

# City of Brookings MEETING AGENDA

## **URBAN RENEWAL ADVISORY COMMITTEE**

**Monday, December 10, 2009, 3:00pm**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

**A. Call to Order**

**B. Roll Call**

**C. Acceptance of Minutes for:**

1. November 12, 2009

**D. Discussion/Action Items**

1. Election of Chair and Vice Chair. *Vice Chair*

**E. Executive Director Reports**

1. Report on Light Poles and Holiday Decorations. *Executive Director*
2. Status report on Downtown Streets Project. *Executive Director*

**F. Committee Member Comments**

**G. Items for Next Meeting**

**H. Adjourn**

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

**Minutes**  
**Urban Renewal Advisory Committee**  
**Council Chambers, 898 Elk Drive**  
**Thursday, November 12, 2009**

**Call to Order:** Vice Chair Chasar called the meeting to order at 3:00 p.m.  
Present: Committee members: Pete Chasar, Donna Cramer, Dan Nachel, Joyce Tromblee and Rick Bishop, new member Kim Banfield was absent. Staff members attending were Executive Director Gary Milliman, Building Official LauraLee Gray and Councilman Jake Pieper.

**Minutes/Last Meeting:** August 13, 2009 minutes accepted with correction.  
October 8, 2009 minutes not approved as there was no quorum at the meeting.

**Regular Agenda:**

- Election of Chair and Vice Chair was tabled until a full committee is seated.
- Committee member residency requirements: motion by Rick and seconded by Donna to recommend that 4 members be City residents, 2 within the urban growth boundary and 1 within County. Vote was 4 to 1 with Dan Nachel voting against.

**Executive Directors Report:**

- All essential easements are in place and we are able to work around those that we have not been able to obtain.
- Work will begin as soon as the contractor is available and weather permits.

**Committee comments:**

- Jake mentioned that all staking is completed and marked in the downtown improvement area.
- Rick asked about the rejected light poles and the possibility of purchasing them from the City to use on private property to maintain continuity in the downtown district.
- Joyce asked on behalf of the downtown merchants association if the City would consider hanging Christmas decorations on the light poles. It is unknown if they will support the additional loading and Gary will check and report back.

**Next months meeting:**

December 10, 2009

- Gary will report back on the light poles and Christmas decorations.
- Election of Chair and Vice Chair

**Adjournment:** adjourned at 3:35

Respectfully submitted,

\_\_\_\_\_ (Approved at \_\_\_\_\_ meeting).

\_\_\_\_\_ (Chair or Vice Chair)

Print Name and Title.