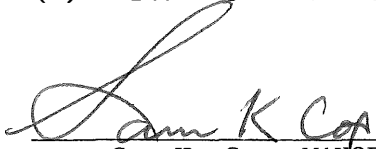


AGENDA
TROUTDALE CITY COUNCIL
7:00 P.M. -- City Council Chambers
104 SE Kibling
TROUTDALE CITY HALL

October 11, 1983

- (A) 1. Call to Order, Roll Call and Agenda Update: **Mayor**
- (A) 2. **Consent Agenda:**
 - 2.1: **Accept:** Minutes of September 27, 1983 - Regular Session
 - 2.2: **Accept:** Business License Report
 - 2.3: **Accept:** Bills for Month of **September, 1983**
 - 2.4: **Accept: RESOLUTION**
Accepting EDA Grant Award
- (A) 3. **ESTABLISH:** Date of 1984 Troutdale City Picnic
Bob Mitchoff, Chairman
- (A) 4. **AUTHORIZE:** Disposal of Surplus Property
- (A) 5. **REQUEST:** Mary Gardener/Community Service Designation
- (A) 6. **STATUS REPORT:** Feasibility Study (Consultants)
- (A) 7. **VACANCIES:** Budget committee
- (A) 8. **INTERGOVERNMENTAL AGREEMENT:** Adult Home Care/New Text
ORDINANCE **SECOND READING**
- (A) 9. **RESOLUTION:** Expanding Community Service Use for Portion of
Tax Lot 43, Section 25, T1N, R3E, W.M., As Per
Exhibit A
- (A) 10. **RESOLUTION:** Amending the Zoning Designation of Portion of
Tax Lot 100, Section 35, T1N, R3E, W.M. from
Suburban Residential to R-4/Community Service,
as Per Exhibit A.
- (I) 11. **ORDINANCE:** Excavation of Right-of-Way
- (A) 12. **DEPARTMENTAL REPORTS:**
 - 12.1: Police
 - 12.2: Finance & Records
 - 12.3: Community Services
 - 12.4: City Attorney
- (A) 13. **COUNCIL CONCERNS AND INITIATIVES**
- (A) 14. **ORAL COMMUNICATIONS AND ADJOURNMENT.**



Sam K. Cox, MAYOR

(A) = Action Item
(I) = Information Item

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent data collection procedures and the use of advanced analytical techniques to derive meaningful insights from the data.

3. The third part of the document focuses on the role of technology in data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and processing, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that the data remains reliable and secure throughout its lifecycle.

5. The fifth part of the document discusses the importance of data governance and the role of a data governance committee. It outlines the key principles of data governance, including data quality, data security, and data privacy, and provides a framework for implementing these principles in the organization.

6. The sixth part of the document discusses the role of data in decision-making and the importance of data-driven insights. It highlights how data can be used to identify trends, opportunities, and risks, and to inform strategic decisions at the organizational level.

7. The seventh part of the document discusses the importance of data literacy and the need for training and development programs. It emphasizes that all employees should have a basic understanding of data and be able to use data to make informed decisions in their work.

8. The eighth part of the document discusses the importance of data ethics and the need to ensure that data is used in a responsible and ethical manner. It outlines the key principles of data ethics, including transparency, accountability, and respect for individual privacy, and provides a framework for implementing these principles in the organization.

9. The ninth part of the document discusses the importance of data security and the need to protect data from unauthorized access and disclosure. It outlines the key principles of data security, including confidentiality, integrity, and availability, and provides a framework for implementing these principles in the organization.

10. The tenth part of the document discusses the importance of data privacy and the need to ensure that data is collected, stored, and processed in a way that respects individual privacy. It outlines the key principles of data privacy, including transparency, accountability, and respect for individual privacy, and provides a framework for implementing these principles in the organization.

MINUTES
TROUTDALE CITY COUNCIL MEETING
OCTOBER 11, 1983 - 7:00 P.M.

The meeting was called to order at 7:02 p.m.

ROLL CALL :

PRESENT : Ron Burgin, Dave Butzer, Mayor Sam Cox, Dan Lowe, Paul Thalhofer and Gene Bui. Marge Schmunk was excused to attend the East Multnomah County Transportation Committee meeting.

