

AGENDA
City of Brookings
Urban Renewal Advisory Committee
City Hall Council Chambers
898 Elk Drive, Brookings
Thursday, October 9, 2008 3:00 PM

- I. Call to Order**
- II. Roll Call**
- III. Acceptance of Minutes:** September 11, 2008
- IV. Public Comments**
- V. Regular Agenda**
 - Use of unallocated URA funds.
- VI. Executive Director Reports**
- VII. Committee Member Comments**
- VIII. Items for November 13th Meeting**
- IX. Adjournment**

Minutes

Urban Renewal Advisory Committee

Council Chambers, 898 Elk Drive

Thursday, September 11, 2008

Call to Order: Chair Fitzgerald called the meeting to order at 3:00 p.m.

Present: Committee members: Chair Ted Fitzgerald, Vice Chair Pete Chasar, Donna Cramer, Dan Nachel, Joyce Tromblee and Rick Bishop, absent was Tony Parrish. Staff members attending were Executive Director Gary Milliman, Public Works Inspector Rich Christensen, Public Works Director John Cowan, Administrative Services Director Patti Dunn, Steve Major, City Engineer and Councilman Jake Pieper.

Minutes/Last Meeting: August 14, 2008 minutes accepted with clarification requested by Chasar that the dumpster screening program will not be providing funding for screening but will encourage the practice and provide suggested guidelines and information regarding painting. Motion by Tromblee and seconded by Nachel. Approved 6-0.

Regular Agenda:

Steve Major, City Engineer, presented costs for the infrastructure in areas where street reconstruction is proposed: Sewer/\$40,000 Water/\$200,000 Storm Drain/\$70,000. Motion by Chasar to recommend to the agency that they proceed with a phased downtown infrastructure project utilizing bond proceeds as outlined by City Engineer Steve Major. The project would consist of 6 phases to include street reconstruction, sidewalk repair/infill, water, sewer, storm drain improvements, utility undergrounding, street furniture, trees and street lights. Motion seconded by Cramer and approved 6-0.

Chasar distributed information and recommendations concerning trash equipment (dumpsters) enhancement.

Discussion of property maintenance regulations. Committee reviewed memorandum by the City Manager, Consensus was not to pursue a property maintenance ordinance and enforcement program at this time.

A motion was made by Chasar to recommend that the Agency allocate the unallocated \$60,000 in the current fiscal budget as follows: \$5,000/Lower Stout Park, \$2,500/removal of Chetco Inn Sign. Motion failed 4-2. A motion was made by Bishop and seconded by Tromblee that the Agency allocate the \$60,000 as follows: \$2,500/removal of Chetco Inn Sign, \$57,500 downtown street project. Motion failed 3-3. A motion was made by Nachel and seconded by Chasar to allocate \$2,500/Chetco Inn sign removal, \$17,500/park and downtown street trees, \$40,000 to downtown street project. Motion passed 6-0.

Next months meeting:

Use of \$17,500 set aside for parks and landscaping.

Committee Members comments

Tromblee reported that she had been contacted by a visitor commending the City for downtown improvements and that her business had been recognized for her landscaping by the garden club.

Cramer reported that the garden club will be considering new projects beginning after November, including possible involvement in Stout park and pocket parks.

Adjournment: adjourned at 4:00

Respectfully submitted,

_____ (Approved at _____ meeting).

_____ (Chair or Vice Chair)

Print Name and Title