

City of Brookings

MEETING AGENDA

URBAN RENEWAL ADVISORY COMMISSION

Thursday, September 16, 2010, 3:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Roll Call

C. Acceptance of Minutes for:

1. August 12, 2010.

D. Discussion/Action Items

1. Report on Tiger II Grant.
2. Downtown sign: Consider alternate/additional locations.
3. Review of unexpended Urban Renewal Park funds.
4. Bicycle rack/street furniture funding.
5. Bus stop sign information.

E. Executive Director Reports

1. Downtown Project Status

F. Public Comments – Limit 5 minutes

G. Commissioner's Comments

H. Items for Next Meeting

I. Adjourn

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

Minutes

Urban Renewal Advisory Commission

Council Chambers, 898 Elk Drive

Thursday, August 12, 2010

Call to Order: Chair Chasar called the meeting to order at 3:00 p.m.

Present: Commission Members, Pete Chasar, Donna Cramer, Don Nuss, Joyce Tromblee, Rick Bishop and Kim Banfield; absent was Dan Nachel. Staff/others present were Building Official LauraLee Gray, Planning Director Dianne Morris, Administrative Services Director Janell Howard and Councilor Jake Pieper.

Minutes/Last Meeting: July 08, 2010 minutes were unanimously approved.

Regular Agenda:

- Planning Director Morris presented a letter of support for the Bike-able Brookings, TIGER II grant, for the Commission signature. Chair Chasar will review the letter and make some minor revisions. Kim moved and Donna seconded to approve signing the letter; motion passed 5 to 1, with Rick voting "No," due to the unknown changes to the letter.
- Administrative Services Director Howard presented a review of the supplemental FY 09-10 and adopted FY 10-11 URA budgets.
- Building Official Gray presented agenda reports on proposals for funding of bike racks in the district, and picnic facilities next to Whole Foods. Don pointed out that funding was not available to complete both projects and that it would be prudent to investigate the details of the grant that Alex is working on to make sure that bike racks purchased by the agency would conform. Rick moved and Kim seconded to postpone a decision on the bike racks. Donna moved and Joyce seconded to postpone a decision on the picnic facilities, both motions passed unanimously.
- Discussion regarding proposed map at Fred Meyer: the consensus of the Commission was that a location in the restroom alcove was not acceptable; Rick suggested talking to Rays Sentry management about locating a sign in their store. Donna moved and Joyce seconded to allocate funding for 2 signs, one to be installed at Bankus Park and the second to be installed, possibly, at Fred Meyer, at a later date; motion passed, 4 to 2, with "No" votes from Don and Rick.

Executive Directors Report:

- The Downtown project is 41 percent complete. Many complications have been encountered due to the age of the infrastructure and lack of records that would have revealed problems beforehand.
- Railroad Street Bicycle Lane: an application for funding under the ODOT modernization grant was considered ineligible due to Railroad not being classified as an arterial street in the TSP. Staff is moving forward with the application for a grant under the federal TIGER II program.
- Center Street parking lot: Discussion with ODOT has not achieved a workable and affordable solution to the challenge of making this a more useable parking lot. A suggested strategy is to mark it internally as one way, resurface it and not mark the parking spaces.

Commissioner comments:

- Don moved and Donna seconded to recommend approval of the Director's strategy for the Center Street parking lot, except that the parking spaces would be marked.
- Donna presented pictures of alley improvements in Grants Pass and suggested the Hillside triangle be developed in the future with several picnic tables, one situated at sidewalk's edge to accommodate ADA and still leave room in the center of the lot for a sculpture.
- Kim asked about park maintenance schedules as she was aware of an injury at Kid Town, LauraLee will ask Public Works to inspect the park.

Public comments:

None.

Next months meeting: September 09, 2010

- Report on TIGER II grant: Alex Carr-Frederick
- Cost breakdown of bike racks and picnic facilities: LauraLee Gray
- Information sign at bus stop: LauraLee Gray
- Unexpended engineering funds allocated to Stout Park

Adjournment: adjourned at 4:35

Respectfully submitted,

_____ (Approved at _____ meeting).

_____ (Chair or Vice Chair)

Print Name and Title.

