

**PARK AND RECREATION COMMISSION MEETING**  
March 22, 2001

**Roll Call**

**Present:** Williams, Fritz, Canfield, Mickelson, Prevenas Frost. **Excused:** Shute.  
**Welcome** Dennis Barlow and Councilor Frances Johns.

**Minutes**

A motion was made and passed 6-0 to approve the minutes of February 22, 2001 meeting as written.

**Public Appearances**

None

**Stout Park**

No report.

**Chetco View Park**

Commissioner Mickelson reported the Parks Manager will work on locating logs for the scouts. The original logs reserved for the scout's benches were lost. The 'DR' wagons purchased by the City will be helpful and put to good use. Lower trail is now ready for a second coat of rock.

**Softball/Soccer Fields**

Commissioner Prevenas reported that the fields are getting good use this softball season.

**Park Master Plan**

Commissioner Mickelson reported plans for a meeting with the Pilot no later than Wednesday to discuss a questionnaire for the public. The survey for community input on the needs and suggestions for parks improvements will be presented to the Parks and Recreation Commission for approval next month.

Commissioner Fritz to address the following, "Have we submitted a grant request for a Master Parks Plan?"

**Skate Park**

Commissioner Mickelson reported the Skate Park Meeting, March 15, 2001, was well attended. Nine guests comprised of skaters and their parents attended. A proposed organization of skaters was discussed and Lance Brown would be interested in organizing this. Concept designs are being looked into. Letter to Mr. L. Porsch of Coos Curry was introduced, requesting a possible donation of land to add to the existing plans for the skate park. The financial report is good with 20 thousand dollars in pledges or 'in-kind' services needed to complete the project. City Manager Blodgett reported to the Skate Board Committee the Grant was considered a 'Shoe-in'. Commissioner Fritz reported the skaters were interested in a tax-exempt status. Fritz looked into the matter and stated it may not be possible. Commissioner Williams felt the meeting was productive and the skaters were working together in a positive way.

**SAY**

City Commissioner Johns reported the plans for covering the swimming pool are on the back burner until the skate park is finished. Johns reported the costs for the pool plans go beyond covering and will include maintenance, staffing, heat and filtration concerns and discussion will continue on this project.

**Liaison Reports**

Commissioner Williams reported a March 10 work party, consisting of 18 volunteers, distributed 10 yards of redwood bark on 2 gardens, completed the gravel walks in lower garden and planted 60 dahlias, 10 azaleas, 4 Rhododendrons and other small plants. To complete the spring planting they will add 750 petunias and 750 cosmos. Additional volunteers were recruited and now there are 5 work parties for the summer in addition of the regular volunteers.

**Staff Announcements**

Commissioner Fritz reported the financial reports were out to all. The Parks and Fields use calendar is updated and distributed.

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**Commissioner Comments**

**Commissioner Williams:** Is interested in applying for a Collins Foundation Grant for the purpose of upgrading the Azalea Park restrooms. Williams inquired to Dennis Barlow if the sewer would handle upgrades to the facilities and if Barlow would suggest a ballpark figure for cost of such a project. Williams will include handicapped stalls in the project for the men's and women's use. Barlow confirmed the sewer would handle the project and recommended forgoing a remodel and suggested a complete rebuild. Barlow agreed with a 60 thousand dollar proposal and suggested volunteer help and in-kind services be considered.

**Commissioner Canfield:** Reported to Barlow of a dead tan oak in lower garden of Azalea Park. Canfield discussed problems accessing the dump site for weeds. Barlow will accommodate the volunteers with use of a back-hoe.

**Commissioner Prevenas:** Prevenas expressed concern over the recovery of Mayor Hagborn and will be representing the commission with get well greetings.

**Commissioner Fritz:** Fritz discussed Systems Development money. Fritz met with Randy Reed to discuss the amount of available funds shifted from the Tanbark project. Status of the volleyball area was discussed and Dennis Barlow will follow-up on the progress.

Motion called to adjourn: passed

Respectfully submitted, D. Frost

*Dore Frost*  
3/26/01

# PARK AND RECREATION COMMISSION MEETING

## February 22, 2001

### Roll Call

Present: Williams, Fritz, Canfield, Mickelson, Prevenas, Shute, Frost. Absent: Johns.

### Minutes

A motion was made and passed 6-0 to approve the minutes of January 25, 2001 meeting as written.

### Election of Officers

Chair: Motion was made by Prevenas to elect Fritz as Chair and thanked Mickelson for years of dedicated service. Second by Canfield.

Motion passed 6-0

Secretary: Motion was made by Canfield to elect Frost. Second by Shute. Motion passed 6-0.

