

MEETING AGENDA - AMENDED

CITY COUNCIL

Tuesday, November 13, 2018, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

CITY COUNCIL

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Candle Lighting Proclamation [Pg. 3]
2. Introduction of Michael Matheson [Jacobs, Brian Helliwell]
3. Removal of Committee Members [Mayor]

E. Public Hearings/Ordinances/Resolutions

1. Legislative public hearing on file CP-2-18, for consideration of adopting an Ordinance, Amending Chapter 17.98, Flood Damage Prevention, of Brookings Municipal Code [PWDS, Pg. 4]
 - a. L COG Memo [Pg. 5]
 - b. Draft Ordinance 18-O-775 and Exhibits [Pg. 9]
2. Manufactured Dwelling Permit Fee Update [PWDS, Pg. 29]
 - a. Resolution 18-R-1149 [Pg. 30]

F. Oral Requests and Communications from the audience

(Public Comments on non-agenda items – 5 minute limit per person.*)

G. Consent Calendar

1. Approve Council minutes for October 22, 2018 [Pg. 31]
2. Accept Parks and Recreation Commission minutes for September 27, 2018 [Pg. 34]
3. Accept Planning Committee minutes for July 10, 2018 [Pg. 35]
4. Accept Planning Committee minutes for August 7, 2018 [Pg. 37]
5. Receive monthly financial report for October 2018 [Pg. 39]

H. Staff Reports

1. Salmon Run Property Tax [City Manager, Pg. 45]
 - a. 2018-19 Property Tax Statement [Pg. 46]

I. Informational Non-Action Items

1. October Vouchers [Pg. 47]
2. Committee Vacancies [Pg. 50]

J. Remarks from Mayor and Councilors

K. Adjournment

*Obtain Public Comment Forms and view the agenda and packet information on-line at www.brookings.or.us, at City Hall and at the local library. Return completed Public Comment Forms to the City Recorder before the start of meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1137 if you have any questions regarding this notice.

City of Brookings *Proclamation*

WHEREAS, every year in the United States nearly 150,000 infants, children, teens, and young adults die and countless tens of thousands are born still or are miscarried; and

WHEREAS, we recognize that our children are our country's, our state's, and our city's most valuable resource; and

WHEREAS, the work of local chapters of The Compassionate Friends provides a caring environment in which bereaved parents, siblings, and grandparents can work through their grief with the help of others traveling the same road; and

WHEREAS, The Compassionate Friends Worldwide Candle Lighting the second Sunday in December has become a symbolic day when these children are remembered around the globe.

NOW, THEREFORE BE IT RESOLVED, that I, Jake Pieper, Mayor of the City of Brookings, do hereby proclaim the second Sunday in December 2018, as

Worldwide Candle Lighting Day

BE IT FURTHER RESOLVED, that all residents are encouraged to observe this day by lighting a candle for one hour at 7 p.m. the second Sunday in December in support of bereaved families in the City of Brookings and participate in other appropriate activities in remembrance of all children who have died.


In Witness Whereof, I, Mayor Jake Pieper, do hereto set my hand and cause the official seal of the City of Brookings, Oregon, to be affixed this 13th day of November, 2018.

Mayor Jake Pieper

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: November 13, 2018



Signature (submitted by)

Originating Dept: PWDS




City Manager Approval

Subject: Flood Damage Prevention Amendment Ordinance

Recommended Motion: Motion to adopt Ordinance 18-O-775, amending Chapter 17.98, Flood Damage Prevention, of the Brookings Municipal Code to align with current Federal Emergency Management Agency (FEMA) and Department of Land Conservation and Development (DLCD) flood management regulations.

Financial Impact: None

Approved by Finance & Human Resources Director: 

Background/Discussion: Below is a timeline for the process:

August 12, 2016 - FEMA released preliminary Flood Insurance Studies (FIS) and Flood Insurance Rate Maps (FIRMs) for Curry County areas on.

March 1, 2017 - FEMA presented during a public meeting in Gold Beach revised Flood Plain Maps to Curry County Residents on. There were no appeals.

May 16, 2018 - FEMA Letter of Final Determination (LFD) was issued to the City of Brookings. Staff began to draft amendments.

July 17 2018 - Flood Damage Prevention Amendment draft Ordinance was forwarded to FEMA contractor (Star 2) for first review, then forwarded from contractor to FEMA for final review.

October 7, 2018 – City of Brookings received FEMA review comments.

City staff directed Lane Council of Governments (LCOG) to prepare an adoption ordinance for required revisions to its Flood Damage Prevention Chapter in the Brookings Land Development Code. The update provides FEMA and DLCD directed changes to certain definitions and sections. The changes are required to maintain eligibility in the National Flood Insurance Program (NFIP). LCOG developed a matrix outlining the proposed changes to the Flood Damage Prevention Chapter (attachment b).

Attachments:

- a. LCOG Memo
- b. Draft Flood Damage Prevention Amendment Ordinance



MEMORANDUM

Meeting Date: November 6th, 2018

To: City of Brookings Planning Commission
From: Lane Council Governments (LCOG) Contact: Jacob Callister, Principal Planner
Contact Info: 541-682-4114, jcallister@lcoq.org
RE: Brookings Riparian Area Protection and Flood Damage Prevention
Ordinances Summary

BACKGROUND

City of Brookings staff asked the Lane Council of Governments to investigate the development of a riparian protection ordinance for the City of Brookings. At the March 2018 Planning Commission meeting, LCOG presented some initial concepts and alternatives. LCOG also prepared a basic work scope for helping the City adopt a Riparian Protection Ordinance.

At the March, 2018 Planning Commission, LCOG was given the direction to pursue a riparian ordinance consistent with the State of Oregon's Goal 5 riparian "Safe Harbor" approach for both inventorying riparian corridors and for protections applied to those riparian corridors. City staff and the Planning Commission noted that the approach seemed procedurally straightforward and appropriate for the City's perceived riparian dynamics and unaddressed comprehensive plan policies.

LOG has developed both a Goal 5 safe harbor riparian inventory for the City of Brookings, as well as Goal 5 safe harbor riparian standards. Both are included in the Ordinance presented.

City staff also recently asked LCOG to prepare an adoption ordinance for required revisions to its Flood Damage Prevention Chapter in the Brookings Land Development Code. The update provides FEMA and DLCD directed changes to certain definitions and sections. The changes are required to maintain eligibility in the National Flood Insurance Program (NFIP). LCOG developed a matrix outlining the proposed changes to the Flood Damage Prevention Chapter (attached).

RIPARIAN CORRIDOR INVENTORY

Under the safe harbor provision, significant riparian corridors are those areas including and adjacent to fish-bearing lakes and streams. The area of significance is determined by using a standard setback distance from all fish-bearing lakes and streams that appear on:

- a) Oregon Department of Forestry stream classification maps;
- b) United States Geological Service 7.5 minute quadrangle maps;
- c) *National* Wetlands Inventory Maps;
- d) Oregon Department of Fish and Wildlife maps indicating fish habitat;
- e) Federal Emergency Management Agency flood maps; and
- f) Aerial photographs.

The safe harbor inventory specifies that the significant riparian corridor will be defined by a boundary extending 50 feet from the banks of lakes and streams with an average annual stream flow less than 1,000 cubic feet per second. The safe harbor significant area boundary for streams with an average annual stream flow of 1,000 cubic feet per second and greater is 75 feet from top of bank.

LCOG assembled and evaluated the inventory data noted above and worked in coordination with Oregon Division Fish and Wildlife (ODFW) staff stationed in Gold Beach to establish a draft Goal 5 Significant Riparian Corridor Inventory. These riparian corridors and waterways are mapped on the Draft Riparian Protection Overlay Zone Map (attached). They include the following waterways:

Less than 1,000 cubic feet per second (cfs), (riparian corridor extends 50 feet from the top of bank).

- *Lone Ranch Creek*
- *Duley Creek*
- *Ram Creek*
- *Taylor Creek*
- *Macklyn Creek*
- *Shy Creek*
- *Harris Creek*
- *Eiler Creek*
- *Ransom Creek*

More than 1,000 cubic feet per second (cfs), (riparian corridor extends 50 feet from the top of bank).

- *Chetco River*

After analysis of the City's draft riparian corridor inventory, and with the concurrence of local Oregon ODFW staff, LCOG also proposed that additional riparian corridors in Brookings be protected.

Local jurisdictions can adopt measures that address water quality threats under Oregon Statewide Planning Goal 6 (Air, Land and Water). Though part of the same ordinance these protection are distinct from Goal 5 – and do not threaten the acceptability of the Goal 5 safe harbor approach. With the help of ODFW data, LCOG has identified a small inventory of Goal 6 “Water Quality Sensitive Waterways.” These are waterways that are not documented as fish-bearing, but are sensitive because they convey pollutants through stormwater flows. Goal 6 can be used as a justification for riparian protection since a link between a healthy riparian area and healthy stream is well established. These waterways were mapped in the first Draft of the Riparian Protection Overlay Zone Map. They included the following waterways:

- Non fish-bearing tributaries of Macklyn Creek
- Non fish-bearing tributaries of Harris Creek
- Non fish-bearing tributaries of Taylor Creek

The riparian corridor for Water Quality Sensitive Waterways was proposed to be defined as significantly less than significant riparian corridor boundaries, extending 20 feet from the top of bank of streams (as opposed the 50 and 75 feet for significant riparian corridors).

In September the Planning Commission and City Council provided direction to LCOG to focus on the Goal 5 fish-bearing streams alone, due to the absence of objective standards for the determination of Goal 6 “Water Quality Sensitive” waterways. Staff were directed to determine, with local ODFW staff help, if there is a clear alternative for criteria to be applied to water quality

sensitive waterways. Staff was unable to connect with ODFW staff and budget for the project did not allow for further investigation into that particular matter.

A RIPARIAN OVERLAY ZONE

LCOG recommends that the City of Brookings adopt a Riparian Protection Overlay Zone as the mechanism for implementing the Riparian Protection Ordinance. The Riparian Protection Overlay Zone Map is illustrative of where riparian corridors are thought to exist. The Riparian Protection Area Overlay Zone language describes what properties are subject to the protections; how one determines where the protections specifically apply on a property, what the protections are specifically, and how to address exceptions and seek variances where and/or when appropriate.

The substance of the ordinance is from an Oregon Department of Land Conservation and Development (DLCD) approved Riparian Area Model Safe Harbor Ordinance.

REQUIRED AMENDMENTS TO THE FLOOD DAMAGE PREVENTION CHAPTER

The City of Brookings, like most municipalities, relies upon eligibility for and enrollment in, the National Flood Insurance Program (NFIP) sponsored (and subsidized) by the Federal Emergency Management Agency (FEMA). That eligibility is contingent upon the existence of development standards. These standards change over time and so to must the City's local standards in kind. Federal and State laws prevail in these matters. So, for example, if a property owner wanted to develop in the Coastal High Hazard Flood Zone in a manner that was consistent with the standards of the current Flood Damage Prevention Chapter of the City of Brookings Land Development Code, **BUT NOT** consistent with state and federal rules/codes, the federal/state statute would prevail. One specific example is that the City of Brookings' municipal code, Title 15, Section 15.05.010 "Adoption of codes" states that the city adopts by reference the State of Oregon building codes and administrative rules which implement these codes.

FEMA and DLCD have developed the amendments proposed to the Flood Damage Prevention Chapter (17.98) to bring the City of Brookings Land Development Code into compliance with the federal rules 44 CFR (e)(1) to (9) and the State Residential Specialty Code R322.3 (R322.3 - R322.3.7).

NOTICE

Riparian Ordinance:

Notice has been sent to 200 separate property owners along or near the waterways identified. This noticed included Measure 56 required language notifying property owners of the new zone and its potential impacts. The hearing was also published in the local paper and otherwise posted as required.

Flood Damage Prevention Ordinance:

Notice has been sent to approximately 300 separate property owners along or near the Coastal Estuarine shoreline in Brookings (technically all property owners with a flood zone distinction of "VE – Coastal High Hazard" or "A- 100 year Floodplain." The notice to Coastal High Hazard properties included Measure 56 required language notifying property owners of the "new" zone and its potential impacts. The findings describe this dynamic further. The hearing was also published in the local paper and otherwise posted as required.

RECOMMENDATION

The Lane Council of Governments recommends that the Planning Commission recommend approval of the Riparian Protection Overlay Zone Map and associated standards as reflected in the proposed ordinance. The Lane Council of Governments also recommends that the Planning Commission recommend approval of the Flood Damage Prevention Amendments as reflected in the proposed ordinance.

