

MINUTES
CITY OF BROOKINGS
PARKS & RECREATION COMMISSION
SPECIAL MEETING
APRIL 16, 1975

Meeting called to order at 7:30 p.m. by Chairman Lee Hansen. Members present: Lee Hansen, Bruce Kent, Ellis Watkins, Al Phillips, Del Oliver, and Clarence Fix. Also present were Sally Kruse, Pool Manager, and Elmer Lee, Supt. of Public Works. Jack Ross asked to be excused as he had other commitments.

Minutes of previous meeting read and approved.

Jack did report that turf for Little League Baseball Field was available.

Lee Hansen asked Jack Ross about the possibility of visiting pools in other towns of comparable size and view their operation to become more familiar with pool operations. Jack said he would check on this matter and let us know the feeling of the City Council about this.

Discussed proposed budget for swimming pool. Outlined proposed expenditures for July 1, 1975, to July 1, 1976. Total proposed budget \$51,949.00. MOTION made by Ellis Watkins seconded by Al Phillips. Motion carried by unanimous vote.

Elmer Lee presented figures for rest-room for Easy Manor Park.

Concrete	\$ 151.00
Concrete Blocks w/Steel	1,900.00
Lumber, Doors, etc.	995.75
Rough Plumbing & Setting Fixtures	1,400.00
Electric	700.00
Roof	100.00

MOTION made by Al Phillips to authorize Elmer Lee use the available \$2,000.00 to purchase materials toward construction of the rest-room in Easy Manor Park. Seconded by Del Oliver. Motion carried.

Proposed budget for Easy Manor Park and other proposed City Parks.

Contingency Fund	\$ 500.00
Easy Manor Park Rest-room	3,247.00
Playground Equipment & Tables	1,300.00
Total	\$5,047.00

MOTION made by Al Phillips, seconded by Ellis Watkins, to submit proposed budget for City Parks in the amount of \$5,047.00. Motion carried.

Meeting adjourned at 9:35 p.m.


SECRETARY

ATTEST:



DETAILED REQUIREMENTS

FORM LB-31

PARKS & RECREATION - GENERAL
DEPARTMENT - FUND

HISTORICAL DATA			BUDGET	NO. OF EMP'S.	REQUIREMENT DESCRIPTION	RANGE	BUDGET FOR ENSUING YEAR			
ACTUAL	FIRST PRECEDING YEAR	CURRENT YEAR					PROPOSED	APPROVED	ADOPTED	
1	0-	0-	0-	1	PERSONAL SERVICES					1
2	0-	0-	0-		Park Attendant	6,036.00	6,036.00	6,036.00		2
3	0-	0-	0-		Payroll Taxes & Insurance	875.00	875.00	875.00		3
4	0-	0-	0-		Retirement	472.00	472.00	472.00		4
5					Total Personal Services	7,383.00	7,383.00	7,383.00		5
6										6
7					MATERIALS & SERVICES					7
8					Parks & Recreation Commission	-0-	50.00	50.00		8
9	1,965.93	2,384.71	2,500.00		Tennis Court & Facilities	35,000.00	35,000.00	35,000.00		9
10	0-	2,072.96	35,000.00		Little League Park Improvements	1,500.00	1,500.00	1,500.00		10
11	0-	0-	1,500.00		Stout Park Maintenance	650.00	600.00	600.00		11
12	1,965.93	4,457.67	39,600.00		Total Materials & Services	37,150.00	37,150.00	37,150.00		12
13										13
14										14
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31	1,965.93	4,457.67			TOTAL EXPENDITURES					31
32					Unappropriated Ending Fund Balance					32
			39,600.00		TOTAL REQUIREMENTS	44,533.00	44,533.00	44,533.00		

