

Parks and Recreation Commission Meeting Minutes

October 25, 2001

Roll Call

Commissioners Present: Nina Canfield, Dori Frost, Lorraine Williams, Bill Boynton, and Tony Parrish

Commissioners Absent: Paul Prevenas and Craig Mickelson

Staff Present: City Manager Leroy Blodgett, Community Development Director Leo Lightle, Public Works Supervisor Dennis Barlow, Community Development Secretary Linda Barker

Leroy Blodgett welcomed two new Commissioners, Tony Parrish, Position #4, and Bill Boynton, Position #5. Commissioner Parrish replaces Nancy Shute who resigned for family health concerns. Commissioner Boynton replaces Chair Russ Fritz who has accepted a position on the Planning Commission.

It was also noted that, for the first time, city staff would assume the recording secretary duties. Linda Barker was introduced to the Commission as the new recording secretary.

Commissioner Frost moved, Commissioner Canfield seconded and the Commission voted unanimously to appoint Craig Mickelson as chair of the Commission. Also accepting an appointment as vice-chair was Tony Parrish. His nomination was proposed by Commissioner Frost and seconded by Commissioner Boynton; voting was unanimous. As Commissioner Mickelson was absent Commissioner Frost acted as chair for the meeting.

Minutes

Commissioner Parrish moved, Commissioner Boynton seconded and the Commission voted unanimously to approve the August 23, 2001, minutes as written.

Public Appearances

Randy Deneau, President of the Brookings-Harbor Little League, presented a letter outlining a Little League proposal for improvements to the fields and support buildings at Bud Cross Park (letter attached and made a part of these minutes). The District 8 Little League Board has requested the Brookings-Harbor Little League host post-season tournaments in 2002, however some items on the list need to be accomplished before the playing season in order to hold the tournaments in Brookings. The Commission accepted the request and approved item No. 1, installation of new foul line and outfield fence on the softball field financed by the Little League (motion: Commissioner Boynton, second Commissioner Williams, unanimous vote by Commission). Other items on the list will be considered by staff and the Commission and will come back to the Commission at a future meeting in time for the Little League to give a response to District 8. Curtis Deneau also spoke to the Commission regarding this request.

Committee Reports

Stout Park: Commissioner Parrish requested and was appointed to head this committee. The vacancy was created with Nancy Shute's resignation from the Commission.

Commissioner Boynton accepted an appointment as head of the Parks Master Plan committee.

Chetco Point Park: City Manager Blodgett reported a work party had been held.

Softball/Soccer Fields: No report

Kidtown: Commissioner Frost stated students from the high school participated in a work day at Kidtown on October 19. City staff Dave Lentz and Randy Mitchem provided support and supplies. Wood chips were raked back into the center of the play area and trash was picked up. She stated the students did an exceptional job. There had been discussion about a fundraiser for Kidtown, an Oktoberfest. Timing difficulties prevented this and further discussion is continuing on a spring fundraiser.

Skate Park: Work is progressing nicely on the Skate Park. City Manager Blodgett said the construction crew had actually planned to skate on the center bowl of the facility this evening at 5:00 p.m. Concrete was poured in this section earlier this week. He added the Port of Brookings-Harbor bent the 3" pipe that was needed for the top edge saving the city around \$1,000. South Coast Lumber donated the lumber and city public works crews have worked closely with the Dream Team Builders. A breakdown of expenditures will be available at the next Skate Park Committee meeting, November 1. The Skate Park Committee is working on rules and guidelines, gathering information from other parks around the state. Community Development Director Lightle added that Crescent City and Port Orford are also beginning to build skate parks.

S.A.Y.: After spending several months looking into the costs and feasibility of covering the current pool, the committee is recommending pursuing purchase of a new site for the pool and incorporating an activities center into its construction. Parking limitations at Bud Cross Park, and the cost of improvements and upgrading the present pool to current standards all were considered in this decision. Commission Boynton accepted appointment to the S.A.Y. Committee as the Parks and Recreation Commission representative.

Volleyball Courts: Public Works Supervisor Barlow reported the sponsors of the courts are having trouble getting the sand. While they have a permit to take sand at Pistol River, at this time they have not be able to line up enough dump trucks to haul it to Azalea Park. They can purchase the sand delivered for \$2,400 and are looking into fundraisers for this purchase.

Liaison Reports

Azalea Park Foundation: Commissioner Williams was also pleased with the help given by the high school students at the work party on October 19. Tulips and daffodils were planted, flowers deadheaded and general fall cleanup accomplished.