### Public Appearances

Don Nuss Jr. brought the commission a proposal for 2-3 benches to be built as an Eagle Scout project for the Chetco Point Park. This project was pre-approved by the Scouts. Nuss presented (1) Project Agenda and (2) Drawings for the benches, to be made using harvested logs, and would be in keeping with the natural setting. The project also included designs for a metal fence, to be reviewed at the site by Mickelson, trail enhancement, and a trash can box plan. Committee agreed this would be acceptable and Mickelson would be working with Nuss in this project. Williams thanked Nuss and other youth for their contributions to the community.

### Stout Park

Commissioner Shute reported that she will be working on a State Grant to match existing money to implement plans for a water sprinkler project in the park. Shute discussed the idea of having money dedicated through Budget Committee for Stout Park and would also like to consider plans for future lighting for the park which would help to discourage drug areas. Shute will meet with City Manager Blodgett to discuss the deficit in the Stout Trust Fund. Fund is currently down from \$15,000 to \$12,000.

### Chetco View Park

Commissioner Mickelson reported visits to the site to establish parking areas in a pie shaped portion of the park. Rest rooms were addressed and a temporary solution using porta-pots was considered. Discussion on increased use of the park due to upswing in tourism and park improvements has created a need for a sanitary solution.

A motion was brought to the floor, by Prevenas, to request City Manager to include funds for porta-pots in the 2001-2002 City Budget. Second by Commissioner Shute. Motion passes 6-0.

### Softball/Soccer Fields

Commissioner Prevenas reported School District plans to develop property south of new building for a play area/soccer field. This may not effect City Funds. Will bring pictures/plans to next meeting.

### Park Master Plan

Commissioner Fritz reported plans to apply for grants. Fritz met with Scott Graves of the Curry Coastal Pilot Newspaper and inquired about a survey looking into public opinion on park lighting, safety, appearance and future plans. Fritz will ask for comments and ideas from Commissioners.

### Skate Park

Commissioner Shute reported there would be a full board vote in the March 29, 2001 City Meeting. Deamland Team could start in September or November and project would be completed in 30 days. A grant is in process. Next Skate Park Meeting: March 15, 2001. Commissioner Johns expected to attend.

### SAY

There was no report.

### Liaison Reports

Commissioner Williams reported a drainage problem in Azalea Park. Elmo Williams added 30 yards top soil, 10 sand, 10 gravel and 20 sacks manure. The oval bed was removed, area built-up and plants moved to assist drainage. Plans for planting 750 cosmos, 750 petunias and 200 dahlias in March. Trees in the shade areas will need to be trimmed and there is a possibility this would need to be contracted out.

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**Staff Announcements**  
Nothing new to report.

**Commissioner Comments**  
No Report

**Motion to adjourn passed**

**Respectfully submitted, D. Frost**

*Dori Frost*  
2/26/01

## **Parks & Recreation Commission Report Calendar Year 2000**

Submitted to Brookings City Council  
Monday, February 26, 2001

### **Overview**

The Parks & Recreation Commission enjoyed another busy year with several projects being completed, or near completion, and several new projects started. The commission had some personnel changes with the resignation of Don Higginson and completion of Augie Kofoet's term. The council appointed Nancy Shute and Dori Frost to fill these vacancies. Each member of the commission was assigned a specific park or activity to maintain a focus and to report to the entire commission, we felt that we maintained a better level of understanding and control of facilities and programs. In addition, the commission has two active sub-committees working to develop the Skate Park and "Swim All Year" projects. Russ Fritz has been selected to be chairman for the coming year and Dori Frost was selected to act as Secretary. The following information represents a brief overview by park.

### **Azalea Park**

This is the crown jewel of the Brookings parks system with Kidtown, The Stage, Gazebo, Ball Fields, Horse Shoe Pits and the Christmas Lights Festival. It continues to attract more and more visitors and puts pressure on the entire infrastructure, particularly parking. With the efforts of the Azalea Foundation and their large group of volunteers we have been able to minimize the time required of staff to keep this park looking so great. The Softball and Soccer groups have done an excellent job developing their ball fields and have more plans in place to enhance those facilities. Additionally, we have identified and approved an area for the Beach Volley Ball group to develop a two court site within the park which should be completed in July or August. Other groups and volunteers have made tremendous contributions to this park, from a Cub Scout pack who cleared away walking space along Old County Road so people could walk to and from the park safely, to a group of individuals who just stop by to clean up a portion of the park.

### **Stout Park**

With the help of staff and volunteers, some improvements were made including Kenny Horn's Eagle Scout project to place an arbor and bench in the park. The neighborhood on Pine St. have adopted a portion of the park entrance to plant and maintain flowers.