

City of Brookings

MEETING AGENDA

URBAN RENEWAL ADVISORY COMMISSION

Wednesday, February 9, 2011, 1:30pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Roll Call

C. Acceptance of Minutes for:

1. December 9, 2010
2. January 13, 2011

D. Discussion/Action Items

1. Presentation on the Downtown Improvements Project
2. Member recruitment
3. Comment Forms for Public and Commissioners

E. Executive Director Reports

F. Public Comments – Limit 5 minutes

G. Commissioners Comments

H. Items for Next Meeting

I. Adjourn

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with advance notification. Please contact 469-1102 if you have any questions regarding this notice.

Minutes

Urban Renewal Advisory Commission

Council Chambers, 898 Elk Drive
Thursday, December 09, 2010

Call to Order:

Commission Chair Joyce Tromblee called the meeting to order at 3:05 p.m.

Roll Call:

Commission present: Joyce Tromblee, Don Nuss and Dan Nachel; Rick Bishop and Kim Banfield were absent. Staff present: Building Official LauraLee Snook. Others present: Councilor Jake Pieper.

Minutes/Last Meeting:

Approval of November 18, 2010: minutes were approved unanimously.

Executive Directors Report:

Director Milliman was absent but submitted a written report, attached.

Commissioner comments:

- Commissioner Nuss submitted a cyclist's guide from Del Norte County to aid the planning department in further developing and marketing the City of Brookings bike plan.
- Chair Tromblee recommended that the City engage an Information Officer, possibly utilizing volunteers for the duties.
- Councilor Pieper answered Commissioners questions related to the future Bi Mart development.

Next meeting:

- Update on Bi-Mart
- Downtown update

Adjournment: adjourned at 3:35

Respectfully submitted,

_____ (Approved at _____ meeting).

_____ (Chair or Vice Chair)

Print Name and Title.

Minutes

Urban Renewal Advisory Commission

Council Chambers, 898 Elk Drive
Thursday, January 13, 2011

Call to Order: Commission Chair Tromblee called the meeting to order at 3:05 p.m.
Present: Commission Members Joyce Tromblee, and Dan Nachel; absent was Rick Bishop. Staff members present: Executive Director Gary Milliman and Building Official LauraLee Snook. Also present: Councilor Jake Pieper.

Minutes/Last Meeting:

Approval of December 09, 2010 minutes was deferred due to lack of quorum.

Discussion items:

Executive Director Milliman explained the results of Ordinance No. 10-O-673 and the impact on the Commission.

Executive Directors Report:

- Curry Medical Center: Facility is on track to open in March. Executive Director Milliman said he will arrange for a tour for Commission members prior to the next meeting.
- Downtown Project: Street paving has been completed; Frontier still needs to underground their lines to facilitate the removal of poles; work is ongoing to solve the water problem in the alley behind the Mazda dealership; streetlights and signs are in the process of being installed. Milliman will organize a ribbon cutting ceremony to include the Commission.
- Bi-Mart: Escrow has been opened on the property; BiMart is assembling a development team to move forward with the Conditional Use Application.

Commissioner comments:

- Commissioner Nachel asked about the status of the Bicycle Grant. Milliman said that it is one of several projects that ODOT is seeking comments on in order to gauge public support prior to making a decision.
- Chair Tromblee submitted a form to use for public and Commissioner comments and asked that the membership review them for discussion at the next meeting.
- Discussion regarding the need to recruit new members to the Commission.

Next meeting:

February 17, 2011; discussion items:

- written comment form
- approval of 12/09/10 minutes
- new members

Adjournment:

Adjourned at 3:35

Respectfully submitted,

_____ (Approved at _____ meeting).

_____ (Chair or Vice Chair)

Print Name and Title.

URBAN RENEWAL ADVISORY COMMISSION PUBLIC COMMENT FORM

Comments will be **limited to 5 minutes** and must be **respectful**; harsh and/or abusive language will not be permitted. Comments must be related to Urban Renewal. Unrelated comments will not be allowed.

I would like to comment on the following Urban Renewal related matter: (Please wait to be addressed by the Commission Chair before speaking): _____

Name: _____ Date: _____

Address: _____ Phone: _____ - _____

Organization (if applicable): _____

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Address: _____ Phone: _____ - _____

Organization (if applicable): _____

URBAN RENEWAL ADVISORY COMMISSION COMMISSIONER COMMENT FORM

Comments will be **limited to 5 minutes** and must be **respectful**; harsh and/or abusive language will not be permitted. Comments must be related to Urban Renewal. Unrelated comments will not be allowed.

I would like to comment on the following Urban Renewal related matter: (Please wait to be addressed by the Commission Chair before speaking):_____

Commissioner:

Date:

URBAN RENEWAL ADVISORY COMMISSION COMMISSIONER COMMENT FORM

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I would like to comment on the following Urban Renewal related matter: (Please wait to be addressed by the Commission Chair before speaking):_____

Commissioner:

Date: