

approved
9/22/94

CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION
MINUTES FROM MEETING OF AUGUST 24, 1994

- I. The meeting was called to order at 7:00pm, by temporary chairperson Pepper.
- II. Commissioners present: Rogers, Abbott, Higginson, Pepper. City staff present: Leo Lightle, acting City Manager.
Commissioners absent: Watson, Scales (leave of absence)
- III. Commissioner Rogers moved for approval of June 28, 1994 minutes. Commissioner Higginson noted that Commissioner Pepper had been added to the Azalea Park Maintenance Committee. Commissioner Pepper noted that it was his understanding that there were two committees for Azalea Park; the Azalea Park Subcommittee to oversee implementation of the Azalea Park Plan which he had volunteered for, and the Kidtown Landscape Subcommittee which was to work with that group on their present plans. Pepper noted that he had forgotten to include the Kidtown Landscape Committee which consisted of Commissioners Higginson and Rogers and that he would submit amended minutes at the September meeting. Seconded by Higginson. All approved.
- IV. Scheduled Public Appearances: None.
- V. Commission business:
 - 1. Subcommittee Reports:

KIDTOWN LANDSCAPE: Commissioner Rogers reported on the Kidtown Landscape subcommittee. A copy of her notes and a letter from Stacey Randolph is attached. Commissioner Pepper addressed Commissioner Rogers concerns about the visually blocked exit from the park at Kidtown. He inquired of Mr. Lightle if the City had considered a one-way entrance to the park, with an exit on Lundeen as proposed in the Park Plan. Mr. Lightle indicated that he had just seen the plan and thought it was a good idea. Commissioner Pepper suggested that this would alleviate the visibility problem as the obstructed view only occurs when leaving the park onto Old County Road.

STOUT PARK: Commissioner Pepper reported that the Friends of Stout Park group has not yet met to discuss allocation of Stout Park Maintenance funds.

PARKS & REC. TAX DISTRICT: Commissioner Pepper reported that he received the packet of information that day and had not had a chance to review the materials. He plans to set up a meeting with Commissioner Watson in September to discuss and confer with Ms. Hanson who presented the materials and Mr. Ed Gray from the Port Commission who is familiar with the process.

TENNIS COURTS: Commissioner Pepper reported receiving a call from a citizen regarding trash at the tennis courts. He inquired of Mr. Lightle if the City could provide a trash can within the fence at the courts. There were several members of the tennis group in attendance including Shirley Wood, Jack Dahl, and Bob Earl. They indicated that trash was not a significant problem, but that it would be helpful to have a trash can there. Mr. Earl was surprised that there did not seem to be coordination between the Commission and City staff. It was explained to Mr. Earl that the Commission was pleased that we were receiving more input from staff and that Mr. Lightle was directing citizen groups to the commission with their projects. Commissioner Pepper explained that the purpose of the subcommittees was to provide a more direct access to the commission by the public. The subcommittee can meet with the group and can report back or bring proposals to the commission at our regular meetings. The end result is that the groups can get feedback from the commission in a much more timely fashion and ultimately speed up the approval process. There was some concern from the group that the funds that they have deposited might be used for something else by the City. Mr. Lightle indicated that it was their money which was on deposit, and that it was up to them how it is to be used, keeping in mind that the Commission and ultimately the City Council needed to approve the project. Mr. Earl noted that they should become more organized group so that they can decide what to do next. Commissioner Pepper noted that is why they should meet with Commissioner Watson so that they can firm up their ideas on how they as a group wish to proceed.

AZALEA PARK: Mr. Lightle suggested that the Commission set a date for a work study session with all of the interested groups for Azalea Park, including the baseball group, BACA, and Kidtown. He believes it is necessary that these groups coordinate with the commission and city staff so that the park does not become chopped up. He will also try to have a representative from Coos-Curry electric present, so that the electricity needs for the park can be assessed. He stated it is important that the infrastructure work be done soon, taking into consideration the anticipated future needs of the park. He also felt that one of the items to be addressed would be identifying the path system for the park. He was pleased to see that the Azalea Park Plan addresses some of these items. The Commissioners agreed and a tentative date of September 8, 1994 at 7pm was set.

