## AGENDA

CANBY PLANNING COMMISSRON

## REGULAR MEETING

## City Council Chambers

THURSDAY, March 26, 1992-7:30 p.m.

## I. ROLL CALL

## II. MINUTES

March 9, 1992
III. CITIZEN INPUT ON NON-AGENDA ITEMS
IV. COMMUNICATIONS
v.

## VI.

OLD BUSINESS
ANN 92-01 - Annexation application by Canby Elementary School District.

## VII. PUBLIC HEARINGS

DR 92-02, a request by Wildflower Properties, Inc. (Ron Bohart) for approval of a Site and Design Review application for the construction of a four-plex residence on a 12,500 square foot lot located on the south side of S.W. 3rd Avenue, west of S. Ivy Street (Tax Lot 6500 of Tax Map 3-1E-33CD).

## VIII. DIRECTOR'S REPORT

## IX. ADJOURNMENT

The City of Canby Planning Commission welcomes your interest in these agenda items. Please feel free to come and go as you please.

MEETING TIMELINES AND PROCEDURES

In order not to restrict any person from testifying but, rather, to encourage everyone to do so, the Canby Planning Commission shall try to adhere as closely as possible to the following timelines:

Applicant (or representative[s]) - not more than 30 minutes
Proponents - not more than 10 minutes
Opponents - not more than 10 minutes
Rebuttal - not more than 20 minutes

Everyone present is encouraged to testify, even if it is only to concur with previous testimony. For more complete presentations, Proponents and Opponents may "buy" time from one another. In so doing, those either in favor, or opposed, may allocate their time to a spokesperson who can represent the entire group.

All questions must be directed through the Chair.
Any evidence to be considered must be submitted to the hearing body for public access.
All written testimony received, both for and against, shall be summarized by staff and presented briefly to the hearing body at the beginning of the hearing.

Unless there is a continuance, if a participant so requests before the conclusion of the initial evidentiary hearing, the record shall remain open for at least seven (7) days after the hearing.
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## APPLICANT:

Wildflower Properties
14180 SW 162nd
Tigard, OR

## OWNER:

Same

## LEGAL DESCRIPTION:

Tax Lot 6500 of
Tax Map 3-1E-33CD


DR 92-02

## STAFF:

James S. Wheeler Assistant Planner

## DATE OF REPORT:

March 6, 1992

## DATE OF HEARING:

March 26, 1992
S. Ivy Street

## COMP. PLAN DESIGNATION:

Residential-Commercial

## ZONING DESIGNATION:

R-2 Medium Density Residential

## I. APPLICANT'S REQUEST:

The applicant is requesting approval of a Design Review Application to construct a four-plex residential building. The total site is approximately .29 acres, or approximately 12,500 square feet.

## II. APPLICABLE REGULATIONS

## - City of Canby General Ordinances:

$16.10 \quad$ Off-Street Parking and Loading
$16.20 \quad$ R-2 - Medium Density Residential Zone
16.88 General Standards

Ord. \#848 (as amended by Ord. No. 854 and Ord. No. 872 - Site and Design Review)

- City of Canby Comprehensive Plan:
i. Citizen Involvement
ii. Urban Growth
iii. Land Use
iv. Environmental Concerns
v. Transportation
vi. Public Facilities and Services
vii. Economics
viii. Housing
ix. Energy


## III. MAJOR APPROVAL CRITERIA

## Site and Design Review

The Planning Commission, sitting as the Design Review Board, shall, in exercising or performing its powers, duties or functions, determine whether there is compliance with the following:
A. The proposed site development, including the site plan, architecture, landscaping and graphic design, is in conformance with the standards of this and other applicable City ordinances insofar as the location, height and appearance of the proposed development are involved; and
B. The proposed design of the development is compatible with the design of other developments in the same general vicinity; and
C. The location, design, size, color and materials of the exterior of all structures and signs are compatible with the proposed development and appropriate to the design character of other structures in the same vicinity.

## IV. FINDINGS:

## A. Background and Relationships:

The immediately surrounding area is planned for commercial and residential use, and zoned for medium density residential use. There are apartments in the general area. The adjacent land is single family and multi-family residential.
B. Comprehensive Plan Consistency Analysis

## i. CITIZEN INVOLVEMENT

GOAL: TO PROVIDE THE OPPORTUNITY FOR CITIZEN INVOLVEMENT THROUGHOUT THE PLANNING PROCESS

## ANALYSIS

The notification process and public hearing are a part of the compliance with adopted policies regarding citizen involvement.