STAFF : Pam Christian, Nancy Nixon, Greg Wilder, Celine Gihring, Brian Freeman and Barbara Rossman

PRESS : Lori Callister of the Gresham Outlook

GUESTS : Marty Gault, Bob Mitchoff, Mary Gardner, Al Mauck, Donald Virostko and Gary Larsen

AGENDA ITEM #2 - CONSENT AGENDA

Pam Christian said that there was an update to the Consent Agenda which was Item 2.4 - a Resolution accepting the EDA grant. Dan Lowe asked Nancy Nixon if the audits were being put out for bids. Nancy said that they weren't. Dan said for the cost and with the economy like it is, they should be and Nancy replied that the City could certainly call for proposals for next year's audit. Dan Lowe made a motion to accept the Consent Agenda. Gene Bui seconded the motion. Ayes 5 Nays 0.

Agenda Item #3 was set back until Bob Mitchoff arrived. Pam said that Al Mauck had asked if his proposal could be heard first.

AGENDA ITEM #9 - RESOLUTION: EXPANDING COMMUNITY SERVICE USE FOR PORTION OF TAX LOT 43, SECTION 25, T1N, R3E, W.M., AS PER EXHIBIT A

Greg Wilder said that the Council was being asked to authorize the designation allowed within that zone, not being asked for the authorization or approval of Mr. Mauck to construct, establish or operate a facility. This will allow the staff to enter into negotiations with him to establish lease rates and acceptability to construct the plant. It will still have to go through design review, staff review and Council approval and authorization. Ron Burgin asked about the tax exempt status. Nancy said that if the property is leased and a building is constructed on it, both the property and the building will be taxed. Mayor Cox asked if anyone on the Council had any ex parte contacts with the situation. There were none. There were no opponents or proponents.

Paul Thalhofer made a motion that this resolution be passed to expand community service use for portion of Tax Lot 43, Section 25, T1N, R3E, W.M., as per Exhibit A. Gene Bui seconded the motion. Ayes 5 Nays 0.

AGENDA ITEM #3 - ESTABLISH DATE OF 1984 TROUTDALE CITY PICNIC

Bob Mitchoff, 29613 Kerlake Road, Chairman of the 1983 City Picnic said the picnic has previously been held on the second Sunday following the 4th of July. The City Picnic Committee has discussed changing the date to a Saturday instead of a Sunday. Preparation and clean-up time for the people involved would be better and, also, a community dance could be tied into the picnic on a Saturday evening. The vote taken by the City Picnic Committee to change the date to a Saturday was unanimous.

Mr. Mitchoff recommended this change to the City Council. The Mayor also recommended the change of date and said that the proposed date would be July 21 from 12:00 noon to 7:00 p.m. with a dance following from 8:00 p.m. to midnight.

Gene Bui moved that the report be adopted. Dan Lowe seconded the motion. Ayes 5 Nays 0.

Pam Christian asked if Item #5 could be presented before Item #4.

AGENDA ITEM #5 - REQUEST: MARY GARDNER/COMMUNITY SERVICE DESIGNATION

Mrs. Gardner made a presentation on the Bright & Morning Star Performing Arts Co. She explained their goals and that they would like approval to hold a fund raising project at the Community Park Building. They are asking that the group be given a community service designation. The fund raising event would be a dinner theatre production to be held on six occasions, December 13-16 and December 22 and 23.

Gene Bui moved that the City Council grant the use of the facility on the dates given. Dave Butzer seconded the motion. Ayes 5 Nays 0.

