

CITY OF TROUTDALE

AGENDA
CITY COUNCIL MEETING - COUNCIL CHAMBERS
TROUTDALE CITY HALL
104 SE KIBLING AVENUE
TROUTDALE, OR 97060

7:00 P.M. -- AUGUST 9, 1988

- (A) 1. PLEDGE OF ALLEGIANCE, ROLL CALL, AGENDA UPDATE
- (A) 2. CONSENT AGENDA:
 - 2.1 Accept: Minutes of June 28, July 12, Regular Mtgs.
 - 2.2 Accept: Business License Report Month of July
 - 2.3 Accept: Bills for month of July, 1988
- (A) 3. PUBLIC COMMENT:
Please restrict comments to non-agenda items at this time.
- (I) 4. REPORT FROM POLICE CHIEF ASSESSMENT CENTER
- (A) 5. APPOINTMENT: Planning Commission Appointments --
Commendations
- (A) 6. RESOLUTION: Regarding Membership in the City/County
Insurance Services Trust
- (I) 7. STATUS REPORT: Comprehensive Plan Review
- (I) 8. STATUS REPORT: Projects
- (A) 9. RESOLUTION: Accept Deed for Dedicated Roads Through Tax
Lots 29 and 39, Sec 1, T1N, R3E, W.M.
- (A) 10. DEPARTMENT REPORTS:
 - Public Safety
 - Finance
 - Community Services
 - City Attorney
 - Executive
- (I) 11. COUNCIL CONCERNS AND INITIATIVES
- (A) 12. ADJOURNMENT.

Sam K Co
Dated: August 10, 1988

32:54

M I N U T E S
TROUTDALE CITY COUNCIL MEETING
COUNCIL CHAMBERS
104 SE KIBLING AVENUE
TROUTDALE, OR 97060

AUGUST 9, 1988

ITEM 1 - PLEDGE OF ALLEGIANCE, ROLL CALL, AGENDA UPDATE:

Mayor Cox called the meeting to order at 7:00 p.m.

Burgin led the Pledge of Allegiance.

Christina Thomas, Deputy City Recorder, called the roll.

PRESENT: Bui, Burgin, Gault, Jacobs, Schmunk, Thalhofer, Cox

STAFF: Christian, Wilder, Gazewood, Farr, Jennings, Thomas, Ortega

PRESS: Robin Franzen, Gresham Outlook
Cable Television Staff

GUESTS: Bruce Thompson

AGENDA UPDATE: None.

ITEM 2 - CONSENT AGENDA:

MOTION: Bui moved to accept the consent agenda as presented.
Burgin seconded the motion.

YEAS: 6
NAYS: 0
ABSTAINED: 0

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea;
Thalhofer - Yea

ITEM 3 - PUBLIC COMMENT:

Mayor Cox called for any comment from the audience. There were none.

ITEM 4 - REPORT FROM POLICE CHIEF ASSESSMENT CENTER:

Schmunk gave an overview of the Police Chief Assessment Center selection process. 1.) City would only advertise and accept applications within the State of Oregon. 2.) Council discussed the idea of conducting an "assessment center" and consensus was that that would be the best way to screen the final candidates. 3.) Thirty-seven applications were reviewed by a panel consisting of Councilor Bui, Pam

Christian, City Administrator, Councilor Schmunk, Bruce Thompson, Citizen at Large, City of Canby Police Chief, City of Gladstone Police Chief, and Helen Terry, Helen Terry Associates. All of the assessment panel participated on a voluntary basis. The panel chose eight candidates from the thirty-seven applications received to participate in the assessment center. Out of the eight candidates, six were assessed on Saturday, July 23rd. 4.) The six candidates first made an oral presentation to the panel, participated in some "role playing", and were then interviewed individually. 5.) From the six assessed candidates, two top contenders were chosen. Schmunk stated that at this time the names of the top two candidates would not be announced. 6.) The cost of the selection process was approximately \$1,500.00.

Schmunk called for questions on this item.

Bui asked why the names of the top two candidates could not be released.

Christian stated that the final results from the background checks have not been received yet. Christian stated that it was the Council's decision to release the names, however, it might be better to wait until the background check results were received. Christian stated that she and Mayor Cox had interviewed the two finalists individually at the beginning of last week and had reached a tentative decision, but would rather wait to release the name until the results were received.

Thalhofer asked if the two finalists were asked if their respective departments were notified of their application for this position.

Christian stated that one of them had and the other would rather not have his name released as a candidate unless there was a decision.

Mayor called for any other questions. There were none.

Christian stated that since there was no Council meeting scheduled for the end of August, the selection process would be completed, how did they wish to handle the announcement of the candidate?

Mayor Cox stated that he preferred to be contacted by phone of the decision and then swear the candidate in at the first Council meeting in September if that would be agreeable to the rest of the Council. Council consensus was unanimous.

ITEM 5 - PLANNING COMMISSION APPOINTMENTS/COMMENDATIONS:

Christian stated that since Bui was an interviewer on the selection panel, he could address this item.

