

AGENDA
TROUTDALE CITY COUNCIL
7:00 P.M. -- CITY COUNCIL CHAMBERS
104 SE KIBLING
TROUTDALE CITY HALL

SEPTEMBER 10, 1985

- (A) 1. Pledge of Allegiance
Call to Order, Roll Call, Agenda Update - Mayor
- (A) 2. Consent Agenda:
 - 2.1: Accept: Minutes of 8/13/85 - Regular Session
 - 2.2: Accept: Business License Report
 - 2.3: Accept: Bills for month of August, 1985
 - 2.4: Ratify: County Farm Waterline Project Engineering Contract
 - 2.5: Ratify: Engineering Report - County Farm Waterline
- (A) 3. PUBLIC COMMENT

PUBLIC HEARING

- (A) 4. ORDINANCE: An ordinance forming a local improvement district for water line construction (County Farm Waterline)
First Reading
- (A) 5. ORDINANCE: Amending Fees & Charges Ordinance No. 437
First Reading
- (A) 6. COMMENDATION: Heroic Efforts -- MacDaniels
- (I) 7. COMMENDATION: Award Report -- Nixon
- (A) 8. ORDINANCE: Adult Foster Care Homes
First Reading
- (A) 9. RESOLUTION: Commitment to Energy Conservation and Planning for the City of Troutdale
- (I) 10. SIGN CODE

- (A) 11. DEPARTMENT REORGANIZATION
Community Services/Public Works
- (A) 12. APPROVE: EMCEDC Budget
- (A) 13. DEPARTMENT REPORTS:
 - 13.1: PUBLIC SAFETY
 - 13.2: FINANCE
 - 13.3: COMMUNITY SERVICES
 - 13.4: CITY ATTORNEY
 - 13.5: EXECUTIVE
- (A) 14. COUNCIL CONCERNS AND INITIATIVES
- (A) 15. ADJOURNMENT.



Sam K. Cox, MAYOR

vjr:08:26
9/5/85 Thu 10:02:15

AGENDA
TROUTDALE CITY COUNCIL
7:00 P.M. -- CITY COUNCIL MEETING
104 SE KIBLING
TROUTDALE CITY HALL

SEPTEMBER 10, 1985

AGENDA ITEM #1: PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL CALL
AGENDA UPDATE

The meeting was called to order by Mayor Sam K. Cox at 7:00 p.m.
The Pledge of Allegiance was lead by Gene Bui.

PRESENT: Ron Burgin, Marty Gault, Sharlyn Jacobs, Sam
Cox

STAFF: Pam Christian, Nancy Nixon, Greg Wilder, Bill
Farr, Jim Jennings, Valerie Raglione

PRESS: Steve Hunter - Gresham Outlook
Webb Reubal - Oregonian

* Gene Bui (7:15 P.M.), and Marge Schmunk (7:08 P.M.) had been
excused as being late.

AGENDA ITEM #2 -- CONSENT AGENDA

MOTION: Gault moved to accept the Consent Agenda 2.1 through
2.4 as presented. Burgin seconded the motion.

Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer
- Yea
YEAS: 5
NAYS: 0
ABSTAINED: 0

AGENDA ITEMS 6 AND 7 - PRESENTATIONS OF AWARDS:

Mayor Cox read and presented a Resolution and Commendation to
Daniel Lee MacGregor for heroic efforts on July 20, 1985.

Mayor Cox read and presented a Certificate of Conformance to
Nancy B. Nixon for Certificate of Conformance in Financial
Reporting Achievement. The Award is the highest form of
recognition in governmental accounting and financial
reporting. The attainment of this award represents a
significant accomplishment by a government and its
management.

AGENDA ITEM #3 -- PUBLIC COMMENT

Mayor Cox called for public comment. There was none.

AGENDA ITEM #4 -- COUNTY FARM WATERLINE PROJECT

Mayor Cox opened the Public Hearing and asked Wilder to explain this Agenda Item.

