

Minutes
Urban Renewal Advisory Committee
Council Chambers, 898 Elk Drive
Thursday, February 14, 2008

Call to Order:

Chair Fitzgerald called the meeting to order at 3:05 PM.

Present:

Committee members: Chair Ted Fitzgerald, Pete Chasar, Donna Cramer, Tony Parrish, Joyce Tromblee, and Rick Bishop. Absent was Dan Nachel. City Staff attending were Executive Director Gary Milliman, Planning Director Dianne Morris. Also in attendance were Council Liaison Jan Willms and Rick Gray.

Minutes/ Last Meeting:

Minutes for the January 10, 2008 meeting were approved.

Regular Agenda:

Discussion of staggering rotation for Committee position term expirations.

Motion made, seconded and approved to adopt the following term expirations:

- **Ted Fitzgerald and Tony Parish terms will expire in one (1) year.**
- **Donna Cramer and Pete Chasar terms will expire in two (2) years.**
- **Joyce Tromblee, Dan Nachel, and Rick Bishop terms will expire in three (3) years.**

Discussion of prioritizing street improvement and parking needs:

- Railroad St. needs major underground infrastructure prior to street improvements. Grant funding being applied for this work.
- Hemlock, Spruce, Fern and Willow all possible one-way streets. Concerns about safety issues at intersections with Chetco Ave. Elimination of parking on Chetco near these intersections may be a possibility.
- Study of how to proceed done by a traffic engineer is next step.
- **Motion made, seconded, and approved to authorize Staff to obtain estimates for traffic engineer to determine which streets should be improved first, which should be one-ways, if alleys should be improved, etc.**

Discussion of Renewal Plan expenditures to date:

- Concerns about percentage of budget spent on Program Administration during previous years.
- Currently this line item has been greatly reduced but concerns remain about moneys spent in the past.
- The Committee appointed Rick Bishop to take this to the Urban Renewal Agency (URA) and bring this item to their attention.
- The URA now has a line of credit and is preparing to issue bonded indebtedness to fund projects.

Facade program:

- Committee supports continuance of Façade program on a limited scale, possibly 10% or less of the URA bond.

- Pacific Sunset Inn needs to remove pillars supporting a carport that are in the right-of-way. Urban Renewal Advisory Committee (URAC) may support an application to assist with this project if the owners apply to the Façade program.
- The theater still needs to paint the back of the building as agreed to verbally by the owner. The Building Official will look into this matter.

Downtown Art:

- Discussion of acceptance/ approval of public art projects.
- Formation of a subcommittee to review proposed projects considered appropriate. URAC decided to wait on commitment of funds for public art project for the present time.
- **Motion made, seconded, and approved to recommend formation of a Public Art Committee to the URA.**

Committee Member Comments:

Travel agency closing:

- City bench now located in front of the travel agency will be moved to Stout Park.

Improvements on Chetco Ave:

- A grant has been applied for to continue improvements on Chetco Ave. from Fifth St. to Ransom Ave.

Litter container at corner of Chetco Avenue and Oak Street:

- Curry Coastal Pilot has requested a City litter container at this location. They indicated they would purchase the container. Concerns expressed about locating the container at the intersection. Decided to place it on Oak a short distance from the intersection. The City will check whether a container may be available in storage.

Agenda Items for Next Meeting:

- Report on costs for a study conducted by traffic engineer to develop street improvement plan/ schedule.
- Report from Rick Bishop regarding discussion with Agency concerning Urban Renewal Program Administration costs.
- URA response to recommendation to form a Public Art Committee.
- Report regarding relocation of City bench to Stout Park and placement of a trash container on Oak St.

Adjournment:

Meeting adjourned at 4:30 PM.

Respectfully submitted,

Vice Chair Pete Chasar (Approved at 3/13/08 meeting).