ATTACHMENTS

- Packet A: Draft Riparian Protection Overlay Zone Ordinance
- Packet B: Draft Flood Damage Prevention Amendment Ordinance

IN AND FOR THE CITY OF BROOKINGS
STATE OF OREGON
ORDINANCE 18-O-775

IN THE MATTER OF ORDINANCE 18-O-775, AN ORDINANCE AMENDING CHAPTER 17.98, FLOOD DAMAGE PREVENTION, OF THE BROOKINGS MUNICIPAL CODE TO ALIGN WITH CURRENT FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT (DLCD) FLOOD MANAGEMENT REGULATIONS

Sections:

- Section 1. Ordinance identified.
- Section 2. Amend Chapter 17.98, Flood Damage Prevention
- Section 3. Adopt Findings of Fact
- Section 4. Severability

WHEREAS, the City of Brookings City Council, through enactment of Ordinance 18-O-775, has adopted Amendments to the Flood Damage Prevention Chapter of the Land Development Code (Exhibit B).

WHEREAS, the City of Brookings Planning Commission reviewed the proposal on November 6th, 2018, at a Public Hearing, and recommended approval of the proposed Development Code; and

WHEREAS, evidence exists within the record (Exhibit A) indicating that the proposal meets the requirements of the City of Brookings Comprehensive Plan and the requirements of applicable state and local law, including consistency with Oregon's Statewide Planning Goals; and

WHEREAS, the City of Brookings City Council has conducted a public hearing on November 13, 2018 and is now ready to take action;

NOW THEREFORE, the City of Brookings ordains as follows:

Section 1. Ordinance Identified. This ordinance amends Chapter 17.98, Flood Damage Prevention, of the Brookings Municipal Code.

Section 2. Amend Chapter 17.98: The City of Brookings City Council adopts the Code Amendment, as set forth in Exhibits B and C within Chapter 17.98 "Flood Damage Protection" of the Brookings Land Development Code.

Section 3. Adopt Findings of Fact: The City of Brookings City Council adopts the Findings of Fact, attached as Exhibit A, which include findings addressing the consistency of the proposed amendments with the City of Brookings Comprehensive Plan and Oregon's Statewide Planning Goals.

Section 4. Severability: If any phrase, clause, or part of this Ordinance is found to be invalid by a court of competent jurisdiction, the remaining phrases, clauses, and parts shall remain in full force and effect.

First Reading: _____ Passage: _____
Second Reading: _____ Effective Date: _____

Signed by me in authentication of its passage this _____, day of _____, 2018

ATTEST:

Mayor Jake Pieper

City Recorder Janell Howard

Exhibit “A”

FINDINGS IN SUPPORT OF ADOPTING ORDINANCE THAT AMENDS CHAPTER 17.98 - FLOOD DAMAGE PREVENTION OF THE BROOKINGS DEVELOPMENTS CODE TO ALIGN WITH FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT (DLCD) FLOOD MANAGEMENT REGULATIONS

The proposed Ordinance to the City of Brookings Land Development Code (Title 17), amend current language to align with recommendations provided by FEMA and DLCD for flood management regulations. The proposed amendments are in conformance with the following Statewide Planning Goals and Comprehensive Plan Policies:

CONSISTENCY WITH CITY OF BROOKINGS LEGISLATIVE AMENDMENT PROCEDURE

17.140.010 Procedure.

The Brookings comprehensive plan and land development code may be amended by adopting revisions to reflect changes in the law, clarify language or procedures, correct mistakes, or to reflect changing community conditions. Amendments to the text follow legislative procedures.

17.140.020 Proposed amendments.

A. An amendment to the text of the comprehensive plan or land development code may be proposed as a legislative hearing by the city council, planning commission, planning director, or an individual.

FINDINGS: The proposal is consistent with these criteria following a legislative adoption process and originated by the City.

17.140.050 Qualified comprehensive plan map and/or zone change.

A. When considering a comprehensive plan map and/or zone change, the planning commission and city council may qualify, or condition, a zone change such that:

- 1. The property may not be utilized for all the uses ordinarily permitted in a particular zone; or*
- 2. The development of the site must conform to certain specified standards; or*
- 3. Any combination of the above.*

B. A qualified zone change shall be dependent on findings of fact including but not limited to the following:

- 1. Such limitations are deemed necessary to protect the best interests and ensure compatibility with the surrounding property or neighborhood; or*
- 2. Such limitations are deemed necessary to protect public safety and the city's best interests and/or infrastructure; or*
- 3. Such limitations are deemed necessary to prevent or mitigate potential adverse environmental effects. [Ord. 09-O-631 § 2.]*

FINDINGS: The proposal is consistent with these criteria in that the proposal to amend the Flood Damage Prevention Code implements numerous specific Comprehensive Plan policies in the City's best interests including maintaining federal flood insurance eligibility and protection from property and other damage.

17.140.060 Action by the planning commission.

A. Upon filing of said application for an amendment as described in BMC 17.140.030 or 17.140.040, the matter shall be referred to the planning commission and a public hearing shall be held on the matter for which notice shall be given as provided in Chapter 17.84 BMC.

B. In the case of a text amendment, the planning commission shall review the draft language and make any revisions that are considered necessary. The planning commission shall recommend approval, qualified approval, or denial to the city council.

C. In the case of a comprehensive plan/zone change amendment, the planning commission shall recommend the approval, approval with conditions, or denial of the application to the city council.

...

E. If the proposed zone change is for property containing a mobile home park, notice shall also be provided to tenants of such mobile home park. The commission may recommend an alternate zoning designation for the area under consideration. [Ord. 09-O-631 § 2; Ord. 96-O-446.BB § 7; Ord. 89-O-446 § 1. Formerly 17.140.040.]

17.140.070 Action by the city council.

A. Following the planning commission hearing and recommendation for a comprehensive plan/zone change, a hearing before city council shall be scheduled. Notice of said public hearing shall be given as provided in Chapter 17.84 BMC.

B. In the case of a text amendment, the council shall enact an ordinance approving or denying the amendment.

C. In the case of a zone change amendment, the council shall enact an ordinance to approve, approve with conditions, or deny the application.

...

E. To adopt an ordinance for a zone change, findings must be made, and adopted as a part of said ordinance, that are adequate to support the amendment proposal. The findings must be factual and must be supported by substantial evidence submitted into the record. It must be found that the amendment complies with and conforms to the comprehensive plan goals, policies, generalized land use map, and any applicable statewide planning goals. [Ord. 09-O-631 § 2; Ord. 96-O-446.BB § 7; Ord. 94-O-446.W § 2; Ord. 89-O-446 § 1. Formerly 17.140.050.]

FINDINGS: The City of Brookings staff and decision making bodies have prepared to and plan to follow the adoption procedure outlined in Sections 17.140.060 and 070. Hearings are scheduled and anticipated at both the commission and council level. The Planning Commission plans to provide a recommendation to the Council.

CONSISTENCY WITH CITY OF BROOKINGS COMPREHENSIVE PLAN

GOAL 2 LAND USE PLANNING

Policy 1: The City will make all reasonable efforts to publicize planning issues and meetings where these issues will be discussed and decided upon.

Policy 3: In instances where public hearings are required, relative to this Plan, the Planning Commission and City Council will follow procedures established in the City's Zoning Ordinance. These bodies are responsible for considering the effects of a decision on the entire community and should not be swayed unduly by persons testifying for or against a particular course of action, but must place this input into its proper perspective and base the final decision on all information provided to them.

FINDINGS: The proposal is consistent with these criteria insofar as the City of Brookings has had the timing and opportunity to address the proposed changes from the Federal Emergency Management Agency. The hearings for the ordinance have been noticed consistent with local standards. The required Measure 56 notice was sent but not with the 20-day minimum required of Measure 56. This was due to the delay in FEMA feedback, not staff's delay. The deadline was also forced due to FEMA's legitimate threat of Suspension of the City of Brookings NFIP eligibility. This would leave hundreds of properties in Brookings without flood insurance.

Staff have noted that. Although the regulations proposed by FEMA are new to the Brookings Flood Damage Prevention Code, they are not purely or technically "new." The most notable changes, the addition of standards for the new "Coastal High Hazard Standards" are currently in Federal rules at 44 CFR (e)(1) to (9) AND in the State Residential Specialty Code R322.3 (R322.3 -R322.3.7). The City of Brookings' municipal code, Title 15, Section 15.05.010 "Adoption of codes" states that the city adopts by reference the State of Oregon building codes and administrative rules which implement these codes. Technically this means that properties "impacted" by the proposed new language have already been subject to the proposed standards (via higher jurisdictional authority). This suggests that the Measure 56 standard is arguably not triggered.

Staff determined to provide the notice to property owners in any case as a safety and courtesy measure. Mailed notice was therefore provided to all property owners with in the last week of October, 2018.

GOAL 7 AREAS SUBJECT TO NATURAL DISASTERS AND HAZARDS

Policy 1: When development is located in areas of known natural hazards, the density or intensity of the development shall be limited by the degree of the natural hazard.

Policy 2: When development is planned in areas of identified hazards the developer will be require to show that property development will not be endangered by the hazard and that appropriate safeguards will be taken.

Policy 3: The City will participate in the National Flood Insurance Program as well as consider

methods to control streambanks erosion. Additional measures will include utilization of the authority of the building inspector to require a soils report and foundation design to safeguard construction in areas of questionable geologic hazards.

Policy 4: The City will continue to enforce the provisions of the State of Oregon Building Codes, which require design and construction parameters on the Southern Oregon Coast to meet the highest level of seismic potential in the State of Oregon.

FINDINGS: The recommended changes to Chapter 17.98 are intended to comply and keep the City of Brookings in compliance with Goal 7 as identified in the Brookings Comprehensive Plan.

GOAL 10 HOUSING

Policy 1: City shall not unduly restrict land development thereby artificially inflating the cost of both new and existing housing, but rather provide land in suitable quantities and encourage the construction of new residential units to meet increased demand.

Policy 4: City shall, through mapping and other means, provide, where known, general information relative to site development suitability.

FINDINGS: The recommended amendments to Chapter 17.98 already exist in the form of federal and state building code. Any possible inflating of costs related to new and existing housing due to compliance with Chapter 17.98 is in the interest of public safety, and continued eligibility for FEMA sponsored flood insurance.

CONSISTENCY WITH STATEWIDE PLANNING GOALS

GOAL 1: CITIZEN INVOLVEMENT: TO DEVELOP A CITIZEN INVOLVEMENT PROGRAM THAT INSURES THE OPPORTUNITY FOR CITIZENS TO BE INVOLVED IN ALL PHASES OF THE PLANNING PROCESS.

FINDINGS: The proposal is consistent with these criteria insofar as the City of Brookings has had the timing and opportunity to address the proposed changes from the Federal Emergency Management Agency. The hearings for the ordinance have been noticed consistent with local standards. The required Measure 56 notice was sent but not with the 20-day minimum required of Measure 56. This was due to the delay in FEMA feedback, not staff's delay. The deadline was also forced due to FEMA's legitimate threat of Suspension of the City of Brookings NFIP eligibility. This would leave hundreds of properties in Brookings without flood insurance.

Staff have noted that. Although the regulations proposed by FEMA are new to the Brookings Flood Damage Prevention Code, they are not purely or technically "new." The most notable changes, the addition of standards for the new "Coastal High Hazard Standards" are currently in Federal rules

at 44 CFR (e)(1) to (9) AND in the State Residential Specialty Code R322.3 (R322.3 -R322.3.7). The City of Brookings' municipal code, Title 15, Section 15.05.010 "Adoption of codes" states that the city adopts by reference the State of Oregon building codes and administrative rules which implement these codes. Technically this means that properties "impacted" by the proposed new language have already been subject to the proposed standards (via higher jurisdictional authority). This suggests that the Measure 56 standard is arguably not triggered.

GOAL 2: LAND USE PLANNING: TO ESTABLISH A LAND USE PLANNING PROCESS AND POLICY FRAMEWORK AS A BASIS FOR ALL DECISIONS AND ACTIONS RELATED TO THE USE OF LAND AND TO ASSURE AN ADEQUATE FACTUAL BASE FOR SUCH DECISIONS AND ACTIONS.

FINDINGS: The proposed Amendment is consistent with Goal 2 because the Amendment followed the land use planning process established by the existing Comprehensive Plan, Development Code and State Statute as possible.

GOAL 7 - AREAS SUBJECT TO NATURAL DISASTERS AND HAZARDS: TO PROTECT LIFE AND PROPERTY FROM NATURAL DISASTERS AND HAZARDS.

FINDINGS: The proposal is consistent with Goal 7 because the policies protecting riparian areas (and associated wetlands) improve flood storage capacity and limit development near stream banks and other areas of potential flooding.