DETAILED REQUIREMENTS

FORM LB-31

PARKS & RECREATION - GENERAL
DEPARTMENT - FUND

HISTORICAL DATA				BUDGET	NO. OF EMPRS.	REQUIREMENT DESCRIPTION	R A N G E	BUDGET FOR ENSUING YEAR		
ACTUAL	FIRST PRECEDING YEAR	CURRENT YEAR	PROPOSED					APPROVED	ADOPTED	
SECOND PRECEDING YEAR										
-0-	-0-	-0-	-0-	1	PERSONAL SERVICES					
-0-	-0-	-0-	-0-		Park Attendant	6,036.00	6,036.00	6,036.00	6,036.00	2
-0-	-0-	-0-	-0-		Payroll Taxes & Insurance	875.00	875.00	875.00	875.00	3
-0-	-0-	-0-	-0-		Retirement	472.00	472.00	472.00	472.00	4
					Total Personal Services	7,383.00	7,383.00	7,383.00	7,383.00	5
					MATERIALS & SERVICES					6
					Parks & Recreation Commission	-0-	50.00	50.00	50.00	7
1,965.93	2,384.71	2,500.00	2,500.00		Tennis Court & Facilities	35,000.00	35,000.00	35,000.00	35,000.00	8
-0-	2,072.96	35,000.00	35,000.00		Little League Park Improvements	1,500.00	1,500.00	1,500.00	1,500.00	9
-0-	-0-	1,500.00	1,500.00		Stout Park Maintenance	650.00	600.00	600.00	600.00	10
-0-	-0-	600.00	600.00		Total Materials & Services	37,150.00	37,150.00	37,150.00	37,150.00	11
1,965.93	4,457.67	39,600.00	39,600.00							12
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1,965.93	4,457.67				TOTAL EXPENDITURES					31
					Unappropriated Ending Fund Balance					32
		39,600.00			TOTAL REQUIREMENTS	44,533.00	44,533.00	44,533.00	44,533.00	

DETAILED REQUIREMENTS

FORM LB-31

PARKS & RECREATION - GENERAL

DEPARTMENT - FUND

HISTORICAL DATA				NO. OF EMPRS.	REQUIREMENT DESCRIPTION	RANGE	BUDGET FOR ENSUING YEAR			
ACTUAL PRECEDING YEAR	FIRST PRECEDING YEAR	BUDGET CURRENT YEAR	PROPOSED				APPROVED	ADOPTED		
-0-	-0-	-0-	1	PERSONAL SERVICES						
-0-	-0-	-0-		Park Attendant	6,036.00	6,036.00	6,036.00	6,036.00	2	
-0-	-0-	-0-		Payroll Taxes & Insurance	875.00	875.00	875.00	875.00	3	
-0-	-0-	-0-		Retirement	472.00	472.00	472.00	472.00	4	
				Total Personal Services	7,383.00	7,383.00	7,383.00	7,383.00	5	
				MATERIALS & SERVICES						
				Parks & Recreation Commission	-0-	50.00	50.00	50.00	8	
1,965.93	2,384.71	* 2,500.00		Tennis Court & Facilities	35,000.00	35,000.00	35,000.00	35,000.00	9	
-0-	-0-	1,500.00		Little League Park Improvements	1,500.00	1,500.00	1,500.00	1,500.00	10	
-0-	-0-	600.00		Stout Park Maintenance	650.00	600.00	600.00	600.00	11	
1,965.93	4,457.67	39,600.00		Total Materials & Services	37,150.00	37,150.00	37,150.00	37,150.00	12	
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1,965.93	4,457.67			TOTAL EXPENDITURES					32	
				Unappropriated Ending Fund Balance						
				TOTAL REQUIREMENTS	44,533.00	44,533.00	44,533.00	44,533.00		

