

MINUTES
SPECIAL COUNCIL MEETING
JUNE 2, 1981

Mayor Sturges called the meeting to order at 7:10 P.M.

ROLL CALL :

PRESENT : Dalton Williams, Chuck Blanchard, Helen Althaus,
Mayor Sturges, Sam Cox, Dan Lowe was absent,
STAFF : Brian Freeman, Bill Farr, Harry Parsi, Allen Perkins,
Ed Murphy, Jerri Widner and Pam Christian
GUESTS : Mr. and Mrs. Gearhart Von Kohlbeck and Don Sipple

AGENDA ITEM #1 - CARETAKER'S AGREEMENT

Dalton Williams expressed his opinion to council saying that if the contract were left intact without the handwritten changes which were not brought before our city attorney then the work schedule that was presented to our caretaker would be in conformance with the contract. Page 3, #6 on the addendum addresses the issue of reporting to the parks foreman each month. Ed Murphy indicated to council that the problem with the agreement is that if something is done which doesn't please the parks foreman or staff then there is really nothing that can be done about it since everything is expressed orally rather than written down. What needs to be done is for the caretaker to be directly responsible to someone so that if a problem arises it can be dealt with through a chain of command. A discussion ensued. A question was raised as to the validity of paying the caretaker \$350.00 a month and whether or not he did enough work around the park to warrant that amount of money. Mr. Von Kohlbeck expressed to council that he often had a hard time scheduling work because if the City requested something to be done then he felt obligated to do the work for the City or else come up short on the number of hours he works. However, his own personal work for customers had to be set to the side. This presented a conflict. It was felt that specific duties should be outlined in the caretaker's agreement which would include building maintenance, inspections of playground equipment, security, opening of gates, litter clean-up and cleaning of restrooms, etc. In addition to those duties, 2 days at 8 hours a day should be spent on City activities which averages to about 65 hours a month.

Frank Kaiser arrived at 7:20 P.M.

This time would be spent on special projects which the City has requested the Caretaker take care of. A discussion followed wherein the types of duties that the Caretaker would be asked to do was laid out. It was felt that to enable the Caretaker to continue his own personal business that special projects would be laid out for the Caretaker to do which could be done at his leisure as long as they were done and which would also afford him time to schedule his personal affairs. Allen Perkins indicated he would like to get together with Mr. Von Kohlbeck and Brian Freeman to draw up another Caretaker's agreement wherein it was stated specifically as to what duties the City wanted the Caretaker to perform and

bring before council at a later date. It was decided that the duties would not have an amount of time after them as stated in the agreement which the City now has with the Caretaker. The reason behind this was that certain duties require different amounts of time at different times of the year. Example, litter clean-up in the winter is extremely minimal whereas in the summer it is very time consuming. As long as the work is done it was felt that the Caretaker would be in conformance with the agreement. On Section 3 (a) of the Caretaker's agreement, Mr. Von Kohlbeck raised the question to council as to whether or not he should use his own tools. He felt that if he used his own tools that he should be compensated by the City in some manner. The council determined that if he needed to have a certain tool in order to accomplish some task the City had requested of him then he was to requisition the City for the use of that specific tool. Sam Cox said that the City relied alot on somebody being at the park because of the vandalism factor. He felt that the \$350.00 for the amount of work that was being done was quite satisfactory especially in consideration of the fact that someone was down at the park all the time to look after the place. He voiced much vandalism in the past when someone was not down there. Mrs. Von Kohlbeck had a question for council pertaining to the amount of people who come down to the community building to look at it. What should they do? Should they let them in or should they direct them to City Hall? Council reiterated that they should be directed to City Hall if any question is raised concerning the amount of money it would take to rent the building. Also, a notice of the amount of money that it required to rent the building should be posted along with the information pertaining to out of town renters, restrictions on alcohol and mustc, etc. Brian Freeman went through the contract, step by step to make sure that everything was in conformance with what had been discussed. The council was satisfied and so was Mr. Von Kohlbeck. Brian indicated that Mr. Von Kohlbeck would be looking to Allen Perkins, the City Administrator, as his supervisor. Therefore, the problem with having someone to check up on the work being done was corrected.

AGENDA ITEM #6 - QUESTION - CAN WE CONTINUE TO FILL IN THE PARK BANK ALONG THE SANDY RIVER

Ed Murphy relayed to council that a permit from DEQ wasn't required in order to be able to fill in the bank along the Sandy River. Council felt that this should be done as soon as possible so that we wouldn't lose anymore of the bank along depot park if we had some more high water.