Wilder stated that a tentative, verbal agreement had been reached with the County. The agreement called for sharing of costs based on the need that the waterline supplied. a 12" waterline, coming from an existing line on Cherry Park Road, going through the County Farm site to Halsey and connecting to an existing 12" waterline on Halsey, running to Wood Village -- a 12" line going up a short stretch as well. In determining the distribution of costs, the consulting engineer calculated the requirements of the County Farm, as it stands, as well as the requirements of the County Farm developed, determined the waterline size from that and, then looked at the City needs were for future expansion to loop the system and provide future supply to the industrial areas to the north. City's participation level is approximately 15%, or approximately \$38,000 out of the \$273,000 total cost. The \$38,000 investment on the part of the City, completes a major portion of the Capital Improvement Program, prepared in 1978, which called for installation of these lines, a source of future system development charges as connections are made, approximately \$1,500/month water user fees from MCCF and associated facilities -- a net effect of reducing water user rates by approximately 10% additionally for 86-87.

Wilder stated that the final agreement has yet to be worked out. The local improvement district would stand regardless of the agreement reached with Multnomah County. Yet to be determined are: location of a reservoir site to comply with the comprehensive development plan as well as supply needs for the industrial areas. These items are yet to be worked out with the County for property dedication or purchase. Construction is expected to be completed by January 1, 1986.

Mayor Cox then asked for any opponent or proponent statements. There were none.

Schmunk asked if any delays were expected due to the time of year this project is expected to be complete.

Wilder stated that waterline projects don't present the same type of seasonal constraints that street projects do.

Schmunk stated that her concern was the topography of the particular piece of property.

Wilder stated that if the engineering documents are completed within the next two weeks, which is expected, construction should be underway by mid-late October and the first efforts will be to construct the initial leg first. (Cherry Park to Halsey).

Gault asked Wilder to re-state the amount of reduction to the users.

Wilder stated that the current demand on the system was equivalent to 180 residential units. He felt that \$1500/month, or about a 10% reduction additionally over the 15%-20% reduction expected in July.

Mayor Cox closed the public hearing.

Christian stated that "adopting" should be changed to "accepted" in the first line of the Resolution title.

Mayor Cox read the Resolution by title.

MOTION: Gault moved for passage of the Resolution as presented with the word change "adopting" to "accepted". Schmunk seconded the motion.

Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalsofer
- Yea
YEAS: 5
NAYS: 0
ABSTAINED: 0

AGENDA ITEM #5 -- ORDINANCE: FEES & CHARGES

Christian stated that items included in this amendment were housekeeping items. She stated that the only fee that had not been charged was Section 1.f which had to be included due to the new Fair Labor Standards Act, as explained in the memorandum included in packet materials.

Burgin asked what the circumstances would be which required security officers other than a specific request.

Christian stated if not sponsored by someone within the community and supplying alcohol for a large number of people, (i.e., selling alcohol at a dance or charging admission and selling beer by the glass) the City requires a security officer. If it is a wedding reception and champagne would be served, it is the discretion of the Mayor to waive the security fees.

Mayor Cox called for further discussion.

The ordinance was read by Mayor Cox by title.

MOTION: Thalhofer moved to adopt the ordinance. Gault seconded the motion.

*Bui abstained due to his arrival after discussion of this item.

Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk - Yea; Thalhofer
- Yea
YEAS: 5
NAYS: 0
ABSTAINED - 1

AGENDA ITEM #8 -- ORDINANCE: ADULT FOSTER CARE HOME

Jennings briefly reviewed the background for the Ordinance which was passed out at the meeting. The Ordinance amends the allowance of the siting of adult foster home and residential in single family residential areas and also, requiring that these facilities be licensed through the business license provisions of the Troutdale Municipal Code. The reason for the licensing is to make sure that these facilities have registered; to make sure that these facilities have been registered and licensed by either a state or county facility who is suitable for licensing residential and adult foster care facilities; and, it allows the City to control off street parking and exterior maintenance.

Jennings also stated that the rules for licensing will be drafted by Wilder and Jennings. He stated that it might be more effective for the City to do it through the business licensing procedure. If Council prefers, all strictors can be put into the ordinance itself. Rules for licensing can be done at another date.

Christian stated that the First Reading will be at the next meeting to allow Council time to thoroughly review the ordinance as written. City will also put into ordinance form for the next meeting.

AGENDA ITEM #9 -- RESOLUTION: ENERGY CONSERVATION

Christian reviewed the packet materials.

Bui asked if staff had been pursuing any the energy conservation grants.

Wilder stated that Facilities Maintenance Division and Sewage Treatment Plant had both applied for grants. The results will be passed out when staff has been notified.

Mayor Cox read the resolution by title.

MOTION: Bui moved for passage of the Resolution. Burgin seconded the motion.

