.50-60	EMPLOYEE RELATIONS	5,000	5,000	5,000
46	12	100	001-1000-416.53-20	POSTAGE	100	100	100
-	-	500	001-1000-416.58-50	TRAINING AND CONFERENCES	500	500	500
-	-	300	001-1000-416.60-10	OFFICE SUPPLIES	200	200	200
-	-	100	001-1000-416.64-10	BOOKS AND PERIODICALS	100	100	100
100	100	500	001-1000-416.69-50	MISCELLANEOUS EXPENSES	400	400	400
7,251	2,791	9,100		TOTAL MATERIALS AND SERVICES	8,900	8,900	8,900
7,251	2,791	9,100		TOTAL PERSONNEL DEPARTMENT	8,900	8,900	8,900

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund:	General Fund (001)	
Department:	Planning (1100)	Number of Employees: 5
Program:	City Planning (421)	4 FTE + 1 PT

Mission

“PREPARING FOR THE FUTURE” a long-standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers.
- Aggressively pursuing meaningful citizen involvement in all planning endeavors.
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal, and Ad Hoc Committees.
- Determined implementation of adopted plans, programs and policies.
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

Description

The Planning Department is responsible for:

- Current and Long Range Planning within the entire Urban Growth Boundary
- Right-of-Way Coordination
- Land Use Code Enforcement and Development Inspection
- Historic Landmarks Program
- Other special projects as assigned.

There are four (4) permanent, full-time positions in the proposed budget: Director, Senior Planner, Development Inspector, and Administrative Secretary. In addition, there is one (1) permanent, part-time Associate Planner position.

2015-16 Goals, Projects and Highlights

- The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The Department’s mission statement will continue to serve as the guiding principle for all actions.
- The customer satisfaction survey will be continued through 2015-16. Anyone who completes a permit process or is served in any substantial way will be offered a survey to complete. Surveys are submitted to the City Manager’s office.
- The Department will continue to follow and complete the 2015-16 City Council Goals and Objectives.
- The 2015 round of Land Use and Development Ordinance (LUDO) amendments will be completed by the end of 2015.

- Place prior planning actions in new data base software (BIP 15-038).
- Other ongoing work will include timely processing of building permits, development reviews, and a continued emphasis on right-of-way planning including implementation of new residential in fill requirements, and urban growth area planning.
- The Certified Local Government, Historic Preservation Program work will continue, as well as grant work related to historic preservation efforts and other special projects such as the Pioneer Cemetery.

2014-15 Accomplishments/Comments

- Continuation of the Planning Department customer satisfaction survey. The Department received many new responses and continues to enjoy the highest possible rating in all 12 categories showing excellent public service. The survey will be entering its 8th year.
- Staff continues to be active in support of the Planning Commission, Historic Landmarks Commission, Site (Development) Review Team, Urban Renewal Agency, and Advisory Committee, and participates on many other community groups and Ad Hoc Committees.
- In both current and long range planning efforts, coordination with other City departments, citizens, special interest groups, and State and Federal agencies have been given much attention. This is an ongoing effort, and the relationships developed over the years have continued to be strong.
- The Department continues to provide planning services to the County Planning and Economic Development Department within the Urban Growth Area, to City Public Works within the rights-of-way, and to the Urban Renewal Agency.

Major Issues to be Resolved in the Next 5 Years

- Update the Comprehensive Land Use Plan, Land Use and Development Ordinance, Transportation Master Plan, Sewer Master Plan, Storm Water Master Plan, Water Master Plan, and Capital Improvement Plan consistent with the UGB and NSA amendments.
- Maintain the Certified Local Government status of the Historic Landmarks Commission.
- Implementation of all the various master plans.
- Determine whether to continue to pursue expansion of the Urban Growth Boundary through the Gorge Commission, switch to a Congressional approach, or postpone all action until a later date.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
GENERAL FUND – PLANNING**

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Budget	Budget	Adopted Budget
272,214	254,324	266,047	001-1100-417.11-00	REGULAR SALARIES	275,575	275,575	275,575
15,555	29,289	27,384	001-1100-417.12-00	PARTTIME/TEMP SALARIES	35,475	35,475	35,475
1,822	-	1,208	001-1100-417.13-00	OVERTIME SALARIES	1,257	1,257	1,257
66,986	65,085	78,747	001-1100-417.21-10	MEDICAL INSURANCE	70,677	70,677	70,677
1,667	1,638	1,849	001-1100-417.21-20	L-T DISABILITY INSURANCE	1,960	1,960	1,960
194	201	248	001-1100-417.21-30	LIFE INSURANCE	248	248	248
2,793	2,477	2,745	001-1100-417.21-40	WORKERS COMP INSURANCE	3,853	3,853	3,853
21,600	21,125	22,540	001-1100-417.22-00	FICA	23,891	23,891	23,891
36,749	34,334	38,689	001-1100-417.23-00	RETIREMENT CONTRIBUTIONS	41,087	41,087	41,087
368	-	3,753	001-1100-417.28-00	VEBA CONTRIBUTIONS	3,952	3,952	3,952
60	60	120	001-1100-417.29-00	OTHER EMPLOYEE BENEFITS	123	123	123
420,007	408,533	443,330		TOTAL PERSONNEL SERVICE	458,098	458,098	458,098
1,785	1,346	10,000	001-1100-417.31-10	CONTRACTUAL SERVICES	135	135	135
-	-	4,000	001-1100-417.34-10	ENGINEERING SERVICES	-	-	-
505	-	500	001-1100-417.35-40	BASE MAPPING	500	500	500
1	132	-	001-1100-417.35-60	FILING FEES	-	-	-
8,020	8,200	16,200	001-1100-417.39-00	OTHER CONTRACTUAL SVCS	16,500	8,500	8,500
1,798	-	2,000	001-1100-417.43-10	BUILDINGS AND GROUNDS	2,000	4,000	4,000
1,627	1,337	2,000	001-1100-417.43-40	OFFICE EQUIPMENT	2,000	2,000	2,000
74	111	500	001-1100-417.43-50	VEHICLES	500	500	500
1,431	1,542	1,200	001-1100-417.43-51	GAS/OIL/DIESEL/LUBRICANTS	1,200	1,200	1,200
-	-	-	001-1100-417.43-52	TIRES AND TIRE REPAIRS	-	-	-
1,353	1,482	4,000	001-1100-417.53-20	POSTAGE	3,000	3,000	3,000
4,663	4,695	4,616	001-1100-417.53-30	TELEPHONE	4,725	4,725	4,725
696	617	500	001-1100-417.53-40	LEGAL NOTICES	500	500	500
-	496	-	001-1100-417.54-00	ADVERTISING	300	300	300
-	120	200	001-1100-417.55-00	PRINTING AND BINDING	100	100	100
786	692	1,500	001-1100-417.58-10	TRAVEL, FOOD & LODGING	1,500	1,500	1,500
719	175	1,000	001-1100-417.58-50	TRAINING AND CONFERENCES	1,000	1,000	1,000
960	829	1,000	001-1100-417.58-70	MEMBERSHIPS/DUES/SUBS	1,000	1,000	1,000
2,603	2,156	3,000	001-1100-417.60-10	OFFICE SUPPLIES	2,500	2,500	2,500
24	70	200	001-1100-417.60-85	SPECIAL DEPT SUPPLIES	100	100	100
20	97	100	001-1100-417.64-10	BOOKS AND PERIODICALS	100	100	100
20	-	-	001-1100-417.64-80	COMPUTER SOFTWARE	-	-	-
42	84	60	001-1100-417.69-50	MISCELLANEOUS EXPENSES	60	60	60
2,698	1,994	2,000	001-1100-417.69-80	ASSETS < \$5000	4,000	4,000	4,000
29,823	26,176	54,576		TOTAL MATERIALS AND SERVICES	41,720	35,720	35,720
-	-	-	001-1100-417.74-20	VEHICLES	-	-	-
-	-	-		TOTAL CAPITAL OUTLAY	-	-	-
449,829	434,710	497,906		TOTAL PLANNING DEPARTMENT	499,818	493,818	493,818

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund:	General (110)	Number of Employees:	27 (25.5 FTE)
Department:	Police (013)		
Program:	Public Safety (421)		

Mission:

“STRIVE FOR EXCELLENCE”

Description

The Police Department is responsible for the public safety within the city limits of the City of The Dalles. Services include but are not limited to:

- Protection of life and property
- The detection and apprehension of offenders
- Enforcement of state laws, city ordinances, and traffic laws
- Protection of The Dalles Municipal Watershed

The department is budgeted for 25 full time positions and 2 part-time.

- 1 Chief
- 1 Captain
- 4 Sergeants
- 17 Police Officers
- 1 Administrative Secretary
- 1 Department Secretary
- 1 part-time Evidence Officer
- 1 part-time Holiday Downtown Parking Officer

Non-enforcement programs include:

- Neighborhood Watch
- Police Reserves
- Parent Aid Drug Testing Program

The department works very closely with other law enforcement agencies in the area as well as the Council and other City departments. The department’s working relationship with other local law enforcement agencies is one of the finest in the state.

2015-2016 Goals, Projects and Highlights

- Continuance of good interagency relationships
- Enhance training
- Maintain fully staffed department

2014-2015 Accomplishments/Comments

- Advanced Mental Health training for all officers.

Major Issues to be resolved in the next five years

- Better retention of personnel

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
GENERAL FUND – POLICE**

FY12/13	FY13/14	FY14/15			FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Account Description	Proposed Budget	Approved Budget	Adopted Budget
1,533,029	1,512,296	1,582,925	001-1300-421.11-00	REGULAR SALARIES	1,605,741	1,605,741	1,605,741
8,279	14,026	14,997	001-1300-421.12-00	PARTTIME/TEMP SALARIES	15,996	15,996	15,996
122,765	117,578	122,876	001-1300-421.13-00	OVERTIME SALARIES	147,184	147,184	147,184
1,539	(43)	-	001-1300-421.13-10	DUI OVERTIME SALARIES	-	-	-
465	-	-	001-1300-421.13-15	MIP-A OVERTIME SALARIES	-	-	-
1,907	448	3,000	001-1300-421.14-00	BI-LINGUAL INCENTIVE 5%	3,000	3,000	3,000
377,735	385,089	454,737	001-1300-421.21-10	MEDICAL INSURANCE	457,704	457,704	457,704
9,301	9,356	10,019	001-1300-421.21-20	L-T DISABILITY INSURANCE	10,164	10,164	10,164
1,203	1,239	1,249	001-1300-421.21-30	LIFE INSURANCE	1,249	1,249	1,249
67,499	78,245	83,137	001-1300-421.21-40	WORKERS COMP INSURANCE	101,377	101,377	101,377
124,639	122,929	133,783	001-1300-421.22-00	FICA	135,552	135,552	135,552
330,117	315,425	343,672	001-1300-421.23-00	RETIREMENT CONTRIBUTIONS	351,283	351,283	351,283
11,903	9,727	17,303	001-1300-421.28-00	VEBA CONTRIBUTIONS	15,282	15,282	15,282
180	180	180	001-1300-421.29-00	OTHER EMPLOYEE BENEFITS	240	240	240
2,590,561	2,566,493	2,767,878	TOTAL PERSONNEL SERVICE		2,844,772	2,844,772	2,844,772
8,715	3,114	6,200	001-1300-421.31-10	CONTRACTUAL SERVICES	7,200	7,200	7,200
275,573	277,173	292,653	001-1300-421.31-40	WASCO CO COMMUNICATIONS	287,312	287,312	287,312
-	2,837	3,000	001-1300-421.31-70	RECRUITING EXPENSES	3,000	3,000	3,000
17	117	400	001-1300-421.33-15	INTERPRETOR FEES	400	400	400
1,342	1,003	2,000	001-1300-421.33-40	TOWING SERVICES	2,000	2,000	2,000
4,152	4,152	6,300	001-1300-421.34-40	SOFTWARE MAINTENANCE	6,300	6,300	6,300
1,282	2,142	2,200	001-1300-421.41-10	WATER & SEWER	2,300	2,300	2,300
1,363	1,389	1,500	001-1300-421.41-20	GARBAGE SERVICES	1,500	1,500	1,500
6,854	6,756	8,000	001-1300-421.41-40	ELECTRICITY	8,000	8,000	8,000
9,360	9,510	10,360	001-1300-421.42-00	JANITORIAL SERVICES	10,878	10,878	10,878
7,656	6,384	11,300	001-1300-421.43-10	BUILDINGS AND GROUNDS	10,500	10,500	10,500
3,745	5,637	6,000	001-1300-421.43-30	RADIO EQUIPMENT	5,500	5,500	5,500
1,565	672	1,200	001-1300-421.43-40	OFFICE EQUIPMENT	1,200	1,200	1,200
13,977	15,452	19,000	001-1300-421.43-50	VEHICLES MAINTENANCE	19,000	19,000	19,000
56,867	48,592	55,000	001-1300-421.43-51	GAS/OIL/DIESEL/LUBRICANTS	55,000	55,000	55,000
6,950	6,777	9,000	001-1300-421.43-52	TIRES AND TIRE REPAIRS	9,000	9,000	9,000
2,300	2,233	2,500	001-1300-421.43-75	ELEVATOR MAINTENANCE	2,500	2,500	2,500
2,580	-	1,000	001-1300-421.43-77	HVAC SYSTEMS	1,000	1,000	1,000
-	98	500	001-1300-421.50-40	HEPATITIS PROGRAM	500	500	500
1,567	1,388	2,000	001-1300-421.53-20	POSTAGE	2,000	2,000	2,000
13,943	14,383	15,180	001-1300-421.53-30	TELEPHONE	19,260	19,260	19,260
10	-	400	001-1300-421.54-00	ADVERTISING	400	400	400
-	2,401	2,000	001-1300-421.56-00	DIGITAL STORAGE	2,000	2,000	2,000
15,200	15,719	19,000	001-1300-421.58-50	TRAINING AND CONFERENCES	17,000	17,000	17,000
834	749	1,085	001-1300-421.58-70	MEMBERSHIPS/DUES/SUBS	1,000	1,000	1,000
5,728	3,980	31,304	001-1300-421.59-10	SERT TEAM	6,000	6,000	6,000
1,194	927	3,000	001-1300-421.59-15	RESERVES	2,500	2,500	2,500
868	485	1,500	001-1300-421.59-25	CRIME PREVENTION	1,500	1,500	1,500
5,206	5,398	5,200	001-1300-421.60-10	OFFICE SUPPLIES	5,000	5,000	5,000
15	370	600	001-1300-421.60-20	JANITORIAL SUPPLIES	500	500	500
6,695	6,108	7,000	001-1300-421.60-65	AMMUNITION	7,000	7,000	7,000
4,378	3,021	6,000	001-1300-421.60-70	DRUG TEAM	6,000	6,000	6,000
13,598	18,370	16,000	001-1300-421.60-80	CLOTHING	15,000	15,000	15,000
7,380	6,862	9,000	001-1300-421.60-85	SPECIAL DEPT SUPPLIES	9,000	9,000	9,000
90	5,786	18,000	001-1300-421.64-80	COMPUTER SOFTWARE	5,000	5,000	5,000
1,385	1,163	1,200	001-1300-421.69-50	MISCELLANEOUS EXPENSES	1,200	1,200	1,200
13,926	8,215	29,300	001-1300-421.69-80	ASSETS < \$5000	24,800	24,800	24,800
496,316	489,365	605,882	TOTAL MATERIALS AND SERVICES		558,250	558,250	558,250
6,750	-	-	001-1300-421.72-20	BUILDINGS	-	-	-
27,928	50,668	55,000	001-1300-421.74-20	VEHICLES	60,000	60,000	60,000
6,529	-	-	001-1300-421.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
32,840	-	-	001-1300-421.74-90	EQUIPMENT, OTHER	35,000	35,000	35,000
74,047	50,668	55,000	TOTAL CAPITAL OUTLAY		95,000	95,000	95,000
3,160,924	3,106,526	3,428,760	TOTAL POLICE DEPARTMENT		3,498,022	3,498,022	3,498,022

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund:	General (001)	
Department:	Technology (1700)	Number of Employees: 1 FTE
Program:	Other (419)	

Mission

Provide City Departments with needed information technology tools.

Description

The City has one full-time Information Technology Manager position. The General Fund Technology Department is where the costs for the City-wide information systems have been consolidated. Some major items that are included in this Department are servers, switches, Navaline maintenance contracts. Costs of replacing individual computers, software, or maintenance are funded in individual Departments or Funds, but all computers and components are purchased by the Information Technology manager and that position works closely with the Department Managers to plan and maintain replacement schedules.

2015-16 Goals, Projects and Highlights

- Continue to look for and correct system weaknesses.
- Modernize our communication tools, including the website and social media (Goal F-1).

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

GENERAL FUND – TECHNOLOGY

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
67,433	70,756	73,238	001-1700-419.11-00	REGULAR SALARIES	74,703	74,703	74,703
7,320	7,661	8,314	001-1700-419.21-10	MEDICAL INSURANCE	8,322	8,322	8,322
418	438	461	001-1700-419.21-20	L-T DISABILITY INSURANCE	471	471	471
44	45	50	001-1700-419.21-30	LIFE INSURANCE	50	50	50
1,458	1,668	1,894	001-1700-419.21-40	WORKERS COMP INSURANCE	2,674	2,674	2,674
5,214	5,468	5,604	001-1700-419.22-00	FICA	5,715	5,715	5,715
-	9,552	9,887	001-1700-419.23-00	RETIREMENT CONTRIBUTIONS	10,085	10,085	10,085
-	-	1,408	001-1700-419.28-00	VEBA CONTRIBUTIONS	1,437	1,437	1,437
-	-	60	001-1700-419.29-00	OTHER EMPLOYEE BENEFITS	60	60	60
81,886	95,588	100,916		TOTAL PERSONNEL SERVICE	103,517	103,517	103,517
148	-	-	001-1700-419.31-10	CONTRACTUAL SERVICES	-	24,000	24,000
74,899	77,146	82,552	001-1700-419.34-30	COMPUTER SERVICES	87,670	87,670	87,670
11,061	14,220	14,400	001-1700-419.34-35	WIFI USE FEES	16,800	16,800	16,800
11,210	14,193	13,500	001-1700-419.34-40	SOFTWARE MAINTENANCE	20,900	20,900	20,900
5,151	5,089	5,190	001-1700-419.39-00	OTHER CONTRACTUAL SERVICES	5,190	5,190	5,190
720	720	720	001-1700-419.53-30	TELEPHONE	720	720	720
112	125	1,000	001-1700-419.58-10	TRAVEL, FOOD & LODGING	1,000	1,000	1,000
-	-	1,000	001-1700-419.58-50	TRAINING AND CONFERENCES	500	500	500
-	29	400	001-1700-419.60-10	OFFICE SUPPLIES	400	400	400
7,306	14	-	001-1700-419.64-80	COMPUTER SOFTWARE	600	600	600
1,968	2,555	2,500	001-1700-419.69-50	MISCELLANEOUS EXPENSES	2,500	2,500	2,500
-	5,349	2,500	001-1700-419.69-80	ASSETS < \$5000	2,500	2,500	2,500
112,575	119,440	123,762		TOTAL MATERIALS AND SERVICES	138,780	162,780	162,780
				CAPITAL OUTLAY			
39,164	6,258	8,000	001-1700-419.74-50	COMPUTER EQUIPMENT	6,000	6,000	6,000
-	-	-	001-1700-419.74-60	NETWORK EQUIPMENT	-	-	-
39,164	6,258	8,000		TOTAL CAPITAL OUTLAY	6,000	6,000	6,000
233,625	221,286	232,678		TOTAL TECHNOLOGY DEPARTMENT	248,297	272,297	272,297

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund:	General (001)		
Department:	General Services (2300)		
Program:	Other (419)	Number of Employees:	2 (2 FTE)

Mission

To provide for maintenance and preservation of the City’s facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

Description

The City Hall Department has been renamed the General Services Department to more accurately reflect the scope of activities, which now includes the Dock and Festival Park, the Arco Parking lot and the Gitchell Building. In addition, a line item has been added for costs related to the Transportation Building, and use of the separate sub-department formerly used for those items has been discontinued.

The General Services Department accounts for annual repairs and maintenance to preserve the appearance and integrity of our structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City owned buildings. All insurance costs related to general government services are recorded in this department. The Transportation Center was leased to Wasco County in 2010 for use as the Veteran’s Service Office.

Annually, we adjust the distribution of the time of the Maintenance Workers to reflect the prior year’s actual costs. Maintenance provided to the Airport is billed on a per request basis. After reviewing the current year, we are distributing the 2015-16 expenses the same as last year:

City Hall:	40%
Police Facility	5%
Library	15%
State Office Building	40%

2015-16 Goals, Projects and Highlights

- Continue maintenance and minor repairs to City Hall and other City owned facilities.
- Separating the Dock and Festival Park facilities into a separate budget line item for more accurate tracking purposes
- Continue transition to use of LED lights (City Hall and Union Street Undercrossing)
- Implement Downtown Tree Replacement Program

2014-15 Accomplishments/Comments

- Provide supervision for Wasco County and juvenile work crews for maintenance projects.
- Continue maintenance and minor repairs to City Hall and other City owned facilities.
- Assist with events at Lewis & Clerk Festival Park.
- HVAC cleaning and replacement.
- Paint and maintenance of Union Street undercrossing.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

GENERAL FUND – GENERAL SERVICES

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
40,746	34,770	35,748	001-2300-419.11-00	REGULAR SALARIES	37,341	37,341	37,341
-	-	-	001-2300-419.12-00	PARTTIME/TEMP SALARIES	-	-	-
888	1,082	500	001-2300-419.13-00	OVERTIME SALARIES	500	500	500
8,450	10,822	11,743	001-2300-419.21-10	MEDICAL INSURANCE	11,754	11,754	11,754
224	222	225	001-2300-419.21-20	L-T DISABILITY INSURANCE	235	235	235
39	41	40	001-2300-419.21-30	LIFE INSURANCE	40	40	40
1,598	1,888	2,064	001-2300-419.21-40	WORKERS COMP INSURANCE	2,860	2,860	2,860
3,180	2,724	2,773	001-2300-419.22-00	FICA	2,895	2,895	2,895
3,333	3,259	4,826	001-2300-419.23-00	RETIREMENT	5,041	5,041	5,041
-	-	-	001-2300-419.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
58,457	54,807	57,919		TOTAL PERSONNEL SERVICES	60,666	60,666	60,666
29,225	19,575	22,100	001-2300-419.31-10	CONTRACTUAL SERVICES	13,500	13,500	13,500
14,163	18,465	23,000	001-2300-419.41-10	WATER & SEWER	3,500	3,500	3,500
1,045	1,351	2,000	001-2300-419.41-20	GARBAGE SERVICES	2,300	2,300	2,300
780	817	900	001-2300-419.41-30	NATURAL GAS	1,000	1,000	1,000
19,340	23,135	18,000	001-2300-419.41-40	ELECTRICITY	15,000	15,000	15,000
15,600	15,600	16,200	001-2300-419.42-00	JANITORIAL SERVICES	17,010	17,010	17,010
19,361	13,620	23,226	001-2300-419.43-10	BUILDINGS AND GROUNDS	38,375	38,375	38,375
-	-	-	001-2300-419.43-11	PARK & DOCK MAINTENANCE	29,682	29,682	29,682
78	107	200	001-2300-419.43-12	ARCO LOT	3,200	3,200	3,200
44	53	1,000	001-2300-419.43-13	GITCHELL BUILDING	1,000	1,000	1,000
-	-	-	001-2300-419.43-14	TRANSPORTATION BUILDING	1,000	1,000	1,000
240	-	500	001-2300-419.43-45	JOINT USE OF LABOR/EQUIP	500	500	500
1,129	612	1,500	001-2300-419.43-50	VEHICLES	1,500	1,500	1,500
4,630	4,908	4,500	001-2300-419.43-51	GAS/OIL/DIESEL/LUBRICANTS	4,600	4,600	4,600
58	1,690	1,000	001-2300-419.43-52	TIRES AND TIRE REPAIRS	1,000	1,000	1,000
667	675	1,000	001-2300-419.43-70	GENERAL EQUIPMENT	1,000	1,000	1,000
451	1,030	3,000	001-2300-419.43-72	ELECTRICAL SYSTEMS	10,500	10,500	10,500
-	331	1,000	001-2300-419.43-73	PLUMBING	1,000	1,000	1,000
3,034	2,922	3,500	001-2300-419.43-75	ELEVATORS	3,500	3,500	3,500
1,947	749	3,100	001-2300-419.43-77	HVAC SYSTEMS	4,500	4,500	4,500
195	-	500	001-2300-419.43-80	SHOP EQUIPMENT	500	500	500
3,005	7,689	7,500	001-2300-419.50-20	PEST CONTROL	7,500	7,500	7,500
43,302	47,983	61,914	001-2300-419.52-10	LIABILITY INSURANCE	69,344	69,344	69,344
15,915	17,529	18,406	001-2300-419.52-30	PROPERTY INSURANCE	19,060	19,060	19,060
10,346	10,771	12,898	001-2300-419.52-50	AUTOMOTIVE INSURANCE	14,704	14,704	14,704
1,386	1,386	1,500	001-2300-419.52-70	FIDELITY BOND	1,500	1,500	1,500
6,500	6,526	6,700	001-2300-419.53-30	TELEPHONE	7,168	7,168	7,168
-	-	200	001-2300-419.58-10	TRAVEL, FOOD & LODGING	200	200	200
-	70	200	001-2300-419.58-50	TRAINING AND CONFERENCES	200	200	200
-	126	200	001-2300-419.60-10	OFFICE SUPPLIES	200	200	200
4,863	4,381	5,500	001-2300-419.60-20	JANITORIAL SUPPLIES	4,500	4,500	4,500
573	603	860	001-2300-419.60-80	CLOTHING	860	860	860
1,838	1,130	1,000	001-2300-419.69-50	MISCELLANEOUS EXPENSES	1,000	1,000	1,000
-	3,678	2,000	001-2300-419.69-80	ASSETS < \$5000	-	-	-
199,716	207,512	245,104		TOTAL MATERIALS AND SERVICES	280,403	280,403	280,403
-	-	-	001-2300-419.72-20	BUILDINGS	-	-	-
18,658	8,376	-	001-2300-419.74-20	VEHICLES	45,000	45,000	45,000
18,658	8,376	-		TOTAL CAPITAL OUTLAY	45,000	45,000	45,000
276,831	270,696	303,023		SUB-TOTAL GENERAL SERVICES	386,069	386,069	386,069

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

GENERAL FUND – TRANSPORTATION CENTER

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
636	958	1,000	001-2366-419.43-10	BUILDINGS AND GROUNDS	-	-	-
323	336	353	001-2366-419.52-30	PROPERTY INSURANCE	-	-	-
959	1,294	1,353		TOTAL MATERIALS AND SERVICES	-	-	-
959	1,294	1,353		SUB-TOTAL TRANSPORTATION CENTER	-	-	-
277,790	271,990	304,376		TOTAL GENERAL SERVICES DEPT	386,069	386,069	386,069

Even though we have discontinued the use of this separate department, we must include these line items in our budget documents while there is still any history showing for the past three years.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund:	General (001)		
Department:	Codes Enforcement (40)	Number of Employees:	1
Program:	Public Safety (424)		

Mission

Enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly addressing nuisance abatement processes; work with citizens to solve problems and issues while protecting property rights and freedoms.

Description

In 2007-2008, the nuisance codes enforcement budget was increased to fund a full time position. In 2008-2009, responsibility for supervision of the nuisance codes enforcement was transferred from the City Clerk/General Services Director to the City Attorney's office. Land use code enforcement has been assigned to the Planning Department and will continue to be included in that department's budget.