Bui began by commending Sue Barker on her efforts in recruiting new applicants by using Public Access. Bui stated that questions were asked of the applicants by the interviewing panel. There were three positions open on the Planning Commission and two positions open on the Citizens Advisory Committee. The interview committee has recommended that applicants Jim Wakeman - Position #9, Bruce Thompson - Position #7, and

Walt Postlewait - Position #8 be appointed to the Planning Commission and that applicants Rhonda Bellando - District #2 and Robert Schmorl - District #3 be appointed to the Citizens Advisory Committee. All terms run until January 1, 1992.

Mayor Cox called for discussion or questions on this item.

MOTION: Bui moved for approval of the appointments of Jim Wakeman - Position #9, Bruce Thompson - Position #7, and Walt Postlewait - Position #8 to the Planning Commission with terms expiring for all three positions January 1, 1992. Schmunk seconded the motion.

YEAS: 6
NAYS: 0
ABSTAINED: 0

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer - Yea

MOTION: Bui moved to accept the Selection Committee's recommendations of Rhonda Bellando - District #2 and Robert Schmorl - District #3 to the Citizens Advisory Committee. Schmunk seconded the motion.

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer - Yea

Mayor Cox thanked all involved in the recruitment of these applicants. The City, in the past, has had a hard time getting people to apply for positions on committees.

ITEM 6 - RESOLUTION REGARDING MEMBERSHIP IN THE CITY/COUNTY INSURANCE SERVICES TRUST (RESOLUTION NO. 710-R):

Gazewood stated that the City/County Services Trust (CIS) offers pooled self-insurance with cost stability and the potential for long-term savings. CIS is sponsored by the League of Oregon Cities and the Association of Oregon Counties as a service to Oregon cities and counties. The City feels that membership in CIS is a benefit in managing the risks involved in providing services to its citizens. City Counsel has reviewed the CIS Bylaws and Rules to determine that there is no conflict between those rules and City Charter and Ordinances. The City has entered into a contract with CIS and became a member of the CIS Trust for general liability and automobile liability for a three-year period beginning July 1, 1988. There is a requirement for a six-month notice to opt out of the pool in any given fiscal year.

Mayor Cox called for questions from Council. There were none.

MOTION: Bui moved to approve the resolution. Gault seconded the motion.

YEAS: 6

NAYS: 0
ABSTAINED: 0

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea;
Thalhofer - Yea

ITEM 7 - STATUS REPORT - COMPREHENSIVE PLAN REVIEW:

Christian stated that the Department of Land Conservation and Development (DLCD) granted the City's request (extending time for notification of the date of final hearing on the local periodic review order and submittal of the proposed review order). Notification and submittal of the proposed order to DLCD is due December 31, 1988. The extension was granted based on the City's statement of extenuating circumstances.

Mayor Cox called for questions from Council. There were none.

ITEM 8 - STATUS REPORT - VARIOUS PROJECTS:

Wilder updated Council and answered Council's questions on projects currently under construction or design. Projects discussed were:

- Frontage Road Pump Station Upgrade
- Well #6 Rehabilitation
- Well #7 Facility Design and Construction
- Wastewater Treatment Plant Capacity Analysis & Expansion Plan
- Road Maintenance Projects
- Historic Columbia River Highway Overlay
- Mapping
- Process Control Automation/Wastewater Treatment Plant
- Harlow Street Railroad Crossing
- Kendall Street Storm Sewer Design
- Preliminary Storm Water Plan Analysis
- Water and Sewer System Models
- Inflow and Infiltration Study

No major concerns regarding the projects were voiced.

ITEM 9 - RESOLUTION ACCEPTING DEED FOR DEDICATED ROADS THROUGH TAX LOTS
29 AND 39, SECTION 1, T1N, R3E, W.M. (RESOLUTION NO. 711-R):

Christian stated that the Faith United Methodist Church had applied for a conditional use permit for construction of a church on Stark Street. The Planning Commission approved the request with the condition that the property be formally partitioned and that a road be constructed and dedicated for public purposes. The church will be marketing the southern two parcels for single-family development. The road would be constructed during the subdivision development process to serve the homes.

Mayor Cox called for questions from Council. There were none.

MOTION: Bui moved to approve the resolution as submitted by

staff. Gault seconded the motion.

YEAS: 6
NAYS: 0
ABSTAINED: 0

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea;
Thalhofer - Yea

ITEM 10 - DEPARTMENT REPORTS:

Christian introduced a letter from Jim Colt, Colt Construction, included in Wilder's monthly report. Mr. Colt owns a 0.41 acre piece of property (Tax Lot 194, Section 25, T1N, R3E, W.M.) that he wishes to donate to the City for park purposes. The City, upon acceptance, would be responsible for all back taxes (estimated at \$1,667.00), City assessments, and all survey costs to determine the boundaries. Christian stated that the City already has play equipment on the property, within the fenced boundaries in the park. Christian asked Council to direct staff on how to proceed with accepting the dedication of the property.

Schmunk stated that unless there were other hidden encumbrances, the City should proceed in the usual manner.