AGENDA ITEM #4 - AUTHORIZE: DISPOSAL OF SURPLUS PROPERTY

Greg Wilder said the Council was being asked to authorize staff to dispose of the surplus property in the manner prescribed and specified in applicable City and State ordinances sometime between now and December 12, 1983. The date has not been set, but we would like to conduct it before December 12. Greg said that the determined value of the entire list of property was \$4,000.00. Pam said it would be advertised in the Gresham Outlook and the newsletter. She said there are a few things on this list that were available at the last two sales and if they were not sold they could go to community service organizations or be sold for salvage. Ron Burgin asked how well attended these sales are. Pam said that attendance at the first two sales was not good, but it was good at the last one. Nancy Nixon said the last sale was a voice auction and the others had been sealed bids. Ron Burgin asked if the City could also advertise in the Oregonian and Pam said that they could. Gene Bui moved that the resolution be adopted. Paul Thalhofer seconded the motion. Ayes 5 Nays 0.

AGENDA ITEM #6 - STATUS REPORT: FEASIBILITY STUDY (CONSULTANTS)

Pam Christian said she recommended to the City Council the firm of ECO Northwest. They have broken the proposal out into specific tasks and time frames. The proposal from Cogan and Associates has tasks integrated with each other. Dan Lowe asked what the cost was. Greg said that the first proposal (Cogan & Associates) cost is \$8,300 and the second proposal (ECO) is not to exceed \$10,000 depending upon the number of tasks performed. Pam said ECO's perspectives were more economic based rather than strategy based. She said the City would be able to use the engineer's report and that would cut down on the cost. Ron Burgin asked what the alternatives were if the City did not use a consultant. Pam said both consultants had been told that the study needs to be completed by the end of December. Without a consultant, just using City staff, it will take about eight months to complete the study. ECO has computer programs already set up that can use the City's data to come up with an analysis of estimated costs of projected uses. Dan asked if the City had money available and Nancy answered that it did. Gene Bui moved that the Council adopt the staff recommendation and hire the firm of ECO. Ron Burgin seconded the motion. Ayes 5 Nays 0 .

AGENDA ITEM #7 - VACANCIES: BUDGET COMMITTEE

Gene Bui said he liked the process previously used asking citizens in the community to turn in applications and be interviewed. He said that he felt that there are areas of town that need budget involvement that are not on the committee now. He said it should be turned over to the staff to request applications, in a short time frame, using the newsletter and other means of communications requesting applicants for the budget committee and also using prior applications. Pam asked if this was for both positions. She said that Shari Anderson had been appointed to fill the remainder of a vacant term and had served for a year. Shari has indicated that she would like to be appointed again. Ron Burgin asked if that wasn't a condition when candidates were selected - that it was going to be a one-time position. He said that he would like to see it open again. Gene Bui moved to open both positions to applicants. Ron Burgin seconded the motion. Ayes 5 Nays 0 .

AGENDA ITEM #8 - INTERGOVERNMENTAL AGREEMENT: ADULT HOME CARE/NEW TEXT

Mayor Cox read the ordinance by title. Pam Christian indicated that there had been two minor changes in language on Page 5. The Mayor asked if there were any such homes now in Troutdale and Pam answered there were not. Ron Burgin asked if there was a staff member to act as a liaison between Troutdale and the County. Pam said that she would be doing that.

Paul Thalhofer moved for the adoption of this ordinance. Gene Bui seconded the motion. Ayes 5 Nays 0 .

AGENDA ITEM #10 - RESOLUTION: AMENDING THE ZONING DESIGNATION OF PORTION OF TAX LOT 100, SECTION 35, T1N, R3E, W.M. FROM SUBURBAN RESIDENTIAL TO R-4/COMMUNITY SERVICE, AS PER EXHIBIT A.

Mayor Cox read the resolution by title.

Celine Gihring said the case came before the Planning Commission last month and is as stated in the staff report and she would answer any questions the Council might have. Ron Burgin asked what the neighborhood reaction was. Celine said there had been three responses to the action, two were in opposition and one just stated a concern. Paul Thalhoffer asked how many people could have responded. Celine said that notices were required to be sent to any neighbors within 250 feet of the property. This was under 30 people. Paul said that the response was a very small percentage. Gary Larsen, 10424 S. E. Cherry Blossom Drive, Portland, architect for the church said he would be happy to present whatever information he could to bring the Council up to date. Pam Christian asked if the church had had any problem with the staff recommendation in decreasing the side yard. In discussing with the staff the idea of the whole piece of property being developed by the church, they had arrived at the understanding that it would be better if some of the property were used for residential use rather than all of it for church purposes. The church will only develop the church building, landscaping and parking area. Gene Bui asked, pending the approval of the application, when Mr. Larsen felt the building would be ready to start construction. Mr. Larsen said that they would be ready in two months.

