

AGENDA
TROUTDALE CITY COUNCIL
TROUTDALE CITY HALL
JUNE 23, 1981 7:00 P.M.

1. Call-to-Order, Roll Call and Agenda Update: Mayor
2. Consent Agenda
 - 2.1 Accept Minutes of 5/12, 5/26, and 6/2/81 meetings
 - 2.2 Accept Bills for Month of May
 - 2.3 Accept Business License Report
 - 2.4 Ratify May 19 Election Results
 - 2.5 Accept Deed to Corbeth I Greenway--Resolution
 - 2.6 Ratify Change in Admin. Contract
 - 2.7 City Investment Policy--Discussion
3. Dr. Barry Nutter--Request for Move-in List
4. Ordinance Adopting 81-82 Budget
5. Budget Resolution, 80-81
6. Jackson Park Road--Discussion
7. Police Facilities--Discussion
8. Obrist Pit--Status Report
9. Caretakers Agreement
10. Sweeper--Discussion
11. Community Development Divisions--Recommendation
12. Disposition of Sweetbriar Reserve Land--Resolution
13. Departmental Reports
 - 13.1 Police
 - 13.2 Finance and Records
 - 13.3 Public Works
 - 13.4 Engineer's Report
 - 13.5 Community Development
 - 13.6 Attorney
 - 13.7 Executive
14. Council Concerns and Initiatives
 - 14.1 Mayor's Concerns
15. Oral Communications and Adjournment



R. M. Sturges, Mayor

TROUTDALE CITY COUNCIL MEETING
JUNE 23, 1981 - 7:00 P.M.
MINUTES

The meeting was called to order by Mayor Sturges at 7:05 P.M.

ROLL CALL

PRESENT : Dalton Williams, Helen Althaus, Mayor Sturges, Frank Kaiser, Dan Lowe and Chuck Blanchard (Sam Cox was absent)

STAFF : Ed Murphy, Allen Perkins, Jerri Widner, George Haddock, Brian Freeman, Dave and Duane Lee, Pam Christian and Lois Howell

PRESS : Tom Fluharty of the Gresham Outlook

GUESTS : R.A. Peyton, John A. Maximuk, Marge Schmunk and Larry & Mary Smith

The Mayor asked if there was an agenda update. Allen Perkins indicated there wasn't anything to add.

AGENDA ITEM #2 - CONSENT AGENDA

- 2.1 : Acceptance of minutes of 5-12, 5-26 and 6-2-81
- 2.2 : Acceptance of bills for the month of May. Chuck Blanchard had a couple of questions regarding the bills. A check for Labor & Education & Research in the amount of \$70.00. Pam Christian answered by indicating that this was a seminar that George Haddock and Pam had attended. A reimbursement check in the amount of \$177.59 for Allen Perkins. This was a mileage reimbursement check. \$150.00 monthly car allowance and additional mileage. A Dunn & Bradstreet check in the amount of \$115.00 was for a seminar on interviewing which Sergeant Farr attended. A question was raised as to how many master charge cards we had out at this time and which people had them. Jerri Widner indicated to council that department heads, except Harry Parsi, had master charge cards and also Allen Perkins. The amount on the mastercharge bill was quite high and this was from the travel expenses of Allen Perkins. An advance in payroll for Matt Soots was questioned. It was explained that sometimes we do give advances in payroll and that the advance is deducted from the next pay check of the employee.
- 2.3 : Acceptance of the Business License report
- 2.4 : Ratification of the May 19th Election Results
- 2.5 : Acceptance of Deed to Corbeth I Greenway - Resolution (435-R)
Ed Murphy explained to council that this matter had been recorded with the wrong legal description. The legal description has been corrected and all we need now is for the council to again accept it with the corrected legal description and for it to be rerecorded.
- 2.6 : Ratification of change in City Administrator's contract. Dalton Williams made a motion to table this matter until Brian Freeman arrived. Chuck Blanchard seconded the motion. Yeas 5 Nays 0.
- 2.7 : City Investment Policy - Discussion. Dalton Williams wanted an explanation from Jerri Widner as to what our investment policy was. Jerri indicated that we are a small city and therefore don't have \$100,000.00 in excess monies to invest. We have separate accounts for each fund. We don't have that much money in our city so we use the pool. A report is sent to us each month indicating what the pool

has invested in, what percentage of interest, etc. Many other jurisdictions use the pool. They include: Multnomah County and State of Oregon. The cost to participate is perhaps .001%. Frank Kaiser made a motion to accept the consent agenda deleting 2.6. Chuck Blanchard seconded the motion. Yeas 5 Nays 0.

