

Minutes
City of Brookings
Urban Renewal Advisory Committee Meeting
January 11, 2007

Call to Order: Chair Pete Chasar called the meeting to order at 3:00 p.m. in the Fire Hall Training Room.

Present: Chair Pete Chasar, committee members Donna Cramer, Joyce Tromblee, and Tony Parrish; a quorum present. Also present were City Council Liaison Jan Willms, Interim City Manager Ken Hobson, Administrative Services Director Paul Hughes, and Rick Bishop, interested citizen.

Minutes/Last Meeting: Accepted as distributed.

Discussion: Joyce Tromblee led a discussion of proposed revisions to the facade program guidelines and forms which were favorably received. These revisions will be ready for the next meeting and recommended to Council following that. It was also determined that the guidelines would stipulate that all signage for the business would need to be in compliance with current City code prior to acceptance of an application.

Paul Hughes discussed administrative costs/overhead and how those charges would vary depending on the nature of the planned programs/projects for the year.

The next meeting was scheduled for the same time on January 25th with the primary purpose of finalizing recommendations to Council for the upcoming budget cycle. In preparation, Hughes said he could provide some figures showing money available to support possible debt that would be incurred by project implementation.


Rick Bishop stated he would like to see the facade program continue.

There was a general discussion about attendance at meetings; some members have been absent more often than the committee felt comfortable with.

The location of benches and trash cans along Chetco Ave. was discussed and it was determined that Donna Cramer and Tony Parrish would work with Public Works Inspector Richard Christensen to relocate some and place the remainder still in storage along Chetco Ave.

Adjournment: The meeting adjourned at approximately 4:20 p.m.

Respectfully submitted,



Pete Chasar, Chair
(approved at 1/25/07 meeting)