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schunk -
Yea; Thalhoffer - Yea

YEAS: 6

NAYS: 0

ABSTAINED - 0

AGENDA ITEM #10 -- SIGNCODE

Christian reviewed the packet material. She stated that a lot of time and effort had gone into the compilation of this document and felt this was the first complete and to the point product. These efforts would make enforcement of this amendment to the zoning ordinance much more accepted by the community. The business community had received hand delivered packet materials and telephoned to be made aware of the sign code being on the Council agenda.

Christian stated that one item which came up after the packets were put together which was directional signs on the Port, which were going through for Port approval prior to coming to the City. When that portion was deleted we also deleted any reference to directional signs for businesses that are not located on Port property. Christian suggested that we should go back and pick up the language that specifically addresses directional signs (anything within 1,000' are allowed.....) That provision had been made originally, to allow businesses to place a small directional sign within 1,000' of the place of business, as long as certain criteria had been met. If by consensus, Council wants that included, it will be for the first reading at the next meeting.

There were no sign company representatives present.

A special thanks to Sue Barker, Gene Bui, Marty Gault and Paul Thalhoffer for their time and energies involved in the document.

Christian stated that this will be ready for first reading at the next meeting.

AGENDA ITEM #11 -- DEPARTMENT REORGANIZATION

Christian reviewed packet materials. The request is for the new position of Development Technician. This position would act as the first coordinating point between building and planning to ease confusion to the public. She stated that Sue Barker had been doing this type of work during the building official's absence and has been doing a superb job of coordinating the efforts of the two divisions. This also aids in working towards the one-stop permit process.

Because of the two vacancies that the department currently has, there is no net increase this year, however, next year there would be a net increase.

Christian stated that the second action being proposed is a split of the department into a Community Development Department and a Public Works Department. The combining of these two departments into one [Community Services] had been done a couple of years ago, due to a decrease in building/planning activity, and for budgetary reasons. The need is to prepare for the additional workloads which we are encountering. There will be more planning functions, (i.e., review by LCDC of our Comp Plan) it is impossible to prepare for these types of functions without a professional, with our current scheduling of work. Greg will not be able to do these functions and at the same time do the Public Works Director responsibilities.

Christian stated that the chart for 85-86 actually shows the organizational chart with the current Community Services Department; the chart for 86-87 shows the organizational chart as it would be if the Community Services Department was split into two separate departments (Community Development and Public Works).

Christian also stated that this portion was, at this time, for discussion only, however, she would need to know the Council's feelings on changing the departments prior to budget preparation because it would definitely impact the 86-87 budget process.

MOTION: Schmunk moved to approve the authorization of the Development Technician position. Jacobs seconded the motion.

Burgin asked for clarification of the motion and budget impact. Christian clarified budget impact concern of \$900.

Bui - Yea; Burgin - Yea; Gault - Yea; Jacobs - Yea; Schmunk -
Yea; Thalsofer - Yea
YEAS: 6
NAYS: 0
ABSTAINED: 0

Mayor Cox called for a consensus of the Council on the reorganization of the Community Services Department for FY 86-87 to split into Community Development Department and Public Works Department.

Schmunk stated she had no problem.

Burgin stated he was uncomfortable at this time making a decision. There was no decision yet as to the Sales Tax issue and he felt that we had done well in not going out for additional funds to the citizenry for three years. He wanted further discussion and information. He felt that the latest history didn't warrant creating an additional department at this time.

Christian responded to Burgin's concerns and stated that this could be an agenda item for discussion at the next meeting. She stated that this was stretching Wilder's time. The need to recognize the upcoming resource needs is a reality. It may be that in the future Christian would have to go back to Council and state that the resources are not available to fund the position of a Community Development Director and, therefore, the Development Coordinator would have to fill these needs as a division of Community Services. This decision can be made at any time there is not a request for formal action at this time, only to make Council aware of the needs.

Bui stated that the City was currently working with a lot less staff than was needed to get the job done. He stated that the current staff was handling things well, however, in the future it won't be that way. He stated the Council had to think about that as a Council and the City had to think about that. The need to go to the City for more money to operate, but the facts are the facts. He also stated he felt that this could be presented to the citizenry much better than the sales tax issue.

Christian stated that she would go back to Council at a later date with some alternatives for consideration.

Schmunk asked that this be included in the options because she liked this option.

AGENDA ITEM #12 -- EMCEDC BUDGET