2015-2016 Goals, Projects and Highlights

- Continued use of door-hangar notification of puncture vines, to take a more proactive approach focusing upon educating property owners to assist with the eradication of puncture vine.
- Continue to work with banks which have foreclosed upon properties to have the banks be responsible for abatement of nuisance conditions upon the properties.
- Continue working with Wasco County work crew on graffiti eradication program to assist local property owners in removing graffiti from their property.
- Continue to follow up on burning barrel permit violations, and compliance with transient merchant licenses.
- Work with Northern Wasco County Parks District as a resource for retaining certified arborists to assist with enforcement of ordinance provisions concerning hazardous trees on private property.
- Work with Mid-Columbia Fire & Rescue promoting use of Burn to Learn Program as a method to eliminate blighted buildings on private property.
- Work with property owners and lending institutions on eliminating blighted conditions caused by fire damage, including properties located on West 10th & Mt. Hood, and on East Nevada Street.
- Continue education trainings offered by Oregon Codes Enforcement Association. Currently on Level 3, with Level 4 (the final level) to be completed in April 2015, to accomplish the Professional Codes Enforcement status recognized by the state organization.

2014-2015 Accomplishments/Comments

- Abated ten residential/commercial properties by hiring local contractors to abate nuisance conditions upon the properties.
- Assisted the City Attorney in proceeding with the posting of a notice of a dangerous residential building at 605 East 4th Street, and ordering the repair of the building.

- Mailed 732 letters to property owners concerning potential nuisance conditions on their property; received 875 phone calls; and conducted over 1,400 inspections.
- Arranged for the disposal of 10 abandoned vehicles through a program with the Department of Motor Vehicles with no disposal costs incurred by the City.
- In December, 2014, elected President of the Oregon Codes Enforcement Association after serving four years as treasurer for the organization.
- Increased joint inspections with Planning Department concerning complaints of properties with violations of the City's nuisance and land use ordinances.

Major Issues to be resolved in the next 5 years

- Continue securing voluntary compliance with the City's code enforcement regulations and ensure that gains made in cleaning up nuisance conditions are not lost.
- Continue to find resources to provide opportunities for presentations to encourage voluntary compliance (such as presentations to service clubs and media partners).
- Continue with community partners and media education on the importance of reducing puncture vine and increasing elimination in areas where there is high public traffic.

City of The Dalles, Oregon Fiscal Year 2015-16 Budget

GENERAL FUND – CODES ENFORCEMENT

FY12/13 Actual	FY13/14 Actual	FY14/15 Budget	Account Number	Account Description	FY15/16 Proposed Budget	FY15/16 Approved Budget	FY15/16 Adopted Budget
37,565	39,465	41,462	001-4000-424.11-00	REGULAR SALARIES	43,560	43,560	43,560
-	-	-	001-4000-424.13-00	OVERTIME SALARIES	-	-	-
7,321	7,662	8,314	001-4000-424.21-10	MEDICAL INSURANCE	8,322	8,322	8,322
237	252	261	001-4000-424.21-20	L-T DISABILITY INSURANCE	274	274	274
44	45	50	001-4000-424.21-30	LIFE INSURANCE	50	50	50
834	944	1,088	001-4000-424.21-40	WORKERS COMP INSURANCE	1,574	1,574	1,574
2,929	3,043	3,172	001-4000-424.22-00	FICA	3,332	3,332	3,332
5,071	5,328	5,597	001-4000-424.23-00	RETIREMENT	5,881	5,881	5,881
-	-	-	001-4000-424.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
54,000	56,739	59,944	TOTAL PERSONNEL SERVICE		62,993	62,993	62,993
16,283	9,802	18,600	001-4000-424.31-10	CONTRACTUAL SERVICES	19,000	19,000	19,000
2,000	2,000	2,500	001-4000-424.39-00	OTHER CONTRACTUAL SRVCS	2,000	2,000	2,000
-	5	-	001-4000-424.43-50	VEHICLES	-	-	-
918	732	900	001-4000-424.43-51	GAS/OIL/DIESEL/LUBRICANTS	900	900	900
-	-	100	001-4000-424.43-52	TIRES AND TIRE REPAIRS	100	100	100
1,081	1,425	1,700	001-4000-424.53-20	POSTAGE	1,400	1,400	1,400
1,709	1,688	1,688	001-4000-424.53-30	TELEPHONE	1,716	1,716	1,716
96	405	250	001-4000-424.58-10	TRAVEL, FOOD & LODGING	250	250	250
200	80	600	001-4000-424.58-50	TRAINING AND CONFERENCES	300	300	300
-	75	75	001-4000-424.58-70	MEMBERSHIPS/DUES/SUBS	75	75	75
419	978	600	001-4000-424.60-10	OFFICE SUPPLIES	800	800	800
-	206	-	001-4000-424.69-50	MISCELLANEOUS EXPENSES	-	-	-
10,000	-	-	001-4000-424.64-80	ASSETS < \$5000	1,600	1,600	1,600
32,705	17,396	27,013	TOTAL MATERIALS AND SERVICES		28,141	28,141	28,141
86,705	74,135	86,957	TOTAL CODES ENFORCEMENT DEPARTMENT		91,134	91,134	91,134

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund: General (001)
Department: Dog Control (45) **Number of Employees: 1 (.75 FTE)**
Program: Public Safety (425)

Mission:

Provide Dog Control for the City of The Dalles.

Description

The City added the new Dog Control Program as of July 1, 2012, after the County decided to discontinue their Animal Control program. The City's program is budgeted with one three quarter-time Dog Control Officer under the supervision of the Police Chief.

This budget includes funding for personnel costs, training and supplies for the Dog Control Officer.

2015-2016 Goals, Projects and Highlights

- Maintain Dog Control Program.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

GENERAL FUND – DOG CONTROL

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Budget	Budget	Budget
10,228	19,295	28,650	001-4500-425.12-00	PARTTIME/TEMP SALARIES	27,294	27,294	27,294
-	354	-	001-4500-425.13-00	OVERTIME SALARIES	-	-	-
-	11,350	16,374	001-4500-425.21-10	MEDICAL INSURANCE	12,206	12,206	12,206
-	86	180	001-4500-425.21-20	L-T DISABILITY INSURANCE	172	172	172
-	26	50	001-4500-425.21-30	LIFE INSURANCE	50	50	50
57	667	746	001-4500-425.21-40	WORKERS COMP INSURANCE	953	953	953
790	1,196	2,192	001-4500-425.22-00	FICA	2,088	2,088	2,088
-	-	2,321	001-4500-425.23-00	RETIREMENT	921	921	921
-	-	-	001-4500-425-29-00	OTHER EMPLOYEE BENEFITS	-	-	-
11,075	32,974	50,513		TOTAL PERSONNEL SERVICE	43,684	43,684	43,684
-	15,596	22,000	001-4500-425.31-10	CONTRACTUAL SERVICES	17,500	17,500	17,500
-	-	3,000	001-4500-425.31-90	CONTRACTUAL SERVICES - OTHER	3,000	3,000	3,000
313	1,378	4,000	001-4500-425.43-50	VEHICLES	4,000	4,000	4,000
1,148	1,829	3,500	001-4500-425.43-51	GAS/OIL/DIESEL/LUBRICANTS	3,500	3,500	3,500
63	793	1,500	001-4500-424.43-52	TIRES AND TIRE REPAIRS	1,500	1,500	1,500
99	115	1,500	001-4500-425.58-50	TRAINING AND CONFERENCES	1,500	1,500	1,500
1,970	1,134	2,000	001-4500-425.60-85	SUPPLIES - SPECIAL DEPT	2,000	2,000	2,000
1,234	1,807	2,000	001-4500-425.69-80	ASSETS < \$5000	2,000	2,000	2,000
4,827	22,651	39,500		TOTAL MATERIALS AND SERVICES	35,000	35,000	35,000
15,902	55,624	90,013		TOTAL ANIMAL CONTROL DEPARTMENT	78,684	78,684	78,684

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund: General (001)
Department: Other Financing Uses (95)
Program: Other (490)

Description

Other Financing Uses is broken into four groups. They are the following:

- Charges for Services or Special Payments are funding operations needed by the City to be paid to outside agencies. This year we are proposing no increase for what we provide the Chamber of Commerce for Community Marketing services (\$241,530) (BIP 15-005) (Goal C-5).
- Operating Transfers Out is funding other operating funds of the City. This year we are making the following transfers:
 - \$65,000 to the Airport Fund for operations.
 - \$150,000 to the Street Fund for it's preventative maintenance program (BIP 15-018) (Goal D-1).
 - \$14,947 to the Unemployment Fund. The City self-funds our unemployment costs.
- The third group called "contributions to other agencies" is where the City is contributing tax dollars it collects to a public agency to provide products and service to the people of the City. By Ordinance, we provide 2.0% of the 8.0% transient room taxes paid to the City to the Northern Wasco County Parks & Recreation District.
- The General Fund Contingency and the General Fund Unappropriated Ending Fund balance are the fourth piece of the other financing uses (BIP 15-004).

2015-16 Goals, Projects, and Highlights

- To maintain all revenue resources to cover all four groups above with sufficient funding to meet the needs of the City and other entities.

2014-15 Accomplishments/Comments

- We continued to meet all of our commitments to "other uses" within the budget.
- Assisted Mid-Columbia Fire and Rescue with the renovations of their #2 Fire Station.

Major Issues to be resolved in the next 5 years

- This fund will account for Enterprise Zone Fees that come to the City and the Council distributes to other local agencies for local programs for about two years.

- A reduction in the transfers out to the Airport as it is able to meet its operating costs as a regional airport with an industrial park.
- Maintain the General Fund contingency at 10%.
- Maintain an unappropriated ending fund balance that can support the General Fund activities through the revenue shortfall months of July through October, ensuring the City does not have to borrow funds to maintain recurring expenses (BIP 15-004).

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

GENERAL FUND – OTHER FINANCING ISSUES

FY12/13	FY13/14	FY14/15			FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Account Description	Proposed Budget	Approved Budget	Adopted Budget
229,961	230,008	241,530	001-9500-490.80-10	TOURISM	241,530	241,530	241,530
-	-	68,000	001-9500-490.80-15	MID-COLUMBIA FIRE & RESCUE	-	-	-
229,961	230,008	309,530	TOTAL CHARGES FOR SERVICES		241,530	241,530	241,530
-	-	-	001-9500-490.81-05	STREET FUND	150,000	150,000	150,000
13,745	-	-	001-9500-490.81-10	UNEMPLOYMENT FUND	14,947	14,947	14,947
40,364	-	-	001-9500-490.81-18	SPECIAL GRANTS FUND	-	-	-
43,230	3,930	-	001-9500-490.81-37	CAPITAL PROJECTS FUND	-	-	-
65,000	65,000	65,000	001-9500-490.81-61	TO AIRPORT FUND	65,000	65,000	65,000
162,339	68,930	65,000	TOTAL OPERATING TRANSFERS OUT		229,947	229,947	229,947
121,573	136,135	180,000	001-9500-490.82-05	NW COUNTY PARKS & REC	286,000	286,000	286,000
35,238	-	-	001-9500-490.82-10	WASCO COUNTY 911 STATE SHARE	-	-	-
156,811	136,135	180,000	TOTAL CONTRIBUTION TO AGENCIES		286,000	286,000	286,000
-	-	487,338	001-9500-490.88-00	CONTINGENCY	549,935	548,935	570,935
-	-	487,338	TOTAL CONTINGENCY		549,935	548,935	570,935
-	-	773,883	001-9500-490.89-00	UNAPPROPRIATED ENDING BAL	887,305	887,305	887,305
-	-	773,883	TOTAL UNAPPROPRIATED ENDING BAL		887,305	887,305	887,305
549,111	435,073	1,815,751	TOTAL OTHER DEPARTMENT		2,194,717	2,193,717	2,215,717
6,355,126	6,268,826	8,290,378	TOTAL EXPENSES		8,963,483	9,000,983	9,000,983
1,573,179	1,800,743	-	GENERAL FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

LIBRARY FUND

Fund:	Library Fund (004)	
Department:	Library (021)	Number of Employees: 14 (11.25 FTE)
Program:	Library Services (455)	

Mission

The Dalles-Wasco County Public Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

Description

The Dalles-Wasco County Public Library serves the residents of the Wasco County Library Service District as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. The Library Service District provides the library's operating funds through an intergovernmental agreement with the City. The agreement also includes funding for support services provided to other County libraries and stations. The library is a member of Sage, an automated library system shared by seventy-seven libraries in a fifteen county area.

Services provided by the library each year include more than 162,000 loans of books, magazines, books on tape, compact discs, DVDs, videocassettes, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; public access to computers and the Internet including Wi-Fi access; mobile app access; downloadable audiobooks, videos and e-books; outreach services; public programs; ESL (English as a second language) and literacy services; and children's story hours and programs.

2015-2016 Goals, Projects and Highlights

- Work with Library Foundation and Library Expansion Committee to complete fundraising campaign for children's addition (BIP 15-026 and 15-040).
- Continue to work with City of Maupin to support efforts for new library facility and related fundraising.
- Complete a sustainability energy site assessment.
- Update nine District personal computers: seven public Internet workstations at The Dalles library and one public Internet workstation at Maupin library and one at Dufur.
- Obtain grant funding for playful education/early literacy equipment, furniture and shelving for new children's space.
- Evaluate the library's book and non-book collection and consider materials for withdrawal based on criteria such as use, currency, and condition.
- Increase public programming offered to children, families and adults at The Dalles.
- Provide security cameras in children's addition for improved public safety.

- Complete construction on the new children's addition.
- Actualize an ultramodern and cutting-edge District website.
- Boost the public Wi-Fi system.
- Continued development of district brand including logo and style guide.

2014-2015 Accomplishments/Comments

- Conducted fundraising campaign with Library Foundation and Library Expansion Committee for library building expansion.
- Developed design for library expansion project to 95% completion level.
- Worked with City of Maupin to support efforts for improved library facility.
- Implemented radio frequency identification (RFID) system with self-checkout terminal.
- Replaced and upgraded security camera system for better coverage both inside library and on library grounds. Security cameras installed in entry walkway and bicycle rack area for improved public safety.
- Utilized cooperative database purchasing to provide online databases in the areas of auto repair, genealogy, and reference.
- Evaluated library's fiction and non-book collections, and considered materials for withdrawal based on criteria such as use, currency, and condition.
- Continued to develop children's non-fiction collection to meet Common Core Standards.
- Provided summer reading programs for elementary school-age children in Maupin, Dufur and the Dalles
- Updated five personal computers: two staff workstations and three public Internet access workstations.
- Installed a digital microfilm scanner purchased with grant funds.
- Provided Kiwanis Club sponsored summer reading program.
- Served as co-sponsor of Read-Across-America-Day at local schools.
- Provided two weekly story hours in library and outreach story hours in North, Central, and South Wasco County library locations.
- Replaced public restroom exhaust fans for increased air circulation.
- Repaired sidewalk to code.
- Eradicated a nuisance tree.

Major Issues to be resolved in the next five years

- Developing plan to form more consolidated district.
- Determining allocation of resources among libraries as conditions change.
- Establishing reserve fund to sustain service plan, build capital reserves, and fund libraries until tax monies are received each year.
 - Replacing the HVAC system at the Dalles-Wasco County Library

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

LIBRARY FUND SUMMARY

				FY15/16	FY15/16	FY15/16
FY12/13	FY13/14	FY14/15		Proposed	Approved	Adopted
Actual	Actual	Budget	Account Description	Budget	Budget	Budget
808,979	963,562	1,002,835	BEGINNING BALANCE	1,839,769	1,839,769	1,839,769
1,039,691	1,112,162	1,783,056	REVENUES	1,382,923	1,382,923	1,382,923
-	-	-	OTHER SOURCES	26,000	26,000	26,000
1,848,670	2,075,724	2,785,891	TOTAL RESOURCES	3,248,692	3,248,692	3,248,692
847,538	968,111	1,662,029	LIBRARY	2,161,027	2,142,745	2,149,425
847,538	968,111	1,662,029	TOTAL EXPENDITURES	2,161,027	2,142,745	2,149,425
-	-	-	CHARGES FOR SERVICES	-	-	-
37,570	38,621	39,179	TRANSFER OUT	73,351	73,351	73,351
-	-	102,301	CONTINGENCY	216,871	213,671	206,991
-	-	982,382	UNAPPROPRIATED ENDING BAL	797,443	818,925	818,925
37,570	38,621	1,123,862	TOTAL OTHER USES	1,087,665	1,105,947	1,099,267
885,108	1,006,732	2,785,891	TOTAL EXPENDS & OTHER USES	3,248,692	3,248,692	3,248,692
963,562	1,068,992	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

LIBRARY FUND REVENUES & EXPENDITURES

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
REVENUES							
808,979	963,562	1,002,835	004-0000-300.00-00	BEGINNING BALANCE	1,839,769	1,839,769	1,839,769
4,217	4,904	4,904	004-0000-334.20-00	STATE FOR LIBRARY	5,311	5,311	5,311
1,014,829	1,045,274	1,076,632	004-0000-337.20-00	LIBRARY DISTRICT TAXES FROM CO	1,162,517	1,162,517	1,162,517
11,349	12,053	10,950	004-0000-351.50-00	LIBRARY FINES	10,950	10,950	10,950
3,854	4,261	3,805	004-0000-361.00-00	INTEREST REVENUES	4,460	4,460	4,460
5,242	45,322	686,665	004-0000-365.00-00	GIFTS AND DONATIONS	199,585	199,585	199,585
199	348	100	004-0000-369.00-00	OTHER MISC REVENUES	100	100	100
-	-	-	004-0000-391.37-00	TRNSFR FROM CAPITAL PROJECT FUND	26,000	26,000	26,000
1,848,670	2,075,724	2,785,891	TOTAL LIBRARY FUND REVENUES		3,248,692	3,248,692	3,248,692
EXPENDITURES							
325,206	335,652	344,836	004-2100-455.11-00	REGULAR SALARIES	371,154	371,154	371,154
85,645	89,370	102,560	004-2100-455.12-00	PARTTIME/TEMP SALARIES	106,513	106,513	106,513
636	1,453	2,500	004-2100-455.13-00	OVERTIME SALARIES	2,500	2,500	2,500
87,800	88,863	96,254	004-2100-455.21-10	MEDICAL INSURANCE	145,254	123,772	123,772
2,458	2,542	2,720	004-2100-455.21-20	L-T DISABILITY INSURANCE	2,912	2,912	2,912
492	526	453	004-2100-455.21-30	LIFE INSURANCE	503	503	503
2,397	2,815	2,710	004-2100-455.21-40	WORKERS COMP INSURANCE	3,396	3,396	3,396
30,442	31,686	34,417	004-2100-455.22-00	FICA	36,733	36,733	36,733
53,327	54,022	58,285	004-2100-455.23-00	RETIREMENT CONTRIBUTIONS	49,663	49,663	49,663
6,247	6,871	7,458	004-2100-455.28-00	VEBA CONTRIBUTIONS	1,158	1,158	1,158
180	120	240	004-2100-455.29-00	OTHER EMPLOYEE BENEFITS	240	240	240
594,827	613,919	652,433	TOTAL PERSONNEL SERVICE		720,026	698,544	698,544
36,033	39,344	51,481	004-2100-455.31-10	CONTRACTUAL SERVICES	52,487	52,487	59,167
-	-	399	004-2100-455.32-20	SPECIAL LEGAL SERVICES	399	399	399
2,521	2,645	2,903	004-2100-455.41-10	WATER & SEWER	3,551	3,551	3,551
1,006	1,026	1,057	004-2100-455.41-20	GARBAGE SERVICES	1,089	1,089	1,089
19,877	21,375	26,441	004-2100-455.41-40	ELECTRICITY	27,763	27,763	27,763
20,194	13,494	15,774	004-2100-455.43-10	BUILDINGS AND GROUNDS	44,583	44,583	44,583
4,797	5,514	7,389	004-2100-455.43-40	OFFICE EQUIPMENT	12,574	12,574	12,574
-	-	200	004-2100-455.43-45	JOINT USE OF LABOR/EQUIP	200	200	200
-	76	-	004-2100-455.43-51	GAS / OIL / LUBRICANTS	-	-	-
1,305	1,386	2,398	004-2100-455.43-52	LIBRARY VEHICLE-GAS/OIL/TIRES	2,638	2,638	2,638
3,869	1,026	4,076	004-2100-455.43-77	HVAC SYSTEMS	4,279	4,279	4,279
2,164	2,398	2,998	004-2100-455.52-10	LIABILITY INSURANCE	3,406	3,406	3,406
4,504	4,961	5,413	004-2100-455.52-30	PROPERTY INSURANCE	5,684	5,684	5,684
314	329	345	004-2100-455.52-50	AUTOMOTIVE INSURANCE	415	415	415
1,579	2,074	3,545	004-2100-455.53-20	POSTAGE	3,758	3,758	3,758
6,982	7,057	7,298	004-2100-455.53-30	TELEPHONE	7,916	7,916	7,916
3,315	3,508	5,922	004-2100-455.58-10	TRAVEL, FOOD & LODGING	6,217	6,217	6,217
2,105	2,168	6,995	004-2100-455.58-50	TRAINING AND CONFERENCES	9,995	9,995	9,995
1,265	1,523	1,671	004-2100-455.58-70	MEMBERSHIPS/DUES/SUBS	1,735	1,735	1,735
18,095	18,717	25,649	004-2100-455.60-10	OFFICE SUPPLIES	27,899	27,899	27,899
1,299	1,715	2,370	004-2100-455.60-20	JANITORIAL SUPPLIES	2,441	2,441	2,441
2,613	3,101	4,430	004-2100-455.60-85	SPECIAL DEPT SUPPLIES	11,753	11,753	11,753
91,636	92,424	101,829	004-2100-455.64-20	LIBRARY BOOKS AND BIND	101,829	101,829	101,829
3,531	1,287	4,831	004-2100-455.64-30	LIBRARY PERIODICALS	4,831	4,831	4,831
9,522	9,082	16,238	004-2100-455.64-40	AUDIO/VISUAL MATERIALS	19,857	19,857	19,857
6,691	8,304	11,064	004-2100-455.64-80	COMPUTER SOFTWARE	13,253	13,253	13,253
439	102	750	004-2100-455.69-50	MISCELLANEOUS EXPENSES	750	750	750
7,057	7,101	8,000	004-2100-455.69-80	ASSETS < \$5000	247,400	250,600	250,600
252,711	251,736	321,466	TOTAL MATERIALS AND SERVICES		618,702	621,902	628,582

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

**LIBRARY FUND EXPENDITURES
(continued)**

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
-	43,032	688,130	004-2100-455.72-20	BUILDINGS	822,299	822,299	822,299
-	-	-	004-2100-455.74-20	VEHICLES	-	-	-
-	-	-	004-2100-455.74-30	FURNITURE AND FIXTURES	-	-	-
-	-	-	004-2100-455.74-40	OFFICE EQUIPMENT	-	-	-
-	59,424	-	004-2100-455.74-50	COMPUTER EQUIPMENT	-	-	-
-	102,456	688,130		TOTAL CAPITAL OUTLAY	822,299	822,299	822,299
847,538	968,111	1,662,029		TOTAL LIBRARY OPERATING DEPARTMENT	2,161,027	2,142,745	2,149,425
				OTHER USES			
35,465	36,432	36,942	004-9500-419.81-01	TO GENERAL FUND	70,957	70,957	70,957
2,105	2,189	2,237	004-9500-419.81-10	TO UNEMPLOYMENT FUND	2,394	2,394	2,394
37,570	38,621	39,179		TOTAL INTERFUND TRANSFERS	73,351	73,351	73,351
-	-	102,301	004-9500-455.88-00	CONTINGENCY	216,871	213,671	206,991
-	-	102,301		TOTAL CONTINGENCY	216,871	213,671	206,991
-	-	432,930	004-9500-455.88-01	RESERVE FOR FUTURE EXPENDITURES	238,930	260,412	260,412
-	-	549,452	004-9500-490.89-00	UNAPPROPRIATED ENDING BAL	558,513	558,513	558,513
-	-	982,382		TOTAL UNAPPROPRIATED	797,443	818,925	818,925
37,570	38,621	1,123,862		TOTAL OTHER USES DEPARTMENT	1,087,665	1,105,947	1,099,267
885,108	1,006,732	2,785,891		GRAND TOTAL LIBRARY FUND	3,248,692	3,248,692	3,248,692
963,562	1,068,992	-		LIBRARY FUND - REVENUES LESS EXPENSES	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

PUBLIC WORKS

Department:	Public Works	Number of Employees:	42
Program:	Enterprise and Dedicated Fund Activities		

Mission

To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

Description

The Department of Public Works is composed of five separate divisions with three different enterprise funds: Street Fund, Water Fund and Wastewater Fund. Revenues from individual enterprise funds cannot be co-mingled, and joint services between funds must be tracked and charged for appropriate reimbursement. Within the Department, administrative, engineering, and clerical support services are split proportionally among the funds.

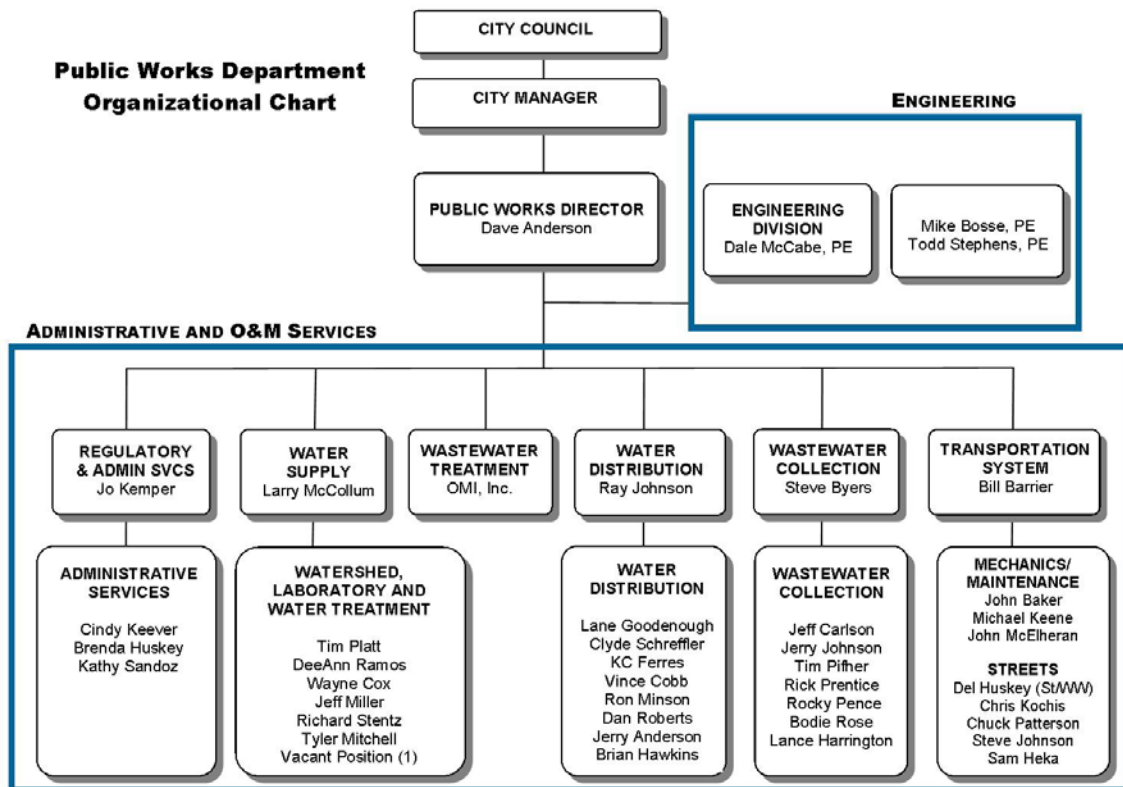
2015-16 Goals, Projects, and Highlights

- Continue to develop and reinforce a safety culture within our workplace to avoid injury to employees and the public and prevent damage to equipment and property.
- Implement a street preventive maintenance program within current funding limitations that focuses on improving surfaces of travel lanes using the most cost effective methods available.
- Implement a cost accounting system for Public Works projects.
- Complete work on National Environmental Protection Act [NEPA] permitting and begin final design engineering for the replacement of the Dog River Diversion Line.
- Complete design engineering and begin construction for Wastewater Treatment Plant Expansion - 2015 consistent with recommendations of the updated Wastewater Facility Master Plan.
- Complete the update to the City's Transportation System Plan.
- Replant conifer trees into the burned areas of The Dalles Municipal Watershed following the Government Flat Complex Fire.
- Upgrade the City's Water and Sewer SCADA system as critical replacement parts are no longer available for the existing system.
- Complete Phase 1 of a project to increase the capacity of the sanitary sewer main (in support of the Chenoweth Business Park) and install a storm water collection system in West 2nd Street, from Webber west to the cul-de-sac.