## ii. URBAN GROWTH

GOALS: 1) TO PRESERVE AND MAINTAIN DESIGNATED AGRICULTURAL AND FOREST LANDS BY PROTECTING THEM FROM URBANIZATION.<br>2) TO PROVIDE ADEQUATE URBANIZABLE AREA FOR THE GROWTH OF THE CITY, WITHIN THE FRAMEWORK OF AN EFFICIENT SYSTEM FOR THE TRANSITION FROM RURAL TO URBAN LAND USE.

# Policy \#3: Canby shall discourage the urban development of properties until they have been annexed to the city and provided with all necessary urban services. 

## ANALYSIS

The project is entirely within the City limits and within the Urban Growth Boundary. It fully meets the intent of Canby goals and policies regarding the Comprehensive Plan Urban Growth Chapter. All necessary urban services are provided for the site.

## iii. LAND USE ELEMENT

## - GOAL: TO GUIDE THE DEVELOPMENT AND USES OF LAND SO THAT THEY ARE ORDERLY, EFFICIENT, AESTHETICALLY PLEASING AND SUITABLY RELATED TO ONE ANOTHER.

Policy \#1: Canby shall guide the course of growth and development so as to separate conflicting or incompatible uses while grouping compatible uses.

Policy \#2: Canby shall encourage a general increase in the intensity and density of permitted development as a means of minimizing urban sprawl.

Policy \#3: Canby shall discourage any development which will result in overburdening any of the community's public facilities or services.

Policy \#5: Canby shall utilize the land use map as the basis of zoning and other planning or public facility decisions.

## ANALYSIS

The proposal is a four-plex residential building. It is to be located on a flat site. The Comprehensive Plan identifies this area as a CommercialResidential area. The area immediately to the west, adjacent to the site, is identified as High Density Residential in the Comprehensive Plan. Multiple family residential units would be allowed as a conditional use if the site was zoned Commercial-Residential (the site is currently zoned R-2, Medium Density Residential, comparable to the High Density Residential designation found in the Comprehensive Plan). The surrounding land use is single family and multi-family residential. A four-plex residential building will be compatible with the surrounding land use.

As a result of the discussions and statements made by the staff and engineers of the City's Sewer Treatment Plant during the City Council/Planning Commission Workshop Meeting of January 22, 1992, and according to Department responses to "request for comments", the sewer treatment plant, at this time, is determined to have the capacity to service the proposed four residential units.

## iv. ENVIRONMENTAL CONCERNS

## GOALS: TO PROTECT IDENTIFIED NATURAL AND HISTORICAL RESOURCES. <br> TO PREVENT AIR, WATER, LAND, AND NOISE POLLUTION. <br> TO PROTECT LIVES AND PROPERTY FROM NATURAL HAZARDS.

Policy \#2-R: Canby shall maintain and protect surface water and groundwater resources.

Policy \#3-R: Canby shall require that all existing and future development activities meet the prescribed standards for air, water, and land pollution.

Policy \#4-R: Canby shall seek to mitigate, wherever possible, noise pollution generated from new proposals or existing activities.

Policy \#7-R: Canby shall seek to improve the overall scenic and aesthetic qualities of the city.

Policy \#8-R: Canby shall seek to preserve and maintain open space where appropriate and where compatible with other land uses.

## ANALYSIS

On-site disposal of storm water will be necessary. State and Local Code regulations will require the development to meet standards to prevent air, water, and noise pollution. The proposal will have minimal affect on the open space since the site is less than 15,000 square feet.

## v. TRANSPORTATION CONCERNS

## GOAL: TO DEVELOP AND MAINTAIN A TRANSPORTATION SYSTEM WHICH IS SAFE, CONVENIENT AND ECONOMICAL

Policy \#1: Canby shall provide the necessary improvement to city streets, and will encourage the county to make the same commitment to local county roads, in an effort to keep pace with growth.

Policy \#2: Canby shall work cooperatively with developers to assure that new streets are constructed in a timely fashion to meet the city's growth needs.

Policy \#3: Canby shall attempt to improve its problem intersections, in keeping with its policies for upgrading or new construction of roads.

Policy \#4: Canby shall work to provide an adequate sidewalk and pedestrian pathway system to serve all residents.

Policy \#6: Canby shall continue in its efforts to assure that all new developments provide adequate access for emergency response vehicles and for the safety and convenience of the general public.

Policy \#7: Canby shall provide appropriate facilities for bicycles and, if found to be needed, for other slow moving, energy efficient vehicles.

