

January 28, 1999
PARK AND RECREATION COMMISSION MEETING

ROLL CALL

Present: Mickelson, Higginson, Canfield, Prevanus, Abbott, Thom, Babin. Excused: Smith. Resigned: Lent.

Minutes: Correction of the 11/19/98 minutes by minor name change were then approved.

Rick Woodel handed out written material and explained in more details, the cubscout project that they were proposing to do in Azalea Park behind the Kids Town area. The purpose of the project is to provide a way for the Webelos scouts to earn badges. Their project is to make and place bear paw prints stepping stones. At this point, it came to light that the proper form had not been obtained and filled out. Questions about drainage around paw prints and removal of moss and algae build-up on the stones had not been considered. Tom Weldon suggested and a motion was made and passed, 7 to 0, that the project be tabled for now and presented again next month. In the meantime, the proper paper work could be done and Rick could meet with Tom and discuss what needed to be clarified.

Craig Mickelson handed out an outline on "Adopt A Park" to be read.

The other student member of the committee was introduced. She is Alyssia Babin.

Craig Mickelson announced that Gloria Sherman, president of the Brookings/Harbor Garden Club, had contacted him in regards to what the garden club could do in the development of Chetco Point Park. It was decided that the garden club could assist by helping to identify the plants.

STOUT PARK

Gro Lent has handed in her resignation. She gave a summary of Stout Park, to date, which was attached to the agenda sheet. She stated that she would be happy to continue as a volunteer in the park.

CHETCO POINT PARK

Don Higginson reported that the trail has had rock placed on it up to the bridge. The remainder of the trail has been cleared and is ready to have rock placed. A point needs to be established and a stockpile of rock deposited so that the remainder of the trail can be covered with rock.

SOFTBALL/SOCCER FIELDS

Paul Prevanus reported that he had not checked on the status of the project.

PARK MASTER PLAN

Mike Smith reported to Craig Mickelson that the plan still had not been formalized.

LIAISON REPORT

Don Higginson reported that no more grant applications will be made. Elmo Williams hoped that the rest of the park projects will be completed by May. Elmo would like to keep Greg Shinn on a paid one day a week status. Elmo would like to keep a hand in on the upkeep of the park. Elmo stated that there was a shift in funds to cover the added park sign at the lower garden entrance.

ELECTION OF CHAIRPERSON

Olivia Abbott made a motion for Craig Mickelson to continue as chairperson and the motion passed 6 to 0.

Motion to adjourn: passed.

Memo



To: Parks and Recreation Commission
From: Tom Weldon, City Manager
Date: February 23, 1999
Subject: Weblo Scout Project at Azalea Park

TOM

1. Richard Woodel presented this project to you at your last meeting, but we didn't have the paperwork completed. It is now complete, and attached.
2. This is the type of project you and I can approve, without it going to City Council.
3. Mr. Woodel and some scouts will be at your February 25th meeting to make a short presentation.
4. I don't believe there would be much regular maintenance required and the scouts are pledging to do annually themselves.
5. I recommend you authorize this project directing them to work with City staff on exact location of stepping stones.

CITY OF BROOKINGS
PARKS AND RECREATION DEPARTMENT
REQUEST FOR SITE DEVELOPMENT

Fill out form completely and submit to City of Brookings for Parks and Recreation Commission review and City Council approval. Parks and Recreation Commission meets every fourth Wednesday at 7:00 PM in city hall. Approval from both the Parks and Recreation Commission and the City Council is required prior to any site development project commencement.

1. ORGANIZATION/INDIVIDUAL(S) NAME: WEBELOS STOUTS

ADDRESS: _____

CONTACT PERSON AND TELEPHONE: Richard Woodel

2. PARK SELECTED FOR SITE DEVELOPMENT:

BUD CROSS

AZALEA

RICHARD ST.

STOUT

EASY MANOR

OTHER _____

3. IDENTIFY SPECIFIC AREA WITHIN SELECTED PARK: PICNIC AREA BEHIND KIDS TOWN

4. DEVELOPMENT PROPOSAL: INSTALL PAWPRINT TYPE STEPPING STONE FROM EXISTING PATHWAY TO HORSE SHOE PITS

5. USE BACK OF FORM FOR SKETCH OF DEVELOPMENT DESIGN SEE ATTACHED

6. PARKING SPACES REQUIRED: N/A

7. DEVELOPMENT RESOURCES (i.e. funding, manpower, materials, etc.): Webelos STOUTS
Will perform all work and earn citizenship badges for their efforts