2014-15 Accomplishments

- Worked all of calendar year 2014 with no Lost-Time accidents.
- Obtained state approval of the Water Management and Conservation Plan for the City of The Dalles, satisfying requirements of the Oregon Water Resources Department.

- Continued work on the Watershed Rehabilitation Plan following the Government Flat Complex Fire; obtained \$120,000 grant to support this effort.
- Completed the Scenic Drive Stabilization Project Phase 1 including construction of a retaining wall, storm water collection system, and paving.
- Completed the West 7th Street LID in support of the Transit Center development by MCCOG.
- Resurfaced 3rd Place including reconstruction of all ADA ramps.
- Renewed the Oregon DEQ discharge permit for the City’s Wastewater Treatment Plant.
- Obtained a state Transportation Growth Management grant and initiated work to update the City’s Transportation System Plan.
- Continued National Environmental Protection Act [NEPA] studies and surveys for the replacement of the Dog River Diversion Line and supported US Forest Service analysis of the City’s “Proposed Action” for the project.
- Completed a “master planning” effort to support development of a FY15/16 Request for Proposals to upgrade the City’s Water / Sewer SCADA system to address issues of equipment obsolescence.
- Completed construction and start-up of the new “surge tank” at the Sorosis Pump Station.



02/2015

TECHNICAL SERVICES: Engineering

Description

Provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements and private development inside the Urban Growth Boundary. Assists in devising associated City ordinances and standards. Manages the City's infrastructure archives.

2015-16 Goals, Projects and Highlights

- Perform survey and design, and prepare contract documents for:
 - 6th Street Improvements – street widening/curb/sidewalk/storm - Snipes to Hostetler
 - Begin Surveying and Design of New 18” Looped Waterline around the Industrial Properties at the Old NW Aluminum Plant Site
 - Provide Surveying and Design for implementing Residential Infill Development Standards (development driven)
 - East Scenic Drive Stabilization, Phase II – Jefferson to Esther Way – Street and Utility Design as Phase I construction is completed
 - Begin investigations/studies into best intersection improvements at 10th & Cherry Heights
 - Prepare designs for ADA ramps for connecting/continuing ADA corridors
 - Alley between 8th and 9th Streets, Laughlin to Case – 2” Galvanized Water Main Replacement
 - Federal, 9th to 10th Streets, extend 4” or 6” Water Main
 - Alley between 9th and 10th Streets, G to H Streets – 2” Galvanized Water Main Replacement
 - Brentwood Drive – Galvanized Water Main Replacement
 - 11th and Thompson – Waterline Replacement
 - 13th Street, Quinton to Thompson – Utility Upgrades
 - Cliff Street Sanitary Sewer Alternative Route Evaluation
 - West 10th Street, Union to Mt. Hood – Sanitary Sewer Upgrade
 - G Street, 12th Street to 15th Place – Sanitary Sewer Upgrade
 - Liberty to Pentland Streets, 7th to 10th Streets – Sanitary Sewer
 - 3rd Street Urban Renewal Treatment
 - West 3rd Place Urban Renewal Streetscape
- Prepare plans and/or contract documents for:
 - 2015/16 Crack Sealing Contract
 - 2015/16 Chip Sealing Contract
 - 2015/16 Slipline Project
 - 2015/16 Manhole Rehabilitation Project
 - 6th Street Bridge Epoxy Repairs
 - Sorosis Reservoir Painting Contract
 - Columbia View Reservoir Painting Contract

- Provide design oversight and/or construction inspection for:
 - Wastewater Treatment Plant - 2015 Improvements
 - Thompson Street Utility Upgrades and Surface Improvements
 - Project Management of Transportation System Plan (TSP) Update
 - Update Bicycle Master Plan in Coordination with the TSP Update – Serve as a member on the Bicycle Plan Advisory Committee
 - West 2nd Street Improvements – Sanitary Sewer Upsize and Storm Water Line Installation
 - Washington Street Undercrossing/First Street Urban Renewal Treatment Project design
 - Redevelopment of the Granada Block and relocation of Utilities
 - Completion of Riverfront Trail
 - Mill Creek Tunnel Flooding Analysis
- Ongoing Miscellaneous Tasks:
 - Review and Update City Standard Specifications – New ODOT/APWA Updates
 - Provide Assistance and guidance to Public Works Field Crews
 - Update Maps and GIS Information with As-Built information, Sewer Video information, Sign inventory information as they are received
 - Update City Models to keep current and accurate with most recent As-Built information
 - Plan Review for all Development Projects received by the Planning Department

2014-15 Accomplishments

- Performed survey and design, and prepared contract documents for:
 - Scenic Drive Stabilization, Phase I – Jefferson to Esther Way – Street and Utility Design
 - West 7th Street LID
 - West 2nd Street Utility Project – Sanitary Sewer Upsize and Storm Water Main Installation
 - The Dalles Dam – RV parking Spaces
 - 3rd Place Concrete Contract – ADA Ramp design and Replacement
 - Detention Pond for Marks Well
 - 15th and Madison – Sanitary Sewer Upgrade
 - 13th Place and Harris – Sanitary Sewer Upgrade
 - 10th Street, Washington to Federal – Storm Water Main Upgrade
 - 14th and Clark – Sanitary Sewer Upgrade
 - 14th and Riverview – Sanitary Sewer Upgrade
- Prepared plans and contract documents for:
 - 2014-15 Slipline Contract
- Provided design oversight and/or construction inspection for:
 - Construction of Sorosis Pump Station Surge Tank
 - Wastewater Treatment Plant – 2015 Design Build RFP’s

- Transportation System Plan Update and Traffic Demand Model
- City/Wasco County Library – Review of Geotechnical RFP’s
- Washington Street/First Street – Design Review
- Chenoweth Business Park
- New Waterline for Project Flounder
- Water Management and Conservation Plan
- Plan Review for all Development Projects received by the Planning Department

Major Issues to be resolved in the next 5 years

- Work toward getting Utilities extended into the Eastern and Western portions of the City.
- Complete Master Plans for providing services into the UGB Expansion Areas.
- Work toward getting street grades and storm sewer trunk lines designed so that as development projects occur, infrastructure improvements can occur with the development.
- Develop City-wide intersection signalization plan.
- Continue updating system models provided with each water, wastewater, and storm sewer Master Plan with as-built information when projects are completed.
- Continue working toward creating ADA corridors throughout the City.
- Continue exploring options for new fill sites for City-generated spoils material.
- Complete City of The Dalles Engineering Standards.

REGULATORY COMPLIANCE SERVICES

Description

Provides supervision for Administrative Services, as well as oversight to assure that regulations relevant to the many areas of Public Works responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the time lines set by regulatory agencies, and performing ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, as well as protection of the environment, and protection from litigation and fines.

2015-16 Goals, Projects, and Highlights

- Implement requirements of the renewed NPDES discharge permit for the City's Wastewater Treatment Plant, when issued by Oregon Department of Environmental Quality.
- Prepare a Mercury Minimization Plan for reduction of mercury in the Wastewater Treatment Plant's effluent to the Columbia River, as required by the City's new NPDES discharge permit.
- Assist with development of the City's Continuity of Operations Plan.
- Update and address training requirements for the Water System Emergency Response Plan.
- Update all written Department safety programs.
- Conduct a systematic Job Safety Analysis on Department work activities.

2014-15 Accomplishments

- Worked with Oregon Department of Environmental Quality (DEQ) to negotiate renewal of the NPDES discharge permit for the City's Wastewater Treatment Plant, which expired Sept 2013; issuance of renewed permit is pending DEQ action.
- Completion and employee training of the Active Shooter Emergency Plan for the Public Works facility, after consultation with City Police and a national consultant.
- Industrial Pretreatment Program:
 - Administered ongoing permits for two Significant Industrial Users (AmeriTies West and Design LLC), as well as Chenoweth Water PUD, NW Aluminum Specialties, Columbia PhytoTechnology, Copa Di Vino Winery, AAA Metal Fabrication and Polehn Farms.
 - Assisted two prospective industries through the permit application process.
 - Prepared Industrial Pretreatment invoice requests, totaling \$134,489 for 2014.
- Community outreach activities:
 - Provided 16th annual Water Quality Report to all water customers as required by EPA.
 - Organized the Public Works booth for the Cherry Festival, with information on water conservation, water meters, sewer video capabilities, and unflushable materials.
 - Prepared news releases for Department projects.
 - Prepared doorhangers to provide information to residents regarding neighborhood water, sewer and paving projects.

- Assured compliance with DEQ's Sanitary Sewer Overflow regulations, reporting one overflow in 2014 which was due to a private lateral blocked with paper products and roots. Frequency is significantly reduced compared with previous years due to an aggressive program of video inspection and cleaning of mains and repair or sliplining of problem areas.
- Continued routine updates to Emergency Response Plans in order to keep contact information current.
- Updated information in the Everbridge "Employee Alert" system related to the City's Emergency Notification System and learned how to send out notifications to pre-selected employee groups.
- Assured compliance with all state Drinking Water Program requirements for water testing and reporting, including completion of one year of Unregulated Contaminant Monitoring Rule #3.
- Cross Connection Control program: Transferred paper and electronic files to the Water Distribution Manager for oversight of this program.
- Handled hazardous materials issues, sending unneeded chemicals to collection events, tracking recycled scrap metal, solvent, antifreeze and used oil, and reporting to DEQ.
- Served as City representative on Tri-County Hazardous Waste and Recycling Program Steering Committee.
- Provided oversight of the Department's Commercial Driver's License (CDL) records, and water/wastewater certifications.
- Provided administration of the City's Drug and Alcohol Program.
- Served as City-Wide Safety Committee Coordinator, conducting monthly meetings of representatives from the five City work locations.

Major Issues to be resolved in the next 5 years

- Continuing impacts of Oregon's revised Water Quality Standards for discharge to waters of the state, which are now the most stringent in the nation.
- Preparation and implementation of a Mercury Minimization Plan as required by the City's NPDES permit for the Wastewater Treatment Plant.
- Careful ongoing review of Wastewater Treatment effluent test results and the resulting Reasonable Potential Analysis, which will identify Pollutants of Concern in the City's discharge to the river for future permit limits.

ADMINISTRATIVE SERVICES

Description

Provides administrative functions for the Department of Public Works: budgeting, Department purchases, manpower cost apportionment, departmental personnel functions, inventory tracking, customer service and timekeeping.

2015-16 Goals, Projects, and Highlights

- Continue to provide a high level of skilled customer service and professionalism, both internally and externally.
- Continue cross training of personnel in all functions associated with front office duties.
- Review/update forms and office Standard Operating Procedures.

2014-15 Accomplishments

- Provided coordination for the 28th annual Community Cleanup event.
- Used the Internet Tickets (ITIC) locate system to track 707 locate requests, and provided monthly Locate Report to Oregon Underground Coordinating Council (OUCC).
- Provided administrative support to the Department Director and management staff.
- Processed the monthly Inter-Division Reimbursement reports, invoices for Department services, and monthly time allocation job reports.
- Provided monthly detailed budget, account activity and revenue reports.
- Assembled bid/proposal packets and contracts for eight Department projects.
- Performed departmental personnel functions, including Personnel Action Forms as needed for Public Works employees.
- Logged and tracked approximately 7 field utility verifications, 24 building permits, 3 physical constraints/cut & fill permits, 4 property line adjustments, 15 blue line plat maps and plans, and 1 miscellaneous permit for processing through the Public Works and Planning Departments.
- Issued 47 Street/Sidewalk Closure permits, 20 Banner permits, 14 Backflow Device Installation Permits, and 32 Right-of-Way Construction permits.
- Provided clerical and administrative support for the monthly City of The Dalles Traffic Safety Commission meetings.
- Assisted in refining the tracking of vehicle maintenance and sign costs.
- Processed purchase orders and obtained approvals in a timely manner.
- Assisted with maintaining hydrant test data and tracked hydrants out of service.
- Provided liaison services for employees with insurance and retirement providers.
- Provided liaison services with the phone and alarm companies and computer IT service.
- Provided updated City Specifications to area contractors and plan holders.

Major Issues to be resolved in the next 5 years

- Provide training for appropriate personnel on the applications associated with the HTE/Finance Department programs, as well as any new asset management or computer maintenance management software that may be put into use.
- Continue to analyze procedures, duties and responsibilities to see that personnel, equipment and daily functions perform efficiently and accurately.
- Continue to obtain training to maintain a high level of skill and knowledge in the increasingly technical and complex business world.

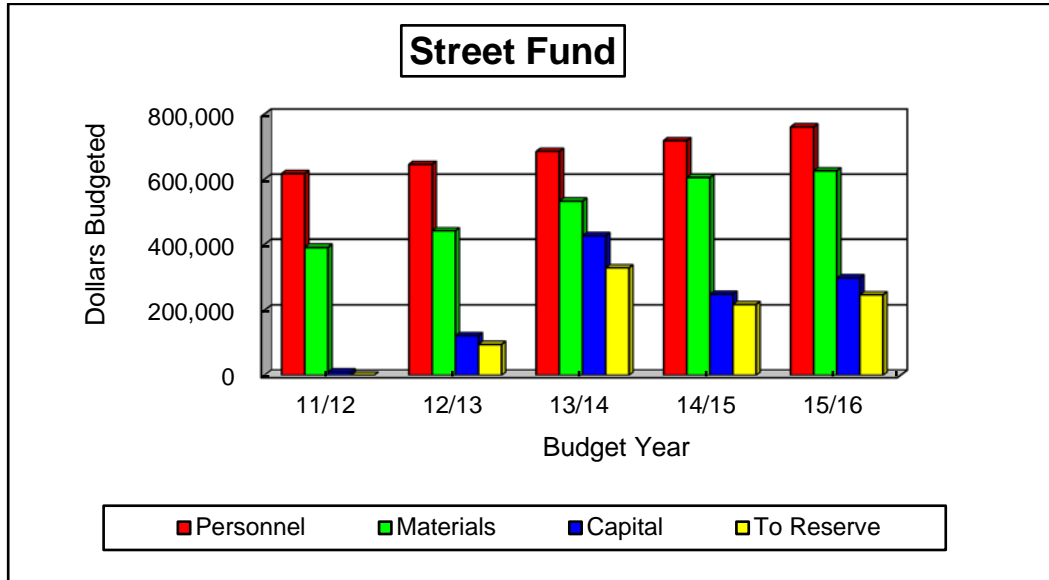
City of The Dalles, Oregon Fiscal Year 2015-16 Budget PUBLIC WORKS SUMMARY

FY12/13	FY13/14	FY14/15		FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
				Budget	Budget	Budget
9,155,776	9,839,785	10,760,374	BEGINNING BALANCE	11,934,208	11,934,208	12,211,848
11,725,047	12,279,521	13,273,103	REVENUES	13,353,505	13,353,505	13,353,505
2,877,953	4,110,935	4,973,288	OTHER SOURCES	4,979,307	4,979,307	4,979,307
23,758,777	26,230,241	29,006,765	TOTAL RESOURCES	30,267,020	30,267,020	30,544,660
1,209,880	1,268,573	1,573,163	STREET OPERATIONS	1,684,963	1,684,963	1,684,963
138,579	409,214	541,273	PUBLIC WORKS RESERVE FUND	400,501	400,501	400,501
473,250	8,111	1,498,338	STREET/BRIDGE REPLACEMENT FUND	1,319,341	1,319,341	1,396,509
1,165,705	1,125,470	1,547,920	WATER TREATMENT	1,386,559	1,386,559	1,406,559
1,554,240	1,737,637	1,981,487	WATER DISTRIBUTION	1,980,248	1,980,248	1,980,248
352,411	481,114	3,025,209	WATER DEPT CAPITAL RESERVE FUND	3,707,712	3,707,712	3,707,712
2,469,911	2,556,298	2,964,855	WASTE WATER FUND	3,010,495	3,010,495	3,010,495
352,339	227,983	3,436,709	SEWER SPECIAL RESERVE FUND	3,415,610	3,415,610	3,596,082
890,440	98,647	4,725,872	SEWER PLANT CONST	5,425,882	5,425,882	5,425,882
8,606,754	7,913,046	21,294,826	TOTAL EXPENDITURES	22,331,311	22,331,311	22,608,951
-	233,952	238,380	DEBT SERVICE	238,379	238,379	238,379
5,373,659	6,963,464	7,404,107	TRANSFER OUT	7,261,057	7,261,057	7,261,057
-	-	69,452	CONTINGENCY	436,273	436,273	436,273
5,373,659	7,197,416	7,711,939	TOTAL OTHER USES	7,935,709	7,935,709	7,935,709
13,980,413	15,110,462	29,006,765	TOTAL EXPENDS & OTHER USES	30,267,020	30,267,020	30,544,660
9,778,364	11,119,779	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

STREET FUND

Fund:	Street (005)	Number of Employees:	5 dedicated
Department:	Public Works		12 shared / 7.50 FTE
Program:	Street		



The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City street systems. The fund's primary sources of revenue are the Oregon State Motor Vehicle Fund and a local 3-cent gas tax.

Description

The Street Division manages the operation and maintenance of 67 miles of paved City streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, lighting, various triangle parks, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

2015-16 Goals, Projects, and Highlights

- Complete identified capital and O&M improvements, using in-house engineering when needed, to provide cost-effective, affordable projects.
- Support efforts to develop and implement Street Division funding sufficient to meet the maintenance needs of the City's deteriorating transportation systems.
- Complete an updated Transportation Master Plan.
- Patch street surfaces after utility work.
- Implement a preventive maintenance program that focuses on asphalt inlays, crack sealing and chip seals to salvage failing streets (Goal A-1).

- Help Engineering Division solve drainage issues throughout the City.
- Provide curb/sidewalk installation and replacement in accordance with ADA requirements.
- Continue to work on ADA extended corridors for pedestrian travel as affordable.
- Provide service for increasing street lighting, paint striping, signage, and delineation.
- Continue to provide annual fleet and equipment evaluations to maximize reliability and value.
- Implement a vigorous noxious weed abatement program using public information releases and contractual services, including spray control of Puncturevine in and along City rights-of-ways.
- Provide assistance to increasing community events.

2014-15 Accomplishments

- Completed approximately 80% of the street striping.
- Thin Mix Overlaid West 2nd from Lincoln to Webber East Bound.
- Profiled and paved center lanes of Cherry Heights 6th to 10th.
- Milled and inlaid bad seams and ruts on Cherry Heights 2nd to 6th.
- Milled and inlaid bad seams and ruts on Brewery Grade.
- Completed approximately 20% of the grading needed.
- Provided annual equipment/fleet evaluations and administered Public Works fleet maintenance program.
- Implemented a vigorous weed abatement spray program.
- Completed an evaluation of retro-reflectivity of street signs and prepared a list of deficiencies.
- Installed signage in numerous locations with attention to deficient areas for motorist safety.
- Administered Fleet Procurements from the Department's Capital Improvement Plan.
- Patched pavement surfaces following Water Distribution and Wastewater Collection utility work.
- Crack sealed the core area using approximately 18,000 lbs of material.
- Painted crosswalks and delineations in the City, as well as Mosier, Dufur and surrounding areas, as a trade of efforts agreement with Wasco County Public Works.
- Cleaned and cleared slide areas within City.
- Worked with all area utilities and contractors on permitting of right-of-way work.
- Provided support to General Fund building and grounds efforts, traffic counts for engineering studies, and input for Urban Renewal activities.
- Provided staff support for Traffic Safety Commission issues and resolutions.
- Responded to and assisted with Codes Enforcement and City Development issues.
- Sanded and plowed in one moderate winter storm event.
- Assisted with community functions, including parades, rodeo, events, bicycle races, community cleanup, street festivals, and cruise-in.

- Installed street banners for various events throughout the year.
- Procured, developed, and initiated fill material sites around the City for disposal of materials generated by construction activities.
- Installed and maintained all traffic signage throughout the City.
- Met Council Service levels for street sweeping.
- Laid grindings and worked with Wasco County to armor coat Reservoir Road into water treatment plant.

Major Issues to be resolved in the next 5 years

- Find viable funding mechanisms to sustain adequate street maintenance and service levels as our community continues to expand in growth and needs.
- Find a mechanism to allow for upgrades to an aging fleet.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
STREET FUND SUMMARY**

FY12/13	FY13/14	FY14/15		FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
				Budget	Budget	Budget
1,198,307	1,449,198	1,511,326	BEGINNING BALANCE	1,454,654	1,454,654	1,531,822
1,844,053	1,386,852	1,772,462	REVENUES	1,851,410	1,851,410	1,851,410
531,133	1,029,764	767,238	OTHER SOURCES	684,307	684,307	684,307
3,573,493	3,865,814	4,051,026	TOTAL RESOURCES	3,990,371	3,990,371	4,067,539
1,209,880	1,268,573	1,573,163	STREET OPERATIONS	1,684,963	1,684,963	1,684,963
138,579	409,214	541,273	PUBLIC WORKS RESERVE FUND	400,501	400,501	400,501
473,250	8,111	1,498,338	TRANSPORTATION SYS RESERVE FUND	1,319,341	1,319,341	1,396,509
1,821,710	1,685,898	3,612,774	TOTAL EXPENDITURES	3,404,805	3,404,805	3,481,973
-	-	-	CHARGES FOR SERVICES	-	-	-
302,585	538,267	428,897	TRANSFER OUT	482,713	482,713	482,713
-	-	9,355	CONTINGENCY	102,853	102,853	102,853
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
302,585	538,267	438,252	TOTAL OTHER USES	585,566	585,566	585,566
2,124,295	2,224,164	4,051,026	TOTAL EXPENDS & OTHER USES	3,990,371	3,990,371	4,067,539
1,449,198	1,641,649	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

STREET FUND

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16	
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted	
					Budget	Budget	Budget	
			REVENUES					
668,956	674,640	327,642	005-0000-300.00-00	BEGINNING BALANCE	357,874	357,874	357,874	
-	-	81,402	005-0000-318.20-00	NORTHWEST NATURAL	81,402	81,402	81,402	
442,468	449,660	450,000	005-0000-319.40-00	LOCAL 3 CENT FUEL TAX	498,814	498,814	498,814	
789,715	825,100	826,401	005-0000-335.40-00	STATE MOTOR VEH FND	832,610	832,610	832,610	
1,068	-	-	005-0000-337.10-00	URBAN RENEWAL	8,406	8,406	8,406	
-	-	-	005-0000-337.70-00	CHENOWITH PUD	-	-	-	
4	-	-	005-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	-	
2,579	1,649	500	005-0000-341.90-00	MISC SALES AND SRVCE	500	500	500	
9,601	8,605	14,500	005-0000-348.00-00	INTERDEPARTMENTAL REVENUE	17,500	17,500	17,500	
2,241	1,405	1,500	005-0000-361.00-00	INTEREST REVENUES	1,000	1,000	1,000	
4,340	317	500	005-0000-369.00-00	OTHER MISC REVENUES	500	500	500	
-	-	-	005-0000-391.01-00	FROM GENERAL FUND	150,000	150,000	150,000	
129,118	143,469	161,095	005-0000-391.51-00	WATER UTILITY FUND	170,056	170,056	170,056	
135,841	140,919	147,875	005-0000-391.55-00	WASTEWATER UTILITY	151,867	151,867	151,867	
1,174	-	-	005-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-	
2,187,105	2,245,766	2,011,415		TOTAL STREET FUND REVENUES	2,270,529	2,270,529	2,270,529	
			EXPENDITURES					
390,256	365,073	419,055	005-0500-431.11-00	REGULAR SALARIES	427,521	427,521	427,521	
4,580	7,676	17,333	005-0500-431.12-00	PARTTIME/TEMP SALARIES	33,060	33,060	33,060	
23,451	13,601	25,050	005-0500-431.13-00	OVERTIME SALARIES	24,245	24,245	24,245	
103,623	100,521	120,108	005-0500-431.21-10	MEDICAL INSURANCE	117,562	117,562	117,562	
2,418	2,543	2,640	005-0500-431.21-20	L-T DISABILITY INSURANCE	2,693	2,693	2,693	
365	392	415	005-0500-431.21-30	LIFE INSURANCE	415	415	415	
36,191	31,359	36,030	005-0500-431.21-40	WORKERS COMP INSURANCE	54,685	54,685	54,685	
30,837	28,605	35,300	005-0500-431.22-00	FICA	37,089	37,089	37,089	
51,484	47,985	56,572	005-0500-431.23-00	RETIREMENT CONTRIBUTIONS	56,616	56,616	56,616	
2,605	2,355	6,025	005-0500-431.28-00	VEBA CONTRIBUTIONS	5,726	5,726	5,726	
170	125	125	005-0500-431.29-00	OTHER EMPLOYEE BENEFITS	126	126	126	
645,979	600,235	718,653		TOTAL PERSONNEL SERVICE	759,738	759,738	759,738	
12,810	21,922	24,812	005-0500-431.31-10	CONTRACTUAL SERVICES	21,006	21,006	21,006	
9,085	9,221	9,648	005-0500-431.31-40	WASCO CO COMMUNICATIONS	9,472	9,472	9,472	
-	-	1,000	005-0500-431.34-10	ENGINEERING SERVICES	1,000	1,000	1,000	
5,799	5,909	7,433	005-0500-431.34-30	COMPUTER SERVICES	6,233	6,233	6,233	
-	-	13,000	005-0500-431.34-50	SPECIAL STUDIES & REPORTS	-	-	-	
3,483	2,945	6,720	005-0500-431.41-10	WATER & SEWER	6,090	6,090	6,090	
2,917	2,098	3,600	005-0500-431.41-20	GARBAGE SERVICES	5,550	5,550	5,550	
3,808	4,794	6,488	005-0500-431.41-30	NATURAL GAS	6,183	6,183	6,183	
3,870	4,228	5,300	005-0500-431.41-40	ELECTRICITY	5,130	5,130	5,130	
82,495	91,097	95,448	005-0500-431.41-50	STREET & TRAFFIC LIGHTING	94,608	94,608	94,608	
7,600	7,600	7,600	005-0500-431.42-00	JANITORIAL SERVICES	7,980	7,980	7,980	
12,392	7,757	9,858	005-0500-431.43-10	BUILDINGS AND GROUNDS	9,908	9,908	9,908	
119	57	600	005-0500-431.43-20	COMPUTERS	1,200	1,200	1,200	
5,043	1,282	1,520	005-0500-431.43-30	RADIO EQUIPMENT	1,635	1,635	1,635	
-	79	500	005-0500-431.43-40	OFFICE EQUIPMENT	500	500	500	
11,277	8,676	12,750	005-0500-431.43-45	JOINT USE OF LABOR/EQUIP	12,150	12,150	12,150	
40,764	38,604	60,579	005-0500-431.43-50	VEHICLES	54,973	54,973	54,973	
29,831	36,365	36,390	005-0500-431.43-51	GAS/OIL/DIESEL/LUBRICANTS	36,550	36,550	36,550	
11,218	15,992	23,761	005-0500-431.43-52	TIRES AND TIRE REPAIRS	14,011	14,011	14,011	
4,898	7,836	8,934	005-0500-431.43-70	GENERAL EQUIPMENT	8,159	8,159	8,159	
297	240	800	005-0500-431.43-71	SPCL UTILITY EQUIPMENT	800	800	800	