## ANALYSIS

Access to the site is by way of S.W. Third Avenue. Off-street parking will be provided for on-site. A sidewalk will be needed for the property frontage along S.W. Third Avenue.

## vi. PUBLIC FACILITIES AND SERVICES

GOAL: TO ASSURE THE PROVISION OF A FULL RANGE OF PUBLIC FACILITIES AND SERVICES TO MEET THE NEEDS OF THE RESIDENTS AND PROPERTY OWNERS OF CANBY.

Policy \#1: Canby shall work closely and cooperate with all entities and agencies providing public facilities and services.

Policy \#2: Canby shall utilize all feasible means of financing needed public improvements and shall do so in an equitable manner.

Policy \#5: Canby shall assure that adequate sites are provided for public school and recreation facilities.

## ANALYSIS

All public facilities are available for the proposal with adequate capacity. A new elementary school and additions have been proposed to be built on Township Road and the High School has recently received approval of a project that will provide expanded capacity. The capacity of the City's sewer system has been discussed under the Land Use Element. Police, Fire, Water, Electric, and Natural Gas services have adequate capacity to service this project. The City requires a park system development fee for all new residential units that is utilized in expanding and maintaining the City's park system.

## vii. ECONOMIC

## GOAL: TO DIVERSITY AND IMPROVE THE ECONOMY OF THE CITY OF CANBY.

(Not Applicable)

## viii. HOUSING

GOAL: TO PROVIDE FOR THE HOUSING NEEDS OF THE CITIZENS OF CANBY.

Policy \#2: Canby shall encourage a gradual increase in housing density as a response to the increase in housing costs and the need for more rental housing.

Policy \#3: Canby shall coordinate the location of higher density housing with the ability of the city to provide utilities, public facilities, and a functional transportation network.

## ANALYSIS

The four-plex will provide four units of housing to add to Canby's supply of apartment units.

## ix. ENERGY CONSERVATION

## GOAL: TO CONSERVE ENERGY AND ENCOURAGE THE USE OF RENEWABLE RESOURCES IN PLACE OF NON-RENEWABLE RESOURCES.

Policy \#1: Canby shall encourage energy conservation and efficiency measures in construction practices.

Policy \#2: Canby shall encourage development projects which take advantage of wind and solar orientation and utilization.

Policy \#3: Canby shall strive to increase consumer protection in the area of solar design and construction.

Policy \#5: Canby shall continue to promote energy efficiency and the use of renewable resources.

## ANALYSIS

The City has adopted an ordinance that requires the review of solar access for both the property to the north and the subject property at the time of building. The State has rules which encourage energy conservation through design and construction methods.

## C. Conclusion Regarding Consistency with the Policies of the Canby Comprehensive Plan:

Based upon the above described analysis, the proposal is hereby found to be consistent with the policies of the Comprehensive Plan.

## D. Evaluation Regarding Site and Design Review Approval Criteria

## 1. Part IV - Section 2, No. 2

"Minimum area for landscaping is $\mathbf{1 5 \%}$ of the total area to be developed."

The total site is approximately 12,500 square feet ( 12,500 square feet minimum, is required for 4 units). About 1,900 square feet should be in landscaped space. Approximately 4,700 square feet will be landscaped ( $38 \%$ ), with approximately 780 square feet of the landscaping consisting of bark ( $15 \%$ ). The maximum percentage of bark landscaping allowed for credit is $30 \%$.
2. Part IV - Section No. 11

All plant growth in landscaped areas of developments shall be controlled by pruning, trimming or otherwise, so that:

## C. It will not hinder solar access considerations.

The type of maple trees proposed for the north property line have not been identified and could hinder solar access for the neighboring residential lot to the north.

## 3. Parking

The parking requirement is 2 spaces per dwelling unit. Thus, 8 parking spaces are required. Four garages are indicated, plus 8 parking spaces. On-site turnaround space is available.
4. Access

Access for vehicles to the four-plex is from S.W. 3rd Avenue. The access drive meets the ordinance requirement of a minimum of 20 feet wide from S.W. 3rd Avenue. Two five-foot landscaped strips will border the access drive. Two existing fir trees, within the landscaped strips, will also border the access drive. A curb cut for the driveway and a sidewalk are not present along S.W. 3rd Avenue.

## 5. Architecture

The application describes the project as a townhouse-like four-plex. Major materials include cedar bevel siding, cedar trim board, aluminum windows, composite roof, and sheet rock interior, with T 1-11 plywood on the sides.

Color of the exterior is proposed to be "earth-tones".
Building plans and elevations are part of the application. No signs have been proposed.