GOAL 8 - RECREATIONAL NEEDS: TO SATISFY THE RECREATIONAL NEEDS OF THE CITIZENS OF THE STATE AND VISITORS AND, WHERE APPROPRIATE, TO PROVIDE FOR THE SITING OF NECESSARY RECREATIONAL FACILITIES INCLUDING DESTINATION RESORTS.

FINDING: The proposal does not significantly impact Goal 8 Recreation. Preservation of federal flood insurance is paramount in supporting recreational facilities including destination resorts.

GOAL 9 - ECONOMIC DEVELOPMENT: TO PROVIDE ADEQUATE OPPORTUNITIES THROUGHOUT THE STATE FOR A VARIETY OF ECONOMIC ACTIVITIES VITAL TO THE HEALTH, WELFARE AND PROSPERITY OF OREGON'S CITIZENS.

FINDING: The proposed Amendments do not impact Goal 9.

GOAL 10 - HOUSING: TO PROVIDE FOR THE HOUSING NEEDS OF CITIZENS OF THE STATE.

FINDINGS: The proposed Amendment minimally affects portions of lands that may be available for new residential development in the City of Brookings. The City has an adequate supply of buildable residential. The City concludes the proposed amendment does not substantially impact Goal 10.

GOAL 11 - PUBLIC FACILITIES AND SERVICES: TO PLAN AND DEVELOP A TIMELY, ORDERLY AND EFFICIENT ARRANGEMENT OF PUBLIC FACILITIES AND SERVICES TO SERVE AS A FRAMEWORK FOR URBAN AND RURAL DEVELOPMENT.

FINDINGS: The proposed Amendment is consistent with Goal 11 the protection of the naturally occurring wetlands is consistent with the City's Storm Drainage Master Plan, which recommends the use of water quality features and green infrastructure.

GOAL 12 – TRANSPORTATION: TO PROVIDE AND ENCOURAGE A SAFE, CONVENIENT AND ECONOMIC TRANSPORTATION SYSTEM.

FINDING: The proposed Amendments do not impact Goal 12.

GOAL 13 - ENERGY CONSERVATION: TO CONSERVE ENERGY.

FINDING: The proposed Amendments do not impact Goal 13.

GOAL 14: URBANIZATION: TO PROVIDE FOR AN ORDERLY AND EFFICIENT TRANSITION FROM RURAL TO URBAN USE.

FINDING: The proposed Amendments do not impact Goal 14.

GOAL 16: ESTUARINE RESOURCES

FINDING: The proposed Amendments are consistent with and directly promote Goal 16 by adding protections to the Chetco River and its Estuary.

GOAL 17: COASTAL SHORELANDS

FINDING: The proposed Amendments are consistent with and directly promote Goal 17 by adding protections to the coastal shorelands within the City of Brookings – all of which terminate in the Pacific Ocean in or near Brookings.

Exhibit B

CITY OF BROOKINGS FLOOD DAMAGE PREVENTION CODE UPDATES (PROPOSED BY FEMA AND DLCD)

Code Section	Current Code Language or Description	Amendments
CHAPTER 17.98 FLOOD DAMAGE PREVENTION		
17.98.050 Definitions	<p>“Area of special flood hazard” means the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. Designation on maps always includes the letter A.</p> <p>Base flood means the flood having a one percent chance of being equaled or exceeded in any given year. The area may be designated as Zone A on the FHB. After detailed ratemaking has been completed in preparation for publication of the flood insurance rate map, Zone A usually is refined into Zones A, AO, AH, A1-30, AE, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, VO or V1-30, VE, or V. For purposes of these regulations, the term “special flood hazard area” is synonymous in meaning with the phrase “area of special flood hazard.”</p>	<p>“Area of special flood hazard” means the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. Designation on maps always includes the letter A.</p> <p><u>Area of special flood hazard is the land in the flood plain within a community subject to a 1 percent or greater chance of flooding in any given year. The area may be designated as Zone A on the FHB. After detailed ratemaking has been completed in preparation for publication of the flood insurance rate map, Zone A usually is refined into Zones A, AO, AH, A1-30, AE, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, VO or V1-30, VE, or V. For purposes of these regulations, the term “special flood hazard area” is synonymous in meaning with the phrase “area of special flood hazard.”</u></p>
	<p>“Base Flood” means the flood having a one percent of being equaled or exceeded in any given year. Also referred to as the “100-year flood.” Designation on maps always includes the letter A.</p>	<p>“Base Flood” means the flood having a one percent of being equaled or exceeded in any given year. Also referred to as the “100-year flood.”</p> <p><u>Designation on maps always includes the letter A.</u></p> <p><u>Base flood means the flood having a one percent chance of being equaled or exceeded in any given year.</u></p>

Code Section	Current Code Language or Description	Amendments
	<p>“Flood” or “Flooding” means a general and temporary condition of partial or complete inundation of normally dry land areas from:</p> <ol style="list-style-type: none"> 1. The overflow of inland or tidal water; and/or 2. The unusual and rapid accumulation of runoff of surface waters from any source. 	<p><u>“Flood” or “Flooding” means a general and temporary condition of partial or complete inundation of normally dry land areas from:</u></p> <ol style="list-style-type: none"> <u>1. The overflow of inland or tidal water; and/or</u> <u>2. The unusual and rapid accumulation of runoff of surface waters from any source.</u> <p><u>Flood or flooding means:</u></p> <ol style="list-style-type: none"> <u>A general and temporary condition of partial or complete inundation of normally dry land areas from:</u> <ol style="list-style-type: none"> <u>(1) The overflow of inland or tidal waters.</u> <u>(2) The unusual and rapid accumulation or runoff of surface waters from any source.</u> <u>(3) Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in paragraph (a) (2) of this definition and are akin to a river of liquid and flowing mud on the surface of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.</u> <u>B. The collapse of subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (a) (1) of this definition.</u>
	<p>“Flood Insurance Rate Map (FIRM)” means the official map on which the Federal Insurance Administration has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.</p>	<p><u>“Flood Insurance Rate Map (FIRM)” means the official map on which the Federal Insurance Administration has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.</u></p>

Code Section	Current Code Language or Description	Amendments
		<p><u>Flood Insurance Rate Map (FIRM) means an official map of a community, on which the Administration has delineated both the special hazard areas and the risk premium zones applicable to the community.</u></p>
	<p><i>"Flood Insurance Study" means the official report provided by the Federal Insurance Administration that includes flood profiles, the flood boundary-floodway map, and the water surface elevation of the base flood.</i></p> <p><i>Section 59.1 says "flood insurance study" – see flood elevation study.</i></p>	<p><i>"Flood Insurance Study" means the official report provided by the Federal Insurance Administration that includes flood profiles, the flood boundary-floodway map, and the water surface elevation of the base flood.</i></p> <p><u>Flood elevation study means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.</u></p>
	<p><i>"Manufactured home" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle."</i></p> <p><i>*Existing definition and NFIP definition are the same with the exception of using "dwelling" versus "home"</i></p>	<p><i>"Manufactured home dwelling" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term "manufactured home dwelling" does not include a "recreational vehicle."</i></p>
	<p><i>"Manufactured home park or subdivision" means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.</i></p>	<p><i>"Manufactured home dwelling park or subdivision" means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.</i></p>

Code Section	Current Code Language or Description	Amendments
	<p><i>“New construction” means structures for which the “start of construction” commenced on or after the effective date of the ordinance codified in the chapter.</i></p>	<p>“New construction” means structures for which the “start of construction” commenced on or after the effective date of the ordinance codified in the chapter.</p> <p><u>New construction means, for the purposes of determining insurance rates, structures for which the “start of construction” commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, new construction means structures for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.</u></p>
	<p><i>“start of construction” includes substantial improvements, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement or other improvement was within 180 days of the permit date. The “actual start” means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of street and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the “actual start of construction” means the first</i></p>	<p><u>“start of construction” (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (Pub. L. 97-348)) includes substantial improvements, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The “actual start” means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home dwelling on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of street and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the “actual start of construction” means the first</u></p>

Code Section	Current Code Language or Description	Amendments
	<p>main structure. For a substantial improvement, the “actual start of construction” means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.</p>	<p>alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.</p>
	<p>“Structure” means a walled and roofed building including a gas or liquid storage tank that is principally above ground.</p>	<p>“Structure” means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a manufactured dwelling. Structure, for insurance purposes, means:</p> <p>(1) A building with two or more outside rigid walls and a fully secured roof, that is affixed to a permanent site;</p> <p>(2) A manufactured dwelling (“a manufactured dwelling,” also known as a mobile home, is a structure: built on a permanent chassis, transported to its site in one or more sections, and affixed to a permanent foundation); or</p> <p>(3) A travel trailer without wheels, built on a chassis and affixed to a permanent foundation, that is regulated under the community’s floodplain management and building ordinances or laws.</p> <p>For the latter purpose, “structure” does not mean a recreational vehicle or a park trailer or other similar vehicle, except as described in paragraph (3) of this definition, or a gas or liquid storage tank.</p>
	<p>“Substantial improvement” means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either:</p> <ol style="list-style-type: none"> 1. Before the improvement or repair is started; or 2. If the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition “substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building 	<p>“Substantial improvement” means any repair, reconstruction, rehabilitation, addition or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures which incurred “substantial damage” regardless of the actual repair work performed. The term does not, however, include either:</p> <p>(1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and</p>

Code Section	Current Code Language or Description	Amendments
	<p>commences, whether or not that alteration affects the external dimensions of the structure.</p>	<p>which are the minimum necessary to assure safe living conditions or</p> <p>(2) Any alteration of a “historic structure”, provided that the alteration will not preclude the structure’s continued designation as a “historic structure”.</p> <p>1. Before the improvement or repair is started; or</p> <p>2. If the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition “substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.</p>
	<p>“Variance” means a grant of relief from the requirements of this chapter which permits construction in a manner that would otherwise be prohibited by this chapter.</p>	<p>“Variance” means a grant of relief by a community from the terms of a flood plain management regulation. Requirements of this chapter which permits construction in a manner that would otherwise be prohibited by this chapter.</p>
<p>17.98.070 Basis for establishing the areas of special flood hazard.</p>	<p>The areas of special flood hazard identified by the Federal Insurance Administration in a scientific and engineered report titled “The Flood Insurance Study for Curry County and Incorporated Areas,” dated September 25, 2009, with accompanying Flood Insurance Maps are hereby adopted by reference and declared to be a part of this chapter. The Flood Insurance Study is on file at 89 Elk Drive. The best available information for flood hazard identification as outlined in BMC 17.98.170 shall be the basis for regulation until a new FIRM is issued which incorporates the data utilized under BMC 17.98.170. [Ord. 15-O-743 § 3.]</p>	<p>The areas of special flood hazard identified by the Federal Insurance Administration in a scientific and engineered report titled “The Flood Insurance Study for Curry County and Incorporated Areas,” dated November 16, 2018 September 25, 2009, with accompanying Flood Insurance Maps are hereby adopted by reference and declared to be a part of this chapter. The Flood Insurance Study is on file at 89 Elk Drive. The best available information for flood hazard identification as outlined in BMC 17.98.170 shall be the basis for regulation until a new FIRM is issued which incorporates the data utilized under BMC 17.98.170. [Ord. 15-O-743 § 3.]</p>

