

Minutes

Urban Renewal Advisory Committee

Council Chambers, 898 Elk Drive

Thursday, December 13, 2007

Call to Order:

Chair Chasar called the meeting to order at 3:04 pm, and introduced new committee member, Rick Bishop.

Present:

Committee members: Chair Pete Chasar, Donna Cramer, Tony Parrish, Joyce Tromblee, Ted Fitzgerald and Rick Bishop. Absent was Dan Nachel. City Staff attending were Executive Director Gary Milliman, Building Official LauraLee Gray, Planning Director Dianne Morris and Public Works Inspector Richard Christensen. Also in attendance were Council Liaison Jan Wilms and Bob Peipers.

Minutes/Last Meeting:

November 8, 2007 minutes with a minor change to clarify what “small eyesore projects” might be. Suggested language: “removal of abandoned poles and sign posts.”

New Officers:

Donna Cramer moved, seconded by Joyce Tromblee, and the Committee voted unanimously to elect Ted Fitzgerald as Chair and Pete Chasar as Vice Chair.

Discussion Items:

Rick Bishop motioned and Joyce Tromblee seconded to have Joyce Heffington send out, 30 days prior to the agreed upon project completion date, a written reminder to project applicants that they may request a 60 day extension of the due date.

Gary Milliman reported on the Urban Renewal Agency’s decision to approve funding for 519 Chetco Avenue. Discussion followed around the Agency’s decision, which seemed inconsistent with their earlier directive to strictly adhere to approved project parameters.

Milliman reported that the Urban Renewal Agency approved a \$17,000.00 funding match to install water lines in Azalea Park.

LauraLee Gray distributed a standardized bid form for evaluation by the committee.

It was agreed that Gray and Richard Christensen will meet with Curry Transfer and Recycling (CTR) to discuss the dumpster screening program and other dumpster issues.

Agenda Items for Next Meeting:

1. Review of the downtown parking ordinance. Dianne Morris to provide copies.
2. Review façade project applications form for necessary changes.
3. Discussion of continuance of façade program.
4. Review and comment on bid sheet.
5. Report by LauraLee Gray on the meeting with CTR regarding dumpsters

Adjournment:

Meeting adjourned at 4:16

Respectfully submitted,



Chair Ted Fitzgerald (Approved at 1/10/08 meeting).