

**AGENDA**  
**TROUTDALE CITY COUNCIL**  
**7:00 P.M. -- CITY COUNCIL CHAMBERS**  
**104 SE KIBLING**  
**TROUTDALE CITY HALL**

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**DECEMBER 10, 1985**

- (A) 1. **Pledge of Allegiance**  
Call to Order, Roll Call, Agenda Update -- Mayor
- (A) 2. **Consent Agenda:**
  - 2.1: **Accept:** Minutes of November 12, 1985 - Regular
  - 2.2: **Accept:** Business License Report
  - 2.3: **Accept:** Bills for month of November, 1985
- (A) 3. **AUDIT REPORT**           Coopers & Lybrand
- (A) 4. **RESOLUTION:** Accepting Utility Easement  
GTE-Troutdale Road
- (A) 5. **RESOLUTION:** Accepting Easements  
Multnomah County Waterline Project
- (A) 6. **APPOINTMENTS:** BUDGET COMMITTEE VACANCIES  
Edd Humburg  
Jim Jensen  
Dan Felton
- (A) 7. **STATUS REPORT -- PLANNING COMMISSION VACANCIES**  
Gary Stonewall - Position #3  
Glenn Stoll - Position #4
- (A) 8. **INTERGOVERNMENTAL AGREEMENT:**  
Multnomah County Waterline Engineering & Management
- (A) 9. **ORDINANCE:** Amending Review Date - Garbage Franchise
- (I) 10. **DISCUSSION:** Establishing Citizens Advisory Committee  
(CAC)
- (A) 11. **INTERGOVERNMENTAL AGREEMENT:**  
Oregon State Dept. of Transportation  
-- Columbia Scenic Hwy Preliminary Engineering
- (A) 12. **DEPARTMENT REPORTS:**
  - 12.1: Public Safety
  - 12.2: Finance
  - 12.3: Community Services
  - 12.4: City Attorney
  - 12.5: Executive
- (A) 13. **COUNCIL CONCERNS AND INITIATIVES**
- (A) 14. **ADJOURNMENT.**

  
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SAM K. COX, MAYOR

**MINUTES  
DECEMBER 10, 1985  
CITY OF TROUTDALE  
104 SE KIBLING STREET  
TROUTDALE CITY HALL  
7:00 P.M. -- CITY COUNCIL CHAMBERS**

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**AGENDA ITEM #1: PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by Mayor Sam Cox.

The Pledge of Allegiance was lead by Gene Bui.

**PRESENT:** Gene Bui, Ron Burgin, Mayor Sam Cox, Marty Gault, Sharlyn Jacobs\*, Marge Schmunk, Paul Thalhofer\*

\* Jacobs and Thalhofer arrived at 7:03 P.M.

**STAFF:** Pam Christian, Greg Wilder, Bill Farr, Brian Freeman, Sue Barker, George Samaan, Valerie Raglione

**PRESS:** Webb Reubal - Oregonian  
Steve Hunter - Gresham Outlook

**GUESTS:** Kurt Layton, Coopers & Lybrand  
Michael Sullivan

Mayor Cox asked if there was an Agenda Update, there was none.

**AGENDA ITEM #2: CONSENT AGENDA**

Mayor Cox read the consent agenda.

**MOTION:** Bui moved to approve the consent agenda. Gault seconded the motion. It was noted that the minutes of the November 26, 1985 Council Work Session were included for acceptance in the motion.

Bui - Yea; Burgin - Yea; Gault - Yea; Schmunk - Yea

**YEAS: 4  
NAYS: 0  
ABSTAINED: 0**

**AGENDA ITEM #3: AUDIT REPORT**

Kurt Layton, Coopers & Lybrand presented the Audit Report to the Council.

Christian stated that due to the fact that Council had just received the report, they would have an opportunity to review it and Mr. Layton would return to respond to any questions that Council had, if necessary, at a later date.

**AGENDA ITEM #4: RESOLUTION ACCEPTING GTE-TROUTDALE ROAD  
UTILITY EASEMENT**

Mayor Cox read the Resolution by title.

Bui asked when the project would start. Wilder responded that it would be this same week.

**MOTION:** Bui moved to adopt the Resolution. Schmunk seconded the motion.

**YEAS: 6  
NAYS: 0  
ABSTAINED: 0**

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer

**AGENDA ITEM #5:-- RESOLUTION ACCEPTING EASEMENTS MULTNOMAH COUNTY  
WATERLINE PROJECT - UTILITY EASEMENT AGREEMENT**

Mayor Cox read the Resolution by title.

**MOTION:** Thalhofer moved to adopt the Resolution as written. Bui seconded the motion.

**YEAS: 6  
NAYS: 0  
ABSTAINED: 0**

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer - Yea

Christian requested that a separate motion for Exhibit A, attached to the Resolution, be made allowing the Mayor to execute the agreement.

