

**PARKS AND RECREATION COMMISSION MEETING MINUTES**  
**City of Brookings**  
**898 Elk Drive, Brookings, Oregon**  
**February 28, 2002**  
**7:00 p.m.**

**Call To Order**

Chair Craig Mickelson called the meeting to order with the pledge of allegiance led by Commissioner Bill Boynton.

**Roll Call**

*Commissioners Present:* Nina Canfield, Dori Frost, Lorraine Williams, Bill Boynton, Craig Mickelson, and Tony Parrish.

*Ex Officio Commissioner Present:* none

*Commissioners Absent:* Paul Prevenas and Ex Officio Lisa Nowlin

*Staff Present:* City Manager Leroy Blodgett, Special Projects Assistant Jeremy McVeety, and Administrative Secretary Sharon Ridens

Chair Mickelson recognized Trent Carruthers, Sports Editor from the Curry Coastal Pilot, and covering for the news department at the Pilot.

**Minutes**

Commissioner Boynton moved, it was seconded, and the Commission voted unanimously to approve the January 24, 2002, minutes as written.

**Public Appearances**

There were no public appearances.

**Committee Reports**

*Stout Park:* Commissioner Parrish reported a dead tree had fallen over on Redwood Street and would provide a "to do" list for Public Works for this spring's needs at the park.

*Chetco Point Park:* Chair Mickelson stated there was no new information on the park.

*Softball/Soccer Fields:* Chair Mickelson advised the recent Slippery Banana Belt was a great success bringing in much revenue to the community.

*Kidtown:* Commissioner Frost stated she went by the park and kids were playing however there was allot of standing water behind it toward the horse shoe pits. She also discussed the guidelines for bark qualifications. Other products were looked at, but committee has decided to stay with the current bark product for safety and esthetics.

Some discussion ensued with Commissioners and audience. She is planning a spring project to raise funds for purchase of the bark.

*Skate Park:* City Manager Blodgett reported he had talked with Randy Gorman about finishing the concrete and that he has agreed to do the project. Dreamland Contractor Mark Scott called recently, however did not leave a telephone number. Therefore, Blodgett is seriously considering using local contractors to finish the project, as it is not critical to have same concrete finish as on the skating portion of the existing concrete. There is a Skate Park Meeting scheduled for Wednesday, March 13, 2002, at 7:00 p.m.. The committee will be considering fencing around the park, having the concrete work finished, moving the park sign out for more visibility, and having more supervision. Blodgett advised Commissioners one of the teachers at Azalea Middle School is conducting on going meetings with students and their parents regarding safety issues, good manners, rules, supervision, and what consequences are to follow when one breaks the "rules". He also stated there are two types of skaters: bowl skaters (the park type) and street skaters. The street skaters are still doing what they always did – using the streets. One of the responses from the Skate Park Committee is to take a flat area down by the restrooms and concrete it for lots of flat surface. This will provide both preferences and hopefully direct the skaters off the streets. The Committee is working on a new ordinance, but still not feeling comfortable with completing it until the skate park is closer to being done.

Commissioner Canfield asked if there is an ordinance stating who has right of way on sidewalks – skaters, pedestrians, bicyclists, etc. Blodgett stated pedestrians do, but he would check into it.

*S.A.Y.* – Commissioner Boynton stated this committee/project is being included under the Parks Master Plan Study/Project as to location and feasibility.

*Volleyball Courts* – Public Works Supervisor Dennis Barlow was not available for meeting. However, Commissioner Williams noted the project was going to have to wait until after spring, as it is "one big mud puddle, right now."

*Parks Master Plan* – On behalf of Commissioner Boynton, Special Projects Assistant Jeremy McVeety reviewed the University of Oregon Community Planning Workshop's (CPW) proposed Community Workshops Survey (a copy provided as a part of these minutes). There is a public meeting/workshop scheduled for March 21, 2002 at 7:00 pm at the Chetco Community Public Library and a forum at Brookings-Harbor High School prior to that in the afternoon. A press release will be distributed next week from the CPW team. They would like to have a final draft of the public survey form by next Friday and to have it mailed out the following week. McVeety asked for any input from the Commission. There was minimal discussion. McVeety discussed incentives from local merchants for the survey. City Manager Blodgett asked Commissioners to take this form under consideration and to call Jeremy with any comments or suggestions by Wednesday, March 6, with the final format being completed the following Friday. Discussion ensued regarding the possibility of a separate park district for funding and it

was asked that question 9 of the survey include a reference on funding. The Commission also asked for question 12 to include clarification as to inside the city limits or outside.

*Golf Tournament* – Commissioner Parrish reported the arrangements for the golf tournament are almost completed. He noted the following: 1) there will not be a ladies tournament, because there is a big invitational a week before; 2) suggesting a couples tourney (called a Jack and Jill); 3) the Juniors is still “under construction” as Bruce has been too busy with coaching to assist Parrish; 4) men, this year, would be limited to 96 players. If tourney goes well with an overwhelming demand, then next year we can double it. By next meeting, Parris will have a final draft application and a letter essentially working on sponsors donations.

### **Liaison Reports**

*Azalea Park Foundation:* Commissioner Williams reported a work party of 17 people was at the park last Saturday, and she noted Dori’s mud puddle around Kidtown. Many places were too muddy for a good clean-up, however she advised they were able to rake from upper parking lot all the way back to the storage area and piled up an enormous amount of debris. One small problem – 2 or 3 pieces of the cement rock forms on the entrance posts have fallen off. She is working on finding appropriate weather proofing to prevent that in the future, for now and after repairs.

### **Staff Announcements/Concerns/Follow-ups**

*Financial Report:* Staff provided an updated financial report (a copy is made a part of these minutes) of which City Manager Blodgett reviewed with the Commission. The Summer Recreation Program was discussed, along with the Azalea Park maintenance budget line item. Commissioner Williams asked if some of the funds from that line item could be used to have staff remove fallen trees in Azalea park. She also mentioned the purchase of a chipper machine. Some discussion ensued regarding the sudden oak disease.

*Parks & Fields Use Calendar Update:* Administrative Secretary Ridens updated Commission on use of the park ball fields. Chair Mickelson mentioned there will probably be an increase in use due to school construction and their facilities not being available this summer.

*B-H Little League Bud Cross Park Improvements:* Chair Mickelson stated the League is still working on fencing.

*Donation of picnic table for Chetco Pt by Paul Stymelski:* City Manager Blodgett stated there is nothing new to report, however picnic table was approved. Commissioner Parrish asked if a location had been determined. Blodgett did not know.

*Proposal for architectural services for swimming pool/community center:* Chair Mickelson stated this agenda item was a little premature, although a great proposal. He recommended it be remove from agenda, until the Parks Master Plan was completed. There was unanimous verbal agreement.

*Other:* City Manager Blodgett informed Commissioners on the details of the upcoming Immersion Week regarding the Town Center Master Plan, the University of Oregon Community Planning Workshop public input workshop, and the name of ODOT's project manager for the couplet project. He also reported Parks and Recreation Commission Chair Craig Mickelson had submitted his letter of resignation due to his recent appointment to the City's Planning Commission. Mickelson stated "it has been a great ride." Advertisement for a replacement for Mickelson's position will be published immediately. Vice Chair Parrish will be prepared to handle the next meeting.

**Commissioner comments**

Commissioner Boynton wished Mickelson well on his new adventure. He was pleased to report the Parks Master Plan is proceeding a lot faster than was ever thought. He is looking forward to a "real" product to present to City.

Commissioner Frost expressed her desire to provide and/or support the summer recreation program for this year or next year, noting the absence of key people to have a discussion.

Commissioner Parrish had no additional comments.

Commissioner Williams complimented Mickelson for his work on the Commission.

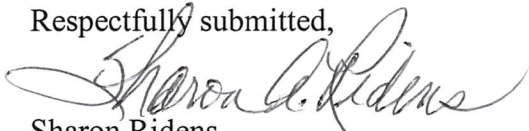
Commissioner Canfield would like to see the ordinances include controlling skate boarders on city property. City Manager Blodgett reminded the Commissioners the Skate Park Committee is working on an ordinance to address the issues of the park and the skaters and reviewed what the options are currently for the Police Department handling complaints for same.

Chair Mickelson stated he would have materials/files ready to hand over to Vice Chair Parrish before the next meeting.

City Councilor Frances Johns praised Mickelson and wished him good luck. She also recognized Trent Carruthers from the Curry Coastal Pilot. He provided a brief background of his experience and move to Brookings.

There being no further business the Commission adjourned at 7:55 p.m.

Respectfully submitted,

  
Sharon Ridens  
Substitute Recording Secretary

Approved by the Parks and Recreation Commission

3-28-2002 (date)