AGENDA ITEM #3 - DR. BARRY NUTTER - REQUEST FOR MOVE-IN LIST

Dr. Nutter requested a list of the new residents of the City of Troutdale so he could mail them a letter introducing himself to the community and relaying the services he could provide for them. The council discussed the issue. They felt that in order to protect the citizens of Troutdale from solicitors that it would not be appropriate for them to allow Dr. Nutter to send out his letter of introduction. It was brought up that Wood Village and Fairview were giving lists. Dr. Nutter expressed to council that he didn't wish to solicit, he only wished to introduce himself to the community. Dan Lowe made a motion that the council not approve giving a move in list to Dr. Nutter. Helen Althaus seconded the motion adding that the City should continue their policy regarding soliciting members of the community. Yeas 5 Nays 0. Chuck Blanchard added that there were lists available to the public for a price.

AGENDA ITEM #4 - ORDINANCE ADOPTING 1981-82 BUDGET (353-0)

Dalton Williams had a question on when and where we approved these figures. Jerri Widner expressed that this particular matter had been discussed at the last council meeting. She also indicated that this was a summary which had been certified by Tax Supervising & Conservation Commission and that these amounts were the same as shown to you before. Dalton Williams noted an error in the typing on the first line of the ordinance. It should read for 1981-82 rather than 1980-81.

Helen Althaus made a motion to accept the ordinance adopting the 1981-82 Budget. Dalton Williams seconded the motion also noting that the 1980-81 should be changed to 1981-82. It was so noted. Yeas 5 Nays 0.

AGENDA ITEM #5 - BUDGET RESOLUTION 80-81

Chuck Blanchard made a motion to accept the resolution. Helen Althaus seconded the motion. Yeas 5 Nays 0.

AGENDA ITEM #6 - JACKSON PARK ROAD - DISCUSSION

The council decided to table this matter until Brian Freeman arrived.

AGENDA ITEM #7 - POLICE FACILITIES - DISCUSSION

George Haddock began his presentation to council expressing to them that the present police facility was moved into in 1976 and that at the present time they had ran out of room and now need to either remodel the present facility or look elsewhere. He presented to

council several buildings that might be acceptable for a new police facility. 1: The Neaderhiser facility, across from the post office, would need a lot of remodeling to accommodate the police at this time. The floor would need work along with the ceiling. Also, the parking area was somewhat limited. 2: A single family house adjacent to the City's parking lot was investigated. It needed insulation, the price was somewhat high and the only source of heat were two wood stoves. It had about as much room as the present police facility so the feeling was that it really would not benefit the police to move to that location. 3: The post office was looked at as a possible site. It was a solid building, could easily be remodeled to fit the police's needs and had suitable parking space. However, the building was no longer on the market and therefore not available for purchase.

George suggested to council that an alternative would be to use the box car as storage and to remodel the present police facilities by moving all of the storage, which is downstairs, to the box car and move the lockers, now upstairs, to the downstairs area. The area downstairs could be used as an investigator's office and would allow a locker or lockers to be used for narcotics and ammunition, etc. Also, a second bathroom could be put in. Mr. Ken Prickett, one of the City's building inspectors, looked at the present police facility in order to ascertain how much would have to be changed to meet building codes. Mr. Prickett indicated that it would probably take approximately \$11,000 to refurbish the facility. George felt that the refurbished building would last about two years depending on the growth of the City. He suggested that we start looking for a permanent place to move the police. Allen Perkins indicated that perhaps in the future, if the police move, the present police facility could be utilized by City Hall. George asked the council how they felt about this project. The consensus from the council was to go ahead with the changes to the present police facility.

AGENDA ITEM #8 - OBRIST PIT - STATUS REPORT

Ed Murphy presented to council a report on Obrist Pit. He indicated we should be aware of the DEQ permits, Metro, the lawsuit involving John Carlson and the lawsuit against Obrist by the City. He informed council that tests had been taken on the water and nothing had been found so there were no problems as yet. It should be about two weeks after they have approved the pit before we actually have the permit. Also, the operator's bid for the pit will begin July 14th. Around July 28th we should be entering into a contract with the operator. The pit should be opened around August 1, 1981, if everything is ready to go including machinery, etc. Duane Lee also mentioned that he could see nothing that would prevent the EQC from awarding us a permit.

AGENDA ITEM #9 - CARETAKER'S AGREEMENT

Allen Perkins indicated to council he would like this matter tabled until Brian Freeman arrives. There are a couple of minor changes and he felt legal counsel should be present.