STREET FUND (continued)

FY12/13 Actual	FY13/14 Actual	FY14/15 Budget	Account Number	Account Description	Proposed Budget	Approved Budget	Adopted Budget
6,017	5,348	7,310	005-0500-431.43-80	SHOP EQUIPMENT	7,071	7,071	7,071
1,112	225	800	005-0500-431.43-81	SERVICE PICKUP TOOLS	800	800	800
360	382	436	005-0500-431.43-87	UTILITIES LOCATES	436	436	436
1,633	4,758	2,100	005-0500-431.44-20	RENTAL OF EQUIPMENT	640	640	640
5,392	5,976	7,470	005-0500-431.52-10	LIABILITY INSURANCE	7,824	7,824	7,824
5,679	6,289	6,604	005-0500-431.52-30	PROPERTY INSURANCE	7,173	7,173	7,173
6,182	6,462	6,785	005-0500-431.52-50	AUTOMOTIVE INSURANCE	8,536	8,536	8,536
-	-	1,500	005-0500-431.52-60	INSURANCE DEDUCTIBLES	1,500	1,500	1,500
205	233	470	005-0500-431.53-20	POSTAGE	470	470	470
6,273	6,720	8,550	005-0500-431.53-30	TELEPHONE	8,550	8,550	8,550
-	-	150	005-0500-431.53-40	LEGAL NOTICES	600	600	600
101	290	407	005-0500-431.53-60	PUBLIC EDUCATION/INFO	407	407	407
325	480	550	005-0500-431.54-00	ADVERTISING	750	750	750
24	9	1,215	005-0500-431.55-00	PRINTING AND BINDING	1,215	1,215	1,215
73	2,574	130	005-0500-431.57-00	PERMITS	150	150	150
162	194	550	005-0500-431.58-10	TRAVEL, FOOD & LODGING	1,750	1,750	1,750
8,138	8,863	10,042	005-0500-431.58-50	TRAINING AND CONFERENCES	10,328	10,328	10,328
792	690	849	005-0500-431.58-70	MEMBERSHIPS/DUES/SUBS	1,092	1,092	1,092
1,930	2,559	3,148	005-0500-431.60-10	OFFICE SUPPLIES	3,148	3,148	3,148
2,183	2,293	2,800	005-0500-431.60-20	JANITORIAL SUPPLIES	2,200	2,200	2,200
3,163	2,080	2,820	005-0500-431.60-80	CLOTHING	2,858	2,858	2,858
4,210	4,152	4,713	005-0500-431.60-85	SPECIAL DEPT SUPPLIES	5,029	5,029	5,029
486	182	2,015	005-0500-431.60-86	CHEMICAL/LAB SUPPLIES	2,120	2,120	2,120
133,346	47,175	192,887	005-0500-431.60-87	STREET CONST SUPPLIES	236,327	236,327	236,327
461	610	1,030	005-0500-431.64-10	BOOKS AND PERIODICALS	1,055	1,055	1,055
-	834	-	005-0500-431.64-80	COMPUTER SOFTWARE	-	-	-
-	-	-	005-0500-431.69-50	MISCELLANEOUS EXPENSES	-	-	-
6,021	8,371	3,225	005-0500-431.69-80	ASSETS < \$5000	10,841	10,841	10,841
441,976	384,453	605,297	TOTAL MATERIALS AND SERVICES		626,008	626,008	626,008
-	-	-	005-0500-431.72-20	BUILDINGS	5,667	5,667	5,667
-	-	-	005-0500-431.74-10	MACHINERY	-	-	-
-	-	-	005-0500-431.74-20	VEHICLES	-	-	-
-	16,173	-	005-0500-431.74-50	COMPUTER EQUIPMENT	-	-	-
10,402	267,712	-	005-0500-431.74-90	EQUIPMENT, OTHER	-	-	-
111,523	-	249,213	005-0500-431.75-10	CAPITAL PROJECTS	293,550	293,550	293,550
121,925	283,885	249,213	TOTAL CAPITAL OUTLAY		299,217	299,217	299,217
1,209,880	1,268,573	1,573,163	TOTAL STREET OPERATIONS		1,684,963	1,684,963	1,684,963
			OTHER USES				
145,119	146,328	149,945	005-9500-431.81-01	TO GENERAL FUND	173,653	173,653	173,653
65,000	30,047	67,547	005-9500-431.81-09	TO PUBLIC WKS RESV FUND	145,945	145,945	145,945
2,022	2,041	2,182	005-9500-431.81-10	TO UNEMPLOYMENT FUND	2,138	2,138	2,138
30,000	300,000	150,000	005-9500-431.81-13	TO TRANSPORTATION SYSTEM FUND	101,439	101,439	101,439
60,444	59,851	59,223	005-9500-431.81-43	TO FFCCO 2008 DEBT SVC FUND	59,538	59,538	59,538
302,585	538,267	428,897	TOTAL OPERATING TRANSFERS OUT		482,713	482,713	482,713
-	-	9,355	005-9500-431.88-00	CONTINGENCY	102,853	102,853	102,853
-	-	9,355	TOTAL CONTINGENCY		102,853	102,853	102,853
302,585	538,267	438,252	TOTAL OTHER USES		585,566	585,566	585,566
1,512,465	1,806,840	2,011,415	GRAND TOTAL STREET FUND EXPENSES		2,270,529	2,270,529	2,270,529
674,640	438,926	-	STREET FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

PUBLIC WORKS RESERVE FUND

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
				REVENUES			
51,001	155,954	197,505	009-0000-300.00-00	BEGINNING BALANCE	139,056	139,056	139,056
492	788	500	009-0000-361.00-00	INTEREST REVENUES	500	500	500
8,040	-	35,000	009-0000-369.00-00	OTHER MISC REVENUES	-	-	-
65,000	30,047	67,547	009-0000-391.05-00	STREET FUND	145,945	145,945	145,945
30,000	23,500	6,000	009-0000-391.51-00	WATER UTILITY FUND	50,000	50,000	50,000
140,000	290,000	234,721	009-0000-391.55-00	WASTEWATER FUND	65,000	65,000	65,000
-	-	-	009-0000-392.10-00	SALE OF WATER FUND FIXED ASSETS	-	-	-
-	-	-	009-0000-392.20-00	SALE OF WASTEWATER FIXED ASSETS	-	-	-
-	-	-	009-0000-392.30-00	SALE OF STREET FUND FIXED ASSETS	-	-	-
-	101,829	-	009-0000-393-10.00	LOAN /BOND PROCEEDS	-	-	-
294,533	602,118	541,273		TOTAL PUBLIC WORKS RESERVE FUND REVENUES	400,501	400,501	400,501
				EXPENDITURES			
15,925	-	35,000	009-9000-431.74-10	MACHINERY	-	-	-
122,654	409,214	506,273	009-9000-431.74-20	VEHICLES	400,501	400,501	400,501
138,579	409,214	541,273		TOTAL CAPITAL OUTLAY	400,501	400,501	400,501
138,579	409,214	541,273		GRAND TOTAL PUBLIC WORKS RESERVE EXPENSES	400,501	400,501	400,501
155,954	192,904	-		PUBLIC WORKS RESERVE FUND - REVENUES LESS EXPENSES	-	-	-

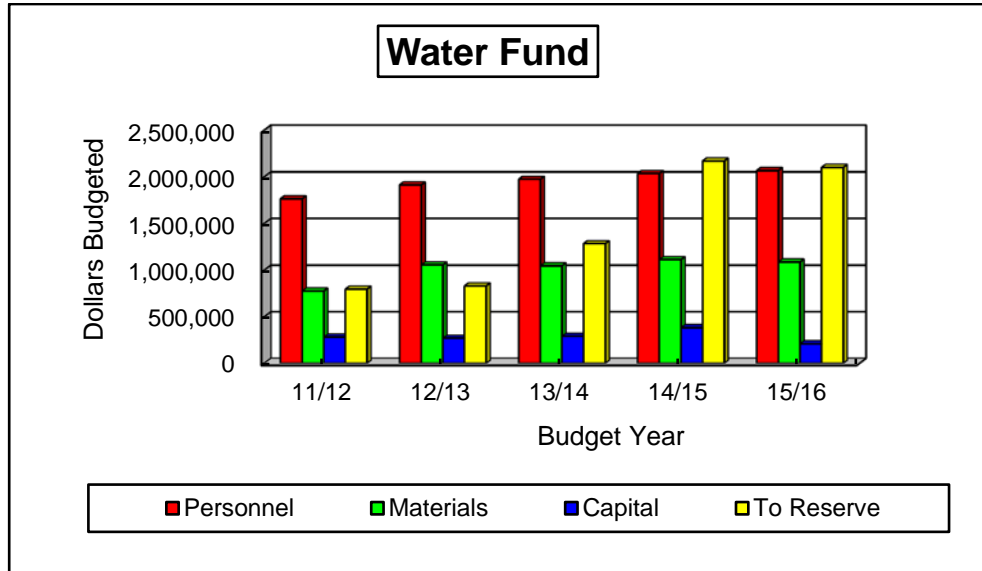
TRANSPORTATION SYSTEM RESERVE FUND

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
				REVENUES			
478,351	618,605	986,179	013-0000-300.00-00	BEGINNING BALANCE	957,724	957,724	1,034,892
304,776	-	159,159	013-0000-331.11-00	FAU EXCHANGE FUNDS	156,678	156,678	156,678
-	-	-	013-0000-331.90-00	FEDERAL GRANTS - MISC	-	-	-
276,341	95,479	200,000	013-0000-344.20-10	CONNECT CHRGS/ TRANS SDC	100,000	100,000	100,000
2,387	3,846	3,000	013-0000-361.00-00	INTEREST REVENUES	3,500	3,500	3,500
30,000	300,000	150,000	013-0000-391.05-00	STREET FUND	101,439	101,439	101,439
1,091,855	1,017,930	1,498,338		TOTAL TRANSPORT SYS RSRV FUND REVENUES	1,319,341	1,319,341	1,396,509
				EXPENDITURES			
363,250	8,111	1,418,338	013-1400-431.75-10	CAPITAL PROJECTS	1,319,341	1,319,341	1,396,509
363,250	8,111	1,418,338		TOTAL CAPITAL OUTLAY	1,319,341	1,319,341	1,396,509
				INTERFUND TRANSFERS			
-	-	80,000	013-9500-431.18-00	TO SPECIAL GRANTS FUND	-	-	-
110,000	-	-	013-9500-431.37-00	TO CAPITAL PROJECT FUND	-	-	-
110,000	-	80,000		TOTAL INTERFUND TRANSFERS	-	-	-
473,250	8,111	1,498,338		GRAND TOTAL TRANSPORT SYS RSRV FUND EXPENSES	1,319,341	1,319,341	1,396,509
618,605	1,009,819	-		TRANSPORT SYS RSRV FUND - REVENUE LESS EXPENSES	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

WATER FUND

Fund:	Water (050)	Number of Employees: 17 dedicated
Department:	Public Works	11 shared / 21.84 FTE
Program:	Water Treatment and Water Distribution	



The Water Fund is an enterprise fund used to account for the operations of the City’s water utility. The fund’s primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).

WATER TREATMENT

Description

The Water Treatment program accounts for all activities involved for daily operations and maintenance required to ensure the continuous operation of the Wicks Water Treatment Plant which provides about 94% of the City’s annual water supply and is staffed around the clock. The Water Treatment Division also includes operation and maintenance of the water quality laboratories, and management of The Dalles Municipal Watershed for the protection of water quality and quantity. The Water Treatment program work is normally performed by seven Oregon-Certified Water Treatment Operators and one division manager.

2015-16 Goals, Projects and Highlights

- Continue work on a land exchange with the US Forest Service to consolidate City ownership around Crow Creek Dam and Reservoir.
- Complete work on environmental permitting for the Dog River Diversion Pipeline replacement project (Goal !-3).

- Continue to participate in and apply optimization principles of Partnership for Safe Water.
- Complete approval of new DEQ permit for discharge of filter backwash water (Goal A-11).
- Complete the upgrade of the filter effluent and backwash flow meters at the Wicks Water Treatment Plant from prop meters to more accurate magnetic meters.
- Complete rehabilitation maintenance to the Dog River Diversion Cabin.
- Continue the process to obtain OR-OSHA Safety and Health Achievement Recognition Program (SHARP) rating.

2014-15 Accomplishments/Comments

- Completed the upgrade to the coagulant feed system at Wicks resulting in an increase in efficiency of greater than 10 percent.
- Implemented several safety upgrades in the process of working toward OR-OSHA SHARP recognition.
- Completed the Roofing Upgrade - Phase 1 to fire resistant metal roofing on all but the filter building and the Wicks residence.
- Continued to participate in and apply optimization principles of Partnership for Safe Water.
- Worked toward new DEQ permit for discharge of filter backwash water.

Major Issues to be resolved in the next 5 years

- Complete a land exchange with US Forest Service to facilitate Crow Creek Dam enlargement and/or spillway enhancement.
- Facilitate development of forest health improvement and fire fuels reduction programs on federally-owned lands in The Dalles Municipal Watershed including the Mill Creek Buttes and Dog River drainage.
- Replace the 60-year-old Washwater Reservoir at the Wicks Water Treatment Plant.

WATER DISTRIBUTION

Description

The Water Distribution Division is made up of a crew of eight Oregon-Certified Water Distribution Operators and one division manager responsible for providing an uninterrupted supply of clean, safe drinking water for the citizens and businesses of the City of The Dalles. This division operates and maintains 3 wells, 5 storage reservoirs, 3 booster pumping stations, 100 miles of water lines, 13 separate service/pressure zones incorporating 62 pump control valves, over 700 fire hydrants, and 4,850 water meters. All water meters are read monthly by this division. The City's Cross Connection Control (backflow) program is also operated within this division. The Water Distribution Division works closely with the Wicks Water Treatment Plant Division and the City's Utility Billing Department to ensure quality customer service. In conjunction with the Wastewater Collection Division, the water Distribution Division maintains a 24-hour per day, 365-day per year emergency response program. This "On-Call" program provides nearly immediate response to any City infrastructure emergency.

2015-16 Goals, Projects, and Highlights

- Ensure protection of public health through water quality monitoring, water quality investigations, backflow protection, system maintenance, and assurance of adequate fire flow.
- Monitor Federal and State drinking water regulation changes and make necessary adjustments and/or improvements required to keep the water system in compliance.
- Continue the annual residential water meter replacement program, replacing 10% (approximately 480) old residential water meters with new meters each year.
- Continue the Pressure Reducing Valve/ Pump Control Valve maintenance program at a level of rehabilitating twelve (12) PRV stations per year.
- Replace galvanized laterals and upgrade main lines for system improvement and in advance of street paving projects.
- Reduce percentage of unbillable (unaccounted for) water with aggressive leak detection program, monitoring fire hydrant and construction water usage and using finance exception reports.
- Implement main line valve exercise program.
- Paint interior and exterior of Sorosis Reservoir.
- Paint interior of Columbia View Reservoir.
- Continue to administer the Cross Connection Control Program with an emphasis on customer service and cost efficiency.

2014-15 Accomplishments

- Completed construction of the Marks Well detention pond for pump-to-waste discharge to improve water quality in Mill Creek.
- Installed influent water meters at Sorosis and Garrison Reservoirs.
- Performed approximately 30 utility locates per week, including water lines, sanitary sewer lines, storm lines and Q-life underground fiber optics lines.
- Repaired a total of 25 main line, transmission line and service line water leaks.
- Addressed all emergency water problems including main breaks, service line leaks and customer turn offs within 24 hours and with minimal customer impact.
- Maintained Kelly Landslide Stabilization Project by operating and maintaining five dewatering wells, monitoring inclinometers, recording piezometer measurements and flow meters.
- Placed an average of 130 delinquent door hangers per month, to remind customers that their water bill was past due.
- Installed new chlorination system at Jordan Well.
- Cleaned and inspected the interior of Kuck Reservoir (0.5 million gallon steel reservoir that serves the Discovery Center).
- Completed an average of 160 (non- emergency) customer related work orders per month.
- Cross Connection Control Program accomplishments including:

- Tracked and recorded the testing of 1700 backflow assemblies.
- Tracked and recorded the installation and testing of 34 new backflow assemblies.
- Completed 70 surveys and inspections to assess cross connection control needs.
- Updated cross connection control software to link with billing software for consistent customer information.

Major Issues to be resolved in the next five years

- Implementation of a residential water meter box lid replacement program, replacing 10% (approximately 480) deteriorating concrete residential meters box lids with new polymer lids each year.
- Extension and looping of water main around the west end of the Port area to accommodate new development and fire flows.
- Replacement of transmission lines from Wicks Treatment plant to distribution system (7.61 miles).

WATER UTILITY FUND SUMMARY

FY12/13	FY13/14	FY14/15		FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
Actual	Actual	Budget		Budget	Budget	Budget
2,215,975	2,396,369	2,060,986	BEGINNING BALANCE	2,831,512	2,831,512	2,851,512
4,536,568	5,164,837	6,128,746	REVENUES	5,982,534	5,982,534	5,982,534
800,000	1,260,000	2,163,050	OTHER SOURCES	2,050,000	2,050,000	2,050,000
7,552,542	8,821,206	10,352,782	TOTAL RESOURCES	10,864,046	10,864,046	10,884,046
1,165,705	1,125,470	1,547,920	WATER TREATMENT	1,386,559	1,386,559	1,406,559
1,554,240	1,737,637	1,981,487	WATER DISTRIBUTION	1,980,248	1,980,248	1,980,248
352,411	481,114	3,025,209	WATER DEPT CAPITAL RESERVE FUND	3,707,712	3,707,712	3,707,712
3,072,356	3,344,220	6,554,616	TOTAL EXPENDITURES	7,074,519	7,074,519	7,094,519
-	233,952	238,380	DEBT SERVICE	238,379	238,379	238,379
2,149,056	3,044,404	3,520,495	TRANSFER OUT	3,380,690	3,380,690	3,380,690
-	-	39,291	CONTINGENCY	170,458	170,458	170,458
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
2,149,056	3,278,355	3,798,166	TOTAL OTHER USES	3,789,527	3,789,527	3,789,527
5,221,412	6,622,576	10,352,782	TOTAL EXPENDS & OTHER USES	10,864,046	10,864,046	10,884,046
2,331,130	2,198,630	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

WATER UTILITY FUND REVENUES

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
				REVENUES			
771,634	923,780	843,666	051-0000-300.00-00	BEGINNING BALANCE	544,805	544,805	564,805
-	-	-	051-0000-331.90-00	FEDERAL GRANTS-MISC	-	-	-
803	-	-	051-0000-337.10-00	URBAN RENEWAL	26,709	26,709	26,709
54	-	-	051-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	-
74,979	76,069	70,000	051-0000-341.90-00	MISC SALES AND SERVICES	68,000	68,000	68,000
4,300,795	4,899,472	5,369,863	051-0000-344.10-00	UTILITY SERVICE CHARGES	5,668,542	5,668,542	5,668,542
7,877	8,758	6,000	051-0000-344.90-00	DELINQUENT ACCT INT	6,000	6,000	6,000
(2,344)	(14,897)	(10,000)	051-0000-345.20-00	UNCOLLECTIBLE ACCTS	(10,000)	(10,000)	(10,000)
6,708	4,118	5,150	051-0000-348.00-00	INTERDEPARTMENTAL REV	5,050	5,050	5,050
2,757	3,003	3,000	051-0000-361.00-00	INTEREST REVENUES	3,500	3,500	3,500
4,428	4,428	4,428	051-0000-363.50-00	PROPERTY RENTALS	4,428	4,428	4,428
-	41,457	200,000	051-0000-368.00-00	TIMBER RECEIPTS	-	-	-
16,706	6,044	2,135	051-0000-369.00-00	OTHER MISC REVENUE	2,135	2,135	2,135
3,817	-	50	051-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
5,188,213	5,952,232	6,494,292		TOTAL WATER UTILITY FUND REVENUES	6,319,169	6,319,169	6,339,169

WATER TREATMENT DEPARTMENT EXPENSES

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
494,763	458,932	517,460	051-5000-510.11-00	REGULAR SALARIES	511,879	511,879	511,879
-	23,028	12,480	051-5000-510.12-00	PARTTIME/TEMP SALARIES	-	-	-
16,730	14,156	19,440	051-5000-510.13-00	OVERTIME SALARIES	19,000	19,000	19,000
120,816	115,199	140,756	051-5000-510.21-10	MEDICAL INSURANCE	159,195	159,195	159,195
3,087	2,541	3,260	051-5000-510.21-20	L-T DISABILITY INSURANCE	3,225	3,225	3,225
431	428	490	051-5000-510.21-30	LIFE INSURANCE	490	490	490
21,043	22,821	23,098	051-5000-510.21-40	WORKERS COMP INSURANCE	30,532	30,532	30,532
38,157	37,159	42,028	051-5000-510.22-00	FICA	40,612	40,612	40,612
62,736	56,760	69,857	051-5000-510.23-00	RETIREMENT CONTRIBUTIONS	69,104	69,104	69,104
6,265	5,426	6,572	051-5000-510.28-00	VEBA CONTRIBUTIONS	6,040	6,040	6,040
228	178	238	051-5000-510.29-00	OTHER EMPLOYEE BENEFITS	239	239	239
764,256	736,627	835,679		TOTAL PERSONNEL SERVICE	840,316	840,316	840,316
55,158	59,179	78,800	051-5000-510.31-10	CONTRACTUAL SERVICES	65,770	65,770	65,770
17,686	16,106	17,717	051-5000-510.33-30	FIRE PATROL	19,455	19,455	19,455
-	-	-	051-5000-510.34-10	ENGINEERING SERVICES	-	-	-
7,049	4,187	8,928	051-5000-510.34-30	COMPUTER SERVICES	9,550	9,550	9,550
2,400	-	3,500	051-5000-510.34-50	SPECIAL STUDIES & REPORTS	3,500	3,500	3,500
680	-	650	051-5000-510.41-10	WATER & SEWER	650	650	650
1,092	1,271	1,616	051-5000-510.41-20	GARBAGE SERVICES	1,640	1,640	1,640
5,662	9,156	11,350	051-5000-510.41-30	NATURAL GAS	11,350	11,350	11,350
23,124	26,024	24,800	051-5000-510.41-40	ELECTRICITY	28,631	28,631	28,631
-	-	300	051-5000-510.42-00	JANITORIAL SERVICES	300	300	300
5,208	4,520	7,815	051-5000-510.43-10	BUILDINGS AND GROUNDS	16,315	16,315	16,315
515	34	600	051-5000-510.43-20	COMPUTERS	600	600	600
2,269	-	1,680	051-5000-510.43-30	RADIO EQUIPMENT	1,680	1,680	1,680
-	-	700	051-5000-510.43-40	OFFICE EQUIPMENT	700	700	700

WATER TREATMENT DEPARTMENT EXPENSES (continued)

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
2,854	2,669	3,500	051-5000-510.43-45	JOINT USE OF LABOR/EQUIP	4,500	4,500	4,500
6,380	10,669	9,117	051-5000-510.43-50	VEHICLES	10,425	10,425	10,425
10,748	7,105	13,150	051-5000-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	13,808	13,808	13,808
3,046	3,970	2,300	051-5000-510.43-52	TIRES AND TIRE REPAIRS	6,500	6,500	6,500
1,290	603	6,150	051-5000-510.43-70	GENERAL EQUIPMENT	6,150	6,150	6,150
6,367	13,539	13,255	051-5000-510.43-71	SPECIAL UTILITY EQUIPMENT	13,415	13,415	13,415
5,278	1,946	4,500	051-5000-510.43-72	ELECTRICAL SYSTEMS	4,500	4,500	4,500
255	317	6,650	051-5000-510.43-73	PLUMBING	6,700	6,700	6,700
-	-	800	051-5000-510.43-77	HVAC SYSTEMS	1,600	1,600	1,600
649	1,436	1,110	051-5000-510.43-80	SHOP EQUIPMENT	1,110	1,110	1,110
21	148	150	051-5000-510.43-85	NUISANCE ABATEMENT	150	150	150
659	1,144	700	051-5000-510.43-86	LINES MNTNCE & SUPPLIES	700	700	700
1,710	750	7,300	051-5000-510.43-88	WATERSHED ROAD CONST/MAINT	7,300	7,300	7,300
-	-	400	051-5000-510.44-20	RENTAL OF EQUIPMENT	400	400	400
-	-	37,670	051-5000-510.50-50	TIMBER MANAGEMENT	670	670	670
5,860	6,493	8,117	051-5000-510.52-10	LIABILITY INSURANCE	9,217	9,217	9,217
17,709	19,505	20,480	051-5000-510.52-30	PROPERTY INSURANCE	21,208	21,208	21,208
2,888	3,331	3,497	051-5000-510.52-50	AUTOMOTIVE INSURANCE	4,400	4,400	4,400
500	-	500	051-5000-510.52-60	INSURANCE DEDUCTIBLES	500	500	500
1,967	2,269	4,340	051-5000-510.53-20	POSTAGE	4,340	4,340	4,340
11,338	11,028	11,600	051-5000-510.53-30	TELEPHONE	11,700	11,700	11,700
44	113	-	051-5000-510.53-40	LEGAL NOTICES	-	-	-
2,301	1,914	2,203	051-5000-510.53-60	PUBLIC EDUCATION/INFO	2,203	2,203	2,203
790	905	800	051-5000-510.54-00	ADVERTISING	800	800	800
-	146	700	051-5000-510.55-00	PRINTING AND BINDING	700	700	700
1,203	2,952	15,575	051-5000-510.57-00	PERMITS	19,475	19,475	19,475
1,134	-	920	051-5000-510.58-10	TRAVEL, FOOD & LODGING	610	610	610
4,614	3,615	4,275	051-5000-510.58-50	TRAINING AND CONFERENCES	4,650	4,650	4,650
2,710	1,618	1,822	051-5000-510.58-70	MEMBERSHIPS/DUES/SUBS	2,367	2,367	2,367
1,873	1,519	2,020	051-5000-510.60-10	OFFICE SUPPLIES	2,020	2,020	2,020
771	1,089	1,360	051-5000-510.60-20	JANITORIAL SUPPLIES	1,360	1,360	1,360
2,000	2,297	2,000	051-5000-510.60-80	CLOTHING	2,000	2,000	2,000
3,024	2,916	4,315	051-5000-510.60-85	SPECIAL DEPT SUPPLIES	4,315	4,315	4,315
130,593	122,588	182,160	051-5000-510.60-86	CHEMICAL/LAB SUPPLIES	188,026	188,026	188,026
184	-	2,249	051-5000-510.64-10	BOOKS AND PERIODICALS	2,249	2,249	2,249
-	200	-	051-5000-510.64-80	COMPUTER SOFTWARE	-	-	-
-	2,100	-	051-5000-510.69-50	MISCELLANEOUS EXPENSES	-	-	-
23,847	21,234	14,100	051-5000-510.69-80	ASSETS < \$5000	11,034	11,034	11,034
375,449	372,606	548,241	TOTAL MATERIALS AND SERVICES		531,243	531,243	531,243
-	-	12,500	051-5000-510.72-20	BUILDINGS	15,000	15,000	15,000
-	-	76,500	051-5000-510.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	20,000
-	-	50,000	051-5000-510.74-10	MACHINERY	-	-	-
26,000	-	10,000	051-5000-510.74-20	VEHICLES	-	-	-
-	-	-	051-5000-510.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
-	-	-	051-5000-510.74-50	COMPUTER EQUIPMENT	-	-	-
-	16,237	15,000	051-5000-510.74-90	EQUIPMENT, OTHER	-	-	-
26,000	16,237	164,000	TOTAL CAPITAL OUTLAY		15,000	15,000	35,000
1,165,705	1,125,470	1,547,920	TOTAL WATER TREATMENT EXPENSES		1,386,559	1,386,559	1,406,559

