

## PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings  
898 Elk Drive, Brookings, Oregon  
November 21, 2002 7:00 p.m.

### **Call To Order**

Chair Boynton called the meeting to order and led the pledge of allegiance.

### **Roll Call**

*Commissioners Present:* Dori Blodgett, Nina Canfield, Pat Sherman, Lorraine Williams, and Bill Boynton.

*Commissioners Absent:* Tony Parrish and Paul Prevenas.

*Councilors Present:* Councilor Frances Johns Kern and Councilor-elect Craig Mickelson.

*Staff Present:* City Manager Leroy Blodgett, Dave Lentz, Park Maintenance-Public Works, and Community Development Secretary, Cathie Mahon.

### **Minutes**

Commissioner Sherman amended the October 24, 2002 minutes to read, "she spoke to the Coos Bay Code Enforcement Officer, who said she issues about 400 citations (a year), 100 are *litter* related." A motion was made to approve the amended minutes, it was seconded and carried.

### **Presentation:**

City Manager Blodgett gave a *power point* presentation of "litter" featuring Commissioner Sherman's "litter" report into the presentation.

### **Public Appearances**

Dan Kroy introduced himself as the new Vice-President of the Brookings-Harbor Youth Association. He discussed the goals set by the organization.

- Pam Calloway will be working as coordinator in developing a data base of existing facilities in the area;
- The data base will include all the youth organizations like the Boys Scouts, and youth groups;
- One avenue for funds is through an *Edge Wireless* program which gives the organization \$10.00 for every new subscriber;
- Another example to raise money is to have an art auction, art created by children and adults.

He concluded his presentation explaining that *Channel 9* and *Charter Media* have offered their assistance, if needed, with any of their programs.

On behalf of the Commission, Chairman Boynton thanked him for the presentation. It was also noted that Commissioner Dori Blodgett is liaison to the *BHYA* group.

### **Committee Reports Commissioner**

*Stout Park:* Commissioner Parrish was absent but Commissioner Sherman reported she recently met him at the park to survey the *litter*. They discussed different avenues to pursue in making

the park attractive. She said it was Tony's idea to start at the triangle area where the bench is; that area would be good for a *Winter* flower garden. They discussed other issues at the park:

- Remove the Myrtle stumps and turn over the soil
- Have different areas throughout the park adopted by different organizations
- Use some of the *Stout Park* funds for some of the changes
- Develop a long term plan, possibly 7 years for the project

She concluded stating the landscaping in the park is a beautiful layout, the project is doable; it's just a matter of getting volunteer organizations to sponsor an area in the park.

*Chetco Point Park:* Commissioner Canfield stated she plans to join Commissioner Sherman one day at the park to locate and discuss the endangered plant species; those plants endangered in Oregon. She expressed her concern about the spread of the *morning glory*; particularly if fill dirt is taken from the Bruce Brothers construction site (Chetco Point Terrace). It's a very invasive plant and could spread throughout the entire area.

*Kid Town:* Commission Dori Blodgett stated the park looks really good. Dave Lentz, Parks Maintenance for Public Works, conveyed several repair issues:

- The fabric under the bark is breaking up.
- It needs to be removed and replaced with new bark.
- All the hardware on the swings is being "changed-out"
- The hardware upgrade is ten times stronger than the old.

*Softball/Soccer Fields:* Chair Boynton reported the fields are looking good.

*Volleyball Court.* No report.

*Parks Master Plan:* Chairman Boynton reported nothing specific to mention.

*Skateboard Park:* City Manager Blodgett discussed issues of helmets; the City requires them but the insurance company is reviewing the difference between *requirement* and *recommendation*. Included in the discussion was the enforcement aspect of helmets and the kids skateboarding on private property. If a business or private party complains, the City can cite the kids and suggest the property be posted with a *No Skateboarding* sign.

## **Liaison Reports**

*Azalea Park:* Commissioner Williams submitted three plans:

- A plan sketched by Elmo (Williams) of the area next to *Kidtown*. She referenced the area for a new garden, parallel to County Road; landscaping adjacent to *Kidtown*, and the two-rail fence connecting to the existing fence on County Road.
- A blueprint of the new construction site at *Azalea Park* was submitted. She pointed to the placement of the *Snackshack* and restrooms, the floor plan, and elevations of the building.
- A plan of the new tool shed was presented. Discussed was the placement of the tool shed, which will be on Lundeen Lane, under a street light post. Having it placed there, under street light, perhaps will deter vandalism.

Commissioner Williams concluded that despite the past vandalism, the new tool shed project is moving forward.

Buzz Hanson came forward to discuss the *snackshack*. He explained the CB's are interested in finishing up the project and offered to do the siding. The felt is on the roof, making the structure watertight. He stated the tile (for the roof) is paid for and waiting for delivery. There is still debate on whether to use *river rock* or *cultured stone*; it depends on what funds are left after the initial construction.

Councilor Frances Kern commended Buzz Hanson and Commissioner Williams for their dedication and hard work to making Azalea Park a wonderful asset in our community.

Sherri Scott questioned if there has been any contact with Chief Wallace or Chief Sharp on security in the park. Chair Boynton said he had spoken to them about signs and lighting up the *snackshack*. He added a well-illuminated light pole might be a further deterrent to vandalism.

## **STAFF ANNOUNCEMENTS/CONCERNS/FOLLOWUPS**

*Financial Report:* City Manager said the budget is at or below the percentages (of spending).

### *Public Works*

Chair Boynton discussed the new parking lot (Azalea Park) and questioned what it would cost to blacktop the lot. He complimented the Public Works crew for the fine job they are doing

Dave Lentz, Park Maintenance, reported on working with the Little League to keep up maintenance of the fields. The dugouts and fencing are fine but the fields need to be flattened out and re-seeded to look good.

*City Manager:* City Manager Blodgett discussed several items:

- He explained last summer a ball was hit over the fence and broke an individual's windshield; that individual has filed a suit in small claims court for \$500.00.
- City Council will be having a *goal-setting* session in January with the Planning Commission, Parks and Rec Commission, and other key City Staff. They will look at what has been accomplished, what is left to do, and set goals for 2003-04.
- He advised the Commission to have goals ready to submit for the Council to consider
- The City received property from Freda Longstreet's estate. Property on Hazel Street was given to the City; it will be sold and the money will go toward maintenance and improvements at Azalea Park.

### *Meeting Schedule:*

Commissioner Williams made a motion to not have a meeting on December 12, 2003. It was moved and carried.

Commissioner Sherman made a motion to have a letter addressed to City Council recommending that a *litter* program be adopted. Chair Boynton responded he did not think that litter is appropriate for the Commission.

Commissioner Canfield brought up issues regarding the widespread skateboarding through out the city, and the possibility of ordinances to correct or reduce the problem.

With no further business to come before the Commission, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,



Cathie Mahon  
Recording Secretary

Approved by the Parks and Recreation Commission  
1-23-03 (date)