## 6. Other Aspects

## a. Utilities

Utilities are available in the vicinity. A sewer lateral exists in the driveway, but it services an adjoining lot and does not have the capacity to service this proposal. A new lateral will need to be constructed to service this proposal. Since the proposed fourplex is on a flag lot which is more than 250 feet from an existing hydrant, a new hydrant will need to be installed at the entrance of the access driveway from S.W. 3rd Avenue.
b. Access

For safety purposes, the Fire Chief finds that it is appropriate and necessary for the access driveway to the proposed dwellings be constructed and covered with an all-weather surface material prior to the construction of the dwellings. A sidewalk will be necessary for the property frontage along S.W. 3rd Avenue.

## c. Landscaping

The landscaping vegetation will consist of four maple trees, two fir trees, and grass. The four maple trees will be surrounded by bark.

## d. Density and yards and height

R-2 zoning permits multi-family residential dwellings with minimum lot size of 5000 square feet for the first dwelling, plus 2,500 square feet for each additional unit, or 12,500 square feet for a four-plex. The 12,500 square foot lot is sufficient. All yard requirements are met. The two story four-plex is less than the 35 foot maximum height limit.

## V. CONCLUSION

The maple trees that are to be planted to the north of the four-plex should be "solar friendly", as shown on the list of "solar friendly trees" in the Planning Office. Provided that the Commission is satisfied with proposed colors and signs, if any, and considering the previous analysis and following recommended conditions, staff hereby determines that the four-plex and related site development described in the application and accompanying materials is in conformance with the standards of this and other applicable ordinances; the design is compatible with the design of other developments in the vicinity; and, the location, design, size, and materials of the exterior of the structure will be compatible with the proposed development and appropriate to the design character of other structures in the same vicinity.

Further, staff concludes that, with approval conditions:

1. the proposed use of the site is consistent with the applicable requirements and policies of the Comprehensive Plan and the development ordinance;
2. the characteristics of the site are suitable for the proposed use;
3. that all required public facilities and services exist (or can be made to exist at the time of development) to adequately meet the needs of the proposed office; and
4. the proposed use will not alter the character of the surrounding areas in such a way as to substantially limit or preclude the uses allowed.

## V. RECOMMENDATION:

Based upon the application and drawings submitted, facts, findings and conclusions of this report, and without the benefit of a public hearing, staff recommends that the Planning Commission approve DR 92-02, with conditions, for a residential four-plex. Furthermore, staff recommends approval of DR 92-02 with the following conditions:

1. That the maple trees planted on the north side of the property shall be of the type listed as "solar friendly".
2. A hydrant shall be installed at the entrance of the access driveway from S.W. 3rd Avenue, according to Canby Utility Board specifications.
3. Access driveway shall be constructed and covered with an all-weather surface material prior to construction of dwellings. A gravel driveway is an acceptable surface for this purpose, prior to and during the construction of the dwellings.
4. A concrete approach for the access driveway, designed as a sidewalk, shall be constructed for the property frontage along S.W. 3rd Avenue.
5. A new sewer lateral shall be connected to the sewer line in S.W. 3rd Avenue.
6. Addresses for the four-plex shall be displayed at the access driveway entrance from S.W. 3rd Avenue.

## Exhibits:

1. Application for Design Review
2. Vicinity Map
3. Site Description
4. Site Plan (includes Landscape Plan)
5. Elevations
6. Section Plan
7. Department Responses to "Request for Comments"

or
Legal Description, Metes and Bounds (Attach Copy)
Plat Name GURLECSS ADDItion to CANB, $\qquad$ PARTON Lot $2 \$ 5$ Block $\qquad$

PROPERTY OWNERSHIP LIST
Attach a list of the names and addresses of the owners of properties located within 200 feet of the subject property (if the address of the property owner is different from the situs, a label for the situs must also be prepared and addressed to "Occupant"). Lists of property owners may be obtained from any title insurance company or from the County Assessor. If the property ownership list is incomplete, this may be cause for postponing the hearing. The names and addresses are to be typed onto an $8-1 / 2 x 11$ sheet of labels, just as you would address an envelope.

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Surrounding Uses MUKT \& SFR.
PROJECT DESCRIPTION dUCT.
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ZONING $R-2$ COMPREHENSIVEPLANDESIGNATION
PREVIOUS ACTION (if any) $\qquad$
File No. $\qquad$
Receipt No. $\qquad$
Received by $\qquad$
Date Received $\qquad$
Completeness Date $\qquad$
Pre-Ap Meeting $\qquad$
Hearing Date $\qquad$

* If the applicant is not the property owner, he must attach documentary evidence act as agent in making application.