WATER DISTRIBUTION DEPARTMENT EXPENSES

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
676,912	695,061	723,174	051-5100-510.11-00	REGULAR SALARIES	735,052	735,052	735,052
3,438	19,269	10,400	051-5100-510.12-00	PARTTIME/TEMP SALARIES	12,480	12,480	12,480
23,354	21,777	37,374	051-5100-510.13-00	OVERTIME SALARIES	37,374	37,374	37,374
187,457	197,617	223,953	051-5100-510.21-10	MEDICAL INSURANCE	227,071	227,071	227,071
4,176	4,294	4,556	051-5100-510.21-20	L-T DISABILITY INSURANCE	4,631	4,631	4,631
585	617	659	051-5100-510.21-30	LIFE INSURANCE	626	626	626
34,124	31,204	32,237	051-5100-510.21-40	WORKERS COMP INSURANCE	46,292	46,292	46,292
51,694	54,357	58,978	051-5100-510.22-00	FICA	60,045	60,045	60,045
88,946	92,554	97,629	051-5100-510.23-00	RETIREMENT CONTRIBUTIONS	98,165	98,165	98,165
5,428	5,361	9,338	051-5100-510.28-00	VEBA CONTRIBUTIONS	8,799	8,799	8,799
327	346	211	051-5100-510.29-00	OTHER EMPLOYEE BENEFITS	272	272	272
1,076,442	1,122,456	1,198,509		TOTAL PERSONNEL SERVICE	1,230,807	1,230,807	1,230,807
18,886	16,083	21,123	051-5100-510.31-10	CONTRACTUAL SERVICES	17,084	17,084	17,084
9,085	9,221	9,648	051-5100-510.31-40	WASCO CO COMMUNICATIONS	9,472	9,472	9,472
18,000	21,000	21,000	051-5100-510.34-10	ENGINEERING SERVICES	21,000	21,000	21,000
18,073	10,991	21,073	051-5100-510.34-30	COMPUTER SERVICES	21,244	21,244	21,244
-	-	-	051-5100-510.34-50	SPECIAL STUDIES & REPORTS	-	-	-
1,515	1,550	3,717	051-5100-510.41-10	WATER & SEWER	3,975	3,975	3,975
2,884	1,656	3,600	051-5100-510.41-20	GARBAGE SERVICES	4,250	4,250	4,250
2,376	3,482	5,700	051-5100-510.41-30	NATURAL GAS	5,495	5,495	5,495
62,846	69,039	106,355	051-5100-510.41-40	ELECTRICITY	106,185	106,185	106,185
7,600	7,600	7,600	051-5100-510.42-00	JANITORIAL SERVICES	7,980	7,980	7,980
14,550	9,335	13,173	051-5100-510.43-10	BUILDINGS AND GROUNDS	10,733	10,733	10,733
119	36	600	051-5100-510.43-20	COMPUTERS	1,200	1,200	1,200
3,221	25	2,200	051-5100-510.43-30	RADIO EQUIPMENT	1,750	1,750	1,750
-	79	500	051-5100-510.43-40	OFFICE EQUIPMENT	500	500	500
11,476	10,166	12,000	051-5100-510.43-45	JOINT USE OF LABOR/EQUIP	12,000	12,000	12,000
11,803	19,364	20,316	051-5100-510.43-50	VEHICLES	21,128	21,128	21,128
22,718	24,219	28,130	051-5100-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	23,813	23,813	23,813
5,298	8,475	3,026	051-5100-510.43-52	TIRES AND TIRE REPAIRS	3,147	3,147	3,147
4,749	776	7,460	051-5100-510.43-70	GENERAL EQUIPMENT	7,245	7,245	7,245
17,105	24,614	38,050	051-5100-510.43-71	SPECIAL UTILITY EQUIPMENT	26,550	26,550	26,550
7,487	5,745	7,485	051-5100-510.43-80	SHOP EQUIPMENT	7,214	7,214	7,214
1,947	2,754	3,200	051-5100-510.43-81	SERVICE PICKUP TOOLS	3,200	3,200	3,200
6,975	101,071	83,766	051-5100-510.43-86	LINES MAINT & SUPPLIES	87,166	87,166	87,166
756	634	1,337	051-5100-510.43-87	UTILITIES LOCATES	1,337	1,337	1,337
48	4,817	2,400	051-5100-510.44-20	RENTAL OF EQUIPMENT	2,400	2,400	2,400
7,733	8,569	10,711	051-5100-510.52-10	LIABILITY INSURANCE	12,162	12,162	12,162
14,764	16,295	17,110	051-5100-510.52-30	PROPERTY INSURANCE	18,821	18,821	18,821
3,874	4,049	4,252	051-5100-510.52-50	AUTOMOTIVE INSURANCE	5,349	5,349	5,349
3,610	243	1,500	051-5100-510.52-60	INSURANCE DEDUCTIBLES	1,500	1,500	1,500
1,050	1,578	1,720	051-5100-510.53-20	POSTAGE	1,720	1,720	1,720
10,473	9,837	10,600	051-5100-510.53-30	TELEPHONE	9,100	9,100	9,100
78	-	150	051-5100-510.53-40	LEGAL NOTICES	150	150	150
2,301	1,936	2,223	051-5100-510.53-60	PUBLIC EDUCATION/INFO	2,223	2,223	2,223
325	-	550	051-5100-510.54-00	ADVERTISING	550	550	550
263	441	1,675	051-5100-510.55-00	PRINTING AND BINDING	1,575	1,575	1,575
915	1,941	2,683	051-5100-510.57-00	PERMITS	5,150	5,150	5,150
212	599	530	051-5100-510.58-10	TRAVEL, FOOD & LODGING	530	530	530
11,559	9,474	12,237	051-5100-510.58-50	TRAINING AND CONFERENCES	13,033	13,033	13,033
3,744	4,035	4,108	051-5100-510.58-70	MEMBERSHIPS/DUES/SUBS	5,029	5,029	5,029
2,374	3,163	3,103	051-5100-510.60-10	OFFICE SUPPLIES	3,103	3,103	3,103
2,235	2,292	2,800	051-5100-510.60-20	JANITORIAL SUPPLIES	2,200	2,200	2,200
4,120	3,238	3,938	051-5100-510.60-80	CLOTHING	3,948	3,948	3,948
4,920	4,548	5,144	051-5100-510.60-85	SPECIAL DEPT SUPPLIES	6,182	6,182	6,182

WATER DISTRIBUTION DEPARTMENT EXPENSES (continued)

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
5,732	8,362	9,775	051-5100-510.60-86	CHEMICAL/LAB SUPPLIES	9,775	9,775	9,775
26,784	30,175	39,745	051-5100-510.60-87	STREET CONST SUPPLIES	41,197	41,197	41,197
363	509	2,340	051-5100-510.64-10	BOOKS AND PERIODICALS	2,355	2,355	2,355
-	833	-	051-5100-510.64-80	COMPUTER SOFTWARE	-	-	-
-	-	-	051-5100-510.69-50	MISCELLANEOUS EXPENSES	-	-	-
5,294	8,500	13,250	051-5100-510.69-80	ASSETS < \$5000	3,134	3,134	3,134
362,239	473,347	573,603		TOTAL MATERIALS AND SERVICES	554,854	554,854	554,854
-	-	-	051-5100-510.70-50	LEASE PURCHASE	-	-	-
-	-	-	051-5100-510.72-20	BUILDINGS	5,667	5,667	5,667
-	-	-	051-5100-510.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-
-	-	-	051-5100-510.74-10	MACHINERY	-	-	-
-	-	-	051-5100-510.74-20	VEHICLES	-	-	-
31,479	-	-	051-5100-510.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
-	-	-	051-5100-510.74-30	FURNITURE AND FIXTURES	-	-	-
-	-	-	051-5100-510.74-40	OFFICE EQUIPMENT	-	-	-
-	-	-	051-5100-510.74-50	COMPUTER EQUIPMENT	-	-	-
10,399	114,220	57,600	051-5100-510.74-90	EQUIPMENT, OTHER	56,000	56,000	56,000
73,680	27,613	88,775	051-5100-510.75-10	CAPITAL PROJECTS	30,000	30,000	30,000
-	-	-	051-5100-510.76-10	SOURCE OF SUPPLY	-	-	-
-	-	63,000	051-5100-510.76-20	WATER LINES	102,920	102,920	102,920
115,558	141,833	209,375		TOTAL CAPITAL OUTLAY	194,587	194,587	194,587
1,554,240	1,737,637	1,981,487		TOTAL WATER DISTRIBUTION EXPENSES	1,980,248	1,980,248	1,980,248
2,719,944	2,863,106	3,529,407		TOTAL WATER UTILITY OPERATIONS	3,366,807	3,366,807	3,386,807
518,924	518,590	530,021	051-9500-510.81-01	TO GENERAL FUND	446,075	446,075	446,075
129,118	143,469	161,095	051-9500-510.81-05	TO STREET FUND	170,056	170,056	170,056
30,000	23,500	6,000	051-9500-510.81-09	TO PUBLIC WKS RESRV FUND	50,000	50,000	50,000
6,003	6,051	6,255	051-9500-510.81-10	TO UNEMPLOYMENT FUND	6,235	6,235	6,235
60,443	59,853	59,223	051-9500-510.81-43	TO FFCO 2008 DEBT SVC FUND	59,538	59,538	59,538
800,000	1,260,000	2,163,000	051-9500-510.81-53	WTR DEPT CAP RESRV FUND	2,050,000	2,050,000	2,050,000
-	37,153	-	051-9500-510.85-00	EXTRAORDINARY ITEM - 2014	-	-	-
1,544,488	2,048,616	2,925,594		TOTAL OPERATING TRANSFERS OUT	2,781,904	2,781,904	2,781,904
-	-	39,291	051-9500-510.88-00	CONTINGENCY	170,458	170,458	170,458
-	-	39,291		TOTAL CONTINGENCY	170,458	170,458	170,458
1,544,488	2,048,616	2,964,885		TOTAL OTHER USES	2,952,362	2,952,362	2,952,362
4,264,432	4,911,722	6,494,292		GRAND TOTAL WATER UTILITY FUND EXPENSES	6,319,169	6,319,169	6,339,169
923,780	1,040,510	-		WATER UTILITY FUND - REVENUES LESS EXPENSES	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

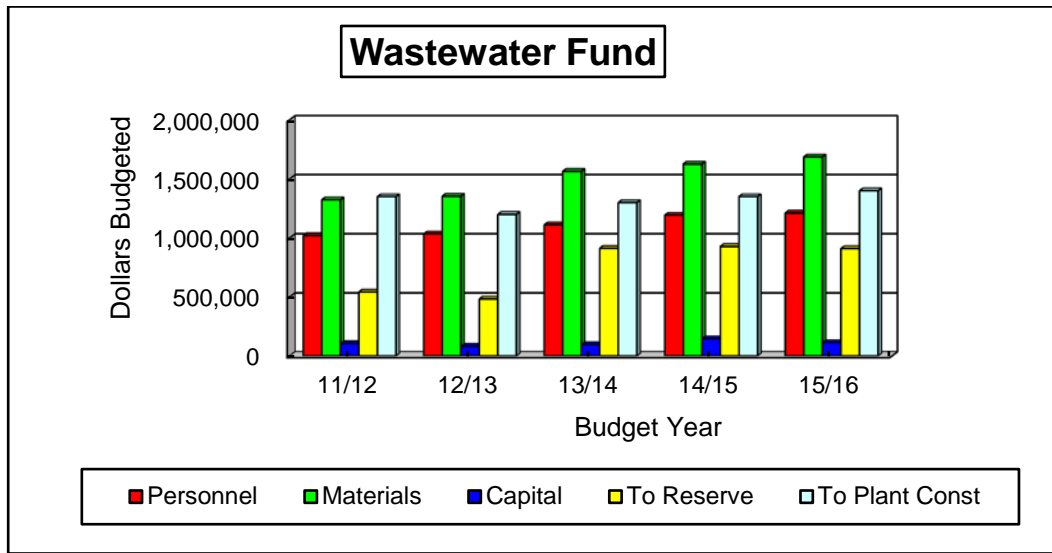
WATER DEPARTMENT CAPITAL RESERVE FUND

FY12/13 Actual	FY13/14 Actual	FY14/15 Budget	Account Number	Account Description	FY15/16 Proposed Budget	FY15/16 Approved Budget	FY15/16 Adopted Budget
REVENUES							
1,444,341	1,472,589	1,217,320	053-0000-300.00-00	BEGINNING BALANCE	2,286,707	2,286,707	2,286,707
-	11,907	450,000	053-0000-337.90-00	WATERSHED RESTORATION REVENUE	180,000	180,000	180,000
117,773	130,447	23,170	053-0000-344.20-00	CONNECT CHRGS/ WA SDC	23,170	23,170	23,170
-	-	-	053-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-
6,033	5,938	5,000	053-0000-361.00-00	INTEREST REVENUES	5,000	5,000	5,000
-	5,760	-	053-0000-365-20-00	GIFTS AND DONATIONS	-	-	-
800,000	1,260,000	2,163,000	053-0000-391.51-00	WATER UTILITY FUND	2,050,000	2,050,000	2,050,000
-	-	-	053-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-
61,421	-	-	053-0000-393.10-21	LOAN PROCEEDS - ARRA LOANS	-	-	-
2,429,568	2,886,641	3,858,490	TOTAL WATER DEPT CAP RESERVE FUND REVENUES		4,544,877	4,544,877	4,544,877
EXPENDITURES							
7,099	23,283	10,000	053-5300-510.34-10	ENGINEERING SERVICES	-	-	-
7,099	23,283	10,000	TOTAL MATERIALS AND SERVICES		-	-	-
-	-	-	053-5300-510.71-10	LAND	-	-	-
41,152	457,825	2,715,209	053-5300-510.75-10	CAPITAL PROJECTS	1,631,416	1,631,416	1,631,416
-	-	-	053-5300-510.76-10	SOURCE OF SUPPLY	-	-	-
227,058	6	300,000	053-5300-510.76-20	WATER LINES	2,076,296	2,076,296	2,076,296
268,209	457,831	3,015,209	TOTAL CAPITAL OUTLAY		3,707,712	3,707,712	3,707,712
TERMINAL RESERVOIR DEPARTMENT (ARRA FUNDS)							
77,103	-	-	053-5310-510.75-10	CAPITAL PROJECTS	-	-	-
77,103	-	-	TOTAL CAPITAL OUTLAY		-	-	-
77,103	-	-	TOTAL TERMINAL RESERVOIR DEPT - (ARRA FUNDS)		-	-	-
352,411	481,114	3,025,209	TOTAL WATER CAPITAL RESERVE OPERATIONS		3,707,712	3,707,712	3,707,712
DEBT SERVICE							
-	-	131,985	053-5300-510.79-30	SDWRL (ARRA LOAN) PRINCIPAL	135,944	135,944	135,944
-	233,952	106,395	053-5300-510.79-40	SDWRL (ARRA LOAN) INTEREST	102,435	102,435	102,435
-	233,952	238,380	TOTAL DEBT SERVICE		238,379	238,379	238,379
4,444	-	-	053-9500-510.81-37	TO CAPITAL PROJECTS FUND	-	-	-
33,119	33,783	33,096	053-9500-510.81-44	TO 2009 FFCO DEBT SVC FUND	32,581	32,581	32,581
567,005	962,005	561,805	053-9500-510.81-58	TO WATER DEBT SERVICE FUND	566,205	566,205	566,205
604,568	995,788	594,901	TOTAL OPERATING TRANSFERS OUT		598,786	598,786	598,786
956,979	1,710,854	3,858,490	GRAND TOTAL WATER CAPITAL RESERVE EXPENSES		4,544,877	4,544,877	4,544,877
1,472,589	1,175,787	-	TOTAL WATER CAPITAL RESERVE - REVENUE LESS EXPE		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

WASTEWATER FUND

Fund:	Wastewater (055)	Number of Employees:	8 dedicated
Department:	Public Works		12 shared / 12.46 FTE
Program:	Wastewater Collection, Wastewater Treatment and Storm Water		



The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500.

WASTEWATER COLLECTION

Description

The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of more than 94 miles of sanitary sewer mainlines, interceptors, and 9 sanitary sewer lift stations, including the new Chenoweth lift station. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and system replacements to protect public health and the environment.

2015-16 Goals, Projects, and Highlights

- Operate the collection system in an effective and cost-efficient manner to protect the public investment and protect public health and the environment.
- Be safe in all phases of our work, by recognizing hazards before work starts.
- Improve base maps and as-builts of the sanitary and storm systems.
- Continue to implement the goals of the EPA's "Capacity, Management, Operations and

Maintenance Rule” by improving computerized recordkeeping which links GIS mapping with maintenance work, video camera assessments, sanitary sewer overflow events, and customer complaints.

- West 2nd Street sanitary sewer upgrade from Webber Street to west of Hostetler Street.
- Repair or replace sewer lines in advance of paving projects.
- Provide new service connections for properties as they develop.
- Prepare Slip Line contract to rehabilitate sanitary sewer mains as much as possible on a prioritized basis while allowing funding of other needs.
- Upgrade sanitary main between 10th and 11th going east on 10th and east and west on 11th.
- Upgrade sanitary main G Street between 12th Street and 15th Street.
- Upgrade sanitary sewer services 13th Street between Quinton and Thompson Streets.

2014-15 Accomplishments

- Replaced or extended sanitary sewer mains or extended at these locations: 8th and 9th Street between Trevitt and Bridge Streets; 13th Place between Riverview and Clark Streets; between 11th and 12th from Jefferson to Kelley Avenue; 15th between Madison and Jefferson; 14th and Riverview to the east; 20th just south of 19th Street.
- Completed video inspection of 92,000 feet of sewer lines (About 18% of the system).
- Slip lined about 6,100 feet of sanitary sewer mains under contract.
- Cleaned and jet-rodded 6,000 feet of lines with a history of grease blockage.
- Evaluated sewer lines with root problems, updated the root list, completed root cutting and cleaning of all lines on the root list (about 16,800 feet), and repaired a portion of them.
- Replaced 27 sewer services (as of March).
- Made spot repair to remove single repairs from maintenance lists and/or to stop Inflow and Infiltration.
- Cleaned and maintained all eight lift stations weekly.
- Cleaned (“pigged”) pressure/discharge sewer lines from all lift stations.
- Project Goals, listed by percent desired (and percent accomplished in FY 14/15) are:

Desired	Project Goals	Done in 2014-15
100%	Response to emergencies/sewer breaks	100%
100%	Response to new sewer service requests	100%
100%	Weekly preventative cleaning/maintenance of all 8 lift stations	100%
100%	Cutting of roots on lines identified as flow-impaired	100%
15%	Video inspection of sewer mains – Whole system in 7 years	About 18%
1%	Replacement of old and/or poor-condition sewer laterals	Less than 1%
5%	Replacement of sewer mains – 20-year replacement plan	Less than 1%

Major Issues to be resolved in the next 5 years

- Continued identification and correction of Inflow and Infiltration within the system.
- Compliance with proposed federal regulations: Sanitary Sewer Overflow (SSO) and Capacity, Management, Operations and Maintenance (CMOM) rules.
- Improve documentation of maintenance work.

STORM WATER

Description

The Storm Water program accounts for all activities involved in the operation and maintenance of storm water conveyance systems within the City Limits for the protection of property and the enhancement of stream water quality.

2015-16 Goals, Projects, and Highlights

- Continue to improve base mapping and as-built drawings of storm water infrastructure.
- Remove as many catch basins and roof drains from the sanitary sewer system as possible when discovered.
- Replace as many catch basin grates with bike-friendly devices as possible prior to the completion of the gorge bike trail.
- Video inspection of storm water system to identify needs for repair and replacement projects ahead of planned paving projects.
- Develop a strategy to address issues impacting storm water runoff, such as annexation of substandard areas, requirements for curbs and sidewalks, and open drainage challenges.
- Installed new storm main on West 2nd Street from Webber to about Hostetler Street.

2014-15 Accomplishments

- Continued to de-chlorinate the hydrant flushing water discharged to the storm water system to meet in-stream limits for chlorine.
- Installed 6 new or replacement catch basins.
- Replaced storm system piping on East Scenic Drive and installed drain lines behind new retaining wall.
- Replaced storm main between Washington and Federal going from 8" to 15". Also installed catch basins and poured ADA-approved ramps.
- Performed annual cleaning of all catch basins within the City.
- Cleaned and maintained open storm ditches.
- Provided storm sewer repairs and maintenance activities in root cutting.
- Responded to complaints about illicit discharges to the storm water system.
- Provided oversight of contractors for erosion control.
- Worked with Planning Department, Wasco County, State Building Codes and Department of Environmental Quality to track installation of oil-water separators when required.

- Provided street sweeping of downtown once per week and the rest of the City every two weeks.
- Project Goals, listed by percent desired (and percent accomplished in FY 14/15) are:

Desired	Project Goals	Done in 2014-15
100%	Response to emergencies/storm water backups and overflows	100%
100%	Annual cleaning of all catch basins and repair of broken ones	100%
100%	Cutting of roots on storm lines identified as flow-impaired	About 50%
15%	Video inspection of storm lines - Whole system in 7 years	About 1%
15%	Replacement of old and/or poor-condition sewer laterals	Less than 1%

Major Issues to be resolved in the next 5 years

- Continue implementation of Storm Water Master Plan, including public education / involvement, elimination of illicit discharges, construction controls, and good housekeeping measures.
- Extension of storm water collection system at these locations: 14th Street from Quinton Street to Thompson, and continue out Old Dufur Road; Thompson Street from 10th to 19th Street.
- Upgrade of storm line at West 6th and Hostetler Streets.
- Upgrade of storm line at East 9th and Brewery Grade to Old Dufur Road and Morton Street.

WASTEWATER TREATMENT

Description

Wastewater treatment functions are primarily performed under contract with CH2M Hill with administrative oversight by Public Works staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

2015-16 Goals, Projects, and Highlights

- Implement FY 2015-16 portion of Capital Improvement Plan.
 - Influent Pump Station design
 - Headworks design
 - Digester #2 Conversion design
 - Aesthetic Improvements design
- Purchase and install new digital read-out panel for Krohne Effluent Flowmeter.
- Purchase Back-up BOD Incubator.
- Replace spray bar and brush assembly on Gravity Belt Thickener.
- Install valve actuator on Gravity Belt Thickener influent line.

2014-15 Accomplishments

- Serviced and reinstalled Effluent Pump #1.
- Placed new Biosolids Truck into service.
- Issued modified discharge permit for Design LLC.
- Repaired Polyblend polymer feed system and returned to service.
- Completed the annual infrared thermography of the WWTP, Wicks, all pump stations and wells

- Purchased and installed new AC unit in laboratory.
- Repaired water line leak near clarifier #1.
- Replaced a damaged control board and three relays on plant entry gate.
- Completed annual service and cleaning of the boiler.
- Rebuilt and reinstalled grit pump motor.
- Rebuilt and reinstalled the grit pump.
- Replaced the brushes on clarifier #1 sweep arm.
- Replaced rear tires on terragator.
- Replaced the motor disconnect switch for the #1 blower.
- Replaced failed valve in south aeration basin.
- Upgraded SCADA telemetry system for the Wastewater Treatment Plant.