DETAILED REQUIREMENTS

FORM LB-31

PARKS & RECREATION - GENERAL
DEPARTMENT - FUND

HISTORICAL DATA				BUDGET	NO. OF EMP'S.	REQUIREMENT DESCRIPTION	R A N G E	BUDGET FOR ENSUING YEAR				
ACTUAL PRECEDING YEAR	FIRST PRECEDING YEAR	CURRENT YEAR	PROPOSED					APPROVED	ADOPTED			
-0-	-0-	-0-	-0-		1	PERSONAL SERVICES						1
-0-	-0-	-0-	-0-			Park Attendant	6,036.00	6,036.00	6,036.00			2
-0-	-0-	-0-	-0-			Payroll Taxes & Insurance	875.00	875.00	875.00			3
-0-	-0-	-0-	-0-			Retirement	472.00	472.00	472.00			4
						Total Personal Services	7,383.00	7,383.00	7,383.00			5
						MATERIALS & SERVICES						6
						Parks & Recreation Commission	-0-	50.00	50.00			7
1,965.93	2,384.71	2,500.00	2,500.00			Tennis Court & Facilities	35,000.00	35,000.00	35,000.00			8
-0-	2,072.96	35,000.00	35,000.00			Little League Park Improvements	1,500.00	1,500.00	1,500.00			9
-0-	-0-	1,500.00	1,500.00			Stout Park Maintenance	650.00	600.00	600.00			10
-0-	-0-	600.00	600.00			Total Materials & Services	37,150.00	37,150.00	37,150.00			11
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1,965.93	4,457.67					TOTAL EXPENDITURES						31
						Unappropriated Ending Fund Balance						32
		39,600.00				TOTAL REQUIREMENTS	44,533.00	44,533.00	44,533.00			

DETAILED REQUIREMENTS

FORM LB-31

PARKS & RECREATION - GENERAL
DEPARTMENT - FUND

1	HISTORICAL DATA			NO. OF EMP.	REQUIREMENT DESCRIPTION	R A N G E	BUDGET FOR FISCAL YEAR			
	ACTUAL PRECEDING YEAR	FIRST PRECEDING YEAR	BUDGET CURRENT YEAR				PROPOSED	APPROVED	ADOPTED	
2				1	PERSONAL SERVICES					
3					Park Attendant	6	9,624.00			
4					Payroll Taxes & Insurance		1,395.00			
5					Retirement		492.00			
6					TOTAL PERSONAL SERVICES		11,511.00			
7					MATERIALS & SERVICES					
8					Parks & Recreation Commission		500.00			
9					Tennis Court & Facilities		42,000.00			
10					Little League Park Improvements		1,200.00			
11					Stout Park Maintenance		600.00			
12					Bud Cross Park Restrooms		13,000.00			
13					TOTAL MATERIALS & SERVICES		57,300.00			
14					<i>Stout Park Facilities</i>		<i>500.00</i>			
15					<i>Easy maintenance Park Improvements</i>		<i>2,000.00</i>			
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31					TOTAL EXPENDITURES					
32					Unappropriated Ending Fund Balance					
					TOTAL REQUIREMENTS					

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	ACTUAL	FIRST PRECEDING YEAR	BUDGET CURRENT YEAR				PROPOSED	APPROVED	ADOPTED	
2				1	PERSONAL SERVICES					1
3					Park Attendant	6	9,624.00			2
4					Payroll Taxes & Insurance		1,395.00			3
5					Retirement		492.00			4
6					TOTAL PERSONAL SERVICES		11,511.00			5
7					MATERIALS & SERVICES					6
8					Parks & Recreation Commission		500.00			7
9					Tennis Court & Facilities		42,000.00			8
10					Little League Park Improvements		1,200.00			9
11					Stout Park Maintenance		600.00			10
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31					TOTAL EXPENDITURES					30
32					Unappropriated Ending Fund Balance					31
					TOTAL REQUIREMENTS					32

*Stout Park - Fertilizer
Easy now or tomorrow*

*5000
3000.00*

DETAILED REQUIREMENTS

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	ACTUAL PRECEDING YEAR	FIRST PRECEDING YEAR	BUDGET CURRENT YEAR				PROPOSED	APPROVED	ADOPTED		
2				1	PERSONAL SERVICES	6					
3					Park Attendant		9,624.00				
4					Payroll Taxes & Insurance		1,395.00				
5					Retirement		492.00				
6					TOTAL PERSONAL SERVICES		11,511.00				
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31					TOTAL EXPENDITURES						
32					Unappropriated Ending Fund Balance						
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DETAILED REQUIREMENTS

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DEPARTMENT - FUND

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