

Nov. 25, 1991 7:30P

- I. Meeting called to order by Chairperson Steve O'Brien.
- II. Roll was called with all members present except Jim and Mary Lee.
- III. Minutes from previous meeting were not available to be read for approval.

IV. SKATEBOARD PROGRAM

Steve opened the meeting stating that a final recommendation or resolution on the skateboard issue needed to be formulated tonight for it to be submitted in time for the council agenda. There was discussion at length concerning site locations, implementation time frames, and skateboard structures. Michael and Marihelen Pitts-Campbell were in attendance offering support and suggestions for the proposal. The final recommendation, which would be presented to the council, contained the following elements:

Sites: Swimming pool parking area; area next to city hall; area at corner of Wharf and Railroad. The latter two sites would require a low cost, temporary asphalt pad of 30'X50' or larger.

Facilities: Existing ramp next to city hall would be incorporated with other obstacle structures provided by private interests.

Time Frame: Implementing the program within 60 days after approval was discussed. Along with the recommendation, Steve would provide the following information in his presentation to the council.

- Three sites scattered throughout the city would provide a better opportunity for children to participate in a safe skateboard area near their home and reduce congestion at other sites.
- proposed sites would only be temporary until a permanent site(s) could be selected and constructed.

V. AZALEA MASTER PLAN

Steve mentioned, hopefully, that U of O would allow graduate students to work on the project next semester. Don mentioned that while we are waiting for the U of O decision, we could start the public involvement process or town hall meetings which need to take place regardless of who does the master plan work. There was discussion on how the public meetings should be conducted. Don mentioned the nominal group process which seemed acceptable to everyone. To ready ourselves for the town hall meetings, Steve asked everyone to develop a list of questions that needed to be asked to stimulate public response. Don mentioned that fact sheets need to be compiled to provide background information for commissioners so they are knowledgeable with the correct information and that all answers are consistent. The background information will be needed to respond to the public's questions while they are formulating a better response to the main questions (those from our list).

A work session was slated for Dec. 11 at 7P in Evergreen Bank to establish a time frame for implementing the town hall meetings. It was also decided that the work session would cancel the regular meeting scheduled for Dec 18.

VI. COMPREHENSIVE PLAN STRATEGY

Due to the lateness, this item was deferred to the next work session on Dec. 11.

VII. COMMISSION POLICY

Don presented three possible choices for a PRC policy as developed by the subcommittee. Commissioners received copies for review to be voted on during the Dec. 11 work session.

Steve reminded commissioners that he wanted a list of summer program enhancement ideas submitted at the next work session so the Myer grant could proceed. Steve also expressed a need to consider future park acquisition through the process where developers have to provide so much open space before they can develop. Don mentioned that was part of the comprehensive plan strategy and as soon as that proposal gets implemented we can assign that item as one of our first goals.

- VIII. The November 25 work session was adjourned at 10P.

Respectfully submitted, *[Signature]*