Major issues to be resolved in the next 5 years

- Implement portions of Capital Improvement Plan.
 - Secondary Clarifier 2016-17
 - Gravity Belt Thickener Addition 2016-17
 - Biosolids Storage Tank 2016-17

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

WASTEWATER FUNDS SUMMARY

FY12/13	FY13/14	FY14/15		FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
				Budget	Budget	Budget
2,215,975	2,396,369	2,060,986	BEGINNING BALANCE	2,831,512	2,831,512	2,851,512
4,536,568	5,164,837	6,128,746	REVENUES	5,982,534	5,982,534	5,982,534
800,000	1,260,000	2,163,050	OTHER SOURCES	2,050,000	2,050,000	2,050,000
7,552,542	8,821,206	10,352,782	TOTAL RESOURCES	10,864,046	10,864,046	10,884,046
1,165,705	1,125,470	1,547,920	WATER TREATMENT	1,386,559	1,386,559	1,406,559
1,554,240	1,737,637	1,981,487	WATER DISTRIBUTION	1,980,248	1,980,248	1,980,248
352,411	481,114	3,025,209	WATER DEPT CAPITAL RESERVE FUND	3,707,712	3,707,712	3,707,712
3,072,356	3,344,220	6,554,616	TOTAL EXPENDITURES	7,074,519	7,074,519	7,094,519
-	233,952	238,380	DEBT SERVICE	238,379	238,379	238,379
2,149,056	3,044,404	3,520,495	TRANSFER OUT	3,380,690	3,380,690	3,380,690
-	-	39,291	CONTINGENCY	170,458	170,458	170,458
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
2,149,056	3,278,355	3,798,166	TOTAL OTHER USES	3,789,527	3,789,527	3,789,527
5,221,412	6,622,576	10,352,782	TOTAL EXPENDS & OTHER USES	10,864,046	10,864,046	10,884,046
2,331,130	2,198,630	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
WASTEWATER FUND**

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
REVENUES							
642,802	910,342	578,054	055-0000-300.00-00	BEGINNING BALANCE	549,814	549,814	549,814
803	-	-	055-0000-337.10-00	URBAN RENEWAL	20,104	20,104	20,104
4	-	-	055-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	-
129,779	167,577	126,000	055-0000-341.90-00	MISC SALES AND SRVCE	132,000	132,000	132,000
247,329	247,211	243,000	055-0000-344.05-00	STORMWATER DRAINAGE CHARGES	245,000	245,000	245,000
4,565,097	4,741,392	4,929,175	055-0000-344.10-00	UTILITY SERVICE CHARGES	5,062,237	5,062,237	5,062,237
69,123	39,099	-	055-0000-344.80-00	DELINQUENT SEWER ASSMTS	-	-	-
15,352	16,194	12,000	055-0000-344.90-00	DELINQUENT ACCT INT	12,000	12,000	12,000
(72,267)	(51,597)	(50,000)	055-0000-345.20-00	UNCOLLECTIBLE ACCTS	(50,000)	(50,000)	(50,000)
16,503	14,288	17,000	055-0000-348.00-00	INTERDEPARTMENTAL REV	15,100	15,100	15,100
987	1,145	1,100	055-0000-361.00-00	INTEREST REVENUES	500	500	500
44,555	65,295	25,000	055-0000-369.00-00	OTHER MISC REVENUES	25,000	25,000	25,000
3	-	-	055-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
5,660,070	6,150,946	5,881,329	TOTAL WASTE WATER FUND REVENUES		6,011,755	6,011,755	6,011,755
EXPENSES							
650,489	678,094	710,704	055-5500-550.11-00	REGULAR SALARIES	716,048	716,048	716,048
3,588	6,230	10,400	055-5500-550.12-00	PARTTIME/TEMP SALARIES	12,480	12,480	12,480
32,610	31,790	58,200	055-5500-550.13-00	OVERTIME SALARIES	53,030	53,030	53,030
173,643	189,267	207,683	055-5500-550.21-10	MEDICAL INSURANCE	213,211	213,211	213,211
4,026	4,246	4,477	055-5500-550.21-20	L-T DISABILITY INSURANCE	4,511	4,511	4,511
586	627	617	055-5500-550.21-30	LIFE INSURANCE	617	617	617
28,958	27,139	33,408	055-5500-550.21-40	WORKERS COMP INSURANCE	44,872	44,872	44,872
51,042	53,253	59,617	055-5500-550.22-00	FICA	59,789	59,789	59,789
81,696	90,251	95,945	055-5500-550.23-00	RETIREMENT CONTRIBUTIONS	95,599	95,599	95,599
7,281	8,668	10,797	055-5500-550.28-00	VEBA CONTRIBUTIONS	9,968	9,968	9,968
201	191	200	055-5500-550.29-00	OTHER EMPLOYEE BENEFITS	220	220	220
1,034,121	1,089,756	1,192,048	TOTAL PERSONNEL SERVICE		1,210,345	1,210,345	1,210,345
887,314	904,844	985,501	055-5500-550.31-10	CONTRACTUAL SERVICES	992,433	992,433	992,433
9,085	9,221	9,648	055-5500-550.31-40	WASCO CO COMMUNICATIONS	9,472	9,472	9,472
-	-	3,000	055-5500-550.34-10	ENGINEERING SERVICES	3,000	3,000	3,000
12,305	13,316	22,161	055-5500-550.34-30	COMPUTER SERVICES	21,283	21,283	21,283
-	-	-	055-5500-550.34-50	SPECIAL STUDIES & REPORTS	-	-	-
5,846	6,890	11,417	055-5500-550.41-10	WATER & SEWER	12,255	12,255	12,255
14,674	8,472	24,400	055-5500-550.41-20	GARBAGE SERVICES	29,350	29,350	29,350
3,492	4,734	4,988	055-5500-550.41-30	NATURAL GAS	4,683	4,683	4,683
8,470	9,871	11,850	055-5500-550.41-40	ELECTRICITY	12,030	12,030	12,030
7,600	7,600	7,600	055-5500-550.42-00	JANITORIAL SERVICES	7,980	7,980	7,980
15,337	7,480	10,273	055-5500-550.43-10	BUILDINGS AND GROUNDS	10,333	10,333	10,333
119	57	600	055-5500-550.43-20	COMPUTERS	1,200	1,200	1,200
2,224	160	1,700	055-5500-550.43-30	RADIO EQUIPMENT	2,200	2,200	2,200
-	79	500	055-5500-550.43-40	OFFICE EQUIPMENT	500	500	500
4,275	3,552	7,000	055-5500-550.43-45	JOINT USE OF LABOR/EQUIP	9,000	9,000	9,000
25,214	24,646	37,061	055-5500-550.43-50	VEHICLES	65,721	65,721	65,721
37,297	42,619	38,818	055-5500-550.43-51	GAS/OIL/DIESEL/LUBRICANTS	37,885	37,885	37,885
6,765	10,428	6,870	055-5500-550.43-52	TIRES AND TIRE REPAIRS	21,020	21,020	21,020
6,106	2,788	10,825	055-5500-550.43-70	GENERAL EQUIPMENT	11,995	11,995	11,995
58,389	67,582	75,660	055-5500-550.43-71	SPECIAL UTILITY EQUIPMENT	70,460	70,460	70,460
6,354	7,133	7,824	055-5500-550.43-80	SHOP EQUIPMENT	8,132	8,132	8,132
2,520	2,403	3,000	055-5500-550.43-81	SERVICE PICKUP TOOLS	2,500	2,500	2,500
55,773	42,995	66,891	055-5500-550.43-86	LINES MAINT & SUPPLIES	68,230	68,230	68,230
783	773	1,337	055-5500-550.43-87	UTILITIES LOCATES	1,337	1,337	1,337
1,877	51,286	11,500	055-5500-550.44-20	RENTAL OF EQUIPMENT	16,500	16,500	16,500

WASTEWATER FUND (continued)

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
28,778	41,682	52,102	055-5500-550.52-10	LIABILITY INSURANCE	59,161	59,161	59,161
16,868	19,306	20,271	055-5500-550.52-30	PROPERTY INSURANCE	22,298	22,298	22,298
6,600	6,899	7,244	055-5500-550.52-50	AUTOMOTIVE INSURANCE	10,695	10,695	10,695
-	-	10,500	055-5500-550.52-60	INSURANCE DEDUCTIBLES	10,500	10,500	10,500
401	1,378	2,370	055-5500-550.53-20	POSTAGE	2,370	2,370	2,370
8,347	7,866	8,400	055-5500-550.53-30	TELEPHONE	8,400	8,400	8,400
87	-	-	055-5500-550.53-40	LEGAL NOTICES	-	-	-
-	5,169	4,107	055-5500-550.53-60	PUBLIC EDUCATION/INFO	4,107	4,107	4,107
415	554	550	055-5500-550.54-00	ADVERTISING	550	550	550
24	22	1,275	055-5500-550.55-00	PRINTING AND BINDING	1,275	1,275	1,275
13,085	13,415	13,841	055-5500-550.57-00	PERMITS	14,379	14,379	14,379
329	38	330	055-5500-550.58-10	TRAVEL, FOOD & LODGING	1,530	1,530	1,530
6,169	5,357	9,962	055-5500-550.58-50	TRAINING AND CONFERENCES	9,643	9,643	9,643
3,119	3,463	4,069	055-5500-550.58-70	MEMBERSHIPS/DUES/SUBS	3,779	3,779	3,779
2,191	2,531	3,118	055-5500-550.60-10	OFFICE SUPPLIES	3,117	3,117	3,117
2,229	2,301	2,800	055-5500-550.60-20	JANITORIAL SUPPLIES	2,200	2,200	2,200
3,596	3,229	3,730	055-5500-550.60-80	CLOTHING	3,743	3,743	3,743
5,315	4,756	6,304	055-5500-550.60-85	SPECIAL DEPT SUPPLIES	5,305	5,305	5,305
4,164	4,431	9,550	055-5500-550.60-86	CHEMICAL/LAB SUPPLIES	9,350	9,350	9,350
67,865	51,351	82,480	055-5500-550.60-87	STREET CONST SUPPLIES	84,022	84,022	84,022
478	500	990	055-5500-550.64-10	BOOKS AND PERIODICALS	1,005	1,005	1,005
2,450	833	3,200	055-5500-550.64-80	COMPUTER SOFTWARE	3,200	3,200	3,200
-	-	-	055-5500-550.69-50	MISCELLANEOUS EXPENSES	-	-	-
9,527	10,654	18,625	055-5500-550.69-80	ASSETS < \$5000	6,266	6,266	6,266
1,353,856	1,414,660	1,626,242	TOTAL MATERIALS AND SERVICES		1,686,394	1,686,394	1,686,394
20,361	-	-	055-5500-550.72-20	BUILDINGS	5,667	5,667	5,667
-	-	-	055-5500-550.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-
-	-	38,026	055-5500-550.74-10	MACHINERY	-	-	-
-	-	-	055-5500-550.74-20	VEHICLES	-	-	-
31,479	-	-	055-5500-550.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
5,795	16,490	-	055-5500-550.74-50	COMPUTER EQUIPMENT	-	-	-
-	-	-	055-5500-550.74-80	PUMPS	-	-	-
15,999	6,857	21,500	055-5500-550.74-90	EQUIPMENT, OTHER	-	-	-
-	-	-	055-5500-550.75-10	CAPITAL PROJECTS	-	-	-
-	28,535	57,039	055-5500-550.76-30	SEWER LINES	93,089	93,089	93,089
8,299	-	30,000	055-5500-550.76-40	STORMWATER COLL IMPROVMTS	15,000	15,000	15,000
81,933	51,882	146,565	TOTAL CAPITAL OUTLAY		113,756	113,756	113,756
2,469,911	2,556,298	2,964,855	TOTAL WASTEWATER OPERATIONS		3,010,495	3,010,495	3,010,495
			OTHER USES				
397,151	400,218	407,242	055-9500-550.81-01	TO GENERAL FUND	313,312	313,312	313,312
135,841	140,919	147,875	055-9500-550.81-05	TO STREET FUND	151,867	151,867	151,867
140,000	290,000	234,721	055-9500-550.81-09	TO PUBLIC WKS RESRV FUND	65,000	65,000	65,000
3,381	3,390	3,606	055-9500-550.81-10	TO UNEMPLOYMENT FUND	3,581	3,581	3,581
60,444	59,853	59,224	055-9500-550.81-43	TO FFCO 2008 DEBT SVC FUND	59,538	59,538	59,538
343,000	623,000	693,000	055-9500-550.81-56	TO SEWER SPCL RESRV FUND	845,000	845,000	845,000
1,200,000	1,300,000	1,350,000	055-9500-550.81-57	PLANT CONSTRUCTION.DEBT	1,400,000	1,400,000	1,400,000
2,279,817	2,817,380	2,895,668	TOTAL OPERATING TRANSFERS OUT		2,838,298	2,838,298	2,838,298
-	-	20,806	055-9500-550.88-00	CONTINGENCY	162,962	162,962	162,962
-	-	20,806	TOTAL CONTINGENCY		162,962	162,962	162,962
2,279,817	2,817,380	2,916,474	TOTAL OTHER USES		3,001,260	3,001,260	3,001,260
4,749,728	5,373,678	5,881,329	GRAND TOTAL WASTEWATER FUND EXPENSES		6,011,755	6,011,755	6,011,755
910,342	777,268	-	TOTAL WASTEWATER FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

SEWER SPECIAL RESERVE FUND

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
				REVENUES			
1,617,615	1,830,188	2,698,171	056-0000-300.00-00	BEGINNING BALANCE	2,533,961	2,533,961	2,714,433
-	-	-	056-0000-330.00-00	INTERGOVERNMENTAL REVENUE	-	-	-
255,836	450,190	35,780	056-0000-344.20-00	CONNECT CHRGS/ SW SDC	35,780	35,780	35,780
44,955	7,695	6,840	056-0000-344.20-10	CONNECT CHRGS/ STORM WA SDC	6,840	6,840	6,840
-	-	-	056-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-
9,216	11,731	10,000	056-0000-361.00-00	INTEREST REVENUES	1,000	1,000	1,000
343,000	623,000	693,000	056-0000-391.55-00	WASTEWATER UTILITY FUND	845,000	845,000	845,000
2,270,623	2,922,804	3,443,791		TOTAL SEWER SPECIAL RESERVE FUND REVENUES	3,422,581	3,422,581	3,603,053
				EXPENDITURES			
-	-	-	056-5600-550.31-10	CONTRACTUAL SERVICES	-	-	-
-	-	-	056-5600-550.34-10	ENGINEERING SERVICES	-	-	-
-	-	-	056-5600-550.53-40	LEGAL NOTICES	-	-	-
-	-	-		TOTAL MATERIALS & SERVICES	-	-	-
-	-	-	056-5600-550.74-80	PUMPS	-	-	-
-	-	180,000	056-5600-550.75-10	CAPITAL PROJECTS	150,000	150,000	150,000
352,339	227,983	2,133,709	056-5600-550.76-30	SEWER LINES	2,370,785	2,370,785	2,452,347
-	-	1,123,000	056-5600-550.76-40	STORM WATER IMPROVEMENTS	894,825	894,825	993,735
-	-	-	056-5600-550.78-99	FUTURE CAPITAL PROJECTS	-	-	-
352,339	227,983	3,436,709		TOTAL CAPITAL OUTLAY	3,415,610	3,415,610	3,596,082
352,339	227,983	3,436,709		TOTAL SEWER SPECIAL RESERVE FUND OPERATIONS	3,415,610	3,415,610	3,596,082
				OTHER USES			
81,009	-	-	056-9500-550.81-37	TO CAPITAL PROJECT FUND	-	-	-
7,087	7,229	7,082	056-9500-550.81-44	TO 2009 FFCO DEBT SVC FUND	6,971	6,971	6,971
88,096	7,229	7,082		TOTAL OPERATING TRANSFERS OUT	6,971	6,971	6,971
88,096	7,229	7,082		TOTAL OTHER USES	6,971	6,971	6,971
440,435	235,212	3,443,791		GRAND TOTAL SEWER SPECIAL RESERVE FUND EXPENSE	3,422,581	3,422,581	3,603,053
1,830,188	2,687,591	-		SEWER SPECIAL RESERVE FUND - REVENUE LESS EXPENS	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

SEWER PLANT CONSTRUCTION / DEBT SERVICE FUND

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
REVENUES							
3,481,077	3,253,688	3,911,837	057-0000-300.00-00	BEGINNING BALANCE	4,564,267	4,564,267	4,564,267
17,156	17,613	16,000	057-0000-361.00-00	INTEREST REVENUES	14,000	14,000	14,000
1,200,000	1,300,000	1,350,000	057-0000-391.55-00	WASTEWATER UTILITY FUND	1,400,000	1,400,000	1,400,000
-	-	-	057-0000-391.56-00	WASTEWATER CAPITAL FUND	-	-	-
-	-	-	057-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-
4,698,232	4,571,301	5,277,837	TOTAL SEWER PLANT CONTS/DEBT SVC REVENUES		5,978,267	5,978,267	5,978,267
EXPENDITURES							
163,301	-	-	057-5700-550.31-10	CONTRACTUAL SERVICES	-	-	-
42,104	-	-	057-5700-550.34-10	ENGINEERING SERVICES	-	-	-
-	-	-	057-5700-550.53-40	LEGAL NOTICES	-	-	-
205,405	-	-	TOTAL MATERIALS AND SERVICES		-	-	-
-	-	-	057-5700-550.71-10	LAND	-	-	-
-	-	-	057-5700-550.72-20	BUILDINGS	-	-	-
685,035	-	-	057-5700-550.73-50	CONSTRUCTION CONTRACTS	-	-	-
-	-	-	057-5700-550.74-10	MACHINERY	-	-	-
-	-	-	057-5700-550.74-90	EQUIPMENT, OTHER	-	-	-
-	98,647	4,725,872	057-5700-550.75-10	CAPITAL PROJECTS	5,425,882	5,425,882	5,425,882
-	-	-	057-5700-550.76-30	SEWER LINES	-	-	-
685,035	98,647	4,725,872	TOTAL CAPITAL OUTLAY		5,425,882	5,425,882	5,425,882
890,440	98,647	4,725,872	TOTAL SEWER PLANT CONST/DEBT SVC OPERATIONS		5,425,882	5,425,882	5,425,882
554,105	556,185	551,965	057-9500-550.81-58	DEBT SERVICE FUND	552,385	552,385	552,385
554,105	556,185	551,965	TOTAL OPERATING TRANSFERS OUT		552,385	552,385	552,385
554,105	556,185	551,965	TOTAL OTHER USES		552,385	552,385	552,385
1,444,545	654,832	5,277,837	GRAND TOTAL SEWER PLANT CONSTRUCTION EXPENSES		5,978,267	5,978,267	5,978,267
3,253,688	3,916,469	-	SEWER PLANT CONSTRUCTION FUND - REVENUES LESS E		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund: Airport (061)
Department: Airport (061)
Program: Airport Operations (610)

Mission

Striving to meet the aviation transportation needs of the twenty-first century, and create economic development opportunities.

Description

Since 2002 the City has been involved in a partnership with Klickitat County in operating the Columbia Gorge Regional Airport and planning its future. We have signed an agreement creating a long-term management structure for the Airport that includes cost sharing with Klickitat County. A Regional Airport Board has been established and public meetings are held the third Friday of each month. Aeronautical Management Inc. (AMI) has been hired to operate the Airport under the general oversight of the City Manager. Gorge Aviation Services (GAS) is the contracted fixed base operator at the airport and provides a number of services including operation of the aviation fuel station, flight training, and an aircraft mechanic. They are working on establishing a charter service.

2015-2016 Goals, Projects and Highlights

- Construction of a drainage area for new hangers.
- Start construction of the golf course.
- Design of new Terminal Building if grant received.
- Construct grant/loan funded Flex Building in new Industrial Park (BIP 15-017).
- New lease with Life Flight in part of the flex building.
- Construct F Hanger.

2014-2015 Accomplishments/Comments

- Completion of 17 lot industrial subdivision.
- Purchased D Hanger.
- Obtained loan for construction of Flex Space Building and F Hanger and purchase of D Hanger.

Major Issues to be resolved in the next five years

- Development of a world-class golf course.
- Charter or Taxi Air Services at the Airport.
- Attract Industrial Park tenants.
- Construct new Airport Terminal with restaurant and meeting space.
- Runway maintenance.
- Runway extension.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
AIRPORT SUMMARY**

FY12/13	FY13/14	FY14/15		FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Description	Proposed	Approved	Adopted
				Budget	Budget	Budget
315,211	298,805	22,065	BEGINNING BALANCE	1,799,188	-	-
4,058,201	2,158,897	297,250	REVENUES	1,033,500	-	-
315,230	125,838	3,366,000	OTHER SOURCES	66,000	-	-
4,688,641	2,583,540	3,685,315	TOTAL RESOURCES	2,898,688	-	-
4,389,836	2,388,391	3,661,750	AIRPORT	2,872,071	-	-
4,389,836	2,388,391	3,661,750	TOTAL EXPENDITURES	2,872,071	-	-
-	-	-	CHARGES FOR SERVICES	-	-	-
-	-	-	TRANSFER OUT	-	-	-
-	-	23,565	CONTINGENCY	26,617	-	-
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
-	-	23,565	TOTAL OTHER USES	26,617	-	-
4,389,836	2,388,391	3,685,315	TOTAL EXPENDS & OTHER USES	2,898,688	-	-
298,805	195,149	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

AIRPORT FUND

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16	
Actual	Actual	Budget	Account Number	Description	Budget	Budget	Adopted	
					Budget	Budget	Budget	
			REVENUES					
315,211	298,805	22,065	061-0000-300.00-00	BEGINNING BALANCE	1,799,188	1,799,188	1,799,188	
65,000	65,000	65,000	061-0000-330.00-00	INTERGOVERNMENTAL REV	65,000	65,000	65,000	
-	-	100,000	061-0000-330.15-00	OTHER OR	210,000	210,000	210,000	
694,049	1,969,391	-	061-0000-331.20-00	FEDERAL GRANTS-FAA	-	-	-	
-	-	-	061-0000-331.90-00	FEDERAL GRANTS-MISC	625,000	625,000	625,000	
3,175,799	-	-	061-0000-334.90-00	STATE GRANTS, OTHER	-	-	-	
4,422	9,000	3,000	061-0000-341.90-00	MISC SALES & SVCS	3,000	3,000	3,000	
8,634	8,084	9,000	061-0000-347.00-00	AVIATION FUEL SALES	9,500	9,500	9,500	
570	1,242	1,000	061-0000-361.00-00	INTEREST REVENUES	1,000	1,000	1,000	
109,726	106,181	119,250	061-0000-363.50-00	PROPERTY RENTALS	120,000	120,000	120,000	
230	60,838	1,000	061-0000-369.00-00	OTHER MISC REVENUES	1,000	1,000	1,000	
65,000	65,000	65,000	061-0000-391.01-00	GENERAL FUND	65,000	65,000	65,000	
-	-	-	061-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-	
250,000	-	3,300,000	061-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-	
4,688,641	2,583,540	3,685,315	TOTAL AIRPORT FUND REVENUES		2,898,688	2,898,688	2,898,688	
			EXPENSES					
240	375	70,646	061-6100-610.31-10	CONTRACTUAL SERVICES	2,400	2,400	2,400	
103,065	102,857	112,000	061-6100-610.31-90	CONTRACTUAL SVC - OTHER	115,000	115,000	115,000	
-	-	-	061-6100-610.34-10	ENGINEERING SVC	-	-	-	
2,320	3,292	5,000	061-6100-610.41-10	WATER & SEWER	5,700	5,700	5,700	
965	702	1,000	061-6100-610.41-20	GARBAGE SERVICES	1,000	1,000	1,000	
9,835	10,341	10,000	061-6100-610.41-40	ELECTRICITY	10,000	10,000	10,000	
24,112	21,006	23,500	061-6100-610.43-10	BUILDINGS AND GROUNDS	23,500	23,500	23,500	
1,031	717	1,600	061-6100-610.43-45	JOINT USE OF LABOR	1,600	1,600	1,600	
1,030	2,219	6,000	061-6100-610.43-50	VEHICLES - REPAIR/MAINT	6,000	6,000	6,000	
1,810	1,951	2,500	061-6100-610.43-51	GAS/OIL/DIESEL	3,000	3,000	3,000	
16,158	10,118	9,000	061-6100-610.46-10	PROPERTY TAXES	10,000	10,000	10,000	
8,451	10,011	11,000	061-6100-610.52-10	LIABILITY INSURANCE	11,500	11,500	11,500	
4,839	5,329	10,000	061-6100-610.52-30	PROPERTY INSURANCE	11,000	11,000	11,000	
323	480	300	061-6100-610.53-20	POSTAGE	300	300	300	
3,534	3,646	4,000	061-6100-610.53-30	TELEPHONE	4,000	4,000	4,000	
619	78	750	061-6100-610.53-40	LEGAL NOTICES	500	500	500	
-	3,342	15,000	061-6100-610.54-00	ADVERTISING	15,000	15,000	15,000	
861	405	1,000	061-6100-610.57-00	PERMITS	1,000	1,000	1,000	
996	47	8,500	061-6100-610.58-10	TRAVEL, FOOD & LODGING	8,500	8,500	8,500	
820	870	4,000	061-6100-610.58-50	TRAINING AND CONFERENCES	4,000	4,000	4,000	
390	545	1,000	061-6100-610.58-70	MEMBERSHIPS/DUES	1,000	1,000	1,000	
177	202	1,200	061-6100-610.60-10	OFFICE SUPPLIES	1,000	1,000	1,000	
694	30	1,000	061-6100-610.69-50	MISCELLANEOUS EXP	1,000	1,000	1,000	
1,449	240	3,000	061-6100-610.69-80	ASSETS < \$5000	3,000	3,000	3,000	
183,720	178,802	301,996	TOTAL MATERIALS AND SERVICES		240,000	240,000	240,000	
-	-	2,031,754	061-6100-610.72-20	BUILDINGS	100,000	100,000	100,000	
265,353	-	1,300,000	061-6100-610.72-30	BUILDINGS-HANGER	2,276,771	2,276,771	2,276,771	
3,940,763	2,209,589	28,000	061-6100-610.73-30	IMPROVEMENTS OTHER	255,300	255,300	255,300	
-	-	-	061-6100-610.74-10	MACHINERY	-	-	-	
4,206,116	2,209,589	3,359,754	TOTAL CAPITAL OUTLAY		2,632,071	2,632,071	2,632,071	
4,389,836	2,388,391	3,661,750	TOTAL AIRPORT OPERATIONS EXPENSES		2,872,071	2,872,071	2,872,071	
-	-	23,565	061-9500-610.88-00	CONTINGENCY	26,617	26,617	26,617	
-	-	23,565	TOTAL CONTINGENCY		26,617	26,617	26,617	
-	-	23,565	TOTAL OTHER USES		26,617	26,617	26,617	
4,389,836	2,388,391	3,685,315	GRAND TOTAL AIRPORT FUND EXPENSES		2,898,688	2,898,688	2,898,688	
298,805	195,149	-	TOTAL AIRPORT FUND - REVENUES LESS EXPENSES		-	-	-	

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

CAPITAL IMPROVEMENTS FUND GROUP

Description

The City currently has two active funds in the Capital Improvements Fund Group.

- ✓ The Special Assessments Fund (036), which accounts for LID public infrastructure projects or other assessments, such as nuisance abatement of the City;
- ✓ The Capital Projects Fund (037), which accounts for various improvements in City facilities not funded in part by grants;

CAPITAL IMPROVEMENTS FUNDS SUMMARY

FY12/13	FY13/14	FY14/15		FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
				Budget	Budget	Budget
1,173,540	322,201	771,996	BEGINNING BALANCE	424,608	424,608	359,305
166,660	859,807	219,657	REVENUES	483,816	483,816	483,816
798,683	3,930	303,319	OTHER SOURCES	-	-	-
2,138,883	1,185,937	1,294,972	TOTAL RESOURCES	908,424	908,424	843,121
41,058	18,874	137,887	SPECIAL ASSESMENTS FUND	440,825	440,825	375,522
1,066,206	233,889	678,419	CAPITAL PROJECTS FUND	214,876	214,876	214,876
1,107,264	252,763	816,306	TOTAL EXPENDITURES	655,701	655,701	590,398
709,419	165,012	478,666	TRANSFER OUT	252,723	252,723	252,723
-	-	-	CONTINGENCY	-	-	-
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
709,419	165,012	478,666	TOTAL OTHER USES	252,723	252,723	252,723
1,816,683	417,775	1,294,972	TOTAL EXPENDS & OTHER USES	908,424	908,424	843,121
322,201	768,162	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund: Capital Improvements Fund Group
Department: Special Assessments (036)
Program: Other (419)

Description

The Special Assessments fund is used to fund Local Improvement Districts of the City and Code Enforcement nuisance abatements that are assessed to property owners.. This fund was created with General Fund financial resources in prior fiscal years for this specific purpose to reduce the amount of fixed financial expenses associated with borrowing funds.

2015-16 Goals, Projects, and Highlights

- Complete and receive assessments for West 7th Street LID.
- Pursue payment of nuisance abatements.

2014-15 Accomplishments/Comments

- Developed funding plan to retire debt for City's share of 1st Street/Bargeway LID.
- Foreclosed on long term delinquent abatement assessments.

Major Issues to be resolved in the next five years.

- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
SPECIAL ASSESSMENTS FUND**

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
				REVENUES			
677,218	18,401	442,608	036-0000-300.00-00	BEGINNING BALANCE	172,893	172,893	107,590
23,740	25,434	25,005	036-0000-318.20-00	NW NATURAL GAS FRANCHISE FEES	25,500	25,500	25,500
3,299	1,951	2,000	036-0000-361.00-00	INTEREST REVENUES	2,000	2,000	2,000
-	-	-	036-0000-362.10-00	PRE-PAID ASSESSMENTS	-	-	-
1,100	-	1,000	036-0000-369.00-00	OTHER MISC. REVENUES	1,000	1,000	1,000
18,732	565,344	62,000	036-0000-370.10-00	PRINCIPAL-NONBONDED	331,539	331,539	331,539
9,788	15,575	22,940	036-0000-370.20-00	INTEREST-NONBONDED	20,616	20,616	20,616
733,878	626,704	555,553		TOTAL SPECIAL ASSESSMENTS FUND REVENUES	553,548	553,548	488,245
				EXPENDITURES			
40,110	-	30,000	036-3600-419.31-25	ABATEMENTS	30,000	30,000	30,000
-	17,148	-	036-3600-419.31-80	CORNER LOT RELIEF	25,500	25,500	25,500
		65,303	036-3600-419.31-95	REFUNDS	-	-	-
728	-	10,000	036-3600-419.32-20	SPECIAL LEGAL SERVICES	-	-	-
220	175	1,000	036-3600-419.53-20	POSTAGE	1,000	1,000	1,000
-	102	200	036-3600-419.53-40	LEGAL NOTICES	200	200	200
-	-	-	036-3600-419.69-50	MISCELLANEOUS EXP	-	-	-
41,058	17,424	106,503		TOTAL MATERIALS AND SERVICES	56,700	56,700	56,700
-	1,450	31,384	036-3600-419.75-10	CAPITAL PROJECTS LIDS	384,125	384,125	318,822
-	1,450	31,384		TOTAL CAPITAL OUTLAY	384,125	384,125	318,822
41,058	18,874	137,887		TOTAL SPECIAL ASSESSMENTS OPERATIONS	440,825	440,825	375,522
10,000	10,000	10,000	036-9500-419.81-01	TO GENERAL FUND	10,000	10,000	10,000
560,000	-	303,319	036-9500-419.81-37	TO CAPITAL PROJECTS FUND	-	-	-
104,419	106,512	104,347	036-9500-419.81-44	TO 2009 FFCO BOND DEBT SVC FUND	102,723	102,723	102,723
674,419	116,512	417,666		TOTAL OPERATING TRANSFERS OUT	112,723	112,723	112,723
674,419	116,512	417,666		TOTAL OTHER USES	112,723	112,723	112,723
715,477	135,386	555,553		TOTAL SPECIAL ASSESSMENTS FUND EXPENSES	553,548	553,548	488,245
18,401	491,318	-		SPECIAL ASSESSMENTS FUND - REVENUES LESS EXPENSE	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund: Capital Improvements Fund Group
Department: Capital Projects (037)
Program: Other (419)

Description

The Capital Projects Fund is used to fund renovations and maintenance of City facilities and purchase equipment for those facilities (BIP 15-039). These facilities are City Hall, Transportation (Veterans) Center, Police Station, Dock and the Lewis and Clark Festival Park. All these facilities are General Fund facilities and the operating monies for these facilities and operating departments is from General Fund financial resources. In recent years we have used this fund to purchase General Fund equipment. We also fund the actual construction of LIDs in this fund when the monies come from more than one source. The revenue is primarily from transfers in and a portion of the State Office Building lease.

