

**Minutes**  
City of Brookings  
Special Urban Renewal Advisory Committee Meeting  
January 25, 2007

**Call to Order:** Chair Pete Chasar called the meeting to order at 3:00 p.m. in City Hall Council Chambers.

**Present:** Chair Pete Chasar, committee members Joyce Tromblee, Donna Cramer and Werner Buehler; a quorum present. Also present were City Council Liaison Jan Willms, Interim City Manager Ken Hobson, Public Works Director John Cowan, and Rick Bishop, interested citizen.

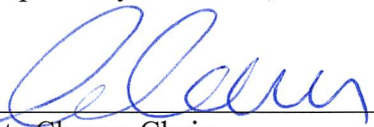
**Minutes/Last Meeting:** Accepted as distributed.

**Discussion:** The only business item was to consider renewed funding of the façade improvement program. Joyce Tromblee made the motion to fund up to 10 additional projects at a total cost not to exceed \$120,000, seconded by Werner Buehler. Ken Hobson explained that thus far, City match had run about \$10k for each project and that \$1700-2000 should be reasonable to cover overhead expenses for each job. All voted in favor. Ken stated that the balance of the funds available to urban renewal in the coming year would be budgeted for planning and design and City staff work in support of those efforts for yet un-named projects; approved by board consensus.

Arriving at 3:25 was Ted Fitzgerald. Donna Cramer inquired about new street improvement costs and John Cowan estimated \$15 per running foot for curb/gutter, \$15 per running foot for sidewalks and \$6.00-\$15.00 a square foot dependant upon availability and contractor for paving. Discussion at next month's meeting will center around potential specific projects and input from City staff will be available to provide additional context.

**Adjournment:** The meeting adjourned at approximately 4:20 p.m.

Respectfully submitted,

  
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Pete Chasar, Chair  
(approved at 7-8-07 meeting)

Mtg adjourned at 3:30 pm.