Mayor Cox asked if there were any opponents. Don Virostko, 1226 S. W. 13th Place, said that his property was immediately behind the proposed church. He said that he was not against it or for it, but was concerned about the noise level.

Paul Thalhoffer made a motion that the application be approved with the following conditions: that the community service district boundary be moved to a line 105 feet west of the east boundary of the subject property and that sufficient right-of-way on Cherry Park Road be dedicated and improved to County standards. Gene Bui seconded the motion. Ayes 5
Nays 0.

Paul Thalhoffer said that he appreciated Mr. Virostko's concerns and he believed that the church will be aware of the people there and the noise volume and will take measures to control that.

AGENDA ITEM #11 - ORDINANCE: EXCAVATION OF RIGHT-OF-WAY.

Pam Christian said that this was not an action item. Greg Wilder said that this would eventually be part of the Public Works Code. It addresses the standards and construction requirements for companies, individuals, corporations and so forth that are constructing facilities that might be within our right-of-way or easements. It describes methods by which they are to reconstruct pavement removed, permit filing and inspection

requirements. This will provide information to place on our mapping system and requires the aforementioned to be done in a timely manner. Pam said that as the cable people are getting ready to file construction plans there is some concern about getting this through fairly soon. It has been forwarded to the City engineer and attorney for review.

AGENDA ITEM #12 - DEPARTMENTAL REPORTS

12.1 Chief Haddock was not in attendance. Gene Bui asked about the two police vehicles that were out of service. Pam said that an officer had been answering a call and went around a corner too fast and went over a curb and the other vehicle had mechanical problems and had been repaired.

12.2 Nancy Nixon said that she would be delivering the financial report to the auditors tomorrow, but had nothing else to add.

12.3 Greg Wilder said that as the Council could see from his report the Community Service Department was starting to use the computer to generate charts and graphs for informational purposes. He went over his report. Greg said three wheelbarrows had been stolen for a total of \$200 to \$300.

12.4 The City Attorney had no report tonight. Dan Lowe had a question of Brian Freeman concerning his memo of October 6, 1983, RE: Advisory Vote of Troutdale Citizens. Dan said that if he was reading the memo correctly, it stated that this was a legislative decision and is not one that would be presented to the voters and, also, in the event that the City feels this is not in the best interest of the people, the City would have to justify what they feel is the best interest of the people. Brian said that the memo was written as a primer for future use on several issues. The purpose of the memo is to set down on paper the ground rules and background for the use of the staff and Council as to what issues can be referred to the people. Brian said that the memorandum had been written for issues that might shortly be coming up such as the jail issue. Brian explained that some questions covered were 1) what effect, if any, a vote would have on the question of whether or not to expand the city jail, vote meaning a vote of the people; 2) can a vote by the City override the City's land use procedures and 3) based on those things can findings of the community's best interest be used in the decision.

Brian said that there are only two ways that an advisory vote can be presented to the people. One is if the State Legislature passes a bill which presents a question to the people. The second way is authorized under the statutes for counties to present to the people an issue and ask for an advisory vote. There is no such authorization for cities to do the same thing. The City cannot refer a question to the people merely to get their advice. Pam said she had asked Brian under what conditions the City could ask for a vote, but she said the City did not have a proposal to ask legal advice on, at this point. Brian said if the City was asked for a Comprehensive Plan change, the procedure involved is quite a long process and LCDC's goals must be met.