2015-16 Goals, Projects, and Highlights

- \$60,000 transferred to the General Fund for two (2) marked police car (BIP 15-034).
- Purchase General Services parking lot sweeper (BIP 15-025).
- Replace HVAC units at City Hall and Police Department as needed (\$16,000).
- Police Department building improvements:
 - Police reception area bullet-proof glass (\$23,000) (BIP 15-037), and
 - Repave and stripe upper Library parking lot (\$26,000).
- Reserve for future City Hall improvements (\$148,589).

2014-15 Accomplishments/Comments

- \$85,000 transferred to the General Fund for two (2) police cars.

Major Issues to be resolved in the next five years

- Completion of City Hall renovation of City Hall 2nd Floor

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
CAPITAL PROJECTS FUND**

FY12/13 Actual	FY13/14 Actual	FY14/15 Budget	Account Number	Account Description	FY15/16 Proposed Budget	FY15/16 Approved Budget	FY15/16 Adopted Budget
REVENUES							
496,322	303,799	329,388	037-0000-300.00-00	BEGINNING BALANCE	251,715	251,715	251,715
21,615	142,955	-	037-0000-337.90-00	LOCAL GOV REV-PARTNERS	-	-	-
2,396	1,417	1,500	037-0000-361.00-00	INTEREST REVENUES	1,400	1,400	1,400
81,189	101,234	102,546	037-0000-363.80-00	STATE OFFICE BLDG INC	101,761	101,761	101,761
0	-	-	037-0000-369.00-00	OTHER MISC REVENUES	-	-	-
4,090	5,456	1,892	037-0000-380.10-00	LOAN REV - PRINCIPAL	-	-	-
710	442	774	037-0000-380.20-00	LOAN REV - INTEREST	-	-	-
43,230	3,930	-	037-0000-391.01-00	GENERAL FUND	-	-	-
110,000	-	-	037-0000-391.13-00	TRANSPORTATION SYSTEM RESERVE FU	-	-	-
560,000	-	303,319	037-0000-391.36-00	SPECIAL ASSMT FUND	-	-	-
4,444	-	-	037-0000-391.53-00	WATER CAPITAL RESERVE FUND	-	-	-
81,009	-	-	037-0000-391.56-00	SEWER SPECIAL RESERVE FUND	-	-	-
1,405,006	559,233	739,419	TOTAL CAPITAL PROJECTS FUND REVENUES		354,876	354,876	354,876
EXPENDITURES							
*** GENERAL FUND BUILDINGS							
-	875	5,000	037-3700-419.69-80	ASSETS < \$5000	5,000	5,000	5,000
-	875	5,000	TOTAL MATERIALS AND SERVICES		5,000	5,000	5,000
8,628	6,704	334,950	037-3700-419.72-20	BUILDINGS	194,189	194,189	194,189
1,572	24,909	20,000	037-3700-419.73-30	IMPRV OTHER THAN BLDG	-	-	-
10,200	31,613	354,950	TOTAL CAPITAL OUTLAY		194,189	194,189	194,189
10,200	32,488	359,950	TOTAL GENERAL FUND BUILDINGS		199,189	199,189	199,189
*** TUNNEL PROJECT - OIB LOAN							
55,899	181,615	-	037-3750-419.79-50	PRINCIPAL PAYMENT	-	-	-
8,947	4,570	-	037-3750-419.79-60	INTEREST PAYMENT	-	-	-
64,846	186,185	-	TOTAL DEBT SERVICE		-	-	-
64,846	186,185	-	TOTAL TUNNEL PROJECT		-	-	-
*** PORT LOAN - AIRPORT WELL							
12,525	13,026	13,547	037-3775-419.79-50	PRINCIPAL PAYMENT	14,084	14,084	14,084
2,625	2,124	1,603	037-3775-419.79-60	INTEREST PAYMENT	1,603	1,603	1,603
15,150	15,150	15,150	TOTAL DEBT SERVICE		15,687	15,687	15,687
15,150	15,150	15,150	TOTAL PORT LOAN - AIRPORT WELL		15,687	15,687	15,687
*** EAST PORT LID (added FY09/10)							
-	-	-	037-4400-419.31-10	2009 FFCO ADMIN FEES	-	-	-
976,010	67	-	037-4400-419.75-10	CAPITAL PROJECTS	-	-	-
976,010	67	-	TOTAL CAPITAL OUTLAY		-	-	-
976,010	67	-	TOTAL EAST PORT LID		-	-	-
*** 7TH ST LID (added FY14/15)							
		303,319	037-4450-419.75-10	CAPITAL PROJECTS	-	-	-
		303,319	TOTAL CAPITAL OUTLAY		-	-	-
		303,319	TOTAL 7TH ST LID		-	-	-
1,066,206	233,889	678,419	TOTAL CAPITAL PROJECTS FUND OPERATIONS		214,876	214,876	214,876
30,000	42,500	55,000	037-9500-419.81-01	TO GENERAL FUND	105,000	105,000	105,000
-	-	-	037-9500-419.81-04	TO LIBRARY FUND	26,000	26,000	26,000
5,000	6,000	6,000	037-9500-419.81-21	TO STATE OFFICE BLDG FUND	9,000	9,000	9,000
35,000	48,500	61,000	TOTAL OPERATING TRANSFERS OUT		140,000	140,000	140,000
1,101,206	282,389	739,419	TOTAL CAPITAL PROJECTS FUND EXPENSES		354,876	354,876	354,876
303,799	276,844	-	CAPITAL PROJECTS FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

SPECIAL REVENUE FUNDS GROUP

Description

The City has several Special Revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

- The Unemployment Fund (010) provides for the accumulation of financial resources of the City to pay claims of unemployment. Contributions are received from the operating funds of the General Fund, Library Fund, Street Fund, Water Utility Fund, and Wastewater Utility Fund.
- The Community Benevolence Fund (011) provides for the accumulation of financial resources to pay for expenses related to the memorials to Veterans of the community.
- The Special Projects Fund (018) provides for the accumulation of financial resources of the City and other granting agencies in order to pay for expenses related to infrastructure improvements. This infrastructure can be related to historical and community purposes.
- The State Office Building Fund (021) is used to operate one of the City's facilities to be used by the State of Oregon to provide services to the local community.

SPECIAL REVENUE FUND SUMMARY

FY12/13	FY13/14	FY14/15		FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
				Budget	Budget	Budget
3,740,313	3,663,291	3,516,226	BEGINNING BALANCE	3,471,351	3,471,351	3,530,351
1,170,620	324,003	8,118,098	REVENUES	6,246,477	6,246,477	6,246,477
72,620	19,671	2,310,280	OTHER SOURCES	2,307,495	2,307,495	2,307,495
4,983,553	4,006,965	13,944,604	TOTAL RESOURCES	12,025,323	12,025,323	12,084,323
1,460	1,938	58,764	UNEMPLOYMENT RESERVE FUND	83,149	83,149	83,149
1,685	933	14,633	COMMUNITY BENEVOLENCE FUND	16,585	16,585	16,585
1,113,967	292,213	13,588,535	SPECIAL GRANTS FUND	11,614,150	11,614,150	11,664,150
175,575	197,665	231,902	STATE OFFICE BUILDING FUND	307,939	307,939	316,939
1,292,688	492,748	13,893,834	TOTAL EXPENDITURES	12,021,823	12,021,823	12,080,823
27,574	3,500	50,770	TRANSFER OUT	3,500	3,500	3,500
-	-	-	CONTINGENCY	-	-	-
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
27,574	3,500	50,770	TOTAL OTHER USES	3,500	3,500	3,500
1,320,262	496,248	13,944,604	TOTAL EXPENDS & OTHER USES	12,025,323	12,025,323	12,084,323
3,663,291	3,510,717	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

UNEMPLOYMENT RESERVE FUND

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
REVENUES							
16,305	42,249	44,284	010-0000-300.00-00	BEGINNING BALANCE	53,654	53,654	53,654
148	237	200	010-0000-361.00-00	INTEREST REVENUES	200	200	200
13,745	-	-	010-0000-391.01-00	GENERAL FUND	14,947	14,947	14,947
2,105	2,189	2,237	010-0000-391.04-00	LIBRARY FUND	2,394	2,394	2,394
2,022	2,041	2,182	010-0000-391.05-00	STREET FUND	2,138	2,138	2,138
6,003	6,051	6,255	010-0000-391.51-00	WATER UTILITY FUND	6,235	6,235	6,235
3,381	3,390	3,606	010-0000-391.55-00	WASTEWATER UTILITY	3,581	3,581	3,581
43,709	56,157	58,764	TOTAL UNEMPLOYMENT RESERVE FUND REVENUES		83,149	83,149	83,149
EXPENDITURES							
1,460	1,938	58,764	010-1000-416.25-00	UNEMPLOYMENT EXPENSES	83,149	83,149	83,149
1,460	1,938	58,764	TOTAL PERSONNEL SERVICE		83,149	83,149	83,149
1,460	1,938	58,764	TOTAL UNEMPLOYMENT RESERVE FUND EXPENSES		83,149	83,149	83,149
42,249	54,220	-	UNEMPLOYMENT FUND - REVENUES LESS EXPENSES		-	-	-

COMMUNITY BENEVOLENCE FUND

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
REVENUES							
11,415	11,790	12,608	011-0000-300.00-00	BEGINNING BALANCE	14,485	14,485	14,485
61	58	25	011-0000-361.00-00	INTEREST REVENUES	100	100	100
2,000	2,000	2,000	011-0000-365.15-00	GIFTS/DONATIONS - WAR MEMORIAL	2,000	2,000	2,000
		-	011-0000-369.00-00	OTHER MISC. REVENUES	-	-	-
13,476	13,848	14,633	TOTAL COMMUNITY BENEVOLENCE FUND REVENUES		16,585	16,585	16,585
EXPENDITURES							
-	933	-	011-1200-419.60-85	SPECIAL DEPT SUPPLIES	-	-	-
-	933	-	TOTAL MATERIALS AND SERVICES		-	-	-
-	933	-	TOTAL VIETNAM MEMORIAL		-	-	-
1,685	-	14,633	011-1500-419.60-85	SPECIAL DEPT SUPPLIES	16,585	16,585	16,585
1,685	-	14,633	TOTAL MATERIALS AND SERVICES		16,585	16,585	16,585
-	-	-	011-1500-419.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-
-	-	-	TOTAL CAPITAL OUTLAY		-	-	-
1,685	-	14,633	TOTAL WAR MEMORIAL FUND		16,585	16,585	16,585
1,685	933	14,633	TOTAL COMMUNITY BENEVOLENT FUND EXPENSES		16,585	16,585	16,585
11,790	12,915	-	COMMUNITY BENEVOLENT FUND - REVENUES LESS EXPE		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund: Special Revenue Fund Group
Department: Special Grants (018)
Program: Other (415)

Description

The Special Projects Fund provides for the accumulation of financial resources for the purpose of expending those funds on a multitude of capital projects.

2015-16 Goals, Projects, and Highlights

- Review and re-evaluate the 1st Street Urban Renewal Treatment, and the Washington Street Railroad Undercrossing Project (\$7,140,000) (Goal C-1) (BIP 15-020).
- 1st Street parking structure (\$3,720,000) – Includes \$1.45 million in private contributions and a \$2.27 million loan to be paid back with Transient Room Tax from the new Granada Block Hotel (BIP 15-016).
- Granada Block redevelopment (\$570,000) (Goal C-2) (BIP 15-016).
- \$3,500 of SHPO is being transferred to the General Fund to help support this year’s Capital expenditures.
- Updated of Transportation System Plan. Funding includes a \$128,200 ODOT grant and \$50,000 from the Transportation System Development fees.

2013-14 Accomplishments/Comments

- \$200,000 for a pass through CDBG for Housing Authority (second year of three year grant).
- Completion of Downtown WiFi system Phases 4 and 5.

Major Issues to be resolved in the next five years.

- Continued use of the Urban Renewal Agency’s financial resources in the most efficient manner to meet the goals of the community.
- Continue Federal lobby efforts for City projects.
- Continued searching of all agencies (federal, state and local) for funding of future expansion of the City infrastructure for the benefit of all.
- West 2nd Street Gateway.
- 3rd Street Streetscape

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget
SPECIAL GRANTS FUND**

FY12/13 Actual	FY13/14 Actual	FY14/15 Budget	Account Number	Account Description	FY15/16 Proposed Budget	FY15/16 Approved Budget	FY15/16 Adopted Budget
REVENUES							
3,712,557	3,572,260	3,445,746	018-0000-300.00-00	BEGINNING BALANCE	3,390,121	3,390,121	3,440,121
-	25,958	374,042	018-0000-331.15-00	FED GRANTS - CDBG HOUSING 2007	-	-	-
144,950	9,917	1,716,781	018-0000-331.90-00	FEDERAL GRANTS-MISC	1,633,120	1,633,120	1,633,120
-	-	1,350,000	018-0000-334.25-00	ODOT GRANTS	1,350,000	1,350,000	1,350,000
116,563	-	160,000	018-0000-334.35-00	LCDC GRANT - STATE	128,250	128,250	128,250
-	14,500	82,250	018-0000-334.90-00	STATE GRANTS, OTHER	3,500	3,500	3,500
50,000	86,048	97,910	018-0000-336.10-00	PRIVATE SECTOR GRANTS (GOOGLE)	-	-	-
-	-	2,790,000	018-0000-336.20-00	PRIVATE PARTICIPATION PARKING	1,450,800	1,450,800	1,450,800
488,796	-	1,324,576	018-0000-337.10-00	URBAN RENEWAL	1,385,659	1,385,659	1,385,659
52,000	14,360	-	018-0000-337.40-00	QLIFE CONTRIBUTION	-	-	-
13,869	13,751	7,000	018-0000-361.00-00	INTEREST REVENUES	7,000	7,000	7,000
94,701	4,667	1,000	018-0000-369.00-00	OTHER MISC. REVENUES	-	-	-
40,364	-	-	018-0000-391.01-00	TRANSFERS FROM GENERAL	-	-	-
-	-	80,000	018-0000-391.13-00	TRANSFERS FROM TRANS SYS RSRV	-	-	-
-	-	2,210,000	018-0000-393.10-00	LOAN/BOND PROCEEDS	2,269,200	2,269,200	2,269,200
4,713,801	3,741,460	13,639,305	TOTAL SPECIAL GRANTS FUND REVENUES		11,617,650	11,617,650	11,667,650
EXPENDITURES							
*** CDBG/ MID COLMBIA HOUSING							
-	25,958	374,042	018-2500-415.39-00	OTHER CONTRACTUAL SVCS	-	-	-
-	25,958	374,042	TOTAL MATERIALS & SERVICES		-	-	-
-	25,958	374,042	TOTAL CDBG/ MID COLMBIA HOUSING		-	-	-
*** UGB/NSA BOUNDARY AMENDMENT							
123,295	-	-	018-2627-415.39-00	OTHER CONTRACTUAL SERV	-	-	-
123,295	-	-	TOTAL MATERIALS & SERVICES		-	-	-
123,295	-	-	TOTAL UGB/NSA BOUNDARY AMENDMENT		-	-	-
*** TRANSPORTATION SYSTEM PLAN (TSP)							
-	-	240,000	018-2630-415.39-00	OTHER CONTRACTUAL SERV	178,250	178,250	178,250
-	-	240,000	TOTAL MATERIALS & SERVICES		178,250	178,250	178,250
-	-	240,000	TOTAL TRANSPORTATION SYSTEM PLAN (TSP)		178,250	178,250	178,250
*** SHPO/CERT LOC GOVT							
252	1,000	-	018-2700-415.31-10	CONTRACTUAL SERVICES	-	-	-
-	34,013	-	018-2700-415.69-90	OTHER	-	-	-
252	35,013	-	TOTAL MATERIALS AND SERVICES		-	-	-
252	35,013	-	TOTAL SHPO/CERT LOC GOVT		-	-	-
*** TUNNEL PROJECT							
217,226	3,345	7,140,000	018-2900-415.75-10	CAPITAL PROJECTS	7,140,000	7,140,000	7,140,000
217,226	3,345	7,140,000	TOTAL CAPITAL OUTLAY		7,140,000	7,140,000	7,140,000
217,226	3,345	7,140,000	TOTAL TUNNEL PROJECT		7,140,000	7,140,000	7,140,000
*** MARINE TERMINAL PROJECT							
365,879	-	-	018-3000-415.75-10	CAPITAL PROJECTS	-	-	-
365,879	-	-	TOTAL CAPITAL OUTLAY		-	-	-
365,879	-	-	TOTAL MARINE TERMINAL PROJECT		-	-	-

SPECIAL GRANTS FUND (continued)

FY12/13 Actual	FY13/14 Actual	FY14/15 Budget	Account Number	Account Description	FY15/16 Proposed Budget	FY15/16 Approved Budget	FY15/16 Adopted Budget
			*** THE DALLES DAM TOURS PROJECT				
7,763	1,269	14,669	018-3300-415.74.20	VEHICLES	5,900	5,900	5,900
141,516	35,345	-	018-3300-415.75-10	CAPITAL OUTLAY	-	-	-
149,280	36,613	14,669	TOTAL CAPITAL OUTLAY		5,900	5,900	5,900
149,280	36,613	14,669	TOTAL THE DALLES DAM TOURS PROJECT		5,900	5,900	5,900
			*** CYCLE OREGON GRANT PROJECT				
-	-	78,750	018-3450-415.75-10	CAPITAL PROJECTS	-	-	-
-	-	78,750	TOTAL CAPITAL OUTLAY		-	-	-
-	-	78,750	TOTAL CYCLE OREGON GRANT PROJECT		-	-	-
			*** GRANADA BLOCK PROJECT				
188,423	74,762	570,000	018-3710-415.75-10	CAPITAL PROJECTS	570,000	570,000	570,000
188,423	74,762	570,000	TOTAL CAPITAL OUTLAY		570,000	570,000	570,000
188,423	74,762	570,000	TOTAL GRANADA BLOCK PROJECT		570,000	570,000	570,000
			*** PARKING STRUCTURE CONSTRUCTION				
5,500	6,080	5,000,000	018-3725-415.75-10	CAPITAL PROJECTS	3,720,000	3,720,000	3,720,000
5,500	6,080	5,000,000	TOTAL CAPITAL OUTLAY		3,720,000	3,720,000	3,720,000
5,500	6,080	5,000,000	TOTAL PARKING STRUCTURE CONSTRUCTION		3,720,000	3,720,000	3,720,000
			*** FLOUR MILL PROJECT				
-	46,336	-	018-3800-415.75-10	CAPITAL PROJECTS	-	-	-
-	46,336	-	TOTAL CAPITAL OUTLAY		-	-	-
-	46,336	-	TOTAL FLOUR MILL PROJECT		-	-	-
			*** WIFI PROJECT				
64,112	64,106	171,074	018-4700-415.75-10	CAPITAL PROJECTS	-	-	50,000
64,112	64,106	171,074	TOTAL CAPITAL OUTLAY		-	-	50,000
64,112	64,106	171,074	TOTAL WIFI PROJECT		-	-	50,000
1,113,967	292,213	13,588,535	TOTAL SPECIAL GRANTS FUND OPERATIONS		11,614,150	11,614,150	11,664,150
27,574	3,500	50,770	018-9500-415.81-01	TO GENERAL FUND	3,500	3,500	3,500
27,574	3,500	50,770	TOTAL OPERATING TRANSFERS OUT		3,500	3,500	3,500
1,141,541	295,713	13,639,305	TOTAL SPECIAL GRANTS FUND EXPENSES		11,617,650	11,617,650	11,667,650
3,572,260	3,445,748	-	SPECIAL GRANTS FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

Fund: State Office Building (021)
Department: State Office Building (22)
Program: Other (419)

Mission

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameter specified in the long-term lease agreement with the State of Oregon.

Description

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility located at 700 Union Street. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures relate to operational expenses such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

2015-16 Goals, Projects and Highlights

- Elevator Upgrade
- Replace HVAC units

2014-15 Accomplishments/Comments

- Complete replacement of main doors.
- Landscaping projects.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

STATE OFFICE BUILDING FUND

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
				REVENUES			
36	36,992	13,588	021-0000-300.00-00	BEGINNING BALANCE	13,091	13,091	22,091
1	88	-	021-0000-361.01-00	INTEREST	-	-	-
83,400	83,400	83,400	021-0000-363.80-01	OPERATIONS	75,387	75,387	75,387
124,130	69,019	128,914	021-0000-363.80-02	MAINTENANCE	210,461	210,461	210,461
-	-	-	021-0000-363.80-03	DISCRETIONARY RENT	-	-	-
5,000	6,000	6,000	021-0000-391.37-00	FROM CAPITAL PROJECTS FUND	9,000	9,000	9,000
212,568	195,500	231,902		TOTAL STATE OFFICE BUILDING FUND REVENUES	307,939	307,939	316,939
				EXPENDITURES			
35,304	34,772	35,748	021-2200-419.11-00	REGULAR SALARIES	37,341	37,341	37,341
-	-	-	021-2200-419.12-00	PARTTIME/TEMP SALARIES	-	-	-
776	1,082	500	021-2200-419.13-00	OVERTIME SALARIES	500	500	500
7,373	10,822	11,743	021-2200-419.21-10	MEDICAL INSURANCE	11,754	11,754	11,754
202	222	225	021-2200-419.21-20	L-T DISABILITY INSURANCE	235	235	235
35	39	35	021-2200-419.21-30	LIFE INSURANCE	35	35	35
1,626	1,911	2,064	021-2200-419.21-40	WORKERS COMP INSURANCE	2,860	2,860	2,860
2,754	2,724	2,773	021-2200-419.22-00	FICA	2,895	2,895	2,895
3,080	3,259	4,826	021-2200-419.23-00	RETIREMENT	5,041	5,041	5,041
-	-	-	021-2200-419.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
51,150	54,831	57,914		TOTAL PERSONNEL SERVICE	60,661	60,661	60,661
7,545	5,156	8,000	021-2200-419.41-10	WATER & SEWER	8,000	8,000	8,000
3,376	3,482	3,200	021-2200-419.41-20	GARBAGE SERVICES	3,200	3,200	3,200
1,963	1,852	1,500	021-2200-419.41-30	NATURAL GAS	1,500	1,500	1,500
13,591	14,720	16,000	021-2200-419.41-40	ELECTRICITY	16,000	16,000	16,000
44,187	44,187	44,187	021-2200-419.42-00	JANITORIAL SERVICES	44,187	44,187	44,187
41,416	2,717	20,500	021-2200-419.43-10	BUILDINGS AND GROUNDS	10,500	10,500	10,500
85	19	500	021-2200-419.43-45	JOINT USE OF LABOR/EQUIP	500	500	500
-	290	300	021-2200-419.43-70	GENERAL EQUIPMENT	300	300	300
407	772	1,500	021-2200-419.43-72	ELECTRICAL SYSTEMS	1,500	1,500	1,500
-	84	1,000	021-2200-419.43-73	PLUMBING	1,000	1,000	1,000
3,193	13,086	15,200	021-2200-419.43-75	ELEVATORS	67,000	67,000	67,000
1,552	3,650	5,000	021-2200-419.43-77	HVAC SYSTEMS	5,000	5,000	5,000
4,840	5,331	5,598	021-2200-419.52-30	PROPERTY INSURANCE	5,800	5,800	5,800
350	384	400	021-2200-419.53-30	TELEPHONE	500	500	500
1,828	1,717	2,800	021-2200-419.60-20	JANITORIAL SUPPLIES	2,500	2,500	2,500
94	88	-	021-2200-419.69-50	MISCELLANEOUS EXPENSES	-	-	-
124,425	97,534	125,685		TOTAL MATERIALS AND SERVICES	167,487	167,487	167,487
-	45,300	27,000	021-2200-419.73-30	IMPROVEMENTS OTHER	17,000	17,000	26,000
-	45,300	27,000		TOTAL CAPITAL OUTLAY	17,000	17,000	26,000
-	-	21,303	021-9500-419.88-00	CONTINGENCY	62,791	62,791	62,791
-	-	21,303		TOTAL CONTINGENCY	62,791	62,791	62,791
175,575	197,665	231,902		TOTAL STATE OFFICE BUILDING EXPENSES	307,939	307,939	316,939
36,992	(2,166)	-		STATE OFFICE BUILDING FUND - REVENUES LESS EXPENS	-	-	-

City of The Dalles, Oregon
Fiscal Year 2015-16 Budget

DEBT SERVICE FUNDS GROUP

Description

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City is proposing operating five debt service funds for the upcoming year.

2015-16 Goals, Projects and Highlights

- Fully fund the debt obligations for the fiscal year as follows:
 - Airport Debt Svc Fund (062) – Klickitat County Loan (Nov 2012) – debt incurred to build new Maintenance Hanger; pending obligation to repay CERB Loan obtained by Klickitat County to develop the Airport Industrial Park.
 - FFCO 2009 Debt Svc Fund (044) – debt incurred for Phase I of the West 1st Street, Terminal Way and Bargeway Road Reconstruction LID and to provide a loan to the Columbia Gateway Urban Renewal Agency to pay off the current Urban Renewal bond, fund a reserve for the loan, and provide funds for additional projects, including:
 - ✓ Improvements to the East Gateway and Brewery Grade intersection
 - ✓ Flour Mill Project
 - ✓ Marine Terminal and Festival Area
 - ✓ Streetscape improvements on 1st, 3rd, and Washington Streets
 - FFCO 2008 Debt Svc Fund (043) – debt incurred in 2008 for Public Works Facility relocation and City Hall remodel debt.
 - Water Bond Debt Fund (041) - debt incurred in 2007 by the sale of revenue bonds to:
 - ✓ Build a Clearwell
 - ✓ Build a new 760 reservoir and pump station
 - ✓ Build a new pump station on Morton Street
 - ✓ Enhance the Lone Pine well
 - ✓ Replace the control valves, upgrade the filters, and replace disinfection systems at WICKS
 - ✓ Complete environmental permitting for watershed projects
 - ✓ Build a new pipeline (Eastside Intertie Phases I and II)
 - Wastewater Plant Debt Service Fund (058) – debt incurred in 2003 by the sale of revenue bonds for the reconstruction of the wastewater plant. This bond covered Phase I of the reconstruction.

2014-15 Accomplishments/Comments

- Made payment of principal and interest on a timely basis for the Wastewater Facilities Bond, the Water Revenue Bond, the FFCO 2008 Bond, the 2009 FFCO Bond, and the Airport Debt.

