

# Minutes

## Urban Renewal Advisory Commission

### Council Chambers, 898 Elk Drive

### Thursday, July 08, 2010

**Call to Order:** Chair Chasar called the meeting to order at 3:00 p.m.

Present: Commission Members, Pete Chasar, Dan Nachel, Donna Cramer, Don Nuss, Joyce Tromblee, Rick Bishop and Kim Banfield. Staff members present were Executive Director, Gary Milliman, Building Official, LauraLee Gray, Senior Planner, Donna Colby-Hanks, Planning Secretary, Alex Carr-Fredericks and Councilor Jake Pieper.

**Minutes/Last Meeting:** June 10, 2010 minutes were unanimously approved.

### **Regular Agenda:**

- Planning Staff gave an update on the status of the bicycle and pedestrian paths and reported on funding options that are being pursued. Staff also provided a copy of the bike rack inventory that has been done for the downtown area and suggested locations for additional racks.
- Bike rack costs can not be determined until a decision is made on how many bike paths are proposed.
- Planning Staff gave a brief history of the downtown parking requirements and ordinance changes related to same.
- Chair Chasar presented an informational sign that he is working on for possible placement at Fred Meyer. The map will be provided to the management of Kroger Foods for approval; Director Milliman will prepare a cover letter to accompany the map.

### **Executive Directors Report:**

- Director Milliman provided the project specs and all documentation related to the downtown improvement project and stated that all are available for review by the public or commission members.
- Sidewalks are being constructed on Spruce Street.
- Water main installation work is ongoing on Spruce and Willow and must be completed prior to surface work being started.
- A street light will need to be relocated as the location turned out to be directly in front of a merchant's window.

### **Commissioner comments:**

- Commissioner Bishop expressed frustration with the progress of the downtown improvements and contractor response to needs of affected business people.
- Commissioner Nachel asked for an explanation of the budget related to URA, Milliman will provide copies of the budget at the next meeting.
- Commissioner Nuss asked for progress on the design of the parking lot at Center Street, Milliman reported that discussion is ongoing with ODOT. Whatever configuration is approved by the Commission will need to go before the agency for final approval.
- Commissioner Tromblee asked about the time frame for replacing the street light in front of Beckley Real Estate, Milliman reported that it is on back order and he has authorized the order of two poles to facilitate a quicker replacement if one is needed in the future.
- Commissioner Bishop questioned long term parking in the city parking lot across from the theater. Milliman responded that the lot will be marked as no parking between 12:00- 3:00 a.m. to discourage storage and long term use.

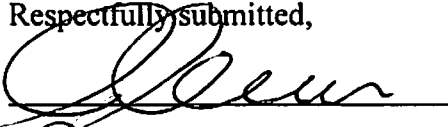
**Public comments:**

None

**Next months meeting:** August 12, 2010

**Adjournment:** adjourned at 4:05

Respectfully submitted,

 (Approved at 9/10/10 meeting).

PETE CHASAR (Chair or Vice Chair)

Print Name and Title.