

**Minutes**  
**Special Meeting**  
**Urban Renewal Advisory Committee**  
**Council Chambers, 898 Elk Drive**  
**Thursday, October 04, 2007**

**Call to Order:** Chair Chasar called the meeting to order at 3:00 p.m.

**Present:**

*Committee members:* Chair Pete Chasar, Donna Cramer, Tony Parrish, Joyce Tromblee, Dan Nachel and Werner Buehler. Absent was Ted Fitzgerald. City Staff attending was Building Official LauraLee Gray. *Citizens in attendance* were Bob Peipers and Rick Bishop. *Also present* were applicants Rick Gray, Chuck Fidroeff and Emma McMillan.

**Public Comments:**

Rick Bishop commented that he is not getting email notification of special meetings. He also stated that there should be uniform design for dumpster screening when using matching Façade Improvement Program funds and asked what had happened to the funding left over from last year's Façade Improvement Program. Chair Chasar said he would follow up on both the email notification and the status of any remaining FIP funds.

**Discussion Items:**

Façade Improvement Program (FIP) applications:

**702 Chetco Avenue** - Grant amount requested \$20,000.00. After much discussion, it was determined that more information was needed regarding the owners tax-exempt status with regards to the use of FIP funds, more detail was needed in the bid, and there was concern that contractor not included in the bids would be performing the work.

**Joyce Tromblee moved, a second followed and the Urban Renewal Advisory Committee voted unanimously to table the 702 Chetco Avenue Project to the next meeting.**

**520 and 522 Hemlock Street** - Grant amount requested \$10,287.00.

**Tony Parrish moved, a second followed and the Urban Renewal Advisory Committee voted unanimously to approve the project for 520 and 522 Hemlock Street for \$10,287.**

Additional discussion items:

Tony Parrish suggested an earlier time frame for applications so work will be completed in the same year as funding is approved.

Joyce Tromblee suggested that a representative from Curry Transfer and Recycling should be invited as a guest speaker to give some direction on dumpster screening if the Committee is considering adoption of a uniform design.

Chair Chasar reported Council's concern that FIP guidelines and regulation were not being strictly enforced at the Committee level.

**Adjournment:** Meeting was adjourned at 3:55

Respectfully submitted,

  
Chair Pete Chasar (Approved at 11/8/07 meeting).