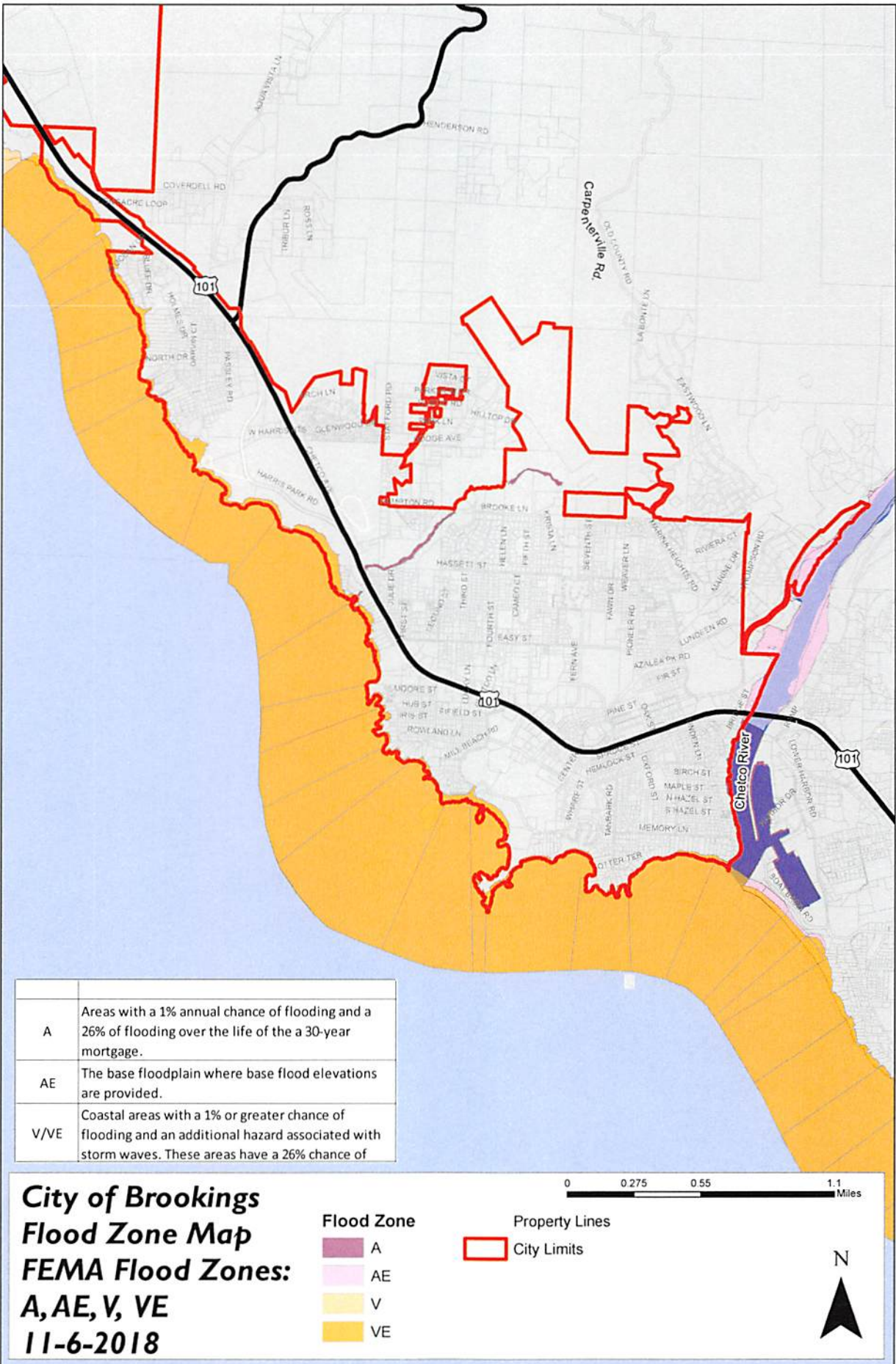
Code Section	Current Code Language or Description	Amendments
17.98.140 Application for development permit.	<p>A. Elevation in relation to North American Vertical Datum of 1988 (NAVD 88) of the lowest floor (including basement) of all structures;</p> <p>B. Elevation in relation to NAVD 88 to which any structure has been floodproofed;</p>	<p>A. Elevation in relation to North American Vertical Datum of 1988 (NAVD 88) and mean sea level of the lowest floor (including basement) of all structures;</p> <p>B. Elevation in relation to NAVD 88 and mean sea level to which any structure has been floodproofed;</p>
17.98.160 Duties and responsibilities of the city manager.	<p>Duties of the city manager shall include but not be limited to permit review as follows:</p> <p>A. Review all development permits to determine that the permit requirements of this chapter have been satisfied.</p> <p>B. Review all development permits to determine that all necessary permits have been obtained from those federal, state, or local governmental agencies from which prior approval is required.</p> <p>C. Review all development permits to determine if the proposed development is located in the floodway. If located in the floodway, assure that the encroachment provisions of BMC 17.98.260(A) are met. [Ord. 15-O-743 3].</p>	<p>D. Notify FEMA within six months of project completion when an applicant had obtained a Conditional Letter of Map Revision (CLOMR) from FEMA, or when development altered a watercourse, modified floodplain boundaries, or modified Base Flood Elevations. This notification shall be provided as a Letter of Map Revision (LOMR).</p>
17.98.210 Appeal Board.	F. The building department shall maintain the records of all appeal actions and report any variances to the Federal Insurance Administration upon request. [Ord. 15-O-743 § 3.]	F. The Floodplain Administrator building department shall maintain the records of all appeal actions and report any variances to the Federal Insurance Administration upon request. [Ord. 15-O-743 § 3.]
17.98.240 Specific standards.	In all areas of special flood hazard where base flood elevation data has been provided (Zones A1-30 and AE) as set forth in BMC 17.98.070, Basis for establishing the areas of special flood hazard, or 17.98.170, Use of other base flood data (in A zones), the following provisions are required:	In all areas of special flood hazard where base flood elevation data has been provided (Zones A1-30 and AE) as set forth in BMC 17.98.070, Basis for establishing the areas of special flood hazard, or 17.98.170, Use of other base flood data (in A and V and VE zones), the following provisions are required:
17.98.260	C. Projects for stream habitat restoration may be	*Not NFIP Compliant*

Code Section	Current Code Language or Description	Amendments
Floodways.	<p>permitted in the floodway provided:</p> <ol style="list-style-type: none"> 1. The project qualifies for a Department of the Army, Portland District, Regional General Permit for Stream Habitat Restoration (NWP-2007-1023); and 2. A qualified professional (a registered professional engineer; or staff of NRCS; the county; or fisheries, natural resources, or water resources agencies) has provided a feasibility analysis and certification that the project was designed to keep any rise in 100-year flood levels as close to zero as practically possible given the goals of the project; and 3. No structures would be impacted by a potential rise in flood elevation; and 4. An agreement to monitor the project, correct problems, and ensure that flood carrying capacity remains unchanged is included as part of the local approval. [Ord. 15-O-743 § 3.] 	<p>C. Projects for stream habitat restoration may be permitted in the floodway provided:</p> <ol style="list-style-type: none"> 1. The project qualifies for a Department of the Army, Portland District, Regional General Permit for Stream Habitat Restoration (NWP-2007-1023); and 2. A qualified professional (a registered professional engineer; or staff of NRCS; the county; or fisheries, natural resources, or water resources agencies) has provided a feasibility analysis and certification that the project was designed to keep any rise in 100-year flood levels as close to zero as practically possible given the goals of the project; and 3. No structures would be impacted by a potential rise in flood elevation; and 4. An agreement to monitor the project, correct problems, and ensure that flood carrying capacity remains unchanged is included as part of the local approval. [Ord. 15-O-743 § 3.]
17.98.270 Critical Facility (Now Coastal High Hazard Standards)	17.98.270 Critical Facility	<p>17.98.270 Critical facility Coastal High Hazard Standards. Located within areas of special flood hazard established in Section 17.98.060 and 17.98.070 are Coastal High Hazard Areas, designated as Zones VE, V, or coastal A Zones. These areas have special flood hazards associated with high velocity waters from surges and, therefore, in addition to meeting all provisions in this ordinance and state building codes, the following provisions shall also apply:</p> <p>(A) All new construction and substantial improvements in Zones VE, V (where base flood elevation data is available), and coastal A zones shall be elevated on pilings and columns such that:</p> <p>(1) The bottom of the lowest horizontal structural member of the lowest floor (excluding the pilings or columns) is elevated a minimum of one foot above the base flood level; and</p>

Code Section	Current Code Language or Description	Amendments
		<p><u>(2) The pile or column foundation and structure attached thereto is anchored to resist flotation, collapse and lateral movement due to the effects of wind and water loads acting simultaneously on all building components. Wind and water loading values shall each have a one percent chance of being equaled or exceeded in any given year (100-year mean recurrence interval);</u></p> <p><u>(B) A registered professional engineer or architect shall develop or review the structural design, specifications and plans for the construction, and shall certify that the design and methods of construction to be used are in accordance with accepted standards of practice for meeting the provisions of A (1-2) of this Section.</u></p> <p><u>(C) Obtain the elevation (in relation to mean sea level) of the bottom of the lowest structural member of the lowest floor (excluding pilings and columns) of all new and substantially improved structures and whether or not such structures contain a basement. The local administrator shall maintain a record of all such information.</u></p> <p><u>(D) Provide that all new construction and substantial improvements have the space below the lowest floor either free of obstruction or constructed with non-supporting breakaway walls, open wood lattice-work, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the building or supporting foundation system. For the purpose of this section, a breakaway wall shall have a design safe loading resistance of not less than 10 and no more than 20 pounds per square foot. Use of breakaway walls which exceed a design safe loading resistance of 20 pounds per square foot (either by design or when so required by local or State codes) may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions:</u></p> <p><u>(1) Breakaway wall collapse shall result from water load less than that which would occur during the base flood; and</u></p>

Code Section	Current Code Language or Description	Amendments
		<p><u>(2) If breakaway walls are utilized, such enclosed space shall be useable solely for parking of vehicles, building access, or storage. Such space shall not be used for human habitation.</u></p> <p><u>(E) Walls intended to break away under flood loads shall have flood openings that meet or exceed the following criteria:</u></p> <p><u>(1) A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.</u></p> <p><u>(2) The bottom of all openings shall be no higher than one foot above grade.</u></p> <p><u>(3) If a building has more than one area enclosed by breakaway walls, each area shall be equipped with sufficient flood openings.</u></p> <p><u>(F) The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components (structural and nonstructural). Maximum wind and water loading values to be used in this determination shall each have a one percent chance of being equaled or exceeded in any given year (100-year mean recurrence interval).</u></p> <p><u>(G) Prohibit the use of fill for structural support of buildings.</u></p> <p><u>(H) All new construction shall be located landward of the reach of mean high tide.</u></p> <p><u>(I) Prohibit man-made alteration of sand dunes which would increase potential flood damage.</u></p> <p><u>(J) All manufactured dwellings to be placed or substantially improved within Zones V, VE or coastal A zones on the community's FIRM on sites shall meet the following requirements:</u></p> <p><u>(1) Meet the standards of section 17.98.060 and 17.98.070 through (J) and (L) of this section.</u></p> <p><u>(2) The bottom of the longitudinal chassis frame beam shall be</u></p>

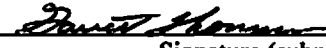
Code Section	Current Code Language or Description	Amendments
		<p><u>elevated to a minimum of one foot above the base flood elevation</u></p> <p><u>(3) Electrical crossover connections shall be a minimum of 12 inches above the base flood elevation.</u></p> <p><u>(K) Recreational vehicles placed on sites within Zones V, VE, or coastal A zones on the community's FIRM either:</u></p> <p><u>(1) Be on the site for fewer than 180 consecutive days,</u></p> <p><u>(2) Be fully licensed and ready for highway use, on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or</u></p> <p><u>(3) Meet the requirements of section 17.98.130 and 17.98.060 through (I) of this section.</u></p> <p><u>(L) For construction of new essential and new special occupancy structures refer to ORS 455.446 and 447 which states that new essential and new special occupancy structures may not be constructed in the Tsunami Inundation Zone. The Tsunami Inundation Zone would include V, A, and potentially other flood zones. If an exception is granted then the Coastal High Hazard Area construction standards in the model ordinance shall apply to the building of these new structures in the Tsunami Inundation Zone. Coastal communities should be encouraged to adopt Coastal High Hazard Area standards to all new structures or substantially improved or damaged structures that fall within the Tsunami Inundation Zone.</u></p>
<u>17.98.280 Critical facility</u>	<u>17.98.270 Critical Facility</u>	<u>17.98.280 Critical facility</u>



CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: November 13, 2018


Signature (submitted by)

Originating Dept: PWDSD


City Manager Approval

Subject:

Manufactured Dwelling Permit Fee Update

Recommended Motion:

Approve the increase of manufactured dwelling permit fees.

Financial Impact:

Estimated increase in Building Division revenue is approximately \$184 per manufactured dwelling.

Reviewed by Finance & Human Resources Director: 

Background/Discussion:

The manufactured dwelling permit fee has not been changed since 2012. The current City rate is \$200 and the current County rate is \$384. The cities Building Division would like to align the manufactured dwelling permit fee with the County to cover inspection and admin costs.

With the approval of the rate increase, manufactured dwelling permit fees will increase by \$184 beginning January 1, 2019.

Attachment(s):

- a. Resolution 18-R-1149

**CITY OF BROOKINGS
STATE OF OREGON**

RESOLUTION 18-R-1149

A RESOLUTION OF THE CITY OF BROOKINGS ADOPTING A RATE INCREASE FOR MANUFACTURED DWELLINGS.

