

City of Brookings

MEETING AGENDA

URBAN RENEWAL ADVISORY COMMISSION

Thursday, November 18, 2010, 3:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Roll Call

C. Acceptance of Minutes for:

1. September 16, 2010
2. October 14, 2010

D. Discussion/Action Items

1. Election of Chair & Vice Chair

E. Executive Director Reports

1. Downtown update

F. Public Comments – Limit 5 minutes

G. Commissioners Comments

H. Items for Next Meeting

I. Adjourn

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

City of Brookings

MEETING Minutes

URBAN RENEWAL ADVISORY COMMISSION

Thursday, September 16, 2010

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Call to Order

The meeting was called to order at 3:00pm.

Roll Call

Present were Commissioners Pete Chasar, Donna Cramer, Joyce Tromblee, Dan Nachel and Don Nuss; Commissioners Kim Banfield and Rick Bishop were absent. Also present were Executive Director Gary Milliman, Senior Planner Donna Colby-Hanks and Councilor Jake Pieper.

Acceptance of Minutes

August 12, 2010 minutes were unanimously approved with one change, to remove the word "possibly" from the motion regarding the location maps.

Discussion/Action Items

Report on Tiger II Grant: Senior Planner Colby-Hanks provided a report on the grant. During discussion, concern was expressed regarding the bike plan's conformance with bike rack locations.

Downtown sign: Consider alternate/additional locations: Following discussion of various locations and alternatives, Commissioner Tromblee moved, Commissioner Cramer seconded, and the Commission voted, 4 to 1, with a "No" vote from Commissioner Nuss, to place a third map at Ray's Market.

Review of unexpended Urban Renewal Park funds: Executive Director Milliman provided a review of UR Park funds.

Bicycle rack/street furniture funding & bus stop sign information: Building Official Gray's report was reviewed without comment.

Executive Director Reports

Downtown Project Status. Milliman provided a report on the status of the project.

Commissioner's Comments

Commission Chair, Pete Chasar and Vice Chair, Donna Cramer announced that they would not be seeking re-appointment; this was their final meeting.

Adjourn

The meeting was adjourned at approximately 3:45pm.

Respectfully submitted,

_____ (Approved at _____ meeting).

_____ (Chair or Vice Chair)

Print Name and Title.

Minutes

Urban Renewal Advisory Commission

Council Chambers, 898 Elk Drive

Thursday, October 14, 2010

Call to Order: Executive Director Milliman called the meeting to order at 3:00 p.m. Present: Commission Members Joyce Tromblee, Kim Banfield and Dan Nachel. Absent were Rick Bishop and Don Nuss. Staff members present were Director Gary Milliman, Building Official LauraLee Snook and Councilor Jake Pieper.

Minutes/Last Meeting: Approval of September 16, 2010 minutes was deferred to the next meeting as only two members were present that had attended the meeting.

Regular Agenda:

- Election of new Chair and Vice Chair was deferred to next meeting as only three members of Commission were present.
- November's meeting will be moved to the 18th as the scheduled meeting date of November 11th is a holiday.

Executive Directors Report:

- Director Milliman reported that the bid has been awarded for construction of improvements on the block of Spruce Street between Willow and Oak Streets. Due to the estimated cost of over \$100,000.00 for excavation of the large rock located mid block, the scope of work will be altered to accommodate the rock by not installing curb, gutter and sidewalk in this area. Above ground lines have been removed by Coos Curry Electric and Charter Communications, we are waiting for Verizon (Frontier) to remove their lines in order to proceed with removal of the poles. Water and sewer line installation has been completed and street light installation is progressing. At such time as paving is completed restoration of private property will begin, to resolve some of the issues that were caused by the construction work in this area.

Commissioner comments:

- Commissioner Nachel asked about progress regarding the bicycle plan, Milliman reported that the Planning Department has applied for three grants and they are working on a comprehensive bike plan.
- Commissioner Banfield asked about parking time restrictions in downtown, she expressed concern regarding disabled residents not being able to park in proximity to their homes. Milliman stated that ODOT is the authority on parking on Highway 101 and they are not interested in changing their time limits. There is no process in place to allow any deviation in the time limits, and ODOT would have to authorize the City to issue permits to do so. Enforcement of parking time restrictions are on a complaint basis and complaints should be directed to the

Police Department. Council will be considering regulations to place time restrictions on City owned property.

Public comments:

None

Next months meeting: November 18, 2010

- Election of Chair and Vice Chair

Adjournment: adjourned at 3:25

Respectfully submitted,

_____ (Approved at _____ meeting).

_____ (Chair or Vice Chair)

Print Name and Title.