AGENDA ITEM #10 - SWEEPER - DISCUSSION

Allen Perkins discussed with council the issue of the sweeper. He told council that he had talked with the President of Columbia Equipment and also people in Milwaukie, Wisconsin where the sweeper would be coming from. It was expressed that there were some changes in the Vac-All machine and that we wouldn't receive the equipment until the end of the year, perhaps November. We have two options: 1: They would supply us with a loaner 2: We could repair the Wayne sweeper we now have and then use it as a back-up when the new sweeper came. Allen indicated that Ed Kubicki and Eric Johnson went to look over the Wayne sweeper and felt that it would be best to repair the Wayne sweeper rather than use a loaner from Columbia Equipment. The expense involved in repairing the sweeper would be approximately \$1,500.00. Allen indicated that Columbia Equipment had written us a letter wherein it states that they would be agreeable to either of the two options depending upon which we decided. Chuck Blanchard expressed that with his experience with companies back east it would probably be about a 4 to 6 month period longer than what was indicated before we received the equipment. Therefore, it would probably be the spring of next year before we received the sweeper. A discussion ensued between council as to why we were even getting a new sweeper if we could repair the old one. It was the understanding of several of the council members that the old sweeper was not worth repairing. It was explained that the new sweeper was a new type of machine. It would help the City greatly now that we have alot of new streets. The consensus of the council was to proceed on the matter by repairing the old sweeper and use it till the new one arrives.

AGENDA ITEM #11 - COMMUNITY DEVELOPMENT DIVISION - RECOMMENDATIONS

Allen Perkins announced to council that Ed Murphy had resigned effective July 15, 1981, and that he had taken another job with the City of Grants Pass, Oregon. With Ed leaving and the bleak outlook for economic development, Allen felt that he didn't want to hire another Community Development Director basically because the city's finances wouldn't warrant it and with the present population it was felt that the other departments could handle the job. Allen outlined an organizational chart wherein the duties that Ed performed and his department would be transferred to other departments. Allen felt that this was a sign of good faith to the community to have the City tighten its belt. The council was concerned with the areas that Ed worked on for the City, namely the Comprehensive Plan. Who would be taking over that portion of his job? Ed Murphy indicated that Scott Pemble would be working on the Comprehensive Plan. As far as the other areas, parks and engineering would be under the Public Works Director. The building and planning area would be under the Executive Department. The consensus from the council was that we would try this for awhile and if any problems arose then we would have to hire a Community Development Director. Chuck Blanchard made a motion to accept the organizational chart. Dan Lowe seconded the motion. Yeas 5 Nays 0. Dalton Williams was still concerned with the areas that Ed Murphy covered. He requested from Allen a list of the activities that Ed performed to be presented to the council at the next council meeting.

Brian Freeman arrived at 8:13 P.M.

AGENDA ITEM #12 - DISPOSITION OF SWEETBRIAR RESERVE LAND - RESOLUTION (437-R)

Ed Murphy indicated that this was merely a housekeeping matter. It was a 1 foot strip of land which had been vacated and belongs to the City. The resolution declares this as surplus property.

Dan Lowe made a motion to accept the resolution. Chuck Blanchard seconded the motion. Yeas 5 Nays 0.

AGENDA ITEM #2.6 - RATIFICATION OF CHANGE IN ADMINISTRATOR'S CONTRACT

The council felt that the wording was incorrect in the Administrator's contract in Section 7 (B). The last line was corrected to read as follows: "If no City vehicle is available, such trips to destinations which are further than twenty-five miles from Troutdale shall be reimburseable at the prevailing rate paid to other City employees and the reimburseable trip length shall be computed from Troutdale to the destination and return after deduction of the first 25 miles each way. Dalton Williams made a motion to accept the changes in the Administrator's contract. Chuck Blanchard seconded the motion. Yeas 5 Nays 0. For the record, Allen Perkins indicated that both parties should agree to the changes and he wanted it noted that he so agreed.

AGENDA ITEM #6 - JACKSON PARK ROAD - DISCUSSION

Brian Freeman indicated that he had just been given a letter wherein John Maximuk is requesting that the City pay for damages to his house and property due to flooding. Brian indicated that because this was now a legal matter and liability was involved that we wouldn't be able to discuss this matter tonight. Mary Smith expressed to council that a letter had been written to the residents of Jackson Park Road telling them that this particular matter was going to be on the agenda tonight and that if they wanted to attend the meeting they were welcome to do so. She was somewhat disappointed that now the matter had been by-passed and the City hadn't indicated to the public how they stood on the matter.