8. DEVELOPMENT SUPERVISOR: Richard Woodel

CONTACT PERSON AND TELEPHONE: Richard Woodel 469 01013

9. APPROXIMATE ANNUAL MAINTENANCE COST: Minimal - will be done by

10. LIABILITY INSURANCE CARRIER: Webelos

NAME: NONE

ADDRESS: _____

FOR OFFICIAL USE ONLY

PRC RECOMMENDATION: CONCEPTUAL APPROVED DISAPPROVED DATE: _____
FINAL APPROVED DISAPPROVED DATE: _____

REASONS: _____

CITY COUNCIL: CONCEPTUAL APPROVED DISAPPROVED DATE: _____
FINAL APPROVED DISAPPROVED DATE: _____

REASONS: _____

Memo



To: Parks and Recreation Commission
From: Tom Weldon, City Manager
Date: February 23, 1999
Subject: Weblo Scout Project at Azalea Park

TOM

1. Richard Woodel presented this project to you at your last meeting, but we didn't have the paperwork completed. It is now complete, and attached.
2. This is the type of project you and I can approve, without it going to City Council.
3. Mr. Woodel and some scouts will be at your February 25th meeting to make a short presentation.
4. I don't believe there would be much regular maintenance required and the scouts are pledging to do annually themselves.
5. I recommend you authorize this project directing them to work with City staff on exact location of stepping stones.

I BELIEVE WE AS A COMMUNITY NEED TO FOCUS ON THE POSITIVE THINGS OUR YOUTH ARE DOING, AND INVOLVE THEM IN COMMUNITY PROJECTS WHENEVER POSSIBLE.

WORKING ~~TO~~ TOGETHER WITH YOUTH ORIENTATED GROUPS, WE CAN INSTILL IN OUR CHILDREN A SENSE OF DIRECTION. WHILE BUILDING THEIR CHARACTER, SELFESTEEM AND A BRIGHTER FUTURE FOR ALL THE CITIZENS OF THIS COMMUNITY.

THE PROPOSED PROJECT WILL INVOLVE OUR LOCAL WEBELOS STOUTS APPROXIMATELY 20 TO 30 YOUTH.

THEY WILL POUR PAW PRINT TYPE STEPPING STONES FLUSH WITH EXISTING GRADE THE PROPOSED SITE IS BEHIND KIDS TOWN. COLOR WILL BE BROWN WITH BUFF PADS.

