

City of Brookings

MEETING AGENDA

URBAN RENEWAL ADVISORY COMMISSION

Thursday, October 14, 2010, 3:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Roll Call

C. Acceptance of Minutes for:

1. September 16, 2010.

D. Discussion/Action Items

1. Elect new Chair and Vice Chair.
2. Set new date for November meeting due to holiday conflict.

E. Executive Director Reports

1. Downtown Improvement Project update.
2. Report on sign project funding.

F. Public Comments – Limit 5 minutes

G. Commissioners Comments

H. Items for Next Meeting

I. Adjourn

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

City of Brookings

MEETING Minutes

URBAN RENEWAL ADVISORY COMMISSION

Thursday, September 16, 2010

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Call to Order

The meeting was called to order at 3:00pm.

Roll Call

Present were Commissioners Pete Chasar, Donna Cramer, Joyce Tromblee, Dan Nachel and Don Nuss; Commissioners Kim Banfield and Rick Bishop were absent. Also present were Executive Director Gary Milliman, Senior Planner Donna Colby-Hanks and Councilor Jake Pieper.

Acceptance of Minutes

August 12, 2010 minutes were unanimously approved with one change, to remove the word "possibly" from the motion regarding the location maps.

Discussion/Action Items

Report on Tiger II Grant: Senior Planner Colby-Hanks provided a report on the grant. During discussion, concern was expressed regarding the bike plan's conformance with bike rack locations.

Downtown sign: Consider alternate/additional locations: Following discussion of various locations and alternatives, Commissioner Tromblee moved, Commissioner Cramer seconded, and the Commission voted, 4 to 1, with a "No" vote from Commissioner Nuss, to place a third map at Ray's Market.

Review of unexpended Urban Renewal Park funds: Executive Director Milliman provided a review of UR Park funds.

Bicycle rack/street furniture funding & bus stop sign information: Building Official Gray's report was reviewed without comment.

Executive Director Reports

Downtown Project Status. Milliman provided a report on the status of the project.

Commissioner's Comments

Commission Chair, Pete Chasar and Vice Chair, Donna Cramer announced that they would not be seeking re-appointment; this was their final meeting.

Adjourn

The meeting was adjourned at approximately 3:45pm.

Respectfully submitted,

_____ (Approved at _____ meeting).

_____ (Chair or Vice Chair)

Print Name and Title.

Gary Milliman

From: Peter Chasar [chasar@nwtec.com]
Sent: Monday, August 30, 2010 12:51 PM
To: Gary Milliman
Cc: Lauri Ziemer
Subject: map update

Gary,

At the last URAC meeting, most members balked at the idea of placing the "Where it's at in Brookings" map near the restrooms. And Rick B. argued vigorously to approach Rays instead.

Since the meeting, I met with Doug Niedifer (Rays CEO I think), and he enthusiastically agreed to display a map somewhere in the Rays store or in the outside vestibule with the community board. Also, I met with Les Cohen, and he agreed to display a map inside the kiosk outside the chamber office.

Based on this, we can produce at least three maps -- one for Rays, one for chamber and one for planned Bankus Park bus shelter. And, personally, I think we should also still consider a sign for Fred Meyer, as the restroom corridor location is better than no map there.

I'm also suggesting that we produce just one standardized version of the map (not different versions with "You are here" in different locations). Instead, we can produce small vinyl stick-ons with the "You are here" message. Each map gets a stick-on placed in the appropriate location.

On installation, I'm suggesting a one-eighth inch hole in each of the four corners for screw mounting, though other mounting methods could be used. Tom Jones does not want to handle installation, so it would have to be Public Works. However, I'm not opposed to doing it myself.

Several years ago, I created and installed a small facade feature on the police department end of City Hall.

Pete

P.S.

I'm sorry I didn't think of doing this update sooner.

Janell Howard

From: Janell Howard
Sent: Thursday, September 09, 2010 11:12 PM
To: 'Peter Chasar'
Cc: Gary Milliman
Subject: RE: URAC/URA funds

Pete,

As of 7/1/10 (beginning of this budget year), we had \$10,900 still available from the original amount designated for "pocket parks". I do not see that any has been spent out of that yet. I'm not sure if the \$3,472 would be coming from this designation or not.

The only other funds designated in the UR fund besides the downtown project, are the pocket parks (\$10,900), Water lines at Azalea Park (\$18,000), and \$5,000 to begin a downtown parking plan.

Please let me know if you have any questions.

Janell

-----Original Message-----

From: Peter Chasar [mailto:chasar@nwtec.com]
Sent: Thursday, September 09, 2010 8:46 AM
To: Janell Howard
Cc: Gary Milliman
Subject: URAC/URA funds

Hi Janell,

I'm not clear on exactly how much money we have to carry out several proposed URAC projects.

At our August meeting, I wrote down \$7,800, but then added \$3,472 (a proposed picnic table project) for a total of \$11,272.

Which of these figures is correct? Or is there a different amount available?

Pete

CITY OF BROOKINGS

URBAN RENEWAL AGENCY

AGENDA REPORT

Meeting Date: September 16, 2010

Originating Dept: Executive Director


Signature (submitted by)

Executive Director Approval

Subject 1: Break down of prices for bicycle racks and street furniture at Whole Foods.

Street Furniture:

- | | |
|---|------------|
| • Post table with 2 seats, ADA compliant | \$1,528.20 |
| • 42 gallon garbage receptacle w/ rain bonnet | \$1,009.80 |
| • Shipping | \$ 334.00 |
| • Labor and material for accessible route and pad | \$ 600.00 |
| • Total | \$3,472.00 |

Bike Rack:

- | | |
|-----------------------------------|-----------|
| • Labor and material to install | \$ 75.00 |
| • One 2 bike U rack plus shipping | \$ 158.00 |
| • Total | \$ 233.00 |

Subject 2: Informational sign at Bus Shelter/Bankus Fountain

I spoke to Joanne Wasbauer, Curry Public Transit, she has not selected the design for the shelter at this time, she is concerned about the sign blocking out light and also making it difficult for the Police Department to view what is going on inside the shelter. Once the design has been selected we will have a better idea of how it might work, she is also not clear on who would make a decision regarding allowable signage within the shelter, the funding for the shelter is through ODOT, the location of the shelter is on City property.