

PARKS & RECREATION COMMISSION
MINUTES
January 25, 1995

- I. Meeting called to order by Chairperson Keith Pepper.
- II. Roll was called with all members present except Bill Scales.
- III. Minutes of meeting held on January 4, 1995 were read and approved. Keith announced that Bill Scales submitted his resignation from the PRC. In order to keep the commission at full strength to share the work load, Mayor Davis has been notified to backfill the vacancy as soon as possible.
- IV. SCHEDULED PUBLIC APPEARANCES
No scheduled public appearances. In attendance were City Manager, Tom Weldon, and BACA representatives, Ann Gebhart and Buzz and Hope Hansen.
- V. COMMISSION BUSINESS
 1. Stage Under The Stars: Keith presented eight color and material samples for the stage covering. The material would last approx. eight years and is resistant to mold and mildew. After discussion, Lee made a motion to accept the opaque white "PC" color because of its background versatility. Olivia seconded the motion with unanimous approval from the PRC. Tom Weldon agreed to contact the manufacture and place the color order. Ann Gebhart expressed a concern about the canopy supports rusting as noted on the structure in Roseburg and that the manufacture should be made aware of our area's environmental conditions. Keith stated the company is aware of our corrosive atmosphere and that our support beams would be galvanized rather than the standard enamel. Tom stated the manufacture will provide one supervisor to oversee erection of the stage cover but four additional volunteers will be needed to assist with the project. Buzz Hansen stated that in order for him to finish his stage diagrams for the bid package, an electrical schematic was needed. Discussion took place on light pole and pathway light placements. Buzz stated he would contact Tim Stadleman for specific electrical information needed to finish the plans.
 2. Park Rules, Regulations, and Reservations: Keith stated the city has been receiving questions about park use fees and reservations. The stage area as well as other proposed heavy use areas will need use guidelines. City ordinances will need to be reviewed and recommendations made for park area use enforcement. Keith stated he would organize a committee comprised of various park interest groups to brainstorm possible rules, regulations, and fees to provide user safety, resource protection, and city revenue for all park areas. Don also volunteered to assist Keith since this project had

been started a few years ago.

VI. SUBCOMMITTEE REPORTS

1. Tennis Courts: Lori stated there was nothing to report. Keith distributed a memo from Bev Shields, City Finance Director, stating that the adjacent residents to the tennis/basketball courts did not express any concern about night lighting the area. Contacted individuals seemed pleased that they were consulted before action was taken.
2. Kidtown Landscape: Tony reported that wet conditions delayed any soil processing for the kidtown landscape project.
3. Stout Park: Keith reported that with the advice of USFS personnel, the proposed trail was relocated in some areas to facilitate handicap access. There was also considerable discussion about constructing a restroom.
4. Azalea Park: Tom Weldon reported that the old stage needed to be removed and that the fire department planned to burn it for practice. It was mentioned that the adjacent azaleas needed to be removed first. Since the azaleas can not be placed where they are needed until after stage construction, the plants will have to be stored in a shady area.

VII. STAFF ANNOUNCEMENTS

Tony and Tom reported that an American Music Festival Committee had been formed to promote and schedule events for the Stage Under The Stars. The first outside event will take place July 4th. Tom also announced the development of a Group for Better Brookings which will promote city enhancement projects. Tom also asked if the PRC would like to submit a list of park projects to be considered in the city's budget goal setting process for the next fiscal year. After some discussion, the following goal setting list was developed for recommendation to the City Council.

- * Fund one FTE for park maintenance
- * Fund a year round youth recreation program
- * Upgrade Azalea restroom
- * Develop additional parking at Azalea
- * Develop a community center at Azalea
- * Extend swimming pool season
- * Fund development of site plans for all city parks

Keith made the motion to submit the list to the City Council for consideration. Don seconded the motion with unanimous approval from the PRC. Keith stated he would present the list at the next council's workshop.

Lori reminded everyone that the next park tax district meeting would be held at the Beachfront Best Western on Feb. 2nd, at 7 P.M.

Due to foreseeable absenteeism for the next regular PRC meeting,

the meeting was rescheduled for Wed., Feb 15, at 7 P.M.

VIII. UNSCHEDULED PUBLIC APPEARANCES
No unscheduled public appearances.

IX. Meeting was adjourned at 9:00 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Don Higginson". The signature is written in dark ink and is positioned below the typed name.

Don Higginson