**MOTION:** Burgin moved to include Exhibit A -- authorizing the Mayor to enter into an agreement for a utility easement for the City. Schmunk seconded the motion.

**YEAS: 6  
NAYS: 0  
ABSTAINED: 0**

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer - Yea

**AGENDA ITEM #6: -- BUDGET COMMITTEE VACANCIES**

Christian stated that there had been advertising for the vacancies and there were no further interested persons, to date, applying for these vacancies. The positions could be re-opened for advertising, or Council could choose to reappoint all three for another term should Council desire. William Smith's position, expiring 87/88 was also going to be open. He telephoned and stated he would not be able to

complete his term. Therefore, this position would have to be filled.

Christian stated that all three persons (Edd Humburg, Jim Jensen, Dan Felton) were known to the Council, all three expressed the desire to continue serving on the Committee, and would like to be re-appointed to serve another term.

Christian stated that Michael Sullivan, in attendance, would like to be on the Budget Committee. Council could either appoint him to the vacancy left by William Smith, or opt to readvertise.

Bui agreed for the reappointment of Humburg, Jensen and Felton. However, stated that he would like to advertise for William Smith's vacancy for which there would be one year left of the term. He also felt that readvertising would be the best in keeping with the normal process.

Schmunk commented that prior interviews for both Planning Commission and Budget Committee vacancies had been done together with success. She felt that the vacancy left by Smith should be readvertised, along with the Planning Commission vacancies.

Christian stated if the City were going out for a levy, it would be best to involve as many persons as possible. However, this year, there are no levies planned or anticipated, we are staying within the budget and it would entail going through the same materials since there are no new programs, nor funding any special projects out of the ordinary. A considerable amount of time would be saved for this Budget Committee in review because they are all familiar with funds, projects, divisions, etc.

**MOTION:** Thalhofer moved to reappointment of Edd Humburg, Jim Jensen, and Dan Felton to the Budget Committee and that the vacancy be advertised for the Budget Committee according to the usual process. Bui seconded the motion.

**YEAS: 6**

**NAYS: 0**

**ABSTAINED: 0**

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer - Yea

Thalhofer commented that Michael Sullivan is certainly encouraged to apply for the opening on the Budget Committee. He also stated that he would like anyone interested to apply for the Planning Commission vacancies -- it being one of the most important Commissions in the City.

**AGENDA ITEM #7: -- PLANNING COMMISSION VACANCIES**

**AGENDA ITEM #10 -- ESTABLISHING CITIZENS ADVISORY COMMITTEE**

Christian introduced George Samaan, Development Coordinator, to the Council.

Samaan asked Council for direction in seeking interested persons for the CAC - the Plan needs to be reviewed and amendments need to be addressed by the CAC to make recommendations to the Planning Commission and ultimately the Council. There is a periodic review of the plan which is required by LCDC. This also requires participation of the CAC. Council has the choice of the Planning Commission being the Committee for Citizen Involvement. A program has been developed in the past, another program can be developed, a sub-committee of the Council is another alternative. He asked Council for direction.

Schmunk stated that Samaan mentioned the Planning Commission, sets the program which eventually results in appointing the CAC. the CAC is a different committee from the Planning Commission. They are not the same individuals. According to the history of the City, the Planning Commission originally set up the CAC (Citizens Advisory Committee).

Schmunk stated that in the past a map was done setting out districts for which a representative of each area can be selected. This was done in a newsletter asking for volunteers to be involved in this process and she felt that it would work well. Each area representative serves the concerns that individual neighborhoods might have.

Planning Commission appointments of the positions was postponed until the second meeting in January to allow more time for interested persons to contact City Hall. The advertisement will continue to run. Persons applying in the past will also be contacted to see if they would still be interested in serving on the Commission.

**AGENDA ITEM #8 -- WATERLINE CONSTRUCTION PROJECT - MULTNOMAH COUNTY**

Wilder stated that if Council agreed to execute the agreement, City would bill the County for all expenses incurred thus far. The attorneys have reviewed the agreement and found it to be acceptable. The billing would cover both the City staff time and the consultant's time.

There were no questions.

**MOTION:** Bui moved to authorize the Mayor to execute the agreement. Schmunk seconded the motion.

**YEAS: 6**  
**NAYS: 0**  
**ABSTAINED: 0**

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer - Yea

**AGENDA ITEM #9 -- ORDINANCE AMENDING REVIEW DATE - GARBAGE FRANCHISE**

Christian stated that the Council had already accepted the Ordinance. We need to change the date from November 1 to December 31 of the year.

**MOTION:** Bui moved to change the date from November 1 to December 31. (601-R) Jacobs seconded the motion.

**YEAS: 6**  
**NAYS: 0**  
**ABSTAINED: 0**

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer - Yea

Christian stated that she reminded Terry that the rates have previously been effective January 1, of each year. The December 31 date will, of course, not be enough time for Council to act and have an effective date of January 1 for any future increases. He was aware of that and still wanted the December 31 date change.