A part of Lote 2 and 5. Block 1. GURLEY'S ADDITION TO CANBY. in Clackamee County, Oreson, described as followe:

Beginning at the most Weaterly corner of aid Lot 5 ; thence Northearterly along, the most Northerly lot 1 ine. 70 feet to the true point of beginning: thence Southeasterly, parallel with the line between Lota 5 and 6. Block 1. of said plat. 100 feet to a point of intersection with the South line of said lot 5: thence Southwesterly along ald South line, 70 feet to the most Southerly corner of aid lot 5 , being also the moat Weaterly comer of the aforemantioned Lot 28 thence Southeasterly, along the most Weaterly line of anid Lot 2. a distance of 125 feet to the most Southerly corner thereof: thence Northeasterly, along the most Southerly line of said Lot 2. n distance of 100 feet: thence Northwaterly, parallel with the 1 ine between Lofs 2 and 3, Block 1. of asid plat. 125 feet to the most Easterly corner of the aforementioned Lot 5 ; thence Northwesterly, along the most Easterly line of said Lot $S$. a distance of 100 feet to the most Northerly corner thereof: thence Southwesterly, along, the most Northerly line of aaid Lot 5 , a distance of 30 feet to the true point of beginning.




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# CANBY PLANNING DEPARTMENT <br> REQUEST FOR COMMENTS 

## DATE: February 20, 1992

## TO: CUB, PUBLIC WORKS (Roy and Rusty), FIRE, POLICE, TOM PEARSON (Tel.), SEWER, TOM SCHMIT (No. Willamette Telecoms), N.W. Nat. Gas

The City has received DR 92-02, an application by Wildflower Properties, Inc. for approval of Site and Design Review application for the construction of a four-plex residence on a 12,500 square foot lot located on the south side of S. 3rd Avenue, wet of S. Ivy Street (Tax Lot 6500 of Tax Map 3-1E-33CD).

We would appreciate your reviewing the enclosed application and submitting comments by March 1, 1992 PLEASE. The public hearing is scheduled for March 23, 1992. Please indicate any conditions of approval you may wish the Commission to consider if they approve the application. Thank you.

## Comments or Proposed Conditions:

1. If driveway to dwelling is longer than 150 feet, a turnaround for emergency vehicles shall be provided.
2. Since proposed 4-plex is being built on a flag lot which is more than 250 feet from a fire hydrant a fire hydrant, shall be installed at the entrance of the driveway from SW ard. Hydrant shall be installed as per Candy Utility Board specifications. Cost of hydrant shall be developer's responsibility.
3. Addresses for proposed 4-plex shall be displayed at driveway entrance from SW 3rd
4. Access driveway to proposed dwellings shall be constructed and covered with an all weather surface material prior to construction of dwellings.

Adequate Public Services (of your agency) are available
Adequate Public Services will become available through the development

Conditions are needed, as indicated
$\square$ Adequate public services are not available and will not become available


Signature:
 Date:


CANBY PLANNING DEPARTMENT REQUEST FOR COMMENTS

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Comments or Proposed Conditions:
From The Property coriver on the west conniver of
lot 6. There is a Sewer Lateral 10 Feet west in to Lot 5. This Sewer Service is For Lot 2. Another Sewer Service will be weeded
$\qquad$ Sidewalk joining Lot 5 from lot 6 the sidewalk should be extended Jo 20 t 3 at developer expense.
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$\qquad$Adequate Public Services (of your agency) are availableAdequate Public Services will become available through the developmentConditions are needed, as indicatedAdequate public services are not available and will not become available
Signature: $\qquad$
$\qquad$ Feb, 21,1992

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Comments or Proposed Conditions:

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sidewalk even though there is may 30 feetAdequate Public Services (of your agency) are availableAdequate Public Services will become available through the developmentConditions are needed, as indicatedAdequate public services are not available and will not become available
Signature: $\qquad$ Date: $\qquad$

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Comments or Proposed Conditions:

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Adequate Public Services (of your agency) are available

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Adequate Public Services will become available through the development

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Conditions are needed, as indicated

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Adequate public services are not available and will not become available
Signature:


Date:


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Signature: $\qquad$ Date: $\qquad$

PLANNING COMMISSION TESTIMONY SIGN-IN SHEET

Date: $\qquad$ $3-26-92$


NAME
(Please Print)
Ed Stelle

ADDRESS
(Please Print)

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