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

DEBT SERVICE FUND SUMMARY

FY12/13	FY13/14	FY14/15		FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
				Budget	Budget	Budget
324,200	261,117	737,359	BEGINNING BALANCE	741,423	741,423	741,423
1,026,351	1,016,784	1,077,928	REVENUES	1,088,054	1,088,054	1,088,054
1,447,066	1,845,271	1,435,965	OTHER SOURCES	1,439,479	1,439,479	1,439,479
2,797,618	3,123,172	3,251,252	TOTAL RESOURCES	3,268,956	3,268,956	3,268,956
160,699	25,286	266,262	AIRPORT DEBT SERVICE FUND	276,186	276,186	276,186
567,005	562,005	561,805	WATER REVENUE BOND	566,205	566,205	566,205
307,130	304,130	300,930	FFCO 2008 DEBT SERVICE FUND	302,530	302,530	302,530
947,562	948,763	945,763	FFCO 2009 DEBT SERVICE FUND	946,063	946,063	946,063
554,105	556,185	551,965	WASTEWATER REVENUE BOND	552,385	552,385	552,385
2,536,501	2,396,368	2,626,725	TOTAL EXPENDITURES	2,643,369	2,643,369	2,643,369
-	-	624,527	RATE STABILIZATON RESERVES	625,587	625,587	625,587
-	-	624,527	TOTAL OTHER USES	625,587	625,587	625,587
2,536,501	2,396,368	3,251,252	TOTAL EXPENDS & OTHER USES	3,268,956	3,268,956	3,268,956
261,117	726,803	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

AIRPORT DEBT SERVICE FUND

1. Bond Issue Date: 04/01/03 – Paid in Full in February 2013.
2. Loan Issue Date: 11/01/2012; Annual Principal & Interest Payments Due: 09/10;
Final Payment Date: 09/10/23
3. Bond Issue Date: 02/24/15; Principal Payment Due: 06/01; Interest Payments Due: 12/1 &
06/01; Final Payment Date: 06/01/2035

FY12/13	FY13/14	FY14/15			FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Account Description	Proposed Budget	Approved Budget	Adopted Budget
REVENUES							
102,604	38,286	113,632	062-0000-300.00-00	BEGINNING BALANCE	116,736	116,736	116,736
358	272	230	062-0000-361.00-00	INTEREST REVENUES	300	300	300
96,024	89,555	152,400	062-0000-363.50-00	PROPERTY RENTALS	159,150	159,150	159,150
198,986	128,114	266,262	TOTAL AIRPORT DEBT SERV FUND REVENUES		276,186	276,186	276,186
EXPENDITURES							
156,000	-	60,500	062-6100-470.79-15	BOND PRINCIPAL	50,000	50,000	50,000
4,699	-	71,500	062-6100-470.79-25	BOND INTEREST	100,826	100,826	100,826
-	25,000	25,000	062-6100-470.79-50	PRINCIPAL PMTS - K. CO. 11/1/12	25,000	25,000	25,000
-	286	6,750	062-6100-470.79-60	INTEREST PMTS - K. CO. 11/1/12	200	200	200
-	-	28,000	062-6100-470.79-55	PRINCIPAL PMTS - K. CO. CERB LOAN	28,000	28,000	28,000
-	-	5,000	062-6100-470.79-65	INTEREST PMTS - K. CO. CERB LOAN	5,000	5,000	5,000
-	-	69,512	062-6100-470.79-80	RSRV FOR FUTURE DEBT	67,160	67,160	67,160
160,699	25,286	266,262	TOTAL DEBT SERVICE		276,186	276,186	276,186
160,699	25,286	266,262	TOTAL AIRPORT DEBT SERVICE FUND EXPENSES		276,186	276,186	276,186
38,286	102,828	-	AIRPORT DEBT SERVICE FUND - REVENUE LESS EXPENSES		-	-	-

WATER REVENUE BOND FUND

Issue Date: 02/22/07; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01

FY12/13	FY13/14	FY14/15			FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Account Description	Proposed Budget	Approved Budget	Adopted Budget
REVENUES							
-	-	400,000	041-0000-300.00-00	BEGINNING BALANCE	400,000	400,000	400,000
567,005	962,005	561,805	041-0000-391.53-00	WATER DEPT CAP RESERVE FUND	566,205	566,205	566,205
567,005	962,005	961,805	TOTAL WATER REVENUE BOND REVENUES		966,205	966,205	966,205
EXPENDITURES							
250,000	255,000	265,000	041-4100-470.79-15	BOND PRINCIPAL	280,000	280,000	280,000
317,005	307,005	296,805	041-4100-470.79-25	BOND INTEREST	286,205	286,205	286,205
567,005	562,005	561,805	TOTAL DEBT SERVICE		566,205	566,205	566,205
-	-	400,000	041-9500-470.88-10	RATE STABILIZATION ACCT	400,000	400,000	400,000
-	-	400,000	TOTAL CONTINGENCY		400,000	400,000	400,000
567,005	562,005	961,805	TOTAL WATER REVENUE BOND EXPENSES		966,205	966,205	966,205
-	400,000	-	WATER REVENUE BOND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2015-16 Budget**

FFCO 2008 BOND FUND

Issue Date: 02/20/08; Principal Payment Due: 05/27; Interest Payments Due: 12/01 & 05/27

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
				REVENUES			
-	2	-	043-0000-300.00-00	BEGINNING BALANCE	-	-	-
-	-	-	043-0000-361.00-00	INTEREST REVENUES	-	-	-
125,801	124,571	123,260	043-0000-363.80-00	STATE OFFICE BLDG INCOME	123,916	123,916	123,916
60,444	59,851	59,223	043-0000-391.05-00	FROM STREET FUND	59,538	59,538	59,538
60,443	59,853	59,223	043-0000-391.51-00	FROM WATER UTILITY FUND	59,538	59,538	59,538
60,444	59,853	59,224	043-0000-391.55-00	FROM WASTEWATER UTILITY FUND	59,538	59,538	59,538
307,132	304,130	300,930		TOTAL FFCO 2008 DEBT SVC FUND REVENUES	302,530	302,530	302,530
				EXPENDITURES			
200,000	205,000	210,000	043-4300-470.79-50	PRINCIPAL PMTS	220,000	220,000	220,000
107,130	99,130	90,930	043-4300-470.79-60	INTEREST PMTS	82,530	82,530	82,530
307,130	304,130	300,930		TOTAL DEBT SERVICE	302,530	302,530	302,530
307,130	304,130	300,930		TOTAL FFCO 2008 DEBT SVC FUND EXPENSES	302,530	302,530	302,530
2	-	-		FFCO 2008 DEBT SVC FUND - REVENUES LESS EXPENSES	-	-	-

2009 FFCO BOND FUND

Issue Date: 10/15/09; Principal Payment Due: 06/01; Interest Payments Due: 12/01 & 06/01

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed Budget	Approved Budget	Adopted Budget
				REVENUES			
-	1	-	044-0000-300.00-00	BEGINNING BALANCE	-	-	-
802,938	801,238	801,238	044-0000-332.50-00	FROM URBAN RENEWAL	803,788	803,788	803,788
-	-	-	044-0000-361.00-00	INTEREST REVENUES	-	-	-
104,419	106,512	104,347	044-0000-391.36-00	FROM SPECIAL ASSESSMENT FUND	102,723	102,723	102,723
33,119	33,783	33,096	044-0000-391.53-00	FROM WA CAPITAL RESERVE FUND	32,581	32,581	32,581
7,087	7,229	7,082	044-0000-391.56-00	FROM SW SPECIAL RESERVE FUND	6,971	6,971	6,971
947,563	948,763	945,763		TOTAL FFCO 2009 DEBT SVC FUND REVENUES	946,063	946,063	946,063
				EXPENDITURES			
460,000	475,000	490,000	044-4300-470.79-50	PRINCIPAL PMTS	505,000	505,000	505,000
487,562	473,763	455,763	044-4300-470.79-60	INTEREST PMTS	441,063	441,063	441,063
947,562	948,763	945,763		TOTAL DEBT SERVICE	946,063	946,063	946,063
947,562	948,763	945,763		TOTAL 2009 FFCO DEBT SVC FUND EXPENSES	946,063	946,063	946,063
1	-	-		2009 FFCO DEBT SVC FUND - REVENUES LESS EXPENSES	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2014-15 Budget**

WASTEWATER UTILITY REVENUE BOND FUND

Issue Date: 05/01/03; Principal Payment Due: 04/01; Interest Payments Due: 10/01 & 04/01

FY12/13	FY13/14	FY14/15		Account	FY15/16	FY15/16	FY15/16
Actual	Actual	Budget	Account Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
REVENUES							
221,596	222,827	223,727	058-0000-300.00-00	BEGINNING BALANCE	224,687	224,687	224,687
1,231	1,148	800	058-0000-361.00-00	INTEREST REVENUES	900	900	900
554,105	556,185	551,965	058-0000-391.57-00	WASTEWATER CONST	552,385	552,385	552,385
776,932	780,161	776,492	TOTAL WASTEWATER PLANT DEBT SVC FUND REVENUES		777,972	777,972	777,972
EXPENDITURES							
380,000	395,000	405,000	058-5800-470.79-15	BOND PRINCIPAL	420,000	420,000	420,000
174,105	161,185	146,965	058-5800-470.79-25	BOND INTEREST	132,385	132,385	132,385
554,105	556,185	551,965	TOTAL DEBT SERVICE		552,385	552,385	552,385
-	-	224,527	058-9500-550.88-10	RATE STABILIZATION ACCT	225,587	225,587	225,587
-	-	224,527	TOTAL CONTINGENCY		225,587	225,587	225,587
554,105	556,185	776,492	TOTAL WASTEWATER PLANT DEBT SVC FUND EXPENSES		777,972	777,972	777,972
222,827	223,976	-	WASTEWATER PLANT DEBT SVC FUND - REVENUES LESS I		-	-	-

City of The Dalles, Oregon

SUMMARY OF PROPERTY TAX LEVIES FOR FY15/16

General Fund			
	2014 Estimated Assessed Value		1,001,023,117
	Permanent Rate	x \$	0.0030155
	Estimated taxes		\$ 3,018,585
	Less Compression		\$ 151,855
	Less Appeal Reserves		\$ 14,709
	Less uncollectible in year levied		\$ 211,301
	General Fund taxes to Balance Budget	\$	2,640,720
Total Levies		\$	3,018,585
Estimated Taxes Not to be Received		\$	377,865
Total Taxes to Balance Budget		\$	2,640,720

City of The Dalles, Oregon

Appendix B

**DETAIL OF ADMINISTRATIVE TRANSFERS TO THE GENERAL FUND
FROM LIBRARY AND PUBLIC WORKS FUNDS FOR FY15/16**

Department	Total	General Fund		Street Fund		Water Fund		W. Water Fund		% Total	Library Fund		GRAND
	Expenditures	%	Amount	%	Amount	%	Amount	%	Amount		%	Amount	TOTALS
City Council	112,960	58.74%	107,674	11.16%	1,430	15.22%	1,949	14.44%	1,850	99.55%	0.45%	57	100.00%
City Clerk	145,635	70.29%	102,366	7.24%	10,545	11.20%	16,316	7.99%	11,643	96.73%	3.27%	4,766	100.00%
City Manager	308,307	53.65%	165,398	10.62%	32,747	18.07%	55,707	13.74%	42,347	96.07%	3.93%	12,108	100.00%
Economic Development	179,340	53.65%	157,442.99	10.62%	5,018	18.07%	8,536	13.74%	6,489	96.07%	3.93%	1,855	100.00%
City Attorney	271,852	53.65%	145,841	10.62%	28,874	18.07%	49,120	13.74%	37,340	96.07%	3.93%	10,676	100.00%
Finance	354,094	40.51%	143,430	12.50%	44,261	24.28%	85,958	16.79%	59,452	94.07%	5.93%	20,993	100.00%
Utility Billing	184,760	0.00%	-	0.00%	-	53.50%	98,847	46.50%	85,913	100.00%	0.00%	-	100.00%
Technology	231,497	48.75%	112,851	8.33%	19,289	18.56%	42,972	15.86%	36,708	91.50%	8.50%	19,677	100.00%
Personnel	8,900	48.18%	4,288	10.00%	890	20.00%	1,780	10.91%	971	89.09%	9.26%	824	100.00%
Court	233,826	100.0%	233,826	0.0%	-	0.0%	-	0.0%	-	100.00%			100.00%
Planning	501,351	100.0%	501,351	0.0%	-	0.0%	-	0.0%	-	100.00%			100.00%
Police	3,524,507	100.0%	3,524,507	0.0%	-	0.0%	-	0.0%	-	100.00%			100.00%
General Services	399,069	100.0%	399,069	0.0%	-	0.0%	-	0.0%	-	100.00%			100.00%
Code Enforcement	91,134	100.0%	91,134	0.0%	-	0.0%	-	0.0%	-	100.00%			100.00%
Dog Control	89,144	100.0%	89,144	0.0%	-	0.0%	-	0.0%	-	100.00%			100.00%
Totals	6,636,376		5,778,322		143,053		361,186		282,712			70,957	
Right of Way Planner - 1/2 of personal services costs *				50,766	16,753		16,753		16,753			-	
Infrastructure Inspector/Codes - 1/2 of personal services costs				41,962	13,847		14,267		13,847			-	
Watershed Patrol- 1/2 of personal services costs***				53,870	-		53,870		-				
Sub Total					30,600		84,890		30,600				
Total Interfund Transfer from Other Funds for Admin Services					173,653		446,075		313,312			70,957	

Appendix B

City of The Dalles, Oregon

Appendix C

ALL INTERFUND TRANSFERS FOR FY15/16

	Transferred From:													Total Transfers In
	General Fund	Library Fund	Street Fund	Trans Sys Reserve Fund	Special Grants Fund	Special Assessments Fund	Capital Projects Fund	Water Fund	Water Reserve Fund	Wastewater Fund	Sewer Reserve Fund	Sewer Plant Recon/Debt		
Transferred To:														
General Fund		70,957	173,653		3,500	10,000	105,000	446,075		313,312			1,122,497	
Library Fund							26,000						26,000	
Street Fund	150,000							170,056		151,867			471,923	
Unemployment Fund	14,947	2,394	2,138					6,235		3,581			29,295	
Special Grants Fund													-	
State Office Building Fund							6,000						6,000	
Capital Projects Fund													-	
PW Reserve Fund			145,945					50,000		65,000			260,945	
Trans Sys Reserve Fund			101,439										101,439	
Water Capital Reserve Fund								2,050,000					2,050,000	
Water Bond Debt Svc Fund									566,205				566,205	
Sewer Special Reserve Fund										845,000			845,000	
Sewer Plant Construction Fund										1,400,000			1,400,000	
Sewer Bond Debt Svc Fund												552,385	552,385	
FFCO 2008 Debt Service Fund			59,538					59,538		59,538			178,614	
2009 FFCO Debt Service Fund						102,723				32,581		6,971	142,275	
Airport Fund	65,000												65,000	
Airport Debt Service Fund													-	
Total Transfers Out:	229,947	73,351	482,713	-	3,500	112,723	137,000	2,781,904	598,786	2,838,298	6,971	552,385	7,817,578	

Appendix C

WAGE RANGES AND BUDGETED SALARIES FOR FY15/16

GENERAL FUND SALARIES	Salary Range		Budgeted
	Low	High	Salaries
Administration			
City Manager	-	-	135,891
Executive Secretary	3,481	4,281	52,395
Economic Specialist (Contractual)	-	-	11,934
Project Coordinator	4,409	5,423	54,776
Intern (PT Temp)	-	-	14,080
Dam Tour Shuttle Drivers (2 PT)	-	-	12,320
			<u>281,396</u>
City Clerk			
City Clerk	6,286	7,731	94,631
			<u>94,631</u>
Legal and Judicial			
City Attorney	-	-	106,972
Administrative Secretary	3,002	3,693	43,240
Municipal Court Clerk	3,160	3,773	47,672 (1)
Municipal Court Judge (2 PT)	-	-	29,820
Victim Witness Advocate/Asst Court Clerk (PT)	2,915	3,585	25,315
			<u>253,019</u>
Finance			
Director	6,286	7,731	94,631
Accountant in Training	3,693	4,541	55,586
Account Clerk III	3,317	3,961	47,535
Account Clerk I	2,816	3,362	40,347
Clerk	2,620	3,128	37,534
			<u>275,633</u>
Planning Development			
Director	6,286	7,731	94,868
Senior Planner	4,818	5,925	72,708
Associate Planner (PT - .5)	4,281	5,264	28,770
Development Inspector / Project Manager	4,281	5,265	64,439
Administrative Secretary	3,002	3,693	43,560
P/T Temp Project Employee	-	-	6,705
			<u>311,050</u>
Police			
Chief	6,475	7,963	97,470
Captain	5,423	6,669	80,441
Sergeant (4)	4,962	6,103	296,817
Patrol Officers (17)	4,310	5,147	1,046,411 (4)
Administrative Secretary	3,002	3,693	45,196
Department Secretary (1 FT = 1 PT)	3,005	3,588	41,406
Evidence Clerk (PT)	14.29/hr	17.57/hr	6,202
Holiday Parking Patrol (PT)	-	-	2,326
Background Check Officer (PT)	-	-	800
Language Incentive	-	-	3,000
Maintenance Worker (2) (Equip Operator wage range)	3,430	4,095	4,668 (3)
			<u>1,624,737</u>
IT Department			
Information Technology Manager	4,962	6,103	74,703
			<u>74,703</u>
City Hall			
Maintenance Worker (2) (Equip Operator wage range)	3,430	4,095	37,341 (3)
			<u>37,341</u>
Codes Enforcement			
Code Enforcement Officer	2,915	3,585	43,560
			<u>43,560</u>
Dog Control Department			
Dog Control Officer (PT)	2,915	3,585	27,294
			<u>27,294</u>

Appendix D – cont'd

LIBRARY FUND		Salary Range		Budgeted
		Low	High	Salaries
	Director	6,286	7,731	81,673
	Assistant Library Director	3,185	3,917	40,133
	Library Clerk II (5)	3,002	3,585	197,811
	Library Clerk I (1 FT + 4 PT)	2,620	3,128	128,635
	Maintenance Worker (2) (Equip Operator wage range)	3,430	4,095	14,003 (3)
	Library Page (2 PT)	9.39/hr	11.55/hr	15,412
				477,667
SPECIAL REVENUE FUND				
State Office Building				
	Maintenance Worker (2) (Equip Operator wage range)	3,430	4,095	37,341 (3)
				37,341
	(1) Includes \$200 per month for judge pro-tem			
	(2) Includes incentive/certification pay			
	(3) Position divided 40% City Hall, 5% Police, 40% SOB, 15% Library			
	(4) Certification pay included			
PUBLIC WORKS FUNDS				
		Salary Range		Budgeted
		Low	High	Salaries
	Director	6,475	7,963	97,470
	Public Works Engineer	5,753	7,075	86,601
	Project Engineer (2)	4,962	6,103	145,077
	Utilities Supervisor (2)	4,962	6,103	149,406
	Transportation Supervisor	4,962	6,103	74,703
	Regulatory Comp Supervisor	4,962	6,103	62,410
	Administrative Assistant	3,002	3,693	45,196
	Department Secretary	2,816	3,362	40,347
	Acct Clerk II	3,160	3,773	45,951
	Equipment Operator (9)	3,430	4,095	451,824
	Water Quality Manager	5,265	6,475	79,252
	Bio Lab Technician	3,799	4,536	55,525
	Lead Certified Operator (5)	-	-	18,200 (2)
	Certified Operator (18)	3,527	4,211	997,476 (1)
	Maintenance Worker	3,026	3,614	41,061
	Part-Time	-	-	58,020
				2,448,519
	(1) Includes incentive/certification pay			
	(2) Includes 10% for lead worker			
			Total	5,986,891

COPY

RESOLUTION NO. 15-024

A RESOLUTION ADOPTING THE FISCAL YEAR 2015-2016 BUDGET FOR THE CITY OF THE DALLES, MAKING APPROPRIATIONS, AUTHORIZING EXPENDITURES, LEVYING TAXES, AND AUTHORIZING THE CITY MANAGER TO TAKE SUCH ACTION AS NECESSARY TO CARRY OUT THE ADOPTED BUDGET.

WHEREAS, the City Budget Committee has reviewed and acted on the proposed City budget, and, on May 6, 2015, approved and recommended a balanced budget to the City Council; and

WHEREAS, in accordance with State Law, the City held a Public Hearing on the approved budget on June 8, 2015; and

WHEREAS, the City Council has amended the budget previously approved by the Budget Committee, as permitted by ORS 294.435; and

WHEREAS, the City Council wishes to adopt the approved budget with amendments and carry out the programs identified in the budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

Section 1. Clerical Changes. The City Council hereby authorizes City staff to make the necessary clerical changes to the amended budget.

Section 2. Adoption of the Budget. The City Council of the City of The Dalles, Oregon, hereby adopts the budget for Fiscal Year 2015-2016 in the total of \$61,889,423, now on file in the office of the City Finance Director.

Section 3. Setting Appropriations. The amounts for the Fiscal Year beginning July 1, 2015 and for the purposes shown are hereby appropriated as follows:

GENERAL FUND (001)

City Council	264,610
City Clerk	145,635
City Manager / Economic Development	494,224
Legal / Judicial	504,999
Finance / Utility Billing	546,874
Personnel	8,900
Planning Department	493,818
Police	3,498,022

Technology	272,297
City Hall / Transportation Center	386,069
Code Enforcement	91,134
Animal Control	78,684
Special Payments	527,530
Interfund Transfers	229,947
Contingency	570,935
TOTAL GENERAL FUND (001) *	8,113,678

LIBRARY FUND (004)

Personnel Services	698,544
Materials & Services	628,582
Capital Outlay	822,299
Interfund Transfers	73,351
Contingency	206,991
TOTAL LIBRARY FUND (004) **	2,429,767

STREET FUND (005)

Personnel Services	759,738
Materials & Services	626,008
Capital Outlay	299,217
Interfund Transfers	482,713
Contingency	102,853
TOTAL STREET FUND (005)	2,270,529

PUBLIC WORKS RESERVE FUND (009)

Capital Outlay	400,501
TOTAL PUBLIC WORKS RESERVE FUND (009)	400,501

UNEMPLOYMENT RESERVE FUND (010)

Personnel Services	83,149
TOTAL UNEMPLOYMENT RESERVE FUND (010)	83,149

COMMUNITY BENEVOLENCE FUND - VIETNAM MEMORIAL (011)

Materials & Services	16,585
TOTAL COMMUNITY BENEVOLENCE FUND (011)	16,585

TRANSPORTATION SYSTEM RESERVE FUND

Capital Outlay	1,396,509
Interfund Transfers	-
TOTAL TRANSPORTATION SYSTEM RESERVE FUND (013)	1,396,509

SPECIAL GRANTS FUND (018)

Materials & Services	178,250
Capital Outlay	11,485,900
Interfund Transfers	3,500
TOTAL SPECIAL GRANTS FUND (018)	11,667,650

STATE OFFICE BUILDING FUND (021)

Personnel Services	60,661
Materials & Services	167,487
Capital Outlay	26,000
Contingency	62,791

TOTAL STATE OFFICE BUILDING FUND (021)	316,939
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SPECIAL ASSESSMENTS FUND (036)

Materials & Services	56,700
Capital Outlay	318,822
Interfund Transfers	112,723

TOTAL SPECIAL ASSESSMENTS FUND (036)	488,245
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CAPITAL PROJECTS FUND (037)

Materials & Services	5,000
Capital Outlay	194,189
Debt Service	15,687
Interfund Transfers	140,000

TOTAL CAPITAL PROJECTS FUND (037)	354,876
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WATER REVENUE BOND FUND (041)

Debt Service	566,205
Contingency	400,000

TOTAL WATER REVENUE BOND FUND (041)	966,205
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FFCO 2008 BOND FUND (043)

Debt Service	302,530
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TOTAL FFCO 2008 BOND FUND (043)	302,530
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2009 FFCO BOND FUND (044)

Debt Service	946,063
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TOTAL 2009 FFCO BOND FUND (044)	946,063
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WATER FUND (51)**WATER TREATMENT**

Personnel Services	840,316
Materials & Services	531,243

TOTAL WATER TREATMENT	1,371,559
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WATER DISTRIBUTION

Personnel Services	1,230,807
Materials & Services	554,854

TOTAL WATER DISTRIBUTION	1,785,661
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Capital Outlay	229,587
Interfund Transfers	2,781,904
Contingency	170,458

TOTAL WATER FUND (051)	6,339,169
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WATER CAPITAL RESERVE FUND (053)

Materials & Services	-
Capital Outlay	3,707,712
Debt Service	238,379
Interfund Transfers	598,786
Contingency	-
TOTAL WATER CAPITAL RESERVE FUND (053)	4,544,877

WASTEWATER FUND (055)

Personnel Services	1,210,345
Materials & Services	1,686,394
Capital Outlay	113,756
Interfund Transfers	2,838,298
Contingency	162,962
TOTAL WASTEWATER FUND (055)	6,011,755

SEWER CAPITAL RESERVE FUND (056)

Materials & Services	-
Capital Outlay	3,596,082
Interfund Transfers	6,971
TOTAL SEWER CAPITAL RESERVE FUND (056)	3,603,053

SEWER PLANT CONSTRUCTION FUND (057)

Materials & Services	-
Capital Outlay	5,425,882
Interfund Transfers	552,385
TOTAL SEWER PLAN CONSTRUCTION FUND (057)	5,978,267

SEWER DEBT SERVICE FUND (058)

Debt Service	552,385
Contingency	225,587
TOTAL SEWER DEBT SERVICE FUND (058)	777,972

AIRPORT FUND (061)

Materials & Services	240,000
Capital Outlay	2,632,071
Contingency	26,617
TOTAL AIRPORT FUND (061)	2,898,688

AIRPORT DEBT SERVICE FUND (062)

Debt Service	276,186
TOTAL AIRPORT DEBT SERVICE FUND (062)	276,186

TOTAL ALL FUNDS 60,183,193

TOTAL ALL FUNDS **60,183,193**

* An Unappropriated Ending Fund Balance has been set for the General Fund in the amount of: **887,305**

** An Unappropriated Ending Fund Balance has been set for the Library Fund in the amount of: **818,925**

TOTAL ADOPTED BUDGET **61,889,423**

Section 4. Authority of City Manager. The City Council hereby authorizes the City Manager to take such action as is necessary and consistent with State Statutes and City Ordinances, including, but not limited to, entering into contracts to carry out the programs, projects and services identified in the adopted budget.

Section 5. Imposing and Categorizing the Tax. The City Council of the City of The Dalles, Oregon, hereby imposes the taxes provided for in this adopted budget in the General Fund at the rate of \$3.0155 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2015-2016 upon the assessed value of all taxable property within the City of The Dalles as of 12:01 AM, July 1, 2015.

	Subject to General Government Limitation	Excluded from Limitation
TOTAL TAX IMPOSED	\$ 3.0155 per 1,000 of assessed value	0

Section 6. Certifying the Tax Levy. The City Finance Director shall certify to the County Clerk and County Assessor, the tax levy made by this Resolution, and shall file with them and to the State of Oregon, copies of the budget as finally adopted.

PASSED AND ADOPTED THIS 8th DAY OF JUNE, 2015.

Voting Yes, Councilors: Spatz, Miller, Brown, Elliott, McGlothlin


Voting No, Councilors: None

Absent, Councilors: None

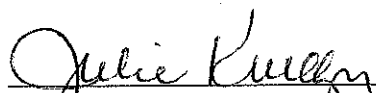
Abstaining, Councilors: None

AND APPROVED BY THE MAYOR THIS 8th DAY OF JUNE, 2015.

SIGNED:


Stephen E. Lawrence, Mayor

ATTEST:


Julie Krueger, MMC, City Clerk