

PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings
898 Elk Drive, Brookings, Oregon
April 25, 2002 7:00 p.m.

Call To Order

Chair Bill Boynton called the meeting to order with the pledge of allegiance led by Commissioner Lisa Nowlin.

Roll Call

Commissioners Present: Nina Canfield, Dori Blodgett, Lorraine Williams, Bill Boynton, Paul Prevenas, Tony Parrish, and Pat Sherman.

Ex Officio Commissioner Present: Lisa Nowlin

Council Liaison Present: Councilor Frances Johns

Staff Present: City Manager Leroy Blodgett, Special Projects Assistant Jeremy McVeety, and Community Development Secretary Linda Barker

Chair Boynton introduced newly appointed Commissioner Pat Sherman. Sherman moved to Brookings in June, 2001, from Canby, Oregon.

Minutes

Commissioner Williams moved, it was seconded, and the Commission voted unanimously to approve the March 28, 2002, minutes as corrected.

Public Appearances

Jennifer Brost, Brookings Parks Master Plan Project Manager for the Community Planning Workshop reviewed work that has been done so far on the masterplan. She gave a presentation on the classification system of parks and asked Commission input on city parks classified so far. The Commission agreed on the following classifications for city parks:

Type of Facility	Service Area	Existing parks of this type
Mini-Parks	0 - 0.25 acres	5th and Easy Mini-park Tanbark Mini-Park Fountain at Chetco & 5 th Richard Mini-Park Medical Service Center Mini-Park
Neighborhood Parks	¼ - ½ mile	Easy Manor Park Stout Park
Community Parks	½ - 5 miles	Bud Cross Park Azalea Park

Commissioner Blodgett moved, it was seconded, and the Commission voted unanimously to maintain the same level of service for parks, approximately 10 acres/1,000 residents, as is currently in place.

Based on input received, Brost recommended the year-round pool/community center complex should be placed as the top priority on the five-year Capital Improvements Plan. She asked the city to forward funding options, such as bond issues, grants, etc. to her.

The Community Planning Workshop requested a June 11, 2002, joint meeting of the City Council, Parks and Recreation Commission and the Planning Commission to consider their draft plan. Public input would also be sought at this meeting.

Committee Reports

Stout Park: No report

Chetco Point Park: Commissioner Canfield noted the north side could be the place to locate a porta-pot. She will contact CTR and get prices and levels of service.

Softball/Soccer Fields: Commissioner Prevenas commented the fields are seeing a lot of use.

Kidtown: None

Skate Park: City Manager Blodgett said the Dream Team crew is in town finishing up the final concrete work. At the next Skate Park Committee meeting, May 1, 2002, the committee will finalize plans for a dedication ceremony for the park, probably to be held in conjunction with the Azalea Festival. Thrasher Magazine has a two page spread in the May edition.

Liaison Reports

Azalea Park Foundation: Commissioner Williams reported 22 volunteers turned out for a successful work party. She showed pictures of a trellis constructed by Greg Shinn. The trellis highlights a natural cul de sac in the Park and may be used for weddings and other ceremonies. The area can hold approximately 30-40 people. Currently roses are planted to twine up the trellis and clematis may also be added. The Foundation will host two work parties in May, on the 4th and 18th. One thousand cosmos and one thousand marigolds will be planted.

Staff Announcements/Concerns/Follow-ups

Financial Report: City Manager Blodgett reported budget documents will be prepared for the Commissioners by the next meeting. The Budget Committee accepted the draft budget at their session April 24 and it next goes to the City Council for final approval.

Parks & Fields Use Calendar Update: none

Yard of the Month/Most Improved Property of the Month program: City Manager Blodgett showed pictures of signs which will be displayed in yards of winning properties for this new Council-approved program. The City will honor a yard of the month and a most improved property of the month between April and September of each year. *Yard of the Month* is a property within the city limits that is considered to have outstanding landscape. *Most Improved Property of the Month* will not necessarily be the most attractive property in town, but a property that has been substantially improved. The improvements may be to the yard, buildings or general property clean-up. Yard Signs will be displayed in the yard of the

winning properties throughout the month and each property owner will be credited \$50 towards their city water/sewer account. A three-member anonymous committee will make the selection.

Golf Tournament: Commissioner Parrish reported that since dates proposed for the city-sponsored tournament had been reserved by other organizations there would be no golf tournament this year.

Other: Council Liaison Johns said any community center/swimming pool project should be designed for all ages, for seniors, students, young children and that she appreciates the Community Planning Workshop's efforts on the Brookings Parks Master Plan.


Commissioner comments

Commissioners Sherman and Parrish concurred that it is seems inconceivable that the swimming pool could be self supporting and a park district is needed.

Chair Boynton announced it would be Recording Secretary Linda Barker's last official meeting as she would be taking over the City Manager secretarial duties in May.

Commissioner Parrish moved, it was seconded and the Commission voted unanimously to adjourn at 9:05 p.m.

Respectfully submitted,


Linda Barker
Recording Secretary

Approved by the Parks and Recreation Commission

MAY 23, 2002 (date)