Gary Milliman

From: Peter Chasar [chasar@nwtec.com]
Sent: Monday, August 30, 2010 12:51 PM
To: Gary Milliman
Cc: Lauri Zierner
Subject: map update

Gary,

At the last URAC meeting, most members balked at the idea of placing the "Where it's at in Brookings" map near the restrooms. And Rick B. argued vigorously to approach Rays instead.

Since the meeting, I met with Doug Niedifer (Rays CEO I think), and he enthusiastically agreed to display a map somewhere in the Rays store or in the outside vestibule with the community board. Also, I met with Les Cohen, and he agreed to display a map inside the kiosk outside the chamber office.

Based on this, we can produce at least three maps -- one for Rays, one for chamber and one for planned Bankus Park bus shelter. And, personally, I think we should also still consider a sign for Fred Meyer, as the restroom corridor location is better than no map there.

I'm also suggesting that we produce just one standardized version of the map (not different versions with "You are here" in different locations).

Instead, we can produce small vinyl stick-ons with the "You are here" message. Each map gets a stick-on placed in the appropriate location.

On installation, I'm suggesting a one-eighth inch hole in each of the four corners for screw mounting, though other mounting methods could be used. Tom Jones does not want to handle installation, so it would have to be Public Works. However, I'm not opposed to doing it myself.

Several years ago, I created and installed a small facade feature on the police department end of City Hall.

Pete

P.S.

I'm sorry I didn't think of doing this update sooner.

Janell Howard

From: Janell Howard
Sent: Thursday, September 09, 2010 11:12 PM
To: 'Peter Chasar'
Cc: Gary Milliman
Subject: RE: URAC/URA funds

Pete,

As of 7/1/10 (beginning of this budget year), we had \$10,900 still available from the original amount designated for "pocket parks". I do not see that any has been spent out of that yet. I'm not sure if the \$3,472 would be coming from this designation or not.

The only other funds designated in the UR fund besides the downtown project, are the pocket parks (\$10,900), Water lines at Azalea Park (\$18,000), and \$5,000 to begin a downtown parking plan.

Please let me know if you have any questions.

Janell

-----Original Message-----

From: Peter Chasar [mailto:chasar@nwtec.com]
Sent: Thursday, September 09, 2010 8:46 AM
To: Janell Howard
Cc: Gary Milliman
Subject: URAC/URA funds

Hi Janell,

I'm not clear on exactly how much money we have to carry out several proposed URAC projects.

At our August meeting, I wrote down \$7,800, but then added \$3,472 (a proposed picnic table project) for a total of \$11,272.

Which of these figures is correct? Or is there a different amount available?

Pete

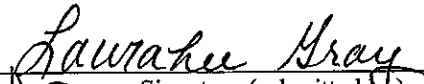

CITY OF BROOKINGS

URBAN RENEWAL AGENCY

AGENDA REPORT

Meeting Date: September 16, 2010

Originating Dept: Executive Director


Signature (submitted by)

Executive Director Approval

Subject 1: Break down of prices for bicycle racks and street furniture at Whole Foods.

Street Furniture:

- | | |
|---|------------|
| • Post table with 2 seats, ADA compliant | \$1,528.20 |
| • 42 gallon garbage receptacle w/ rain bonnet | \$1,009.80 |
| • Shipping | \$ 334.00 |
| • Labor and material for accessible route and pad | \$ 600.00 |
| • Total | \$3,472.00 |

Bike Rack:

- | | |
|-----------------------------------|-----------|
| • Labor and material to install | \$ 75.00 |
| • One 2 bike U rack plus shipping | \$ 158.00 |
| • Total | \$ 233.00 |

Subject 2: Informational sign at Bus Shelter/Bankus Fountain

I spoke to Joanne Wasbauer, Curry Public Transit, she has not selected the design for the shelter at this time, she is concerned about the sign blocking out light and also making it difficult for the Police Department to view what is going on inside the shelter. Once the design has been selected we will have a better idea of how it might work, she is also not clear on who would make a decision regarding allowable signage within the shelter, the funding for the shelter is through ODOT, the location of the shelter is on City property.