AGENDA ITEM #4 - ADMINISTRATOR'S CAR USE AGREEMENT

In the City Administrator's agreement, under Section 7 (b) the issue of an employee providing his own automobile for use on official city business was addressed. A question was raised by the Mayor on this particular matter because it was felt that Mr. Perkins should not be reimbursed for a recent trip to Portland. This particular section reads that "trips to destinations which are further than 25 miles from Troutdale shall be reimburseable at the prevailing rate paid to other city employees and the reimburseable trip length shall be computed from Troutdale to the destination and return without deduction of the first 25 miles." Mr. Perkins felt that he should be reimbursed the money. A discussion followed. Dalton Williams felt that in order to avoid

further problems the following deletion should be made. Section 7 (b) should have the words "without deduction of the first 25 miles" deleted. It was agreed that Mr. Perkins would try if at all possible to use a city vehicle and that he should in this particular instance be paid his reimbursement.

Chuck Blanchard left at 8:40 P.M.

AGENDA ITEM #5 - POSSIBLE REPLACEMENT OF CITY ADMINISTRATIVE CAR

It was voiced that the City would like to replace the Volare. However, there aren't enough funds available right now nor next year. Fiscal year 1982-83 would be the first year that any money would be available to get another vehicle. The mayor indicated that he would keep his eyes open at the salvage yard for any good buys.

The Police Citations were also brought up as something to consider in the future after the lease period is over. It was expressed that the police would like to replace them with something else. The officers were unhappy with the Citations because they were not good for police work. They did get 14-15 mpg as compensation from that of the other police vehicles.

Harry Parsi and Bill Farr left at 8:50 P.M.

AGENDA ITEM #3 - CITY HALL CLEANING CONTRACT

The Mayor expressed that he would like to have City Hall cleaned up by somebody "in house". There was a feeling that the City couldn't afford to hire someone independently. Ed Murphy indicated to council that he would be sending a letter to the people cleaning the building now telling them that the City won't be requiring their services any longer.

AGENDA ITEM #2 - BUILDING MAINTENANCE

Building maintenance was discussed. The Mayor indicated that he felt Chuck Swanson could do alot of the work required. He has done alot in the past and again to keep money matters under control he felt that Chuck would be the best person to look to for doing odd jobs around the City. Chuck has been living in a trailer down at the Community Park. It was discussed alittle as to where would be the best place to put that trailer. Whether it be the Community Par, Carrow House, Sewage Treatment Plant, etc. It was decided that the trailer would be an added deterrent for any vandalism down at the Community Park if it was left down there. The council felt that any work done by Chuck would be in place of the rent.

A miscellaneous item was brought up by the Mayor. He said that Mr. Butterfield had contacted him and was wondering if school kids would be able to help the City in cleaning up trails, mowing lawns, etc. this summer. It was felt that if we couldn't afford to hire anyone professionally then it wouldn't be feasible to hire school kids to do the work.

BASKETBALL HOOP

Frank Kaiser voiced his opinion by saying that he felt the City should let the matter die. Jerri Widner expressed to council that since the City had recognized the hazard that the City would no have to take some action on it.

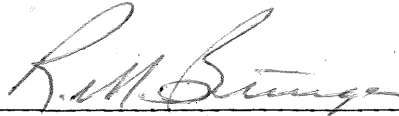
Brian Freeman also indicated to council that we couldn't ignore the matter once we had brought attention to it. It was decided that another letter would be sent to the people who had already received a letter telling them that each basketball hoop would be taken on a case by case basis to determine whether or not it was hazardous. If it was determined that the basketball hoop was hazardous then the people involved would be contacted. Helen Althaus said that the City Attorney should draft the letter to be written to the people. Brian Freeman felt that Ed Murphy probably should do it since it was his department that had originally sent the letters out. It was decided that Brian and Ed would work together on the matter.

BUDGET

It was decided that the budget would be adopted at the June 23, 1981, council meeting.

Helen Althaus made a motion to adjourn the meeting. Sam Cox seconded the motion.

The meeting was adjourned at 9:51 P.M.



R.M. STURGES, MAYOR

DATE SIGNED: 6-24-81

ATTEST:



TERRI L. WIDNER

FINANCE DIRECTOR/CITY RECORDER