WHEREAS, Oregon Revised Statute 455.020 and 455.210 provides authority for adoption of rates, fees and charges to the City of Brookings Building Division; and

WHEREAS, the collection of reasonable rates, fees and charges is necessary to sustain the Building Division services; and

WHEREAS, the City Council desires to have the building permit charges for City of Brookings Building Division services to be in conformity with the Curry County Building Division fees; and

WHEREAS, the City Council understands that an increase of \$184 per permit is necessary to help balance Building Division resources:

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Brookings, Curry County, Oregon, that the following rates, fees and charges are hereby adopted:

Manufactured Dwelling permit

Manufactured dwelling permit fee would be \$384.00.

Passed by the City Council on _____, 2018; and made effective January 1, 2019.

Attest:

Mayor Jake Pieper

City Recorder

City of Brookings

CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, October 22, 2018

Call to Order

Mayor Pieper called the meeting to order at 7:00 PM.

Roll Call

Council present: Mayor Jake Pieper, Councilors Brent Hodges, Ron Hedenskog, and Dennis Triglia present; Councilor Bill Hamilton absent; a quorum present

Staff present: City Manager Janell Howard, City Attorney Martha Rice, Administrative Aide Rita Ritz, and City Recorder Teri Davis

Media Present: No media present

Others Present: Approximately thirty audience members

Modification to Agenda

Councilor Hedenskog moved, Councilor Triglia seconded and Council voted unanimously to add Item G4, accept the resignation of the City Recorder, to the agenda.

Ceremonies

Mushroom Festival Proclamation

Councilor Hedenskog moved, Councilor Triglia seconded and Council voted unanimously to authorize the Mayor to proclaim November as "Wild Rivers Mushroom Festival Month"

- Mayor Pieper read the proclamation and presented it to Kathleen Dickson.
- Ms. Dickson addressed Council thanking them for their support.

Red Ribbon Week Proclamation

Councilor Triglia moved, Councilor Hedenskog seconded and Council voted unanimously to authorize the Mayor to proclaim the week of October 23-31 as "Red Ribbon Week"

- Mayor Pieper read the proclamation and presented it to Jo Atherton.
- Ms. Atherton addressed Council thanking them for their support.

Oral Requests and Communications from the audience

- Catherine Wiley of 96370 Duley Creek Rd, addressed Council regarding candidate statements about healthcare and the Curry Health District. Her comments were entered into record.

- Barbara Braunstein of 97894 Port View Lane, addressed Council regarding purported misinformation being disseminated about the organization Indivisible 97415.
- Lori Gallo Stoddard of 10836 Thompson Rd., address Council regarding purported misinformation being disseminated about the organization Indivisible 97415.

Consent Calendar

1. Approve Council minutes for October 8, 2018
2. Accept TPAC minutes for September 13, 2018
3. Receive monthly financial report for September 2018

Councilor Hedenskog moved, Councilor Triglia seconded and Council voted unanimously to approve the Consent Calendar with one edit to the October 8, 2018 Council minutes.

Staff Reports

Coastal Christmas Elves Park Fee Waiver

City Manager Howard presented the staff report.

Councilor Triglia moved, Councilor Hodges seconded and Council voted unanimously to waive park use fees for the Coastal Christmas Elves use of Oasis Park on December 8, 2018.

Nature's Coastal Holiday Funding

City Recorder Davis presented the staff report.

Leslie Wilkinson addressed Council regarding the event's recent efforts. Ms. Wilkinson presented a television advertisement which will be aired in the Rogue Valley and in northern California.

Klaus Gielisch addressed Council expanding on the information about the advertising campaign.

Councilor Triglia moved, Councilor Hedenskog seconded and Council voted unanimously to allocate a \$3,000 grant to the Nature's Coastal Holiday light display event.

Consolidated 911 Dispatching Study IGA

City Manager Howard presented the staff report.

Council discussed the potential impacts of the study going forward. Councilor Hedenskog stated the study is the right place to start.

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously to authorize City Manager to sign agreement with Curry County and Portland State University for the study of consolidated 911/dispatch services at a total cost to the City of up to \$17,500.

Acceptance of City Recorder Resignation and new appointment

City Manager Howard presented the staff report, recommending she be appointed as City Recorder until a decision is made as to how best to fill the vacancy.

Councilor Triglia noted a discomfort with the City Manager being assigned a third title.

Councilors discussed the expected length of time for determining the process. City Manager Howard expected two months. She will communicate her recommendations as soon as practicable.

Councilor Hedenskog recommended adding the term 'interim' to the motion with regard to appointing City Manager Howard as City Recorder. Councilor Triglia indicated he would accept it under that condition.

Councilor Hedenskog moved, Councilor Hodges seconded and Council voted unanimously to accept resignation from Teri Davis as City Recorder, effective November 2, 2018 and appoint Janell Howard as Interim City Recorder, effective November 2, 2018.

Mayor Pieper thanked City Recorder Davis for her service and wished her future success.

Remarks from Mayor and Councilors

Councilor Triglia encouraged everyone to go out and vote.

Adjournment

Councilor Triglia moved, Councilor Hedenskog seconded, and Mayor Pieper adjourned the meeting at 8:01 p.m.

Respectfully submitted:

ATTESTED:
this _____ day of _____ 2018:

Jake Pieper, Mayor

Janell Howard, Interim City Recorder

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
September 27, 2018

CALL TO ORDER

Chair Trace Kather called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Tom Bozack, Patt Brown, Holly Beyer, and Chair Trace Kather

Also present: PWDS Director Tony Baron, Deputy PWDS Director Jay Trost

APPROVAL OF MINUTES

Motion made by Commissioner Beyer to approve the minutes of May 24, 2018; motion seconded by Commissioner Bozack and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES – Commissioner Beyer and Teresa Lawson of the Azalea Park Foundation (APF) provided a survey map of Azalea Park and a report of their past year activities with recommendations for the park. Tony Baron suggested the APF meet with him with their requests and concerns. Teresa also commented that the upper gardens were a good location for the recent Monarch Festival that was very successful.

REGULAR AGENDA – None

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Park Master Plan Update** – Tony Baron advised that new PWDS Director Jay Trost will be taking over the update, which continues. Chair Kather wondered if an online forum for comments and suggestions had been considered to engage more people and Tony advised that he had had a survey workshop with park stakeholders earlier in the year, but thought an online survey might be possible. The Park Master Plan is being updated inhouse and no budget exists for public relations. Suggested that possibly a volunteer intern could be recruited to assist.
- B. Parks Tree Maintenance Program Status** – Tony Baron advised that the City has budgeted \$15,000 this fiscal year to hire an arborist and for tree maintenance and evaluation of the trees which is being scheduled. Jay Trost provided an update on the bandshell lawn area that is being resodded to elevate the grass area to the sidewalk level to avoid tripping hazards.

COMMISSIONER REPORTS/COMMENTS

Commissioner Beyer advised that several insect pests have taken up in the rhodies and azaleas and APF has a fertilizer they would like to use to improve their condition that also helps SOD trees. Tony advised that anything they used would have to be approved as there is currently a plan by an azalea consultant, that does not involve pesticides, to cut their dead wood and mulch around them; a process that will take several years to see results. APF questioned if the plants maintained in the APF designated areas are the responsibility of AMF or the City and Tony advised in the past a distinction was not made.

Commissioner Beyer commented on the conditions of the womens changing room at the City swimming pool which was not well maintained the times she used the pool this year. Tony advised to contact staff when she notices such conditions or staff does not respond to complaints or issues. She also questioned if the pool season could be extended into September. Jay advised that pool employees are students who return to school in September and the costs to operate the pool compared with the possible revenue did not make it cost effective. Tony advised the Aquatic Center group is still meeting to try and build a Community Rec Center for year around use, finding funding is still a challenge.

ADJOURNMENT

Next meeting scheduled for October 18, 2018. With no further business, meeting adjourned at 7:55 pm.

Respectfully submitted,



Trace Kather, Chair - approved at October 18, 2018 meeting

BROOKINGS PLANNING COMMISSION MINUTES

July 10, 2018

The regular meeting of the Brookings Planning Commission was called to order by Commissioner Wulkowicz at 7:06 pm in the Council Chambers at Brookings City Hall.

Commissioners Present: Tim Hartzell, Cheryl McMahan, David Paoli, Gerry Wulkowicz

Commissioners Absent: Chair Bryan Tillung, Skip Hunter

Staff Present: PWDS Director Tony Baron, Administrator Lauri Ziemer, LCOG Representative Henry Hearley

Others Present: 25 audience members

ELECTION OF VICE-CHAIR

Commission advised that Loren Rings had resigned and a new Vice-Chair needed to be appointed. Commissioner McMahan nominated Commissioner Wulkowicz as Vice-chair for remainder of 2018, motion seconded by Commissioner Hartzell. By a 4-0 vote, Commissioner Wulkowicz appointed Vice-chair. Vice Chair Wulkowicz continued the meeting in absence of Chair Bryan Tillung.

PUBLIC HEARINGS

Public hearing procedures were addressed by Vice Chair Wulkowicz

- Vice Chair Wulkowicz opened the quasi-judicial hearing regarding File No. SUB-1-18

In the matter of the File No. **SUB-18-1**, a request for approval of a 15 lot subdivision located adjacent to 4th Street in between Easy Street and Ransom Avenue in Brookings, on a 3.11 acre parcel located on Assessor's Map No. 41-13-06-AB; Tax Lot 1200. The applicant/owner is Kurt Kessler of Alderwood Lane LLC. The criteria used to decide this matter are found in Section 17.172.070 – Subdivisions, Chapter 17.168. - Public Facilities Improvement Standards and Criteria for Utilities, Chapter 17.170 – Street Standards, and Chapter 17.100 Hazardous Building Site Protection Hillside Development of the Brookings Municipal Code (BMC). This is a Quasi-judicial hearing and the Planning Commission will make a decision on the matter

Commission Paoli advised that he had visited the location and talked with neighboring resident Janet Jolley. He declared no conflict of interest or impartiality and commission raised no objection. There was no objection to the jurisdiction of the Planning Commission to hear the matter and the public hearing was opened at 7:10 pm. PWDS Director Tony Baron introduced Henry Hearley, Lane Council of Governments to present the staff report.

Resident John O'Hara, 720 Clair Lane, Brookings, OR supported Condition of Approval 1, with a break-away chain and No Exit sign.

Resident Janet Jolley, 935 Ransom Avenue, Brookings, OR presented map of the area where her home is located and explained her interest in maintaining the peak behind her home on Lot 2 to avoid land movement under her home. Requested applicants submit a current geologic report by qualified engineer/geologist.

Resident Carlo Pellaccio, 810 Highland, Brookings, OR inquired about emergency access to the subdivision and 4th Street street improvements.

Resident Patrick Dodgen, 905 Barbra Lane, Brookings, OR inquired about the area soil compaction,

drainage, wetlands and detention facility.

Applicants Randall Jones, 815 Alder Creek Drive, Medford, OR and Kurt Kessler, So Bank Chetco River Road, Brookings, OR addressed resident questions and explained that the subdivision will be modular homes with attached garages, sold as packages with completed landscaping. They will provide updated geologic reports and explained that the seasonal wetlands have been delineated, detention sites have been determined and storm drainage to be provided. They are willing to discuss sale of land to Janet Jolley.

No participant requested additional time to submit materials and the representative did not request additional time for written rebuttal. The public hearing was closed at 7:47pm.

Commissioner Paoli questioned the length of time he was able to review the agenda packet, which was provided 7 days in advance of the meeting. He expressed concern over many items including building site appropriateness, underground drainage, infrastructure to be provided, lot contours and sloping and retaining walls.

Vice-Chair Wulkowicz explained Planning Commission function was to determine if the application met the application criteria and many of the items he was questioning were not in the Planning Commissions perview.


Commissioner Paoli disagreed with Commissions function and resigned. He left the meeting leaving the Commission without a quorum.

With no quorum to further review the application, **motion made by Commissioner Wulkowicz to continue the application to August 4th; motion seconded by Commissioner Hartzell. By a 3-0 vote the motion carried.**

ADJOURNMENT

Commissioner Wulkowicz adjourned the meeting at 8:10. It was stated that the meeting continuation date was not known definitely (subsequently established as August 7, 2018).

Respectfully submitted,



Commissioner, Brookings Planning Commission
Approved at the Nov. 6, 2018 meeting

BROOKINGS PLANNING COMMISSION MINUTES

August 7, 2018

The regular meeting of the Brookings Planning Commission was called to order by Chair Tillung at 7:02 pm in the Council Chambers at Brookings City Hall.

