

PARKS AND RECREATION COMMISSION MEETING MINUTES

City of Brookings
898 Elk Drive, Brookings, Oregon
March 28, 2002 7:00 p.m.

Call To Order

Vice-Chair Tony Parrish called the meeting to order with the pledge of allegiance led by Commissioner Dori Blodgett.

Roll Call

Commissioners Present: Nina Canfield, Dori Blodgett, Lorraine Williams, Bill Boynton, Paul Prevenas, and Tony Parrish.

Ex Officio Commissioner Present: none

Commissioners Absent: Ex Officio Commissioner Nowlin

Council Liaison Present: Councilor Frances Johns

Staff Present: City Manager Leroy Blodgett, Special Projects Assistant Jeremy McVeety, Public Works Supervisor Dennis Barlow, Parks Maintenance Worker Dave Lentz, and Community Development Secretary Linda Barker

Minutes

Commissioner Canfield moved, it was seconded, and the Commission voted unanimously to approve the February 28, 2002, minutes as written.

Public Appearances

There were no public appearances.

Committee Reports

Stout Park: Commissioner Parrish asked if money in the Stout Park Trust Fund could be used to hire a tree service to cut out dead trees in the park. Parks Maintenance Worker Lentz said the city has used Coos-Curry Forest Protective Association to do this in the past at no cost to the city and that he did not know their availability. The Commissioners will meet at Azalea Park on April 9 at 6:30 p.m. to consider whether to leave the lower section in a natural setting or cultivate it into a more formal type setting. City staff will research past Commission direction on the development of the lower section and have it to the Commissioners before their April 9 tour. Commissioner Parrish volunteered his time to do some weeding at the Park but will wait until after consideration by all the Commissioners as to what should be done.

Chetco Point Park: City Manager Blodgett remarked that no applications have been received for the Commissioner position opened by Craig Mickelson's resignation. The position has been readvertised and the Council will be appointing someone at its April 22 meeting.

Softball/Soccer Fields: Commissioner Prevenas commented the fields are seeing a lot of use.

Kidtown: none

Skate Park: City Manager Blodgett said Keith Delaney and Jeff Anderson have been appointed to the Skate Park Committee by the City Council. As the Parks and Recreation Commission is short one member it was decided to appoint a new representative from the Commission at the April meeting. Public Works Supervisor Barlow reported P & S Construction and Kurt Kessler have donated over 200 yards of dirt to complete the Skate Park and P & S Construction is letting the City use its Caterpillar-type tractor to move the dirt. Public Works crews are prepping for the sidewalk completion. This work will be done by a local contractor rather than the Dream Land crew, saving money for the city.

Volleyball Courts – About 1/3 of the needed sand has been delivered to Azalea Park. Public Works Supervisor Barlow stated it is too wet to haul the sand to the volleyball court site so it is being stockpiled at this time.

Parks Master Plan –Commissioner Boynton commented that many good ideas were presented at the Parks Master Plan meeting held March 21 at the Chetco Community Public Library. The parks surveys have been mailed out and are generating a lot of interest and a few phone calls.

Liaison Reports

Azalea Park Foundation: Commissioner Williams reported they held a successful work party. Volunteers “weeded and weeded and then weeded some more.” They are next going to clean berry brambles from the cul de sac behind the stage. Greg Shinn has constructed a trellis for the end of the cul de sac. Climbing old-fashioned roses will be planted to climb the trellis.

Staff Announcements/Concerns/Follow-ups

Financial Report: City Manager Blodgett said city staff has put together a draft balanced budget for next year which will be printed and given to the Budget Committee and the Parks and Recreation and Planning Commissions in April.

Parks & Fields Use Calendar Update: none

B-H Little League banner proposal: Curtis Deneau, representing the Brookings-Harbor Little League, explained the league’s banner proposal. Sponsor banners would be hung on the outfield fences at the Bud Cross Park softball fields as a way to generate revenue for the league. There is room for approximately 30 banners, each 3’ x 6’, and the league hopes to sell all the spaces this year. The banners will be purchased through local companies. They will be hung only during ball season. Commissioner Blodgett moved, it was seconded, and the Commission voted unanimously to allow the Little League to place the banners in the park at the designated time and that the city is not liable for any vandalism that could occur.

City Manager Blodgett asked Deneau if the Little League had any concerns with a request by a property owner on Second Street to close the street at the parking lot. Deneau said as long as there is access to the parking lot his organization would not have concerns with the street closure, but it may impact the high school softball teams as there may not be room for school buses to turn around. City staff will take these comments into consideration when considering the request.

Brookings-Harbor Babe Ruth Association request to use Azalea Park fields for pre-season baseball practice and season games: Public Works Supervisor Barlow reported the Association is asking to make baseball fields out of softball fields. This would also impact the soccer fields and fencing. City Manager Blodgett stated the softball leagues have put a lot of time and expense into construction of the fields. Commissioner Boynton moved, it was seconded, and the Commission voted unanimously to keep the fields for softball use.

Golf Tournament: Commissioner Parrish had good news/bad news. The good news was that 60 to 80 kids are expected to participate in the junior tournament. By beginning the tournament at 8:00 on a Thursday, Salmon Run Golf Course will waive their charges. Pee Wees will play 9 holes, and 13-and-up will play the full 18 holes. Volunteers will be needed to shuttle participants between holes.

Bad news included the dates chosen for the tournament may already be reserved by a group that held a tournament last year. The women's tournament has been eliminated as most local women will be playing in a big invitational tournament the weekend before and just weren't interested in two tournaments in a row. Commissioner Parrish will continue with finalizing dates and events and will report at the next meeting.

Other: Commissioner Boynton volunteered to answer a letter written to the Commission by Boy Scout Gideon Warren. Warren is working on his Citizenship in the Community merit badge and fulfilled one requirement by writing a letter about a problem in the community and giving a solution to that problem. Warren wrote about the swimming pool and the need to enclose it so more people can use it year round. He proposed user fees and a bond measure to finance the construction.

Commissioner Parrish reminded the Commissioners about the "ethics for public officials" presentation that will be given April 8 at 6:00 p.m. by City Attorney John Trew.

City Manager Blodgett announced that Pam Callaway will be heading up the Summer Recreation program this year. Programs will be held in various locations with the school being a primary location since construction on school grounds will be outside not inside this summer. Next year new locations may need to be found.

Commissioner comments

Commissioner Blodgett said she is working as a liaison with the Summer Recreation program and has met with Callaway. Any ideas or suggestions for the program may be given to either Callaway or Commissioner Blodgett.

Commissioner Williams reported two incidences of vandalism at Azalea Park. The soda machine placed there by Sea Cove Training Center was destroyed as well as damage done to the Jubilation statue. She recommended a motion sensitive light and video camera be installed when the new snack shack/restrooms is built.

Commissioner Canfield said she will accept the chair of the Chetco Point Park committee. She also said the Commissioners were receiving duplicates of the financial statements dealing with parks, one by mail and one in the packet. Staff will eliminate this duplication.

Commissioner Parrish agreed with the suggestion to mount security cameras in various places in all the parks. He moved and it was seconded that Commissioner Boynton be elected Chair for the remainder of this year. The vote was unanimous.

There being no further business the Commission adjourned at 7:53 p.m.

Respectfully submitted,



Linda Barker
Recording Secretary

Approved by the Parks and Recreation Commission

4-25-02 (date)