Staff Announcements/Concerns/Follow-ups

Financial Report: None

Parks and Fields Use Calendar Update: None

Parking Lot—Azalea Park No. Bank Chetco softball field: Work is continuing on this area. Public Works Supervisor Barlow asked the Commissioners to tour the area and give recommendations on the size of the buffer zone between the parking lot and the bandshell. It appears the lot will hold between 40 and 60 cars.

Dog nuisances: Community Development Director Lightle reported the city's nuisance ordinance addresses dog nuisances including wastes. He supplied the Commission with pictures of the bag dispenser currently being used at the Port of Brookings-Harbor. After discussion it was decided dog wastes were not a major problem in city parks but city staff will continue to monitor the situation.

Discovery Center Status: No report

Sudden Oak Death: No report

Other: City Manager Blodgett stated the city listed three park-related items on the needs and issues list that is used by funding agencies to select projects. Those items are 1) parks master plan, \$50,000; 2) restroom and concession building at Azalea Park, \$80,000; and 3) parking lot at Azalea Park, \$60,000.

A group that would like to set up a "frisbee course" at Azalea Park approached him. Basically this would be to hang chain baskets in the trees, which are the targets for the players in a game with rules similar to golf. Blodgett said the area below the lower parking lot could be used and the Commission granted approval for the group to put together a proposal for consideration.

Commissioner Comments

Both new Commissioners indicated they were pleased to be part of the Parks and Recreation Commission.

There being no further business before the Parks and Recreation Commission, the meeting adjourned at 8:05 p.m.

Respectfully submitted,



Linda Barker
Recording Secretary

Approved by the Planning Commission
November 16, 2001
(Date)

RECEIVED

OCT 25 2001

10-25-01

To: City of Brookings
Parks and Recreation Department

From: Brookings-Harbor Little League

CITY OF BROOKINGS
COMMUNITY DEVELOPMENT

Subject: Improvements at Bud Cross Park

Brookings-Harbor Little League is requesting permission to make the following improvements to the fields and support buildings at Bud Cross Park. The purpose of these improvements is the betterment for regular season play and to have the ability to host Little League post season tournaments. District 8 has already requested us to host the District 8 Softball tournament for the 2002 season.

The improvements requested are as follows:

1. Installation of new foul line and outfield fence on the softball field.
2. Replant grass on softball field to regulation depth from home plate. Regulation depth is a 60-foot radius from the pitchers plate which is 40 feet from home plate.
3. Repair and repaint Snack Shack and equipment shed. Paint color is suggested to be forest green.
4. Erect scorer's platforms on both fields behind home plate.
5. Place secondary equipment shed no larger than 8 X 10 feet in the vicinity of the snack shack. The shed could be placed on pier blocks and not be permanently affixed to the ground.
6. Erect two wooden scoreboards on both fields beyond the right-center field fences.

Brookings-Harbor Little League will be able to finance requests 1,5,6. We are requesting assistance from the Parks and Recreation Department for requests 2,3,4. We are also requesting assistance in hauling away old fencing material and trash from the fencing projects located behind the snack shack. Thank you for consideration in this matter.

Sincerely,



Randolph W. Deneau, President
Brookings-Harbor Little League

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10-25-01

To: City of Brookings
Parks and Recreation Department

CITY OF BROOKINGS
COMMUNITY DEVELOPMENT

From: Brookings-Harbor Little League

Subject: Facility use Request

Brookings-Harbor Little League is requesting the use of the following fields for practices and games for the upcoming 2002 Baseball/Softball season.

Bud Cross Park

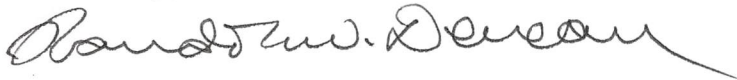
Both fields from February 1 thru July 31-3:00 PM until dark. This would cover practices, regular season play and All-Star practices and Tournaments (tentative).

Azalea Park

Both fields from March 1 thru June 16-3:00 PM until dark. Saturday practices would run from 8:00 am to 2:00pm. These fields would be utilized for practices only; no games to be scheduled on these fields.

Thank you for your consideration in this matter.

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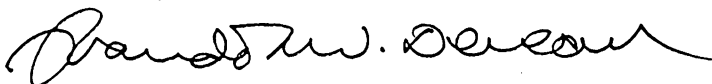
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