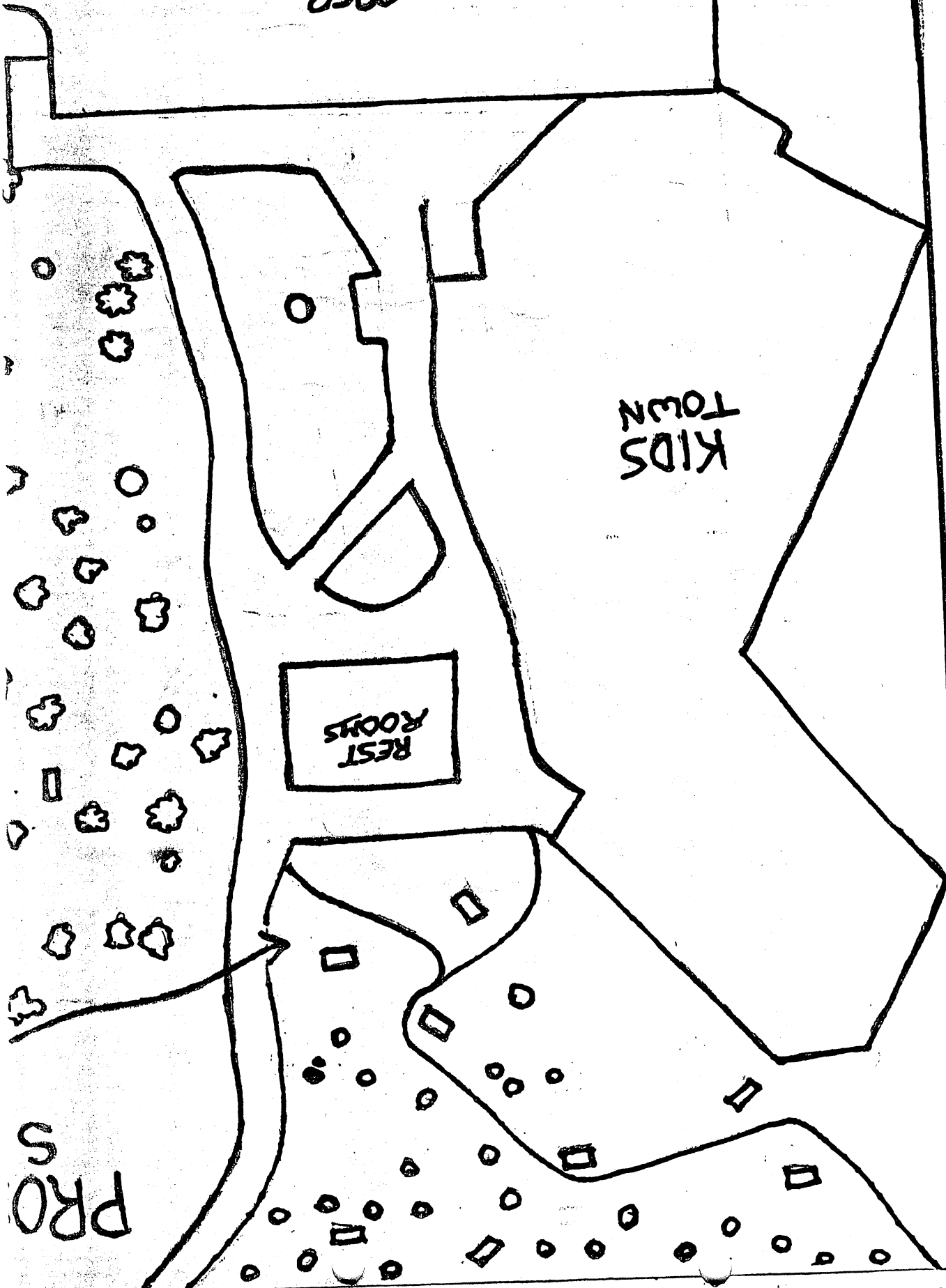
0 ZMNDZCJ

UPPER
PARKING AREA

KIDS
TOWN

REST
ROOMS

PRO
S



ADOPT A PARK

Background

In the past few years the city of Brookings has added park inventory and developed more recreational opportunities for the community. To date, most of this development has happened due to SDC funding, grants and a broad base of volunteers. Many of the projects are in continuing development sparked by a great group of volunteers who want to get the job done. Recreation facilities are being developed by organizations that have a primary purpose of playing the game, not developing the facilities to play the game. Already, our Parks and Recreation budget is being stretched thin due to the lack of base funding to hire additional personnel for long term care and keep of these new developments.

Proposal

Develop a program that will address the issue and solicit community support for help with the day to day maintenance needs and development of our parks. The proposal will not be to gain financial support, but to obtain the much needed labor we face in the future.

Methodology

Develop presentations that can be taken to business leaders, civic organizations, churches and any group that has an organizational base and personnel. Under the direction of staff, Parks and Recreation Commission and City Council we would develop a set of guidelines, tasks and timing for the on-going needs of each facility and present these needs to gain their support. When we consider the built-in organization that already exists within these businesses and groups, putting together work parties and developing volunteer teams will be much easier. An organization such as Ray's, with the headquarters staff and two stores, their personnel depth is strong and would be an excellent group to adopt one of our parks.

Assigned Tasks

1. Weekly trips through the park to pick up the trash and to report any problems that may be found.
2. Help with improvement projects as desired.
3. Solicit their input and encourage their sense of ownership of the assigned park.
4. Provide recognition with signage in the parks outlining their support.

To: Parks and Rec Committee

Re: Request recommendation to City Council that city starts and maintains an account to accept donations of land or currency to construct a permanent skate park for Brookings

- 1. *Construction Costs (estimated)*- \$50,000 to \$150,000
Estimate based on other facilities already in operation**
- 2. *Long Term Expenditures/Maintenance*- Nominal. Paint and general maintenance. Provide shed with brooms and cleaning equipment so participants can do general maintenance.**
- 3. *Staffing*- Unnecessary as far as other public facilities are concerned. Use at own risk signs posted.**
- 4. *City Council Goals 1998-1999*- Youth Activities
"Expand opportunities and continue city involvement with Youth"**
- 5. *City of Brookings Capital Improvements/Expenditures Plan 1999-2004*- Skateboard/BMX Park. Acquire property, develop plan and build. Cost estimate \$100,000**
- 6. *System Development Charges*- Money for Parks and Rec's facilities. Current account in excess of \$100,000**

*Proposed Parks and Recreation Commission Meeting Dates
1999*

January 28

February 25

March 25

April 22

May 27

June 24

July 22

August 26

September 23

October 28

November 18