- VI. Staff Announcements: Commissioner Pepper inquired as to the status of the Park Reservation form and the Metal Detector rules which were sent back to staff with recommended changes. Mr. Lightle suggested that Donna M. Van Nest be contacted. Commissioner Pepper agreed to contact her for an update.
- VII. Unscheduled public appearances: none.
- VIII. Adjournment: Commissioner Abbott moved for adjournment. Seconded and approved.

Azalea Park/Kidtown

Received Azalea Park master plan copy from Keith. An excellent plan. I then made an appointment with Leo Lytell, Public Works and acting City manager.

Safety, maintenance, parking were the main issues discussed. It is important for the Brookings Parks and Recreation commission to coordinate all applications/activities in our Parks.

Leo had public work crews remove some of the brush and an alder. I requested all commissioners to look at the stop sign on leaving parking lot at Kidtown. The brush here obstructs pedestrian and auto visibility. We are concerned about safety. I recommend berry and other brush be removed and the existing azalea plants be pruned for visibility. Leo did not want public works to clear area until the commissioners advise.

Leo stated public works will pave and stripe parking lot next to Kidtown. The city will look into putting water and drainage in for baseball fields. Coos Forest Protection Asso. has volunteers doing bush clean up at various parks. Will come to Azalea park when they can. *****

A meeting was held with Stacy Randolph on current status of Kidtown. The schematic landscape plan is not complete. I was given a rough outline. The sign is almost complete.

*****Question on city's plans regarding Lundeen. Lundeen will be widened and be a two way street.

Telephone booth is in the wrong place. Kidtown ^{should} look into grant to have it moved into an area where it is visible and safe.

Stacy- August 20 at 4:30 fellow commissioner Don Higginson met me and Joe Cello and Judy Rupert representing Kidtown and the landscape recommendations.

I will pass out a copy of rough draft. We discussed having schematic plan for this Wed. August 24th meeting.

It was recommended to Joe Cello the horseshoe pits be moved away from Kidtown. An area shaded and in between Kidtown and baseball fields be used. Don stated the Lundeen side of the park will be for the noisy activities. On the opposite side of the park will be more passive. Don pointed out that cobbler ^{stones} can turn into missels. We recommended more lawn areas, Leo also suggested open lawn areas. Don also suggested two sided benches. We suggested areas with less maintenance.

Don mentioned an application process. I haven't heard of this. -Do we have a copy?

Back to Leo and our coordination of groups at Kidtown. Do we have any information on BACCA Stage under the stars? Baseball fields? Eventually a ~~camp~~ ^{Park} host may be available at Park. The camp host provides their own RV. We do not have water or sewer lines. More than likely if we have a ~~camp~~ ^{Park} host it will be located near baseball vendor building.

Lee Rogers

8-24-94

August 23, 1994

Parks and Recreation Commission
898 Elk Street
Brookings, Or. 97415
Att: Commissioners

Friends of KidTown Playground
P.O. Box 6963
Brookings, Or. 97415

Dear Commissioners:

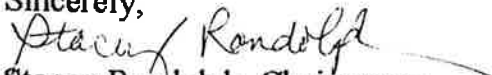
This is a follow up letter in reference to our request for landscaping in and around the KidTown Playground area.

I met with Leo Lightle, interim City Manager and Dennis Barlow, Superintendent of Public Works on Thursday of last week to discuss suggested proposals by our volunteer landscape people. After walking the area, Leo and Dennis felt the suggestions were good, with a few ^{amendments} ~~additions~~. The ^{existing} ~~existing~~ ^{walkway} ~~walkway~~ ^{is} ~~is~~ ^{to be} ~~to be~~ dismantled, can be rerouted to meet with the existing picnic tables and connect with the path just right of the playground, near the restrooms. This will allow for a large grassy area behind and to the right towards the picnic area.

Also, the City is willing to help clean up around the area, the scrub brush near the restrooms, and parallel to Old County Road and Lundeen Lane. They also are willing to help clear a couple of alders near the proposed horseshoe pits. Enclosed with this letter you will find rough notes as to what type of plants and ideas for the areas we are proposing to upgrade. As soon as we have a landscape drawing, we will submit that to you the commission.

Should you have any further questions, please contact me.

Sincerely,


Stacey Randolph, Chairperson
(469-0583)