Commissioners Present: Chair Bryan Tillung, Cheryl McMahan, Skip Hunter, Gerry Wulkowicz

Commissioners Absent: Tim Hartzell

Staff Present: PWDS Director Tony Baron, City Recorder Teri Davis, remotely by phone: LCOG

Representative Jacob Callister

Others Present: 5 audience members

PUBLIC HEARINGS

- Chair Tillung opened the quasi-judicial hearing regarding File No. SUB-1-18

In the matter of the File No. **SUB-18-1**, a request for approval of a 15 lot subdivision located adjacent to 4th Street in between Easy Street and Ransom Avenue in Brookings, on a 3.11 acre parcel located on Assessor's Map No. 41-13-06-AB; Tax Lot 1200. The applicant/owner is Kurt Kessler of Alderwood Lane LLC. The criteria used to decide this matter are found in Section 17.172.070 – Subdivisions, Chapter 17.168 - Public Facilities Improvement Standards and Criteria for Utilities, Chapter 17.170 – Street Standards, and Chapter 17.100 Hazardous Building Site Protection Hillside Development of the Brookings Municipal Code (BMC). This is a Quasi-judicial hearing and the Planning Commission will make a decision on the matter.

A hearing was previously held for File No. SUB-18-1 on July 10, 2018. The hearing was closed that evening. The Planning Commission did not complete its deliberations, nor provide a decision on the matter at the July 10 meeting. The record for File No. SUB-18-1 has closed; no new evidence or testimony is permitted.

LCOG representative Jacob Callister provided a review of the previous Planning Commission hearing and of the subdivision file proposal. Clarified the file criteria and Conditions of Approval that would be required. Discussed the Planning Commissions role for subdivision approval, which is not to approve homes, driveways, structures – but to satisfy planning criteria/requirements, create buildable lots and to anticipate impact on neighbors. Staff is satisfied that the criteria with the Conditions of Approval can be met.

There was no ex parte contact, personal bias or conflict of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. Commissioners Wulkowicz and McMahan were in attendance at the previous meeting, Commissioner Tillung advised he had reviewed the previous meeting video and Commissioner Hunter advised that he had reviewed the meeting minutes. All members felt informed and able to proceed with deliberations to make a decision on the matter.

Motion made by Commissioner Wulkowicz to approve File No. SUB-1-18, to authorize approval of a 15 lot subdivision located adjacent to 4th Street in between Easy Street and Ransom Avenue in Brookings, on a 3.11 acre parcel located on Assessor's Map No. 41-13-06-AB; Tax Lot 1200 based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded by Commissioner McMahan. By a 4-0 vote the motion carried.

Motion made by Chair Tillung to approve the Final Order regarding file SUB-1-18, based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded by Commissioner Wulkowicz. By a 4-0 vote the motion carried.

PLANNING STAFF REPORTS

Tony Baron advised that a Joint Planning Commission and City Council workshop will be held Monday, September 17, 2018 at 5 pm in the EOC to discuss the Riparian Ordinance. LCOG representative, Jake Callister to attend the workshop remotely by phone.

No regular Planning Commission meeting is scheduled for September.

APPROVAL OF MINUTES

By a 3-0 vote (Motion: Wulkowicz, 2nd McMahan, with Chair Tillung abstaining) the Planning Commission approved the minutes of the June 5, 2018 Planning Commission meeting as presented.

Suggested by Commissioner Wulkowicz to amend the minutes of July 10, 2018 meeting to include the wording "(Subsequently established as August 7, 2018)." as the last sentence under Adjournment.

Motion by Commissioner Wulkowicz to approve the minutes of July 10, 2018 with the amendments suggested; seconded by Commissioner McMahan. By a 2-0 vote (Motion: Wulkowicz, 2nd McMahan, with Chair Tillung and Commissioner Hunter abstaining), the motion fails.

Motion made by Commissioner Wulkowicz to postpone the approval of the July 10, 2018 minutes to the next scheduled Planning Commission meeting, motion seconded by Chair Tillung. By a 4-0 vote the motion carried.

AUDIENCE QUESTION

Citizen questioned how to find out more information on the Alderwood subdivision plan when it is submitted. Advised to contact the Planning Department.

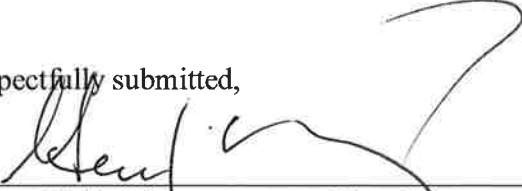
COMMISSIONERS REQUEST

Commissioner Wulkowicz requested new commission members be better orientated to the functions and responsibilities of the Planning Commission. Tony agreed to provide more orientation details.

ADJOURNMENT

Chair Tillung adjourned the meeting at 7:42 pm.

Respectfully submitted,



Gerald Wulkowicz, Brookings Planning Commissioner
Approved at the Nov. 6, 2018 meeting

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	3,104,993.00	52,386.76	174,031.54	2,930,961.46	5.6
LICENSES AND PERMITS	117,000.00	14,770.20	45,388.81	71,611.19	38.8
INTERGOVERNMENTAL	258,000.00	19,996.81	27,850.18	230,149.82	10.8
CHARGES FOR SERVICES	172,000.00	15,679.60	42,539.26	129,460.74	24.7
OTHER REVENUE	223,383.00	16,483.08	68,584.75	154,798.25	30.7
TRANSFERS IN	705,572.00	.00	.00	705,572.00	.0
	<u>4,580,948.00</u>	<u>119,316.45</u>	<u>358,394.54</u>	<u>4,222,553.46</u>	<u>7.8</u>
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	27,896.00	2,655.97	9,182.88	18,713.12	32.9
MATERIAL AND SERVICES	10,850.00	615.38	2,899.52	7,950.48	26.7
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>38,746.00</u>	<u>3,271.35</u>	<u>12,082.40</u>	<u>26,663.60</u>	<u>31.2</u>
LEGISLATIVE/ADMINISTRATION:					
PERSONAL SERVICES	253,613.00	27,366.83	100,101.33	153,511.67	39.5
MATERIAL AND SERVICES	114,500.00	4,782.66	26,099.96	88,400.04	22.8
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>368,113.00</u>	<u>32,149.49</u>	<u>126,201.29</u>	<u>241,911.71</u>	<u>34.3</u>
POLICE:					
PERSONAL SERVICES	2,219,583.00	163,281.36	710,114.76	1,509,468.24	32.0
MATERIAL AND SERVICES	187,800.00	10,830.15	53,536.29	134,263.71	28.5
CAPITAL OUTLAY	240,000.00	.00	.00	240,000.00	.0
DEBT SERVICE	63,807.00	.00	14,320.81	49,486.19	22.4
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>2,711,190.00</u>	<u>174,111.51</u>	<u>777,971.86</u>	<u>1,933,218.14</u>	<u>28.7</u>
FIRE:					
PERSONAL SERVICES	191,291.00	17,401.16	77,877.90	113,413.10	40.7
MATERIAL AND SERVICES	97,000.00	3,518.64	26,162.41	70,837.59	27.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	30,579.00	.00	.00	30,579.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	<u>318,870.00</u>	<u>20,919.80</u>	<u>104,040.31</u>	<u>214,829.69</u>	<u>32.6</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PLANNING AND BUILDING:					
PERSONAL SERVICES	180,315.00	14,962.31	55,246.66	125,068.34	30.6
MATERIAL AND SERVICES	90,800.00	1,805.04	8,539.28	82,260.72	9.4
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	271,115.00	16,767.35	63,785.94	207,329.06	23.5
PARKS & RECREATION:					
PERSONAL SERVICES	282,199.00	21,733.70	83,818.29	198,380.71	29.7
MATERIAL AND SERVICES	103,500.00	5,085.43	26,101.45	77,398.55	25.2
CAPITAL OUTLAY	.00	117.00	117.00	(117.00)	.0
DEBT SERVICE	48,383.00	4,031.88	16,127.52	32,255.48	33.3
TRANSFERS OUT	.00	.00	.00	.00	.0
	434,082.00	30,968.01	126,164.26	307,917.74	29.1
FINANCE AND HUMAN RESOURCES:					
PERSONAL SERVICES	226,445.00	18,748.57	69,982.96	156,462.04	30.9
MATERIAL AND SERVICES	33,700.00	892.15	15,431.71	18,268.29	45.8
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	260,145.00	19,640.72	85,414.67	174,730.33	32.8
SWIMMING POOL:					
PERSONAL SERVICES	62,187.00	.00	55,849.18	6,337.82	89.8
MATERIAL AND SERVICES	39,000.00	615.38	16,605.69	22,394.31	42.6
CAPITAL OUTLAY	2,500.00	.00	.00	2,500.00	.0
	103,687.00	615.38	72,454.87	31,232.13	69.9
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	148,000.00	7,160.63	39,668.83	108,331.17	26.8
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	358,907.00	.00	.00	358,907.00	.0
CONTINGENCIES AND RESERVES	628,093.00	.00	.00	628,093.00	.0
	1,135,000.00	7,160.63	39,668.83	1,095,331.17	3.5
	5,640,948.00	305,604.24	1,407,784.43	4,233,163.57	25.0
	(1,060,000.00)	(186,287.79)	(1,049,389.89)	(10,610.11)	(99.0)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	520,000.00	44,181.41	197,886.55	322,113.45	38.1
OTHER REVENUE	14,650.00	777.00	3,689.50	10,960.50	25.2
TRANSFER IN	.00	.00	.00	.00	.0
	<u>534,650.00</u>	<u>44,958.41</u>	<u>201,576.05</u>	<u>333,073.95</u>	<u>37.7</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	205,076.00	18,270.22	68,533.53	136,542.47	33.4
MATERIAL AND SERVICES	207,000.00	4,673.09	54,539.89	152,460.11	26.4
CAPITAL OUTLAY	95,000.00	37.97	798.43	94,201.57	.8
DEBT SERVICE	22,238.00	1,717.04	6,868.12	15,369.88	30.9
TRANSFERS OUT	46,612.00	.00	.00	46,612.00	.0
CONTINGENCIES AND RESERVES	118,724.00	.00	.00	118,724.00	.0
	<u>694,650.00</u>	<u>24,698.32</u>	<u>130,739.97</u>	<u>563,910.03</u>	<u>18.8</u>
	<u>694,650.00</u>	<u>24,698.32</u>	<u>130,739.97</u>	<u>563,910.03</u>	<u>18.8</u>
	<u>(160,000.00)</u>	<u>20,260.09</u>	<u>70,836.08</u>	<u>(230,836.08)</u>	<u>44.3</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	1,661,000.00	166,509.28	736,499.75	924,500.25	44.3
OTHER INCOME	51,000.00	8,527.50	25,062.50	25,937.50	49.1
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>1,712,000.00</u>	<u>175,036.78</u>	<u>761,562.25</u>	<u>950,437.75</u>	<u>44.5</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	400,962.00	34,434.71	138,118.28	262,843.72	34.5
MATERIAL AND SERVICES	198,400.00	6,486.31	53,608.43	144,791.57	27.0
CAPITAL OUTLAY	50,000.00	3,246.31	18,686.92	31,313.08	37.4
DEBT SERVICE	8,722.00	398.39	3,978.06	4,743.94	45.6
TRANSFERS OUT	24,000.00	.00	.00	24,000.00	.0
	<u>682,084.00</u>	<u>44,565.72</u>	<u>214,391.69</u>	<u>467,692.31</u>	<u>31.4</u>
WATER TREATMENT:					
PERSONAL SERVICES	30,424.00	1,751.39	6,549.96	23,874.04	21.5
MATERIAL AND SERVICES	462,925.00	36,985.48	130,210.17	332,714.83	28.1
CAPITAL OUTLAY	10,000.00	.00	.00	10,000.00	.0
DEBT SERVICE	6,389.00	398.39	3,978.06	2,410.94	62.3
TRANSFERS OUT	687,650.00	.00	.00	687,650.00	.0
CONTINGENCIES AND RESERVES	177,528.00	.00	.00	177,528.00	.0
	<u>1,374,916.00</u>	<u>39,135.26</u>	<u>140,738.19</u>	<u>1,234,177.81</u>	<u>10.2</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,057,000.00</u>	<u>83,700.98</u>	<u>355,129.88</u>	<u>1,701,870.12</u>	<u>17.3</u>
	<u>(345,000.00)</u>	<u>91,335.80</u>	<u>406,432.37</u>	<u>(751,432.37)</u>	<u>117.8</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	(4,500.00)	.00	.00	(4,500.00)	.0
CHARGES FOR SERVICES	3,183,300.00	278,767.57	1,078,736.58	2,104,563.42	33.9
OTHER REVENUE	15,000.00	.00	.00	15,000.00	.0
TRANSFER IN	.00	.00	.00	.00	.0
	<u>3,193,800.00</u>	<u>278,767.57</u>	<u>1,078,736.58</u>	<u>2,115,063.42</u>	<u>33.8</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	570,336.00	48,609.76	181,089.64	389,246.36	31.8
MATERIAL AND SERVICES	250,200.00	3,585.17	39,631.50	210,568.50	15.8
CAPITAL OUTLAY	25,000.00	.00	9,100.00	15,900.00	36.4
DEBT SERVICE	8,722.00	398.39	3,978.06	4,743.94	45.6
TRANSFERS OUT	177,359.00	.00	.00	177,359.00	.0
	<u>1,031,617.00</u>	<u>52,593.32</u>	<u>233,799.20</u>	<u>797,817.80</u>	<u>22.7</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	39,878.00	2,627.79	9,812.37	30,065.63	24.6
MATERIAL AND SERVICES	895,225.00	71,153.89	241,967.70	653,257.30	27.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	6,389.00	398.39	3,978.06	2,410.94	62.3
TRANSFERS OUT	1,509,923.00	.00	.00	1,509,923.00	.0
CONTINGENCIES AND RESERVES	315,268.00	.00	.00	315,268.00	.0
	<u>2,766,683.00</u>	<u>74,180.07</u>	<u>255,758.13</u>	<u>2,510,924.87</u>	<u>9.2</u>
	<u>3,798,300.00</u>	<u>126,773.39</u>	<u>489,557.33</u>	<u>3,308,742.67</u>	<u>12.9</u>
	<u>(604,500.00)</u>	<u>151,994.18</u>	<u>589,179.25</u>	<u>(1,193,679.25)</u>	<u>97.5</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018


URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	586,211.00	1,532.80	3,872.50	582,338.50	.7
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	2,000.00	.12	.23	1,999.77	.0
TRANSFERS IN	650,000.00	.00	.00	650,000.00	.0
	1,238,211.00	1,532.92	3,872.73	1,234,338.27	.3
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	35,000.00	.00	76.02	34,923.98	.2
CAPITAL OUTLAY	842,472.00	.00	.00	842,472.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	450,739.00	.00	.00	450,739.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	1,328,211.00	.00	76.02	1,328,134.98	.0
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	1,328,211.00	.00	76.02	1,328,134.98	.0
	(90,000.00)	1,532.92	3,796.71	(93,796.71)	4.2

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: April 23, 2018


Signature (submitted by)

Originating Dept: City Manager

City Manager Approval

Subject: Salmon Run Golf Course Property Tax Payment

Recommended Motion:

Direction to staff on whether to pay the property tax amount assessed on the Salmon Run Golf Course

Financial Impact:

\$10,239.13 in unbudgeted General Fund expenditures for the golf course.

Background/Discussion:

The City appealed the decision by County Assessor Jim Kolen establishing a taxable value for the Salmon Run Golf Course of \$3,331.920. Appeals were filed with the Curry County Board of Property Tax Appeals (CCBOPTA) and the Oregon Tax Court Magistrate (OTCM). The City position has been that the property is exempt from property tax as it is publicly owned and maintained.

On February 20, 2018 the CCBOPTA reduced the taxable value of the property to \$754,590 following a hearing. This resulted in reducing the property tax amount from \$20,569.50 to \$5,186.68, which would have been reduced to \$4,658.42 if paid by November 15 and the Assessor extended this date to April 15 following the CCBOPTA decision. The CCBOPTA does not have the authority to exempt the property from taxation.

The City responded to the County's submittal on the OTCM appeal in April 2018. We are still waiting for the judge's decision. The court cannot give an estimate of when it will be ready. We expected a decision by the end of August 2018.

The total amount due is \$10,239.13 if paid by November 15, 2018. This includes delinquent 2017-18 taxes (including interest) of \$5,378.80 and current taxes of \$4,860.33. The current amount includes the 3% discount (\$150.32) for paying the entire amount by November 15. Payment was not made in the past, as the issue of the exemption has not been resolved. The issue has still not been resolved as we are awaiting the judge's decision. Interest will continue to accrue at 16% annually (approx. 1.33% and \$138 monthly).

Staff is seeking City Council direction on whether to pay the tax prior to the conclusion of the process with the OTCM.

Attachment:

2018-19 Property Tax Statement

7/1/18-6/30/19 REAL PROPERTY TAX STATEMENT
CURRY COUNTY, OR. 97444 (541) 247-3305
PROPERTY DESCRIPTION
ACRES 127.24

ACRES: 127.24
MAP: 4113-02 -00101-00
CODE: 17-3

RECEIVED

OCT 18 2018

ACCOUNT NO.: R24965

LAST YEAR'S TAX 4,802.50
CITY OF BROOKINGS
See back for explanation of taxes marked with (*)

Delinquent 2017-18 Taxes 5,378.80

1122*2**G50**0.536**1/1*****AUTO5-DIGIT 97415
CITY OF BROOKINGS
898 ELK DR
BROOKINGS, OR 97415-9648



VALUES:	LAST YEAR	THIS YEAR
MARKET VALUES:		
LAND	496,830	496,830
IMPROVEMENT	339,927	339,930
TOTAL VALUE	836,757	836,760
TAXABLE VALUES:		
ASSESSED VA	754,590	777,220
EXEMPTION	0	0

NET TAXABLE: 754,590 777,220

PLEASE MAKE PAYMENTS TO:
CURRY COUNTY TAX COLLECTOR
PO BOX 1568
MEDFORD, OR. 97501

If a mortgage company pays your taxes,
This statement is for your records only.

Full Payment with 3% Discount	2/3 Payment with 2% Discount	1/3 Payment No Discount
10,239.13	8,652.43	7,049.02

THIS YEAR'S TAX

EDUCATION:

ESD	344.46
SWOCC	545.38
SCHOOL 17-C	2,525.50

EDUCATION TOTAL:

3,415.34

GENERAL GOVERNMENT:

COUNTY GENERAL	466.02
CC 4-H & EXTENSN	79.35
PORT-BROOKINGS	102.28
CEM.-SOUTH CURRY	28.60
LIB.-CHETCO	330.78

GENERAL GOVERNMENT TOTAL

1,007.03

EXCLUDED FROM LIMITATION:

SCHOOL 17-C BOND	588.28
------------------	--------

EXCLUDED FROM

LIMITATION TOTAL:

588.28

2018-19 PROPERTY

TAX TOTALS

5,010.65

TOTAL TAX (After Discount)

10,239.13

▲ Tear Here

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Tear Here ▲

2018-19 Property Taxes

CURRY REAL

ACCOUNT NO.: R24965

Full Payment Enclosed	Due:	Pay By	Discount Allowed	Net Amount
or 2/3 Payment Enclosed	Due:	11/15/18	150.32 3%	10,239.13
or 1/3 Payment Enclosed	Due:	11/15/18	66.81 2%	8,652.43
	Due:	11/15/18	NONE 0%	7,049.02

DISCOUNT IS LOST & INTEREST APPLIES AFTER DUE DATE

☐ Mailing address
change on back

Enter Payment Amount

\$

TAX DUE MAY INCLUDE DELINQUENT TAXES IF ANY
PLEASE MAKE PAYMENTS TO:

1122 1/1



CITY OF BROOKINGS
898 ELK DRIVE
BROOKINGS, OR 97415

CURRY COUNTY TAX COLLECTOR
PO BOX 1568
MEDFORD, OR. 97501

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/18	10/04/2018	82062	4734	Aramark	15-00-2005	182.58
10/18	10/04/2018	82063	4797	Anthony Baron	10-00-2005	40.00
10/18	10/04/2018	82064	4532	Brookings Harbor School District 17c	10-00-2005	22.00
10/18	10/04/2018	82065	313	Brookings Vol Firefighters	10-00-2005	2,250.00
10/18	10/04/2018	82066	715	Budge McHugh Supply	50-00-2005	1,770.80
10/18	10/04/2018	82067	5567	CAL/OR Insurance Specialists Inc	30-00-2005	683.33
10/18	10/04/2018	82068	5822	Chaves Consulting Inc	49-00-2005	370.20
10/18	10/04/2018	82069	3834	Clean Sweep Janitorial Service	25-00-2005	1,970.00
10/18	10/04/2018	82070	5827	Coastal Investments LLC	10-00-2005	1,130.00
10/18	10/04/2018	82071	1745	Coastal Paper & Supply, Inc	10-00-2005	176.84
10/18	10/04/2018	82072	182	Coos-Curry Electric	10-00-2005	3,371.14
10/18	10/04/2018	82073	4746	Curry County Treasurer	10-00-2005	432.00
10/18	10/04/2018	82074	173	Curry Equipment	15-00-2005	152.47
10/18	10/04/2018	82075	317	DCBS - Fiscal Services	10-00-2005	381.62
10/18	10/04/2018	82076	5224	Department of Administrative Services	25-00-2005	900.00
10/18	10/04/2018	82077	1	Nora-Ruth Garton	20-00-2005	241.81
10/18	10/04/2018	82078	1	Jose Gonzales	20-00-2005	104.73
10/18	10/04/2018	82079	1	William Hartwick	20-00-2005	208.07
10/18	10/04/2018	82080	1	Judith Jones	20-00-2005	1.83
10/18	10/04/2018	82081	1	Hedy Pimentel	20-00-2005	11.70
10/18	10/04/2018	82082	1	Rescue House Buyers LLC	20-00-2005	216.24
10/18	10/04/2018	82083	3342	Fastenal	20-00-2005	291.19
10/18	10/04/2018	82084	5432	First Community Credit Union	25-00-2005	812.99
10/18	10/04/2018	82085	5065	Gold Beach Lumber	50-00-2005	10.51
10/18	10/04/2018	82086	4978	Grants Pass Daily Courier	10-00-2005	202.13
10/18	10/04/2018	82087	199	Richard Harper	10-00-2005	400.00
10/18	10/04/2018	82088	162	Kerr Hardware	10-00-2005	1,066.75
10/18	10/04/2018	82089	5200	Landmark Inn	10-00-2005	118.00
10/18	10/04/2018	82090	328	Les Schwab Tire Center	10-00-2005	356.02
10/18	10/04/2018	82091	5892	Metro Overhead Door Inc	10-00-2005	331.00
10/18	10/04/2018	82092	4269	Gary Milliman	10-00-2005	67.50
10/18	10/04/2018	82093	5886	Office Depot Inc	10-00-2005	93.59
10/18	10/04/2018	82094	279	One Call Concepts, Inc	20-00-2005	31.68
10/18	10/04/2018	82095	5155	Oregon Department of Revenue	10-00-2005	1,395.00
10/18	10/04/2018	82096	252	Paramount Pest Control	10-00-2005	50.00
10/18	10/04/2018	82097	4	Sara Graham	10-00-2005	214.00
10/18	10/04/2018	82098	322	Postmaster	25-00-2005	850.00
10/18	10/04/2018	82099	5768	Proficient Auto Center Inc	10-00-2005	378.40
10/18	10/04/2018	82100	207	Quill Corporation	10-00-2005	35.98
10/18	10/04/2018	82101	1840	Rogue Credit Union	15-00-2005	2,497.61
10/18	10/04/2018	82102	4542	Umpqua Bank	10-00-2005	4,031.88
10/18	10/04/2018	82103	2863	Verizon Wireless	10-00-2005	497.27
10/18	10/11/2018	82104	4058	44Mag Distributing LLC	10-00-2005	5,094.65
10/18	10/11/2018	82105	5893	Austin Electric LLC	10-00-2005	102.00
10/18	10/11/2018	82106	4363	Black & Rice LLP	10-00-2005	4,121.76
10/18	10/11/2018	82107	5048	Brookings Harbor Medical Center	10-00-2005	444.00
10/18	10/11/2018	82108	2364	C & S Fire-Safe Services LLC	25-00-2005	1,120.75
10/18	10/11/2018	82109	5070	Canon Solutions America	10-00-2005	101.69
10/18	10/11/2018	82110	193	Central Equipment Co, Inc	50-00-2005	4,000.00
10/18	10/11/2018	82111	5858	CH2M Hill OMI	25-00-2005	107,604.13
10/18	10/11/2018	82112	3015	Charter Communications	30-00-2005	495.00
10/18	10/11/2018	82113	3834	Clean Sweep Janitorial Service	10-00-2005	350.00
10/18	10/11/2018	82114	183	Colvin Oil Company	10-00-2005	2,708.75