Christian pointed out that one of the requirements of the Parks Development Fund is that the City at least present information to the Parks Advisory Board and take a recommendation from them before actually committing funds out of that particular development fund. Christian asked if this property dedication has gone before the Parks Advisory Board yet.

Bui stated that it hadn't and that the Parks Advisory Board will not meet until October, 1988.

Wilder stated that Valerie Lantz is attempting to poll the Parks Advisory Board by phone, but doesn't know how many she has contacted. Wilder also stated that a preliminary title report has been ordered so the City will know of any other encumbrances on the property.

Christian stated that this item will be back before Council at their first meeting in September.

Mayor Cox called for further discussion on this item. None was given.

Public Safety: Sgt. Farr had nothing to add to his report.

Bui commented that he had heard some concerns from citizens about the "informality" of some of the officer's uniforms (t-shirts) at the Windjam.

Sgt. Farr stated that the t-shirts are worn by the beach patrol officers and that the t-shirts were approved by the City Administrator.

Finance: Gazewood stated he had nothing to add to his report.

Community Services: Wilder had nothing to add to his report, but called attention to the Building Division's housing starts this year. There is an approximate 20% increase in residential construction compared to last year. The City has the highest level of permits being checked since 1980, and the second highest level of residential starts since 1980 for this month.

Mayor Cox stated that he had heard more positive comments on the overlay on E. Columbia than anything he has heard since the painting of water tower.

City Attorney: Jennings stated that he had no report for Council.

Executive: Christian addressed the information included in her report. 1.) County Farm Property/Edgefield Manor. Christian stated that a number of complaints from, by and to the Police Department because of public safety reasons, particularly unauthorized people in the Manor itself.

Mayor Cox suggested a tour through Edgefield Manor with Council members so they can see the situation for themselves.

Christian stated that she would contact Wayne George to set up a date for a tour.

Schmunk asked if Council could bring guests on the tour.

Christian - Yes, she was going to suggest bringing guests that might be interested.

Thalhofer commented on memo from Jeff Eldredge, Building Official, dated August 2, 1988 to Wilder regarding Edgefield Manor/Nuisance Abatement. The memo states that Edgefield Manor is in a worse state of repair than it was during its last inspection (July of 1987). Thalhofer asked why the County had not secured the building to keep it in a decent state of repair instead of letting it be demolished further by neglect?

Wilder stated that the structure is almost impossible to secure in a reasonable fashion with reasonable amounts of money.

Sgt. Farr stated that the windows and doors have been boarded/locked up many times only to have vandals repeatedly rip the boards off and get in or climb up to the second story and get in through windows, etc.

Christian stated that a full report on this issue would be prepared and brought before Council at their first meeting in September, including a tour date/time.

Burgin asked about the enforcement of high grass and weeds complaints.

Christian stated that since Eldredge has left the City, follow-up to

those complaints have been slow. The recent hiring of the new Development Coordinator, Leslie Hauer, might help to free-up some time in the Building Division.

ITEM 11 - COUNCIL CONCERNS AND INITIATIVES:

Mayor Cox called for anymore comments from Council.

Bui asked about a notice from OLCC included in Pam's report.

Christian stated the reason for OLCC proposed rule changes. When the Troutdale Liquor Store relocated in the Thriftway Center, many of the residents, particularly Sweetbriar residents, were really concerned that the law did not, at that time, require any notification or public comment on the relocation of a liquor agency. Because of our concerns and other community's concerns, the new rules have been proposed.

Bui asked if City's Counsel had reviewed the proposed rules and if they were found to be appropriate?

Jennings stated that they were.

Christian stated that the City has until August 15th to respond in writing to the proposed rules and that she would send a letter in support of the changes on behalf of the Council.

Burgin asked if the City's public hearing procedure would meet with OLCC standards?

Jennings stated that if the City followed the public notice laws that the City is already mandated to follow, there should be no problem.

Mayor Cox called for additional comment from Council.

Thalhofer commented on the high grass and weeds on the Cherry Park Road berm and the fire hazard it presented.

Mayor Cox stated that the property owner has received a notice and if it's not taken care of, it will be done for him and the bill sent to him.

Mayor Cox called for any other comments. There were none.

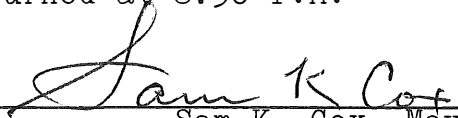
ITEM 12 - ADJOURNMENT:

MOTION: Burgin moved to adjourn. Gault seconded the motion.

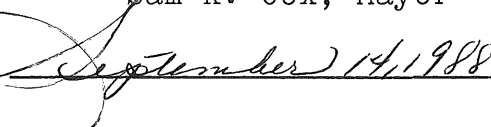
YEAS: 6
NAYS: 0
ABSTAINED: 0

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea;
Thalhofer - Yea

The August 9, 1988 meeting adjourned at 8:30 P.M.



Sam K. Cox, Mayor

Dated: 

ATTEST:



Christina M. Thomas
Deputy City Recorder

CC3:9