

MINUTES
PARKS & RECREATION COMMISSION
REGULAR MEETING
May 7, 1981

I. CALL TO ORDER

The meeting was called to order by Chairman Terry Phillips at 7:42 p.m.

II. ROLL CALL

Members present were: Martin Palmer, Michelle Fallert, Jim Harness, Terry Phillips and Councilman John Geraghty. Staff present were: City Manager Lynn Stuart and Building Official Marshall Ferg.

III. APPROVAL OF MINUTES

The minutes of the April 2nd regular meeting and April 16th special meeting were read and approved.

Councilman Geraghty suggested that the minutes of the meetings were in each packet, therefore it was only necessary to approve them with any corrections.

IV. OLD BUSINESS

1. Trash Pickup

Councilman Geraghty reported that Dorothy Shurtleff donated several 50 gallon barrels for trash at the parks. Don Soward, the Parks maintenance man reported that he is taking care of the trash.

2. Watering Ball fields.

Don Soward also reported that the field was being watered and that Little League was doing the work.

V. COMMISSION BUSINESS

1. Bonnie Litty resignation

MOTION by Commissioner Palmer, seconded by Commissioner Fallert that we accept Bonnie Litty's resignation. Motion carried unanimously.

After discussion about appointing a new member to the Commission the following motion was made:

MOTION by Councilman Geraghty, seconded by Michelle Fallert that we go through the news media to advertise for applicants interested in being appointed to the Parks & Recreation Commission. Motion carried unanimously.

2. Parks & Recreation committee formation

Councilman Geraghty discussed with the Commission the formation of committees to handle the parks program. He felt that there should be 6 committee functions with each member being appointed to a specific job. Commissioner Harness felt that this should be an annual appointment. The discussion was tabled until the next meeting to allow members to consider the matter and offer more input.

3. Inter-commission communications

Councilman Geraghty discussed his proposal to appoint a procedures committee to formulate a set of standard operating procedures. Attached and made a part of these minutes is the Proposal of Standard Operating Procedures. Councilman Geraghty suggested that Commissioner Harness oversee this Committee. Commissioner Harness accepted as a committee of one.

4. Agenda preparation.

Councilman Geraghty suggested more input from the Commission members concerning Agenda items. He stated that the Agenda was prepared and packets made available to members on the Friday before the meeting. The deadline for Agenda items should be Wednesday of the week the packets are prepared.

VI. MANAGER'S ANNOUNCEMENTS

1. Park Maintenance program

City Manager Lynn Stuart introduced Don Soward, the Parks maintenance employee. Don spoke about the parks and his maintenance schedule with the Commission.

2. Swimming pool

Pool Director Jeanne Russ reported on the pool. The heater had been repaired and seemed to be operating properly. Jeanne passed out swimming schedules to all Commission members.

3. Parks need priority list

The City Manager reported that the restrooms were scheduled for final inspection and that the final billing for grant fund reimbursement should be sent to the State. Commissioner Harness asked that the Parks Commission be informed of all City property now that the property inventory is complete.

4. Summer youth employment program

The City Manager reported that Public Law 93-2303 created the Summer Youth Employment Program. The City has been approved for two youths to work in the parks. The program will start on June 16th and end August 15th.

5. Ball field construction


Councilman Geraghty spoke about the Commission working with the different ball leagues and school personnel to develop additional ball fields.

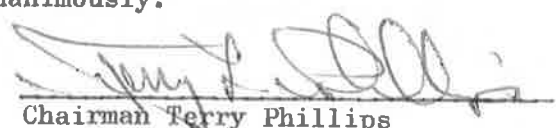
VI. ADJOURNMENT

MOTION by Commissioner Palmer, seconded by Commissioner Fallert that the meeting be adjourned. Motion carried unanimously.

The meeting was adjourned at 9:05 p.m.

ATTEST:


Marshall Ferg, Building Official


Chairman Terry Phillips