AGENDA ITEM #9 - CARETAKER'S AGREEMENT

There were some minor changes that Brian Freeman and Allen Perkins reported to council. They were as follows: Page 2 #2, Section B. Allen said that there were no provisions for emergency procedures. He had discussed this with Brian and Brian indicated he would write up a provision for this matter. Also, Page 2, Section F would have an addition as follows: In addition to the regular duties as outlined above, the caretaker, etc. Also, Page 4, Section #6, Privacy of Residence would read as follows: Any inspection by the City shall be made only after 24 hour notice has been given by the City Administrator to the Caretaker. Allen expressed that Mr. Von Kohlbeck has agreed to the changes in the agreement. Dalton Williams moved to approve the caretaker's agreement with the changes as so noted by Brian Freeman and Allen Perkins. Helen Althaus seconded the motion. Yeas 4 Nays 0 (1 abstention - Chuck Blanchard)

AGENDA ITEM #13 - DEPARTMENTAL REPORTS

- 13.1 : George Haddock didn't have anything further to add to his report.
- 13.2 : Jerri Widner didn't have anything to report.
- 13.3 : Harry Parsi indicated that Bob Evans, Supervisor of the Sewage Treatment Plant, had quit and Ed Nahan was now running the plant. Dalton Williams wanted to know if Ed Nahan was certified. It was expressed that he was.
- 13.4 : Duane Lee indicated to council that nothing had developed since he wrote his report. The Jackson Park Road drainage problem was being looked into at this time and he should have something to report on that at a later date.
- 13.5 : Ed Murphy told council that a couple of things were happening right now that they should be aware of. Phase IV of Sandee Palisades was just approved. Work will probably begin next spring. Also, storm sewers are being discussed right now with Multnomah County exploring the possibility of providing storm sewers along Cherry Park Road and Buxton. Ed also expressed to council that Mr. Bill Newell, our plumbing inspector, was laid off due to the slow down in the building activities. Therefore, the City now needs an inspector to do plumbing inspections. Ed indicated that the City has worked out an arrangement with Multnomah County wherein Multnomah County would do all plumbing inspections for us. He wanted to know if Council would give their consent to this arrangement. He also commented on some pending matters which the City should be aware of. They included 257th and Cherry Park Road, the sewer consortium, storm sewers, MCCF and Regional Jail.

AGENDA ITEM #6 - JACKSON PARK ROAD - DISCUSSION

Mary Smith came back into the chambers and brought with her the letter from the City wherein residents of Jackson Park Road were made aware of the discussion concerning Jackson Park Road to be on the agenda tonight. She asked if someone could express to her what the City plans to do about the problem. She felt that since the City had full knowledge of the problems that Jackson Park Road residents were having that the City should have taken care of the problem before it occurred again. Allen Perkins repeated what he had told her before indicating that the matter had been turned over to the insurance carrier and they were investigating the matter at this time. Until such time as the insurance carrier notifies the City as to what their position will be on the matter, it could not be discussed further. Dan Lowe requested Allen Perkins get hold of the insurance company and perhaps find out what the position will be and in turn notify Mary Smith.

AGENDA ITEM #13 - DEPARTMENTAL REPORTS

- 13.6 : Brian Freeman told council that the lawsuits that we have talked about before are still pending. He also noted that the Mayor, Jerri Widner and himself had gone to Portland and picked up 2 million dollars in FHA bonds and placed them


in the bank last June 15, 1981. Jerri Widner commented that one days interest amounted to about \$958.00.

- 13.7 : Allen Perkins reported on what was being done in hiring a Finance Director/City Recorder. He said that about 22 applicants had applied for the jobs. They were now in the process of setting up a criteria to weed out some of the applicants. Jerri Widner suggested that perhaps a committee could be set up to interview the applicants as was done when she was hired. It was suggested that someone with accounting experience also be on the committee. Dalton Williams felt more people should be involved than when the last appointment was made.

AGENDA ITEM #14 - COUNCIL CONCERNS

The mayor expressed that he felt it would be a good idea for a letter to be written in regards to the June 30th election and to have all of the council members sign it. It was decided that Dalton Williams would draft the letter and the council would sign it. It should be into the paper by this Thursday. Chuck Blanchard wanted to know when the next work session for the Planning Commission would be held. Frank Kaiser wanted to know what was being planned for the City Picnic on July 12, 1981 and if Pam Christian needed the council to do anything to promote the picnic. The Mayor expressed that the staff was going to be giving a pot luck for Ed Murphy and Jerri Widner on July 2, 1981, and that the council was invited.

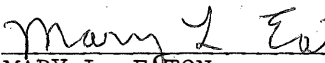
Frank Kaiser made a motion to adjourn. Chuck Blanchard seconded the motion. The meeting was adjourned at 9:35 P.M.



R.M. STURGES, MAYOR

7-30-81
DATE SIGNED

ATTEST:



MARY L. EATON
DEPUTY CITY RECORDER

