

City of Brookings

MEETING AGENDA

URBAN RENEWAL ADVISORY COMMISSION

Thursday, June 10, 2010, 3:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Roll Call

C. Approval of Minutes for:

1. May 13, 2010.

D. Discussion/Action Items

1. 623 Chetco Ave Fence Enhancement.
2. Kiosk examples.
3. Picnic table, trash receptacle and bike rack designs.
4. Review map showing potential downtown parking.

E. Executive Director Reports

F. Public Comments – Limit 5 minutes

G. Committee Member Comments

H. Items for Next Meeting

I. Adjourn

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

Minutes

Urban Renewal Advisory Commission

Council Chambers, 898 Elk Drive

Thursday, May 13, 2010

Call to Order: Chair Chasar called the meeting to order at 3:02 p.m.

Present: Commission Members, Pete Chasar, Dan Nachel, Rick Bishop, Kim Banfield, Donna Cramer and Joyce Tromblee. Executive Director, Gary Milliman, Building Official, LauraLee Gray, Councilor Jake Pieper and Tim Patterson. Absent was Commissioner Don Nuss.

Minutes/Last Meeting: April 8, 2010 minutes were accepted with revisions.

Regular Agenda:

- Downtown parking implementation plan: The focus will be on the development of existing, under utilized lots in the downtown area, both privately and publicly owned. Director Milliman will be working toward lease agreements with private property owners. This initiated a discussion regarding the removal of the requirement for off street parking in the down town core and "in lieu of" parking fees.
- It was moved by Rick and seconded by Joyce to recommend approval of reimbursement of 25% of the cost of a 10 foot high fence, as proposed by Tim Patterson, at 625 Chetco Avenue, contingent upon clean up of the lot. If agreed to by Tim Patterson, the recommendation will be passed on to the Urban Renewal Agency.
- A final decision on the picnic table for Fleet Street will be postponed to review other design options and possibly to incorporate a bike rack, as well as other bike racks around town, including locating a bike rack on city property close to the theater as proposed by Tim Patterson.
- Several city owned properties were discussed for locating informational kiosks; parking lot on Fleet Street, in front of 625 Chetco, Bankus Fountain, possibly Fern and Willow if space permits, also the private property on Railroad where the bus station is located.
- The Arts Committee will make a recommendation on the final disposition of this pocket park, suggestions have varied from featuring sculptures done by Manuel Lopez to having different artists work rotate their work.

Executive Directors Report:

- Complications abound as new installations are worked in around existing infrastructure. Two large electrical vaults will be delivered within the next two weeks to be installed in the area around Boulder Park. The owner of the Spruce Street rock has decided not to participate in the removal of the rock so that block has been removed from the project at this time due to cost.
- It will cost \$400.00 per lamp post to add brackets to accommodate planters on our street lights.

Commissioner comments:

Donna had an inquiry as to why no pedestrian directional signs had been provided to the cappela and to the botanical gardens? Answer: privately funded.

Joyce: Why was garbage receptacle removed from in front of Beckly Building?

Answer: LauraLee will find out by next meeting.

Public comments:

Tim Patterson commented as follows:

- What are rules about outside seating for restaurant on sidewalks?
- Would like removal or enforcement of parking time limit signs.
- A side walk cleaning program is needed.
- How should Spruce Street be developed as a commercial district?
- RV parking.

Next months meeting:

- Provide map that shows potential parking in downtown
- LauraLee to bring examples of kiosks
- LauraLee to bring additional picnic table, garbage receptacle and bike rack designs

Adjournment: adjourned at 4:30

Respectfully submitted,

_____ (Approved at _____ meeting).

_____ (Chair or Vice Chair)

Print Name and Title.

Gary Milliman

From: Tim HarborTruss [tim@harbortruss.com]
Sent: Monday, May 24, 2010 2:32 PM
To: Gary Milliman; Jake Pieper
Subject: Fence

Gary,

Re: Fence enhancement 623 Chetco Avenue.

Please thank the RDA for the offer to contribute funds toward the 10' fence.

As the amount of the offered funds is not great enough to cover the difference between the cost of 6' and the 10' fence, we have decided to go forward with the 6' fence.

Please withdraw approval consideration by the Council for this project.

Sincerely,

Tim Patterson