**AGENDA ITEM #11 -- INTERGOVERNMENTAL AGREEMENT - COLUMBIA SCENIC HIGHWAY**

Wilder reviewed the packet materials with Council. Staff finally has an agreement with the State. A Resolution is required to enter into the agreement. It goes through the entire downtown area and, Wilder felt that this was as far as the City would get the State to go on this. The state will pay 75 percent, the City share would be twenty-five percent. The potential investment in the design work would be approximately \$5,500. we do have budget for it.

Schmunk asked where the State's funds were coming from.

Wilder stated that they were from discretionary funds at their district level. Usually spent on state projects - each district has a certain amount of discretionary funds. We are fortunate to have this project.

Cox called for questions. There were none. Cox read the Resolution by title.

**MOTION:** Bui moved to adopt the Resolution as written, authorizing the Mayor to execute an intergovernmental agreement by and between the City of Troutdale and the State of Oregon, Department of Transportation/Highway Division. Jacobs seconded the motion.

**YEAS: 6**  
**NAYS: 0**  
**ABSTAINED: 0**

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer - Yea

**AGENDA ITEM #12 - DEPARTMENTAL REPORTS**

**PUBLIC SAFETY:**

Acting Chief Farr had nothing else to add other than Officer McQuown would be off from work due to an on-the-job longer than first expected.

Thalhofer asked if the rash of car prowls were broken into or, if the cars had been left unlocked. Farr stated the cars had been left unlocked.

There were no further concerns.

**FINANCE:**

Christian, Acting Finance Director, minimum billing was being done for November -- problem being that a lot of meter boxes had been frozen over during the recent cold weather so readings have gone slower than anticipated. (Minimum billing for residential users).

Jacobs and Christian were interviewing four candidates for the Finance Director position. An offer would be made during the week for a final candidate.

There were no further concerns.

**COMMUNITY SERVICES:**

Wilder reviewed his packet materials. He felt that potential development was going to fruition.

Burgin commented on the water useage and water rate increases.

Wilder stated that the effects on the budget and the elasticity concerns could be put aside.

Cox commended the Public Works crew for getting the streets sanded and cleared as soon as possible due to the weather conditions.

Bui wanted the crew to be aware of the Council's commending them on a job well done also.

Schmunk asked if the fire lane in Sandee Palisades could be looked into rather than vacating this area.

Wilder stated that he would 'walk' the area to check into

the feasibility of this being vacated also.

Christian asked what the Fire District's thoughts were regarding the fire lane -- due to the one entrance/exit into such a large subdivision with so many residents living in there.

Schmunk stated that planting/landscaping the area would also help. She also stated that at the time, the Planning Commission fought hard for the fire lane to be put in.

Christian stated that the maintenance of the fire lane has been and continues to be a concern -- this might be part of the reason for requesting a vacation.

Schmunk stated she would check through her old notes to see what was actually the condition of the fire lane being kept.

**CITY ATTORNEY:**

Freeman had no report. There were no concerns.

**EXECUTIVE:**

Christian stated that four of the seven Police Chief applicants had been contacted to interview. There was one candidate that would not be available on the 28th for an interview. She needed to know the pleasure of the Council to have another date available for the interview. Council had no problems with another date. Christian would recontact for the final scheduled dates.

Christian stated that a real estate appraiser had heard four major appraisals in Troutdale and that the word was out that Troutdale was a good place to do business.

**AGENDA ITEM #13 -- COUNCIL CONCERNS AND INITIATIVES:**

Gault also commended the Public Works crew during the bad weather.

Thalhofer commended the Public Works crew and the Police Officers for the extended time and efforts during the inclement weather. He also commented on the Troutdale 'Open for Business' comments - he felt that the staff and the one stop permit process had a lot to do with builders and developers being open about doing business in Troutdale.

Wilder reviewed the one stop permit process. All permits would be issued from the one location downstairs and in a short time frame. He felt that this aided the persons having to get permits and save them considerable time and confusion in the future. Thalhofer asked how much time has been saved in the process -- Wilder felt that the developers time had been cut



by 50-75% in this one stop permit process.

Christian expressed appreciation for the Council's flexibility in attending meetings and allowing staff the ability to, with limited notification, meet some of the deadlines in applications, grants, etc.

Bui welcomed the new Development Coordinator, George Samaan.

**MOTION:** Bui moved for adjournment. Gault seconded the motion.


**YEAS: 6**

**NAYS: 0**


**ABSTAINED: 0**

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer - Yea

The meeting was adjourned at 8:07 P.M.

  
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Sam K. Cox, Mayor

**ATTEST:**

  
Valerie J. Raglione  
City Recorder  
12:5