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/18	10/11/2018	82115	4746	Curry County Treasurer	10-00-2005	253.25
10/18	10/11/2018	82116	5715	Sue Darger	10-00-2005	34.48
10/18	10/11/2018	82117	284	Day Management Corp	10-00-2005	260.00
10/18	10/11/2018	82118	1	Korey Allen	20-00-2005	195.94
10/18	10/11/2018	82119	1	Andrew & Kensie Glueckert	20-00-2005	236.63
10/18	10/11/2018	82120	1	Cori Million	20-00-2005	112.74
10/18	10/11/2018	82121	1	Alex Resnick	20-00-2005	251.32
10/18	10/11/2018	82122	1	Heather Smith	20-00-2005	56.01
10/18	10/11/2018	82123	5868	ECONorthwest	50-00-2005	39,560.00
10/18	10/11/2018	82124	2186	Ferguson Enterprises Inc #3011	20-00-2005	1,836.34
10/18	10/11/2018	82125	4646	Frontier	30-00-2005	357.61
10/18	10/11/2018	82126	5452	Pamela Ganey	10-00-2005	91.00
10/18	10/11/2018	82127	4171	In-Motion Graphics	61-00-2005	392.45
10/18	10/11/2018	82128	1431	Lea Construction Inc	50-00-2005	485.00
10/18	10/11/2018	82129	202	League of Oregon Cities	10-00-2005	50.00
10/18	10/11/2018	82130	4991	MCI a Verizon Company	20-00-2005	6.11
10/18	10/11/2018	82131	4487	Net Assets Corporation	10-00-2005	396.00
10/18	10/11/2018	82132	3159	NorthCoast Health Screening	25-00-2005	77.00
10/18	10/11/2018	82133	5886	Office Depot Inc	10-00-2005	507.85
10/18	10/11/2018	82134	3561	Oil Can Henry's	10-00-2005	291.47
10/18	10/11/2018	82135	5008	Online Information Services	10-00-2005	144.14
10/18	10/11/2018	82136	5155	Oregon Department of Revenue	10-00-2005	1,288.75
10/18	10/11/2018	82137	4	Linda Exner	10-00-2005	214.00
10/18	10/11/2018	82138	4	Robin Isdell-Huckabay	10-00-2005	218.00
10/18	10/11/2018	82139	4	Joan Willis	10-00-2005	22.00
10/18	10/11/2018	82140	866	Pitney Bowes Global Financial , LLC	10-00-2005	249.00
10/18	10/11/2018	82141	322	Postmaster	10-00-2005	25.00
10/18	10/11/2018	82142	187	Quality Fast Lube & Oil	10-00-2005	257.00
10/18	10/11/2018	82143	3220	Radar Shop, The	10-00-2005	245.00
10/18	10/11/2018	82144	5195	Sonsray Machinery LLC	15-00-2005	95.56
10/18	10/11/2018	82145	797	Town & Country Animal Clinic	61-00-2005	152.00
10/18	10/11/2018	82146	861	Village Express Mail Center	10-00-2005	20.95
10/18	10/11/2018	82147	2122	Cardmember Service	10-00-2005	4,536.17
10/18	10/11/2018	82148	169	Waste Connections Inc	33-00-2005	798.40
10/18	10/11/2018	82149	151	Western Communications, Inc.	10-00-2005	981.25
10/18	10/11/2018	82150	4220	Woof's Dog Bakery	61-00-2005	30.00
10/18	10/18/2018	82151	5253	Anchor Lock & Key	10-00-2005	50.00
10/18	10/18/2018	82152	4734	Aramark Uniform Services	10-00-2005	120.00
10/18	10/18/2018	82153	5895	Ernie Boardman	10-00-2005	112.01
10/18	10/18/2018	82154	5070	Canon Solutions America	10-00-2005	208.29
10/18	10/18/2018	82155	3015	Charter Communications	10-00-2005	224.96
10/18	10/18/2018	82156	5313	City of Brookings	33-00-2005	25.76
10/18	10/18/2018	82157	182	Coos-Curry Electric	33-00-2005	362.34
10/18	10/18/2018	82158	317	DCBS - Fiscal Services	10-00-2005	80.00
10/18	10/18/2018	82159	185	Del Cur Supply	50-00-2005	551.70
10/18	10/18/2018	82160	1	Roy C Davis	20-00-2005	71.89
10/18	10/18/2018	82161	2640	Dyer Partnership Inc., The	52-00-2005	16,382.30
10/18	10/18/2018	82162	4646	Frontier	25-00-2005	888.66
10/18	10/18/2018	82163	5172	Gowman Electric, Inc	50-00-2005	382.50
10/18	10/18/2018	82164	5894	JBL Signs	15-00-2005	107.00
10/18	10/18/2018	82165	5886	Office Depot Inc	10-00-2005	159.63
10/18	10/18/2018	82166	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
10/18	10/18/2018	82167	207	Quill Corporation	10-00-2005	67.98
10/18	10/18/2018	82168	5730	Spectrum Reach	32-00-2005	500.00
10/18	10/18/2018	82169	380	Stadelman Electric Inc	50-00-2005	20,000.00
10/18	10/18/2018	82170	5280	Dennis Tippetts	10-00-2005	14.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/18	10/18/2018	82171	169	Waste Connections Inc	10-00-2005	220.00
10/18	10/18/2018	82172	301	Woudstra Concrete Finishing	50-00-2005	2,321.00
10/18	10/18/2018	82173	5394	Laurie Ziemer	10-00-2005	91.50
10/18	10/25/2018	82174	4939	BI- Mart Corporation	10-00-2005	227.12
10/18	10/25/2018	82175	2364	C & S Fire-Safe Services LLC	10-00-2005	95.00
10/18	10/25/2018	82176	183	Colvin Oil Company	10-00-2005	2,187.07
10/18	10/25/2018	82177	2067	Enviro-Clean Equipment	25-00-2005	1,815.33
10/18	10/25/2018	82178	3342	Fastenal	25-00-2005	374.42
10/18	10/25/2018	82179	2186	Ferguson Enterprises Inc #3011	20-00-2005	4,334.07
10/18	10/25/2018	82180	4980	iSecure	10-00-2005	33.00
10/18	10/25/2018	82181	5896	Vicki D Mion	32-00-2005	1,097.00
10/18	10/25/2018	82182	5501	Natures Coastal Holiday	32-00-2005	3,000.00
10/18	10/25/2018	82183	5897	Nevco Sports LLC	50-00-2005	9,569.10
10/18	10/25/2018	82184	329	New Hope Plumbing	50-00-2005	2,660.00
10/18	10/25/2018	82185	5294	Oregon Department of State Lands	20-00-2005	1,821.59
10/18	10/25/2018	82186	5389	Pape Kenworth	25-00-2005	1,373.50
10/18	10/25/2018	82187	5688	ProLawn Services Inc	50-00-2005	3,958.00
10/18	10/25/2018	82188	207	Quill Corporation	10-00-2005	42.00
10/18	10/25/2018	82189	380	Stadelman Electric Inc	50-00-2005	45,000.00
10/18	10/25/2018	82190	4131	Zumar Industries Inc	15-00-2005	504.48
Grand Totals:						<u>330,753.21</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Committee Vacancies

Date: November 13, 2018

Re: Vacant Volunteer Positions

Following is a list of all Commission/Committee positions and terms currently vacant:

Position	Held By	Month/ Day	Year Expires	Term/ Years
Budget #1	VACANT	2/1	2021	3
Budget #2	VACANT	2/1	2019	3
Parks & Rec #2	VACANT	2/1	2019	2
Planning Commission #3	VACANT	4/1	2020	4
Planning Commission #7	VACANT	4/1	2019	4

November 13, 2018

Agenda Item D:3: Removal of Committee Members;

I was beyond shocked that the day after the election I was asked to resign from the city budget committee. I ran a positive campaign, and in the process I became even more passionate about Brookings. My plan was to continue to be engaged in Brookings in a positive and professional manner. Last year I spoke out about the tree removal in Azalea Park. I spoke up respectfully and did my best to save more trees, when the finale vote was taken by the council I was disappointed but I accepted it. I did not continue to bring up the trees and create more conflict. I did not politicize the tree issue during my campaign; if the subject came up I explained my position. I do not hold grudges; life is too short and wonderful for such negative thoughts and actions. Was it just assumed that I would hold a grudge after the election? My behavior concerning the tree issue before this council demonstrates that I have a history of moving forward respecting votes and not holding grudges.

I did not run against Mayor Pieper. I filed before he did, when there were only 30 days remaining to file and I had heard from several that he was not going to run again. Based on this I considered filing for Mayor or Position 3, and I decided to run for Mayor. He filed to run a week later. I ran my campaign about the issues, and I made a point of avoiding negative tactics or personal attacks.

I am sorry for Brookings that there is another contentious issue that I feel must be addressed. I pick my issues and my comments carefully. I did not resign when requested because I felt that I had not said anything that warranted such a request, and asking me to do so sends a very harmful message going forward. Differing opinions are a healthy component of any organization. What is not healthy is silencing and intimidating voices that offer positive but differencing opinions. There are two removals proposed tonight and according to a quote from the Mayor, in Saturday's Pilot there are one or two more he is considering. These removals are sending a message to all citizens of Brookings...don't speak up regarding anything. Is everyone who runs for city office or supports a candidate at risk from being removed from city committees or never being considered for one in the future? How would anyone effectively campaign if they didn't have a few things they thought they would be better addressing? I said multiple times I thought the city did most things great, and should not be changed. Do all candidates in the future need the anointing and blessing of those who are already in office?

I actually thought that I would meet with Mayor Pieper after the election and we could discuss the campaign and the issues respectfully. I honestly thought that whoever won, we would continue to respect each other as leaders in the community who care about the city. I did not think anything I said during the candidate forums or in my submitted answers to the Pilot for the candidate profiles was false, inflammatory, or disrespectful. I did receive over 40% of the vote, and hoped that the issues I campaigned on for Brookings would be seen as valid and worthy of serious consideration.

I suggest before determining if I am removed from the budget committee, all councilors read all the candidates profiles in the Pilot. Were my answers appropriate and reasonable from a candidate running for office? I would also ask that each of you watch or listen to both candidate forums. Consider all candidates for city office and all responses. Only after doing this can you as a councilor make an informed decision that my words make me unfit to continue on the budget committee.

If I or anyone else is removed from a city advisory committee because we were engaged citizens involved in the democratic cornerstone of America, governance by the people for the people, it is a sad day for Brookings.

I love this community; the process of running for Mayor was amazing. Losing the election was disappointing, but the people voted, no regrets, no grudges. Being asked to resign less than 24 hours later, that is what I still find baffling, and probably more than 40% of Brookings does too.

You have two documents attached to the copy of my statement, this one is what was available at the Democrats office, this one is what was handed out the Republican Tent, posted in a vacant storefront window on Chetco next to a Mayor Pieper yard sign, it was in the window of a retail auto business on Chetco and posted multiple times on the kiosk of our public library. And I am being asked to resign??

I am not a sore loser, I am an engaged citizen who cares deeply about our Community.

Teresa Lawson



Is Brookings at a Crossroads?

The City of Brookings has not faced the financial crisis of the port or the county yet, but we have serious issues. Affordable housing and healthcare are just two issues critical to Brookings' financial health. Financial stability is a must for any business or city.

I believe I am the best qualified to be your mayor, as I bring my financial and management expertise to these issues and others. I have the vision to explore real solutions for healthcare, housing, an indoor pool, a civic auditorium and more.

We can take advantage of great opportunities while preserving our small town charm. Together we can do this ... Can I count on your vote?



Teresa
LAWSON



Mayor for
Brookings



Citizen Advocate for:



★
Transparency
Financial Accountability
Housing Solutions
Medical Care
Local Business
Quality Infrastructure
Safety
Parks



Community Involvement:

President - Azalea Park Foundation.
City of Brookings - Budget Committee.

Professional Qualifications:

BA: Business Administration/Accounting.
23 years of experience as a Financial Auditor and Analyst
Industry Experience: Health Care, Real Estate, Telecom, Manufacturing, Construction, Non-Profit, Service, Sales.

Worked on the WorldCom Acquisition of MCI Telecom, and the merger of the multimillion dollar wholesale division of MCI with the WorldCom operations.

Teresa Lawson



Website: ElectTeresaLawson.com

Email: ElectTeresaLawson@yahoo.com

Teresa ★
LAWSON

★ Mayor for
Brookings

Paid for by Friends of Teresa Lawson





The progressive hard-left Democratic party A.K.A
“**INDIVISIBLE 97415**” is attempting to take over the
Brookings CITY COUNCIL. The Indivisible group was
founded by two ex-Democratic staffers.

www.indivisibleguide.org states: it is a guide for

RESISTING the Trump Agenda. Please note

INDIVISIBLE is a project of the **ADVOCACY FUND** which
receives monies from the **TIDES FOUNDATION** and the
TIDES CENTER through funding by:

George Soros's **Open Society Foundation**.

Vote **NO** for the Democratic **INDIVISIBLE**
candidates who are:

Dennis Triglia and Teresa Lawson.

SAVE OUR REPUBLIC!!!