12.5 Pam Christian said that she had received from METRO an explanation of the sales tax proposal by the Legislature Special Session. The League is interested in what Troutdale is going to do. Pam said she had tentatively scheduled the required hearing. The Legislature was very specific when this tax package was proposed that each city, county and taxing district have a Public Hearing and take action to support or endorse this package. November 8 is the first regular meeting date that is available. The next date would be the 22nd. Pam said she thought that the City Council would not have any problem referring any kind of tax package to the people. Dan Lowe said it was an excellent idea to put it to a vote. Pam said METRO and the League have offered to send someone to be at the Public Hearing. There will be a League of Oregon Cities convention November 13-15. Pam said the Council might want to wait until after that convention for a Public Hearing as there would probably be valuable information on the sales tax proposal available at the convention. The League wants to know the City's feelings by December 20 for a March election and March 9 for a May election. Dan Lowe said he wanted to wait until after the League convention.

Paul Thalhofer moved to set the Public Hearing date for November 22 for referral of sales tax. Dan Lowe seconded the motion.

Ayes 5 Nays 0.

Pam said she and Mayor Cox had a second meeting with Glenn Otto concerning a weigh station for the Gorge area. The site being considered is 11 acres east of the Sandy River owned by Reynolds Metals. Reynolds has agreed to sell the property to the Highway Division. One of the major problems with the site is that the Columbia Gorge Commission does not support siting the weigh station there. The Lewis and Clark Trails Commission is looking at part of the site for an interpretive center and Northeast Multnomah County Citizens Association (NEMCCA) is interested in a site for a tourist information center and they are not adverse to this site. Pam said that this would help establish some development for Troutdale. That kind of project would require water and sewer service and the City of Troutdale has residents east of the river that do not have those services now. If the State were to finance this project, they would finance a large portion of the costs in getting the services across the river which means that the City could build from there to provide services for its residents. Paul Thalhofer said having it at that location would have less impact on the Gorge. Pam said that there would be hearings by the Highway Commission on it and Troutdale needs to let the groups know that they want the project.

Gene Bui moved that the City of Troutdale was willing to offer Troutdale's help and support for this great opportunity. Paul Thalhofer seconded the motion. Ayes 4 Nays 0. Abstained 1 (Dan Lowe).

It was decided to go over the minutes of the October 8, 1983 work session after the next Council meeting.

Pam said that Wood Village had asked that their request to the Boundary Commission for annexing Multnomah Kennel Club be delayed until the next meeting.

Dan Lowe asked that a letter of thanks be written to Greg Druain, the Consultant at the Work Session.

Pam said that Corvette of Oregon had been sent a letter regarding the petition received at the last meeting. They do have an appeal period. She said she would keep the Council up-to-date on that issue.

AGENDA ITEM #13 - COUNCIL CONCERNS AND INITIATIVES

Ron Burgin had no concerns.

Dave Butzer asked if the cable system was still going to be in place at the beginning of the year. Mayor Cox said General Telephone is holding up a little bit and our representative doesn't think it will be at the first of the year.


Paul Thalhofer asked if conditions stated in resolutions had to be read when making a motion to approve the resolution. Brian answered that it was not necessary when the resolution was read by the title in the motion. Paul also asked about numbering the resolutions. Brian and Pam said that resolutions were not numbered until after they were adopted for easier recordkeeping.

Mayor Cox said that he would like to thank Kathy Hamme, Parks Advisory Board, for having a spaghetti feed to raise money for the parks; some of the Job Corps kids who have done work for the City; and the young employee who is going to construct a stage at the Park Building for the Talent Show fundraiser. He said he would also like to thank other people who are serving on various boards. He noted that Marge Schmunk arrived from her EMCTC meeting.

Pam said that the letter the Council wrote to the Oregon Highway Commission supporting the East County projects was ready for the Council to sign and that Margaret Weil, the East County representative on J-Pac had asked for a copy of the letter.

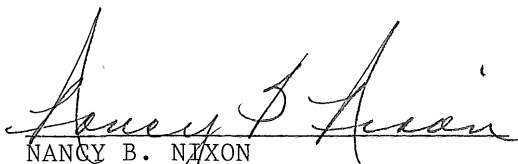
Dan Lowe made a motion to adjourn the meeting. Eugene Bui seconded the motion. Ayes 5 Nays 0.

The meeting was adjourned at 8:37.



SAM K. COX, MAYOR
DATE SIGNED: 11-9-83

ATTEST:



NANCY B. NIXON
FINANCE DIRECTOR/CITY RECORDER

